

NOTICE TO BIDDERS

Carpet Replacement Project Worcester County Library - Ocean Pines Branch Worcester County, Maryland

The County Commissioners of Worcester County, Maryland are currently accepting bids for replacing the carpet at the Ocean Pines Branch of the Worcester County Library located at 11107 Cathell Road, Ocean Pines, Maryland. Bid specification packages and bid forms are available from the Office of the County Commissioners, Room 1103 - Worcester County Government Center, One West Market Street, Snow Hill, Maryland 21863, may be obtained online at www.co.worcester.md.us or by calling the Commissioners' Office at 410-632-1194 to request a package by mail. Interested bidders are encouraged to attend a **pre-bid facility inspection to be held on Tuesday, October 29, 2019 from 12:30 pm to 1:30 pm EST**, at the Worcester County Library - Ocean Pines Branch, located at 11107 Cathell Road, Ocean Pines, Maryland. **Sealed bids will be accepted until 1:00 PM, Tuesday, November 12, 2019** in the Office of the County Commissioners, Room 1103 - Worcester County Government Center, One West Market Street, Snow Hill, Maryland 21863, at which time they will be opened and publicly read aloud. Envelopes shall be marked "**Ocean Pines Branch Library - Carpet Replacement Bid**" in the lower left-hand corner. After opening, bids will be forwarded to the Worcester County Library for tabulation, review and recommendation to the County Commissioners for their consideration at a future meeting. In awarding the bid, the Commissioners reserve the right to reject any and all bids, waive formalities, informalities and technicalities therein, and to take whatever bid they determine to be in the best interest of the County considering lowest or best bid, quality of goods and work, time of delivery or completion, responsibility of bidders being considered, previous experience of bidders with County contracts, or any other factors they deem appropriate. All inquiries shall be directed to Jennifer Ranck, Library Director, at 410-632-2600 or jranck@worcesterlibrary.org .

Additional Requests For Information (RFI's) will be accepted by Worcester County's Department of Public Works Maintenance Division until 4:00 PM EST on Wednesday November 6, 2019. All inquiries shall be directed to Kenneth Whited, Maintenance Superintendent, at kenwhited@co.worcester.md.us. RFI's will be responded to promptly and all responses will become part of the bid. Only written responses shall be considered binding. All RFI questions and responses by the County will be issued to all Bidders who attended the Pre Bid Facility Inspection.

INSTRUCTIONS TO BIDDERS

1. **BIDS**

Bids shall be submitted in sealed envelopes clearly marked in the lower left-hand corner "**Ocean Pines Branch - Carpet Replacement Project**"

2. **LATE BIDS**

Bids shall be mailed or hand carried to be received in the Office of the County Commissioners by or before **Tuesday, November 12, 2019 at 1:00 p.m. EST**. Bids received after the appointed time will not be considered.

3. **TAXES**

The County is **NOT** exempt from federal and state taxes on this project. Your prices should reflect included taxes.

4. **PRE-BID INSPECTION**

A facility pre-bid inspection will be held on **Tuesday, October 29, 2019 between 12:30 p.m. & 1:30 p.m. EST** at the Worcester County Library, Ocean Pines Branch located at 11107 Cathell Road, Berlin, MD. At that time, questions regarding the project scope will be addressed and attendees may obtain room dimensions. A floor plan will be provided but is not to scale; all dimensions for submitting a bid shall be the responsibility of the Bidder. Any inquiries regarding this project will be directed to Jennifer Ranck, during normal work days Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m. at (410) 632-2600 / jranck@worcesterlibrary.org.

5. **BOND**

Bid Bond is not required.

Performance Bond & Labor and Material Payment Bond are NOT required.

6. **AWARD OF CONTRACT**

Bids will be opened in the Office of the County Commissioners at **1:00 p.m. EST Tuesday, November 12, 2019**. After opening, bids will be forwarded to the Worcester County Library for tabulation, review and recommendation to the County Commissioners for consideration at a future meeting. The awarded Bidder will be required to execute the County's Independent Contractors Agreement for the described work which stipulates that the County will not pay for incomplete work. Partial payment(s) will not be issued by the County on this project.

7. **SCOPE OF WORK**

- Replace all existing carpet in the Ocean Pines Library excluding the large meeting room and small conference room. Please include an additional 5% of stock for future use.
- Work Included:
 - .1 Contractor shall provide all supervision, labor, materials, tools and equipment as required to remove existing floor coverings, clean and skim coat concrete floor to acceptable conditions for installation of the new products plus, supply & install new products as described in the Bid Documents to the satisfaction of the County, governing inspection agencies and manufacturer. ***SEE PRODUCT SPECIFICATION SECTION.***
 - .2 Contractor shall notify the County in writing of any potential conflicts observed with performance of the work. Conflicts shall include but are not limited to space temperature control or moisture levels for which the installer shall measure and monitor and report higher than acceptable levels to the County for resolution. ***NOTE: Contractor's installation schedule shall conform to the Library's hours of operation. Contractor shall make allowances to perform the work after normal library working hours and possibly weekends as may be required to complete the work in consecutive days.***
 - .3 Contractor shall provide daily clean-up and removal off-site of all trash and debris generated by the work.
 - .4 Contractor shall be required to locate stored materials in an area(s) designated by the County.
 - .5 Contractor shall furnish and install all floor accessories consisting of but not limited to transition strips, adhesives, etc. as required to complete the work. Some floor leveling/flashing compounds will be required to correct minor deviations that would be detrimental to the installation or create tripping hazards in the final installed product.
 - .6 Contractor shall provide all warranties and guarantees as applicable by the manufacturer and as required by the bid documents. The contractor shall provide the Owner copies of all manufacturer's warranty statements.

