

AGENDA
WORCESTER COUNTY COMMISSIONERS

Worcester County Government Center, Room 1101, One West Market Street, Snow Hill, Maryland 21863

The public is invited to view this meeting live online at - <https://worcestercountymd.swagit.com/live>

June 4, 2024

	Item #
9:00 AM - Vote to Meet in Closed Session in Commissioners' Conference Room – Room 1103 Government Center, One West Market Street, Snow Hill, Maryland	
9:01 - Closed Session (Discussion regarding a personnel update, request to hire Plant Operator Trainee, request to transfer Office Assistant V, receiving legal advice, and performing administrative functions)	
10:00 - Call to Order, Prayer, Pledge of Allegiance	
10:01 - Report on Closed Session; Review and Approval of Minutes from May 21, 2024	
10:02 - Proclamations (1)	1
10:05 - Consent Agenda (Letter of Support AGH, Nuisance Flood Update Grant, WAAG Grant, SOCM Grant, Jail Generator Funding, Request to Contract Electronic Health Record, Surplus Vehicles and Equipment)	2-8
10:06 - Chief Administrative Officer: Administrative Matters (FY25 BOE Budget, FY25 General Fund Budget, Private Lane South Point, Fleet 4-Day Work Week, Request to Award St. Martins by the Bay Water Project Design, Request to Award Riddle Farm WWTP Equipment Upgrades, FY25 Program Open Space Allocations, Board Appointments)	9-16
10:30 - Public Hearing – FY25 Solid Waste Budget	17
10:30 - Public Hearing – FY25 Water and Wastewater Budget	18
12:00 PM - Questions from the Press; County Commissioner's Remarks	
Lunch	
1:00 PM - Chief Administrative Officer: Administrative Matters (if necessary)	

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING

Hearing Assistance Units Available – see County Administration Office Please be thoughtful and considerate of others. *Turn OFF all cell phones and notification during the meeting!*
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Minutes of the County Commissioners of Worcester County, Maryland

May 14, 2024

Budget Work Session

Anthony W. Bertino, Jr., president
Madison J. Bunting, Jr., vice president
Caryn G. Abbott
Theodore J. Elder
Eric J. Fiori
Joseph M. Mitrecic
Diana Purnell

The commissioners met with Chief Administrative Officer Weston Young and Budget Officer Kim Reynolds to discuss issues pertaining to the Committee Reviewed and Recommended FY25 Operating Budget.

Pursuant to the request of Procurement Officer Nick Rice and upon a motion by Commissioner Mitrecic, the commissioners unanimously approve a change order totaling \$31,085 to clear and stabilize the existing tree line as part of the Northern Worcester Athletic Complex parking lot project, with 90% of project costs to be reimbursed utilizing Program Open Space funding.

Ms. Reynolds advised that the Committee Reviewed and Recommended FY25 Operating Budget reflects revenue increases of \$1,840,739 and total \$261,917,617 and a decrease in expenditures of \$4,010,234 and total \$266,182,818, leaving a shortfall of \$4,265,201.

Mr. Young reviewed recent FY25 budget updates, including the Board of Education revised request after benefit changes, Ocean Pines Association, Diakonia, and Tri-County Council funding request letters, Town of Berlin encumbrance request for the Berlin Bikeway project, and State's Attorney's Office general fund personnel requests.

The commissioners reviewed proposed expenditures for each department and agency within the requested operating budget.

Upon a motion by Commissioner Mitrecic, the Commissioner unanimously approved the transfer of Personnel Services Salaries of \$391,158 from the Treasurer's Office to Information Technology (IT) for security and access purposes, with all permission controls to be under IT.

Upon a motion by Commissioner Elder, the commissioners unanimously accepted the Tri-County Council's revised request.

The commissioners concurred with the Committee Reviewed FY25 operating budgets as follows: County Administration budget of \$1,860,303; Circuit Court budget of \$2,269,477; Orphan's Court budget of \$80,400; State's Attorney's Office budget of \$4,752,244; Treasurer's

Office budget of \$1,881,990; Elections Office budget of \$1,498,980; Human Resources budget of \$785,171; Development Review and Permitting budget of \$3,142,136; Environmental Programs budget of \$2,779,362; Information Technology budget of \$1,625,806; Other General Government budget of \$4,543,099; Sheriff’s Office budget of \$17,280,861; Emergency Services budget of \$4,540,819; Jail budget of \$14,240,567; Fire Marshal’s Office budget of \$1,503,575; Volunteer Fire Departments budget of \$12,189,916; Maintenance Division budget of \$2,415,452; Roads Division budget of \$5,836,193; Public Works budget of \$1,310,018; Boat Landings budget of \$54,438; Homeowner Convenience Centers budget of \$972,413; Recycling budget of \$1,212,221; Health Department budget of \$11,716,307; Mosquito Control budget of \$227,579; Commission on Aging budget of \$1,776,305; Wor-Wic Community College budget of \$2,618,000; Recreation budget of \$2,833,906; Parks budget of \$2,524,326; Library budget of \$4,286,414; Extension Services budget of \$267,494; Other Natural Resources budget of \$625,935; Economic Development budget of \$592,448; and Tourism budget of \$1,643,058;

With regard to the Committee Reviewed FY25 Other Social Services budget, the Commissioners made the following approvals, denials, and adjustments:

Commissioner Elder made and then withdrew a motion to approve funding to Account No. 7100.010 County Grants to Atlantic General Hospital (AGH) of \$100,000.

A motion by Commissioner Bunting failed 3-4, with Commissioners Bunting, Elder, and Mitrecic voting in favor and Commissioners Bertino, Abbot, Fiori, and Purnell voting in opposition, to eliminate funding to Account No. 7100.010 County Grants to Atlantic General Hospital (AGH) of \$115,259.

Upon a motion by Commissioner Abbott, the commissioners unanimously agreed to flat fund Account No. 7100.017 County Grants to Big Brothers/Big Sisters for \$1,000.

Upon a motion by Commissioner Bunting, the commissioners unanimously denied funding for Account No. 7100.018 County Grants to Chesapeake Down Syndrome Parent Group of \$7,500.

Upon a motion by Commissioner Purnell, the commissioners unanimously concurred with flat fund Account No. 7100.020 County Grants to BRAVE Program for \$3,500.

Upon a motion by Commissioner Fiori, the commissioners concurred with flat funding Account No. 7100.022 County Grants to Coastal Hospice at the Ocean for \$10,000.

Upon a motion by Commissioner Abbott, the commissioners voted 6-1, with Commissioner Bunting voting in opposition to approve funding to Account No. 7100.023 County Grants to the Cricket Center for \$35,000.

Upon a motion by Commissioner Abbott, the commissioners approved flat funding to Account No. 7100.030 County Grants to the Worcester County Developmental Center (WCDC) for \$219,497.

Upon a motion by Commissioner Elder, the commissioners unanimously approved funding to Account No. 7100.035 County Grants to Diakonia for \$50,000.

Upon a motion by Commissioner Purnell, the commissioners concurred with flat funding to Account No. 7100.040 County Grants to Drug and Alcohol Abuse Council for \$9,000.

Upon a motion by Commissioner Bunting, the commissioners unanimously approved flat funding to Account No. 7100.077 County Grants to Jesse Klump Memorial Fund, Inc. for \$1,000.

Upon a motion by Commissioner Bunting, the commissioners unanimously denied

funding for Account No. 7100.084 County Grants to Snow Hill After School Academy of \$1,050.

Upon a motion by Commissioner Bunting, the commissioners concurred with flat funding to Account No. 7100.085 County Grants to the Life Crisis Center for \$8,500.

Upon a motion by Commissioner Bunting, the commissioners unanimously denied funding for Account No. 7100.091 County Grants to Snow Hill After School Academy of \$1,000.

Upon a motion by Commissioner Bunting, the Commissioners unanimously approved funding to Account No. 7100.100 County Grants to Maryland Food Bank for \$10,000.

Upon a motion by Commissioner Bunting, the commissioners unanimously agreed to flat fund Account No. 7100.160 County Grants to the Samaritan Shelter for \$20,000.

Upon a motion by Commissioner Bunting, the commissioners unanimously approved flat funding for Account No. 7100.175 County Grants to Social Services Pharmacy Grant for \$15,000.

Upon a motion by Commissioner Bunting, the commissioners unanimously denied funding for Account No. 7100.197 County Grants to Tri Community Mediation for \$65,000.

Upon a motion by Commissioner Purnell, the commissioners concurred with flat funding to Account No. 7100.210 County Grants to Worcester County GOLD (Giving Other Lives Dignity) for \$15,000.

Upon a motion by Commissioner Bunting, the commissioners voted 6-1, with Commissioner Fiori voting in opposition, to approve flat funding to Account No. 7100.211 County Grants to Worcester County Public Schools Career Internship Program of \$22,241.

Upon a motion by Commissioner Abbott, the commissioners unanimously agreed to flat fund Account No. 7100.220 County Grants to Worcester Youth and Family Counseling for \$95,000.

Upon a motion by Commissioner Purnell, the commissioners concurred with flat funding to Account No. 7130.005 County Matching Grants to DHMH Development Disabilities Administration (DDA) for \$28,871.

The commissioners reviewed the Committee Reviewed FY25 Board of Education (BOE) Operating Budget of \$118,560,151, including \$107,313,390 in Non-Matching Expenses Appropriation to include a Step and 6% Cost of Living Adjustment (COLA), \$818,722 in Non-Matching Expenses – Retirement, and \$10,429,039 for Benefits and Insurance Other Post Employment Benefits. The commissioners discussed at length issues concerning Maintenance of Effort (MOE) levels, Blue Print funding, FY24 BOE bonuses, and stewardship of taxpayer dollars.

Commissioner Elder expressed concern that the BOE's budget provided enough surplus to create 50 new positions midyear. He stated that he could support a salary package that includes a Step and 4% COLA.

Commissioner Bertino stated that the taxpayers have elected the commissioners to be good stewards of their tax dollars, so he could not approve a BOE budget that would create an overall County Operating Budget deficit. In response to comments by Commissioner Bertino, Mr. Young confirmed that the BOE, not the commissioners, set the salary rate for starting teachers. Commissioner Bertino agreed that he could support a Step plus 4% COLA.

Commissioner Fiori noted that BOE employees are suffering, and approving the

requested BOE budget minus \$1 million would allow for a salary package that includes a Step plus 6% COLA. In response to a question by Commissioner Bunting, Ms. Savage advised that the funding proposed by Commissioner Fiori would result in a \$3.9 million deficit that could be balanced by increasing the property tax rate by two cents per \$100 of assessed value. Commissioner Bunting stated that he could support a BOE budget that includes a Step and 4% COLA, but that he could not support a BOE budget that would result in the need to increase taxes.

Commissioner Purnell advised that County and BOE employees need and deserve the requested salary increases, noting that the cost of living has increased drastically, and many employees live at or below the poverty line. She stated that this is a crisis that must be corrected or both entities will continue to lose quality staff who will accept higher paying positions elsewhere.

A motion to approve the BOE’s requested budget of \$108,753,349, less \$350,000 for contractual positions, failed 2-5, with Commissioners Mitrecic and Purnell voting in favor and Commissioners Abbott, Bertino, Bunting, Elder, and Fiori voting in opposition.

Following much discussion and upon a motion by Commissioner Fiori, the commissioners voted 4-3, with Commissioners Abbott, Fiori, Mitrecic, and Purnell voting in favor and Commissioners Bertino, Bunting, and Elder voting in opposition, to fully fund the BOE budget, to include the requested salary package (Step plus 6% COLA), minus \$1,000,000.

At 11:27 a.m. the commissioners recessed.

At 11:36 a.m. the commissioners, with Commissioner Bunting absent, resumed their budget work session.

The commissioners resumed their review of proposed expenditures for each department and agency within the requested operating budget.

Upon a motion by Commissioner Mitrecic, the commissioners unanimously approved the FY25 Committee Reviewed Budget for Account No. 100.164 Other Recreation and Culture budget of \$80,000.

The commissioners reviewed the Committee Reviewed FY25 Grants to Towns.

Upon a motion by Commissioner Abbott, the commissioners unanimously approved the committee adjusted decrease of (\$40,750) to Account No. 7100.193 County Grant Unrestricted to Town of Pocomoke.

Upon a motion by Commissioner Purnell, the commissioners unanimously approved the committee adjusted decrease of (\$16,000) to Account No. 7100.193 County Grants Unrestricted to Town of Berlin.

Upon a motion by Commissioner Fiori, the commissioners unanimously approved the Town of Berlin’s request to encumber funds for FY24.

Upon a motion by Commissioner Abbott, the commissioners unanimously approved the committee adjusted decrease of (\$163,742) to Account No. 7100.193 County Grants Unrestricted to the Town of Snow Hill.

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Upon a motion by Commissioner Abbott, the commissioners voted 5-1, with Commissioner Mitrecic voting in opposition, to approve the committee adjusted decrease of (\$131,391) to account No. 7100.193 County Grants Unrestricted to Town of Ocean City.

Upon a motion by Commissioner Elder, the commissioners unanimously approved the committee adjusted decreases of (\$150,000) to Account No. 6160.043 Grant Programs Other Grants and (\$20,000) and Account No. 7100.028 County Grants to Ocean Pines Association Recreation Conditional Grant.

The commissioners adjourned for lunch until 12:45 p.m.

The commissioners discussed Benefits and Insurance. Following some discussion and upon a motion by Commissioner Fiori, the commissioners unanimously directed staff to move forward with taking benefits and insurance to market.

In response to a question by Commissioner Bertino, Ms. Savage advised that, following changes made by the commissioners, the current proposed FY25 budget reflects a deficit of (\$3,242,960).

Upon a motion by Commissioner Mitrecic, the commissioners voted 5-1, with Commissioner Bertino voting in opposition, to approve the requested FY25 Enterprise Fund Personnel Career Ladder Changes totaling \$4,190 within the Solid Waste Division and \$32,677 within the Water and Wastewater Division. These include reclassifications of employees who obtain certifications and/or licenses the County needs to operate, passing probationary periods, meeting service record requirements, or are tied to a designated time in a position.

Upon a motion by Commissioner Abbott, the commissioners voted 5-1, with Commissioner Bertino voting in opposition, to approve the requested FY25 General Fund promotions totaling \$16,740 within the Sheriff's Office, \$9,759 within Emergency Services, \$42,737 within the County Jail, \$6,906 within the Fire Marshal's Office, \$12,954 within the Maintenance Division, \$12,245 within the Roads Division, and \$9,173 within County Parks totaling \$110,514. These include reclassifications of employees who obtain certifications and/or licenses the County needs to operate, passing probationary periods, meeting service record requirements, or are tied to a designated time in a position.

