

**WORCESTER COUNTY ELECTRICAL BOARD
MEETING MINUTES**

August 13, 2024

The Worcester County Electrical Board met on August 13, 2024 in the meeting room of the Government Center Building, One West Market Street Room 1102, Snow Hill, MD 21863. Members present were Kenny Lambertson, Chairman, Jeffrey Novak, Michael Patchett, Carl Smith and Duane Duncan, Members. As well as Jennifer Keener, Director of Development Review and Permitting, Matt Laicke, Deputy Director of DRP, Rosco Leslie, County attorney and Deborah Mooney, License Permit Clerk III.

The meeting was called to order by Kenny Lambertson chairman, at 3:02 PM.

The minutes of the last meeting held on May 28, 2024 and the agenda for this meeting were reviewed. A motion was made by Duane Duncan to accept, and Jeffrey Novak seconded the motion. It was unanimously carried to approve the minutes and agenda, as presented.

The following is the Treasurer's Report to be included in the minutes:

May: 55 permits were issued in May \$1375.00 for electrical permits, and \$1240.00 for electrical registrations. Total for May is \$2615.00. Subject to confirmation by department.

June: 68 permits were issued in June \$1700.00 for electrical permits, and \$540.00 for electrical registrations. Total for June is \$2240.00. Subject to confirmation by department.

July: 87 permits were issued in July \$2175.00 for electrical permits, and \$940.00 for electrical registrations. Total for July is \$3115.00. Subject to confirmation by department.

Deborah Mooney informed the board that the Department of Permitting and Review is working on getting the application for electrical permits up and running online by September 1. The department is still working out a few final details. There will no longer be escrow accounts. Anyone with an escrow account who has money left in it will be sent a W-9 to fill out and return. Once the department receives the W-9 back a check will be issued for the balance left in the account for that individual.

Next, the board revisited the discussion on the proposed amendment to the code. The board would like to revise the request to state an electrical permit or inspection will not be required when a feeder or branch circuit 100 amps or less is installed where a current service exists. After discussing the amendment Mike Patchett motioned to approve the revision and Carl Smith seconded the motion. It was unanimously carried to approve the revision.

Jennifer Keener will put together a memo and the amendment to present to the County Commissioners on September 3, 2024.

There being no other old or new business to discuss Mike Patchett motioned to adjourn the meeting and Jeffrey Novak seconded the motion. The vote was unanimous and the meeting adjourned at 3:28.

Respectfully Submitted,
Deborah Mooney, License Permit Clerk III
Electrical Board

