

WORCESTER COUNTY JOB OPPORTUNITIES

DEPARTMENT: DEPARTMENT OF PUBLIC WORKS - MAINTENANCE
JOB TITLE: GROUNDS UTILITY MECHANIC
SALARY/GRADE: GRADE 11/STEP 1 \$31,034 ANNUALLY/\$14.92 HOURLY
APPLICATION PERIOD: UNTIL FILLED

JOB SUMMARY: Under general supervision; perform unskilled and semi-skilled work using hand and power operated tools. Operates, maintains and repairs a variety of small gas powered, electrically driven, and/or hydraulically operated equipment/machinery. Trains and assists in the operation of equipment and trucks used by the Public Works Department.

MARYLAND STATE RETIREMENT: This position will automatically participate in the Maryland State Retirement System. Membership is mandatory for employees that work over 500 budgeted hours in the fiscal year. As a member, 7% of your budgeted annual salary will be calculated, divided by 26 and deducted from your biweekly paycheck and sent to your account at Maryland State Retirement System.

GENERAL REQUIREMENTS

- Drug and Alcohol Testing
- DOT Physical
- Subject to emergency call-back with little or no notice
- Pre-employment background check and motor vehicle history

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES

- Performs landscaping and property maintenance including but not limited to cutting grass, trimming bushes, edging, trimming shrubbery and trees, spreading topsoil & mulch and shoveling snow.
- Applies pesticides and fertilizer while registered under Pesticide Licensee.
- Responsible for maintenance and repair of small engine gas or diesel powered grounds equipment.
- Test and inspect engines and equipment accessories to determine malfunctions with required repairs.
- Obtains supplier pricing for replacement or repair components for identified repairs.
- Operates light industrial off-road equipment such as but not limited to skid steer loaders, backhoes, front end loaders, four wheel drive tractors with all front end and three point hitch accessories.
- Performs work tasks that may require use of elevated platforms, bucket trucks, aerial man lifts or extension ladders.
- Operates vehicles with trailers to transport personnel and equipment to worksites.
- Loads, unloads, or assists in loading and unloading equipment, tools, and materials.
- Performs preventative and routine maintenance on tools, machinery, and equipment such as oil changes, cleaning, lubricating and blade sharpening.
- Performs and assists in general building maintenance that includes assisting with furniture relocation, minor carpentry and painting.
- Participates in safety related training. Maintains records and logs.
- Adhere to the Worcester County Government Rules & Regulations.
- Performs other related duties at any location as assigned.

QUALIFICATIONS AND SKILLS

- High School Diploma or GED required.
- Valid driver's license and driving record of less than 4 points (MD).

- Knowledge and skill in operation and maintenance of hand and power tools, equipment, and commercial weight vehicles used in the construction and maintenance.
- Ability to troubleshoot, diagnose and repair various powered equipment with accuracy and speed to ensure proper and safe operation of equipment.
- Ability to perform duties independently and as part of a team to complete assigned tasks by established deadlines.
- Ability to keep records and logs; complete written forms; and to communicate effectively with the public and coworkers. Ability to apply acquired knowledge to increasingly varied and complex tasks.
- Ability to perform manual physical labor including frequent walking, bending, stooping, lifting and carrying heavy objects up to 80 lbs., and the operation of vehicles, tools, and equipment.

SAFETY ANALYSIS

(Rarely (<5% of the time), Occasional (5-25% of the time), Frequent (25-75% of the time); Constant (<75% of the time)

Very Heavy work; Constant viewing and lifting over 20lbs; Frequent talking, hearing, carrying, pushing, pulling, lifting and moving of objects over 50lbs; Occasionally over 80lbs. Known hazards include risks associated with impacts, heat, chemicals, and sharp objects. Adverse, inclement weather conditions, use of power tools and equipment and confined space entry (training is provided).