Upon a motion by Commissioner Fiori, the Commissioners voted 4-2, with Commissioners Bertino and Elder voting in opposition, to approve two new Enterprise Fund positions as follows: environmental compliance inspector and landfill operator III at a total cost for salaries and benefits of \$133,415.

Upon a motion by Commissioner Purnell, the commissioners voted 4-2, with Commissioners Bertino and Elder voting in opposition, to approve the 25 General Fund requests for new positions, conversions, conversions from part-time to full-time, and additional hours requested totaling \$1,021,729.

Upon a motion by Commissioner Fiori, the commissioners voted 5-1, with Commissioner

Bertino voting in opposition, to approve the FY25 General Fund personnel job reclassifications totaling \$109,700.

Upon a motion by Commissioner Purnell, the commissioners voted 4-2, with Commissioners Bertino and Mitrecic voting in opposition, to approve FY25 General Fund personnel job reclassifications at the County Jail totaling \$63,313.

Upon a motion by Commissioner Abbott, the commissioners voted 5-1, with Commissioner Bertino voting in opposition, to approve FY25 State’s Attorney’s Office personnel request for grant funded increases.

In response to a question by Commissioner Mitrecic, Ms. Norton confirmed that the additional job duties will be eliminated if the grant goes away.

Following a motion by Commissioner Elder, seconded by Commissioner Fiori, with Commissioner Bunting absent, the commissioners unanimously voted to meet in closed session at 1:07 p.m. in the Commissioners’ Conference Room to discuss legal and personnel matters permitted under the provisions of Section 3-305(b)(1) and (7) of the General Provisions (GP) Article of the Annotated Code of Maryland and to perform administrative functions permitted under the provisions of Section GP 3-104. Also present at the closed session were Chief Administrative Officer Weston Young, Deputy Chief Administrative Officer Candace Savage, County Attorney Roscoe Leslie, Public Information Officer Kim Moses, and Human Resources Director Stacey Norton and Deputy Director Pat Walls. Topics discussed and actions taken included discussing FY25 requested budget promotions, reclassifications, and adjustments for General Fund Employees.

Commissioner Bunting was absent from the closed session.

Following a motion by Commissioner Mitrecic, seconded by Commissioner Fiori, the commissioners unanimously voted to adjourn their closed session at 1:45 p.m. to meet again on May 21, 2024.



Minutes of the County Commissioners of Worcester County, Maryland

May 21, 2024

Anthony W. Bertino, Jr., president
Madison J. Bunting, Jr., vice president
Caryn G. Abbott
Theodore J. Elder
Eric J. Fiori
Joseph M. Mitrecic
Diana Purnell

Following a motion by Commissioner Bunting, seconded by Commissioner Elder, the commissioners unanimously voted to meet in closed session at 9:00 a.m. in the Commissioners’ Conference Room to discuss legal and personnel matters permitted under the provisions of Section 3-305(b)(1) and (7) of the General Provisions (GP) Article of the Annotated Code of Maryland and to perform administrative functions permitted under the provisions of Section GP 3-104. Also present at the closed session were Chief Administrative Officer Weston Young, Deputy Chief Administrative Officer Candace Savage, County Attorney Roscoe Leslie, Public Information Officer Kim Moses, and Human Resources Director Stacey Norton and Deputy Director Pat Walls. Topics discussed and actions taken included the following: _; receiving legal advice from counsel; and performing administrative functions, including discussing potential board appointments

Following a motion by Commissioner Bunting, seconded by Commissioner Abbott, the commissioners unanimously voted to adjourn their closed session at 9:56 a.m.

After the closed session, the commissioners reconvened in open session. Commissioner Bertino called the meeting to order, and following a morning prayer by Father John Solomon and pledge of allegiance, announced the topics discussed during the morning closed session.

The commissioners reviewed and approved the open and closed session minutes of their May 7, 2024 meeting as presented.

The commissioners presented a commendation to Stephen Decatur High School senior Abigail Vadella for serving as Worcester County’s Page to the 2024 Maryland General Assembly.

The commissioners presented a proclamation recognizing May 19-25 as Travel and Tourism Week to Tourism and Economic Development Director Melanie Pursel and other area tourism partners.

Upon a motion by Commissioner Purnell, the commissioners unanimously approved by consent agenda item numbers 2-9 as follows: an FY25 Police Recruitment and Retention Grant application for funds of \$65,835 to provide retention incentives to current sworn personnel; letter supporting the Town of Berlin’s Community Development Block Grant application for funds for

demolition and site work for a new community center; bid specifications for the Lewis Road gravity sewer system and pump station; bid specifications for Central Landfill Cell 1 pump station and leachate forcemain upgrades; awarding the lowest responsive bid to repave the South Point boat ramp to HCE, LLC at a cost of \$51,252.28; awarding the highest scoring proposal for the Mental Health Management Care Coordination for Children and Youth to Wraparound Maryland; a proposal from Absolute Security Group, Inc. for fire alarm system upgrades at the Courthouse; and a change order for the Snow Hill communications shelter project to eliminate the removal of the existing shelter and decrease the contract cost by \$6,000.

Pursuant to the request of Environmental Programs Director Bob Mitchell and upon a motion by Commissioner Mitrecic, the commissioners unanimously authorized Chief Administrative Officer Weston Young to sign a letter of no objection on the County's behalf for the dredging of the West Ocean City harbor channel, with is funded by a Tri-County Council grant, and the dredging of a private marina adjacent to a commercial marine supply property that sits on the northernmost edge of the harbor bulkhead and east of the County boat ramp.

The commissioners met with Mr. Mitchell to review draft legislation comprehensively updating and combining the Atlantic Coastal Bays and Chesapeake Bay Critical Area codes into a single code. Mr. Mitchell advised that this legislation was prepared to update the code to reflect changes in the State law.

Following some discussion, Commissioners Abbott, Bertino, Bunting, Elder, Fiori, Mitrecic, and Purnell introduced the aforementioned draft legislation and agreed to schedule a public hearing on the bill.

The commissioners met with Recreation and Parks Director Kelly Rados to review and discuss six applications for the naming of the basketball and park project at Pocomoke Middle School. Names included Stephen Handy Long Memorial Recreation Park, Warrior Courts at Stephen H. Long Memorial Park, Pocomoke Proud Park, Sunshine Park, Friendship Park, and Warrior Park. Commissioner Abbott stated that the purpose of developing the park was to create someplace special for the children, whom they view as warriors, and the community to come together as a whole.

Following some discussion, a motion by Commissioner Abbott to approve the name Warrior Park failed 3-3-1, with Commissioners Abbott, Bertino, and Bunting voting in favor, Commissioners Elder, Mitrecic, and Purnell voting in opposition, and Commissioner Fiori abstaining.

Commissioner Purnell disagreed with that choice, stating that the name Stephen Handy Long Memorial Recreation Park meets the geographical, historical, and cultural criteria for naming a park. She reviewed a brief history of Mr. Long, an African American teacher, and school supervisor who was killed for his advocacy efforts. Commissioner Mitrecic concurred. Commissioner Elder proposed a compromise with the Warrior Courts at Stephen H. Long Memorial Park.

The commissioners recognized Marvin Jones of Salisbury who reviewed the history of Mr. Long, and he urged the commissioners not to deviate from naming the park in his honor.

Following some discussion, a motion by Commissioner Mitrecic to name the park Warrior Courts at Stephen H. Long Memorial Park failed 2-4-1, with Commissioners Elder and

Mitrecic voting in favor, Commissioners Abbott, Bertino, Bunting, and Purnell voting in opposition, and Commissioner Fiori abstaining.

After further discussion, the commissioners agreed to temporarily table the matter to work through the concerns expressed during the discussion.

The commissioners conducted a public hearing to receive public comments on the filing of an FY25 Community Development Block Grant (CDBG) application for funding of \$600,000 to support the Countywide Housing Rehabilitation Program. Housing Program Coordinator Davida Washington reviewed the purpose of the program and advised that funds would be used to rehabilitate 16 to 20 owner-occupied homes.

Commissioner Bertino opened the floor to receive public comments.

There being no public comment, Commissioner Bertino closed the floor.

Upon a motion by Commissioner Mitrecic, the commissioners unanimously approved the filing of the CDBG Housing Rehabilitation Program application.

The commissioners met with Chief Administrative Officer Weston Young to review draft legislation to implement Md. Code, Alcoholic Beverages and Cannabis 1-322 to establish the purpose for which money received from the State of Maryland's Community Reinvestment and Repair Fund may be used. The fund receives money from one-time cannabis license conversion fees and 35% of cannabis sales and use tax. Maryland counties receiving cannabis funding under the Community Reinvestment and Repair Fund are required to adopt a law establishing the purpose for which money received from the Fund may be used. Funds are distributed to counties proportionately based on the total cannabis possession charges within each jurisdiction between July 1, 2002, and January 1, 2023. Worcester County receives 1.22% of the total funding. The first distribution of conversion fees to Worcester County was \$369,473.96 for the period of January 2023 –December 2023.

Following some discussion, Commissioners Abbott, Bertino, Bunting, Elder, Fiori, Mitrecic, and Purnell introduced the draft legislation and agreed to schedule a public hearing on the proposed bill.

Pursuant to the request of State's Attorney Kris Heiser and upon a motion by Commissioner Abbott, the commissioners unanimously authorized the State's Attorney's Office to enter into a 10-year contract for an Axon Unlimited Storage Bundle at a total cost of \$270,152 to store digital evidence.

The commissioners reviewed and discussed various board appointments.

Upon a nomination by Commissioner Bunting, the commissioners unanimously agreed to appoint Susan Ostrowski to the Commission for Women.

The commissioners conducted a budget work session on the FY25 General Fund Budget. Following adjustments made at the commissioners' April 14 budget work session, the budget reflects a deficit of \$3,238,275. Budget Officer Kim Reynolds advised that May 14 adjustments include a reduction in personnel salaries and fringe of \$4,685, a reduction to the requested Board of Education Budget of \$1 million, and \$22,241 from a Non-Profit Grant. She then reviewed FY25 additional options and budget work session adjustments, which include options to reduce

funding of \$2 million for the Riddle Farm Bypass, an increase of \$1,003,868 for a 6% County Cost of Living Adjustment (COLA) to match the BOE, and \$233,214 increase to Reserve Funds, and \$22,500 for the AXON contract for FY25 for a total deficit of (\$2,497,857).

Commissioner Abbott stated that she did not make the right decision for the County during the budget work session last Tuesday. She further stated that the commissioners need to stay within budget and not spend money that the County does not have. She stated that she does not do so with her own home finances and does not want to do so with the County's. Therefore, Commissioner Abbott made a motion to approve an FY25 County Operating Budget that includes a 4% COLA and Step for Board of Education (BOE) and County employees for \$3,386,552 and to move OPEB of \$1,587,052 to the BOE for a total of \$4,973,604.

Commissioner Mitrecic stated that this is wrong, that this reduction would cause County and BOE employees' salaries to go backward. He stated that the County could possibly have \$24 million in a slush fund, taxpayer money that the County is holding in a fund. He stated that if the commissioners are so worried about the taxpayers, they should reduce the tax rate and give this money back.

Commissioner Fiori concurred. He stated that the County has the money, and noted that many educators and County employees are struggling to run single-parent households. He noted that the commissioners have already penalized the BOE by \$1 million and made their point that education leaders need to do a better job and be accountable for the use of taxpayer dollars. He stated that the commissioners cannot penalize the teachers. Commissioner Fiori asked what additional revenue the County received after adopting the budget each year for the past three years. Commissioner Mitrecic stated and Mr. Thompson confirmed that the County recognized additional funding of roughly \$11 million in FY24, \$9.5 million in FY23, \$12 million in FY22, and \$14 million in FY21. He stated that the County still has the lowest starting teachers' salaries, and the salary increases proposed in this budget will not meet the State-mandated starting salary rate they will be required to implement by FY27. Commissioner Abbott noted that it is the BOE, not the commissioners, that set the starting salary for teachers, and the BOE should have adequate funding within this approved budget to increase that rate if they so choose.

Commissioner Bertino noted that a step is 2.5%, so BOE and County employees would receive a 6.5% salary increase. Furthermore, he noted that the commissioners collectively agreed to buy down \$2.1 million in the healthcare increase, so BOE and County employees would not bear the brunt of the full 10% increase. He concluded that the commissioners have been very sensitive to increasing costs. Commissioner Bunting stated that he supports Commissioner Abbott's motion, noting that through all the hard work done by staff and Commissioner Fiori the commissioners were able to determine that the requested salary package could have been funded through an MOE budget, but that would have been wrong. He stated that Commissioner Abbott's motion is the fairest option for the BOE and the residents of Worcester County. He concluded that it is vital to keep the Budget Stabilization Fund in place for unexpected emergencies, noting that the County could never have expected the State to require the County to fund an additional \$5 million for the Health Department in FY25.

Commissioner Elder concurred with Commissioner Abbott's motion, noting that with it the average teacher salary would increase by \$4,500 in FY25, which he felt was reasonable considering that the County is already facing a deficit with this budget. He stated that the commissioners need to take care of the employees and to build up their salaries as the funding

becomes available to do so. However, he does not believe in deficit spending and would not support spending tomorrow's money today.

Commissioner Purnell objected to the motion, noting that the BOE's proposal is necessary to increase teacher salaries to competitive levels. She stated that too many County and BOE employees live below the poverty level and cannot afford to shoulder rapidly increasing inflation rates. She urged her fellow commissioners to help make these salaries competitive with surrounding areas by approving the requested 6% COLA and Step.

In response to a question by Commissioner Fiori, Finance Officer Phil Thompson discussed the projected, three-year revenue increases, which are projected to result in significant revenue increases over the period.

Following much discussion, the commissioners revisited Commissioner Abbott's motion to approve an FY25 County Operating Budget that includes a 4% COLA and Step for Board of Education (BOE) and County employees for \$3,386,552 and to move OPEB of \$1,587,052 to the BOE for a total of \$4,973,604. The commissioners voted 4-3, with Commissioners Abbott, Bertino, Bunting, and Elder voting in favor and Commissioners Fiori, Mitrecic, and Purnell voting in opposition to approve the motion as presented.

Deputy Chief Administrative Officer Candace Savage stated that the requested FY25 County Operating Budget still reflects a deficit of \$350,000.

Upon a motion by Commissioner Elder, the commissioners voted 4-3, with Commissioners Abbott, Bertino, Bunting, and Elder voting in favor and Commissioners Fiori, Mitrecic, and Purnell voting in opposition, to eliminate funding of \$350,000 for the Riddle Farm bypass project for a balanced FY25 County Operating Budget.

Commissioner Abbott asked the commissioners to revisit their earlier discussion on the naming of the new park at PMS. Following some discussion and upon a motion by Commissioner Abbott, the commissioners voted 4-3, with Commissioners Abbott, Bertino, Bunting, and Elder voting in favor and Commissioners Fiori, Mitrecic, and Purnell voting in opposition to name the park the Warrior Courts at Stephen H. Long Memorial Park.

A motion by Commissioner Abbott to approve requested funding of \$30,000 to the Delmarva Discovery Museum failed 3-3-1, with Commissioners Abbott, Bertino, and Bunting voting in favor, Commissioners Elder, Mitrecic, and Purnell voting in opposition, and Commissioner Fiori abstaining. Commissioner Mitrecic clarified that the commissioners have not cut funding to the DDM, rather they have kept it flat.

In response to concerns raised by Commissioners Mitrecic and Bunting, Public Works Director Dallas Baker advised that County staff will repair a sink hole developing near Captain's Hill Road and clear foliage from the ditches on Cathell Road.

The commissioners answered questions from the press, after which they adjourned to meet again on June 4, 2024.

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OFFICE OF THE
COUNTY COMMISSIONERS

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

WESTON S. YOUNG, P.E.
CHIEF ADMINISTRATIVE OFFICER
CANDACE I. SAVAGE, CGFM
DEPUTY CHIEF ADMINISTRATIVE OFFICER
ROSCOE R. LESLIE
COUNTY ATTORNEY

COMMISSIONERS
ANTHONY W. BERTINO, JR., PRESIDENT
MADISON J. BUNTING, JR., VICE PRESIDENT
CARYN G. ABBOTT
THEODORE J. ELDER
ERIC J. FIORI
JOSEPH M. MITRECIC
DIANA PURNELL

PROCLAMATION

WHEREAS, older adults should be treated with dignity and respect; however, the reality is that one in 10 U.S. residents aged 60 or older have experienced some form of abuse, neglect, or financial exploitation at the hands of a caregiver, family member, or other trusted individual. Too often elder abuse goes unnoticed and under reported; and

WHEREAS, elder abuse is preventable, and we all have a part to play in protecting the dignity and security of this vulnerable population; therefore, we stand with Worcester County Department of Social Services professionals in their efforts to end the cycle of elder abuse through education, detection, and intervention.

NOW, THEREFORE, we the County Commissioners of Worcester County, Maryland, do hereby proclaim June 2024 as **Elder Abuse Awareness Month** and June 15 as **Elder Abuse Awareness Day** and urge citizens to educate themselves to recognize and report signs of elder abuse.

Executed under the Seal of the County of Worcester, State of Maryland, this 4th day of June, in the Year of Our Lord Two Thousand and Twenty-Four.

Anthony W. Bertino, Jr., President

Madison J. Bunting, Jr., Vice President

Caryn G. Abbott

Eric J. Fiori

Theodore J. Elder

Joseph M. Mitrecic

Diana Purnell





Worcester County Administration

One West Market St. Room 1103 | Snow Hill MD 21863 | (410) 632-1194 | www.co.worcester.md.us

MEMORANDUM

TO: Worcester County Commissioners
FROM: Candace Savage, Deputy Chief Administrative Officer
DATE: May 29, 2024
SUBJECT: Letter of Support Atlantic General Hospital

Atlantic General Hospital is requesting a letter of support for a grant from the Maryland Hospital Association FY 2025 Hospital Bond Program. The grant will help fund the expansion and renovation of the Central Sterile Processing Department.

Attachment:
Page 2 – Draft Letter of Support

June 3, 2024

MHA Bond Project Review Committee chair and members
C/O Maryland Hospital Association
6820 Deerpath Road
Elkridge, MD 21075-6200

Dear MHA Bond Project Review Committee chair and members:

On behalf of the Worcester County Commissioners, I would like to express our full support of the application from Atlantic General Hospital to the Maryland Hospital Association for a 2025 Hospital Bond Project Review Program grant of \$1,576,877 to help fund the expansion and renovation of the Central Sterile Processing Department. Worcester County, located on the Delmarva Peninsula, offers many amenities that make it one of the fastest growing counties in Maryland. In addition to a year-round population of roughly 53,000, the county hosts over eight million visitors annually. Our growing resident population and booming visitor population place ever greater demands on our healthcare system, and for those reasons Worcester County has been federally designated as a medically underserved area.

Atlantic General Hospital and Atlantic General Health System continue to expand their services to address the diverse needs of Worcester County's growing population. Through the expansion and renovation of the Central Sterile Processing Department to create a separate space for decontamination, instrument assembly, and sterile storage, the hospital will be equipped with a sustainable central processing environment that allows for increased surgical cases and promotes infection prevention and patient safety. This will increase efficiency and allow staff to perform more procedures, giving patients more access to the care that they need. We thank you in advance for your careful consideration of this vital funding.

Sincerely,

Anthony W. Bertino, Jr.
President



Worcester County Department of Environmental Programs
 Worcester County Government Center, 1 West Market Street, Rm 1306 | Snow Hill MD 21863
 Tel: (410) 632-1220 | Fax: (410) 632-2012

Memorandum

To: Weston S. Young, P.E., Chief Administrative Officer

From: Robert J. Mitchell, LEHS, REHS/RS
 Director, Environmental Programs

A handwritten signature in blue ink, appearing to be "RJM", is placed to the right of the "From:" line.

Subject: **MD DNR Grant Opportunity**
 Nuisance Flood Update Assistance

Date: 5/24/24

In accordance with Maryland House Bill 1427, every local jurisdiction that experiences nuisance flooding shall develop a plan to address nuisance flooding that will be updated every five years. The last nuisance flood plan was done in 2020 and will need to be updated at the end of calendar year 2025. The Maryland Dept of Natural Resources, Chesapeake & Coastal Service (CCS) is committed to providing technical and financial assistance to support this mandate and recently notified us that they have an additional grant opportunity separate from the CCS Grants Gateway to support nuisance flood plans for impacted jurisdictions within the coastal zone.

To cite one useful tool for reported nuisance flooding events, Worcester has logged 158 events reported to the *MyCoast* reporting application, with the majority occurring within the Town of Ocean City, which has their own nuisance flooding plan. Worcester County has approximately 92 roads that were identified in our Hazard Mitigation Plan as being potentially flooded during an event with 33 roads identified as impacted by tidal flooding, which is frequently referred to as "sunny day" or high tide flooding.

We are anticipating with this grant that the work will be in concert with updates to the county's Hazard Mitigation Plan (HMP) that will be taking place during the same time period. This will enable county agencies to work together with our HMP consultant to seamlessly integrate the two planning documents. We also have a body of compatible planning work done within this evaluation period to inform this effort, such as the Byrd Hill Flood Assessment and the Water Quality and Climate Resiliency Portfolio Report for Targeted Resiliency Areas for Pocomoke City. The scope would include:

- A. **Plan Review-** *Review existing floodplain management information and existing infrastructure – Assist in the conduction of interviews with county and municipal staff including emergency communications to identify additional areas of flooding, the conditions under which these areas flood (stream, coastal, stormwater management issues), and the extent of flooding. Review assembled Maryland MyCoast data for integration with county and municipal data.*
- B. **Update Nuisance/Urban Flood Hazard & Problems-** *Existing plan areas subject to nuisance and urban flooding will be updated and analyzed in terms of observed conditions and potential future impacts. Review of Maryland 2050 Nuisance Tidal Inundation - Flood Depth Grid depicting geographic areas throughout the State of Maryland that are projected to be impacted by a nuisance tidal flooding scenario in year 2050.*

ITEM 3

- C. **Coordination Review** – *Coordinate with the county and municipal staff will ensure that the nuisance flood plan incorporates the known flood hazard locations and county and municipal asset locations with the data that will be generated by the planning team and through public outreach. The plan update will pay particular attention to changes in the extent and probability of flooding and its correlation to potential impacts of climate change. New Maryland 2023 reports on climate change and sea level rise will be integrated, as well as tide gauge data.*
- D. **Development of Plan Updates**- *Following the review of nuisance/urban flood hazard identification, analysis and mapping products, potential mitigation action items and recommendations will be updated, and new action items and their potential thresholds will be developed. This information will be presented to planning team and stakeholders for their review and input during a Solutions Workshop. In addition, planning team members and stakeholders will be provided an opportunity to prioritize action items based on technical feasibility, resource allocation and cost, time for completion, and overall benefit(s) derived from reviewing individual action items during the workshop.*
- E. **Development of an ArcGIS StoryMap** - *Development of an ArcGIS StoryMap that would be added to the County Website to be a dynamic representation of county areas of impact and allow links for use of MyCoast for reporting these events.*

As the grant budget is being finalized, we expect an application level not to exceed the suggested limit of \$50,000 that DNR gave to eligible jurisdictions. We will utilize our experienced HMP consultant, along with the participation of select staff from various county departments who would normally be involved in the planning for and response to events of this type. The funding is limited to \$150,000 statewide, but state staff has imparted that eligible jurisdictions that took funding in 2020 will not be encouraged to re-apply and counties that didn't take prior funding would be given first consideration for proposals this round.

Therefore, I would respectfully request that the County Commissioners consider authorizing our application for this grant opportunity up to the budget requested. The grants are completed online and are due June 5th.

I will be available to discuss the matter with you and the County Commissioners at your convenience.

cc: David Bradford
Brian Soper
Katherine Munson
Lynn Wright

Worcester County Sheriff's Office ^{ITEM 4}

Matthew Crisafulli
Sheriff



Nathaniel Passwaters
Chief Deputy

May 24, 2024

To: Weston Young, Chief Administrative Officer
Worcester County Commissioners

RE: FY25 Warrant Apprehension and Absconding (WAAG) Grant Program

Dear Mr. Young and Worcester County Commissioners,

We respectfully request your approval of our application for the FY25 Warrant Apprehension and Absconding (WAAG) Grant Program in the amount of \$30,000.

If approved and awarded, this grant will provide deputy overtime compensation for warrant service and wanted person apprehension.

Please let me know if more information is needed.

Respectfully submitted,
Carrie Tingle
Finance Administrator

“Proud to Protect, Ready to Serve”

Worcester County Sheriff's Office
One West Market Street, Room 1001
Snow Hill, MD 21863
410-632-1111- phone / 410-632-3070- fax
www.WorcesterSheriff.com

Local Warrant Apprehension and Absconding Grant Program - 2025 (WAAG)

Applicant: Worcester County Board of County Commissioners

Grant Application Form



Governor's Office of Crime Control and Prevention


Submitted: 5/24/2024

Governor's Office of Crime Control and Prevention
100 Community Place, 1st Floor Crownsville, MD
21032-2042 (410) 697-9338
Email: dlinfo_goccp@maryland.gov

www.goccp.maryland.gov
Wes Moore, Governor
Aruna Miller, Lt. Governor

Application Contents

- Cover Sheet
- Face Sheet
- Summary / Narrative
- Budget Summary
- Civil Rights
- Service Sites
- Assurances
- Anti-Lobbying
- Personnel
- Services
- Operating
- Equipment
- Travel
- Other

Date Stamp:	OFFICE USE ONLY	
	Control Number: 	Application Number: 2024-WA-0024
	Received By:	Date:



Governor's Office of Crime Control & Prevention - Grant Application Form

Local Warrant Apprehension and Absconding Grant Program - 2025 (WAAG)

Applicant: Worcester County Board of County Commissioners

Project Title: WCSO FY25 WAAG Grant

Worcester

Local Government

Start Date: 07/01/2024

Submitted: 5/24/2024 10:17:15 AM

DUNS Number: 101119399

End Date: 06/30/2025

Funding Year:

SAM Expiration: 10/9/2024

Applicant:

Implementing Agency:

Worcester County Board of County Commissioners
 County Government Center
 1 W Market St Rm 1103
 Snow Hill, MD 21863 1072
 (410) 632-1194 FAX: (410) 632-3131

Worcester County Sheriff's Office
 1 West Market Street, Room 1001
 Snow Hill, MD 21863 1069
 (410) 632-1111 FAX: (410) 632-3070

Authorized Official:

Bertino, Anthony W. President
 lwright@co.worcester.md.us
 Worcester County Board of County Commissioners
 County Government Center
 1 W Market St Rm 1103
 Snow Hill, MD 21863-1072
 (410) 632-1194 FAX: (410) 632-3131

Project Director:

Tingle, Carrie Worcester County Sheriff's Office Finance Administ
 catingle@co.worcester.md.us
 Worcester County Board of County Commissioners
 County Government Center
 1 W Market St Rm 1103
 Snow Hill, MD 21863-1072
 (410) 632-1111 FAX: (410) 632-3131

Fiscal Officer:

Wright, Lynn Senior Budget Accountant
 lwright@co.worcester.md.us
 Worcester County Board of County Commissioners
 County Government Center
 1 W Market St Rm 1103
 Snow Hill, MD 21863-1072
 (410) 632-1191 FAX: (410) 632-3131

Funding Summary	100.0 %	Grant Funds	\$30,000.00	_____	_____
	0.0 %	Cash Match	\$0.00	_____	_____
	0.0 %	In-Kind Match	\$0.00	_____	_____
		Total Project Funds	\$30,000.00		

Project Summary

The Worcester County Sheriff's Office FY25 Warrant Apprehension and Absconding Grant Program (WAAG) will assist in greatly reducing the number of outstanding warrants, especially those related to violent crimes, in Worcester County, Maryland. Funds will provide overtime compensation for deputies to serve outstanding warrants outside of normal working hours. This effort will in turn reduce the number of violent offenders living in our communities and currently wanted by law enforcement. We are requesting \$30,000 to assist in these efforts.

Problem Statement/Needs Justification

The Worcester County Sheriff's Office (WCSO) is committed to providing the highest level of quality law enforcement service to citizens and visitors, while fostering positive community relations.

According to data from the 2020 U.S. Census, the population of Worcester County is 52,460. However, the resort town of Ocean City becomes the 2nd most populated municipality in Maryland during the summer months as it hosts approximately 345,000 vacationers, and up to 8 million visitors annually. This amount of influx creates additional responsibilities on the court system and greatly increases the number of Bench Warrants issued to the Sheriff's Office for service.

Funding provided by this grant will allow us to serve a significant amount of these warrants in a more effective and timely manner.

Program Goals and Objectives

Goal - Through coordination and cooperation between local law enforcement and state and federal agencies, we will be able to reduce the number of active warrants in our jurisdiction, as well as other jurisdictions in Maryland by serving warrants outside of normal working hours. This will ultimately reduce the amount of crime and wanted individuals in Worcester County.

Objective: Reduce existing and maintain a minimal number of active warrants.

Performance Measure: Reduce the number of active warrants in Worcester County by allowing overtime hours to be utilized for service.

Program Strategy/Program Logic

The Worcester County Sheriff's Office has implemented strategies to serve active warrants within Worcester County. Grant funding will provide overtime compensation for deputies to serve court-ordered warrants outside of normal working hours. This will allow deputies to apprehend wanted and absconding individuals at unexpected times, ultimately reducing the number of warrants on file, especially those related to violent crimes.

Strategies to be used for active warrant service include:

1. Obtain warrant from court.
2. Enter warrant into WCSO records management system and NCIC.
3. Issue warrant to deputy for service.
4. If defendant is located: arrest, transport, and process. Defendant will then go in front of District Court Commissioner or Judge for initial appearance. Defendant will then be released from WCSO, or held on bond and transported to Worcester County Jail.

Program Measurement

Output Measures:

1. Apprehend wanted individuals
2. Apprehend individuals wanted for violent crimes
3. Total number of warrants (currently 8,357)
4. Track all warrants served, organized by offense

Initial Outcome Measures:

1. Total number wanted individuals arrested, by offense
2. Total number warrants remaining in jurisdiction by type by offense
3. Total number situations where service of minor warrant led to apprehension of felon

Impacts:

1. Submit reports to GOCCP on quarterly basis
2. Increase public safety by apprehending wanted individuals

Timeline

Overtime efforts of warrant service will begin upon notification of funding. Efforts will continue until funds are expended.

Spending Plan

Grant funding will provide overtime compensation to deputies who attempt service of active warrants. The average deputy overtime rate is \$42/ hour. Based on this rate of compensation, the requested \$30,000 award will allow approximately 714 hours of active warrant service and apprehension. Funds granted will be strictly dedicated to active warrant service and apprehension overtime compensation.

Management Capabilities

The Worcester County Sheriff's Office's Judicial Services Division is assigned all active bench warrants through both District and Circuit Court, as well as arrest warrants within the County. This Division is the most experienced with warrant management within our jurisdiction, due largely to the fact that they receive warrants daily from the courts. Judicial protection falls directly under this Division.

Project Director: Carrie Tingle, Finance Administrator (salary is budget funded)

Ms. Carrie Tingle serves as the Finance Administrator and Grants Coordinator for the Worcester County Sheriff's Office. She has a background in finance and has served in governmental environments for the past 15 years.

Fiscal Officer: Lynn Wright, Senior Budget Accountant (salary is budget funded)

Ms. Lynn Wright holds an Associate Degree of Science in Accounting and a Bachelor of Arts Degree in Human Resources Management. She has 20 years of experience in local government, serving as a Human Resources Manager and later as Accounting Supervisor. Ms. Wright now works with Worcester County to administer grants procurement and compliance, track capital projects, and assist in all phases of budget preparation, maintenance, and analysis of financial data and audit compliance.

Key Consultant: Bethany Ramey, Lieutenant, Judicial Services Division (salary is budget funded)

Lieutenant Bethany Ramey has been with the Worcester County Sheriff's Office for 23 years and is currently the Lieutenant of the Judicial Services Division. In 2001 she graduated from the Eastern Shore Criminal Justice Academy. She went on to complete her bachelor's degree from Salisbury University and then her master's degree from Wilmington University. In 2024, she graduated from the FBI National Academy's 289th Command Leadership Program in Quantico, Virginia.

Sustainability

The WCSO is committed to reducing crime throughout the County by numerous means and will continue to research all resources available to supplement our budgeted funds.

Applicant Disclosure of Pending Applications Statement

The Worcester County Sheriff's Office does not have any pending applications submitted within the past 12 months for federally funded assistance that includes requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

Unique Entity Identifier and SAM.GOV Expiration Date

DUNS #10-111-9399

KEA9KRV8GPG3
expires 10/09/2024

Person Completing the Project Narrative

Bethany Ramey
Lieutenant
Worcester County Sheriff's Office
410-632-1111 x2294 Phone
410-632-3070 Fax
bramey@co.worcester.md.us

Carrie Tingle
Finance Administrator
Worcester County Sheriff's Office
410-632-1111 x2262 Phone
410-632-3070 Fax
catingle@co.worcester.md.us



Project Budget

A. Budget Summary

	Grant Funds	Cash Match	In-Kind Match	Total Award
Personnel	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total	\$30,000.00	\$0.00	\$0.00	\$30,000.00

ITEM 4

Category A - Personnel



Control Number:

2024-WA-0024

	Description of Position	Priority	Salary Type	Funding Type	Total
1	Deputy overtime compensation	1	Overtime	Grant Funds	\$30,000.00

\$30,000.00

1. Funding provided by this grant will be utilized to compensate overtime worked to serve active warrants across Worcester County. The average deputy overtime rate is \$42/hr. Based on this rate, requested funds of \$30,000 will allow for approximately 714 hours of overtime detail.



V. Civil Rights Requirements

- 1. Civil rights contact person: Norton, Stacey - Director of Human Resources
- 2. Organization: Worcester County Board of County Commissioners
- 3. Address: County Government Center
1 W Market St Rm 1103
Snow Hill, MD 21863-1072
- 4. Telephone Number: (410) 632-0090
- 5. Number of persons employed by the organization unit responsible for implementation of this grant: 17

Project Service Sites

Site 1

Service Site	Worcester County Sheriff's Office
Apt. Suite, No. Street	1 West Market Street, Room 1001
City	Snow Hill
State & Zip	MD 21863-1069



Certified Assurances

THE APPLICANT HEREBY ASSURES AND CERTIFIES THE FOLLOWING:

1. That Federal funds made available under this formula grant will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal Funds, be made available for program activities.

2. That matching funds required to pay the non-Federal portion of the cost of each project, for which grant funds are made available, shall be in addition to funds that would otherwise be made available for program activities by the recipient of the grant funds and shall be provided as required in the Grant Award document.

3. That following the first year covered by a Grant Award and each year thereafter, a performance evaluation and assessment report will be submitted to the Governor's Office of Crime Control & Prevention.

4. That fund accounting, auditing, monitoring, evaluation procedures and such records as the Governor's Office of Crime Control & Prevention shall prescribe to and shall be provided to assure fiscal control, proper management and efficient disbursement of funds received.

5. That the Grantee shall maintain such data and information and submit such reports in such form, at such times, and containing such information as the Governor's Office of Crime Control & Prevention may reasonably require to administer the program.

6. Sub-recipients will comply (and will require any sub-grantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604 (e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000(d)); the Rehabilitation Act of 1973 (29 U.S.C. § 704); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. § 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. § 6101-07); and the

Department of Justice (DOJ's) Equal Treatment Regulations (28 C.F.R. pt. 38).

7. That in the event a Federal or state court or administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against the Grantee, a copy of the finding will be forwarded to the Governor's Office of Crime Control & Prevention.

8. Sub-recipients that are governmental or for-profit entities, that have fifty or more employees and that receive a single award of \$500,000 or more under the Safe Streets Act or other Department of Justice (DOJ) program statutes are required to submit their Equal Employment Opportunity Plan (EEOP) to the federal Office of Civil Rights (OCR). The sub-recipients are not required to submit a copy to the Governor's Office of Crime Control & Prevention (GOCCP), but must have a copy available on site for monitoring purposes. Those sub-recipients that are subject to the OCR's EEOP Certification Form may access this form at: <http://www.ojp.usdoj.gov/about/ocr/eeop.htm>.

9. That the Grantee will comply with all provisions set forth in the Governor's Office of Crime Control & Prevention's General <http://www.goccp.maryland.gov/grants/general-conditions.php> and Special Conditions.

10. That the Grantee will comply with the provisions of 28 CFR applicable to grants and cooperative agreement.

11. Sub-recipients are obligated to provide services to Limited English Proficient (LEP) individuals. Refer to the DOJ's Guidance Document. To access this document see U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (67 Federal Regulation 41455 (2002)). This regulation may be accessed at: <http://www.archives.gov/eo/laws/title-vi.html>

CERTIFICATION: I certify that this program will comply with the provisions set forth by the State of Maryland and the Governor's Office of Crime Control and Prevention.

Signature of Authorized Official

Date

Bertino Jr., Anthony W. - President

Name and Title



Certification Regarding Lobbying



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 --

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with

obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph, (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminate for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about --

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

OJP FORM 4061/6 (3-91) REPLACES OJP FORMS 406/1/2, AMD 406/14 WHICH ARE OBSOLETE.



(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after having received notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 312A, GSA Regional Office Building No. 3), Washington DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code)

Check ___ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ___ if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Applicant: Worcester County Board of County Commissioners
Address: County Government Center
1 W Market St Rm 1103
Snow Hill, MD 21863 1072

Project Title: WCSO FY25 WAAG Grant
Federal ID Number: 52-6001064

Authorized Representative: Bertino Jr., Anthony W. - President

Signature: _____
Signature of Authorized Official **Date**

Worcester County Sheriff's Office ^{ITEM 5}

Matthew Crisafulli
Sheriff



Nathaniel Passwaters
Chief Deputy

May 24, 2024

To: Weston Young, Chief Administrative Officer
Worcester County Commissioners

RE: FY25 Sex Offender Compliance and Enforcement in Maryland (SOCM) Grant Program

Dear Mr. Young and Worcester County Commissioners,

We respectfully request your approval of our application for the Sex Offender Compliance and Enforcement in Maryland (SOCM) Grant Program in the amount of \$9,096.

If approved and awarded, this grant will provide deputy overtime compensation for sex offender compliance checks and monitoring.

Please let me know if more information is needed.

Respectfully submitted,
Carrie Tingle
Finance Administrator

“Proud to Protect, Ready to Serve”

Worcester County Sheriff's Office
One West Market Street, Room 1001
Snow Hill, MD 21863
410-632-1111- phone / 410-632-3070- fax
www.WorcesterSheriff.com

FY 2025 Sex Offender Compliance and Enforcement in Maryland Grant Program (SOCM)

Applicant: Worcester County Board of County Commissioners

Grant Application Form



Governor's Office of Crime Control and Prevention

Submitted: 5/24/2024

Governor's Office of Crime Control and Prevention
100 Community Place, 1st Floor Crownsville, MD
21032-2042 (410) 697-9338
Email: dlinfo_goccp@maryland.gov

www.goccp.maryland.gov
Wes Moore, Governor
Aruna Miller, Lt. Governor

Application Contents

- Checkboxes for application contents: Cover Sheet, Face Sheet, Summary / Narrative, Budget Summary, Personnel, Operating, Travel, Civil Rights, Service Sites, Assurances, Anti-Lobbying, Services, Equipment, Other.

Form with fields: Date Stamp, OFFICE USE ONLY, Control Number (with barcode), Application Number (2024-SO-0020), Received By, Date.



Governor's Office of Crime Control & Prevention - Grant Application Form

FY 2025 Sex Offender Compliance and Enforcement in Maryland Grant Program (SOCM)

Applicant: Worcester County Board of County Commissioners

Project Title: WCSO FY25 SOCM Grant

Worcester

Local Government

Start Date: 07/01/2024

Submitted: 5/24/2024 8:23:56 AM

DUNS Number: 101119399

End Date: 06/30/2025

Funding Year:

SAM Expiration: 10/9/2024

Applicant:

Implementing Agency:

Worcester County Board of County Commissioners
 County Government Center
 1 W Market St Rm 1103
 Snow Hill, MD 21863 1072
 (410) 632-1194 FAX: (410) 632-3131

Worcester County Sheriff's Office
 1 West Market Street, Room 1001
 Snow Hill, MD 21863 1069
 (410) 632-1111 FAX: (410) 632-3070

Authorized Official:

Bertino, Anthony W. President
 lwright@co.worcester.md.us
 Worcester County Board of County Commissioners
 County Government Center
 1 W Market St Rm 1103
 Snow Hill, MD 21863-1072
 (410) 632-1194 FAX: (410) 632-3131

Project Director:

Tingle, Carrie Worcester County Sheriff's
 Office Finance Administ
 catingle@co.worcester.md.us
 Worcester County Board of County Commissioners
 County Government Center
 1 W Market St Rm 1103
 Snow Hill, MD 21863-1072
 (410) 632-1111 FAX: (410) 632-3131

Fiscal Officer:

Wright, Lynn Senior Budget Accountant
 lwright@co.worcester.md.us
 Worcester County Board of County Commissioners
 County Government Center
 1 W Market St Rm 1103
 Snow Hill, MD 21863-1072
 (410) 632-1191 FAX: (410) 632-3131

Funding Summary	100.0 %	Grant Funds	\$9,096.00		
	0.0 %	Cash Match	\$0.00		
	0.0 %	In-Kind Match	\$0.00		
		Total Project Funds	\$9,096.00		

Project Summary

The Worcester County Sheriff's Office Sex Offender Registry Unit (SORU) is staffed by Deputy Sheriffs who are responsible for registering sex offenders as per Maryland Law. These Deputy Sheriffs conduct compliance checks of offender registrants verifying home and employment addresses. The SORU closely monitors sex offenders' employment, place of residency and probation requirements. Offenders who are on the registry are required to check-in with the Sex Offender Registry Unit as directed by Maryland Criminal Procedure Article 11-701 through 11-721. Grant funding in the amount of \$9,096 will allow us to conduct proactive compliance checks and conduct investigations utilizing overtime compensation.

Problem Statement/Needs Justification

The Worcester County Sheriff's Office Sex Offender Compliance and Enforcement Program in Maryland monitors all registered sex offenders who live, work, or visit Worcester County to keep our community informed and safe from potential predators. The Worcester County Sheriff's Office also registers all sex offenders who are incarcerated in the Worcester County Jail and ensures they are properly registered and monitored after their release.

Currently, registration and compliance checks are performed by dedicated resources who can only complete the checks at a minimum level of satisfaction due to time constraints. Worcester County monitors between 80-95 sex offenders throughout the year, depending on season. Numbers fluctuate for several reasons, such as the increase of sex offenders during the summer in Ocean City, and Delaware and Virginia residents who work during various seasons in Ocean City. The number of registered sex offenders has been steadily increasing over the past several years.

The Sex Offender Compliance and Enforcement Program funds will provide overtime compensation so trained deputies can appropriately complete compliance checks and monitor sex offenders in Worcester County. Through frequent checks, we will be able to track absconders more readily and prevent them from gaining extensive leave times when the absconder leaves the area or moves without proper notification to the Sex Offender Registry Unit. Frequent checks will also ensure delinquent reporting of changes will not go unpunished and force compliance or adjudication.

Program Goals and Objectives

The goals of the Worcester County Sheriffs Office Sex Offender Compliance and Enforcement Program in Maryland include:

1. Develop and track measurements for mandatory performance measures
2. Ensure all required registered sex offenders are registered in accordance with State and Federal laws
3. Identify and apprehend offenders who are not in compliance with State and Federal mandates
4. Identify and target high risk offenders for enhanced monitoring
5. Complete and track all compliance checks for registered sex offenders' residences, employment, contact numbers, online presence, and vehicles
6. Track all registered sex offenders who are released from Worcester County Jail or Prison, not including ones relocating out of County
7. Contact appropriate registering agency if a registered sex offender moves or obtains employment/schooling in another jurisdiction to ensure offender is in compliance with State and Federal laws

Program Strategy/Program Logic

The Worcester County Sheriff's Office has implemented strategies to register and verify compliance of sex offenders in our County. With this grant funding, Deputies can complete additional compliance checks for sex offenders outside of normal working hours. Strategies to ensure compliance checks are completed properly and offenders are held accountable include:

1. Mandatory training for deputies interested in completing compliance checks, which will ensure road deputies are familiar with the location of offenders in their patrol sectors.
2. Timely registrations of sex offenders in accordance with current laws.
3. Timely investigations of any complaints or incidents pertaining to registered sex offenders.
4. Completion of compliance checks for registered sex offenders at their residences and places of employment. Additional checks will be performed for vehicles, online presences and contact numbers.
5. When appropriate, warrants will be obtained, and absconders and violators will be apprehended.
6. Procedural development that will be readily available for all deputies, so they have the qualifications to determine if a sex offender is compliant.
7. Documentation of all contacts with registered sex offenders.

Program Measurement

1. Register all sex offenders in Worcester County according to Maryland and Federal laws and complete the required reporting on mandatory performance measures for this grant.
2. Complete approximately 20 sex offender compliance checks each month.
3. Apprehend all non-compliant offenders.
4. Check for warrants prior to registration and/or compliance checks.
5. Check Law Enforcement Exchange Network daily for police contact with sex offenders.
6. Track all registered sex offenders upon release for Worcester County Jail or prison.
7. Contact appropriate registering agency if sex offender moves or obtains employment/schooling in another jurisdiction to ensure offender is in compliance with all State and Federal laws.

Timeline

1. Complete training for additional deputies who will participate in the Sex Offender Compliance grant by August 1, 2024.
2. Complete weekly compliance checks on registered sex offenders.
3. Complete quarterly reports of progress made available by grant funds.

Spending Plan

Grant funding will provide overtime compensation to deputies who perform compliance checks on registered sex offenders in Worcester County. Our average deputy overtime compensation rate is \$42/hour, which will allow approximately 216 hours of overtime for compliance checks. These 216 hours will be dedicated to compliance checks for the registered sex offenders' residence, employment, vehicles, online presence, and contact numbers.

Management Capabilities

The Worcester County Sheriff's Office is assigned as the Registering Agency for the Sex Offender Registry in Worcester County and has been since the Registry's inception. Deputies assigned to the Sex Offender Registry Unit are seasoned deputies with investigative experience and specific training in sex offender registry policies and procedures. Additional deputies who will work the overtime detail to ensure compliance of registered sex offenders in Worcester County will receive proper training in identifying offenders, completing compliance checks, and applying for appropriate charges against violators and absconders.

Project Director: Carrie Tingle, Financial Administrator (salary is budget funded)

Ms. Carrie Tingle serves as the Financial Administrator and Grants Coordinator for the Worcester County Sheriff's Office. She has a background in finance and has served in governmental environments for the past 15 years.

Fiscal Officer: Lynn Wright, Senior Budget Accountant (salary is budget funded)

Ms. Lynn Wright holds an Associate Degree of Science in Accounting and a Bachelor of Arts Degree in Human Resources Management. She has 20 years of experience in local government, serving as a Human Resources Manager and later as Accounting Supervisor. Ms. Wright now works with Worcester County to administer grants procurement and compliance, track capital projects, and assist in all phases of budget preparation, maintenance, and analysis of financial data and audit compliance.

Key Consultant: Bethany Ramey, Lieutenant, Judicial Services Division (salary is budget funded)

Lieutenant Bethany Ramey has been with the Worcester County Sheriff's Office for 23 years and is currently the Commander of the Judicial Services Division. In 2001 she graduated from the Eastern Shore Criminal Justice Academy and went on to complete her Bachelor's degree at Salisbury University and then her Master's degree from Wilmington University. In 2024 she graduated from the FBI National Academy's 289th Command leadership program in Quantico, Virginia.

Sustainability

The Worcester County Sheriff's Office has committed to the sustainability of the Sex Offender Registry Unit since its inception and continues to budget for positions in the Unit. Grant funding will continue to be sought out to compensate overtime efforts.

Applicant Disclosure of Pending Applications Statement

Worcester County Sheriff's Office does not have any pending applications submitted in the last 12 months for federally funded assistance that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

Unique Entity Identifier and SAM.GOV Expiration Date

Duns: 10-111-9399

Sam.gov: KEA9KRV8GPG3

Exp: 10/09/2024

Person Completing the Project Narrative

Bethany Ramey

Lieutenant, Judicial Services Division

Worcester County Sheriff's Office

410-632-1111 x2294

410-632-3070

bramey@co.worcester.md.us

Carrie Tingle

Finance Administrator

Worcester County Sheriff's Office

410-632-1111 x2262

410-632-3070

catingle@co.worcester.md.us



Project Budget

A. Budget Summary

	Grant Funds	Cash Match	In-Kind Match	Total Award
Personnel	\$9,096.00	\$0.00	\$0.00	\$9,096.00
Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total	\$9,096.00	\$0.00	\$0.00	\$9,096.00

ITEM 5

Category A - Personnel



Control Number:

2024-SO-0020

	Description of Position	Priority	Salary Type	Funding Type	Total
1	Deputy overtime compensation	1	Overtime	Grant Funds	\$9,096.00

\$9,096.00

1. Funding provided by this grant will be utilized to compensate overtime worked to complete sex offender compliance checks. The average deputy overtime rate is \$42/hr. Based on this rate, requested funds of \$9,096 will allow for approximately 216 hours of overtime detail.



V. Civil Rights Requirements

- 1. Civil rights contact person: Norton, Stacey - Director of Human Resources
- 2. Organization: Worcester County Board of County Commissioners
- 3. Address: County Government Center
1 W Market St Rm 1103
Snow Hill, MD 21863-1072
- 4. Telephone Number: (410) 632-0090
- 5. Number of persons employed by the organization unit responsible for implementation of this grant: 17

Project Service Sites

Site 1

Service Site	Worcester County Sheriff's Office
Apt. Suite, No. Street	1 West Market Street, Room 1001
City	Snow Hill
State & Zip	MD 21863-1069



Certified Assurances

THE APPLICANT HEREBY ASSURES AND CERTIFIES THE FOLLOWING:

1. That Federal funds made available under this formula grant will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal Funds, be made available for program activities.

2. That matching funds required to pay the non-Federal portion of the cost of each project, for which grant funds are made available, shall be in addition to funds that would otherwise be made available for program activities by the recipient of the grant funds and shall be provided as required in the Grant Award document.

3. That following the first year covered by a Grant Award and each year thereafter, a performance evaluation and assessment report will be submitted to the Governor's Office of Crime Control & Prevention.

4. That fund accounting, auditing, monitoring, evaluation procedures and such records as the Governor's Office of Crime Control & Prevention shall prescribe to and shall be provided to assure fiscal control, proper management and efficient disbursement of funds received.

5. That the Grantee shall maintain such data and information and submit such reports in such form, at such times, and containing such information as the Governor's Office of Crime Control & Prevention may reasonably require to administer the program.

6. Sub-recipients will comply (and will require any sub-grantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604 (e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000(d)); the Rehabilitation Act of 1973 (29 U.S.C. § 704); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. § 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. § 6101-07); and the

Department of Justice (DOJ's) Equal Treatment Regulations (28 C.F.R. pt. 38).

7. That in the event a Federal or state court or administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against the Grantee, a copy of the finding will be forwarded to the Governor's Office of Crime Control & Prevention.

8. Sub-recipients that are governmental or for-profit entities, that have fifty or more employees and that receive a single award of \$500,000 or more under the Safe Streets Act or other Department of Justice (DOJ) program statutes are required to submit their Equal Employment Opportunity Plan (EEOP) to the federal Office of Civil Rights (OCR). The sub-recipients are not required to submit a copy to the Governor's Office of Crime Control & Prevention (GOCCP), but must have a copy available on site for monitoring purposes. Those sub-recipients that are subject to the OCR's EEOP Certification Form may access this form at: <http://www.ojp.usdoj.gov/about/ocr/eeop.htm>.

9. That the Grantee will comply with all provisions set forth in the Governor's Office of Crime Control & Prevention's General <http://www.goccp.maryland.gov/grants/general-conditions.php> and Special Conditions.

10. That the Grantee will comply with the provisions of 28 CFR applicable to grants and cooperative agreement.

11. Sub-recipients are obligated to provide services to Limited English Proficient (LEP) individuals. Refer to the DOJ's Guidance Document. To access this document see U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (67 Federal Regulation 41455 (2002)). This regulation may be accessed at: <http://www.archives.gov/eo/laws/title-vi.html>

CERTIFICATION: I certify that this program will comply with the provisions set forth by the State of Maryland and the Governor's Office of Crime Control and Prevention.

Signature of Authorized Official

Date

Bertino Jr., Anthony W. - President

Name and Title



Certification Regarding Lobbying



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 --

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with

obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph, (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminate for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about --

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

OJP FORM 4061/6 (3-91) REPLACES OJP FORMS 406/1/2, AMD 406/14 WHICH ARE OBSOLETE.



(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after having received notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 312A, GSA Regional Office Building No. 3), Washington DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code)

Check ___ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ___ if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Applicant: Worcester County Board of County Commissioners
Address: County Government Center
1 W Market St Rm 1103
Snow Hill, MD 21863 1072

Project Title: WCSO FY25 SOCM Grant
Federal ID Number: 52-6001064

Authorized Representative: Bertino Jr., Anthony W. - President

Signature: _____
Signature of Authorized Official **Date**



TIMOTHY MULLIGAN
WARDEN

**Worcester County
Jail**

SHYTINA M. DRUMMOND
ASSISTANT WARDEN

P.O. BOX 189
SNOW HILL, MARYLAND
21863
TEL: 410-632-1300
FAX: 410-632-3002

MEMORANDUM

TO: Worcester County Commissioners
FROM: Timothy Mulligan
DATE: May 23, 2024
RE: Reassignment of Funding

I am submitting a request to reassign the funding for the fuel conversion project to the new generator project. There is currently \$174,944 available in the assigned funds account for the fuel conversion project that would be better spent on the purchase of a new generator. The quote for the new generator is \$119,950. This funding would more than cover the projected costs. The new generator has been ordered from Elite Power and Energy Corporation in the amount of \$119,950. It should arrive in approximately 2 to 3 weeks and is expected to be installed by late June. I am requesting the reassignment of funding because there is no available funding in the operating budget for this purchase.


Sincerely,

Timothy Mulligan, Warden



Memo

To: Worcester County Commissioners
CC: Weston Young, Chief Administrative Officer

From: Becky Jones, Health Officer 
CC: Heather Barton, Director of Administrative Services
 Loren Sallah, Practice Administrator

Date: 5/22/2024
Subject: Patagonia Health, LLC - Permission to waive bid process/Contract Renewal

The Health Department is requesting permission to waive the formal bidding process in order to renew our contract with our current electronic health record (EHR), which contains our practice management system, billing system, and public health services, as well as all clinical and administrative documentation.

Our current contract with Patagonia Health, LLC expired on May 11, 2024. We'd like to renew for another five (5) year term at \$178,100.40 per year, with a locked-in 3% CPI yearly increase over the term of the contract.

We have been utilizing Patagonia Health, LLC for ten (10) years and would like to maintain our relationship with them, as their product meets the regulatory requirements for documentation, electronic security, and has been customized to satisfy our needs for the broad variety of services we provide. Additionally, this product facilitates transmission of mandated reports to over ten (10) different software products required by state and federal grantors, the state Health Information Exchange, as well as reporting requirements of Public Health, including reports for communicable disease



outbreaks, immunizations, cancer screening and diagnosis, environmental health reports and others.

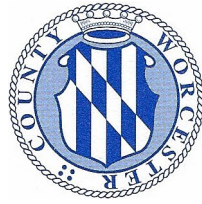
At this time, the preliminary search for another EHR has proven to be excessive in cost, comparatively speaking, and will need to be customized to fit the needs of a Local Health Department.

The Health Department has allocated sufficient funds from our existing account for this contract renewal.

For these reasons, we would like approval to waive the bid process and continue moving forward with our existing EHR with Patagonia Health, LLC as a sole source vendor for procurement of our electronic health IT software and professional services.

Please let me know if you have any additional questions.

TEL: 410-632-5623
FAX: 410-632-1753
WEB: co.worcester.md.us



Worcester County
DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MD 21863

DALLAS BAKER JR., P.E.
DIRECTOR

CHRISTOPHER CLASING, P.E.
DEPUTY DIRECTOR

MEMORANDUM

TO: Weston Young P.E., Chief Administrative Officer
Candace Savage, CGFM, Deputy Chief Administrative Officer
FROM: Dallas Baker Jr., P.E., Director *Dallas Baker Jr*
DATE: May 24, 2024
SUBJECT: Surplus Vehicles, Equipment, and Miscellaneous Items

Public Works is requesting Commissioner approval of the attached list of County owned property proposed to be declared surplus in compliance with Worcester County’s Code of Public Local Laws. The list must be advertised once a week for three consecutive weeks to notify the public, receive comment, schedule a required public hearing regarding list informing the public of the sale of the equipment on the Gov Deals auction site. Once the public hearing has been held and the Commissioners agree to declare the equipment as surplus, DPW Fleet Management will begin the process of arranging the on-line auction of the surplus property.

Please let me know if there are any questions.

Attachments

cc: Derrick Babcock, Fleet Management
Kim Reynolds, Budget Officer
Kelly Brinkley, Human Resources
Fleet Management File: GovDeals.com

ITEM 8

**WORCESTER COUNTY
SURPLUS VEHICLE & EQUIPMENT LIST - 2023-2024**

VEHICLES

STOCK #	YEAR	MAKE	MODEL	VIN #	MILEAGE	DEPARTMENT	COMMENTS
1	2009	FORD	CROWN VICTORIA	2FAHP71V59X121466	233,198	SHERIFF	OLD, HIGH MILES, REPLACED WITH NEW
2	2007	FORD	CROWN VICTORIA	2FAFP71V68X141098	224,907	SHERIFF	OLD, HIGH MILES, RUSTED OUT FUEL TANK
3	2010	FORD	CROWN VICTORIA	2FABP7BV3AX105856	237,524	SHERIFF	OLD, HIGH MILES, STEERING COLUMN SHAFT INOP.
4	2014	FORD	EXPEDITION	1FMJU1G52EEF30511	216,074	SHERIFF	REPLACED WITH NEW, NO BRAKES
5	2000	JEEP	CHEROKEE	1J4FF48S2YL206236	unknown	SOLID WASTE	TOTAL LOSS. WRECKED. REPLACED WITH USED VEHICLE
6	1998	INTERNATIONAL	ROLL OFF	1HTGLAET7WH586871	627,000	SOLID WASTE	REPLACED WITH NEW, OLD RUSTED OUT, HIGH MILES
7	2005	CHEVROLET	COLORADO 2WD	1GCCS146258230448	122,176	PARKS	OLD, RUSTED OUT, COMPUTER ISSUES, REPLACED.
8	2006	RAM	RAM 1500 2WD	1D7HA16KX7J541405	154,701	WWW	OLD, RUSTED OUT, ENGINE ISSUES, REPLACED WITH NEW
9	2006	RAM	RAM 1500 2WD	1D7HA16K87J541404	200,589	WWW	OLD, HIGH MILES, REPLACED WITH NEW
10	1990	CHEVROLET	5TON DUMP TRUCK	1GMB7H1J2LJ201968	162,486	WWW	OLD, RUSTED OUT, DOES NOT PASS DOT.
11	2008	FORD	F150 2WD	1FTRF12WX9KB02887	219,539	WWW	OLD, HIGH MILES, REPLACED WITH NEW

EQUIPMENT

STOCK #	YEAR	MAKE/ DESCRIPTION	MODEL	SERIAL/ VIN #	HOURS	DEPARTMENT	COMMENTS
12	2005	SOLAR TECH	SILENT MESSENGER	4GM1M091151452801	N/A	ROADS	OLD SIGN BORD NO LONGER USED.
13	2005	SOLAR TECH	SILENT MESSENGER	4GM1M09165152924	N/A	ROADS	OLD SIGN BORD NO LONGER USED.
14	2003	CASE	70XT SKID STEERE	JAF0386249	5,800	ROADS	REPLACED WITH NEW
15	1999	JOHN DEER	6410 TRACTOR	L0610S238867	6,250	ROADS	REPLACED WITH NEW, HIGH HOURS.
16	1973	AC	2660 LOADER	2660	N/A	ROADS	REPLACED WITH NEW, HIGH HOURS, NO BRAKES
17	2000	TRACKMASTER	RADAR TRAILER	1Z9VC0516XD035591	N/A	SHERIFF	OLD, REPLACED WITH NEW
18	2003	PREMIER	LT-121 UTILITY TRAILER	5B5LT1213H000539	N/A	MAINTENANCE	OLD, REPLACED WITH NEW, BROKEN AXLE SPRINGS
19	1993	KRUGER	UTILITY TRAILER	1K9FS1010PD057571	N/A	MAINTENANCE	OLD, REPLACED WITH NEW, RUSTED OUT
20	2007	TORO	ZMASTER 7429	270000140	1,657	MAINTENANCE	OLD, REPLACED WITH NEW
21	2003	WELLS CARGO	ENCLOSED 20FT TRAILER	1W4200J2338002249	N/A	EMERGENCY SERVICE	REPLACED WITH NEWER TRAILER IN FLEET SURPLUS
22	2010	GENERATOR	15KW TRAILER/GENERATOR	1.245E+11	330	EMERGENCY SERVICE	OLD, INOPERABLE, OBSOLETE PARTS, NOT USED.
23		KHOLER	30KW GENERATOR	280457	422	WWW	OLD, INOPERABLE, OBSOLETE PART, REPLACED WITH NEW
24		ONAN	7.5JB-3CR/11783AD	K85078799E	N/A	SHERIFF	OLD, INOPERABLE, OBSOLETE PARTS, NOT USED.
25	2008	MOBARK	1100 TUB GRINDER	565-557	1,895	SOLID WASTE	OLD, INOPERABLE, REPLACED WITH NEW

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MISCELLANEOUS						
STOCK #	NO.	DESCRIPTION			DEPARTMENT	COMMENTS
26		VIDEO SYSTEM WITH CAMERA/EDITING HARDWARE/ENCODER			IT	NO LONGER USED, REPLACED WITH NEW
27		VARIOUS COMPUTERS AND LAPTOPS			IT	REPLACED WITH NEW
28		VARIOUS DESKTOP PRINTERS			IT	OLD, REMOVED FROM SERVICE
29		LARGE INDUSTRIAL PRINTER			EP	OLD, NO LONGER USED, REPLACED WITH NEW
30		LARGE DRY ERASE SMART BOARDS			COA	OLD, NO LONGER USED
31		METAL LOCKERS			COA	OLD, NO LONGER USED
32		(4) ROUND TABLES			COA	OLD, NO LONGER USED
33		(2) HEAVY DUTY PALLET JACKS			RECREATION	OLD, NO LONGER USED
34		GYM VOLLEYBALL NET SYSTEM			RECREATION	OLD, REPLACED WITH NEW
35		GYM FLOOR INDUSTRIAL VACCUM			RECREATION	OLD, REPLACED WITH NEW
36		MISCELLANEOUS OLD FILING CABINETS			VARIOUS DEPT	OLD, NO LONGER USED
37		TRACTOR 3 POINT HITCH/PTO DRIVEN POST HOLE DIGGER			MAINTENANCE	OLD, NO LONGER USED, INOPERABLE
38		(4) USED PUSH LAWNMOWERS			MAINTENANCE	OLD, REPLACED WITH NEW
39		(1) USED PUSH LAWN VAC			MAINTENANCE	OLD, REPLACED WITH NEW
40		BARD HVAC UNIT MODEL W24A2			MAINTENANCE	OLD, NO LONGER NEEDED



Worcester County Administration
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TO: Worcester County Commissioners
FROM: Weston S. Young, Chief Administrative Officer
Kim Reynolds, Budget Officer

SUBJECT: FY2025 Board of Education Budget

The following adjustments have been made since the May budget work sessions.

The Board of Education Budget Adjustment from the May 14th work session to the May 21st work session are summarized in the table below:

	FY25 Committee Review 5/14/24	FY25 Proposed Budget 5/21/24
FY25 Unrestricted Budget	106,312,390	103,393,192
OPEB for current retiree expenses	1,587,052	1,587,052
FY25 Total Unrestricted Budget	\$ 107,899,442	\$ 104,980,244

Attached, please find the FY2025 Summary of the FY2025 Board of Education budget.

We are available for any questions you may have.

Attachments: FY2025 summary of the Board of Education budget, Pages 2-6

Board of Education

UNRESTRICTED BUDGET	FY2025 Proposed Budget	FY2024 Adopted Budget	Dollar Variance +/- FY2024
County Funding			
Major State Aid Programs (Blueprint) Local Share:			
Foundation Program (Base)	47,454,814	46,898,034	556,780
College & Career Ready (CCR)	207,245	348,392	(141,147)
Compensatory Education	15,252,550	14,982,359	270,191
Concentration of Poverty	403,524	87,352	316,172
English Learners	898,293	736,298	161,995
Special Education	4,119,053	3,587,491	531,562
Transitional Supplemental Instruction (TSI)	204,138	383,103	(178,965)
Pre-kindergarten	4,540,447	3,577,806	962,641
Career Ladder for Educators (NBC Teacher Salary)	60,733	53,017	7,716
Additional Funding to meet Maintenance of Effort (MOE)	26,360,622	29,352,788	(2,992,166)
MINIMUM COUNTY APPROPRIATION	99,501,419	100,006,640	(505,221)
OPEB to meet current retire expenses	1,587,052		1,587,052
Additional Funding Proposed Above MOE	3,891,773	-	3,891,773
TOTAL UNRESTRICTED COUNTY APPROPRIATION	104,980,244	100,006,640	4,973,604
County Appropriation Retirement for Non-Teachers	818,722	758,679	60,043
County Appropriation School Construction	60,000	815,000	(755,000)
TOTAL COUNTY APPROPRIATION	105,858,966	101,580,319	4,278,647
State & Other Funding Sources			
Major State Aid Programs (Blueprint) State Share:			
Foundation Program (Base)	8,374,379	8,276,124	98,255
Compensatory Education	10,168,367	9,988,240	180,127
English Learners	598,862	490,866	107,996
Special Education	2,746,036	2,391,661	354,375
Transportation	4,062,401	4,000,397	62,004
Other	992,011	792,463	199,548
TOTAL STATE & OTHER FUNDING	26,942,056	25,939,751	1,002,305
TOTAL UNRESTRICTED BUDGET	132,801,022	127,520,070	5,280,952
<i>*Document created by County Administration</i>			

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RESTRICTED BUDGET	FY2025 Proposed Budget	FY2024 Adopted Budget	Dollar Variance +/- FY2024
Restricted Major State Aid Programs (Blueprint) State Share:			
Pre-kindergarten	1,128,861	885,884	242,977
Concentration of Poverty	1,730,766	1,110,118	620,648
College & Career Ready (CCR)	65,875	108,043	(42,168)
Transitional Supplemental Instruction	54,774	103,777	(49,003)
National Board Certified	19,267	16,983	2,284
Blueprint Coordinator	24,492	-	24,492
Restricted Federal Funds	10,794,247	13,951,065	(3,156,818)
Restricted State Funding Early Childcare & Education	990,000	990,000	-
Restricted State Funding Adult Education	172,075	172,075	-
Restricted State Funding PreK Expansion	316,000	451,340	(135,340)
Restricted State Funding Teachers Retirement/Pension	8,533,000	6,931,771	1,601,229
Restricted State Funding Safety Grants	317,857	377,857	(60,000)
Restricted State Funding Ready for Kindergarten	80,000	134,325	(54,325)
Restricted State Funding Educational Support Prof Bonus	-	215,454	(215,454)
Restricted Programs Local: Pocomoke Middle Grant	85,049	85,049	-
Restricted Programs Local: Donnie Williams Grant	150,000	100,000	50,000
TOTAL RESTRICTED BUDGET	24,462,263	25,633,741	(1,171,478)
<i>*Document created by County Administration</i>			

BOARD OF EDUCATION OF WORCESTER COUNTY

REVENUE SOURCE	REVENUES					REVISED	FY25 Proposed
	ACTUAL FY 21	ACTUAL FY 22	ACTUAL FY 23	APPROVED FY 24	REQUESTED FY 25	Budget at 5/21/24	
UNRESTRICTED REVENUES							
COUNTY							
Appropriation - Current Expense	\$93,792,139 0	\$96,341,968 0	\$100,085,947 0	\$99,706,640	\$107,012,390	\$104,980,244	
STATE (Thornton Funding) *							
Foundation Program	7,060,853	7,019,022	7,989,804	8,276,124	8,374,379	8,374,379	
Special Education	1,681,440	1,671,021	2,166,970	2,391,661	2,746,036	2,746,036	
Transportation	3,404,374	3,392,268	3,697,479	4,000,397	4,062,401	4,062,401	
Compensatory Education	7,558,634	7,827,456	7,980,405	9,988,240	10,168,367	10,168,367	
Limited English Proficiency	429,674	409,696	448,740	490,866	598,862	598,862	
OTHER							
Tuition	100,804	106,305	151,473	70,000	130,000	130,000	
Other	154,721	98,184	159,692	10,000	70,000	70,000	
Prior Year's Fund Balance	567,011	567,011	567,011	567,011	567,011	567,011	
Interest	2,226	2,087	133,950	70,000	200,000	200,000	
FY23 One Time - Sale of iPads for New Lease			1,348,387				
Restricted Programs Reimbursements	22,956	25,629	26,672	75,452	25,000	25,000	
TOTAL UNRESTRICTED REVENUE	\$114,774,832	\$117,460,647	\$124,756,530	\$125,646,391	\$133,954,446	131,922,300	
OTHER REQUESTS - COUNTY							
RECURRING							
* Appropriation - Technology (Moved to County Appropriation-Current Exp)	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000		
* Appropriation - Capital Outlay (Moved to County Appropriation-Current Exp)	100,000	100,000	100,000	100,000	100,000		
NONRECURRING							
Appropriation - Technology	0	0	0	0	0		
Appropriation - School Construction	633,000	295,800	205,000	815,000	60,000	60,000	
OTHER							
Appropriation - Retirement Expenses	624,039	648,942	689,670	758,679	818,722	*#*] \$2	
Appropriation - County Share of Teacher Pension	***	***	***	***	***		
TOTAL OTHER REQUESTS - COUNTY	\$1,557,039	\$1,244,742	\$1,194,670	\$1,873,679	\$1,178,722	878,722	
TOTAL COUNTY APPROPRIATION	95,349,178	97,586,710	101,280,617	101,580,319	108,191,112	105,858,966	
TOTAL BUDGET - ALL FUNDS	\$116,331,871	\$118,705,389	\$125,951,200	\$127,520,070	\$135,133,168	\$132,801,022	

* State funding is based upon current law. Subject to final legislative action, these amounts could change. Any decrease in State funding would result in an increased amount being requested from the County.

*** Effective for FY17, this amount is now included under the budget category of Fixed Charges.

RESTRICTED PROGRAMS - LOCAL, STATE AND FEDERAL

Restricted funds listed below can only be spent as authorized by the administering agency (State and Federal government). The level of funding indicated for each program is an estimate. Projects may be discontinued or reduced in scope depending upon funds allocated by the funding source.

	TOTAL ANTICIPATED RESTRICTED FUNDING	
	\$24,352,112	
	ACTUAL FY 24	ESTIMATED FY 25
<u>FEDERAL FUNDS</u>		
Title I Educationally Disadvantaged	\$2,193,127	\$2,193,127
Title III Language Acquisition	18,033	18,033
Special Education	2,100,000	2,100,000
JR ROTC Program	128,000	128,000
Title IIA, Systems of Support for Excellent Teaching & Leading	274,299	274,299
Career & Technology Education	100,000	100,000
Adult Education	79,495	79,495
Title IV Student Support and Academic Enrichment	174,507	174,507
ESSER I	0	0 *
ESSER II Grant	211,569	0 *
ESSER III Grant	3,750,000	2,000,000 *
Student Tutoring, Summer School, Trauma/Behavior	170,000	10,000
21st Century After School Elementary (STAR)	400,000	400,000 **
21st Century After School Secondary (STAR)	400,000	400,000 **
Stronger Connections Grant	849,024	879,807 ***
McKinney Vento & Supplemental Grants	95,831	36,980
LEADs	2,205,292	2,000,000
MD Rebuilds	730,216	0
Vocational Rehabilitation - Pre ETS	71,672	TBD

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STATE FUNDS

Judy Hoyer Early Childcare And Education	990,000	990,000
Adult Education	172,075	172,075
PreK Expansion	451,340	316,000
Blueprint for Maryland's Future		
Pre-Kindergarten	885,884	1,043,395
Concentration of Poverty	1,110,118	1,730,573
College & Career Ready (CCR)	108,043	65,875
Transitional Supplemental Instruction	103,777	54,774
National Board Certified	16,983	19,267
Teachers Retirement & Pension	6,931,771	8,533,000
Safety Grants	377,857	317,857
Ready for Kindergarten	134,325	80,000
Educational Support Professionals Bonus	215,454	0

LOCAL FUNDS

Pocomoke Middle School Grant	85,049	85,049
Donnie Williams Grant	100,000	150,000
TOTAL RESTRICTED REVENUE	\$25,633,741	\$24,352,112

*CARES/ESSER funding was awarded to assist with additional expenses related to the COVID pandemic. Round 1 expired September 30, 2022, Round 2 expired September 30, 2023 and Round 3 expires September 30, 2024.

** The 21st Century grants are approved on a three year cycle, but the amount is not guaranteed to be the same for each year.

*** This is a 3 year grant that totals \$2,639,421.87.



Worcester County Administration
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May 29, 2024

TO: Worcester County Commissioners

FROM: Weston S. Young, Chief Administrative Officer
 Kim Reynolds, Budget Officer

SUBJECT: FY2025 Budget for Adoption

As you are aware, section 4-201 of the County Government Article of the Code of Public Local Laws of Worcester County requires that the Board of County Commissioners shall by resolution annually adopt an Expense Budget and tax rates on or before the first Tuesday in June.

The following adjustments have been made since the May 21, 2024 budget work session. A 4% cost of living adjustment and a step increase were distributed across all departments. Retirement and social security taxes were adjusted based on proposed salaries. All other adjustments are shown in the table below to the proposed budget.

	FY25 Department Requested	FY25 Committee Review	FY25 Budget Work Session Adjustments 5/14/24	FY25 Proposed Budget After Work Session Adjustments
Revenues	260,076,878	261,917,617	261,917,617	261,917,617
Expenditures:	270,193,052	266,182,818	266,182,818	266,182,818
Personnel/Benefits			(4,685)	(27,482)
Board of Education			(1,000,000)	(3,919,198)
Non-Profit Grant			(22,241)	(22,241)
Riddle Farm Bypass				(318,781)
AXON Contract				22,501
Surplus/(Deficit)	(\$10,116,174)	(\$4,265,201)	(\$3,238,275)	\$0

Following all decisions from your May 21, 2024 budget work session and after accounting for all revenues and expenditures by departments and agencies, a balanced budget is being presented for FY2025. Expenditures for FY2025 total \$261,917,617 and Revenues for FY2025 total \$261,917,617. The FY2025 budget maintains the current property tax rate of \$0.845 for real property taxes and the local income tax rate of 2.25%.



Worcester County Administration

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Attached, please find a draft copy of the FY2025 expense budget resolution, FY2025 revenue and expense by classification summary, Summary of the FY2025 Board of Education budget, FY2025 Proposed Budget Detailed Report.

We are available for any questions you may have.

Attachments: FY2025 expense budget resolution, Pages 3-5
 FY2025 revenue and expense classification summary, Pages 6-15
 FY2025 summary of the Board of Education budget, Pages 16-20
 FY2025 proposed budget detailed report, Pages 21-91

RESOLUTION NO. 24-__
RESOLUTION ADOPTING EXPENSE BUDGETS
AND ESTABLISHING TAX RATES FOR FISCAL YEAR 2025

Recitals

- A. Worcester County Code CG Section 4-201, requires the County Commissioners annually adopt an Expense Budget and tax rates for each fiscal year.
- B. The County Commissioners have complied with all the requirements for the adoption of the Expense Budget and tax rates.

NOW, THEREFORE, BE IT RESOLVED by the County Commissioners of Worcester County, Maryland that:

- 1. The County Commissioners adopt a General Fund Expense Budget for Fiscal Year 2025 in the amount of \$261,917,617 pursuant to the attached FY 2025 Operating Budget.
- 2. The County Commissioners adopt the following taxes for Fiscal Year 2025.
 - a. A Real Property Tax of \$0.845 upon every one hundred dollars of assessed and assessable real property in Worcester County except such property as may by provisions of law be exempt, with such discount as authorized by law for tax payments made before August 1, 2024.
 - b. In accordance with State Law, a Semi-Annual Property Tax payment option shall be available on Real Property Tax bills to those eligible and shall be subject to an additional service charge of 0.0% of the remaining tax due at the second installment to cover lost interest and administrative expenses.
 - c. A Business and Personal Property Tax of \$2.1125 upon every one hundred dollars of assessed and assessable business and personal property in Worcester County except such property as may by provisions of law be exempt, with such discount as authorized by law for tax payments made within thirty days of initial issuance of the bill.

- d. A Public Utility (real and personal) and Railroad (personal) Tax of \$2.1125 upon every one hundred dollars of assessed and assessable public utility property and railroad personal property in Worcester County except such property as may by provisions of law be exempt, with such discount as authorized by law for tax payments made within thirty days of initial issuance of the bill.
 - e. A Local Income Tax of 2.25% of an individual's Maryland taxable income pursuant to the Resolution of the County Commissioners dated June 4, 2019.
 - f. An Admissions and Amusement Tax of 3% pursuant to Resolution of the County Commissioners dated June 6, 2000.
 - g. A Room Tax of 5.0% pursuant to Resolution of the County Commissioners dated August 20, 2019.
 - h. A Recordation Tax of \$3.30 on each \$500 of consideration, pursuant to Worcester County Code, TR Section 1-701.
 - i. A Transfer Tax of 0.5% of the consideration payable pursuant to Worcester County Code TR Section 1-801.
 - j. A Food and Beverage Sales Tax of 0.5% within the Town of Ocean City pursuant to Resolution of the County Commissioners dated April 21, 2009.
 - k. A Credit Card Fee of 3% shall be charged on any county revenue transaction where applicable.
3. All other license fees, permit fees, user fees, taxes and other charges not enumerated above will be at such amounts and rates as are currently in force or as shall be amended by resolution of the County Commissioners at which time such amended amounts and rates will be effective.

AND BE IT RESOLVED that this Resolution will become effective July 1, 2024.

PASSED AND ADOPTED this 4th day of June, 2024:

Attest:

Worcester County Commissioners

Weston S. Young
Chief Administrative Officer

Anthony W. Bertino, Jr.
President

Madison J. Bunting, Jr.
Vice-President

Joseph M. Mitrecic
Commissioner

Eric Fiori
Commissioner

Theodore J. Elder
Commissioner

Caryn Abbott
Commissioner

Diana Purnell
Commissioner

**Worcester County
FY2025 Estimated Revenue Summary**

	2025 Estimated Revenue	2024 Adopted Budget	\$ Variance	% Variance
Property Taxes	174,036,523	159,420,860	14,615,663	9%
Income Tax	47,000,000	40,000,000	7,000,000	18%
Other Local Taxes	16,910,000	13,575,000	3,335,000	25%
State Shared	3,571,155	2,870,169	700,986	24%
Franchise Fees	22,690	22,506	184	1%
Gain/Loss on Disposal of Assets	125,000	125,000	-	0%
Licenses and Permits	2,768,190	2,728,390	39,800	1%
Charges for Services	1,927,478	1,649,615	277,863	17%
Interest on Investments & Penalties	6,000,000	5,000,000	1,000,000	20%
Fines & Forfeitures	31,000	27,765	3,235	12%
Miscellaneous- Insurance Claim Reimbursements, Dividends & NSF Tax Fees	456,533	451,386	5,147	1%
Intergovernmental - Federal Revenues	1,333,099	865,299	467,800	54%
Intergovernmental - State Revenues	5,470,574	6,761,294	(1,290,720)	-19%
Transfers In - Casino/Local Impact	2,265,375	2,392,943	(127,568)	-5%
TOTAL REVENUES	\$ 261,917,617	\$ 235,890,227	\$ 26,027,390	11%

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Worcester County FY2025 Proposed General Fund Budget Summary

	2025 Budget Director	2024 Adopted Budget	\$ Variance	% Variance
Department: 1001 County Commissioners				
PERS SVCS - Personnel Services	\$1,690,633	\$1,172,276	\$518,357	44%
SUPP & MAT - Supplies & Materials	\$59,829	\$55,261	\$4,568	8%
MAINT & SVCS - Maintenance & Services	\$45,125	\$49,410	(\$4,285)	-9%
OTHR CHGS - Other Charges	\$64,717	\$63,136	\$1,581	3%
INTFND CHGS - Interfund Charges	\$0	(\$103,851)	\$103,851	-100%
CAP EQ - Capital Equipment	\$0	\$0	\$0	N/A
Department Total: County Commissioners	\$1,860,304	\$1,236,232	\$624,072	50%
Department: 1002 Circuit Court				
PERS SVCS - Personnel Services	\$1,784,336	\$1,172,153	\$612,183	52%
SUPP & MAT - Supplies & Materials	\$364,278	\$334,860	\$29,418	9%
MAINT & SVCS - Maintenance & Services	\$110,465	\$108,765	\$1,700	2%
OTHR CHGS - Other Charges	\$10,400	\$8,932	\$1,468	16%
Department Total: Circuit Court	\$2,269,479	\$1,624,710	\$644,769	40%
Department: 1003 Orphan's Court				
PERS SVCS - Personnel Services	\$70,800	\$28,500	\$42,300	148%
SUPP & MAT - Supplies & Materials	\$2,800	\$1,600	\$1,200	75%
OTHR CHGS - Other Charges	\$6,800	\$6,800	\$0	0%
Department Total: Orphan's Court	\$80,400	\$36,900	\$43,500	118%
Department: 1004 State's Attorney				
PERS SVCS - Personnel Services	\$4,592,627	\$3,121,361	\$1,471,266	47%
SUPP & MAT - Supplies & Materials	\$113,947	\$104,772	\$9,175	9%
MAINT & SVCS - Maintenance & Services	\$24,250	\$18,150	\$6,100	34%
OTHR CHGS - Other Charges	\$24,350	\$24,450	(\$100)	0%
CAP EQ - Capital Equipment	\$0	\$43,000	(\$43,000)	-100%
Department Total: State's Attorney	\$4,755,174	\$3,311,733	\$1,443,441	44%

**Worcester County
FY2025 Proposed General Fund Budget Summary**

Department: 1005 Treasurer's Office				
PERS SVCS - Personnel Services	\$1,677,387	\$1,523,703	\$153,684	10%
SUPP & MAT - Supplies & Materials	\$184,155	\$172,910	\$11,245	7%
MAINT & SVCS - Maintenance & Services	\$2,900	\$2,500	\$400	16%
OTHR CHGS - Other Charges	\$17,550	\$9,260	\$8,290	90%
INTFND CHGS - Interfund Charges	\$0	(\$277,014)	\$277,014	-100%
Department Total: Treasurer's Office	\$1,881,992	\$1,431,359	\$450,633	31%
Department: 1006 Elections Office				
PERS SVCS - Personnel Services	\$660,851	\$640,677	\$20,174	3%
SUPP & MAT - Supplies & Materials	\$670,011	\$616,372	\$53,639	9%
MAINT & SVCS - Maintenance & Services	\$152,887	\$153,830	(\$943)	-1%
OTHR CHGS - Other Charges	\$15,231	\$20,078	(\$4,847)	-24%
Department Total: Elections Office	\$1,498,980	\$1,430,957	\$68,023	5%
Department: 1007 Human Resources				
PERS SVCS - Personnel Services	\$714,935	\$532,400	\$182,535	34%
SUPP & MAT - Supplies & Materials	\$27,940	\$22,940	\$5,000	22%
MAINT & SVCS - Maintenance & Services	\$37,100	\$29,500	\$7,600	26%
OTHR CHGS - Other Charges	\$5,200	\$4,500	\$700	16%
INTFND CHGS - Interfund Charges	\$0	(\$77,176)	\$77,176	-100%
Department Total: Human Resources	\$785,175	\$512,164	\$273,011	53%
Department: 1008 Development, Review & Permits				
PERS SVCS - Personnel Services	\$2,681,106	\$1,828,948	\$852,158	47%
SUPP & MAT - Supplies & Materials	\$303,075	\$245,622	\$57,453	23%
MAINT & SVCS - Maintenance & Services	\$104,961	\$186,910	(\$81,949)	-44%
OTHR CHGS - Other Charges	\$52,996	\$41,983	\$11,013	26%
INTFND CHGS - Interfund Charges	\$0	(\$100,375)	\$100,375	-100%
Department Total: Development, Review & Permits	\$3,142,138	\$2,203,088	\$939,050	43%