- .7 Contractor shall provide any vertical hoisting and horizontal transportation required by this scope.
- .8 Contractor shall provide & maintain protective barriers and barricades as required to keep all library staff and patrons safe from the workplace. Barriers and barricades will be monitored and maintained at all times by this Contractor.
- .9 Contractor shall repair at its own expense any and all damage associated with the performance of this work.
- .10 Contractor to provide dust control & adequate ventilation of adhesive vapors throughout performance of the work.
- .11 Contractor to provide low VOC materials wherever possible.

8. **QUALIFICATIONS**

- A. The supplied products shall be installed only by a qualified contraction firm, which has been installing the specified product for not less than 5 years and is approved (licensed where applicable) by the material manufacturer. Bidder shall provide manufacturer's certification documentation qualifying the Bidder as a certified installer of the specified products.
- B. All material selections, installation methods and fastening systems shall meet all applicable codes by the agency having jurisdiction for the work.
- C. All materials used in sub-floor preparation and repair shall be chemically and physically compatible with the carpet system being bid and installed.
- D. All supplied products shall be new.
- E. Bidder(s) shall include all fees, taxes, permits
- F. Bidder(s) shall be licensed and insured and shall provide a copy of Contractor's License to accompany the submitted Bid Form.
- G. Bidder shall prepare project schedule for the work including anticipated lead time for product and installation period
- H. Worcester County Library will hire a moving company to move library stacks and furniture.

9. **PRODUCTS**

CARPET: MFG.: J&J Flooring...(jjflooringgroup.com)
STYLE: Tempo Modular...See Attached Specification
COLOR: TBD by Library Director
WIDTH: 24" x 24" Carpet Tile

NOTE: See carpet specification cut sheet as included and made part of the Bid Documents

BID FORM

County Commissioners of Worcester County Maryland
Worcester County Library
Ocean Pines Branch - Carpet Replacement Project

We the undersigned have received all of the Bid Documents, Addenda and reviewed the referenced work site as related to this project and fully understand the documents and requirements in their entirety.

BASE BID LUMP SUM PRICE: \$ _____, _____ .00

Estimated Calendar Days to Complete Project _____

Please acknowledge all Addendums received and included in your bid

Addendum # 1 Date _____

Addendum # 2 Date _____

Addendum # 3 Date _____

Unit Price Schedule:

Labor rate per worker hour for additional work _____

Material mark-up percentage for additional work _____

BID MUST BE SIGNED TO BE CONSIDERED

Date: _____

Signature: _____

Name: _____

Company: _____

Address: _____

Telephone: _____



Product Specifications

| | |
|----------------------------|---|
| Construction | Textured Patterned Loop |
| Backing | Nexus® Modular |
| Dye Method | Solution Dyed |
| Nylon Fiber Type | Encore® SD Ultima® (with recycled content) |
| Face Weight | 16 oz./sq yd (543 grams/m ²) |
| Pile Density | 5071 oz./y ³ (188.04 kg/m ³) |
| Pattern Repeat | N/A |
| Gauge | 1/12 (4.72 rows/cm) |
| Stitches Per Inch | 10 stitches/in (3.94 stitches/cm) |
| Standard Size | 24" x 24" approx. (60.96cm x 60.96cm) |
| Standard Adhesive | Commercial Premium Modular Adhesive |
| Optional Adhesive | TileTabs |
| Standard Warranties | Class 1, 50 Year Fibers, Nexus Modular, Commercial, 20 Year Light Module, 10 Year LVT |

Optional Warranties

Special Technologies

| | |
|-------------------------------|----------|
| ProSept® Antimicrobial | Optional |
| ProTex® Soil Release | Standard |
| Sentir® Odor-Blocker | Optional |

Environmental Specifications & Tests

| | |
|-------------------------------|------------------------------------|
| NSF 140: | Gold Certified |
| Indoor Air Quality | GLP9716 |
| Total Recycled Content | 48.42% |
| Flooring Radiant Panel | Class 1 |
| Smoke Density | Less than 450 flaming (ASTM E 662) |
| Static Test | Less than 3 kv (AATCC-134) |
| ADA Compliance | Compliant For Accessible Routes |
| Pill Test | Yes |
| Lightfastness | Yes |

Style also available in: Broadloom

Installation Methods: Brick, Monolithic, Ashlar, Quarter Turn

Colorways



1751 Rhythm



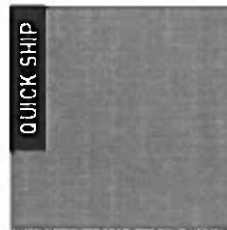
1752 Pitch



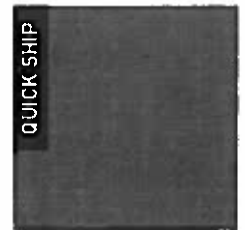
1753 Key



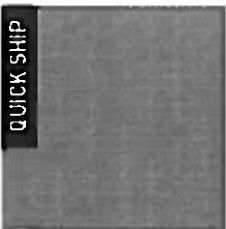
1754 Chord



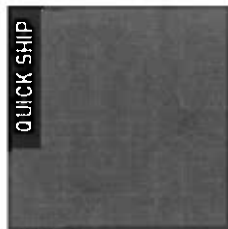
1755 Duet



1756 Prelude



1757 Minuet



1758 Finale



1759 Major

