

**WORCESTER COUNTY  
APPLICATION FOR ROOM TAX**

**New account (Y/N) \_\_\_\_ Existing account (please list account number) \_\_\_\_\_**

Rental of hotel, motel, apartments, rooms, condominiums, cottages, mobile homes and any other sleeping accommodations is subject to the Worcester County (6%) Room Tax.

Room Tax is not applicable if property is rented to the same individual over four months and one day.

If you plan to utilize your property for rentals, please fill in the form and return.

Tax Property ID: \_\_\_\_\_ Property Name: \_\_\_\_\_

Physical Address of Property: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Collections by: Owner: \_\_\_\_ Realtor: \_\_\_\_ Owner & Realtor: \_\_\_\_ Other (specify): \_\_\_\_\_

Name of Real Estate Company (if applicable): \_\_\_\_\_

**Please notify us if you change real estate companies.**

Within Town Limits: Ocean City \_\_\_\_ Pocomoke \_\_\_\_ Snow Hill \_\_\_\_ Berlin \_\_\_\_ Outside Town Limits \_\_\_\_

Months available for rent (check all that apply):

Jan \_\_\_\_ Feb \_\_\_\_ Mar \_\_\_\_ Apr \_\_\_\_ May \_\_\_\_ Jun \_\_\_\_ Jul \_\_\_\_ Aug \_\_\_\_ Sep \_\_\_\_ Oct \_\_\_\_ Nov \_\_\_\_ Dec \_\_\_\_

The Room Tax Report is mailed out quarterly and **DUE** on the 21<sup>st</sup> of month for the previous month's rentals. Interest at the rate of one half of one percent per month starts immediately after the due date.

Taxes, unpaid and delinquent for a period of one month from the date due, will have an additional penalty of 10%.

Please remit Maryland Sales Tax to the Comptroller of Maryland. If you have any questions concerning the state report, the phone number is 410-260-7980.

I do NOT Rent my property \_\_\_\_\_ located at: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Return to: Worcester County Treasurer's Office  
1 West Market St., Government Ctr Room 1105  
Snow Hill, MD 21863  
410-632-0686 ext. 6 / Fax 410-632-3003**