**Worcester County
FY2025 Proposed General Fund Budget Summary**

Department: 1010 Environmental Programs				
PERS SVCS - Personnel Services	\$2,205,102	\$1,341,975	\$863,127	64%
SUPP & MAT - Supplies & Materials	\$396,393	\$1,884,411	(\$1,488,018)	-79%
MAINT & SVCS - Maintenance & Services	\$121,705	\$102,045	\$19,660	19%
OTHR CHGS - Other Charges	\$6,164	\$5,300	\$864	16%
INTFND CHGS - Interfund Charges	\$0	(\$32,041)	\$32,041	-100%
CAP EQ - Capital Equipment	\$50,000	\$0	\$50,000	N/A
Department Total: Environmental Programs	\$2,779,364	\$3,301,690	(\$522,326)	-16%
Department: 1011 Information Technology				
PERS SVCS - Personnel Services	\$1,594,088	\$688,640	\$905,448	131%
SUPP & MAT - Supplies & Materials	\$21,280	\$23,900	(\$2,620)	-11%
MAINT & SVCS - Maintenance & Services	\$2,840	\$2,840	\$0	0%
OTHR CHGS - Other Charges	\$7,600	\$7,600	\$0	0%
INTFND CHGS - Interfund Charges	\$0	(\$34,868)	\$34,868	-100%
Department Total: Information Technology	\$1,625,808	\$688,112	\$937,696	136%
Department: 1090 Other General Government				
SUPP & MAT - Supplies & Materials	\$1,405,979	\$1,268,884	\$137,095	11%
MAINT & SVCS - Maintenance & Services	\$993,754	\$955,094	\$38,660	4%
OTHR CHGS - Other Charges	\$2,143,366	\$1,367,654	\$775,712	57%
CAP EQ - Capital Equipment	\$0	\$150,000	(\$150,000)	-100%
Department Total: Other General Government	\$4,543,099	\$3,741,632	\$801,467	21%
Department: 1101 Sheriff's Office				
PERS SVCS - Personnel Services	\$13,905,415	\$8,222,583	\$5,682,832	69%
SUPP & MAT - Supplies & Materials	\$1,532,028	\$1,529,722	\$2,306	0%
MAINT & SVCS - Maintenance & Services	\$846,922	\$700,567	\$146,355	21%
OTHR CHGS - Other Charges	\$206,500	\$135,370	\$71,130	53%
CAP EQ - Capital Equipment	\$790,000	\$913,984	(\$123,984)	-14%
Department Total: Sheriff's Office	\$17,280,865	\$11,502,226	\$5,778,639	50%

**Worcester County
FY2025 Proposed General Fund Budget Summary**

Department: 1102 Emergency Services				
PERS SVCS - Personnel Services	\$3,316,340	\$2,096,067	\$1,220,273	58%
SUPP & MAT - Supplies & Materials	\$879,109	\$971,097	(\$91,988)	-9%
MAINT & SVCS - Maintenance & Services	\$226,572	\$182,010	\$44,562	24%
OTHR CHGS - Other Charges	\$23,800	\$24,900	(\$1,100)	-4%
CAP EQ - Capital Equipment	\$95,000	\$0	\$95,000	N/A
Department Total: Emergency Services	\$4,540,821	\$3,274,074	\$1,266,747	39%
Department: 1103 Jail				
PERS SVCS - Personnel Services	\$10,827,666	\$6,980,427	\$3,847,239	55%
SUPP & MAT - Supplies & Materials	\$969,139	\$831,308	\$137,831	17%
MAINT & SVCS - Maintenance & Services	\$2,419,813	\$2,223,384	\$196,429	9%
OTHR CHGS - Other Charges	\$10,056	\$16,056	(\$6,000)	-37%
CAP EQ - Capital Equipment	\$13,895	\$325,000	(\$311,105)	-96%
Department Total: Jail	\$14,240,569	\$10,376,175	\$3,864,394	37%
Department: 1104 Fire Marshal				
PERS SVCS - Personnel Services	\$1,166,229	\$594,095	\$572,134	96%
SUPP & MAT - Supplies & Materials	\$68,755	\$67,363	\$1,392	2%
MAINT & SVCS - Maintenance & Services	\$49,110	\$50,360	(\$1,250)	-2%
OTHR CHGS - Other Charges	\$11,565	\$9,510	\$2,055	22%
CAP EQ - Capital Equipment	\$176,000	\$0	\$176,000	N/A
Department Total: Fire Marshal	\$1,471,659	\$721,328	\$750,331	104%
Department: 1105 Volunteer Fire Departments				
SUPP & MAT - Supplies & Materials	\$82,200	\$83,000	(\$800)	-1%
MAINT & SVCS - Maintenance & Services	\$23,072	\$21,548	\$1,524	7%
OTHR CHGS - Other Charges	\$12,084,644	\$10,373,547	\$1,711,097	16%
CAP EQ - Capital Equipment	\$0	\$0	\$0	N/A
Department Total: Volunteer Fire Departments	\$12,189,916	\$10,478,095	\$1,711,821	16%

**Worcester County
FY2025 Proposed General Fund Budget Summary**

Department: 1201 Maintenance				
PERS SVCS - Personnel Services	\$2,094,699	\$1,359,605	\$735,094	54%
SUPP & MAT - Supplies & Materials	\$98,547	\$88,154	\$10,393	12%
MAINT & SVCS - Maintenance & Services	\$100,908	\$99,564	\$1,344	1%
OTHR CHGS - Other Charges	\$17,550	\$11,000	\$6,550	60%
CAP EQ - Capital Equipment	\$103,750	\$79,450	\$24,300	31%
Department Total: Maintenance	\$2,415,454	\$1,637,773	\$777,681	47%
Department: 1202 Roads				
PERS SVCS - Personnel Services	\$2,964,716	\$1,807,122	\$1,157,594	64%
SUPP & MAT - Supplies & Materials	\$1,439,398	\$1,377,102	\$62,296	5%
MAINT & SVCS - Maintenance & Services	\$851,868	\$803,965	\$47,903	6%
OTHR CHGS - Other Charges	\$10,113	\$12,301	(\$2,188)	-18%
CAP EQ - Capital Equipment	\$570,100	\$512,645	\$57,455	11%
Department Total: Roads	\$5,836,195	\$4,513,135	\$1,323,060	29%
Department: 1203 Public Works				
PERS SVCS - Personnel Services	\$965,386	\$695,499	\$269,887	39%
SUPP & MAT - Supplies & Materials	\$29,340	\$23,870	\$5,470	23%
MAINT & SVCS - Maintenance & Services	\$225,546	\$207,046	\$18,500	9%
OTHR CHGS - Other Charges	\$13,750	\$15,090	(\$1,340)	-9%
INTFND CHGS - Interfund Charges	\$0	(\$105,084)	\$105,084	-100%
CAP EQ - Capital Equipment	\$76,000	\$0	\$76,000	N/A
Department Total: Public Works	\$1,310,022	\$836,421	\$473,601	57%
Department: 1204 Boat Landings				
SUPP & MAT - Supplies & Materials	\$5,000	\$280,000	(\$275,000)	-98%
MAINT & SVCS - Maintenance & Services	\$49,438	\$46,138	\$3,300	7%
CAP EQ - Capital Equipment	\$0	\$0	\$0	N/A
Department Total: Boat Landings	\$54,438	\$326,138	(\$271,700)	-83%

**Worcester County
FY2025 Proposed General Fund Budget Summary**

Department: 1205 Homeowner Convenience Centers				
PERS SVCS - Personnel Services	\$583,842	\$278,872	\$304,970	109%
SUPP & MAT - Supplies & Materials	\$12,200	\$10,700	\$1,500	14%
MAINT & SVCS - Maintenance & Services	\$315,560	\$264,736	\$50,824	19%
OTHR CHGS - Other Charges	\$1,000	\$1,000	\$0	0%
INTFND CHGS - Interfund Charges	\$70,461	\$198,951	(\$128,490)	-65%
CAP EQ - Capital Equipment	\$0	\$0	\$0	N/A
Department Total: Homeowner Convenience Centers	\$983,063	\$754,259	\$228,804	30%
Department: 1206 Recycling				
PERS SVCS - Personnel Services	\$729,002	\$475,932	\$253,070	53%
SUPP & MAT - Supplies & Materials	\$19,590	\$19,590	\$0	0%
MAINT & SVCS - Maintenance & Services	\$271,410	\$226,457	\$44,953	20%
OTHR CHGS - Other Charges	\$1,000	\$1,000	\$0	0%
INTFND CHGS - Interfund Charges	\$154,530	\$183,045	(\$28,515)	-16%
CAP EQ - Capital Equipment	\$50,000	\$18,000	\$32,000	178%
Department Total: Recycling	\$1,225,532	\$924,024	\$301,508	33%
Department: 1301 Health Department				
SUPP & MAT - Supplies & Materials	\$0	\$0	\$0	N/A
MAINT & SVCS - Maintenance & Services	\$458,116	\$437,870	\$20,246	5%
OTHR CHGS - Other Charges	\$11,258,191	\$5,420,726	\$5,837,465	108%
CAP EQ - Capital Equipment	\$0	\$0	\$0	N/A
Department Total: Health Department	\$11,716,307	\$5,858,596	\$5,857,711	100%
Department: 1302 Mosquito Control				
PERS SVCS - Personnel Services	\$99,306	\$67,248	\$32,058	48%
SUPP & MAT - Supplies & Materials	\$3,325	\$3,550	(\$225)	-6%
MAINT & SVCS - Maintenance & Services	\$29,750	\$27,250	\$2,500	9%
OTHR CHGS - Other Charges	\$95,200	\$70,200	\$25,000	36%
CAP EQ - Capital Equipment	\$0	\$32,250	(\$32,250)	-100%
Department Total: Mosquito Control	\$227,581	\$200,498	\$27,083	14%

**Worcester County
FY2025 Proposed General Fund Budget Summary**

Department: 1401 Commission on Aging				
SUPP & MAT - Supplies & Materials	\$174,975	\$173,802	\$1,173	1%
MAINT & SVCS - Maintenance & Services	\$195,600	\$188,600	\$7,000	4%
OTHR CHGS - Other Charges	\$1,405,730	\$1,272,900	\$132,830	10%
CAP EQ - Capital Equipment	\$0	\$0	\$0	N/A
Department Total: Commission on Aging	\$1,776,305	\$1,635,302	\$141,003	9%
Department: 1402 Other Social Services				
OTHR CHGS - Other Charges	\$636,627	\$530,368	\$106,259	20%
Department Total: Other Social Services	\$636,627	\$530,368	\$106,259	20%
Department: 1502 WOR-WIC Community College				
OTHR CHGS - Other Charges	\$2,618,000	\$2,530,242	\$87,758	3%
Department Total: WOR-WIC Community College	\$2,618,000	\$2,530,242	\$87,758	3%
Department: 1505 Board of Education				
OTHR CHGS - Other Charges	\$114,640,953	\$100,765,319	\$13,875,634	14%
Department Total: Board of Education	\$114,640,953	\$100,765,319	\$13,875,634	14%
Department: 1601 Recreation Department				
PERS SVCS - Personnel Services	\$1,915,122	\$1,161,636	\$753,486	65%
SUPP & MAT - Supplies & Materials	\$631,255	\$530,565	\$100,690	19%
MAINT & SVCS - Maintenance & Services	\$245,678	\$210,590	\$35,088	17%
OTHR CHGS - Other Charges	\$41,853	\$45,630	(\$3,777)	-8%
CAP EQ - Capital Equipment	\$0	\$37,500	(\$37,500)	-100%
Department Total: Recreation Department	\$2,833,908	\$1,985,921	\$847,987	43%
Department: 1602 Parks Department				
PERS SVCS - Personnel Services	\$835,032	\$526,923	\$308,109	58%
SUPP & MAT - Supplies & Materials	\$1,423,284	\$1,553,325	(\$130,041)	-8%
MAINT & SVCS - Maintenance & Services	\$148,766	\$139,815	\$8,951	6%
OTHR CHGS - Other Charges	\$11,245	\$12,600	(\$1,355)	-11%
CAP EQ - Capital Equipment	\$106,000	\$101,000	\$5,000	5%
Department Total: Parks Department	\$2,524,327	\$2,333,663	\$190,664	8%

**Worcester County
FY2025 Proposed General Fund Budget Summary**

Department: 1603 Libraries				
PERS SVCS - Personnel Services	\$3,470,934	\$2,200,460	\$1,270,474	58%
SUPP & MAT - Supplies & Materials	\$469,975	\$469,810	\$165	0%
MAINT & SVCS - Maintenance & Services	\$334,507	\$334,157	\$350	0%
OTHR CHGS - Other Charges	\$11,000	\$11,200	(\$200)	-2%
CAP EQ - Capital Equipment	\$0	\$0	\$0	N/A
Department Total: Libraries	\$4,286,416	\$3,015,627	\$1,270,789	42%
Department: 1604 Other Recreation & Culture				
OTHR CHGS - Other Charges	\$80,000	\$80,000	\$0	0%
Department Total: Other Recreation & Culture	\$80,000	\$80,000	\$0	0%
Department: 1701 Extension Service				
PERS SVCS - Personnel Services	\$0	\$0	\$0	N/A
SUPP & MAT - Supplies & Materials	\$19,799	\$17,014	\$2,785	16%
MAINT & SVCS - Maintenance & Services	\$195	\$2,980	(\$2,785)	-93%
OTHR CHGS - Other Charges	\$247,500	\$235,631	\$11,869	5%
Department Total: Extension Service	\$267,494	\$255,625	\$11,869	5%
Department: 1702 Other Natural Resources				
SUPP & MAT - Supplies & Materials	\$73,935	\$73,935	\$0	0%
OTHR CHGS - Other Charges	\$552,000	\$552,000	\$0	0%
Department Total: Other Natural Resources	\$625,935	\$625,935	\$0	0%
Department: 1801 Economic Development				
PERS SVCS - Personnel Services	\$239,915	\$144,992	\$94,923	65%
SUPP & MAT - Supplies & Materials	\$218,840	\$221,500	(\$2,660)	-1%
MAINT & SVCS - Maintenance & Services	\$48,575	\$46,750	\$1,825	4%
OTHR CHGS - Other Charges	\$20,620	\$14,783	\$5,837	39%
CAP EQ - Capital Equipment	\$64,500	\$30,000	\$34,500	115%
Department Total: Economic Development	\$592,450	\$458,025	\$134,425	29%

Worcester County
FY2025 Proposed General Fund Budget Summary

Department: 1803 Tourism				
PERS SVCS - Personnel Services	\$463,954	\$327,707	\$136,247	42%
SUPP & MAT - Supplies & Materials	\$320,700	\$236,778	\$83,922	35%
MAINT & SVCS - Maintenance & Services	\$845,558	\$812,734	\$32,824	4%
OTHR CHGS - Other Charges	\$12,850	\$8,050	\$4,800	60%
CAP EQ - Capital Equipment	\$0	\$0	\$0	N/A
Department Total: Tourism	\$1,643,062	\$1,385,269	\$257,793	19%
Department: 1901 Taxes Shared with Towns				
OTHR CHGS - Other Charges	\$3,630,114	\$3,120,957	\$509,157	16%
Department Total: Taxes Shared with Towns	\$3,630,114	\$3,120,957	\$509,157	16%
Department: 1902 Grants to Towns				
OTHR CHGS - Other Charges	\$6,617,628	\$6,417,375	\$200,253	3%
Department Total: Grants to Towns	\$6,617,628	\$6,417,375	\$200,253	3%
Department: 1950 Benefits & Insurance				
MAINT & SVCS - Maintenance & Services	\$0	\$5,000	(\$5,000)	-100%
OTHR CHGS - