

**WORCESTER COUNTY ELECTRICAL BOARD**  
**MEETING MINUTES**  
**May 28, 2024**

The Worcester County Electrical Board met on Tuesday May 28,2024 in the meeting room of the Government Center Building, One West Market Street Room 1102, Snow Hill, MD 21863. Members present were Kenny Lambertson, Chairman, Jeffrey Novak, Michael Patchett, Roy Case, Steve Kolarik and Duane Duncan, Members. As well as Jennifer Keener Director of Development Review and Permitting, Rosco Leslie, County attorney and Deborah Mooney, License Permit Clerk III.

The meeting was called to order by Kenny Lambertson chairman, at 3:00 PM.

The minutes of the last meeting held on March 12,2024 and the agenda for this meeting were reviewed. A motion was made by Mike Patchett to accept, and Jeffrey Novak seconded the motion. It was unanimously carried to approve the minutes and agenda, as presented.

The following is the Treasurer's Report to be included in the minutes:

March:

74 permits were issued in March \$1850.00 for electrical permits, and \$1743.00 for electrical registrations. Total for March is \$3593.00. Subject to confirmation by department.

April:

68 permits were issued in April \$1700.00 for electrical permits, and \$800.00 for electrical registrations. Total for April is \$2500.00. Subject to confirmation by department.

The chairman decided to address new business first in order to dedicate more time to old business. The board reviewed an application for Kevin Wood to reciprocate for a Limited Registration. Mr. Wood installs and services security systems, monitors and fire and burglary alarms. The board reviewed the information contained in Mr. Wood's application. Mike Patchett made a motion to approve the request and Duane Duncan seconded the motion. It was unanimously carried to approve Mr. Wood's application.

Next, for old business the board revisited the discussion on when electrical permits are needed. After discussing many situations, the board decided changing the definition of a minor installation to anything 100 amp or less in existing structures or locations where an electrical service already exists, would not need a permit. Jennifer Keener will put together an amendment to present to the County Commissioners to approve.

There being no other old or new business to discuss Steve Kolarik motioned to adjourn the meeting and Roy Case seconded the motion. The vote was unanimous and the meeting adjourned at 3:29.

Respectfully Submitted,  
Deborah Mooney, License Permit Clerk III  
Electrical Board