

One West Market St., 3rd Floor Meeting Room B, Snow Hill, MD 21863

- Due to lack of funding the following applications are being processed by the DHCD Special Loans and Grants Program: [REDACTED]

III. Replacement Home Updates

██████████ – 1647 Cypress Road, Pocomoke, MD. Client declined offer 12/14/2023

██████████ – 1525 Snow Hill Road, Stockton, MD 21864. 65% Complete – foundation, walls, roof and siding.

██████████ – 10825 Oak Court, Berlin, MD 21811. Completed 01/2024

██████████ – 5429 Snow Hill, MD 21863. DHCD Survey completed and application for permits.

██████████ – 10142 Germantown Road, Berlin, MD 21811. 40% Completed – foundation, walls, and roof

██████████ – 10110 Germantown Road, Berlin, MD 21811. Survey completed and application for permits submitted.

██████████ – 8747 Lewis Road, Berlin, MD 21811. Foundation completed 15% completed.

██████████ – 9256 Bottle Branch, Berlin, MD 21811. Waiting for property clearing to complete the survey

██████████ – 10814 Maple Court, Berlin, MD 21811. Foundation, walls, and roof 45% completed

██████████ – 706 Fourth St., Pocomoke, MD 21851. Withdrew application 09/19/2024

██████████ – 408 Linden Ave., Pocomoke, MD 21851. Received feedback from consultants and we will compile MOA to send to MHT.

██████████ – 10307 Doe Drive, Berlin, MD 21811. Survey completed and application for permits submitted.

IV. Budget status as of 01/31/2024 for CDBG MD-23-CD-25 Housing Rehabilitation

Category	Original Budget	Budget 09/13/23	Committed	Spent	Available
Project Administration	\$24,000.00	\$20,285.00	\$0.00	\$20,285.00	\$0.00
Relocation	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Emergency Repairs	\$65,000.00	\$44,172.68	\$0.00	\$44,172.68	\$0.00
General Rehab	\$203,000.00	\$235,542.32	\$0.00	\$235,542.32	\$0.00
Program Income *	\$0	\$4,425.00	\$0.00	\$4,425.00	\$0.00
TOTALS	\$300,000.00	\$304,425.00	\$0.00	\$304,425.00	\$0.00

V. Budget status as of 10/31/2024 CDBG MD-25-CD-29 Housing Study

\$50,000.00 for Housing Study and received Program Income \$8,780.00

Jennifer Keener shared that the RFP had been sent. The thirty-day window was completed yesterday. We have two bids that we will choose from for the work. The selected contractor will be approved by the Commissioners in the December 3rd meeting.

VI. Other Administrative Matters

1. Discussion on future RFPs for the following: radon inspector, home inspector, lead inspector, termite inspector, and home appraiser.
2. Discussion about future guideline edits.(Radon, income thresholds, project thresholds)
3. All applicants will continue being processed with Congressional earmark funding, CDBG Program Income and Special Loans and Grants until funded again.

VII. Miscellaneous

Closed Session: The remainder of this meeting will be closed under general provisions Art§ 3-305(b): To protect the privacy or reputation of individuals concerning a matter not related to public business.

VIII. New Applicant Case- CDBG

CASE – [REDACTED] 306 Flower St., Berlin, MD 21811. [REDACTED]

[REDACTED] The mortgage balance is [REDACTED] The SDAT assessed value of the home is \$125,600.00 and the assessed cost estimate is \$33k. The lead and termite inspections are negative. All metrics are met for CDBG eligibility. I would suggest the approval of this application by CDBG grant (Congressional earmark) Don Furbay made a motion for Ms. Jacobs to be funded. It was seconded by Felicia Green. The motion was unanimously accepted by the board.

Humbly Submitted
Felicia Green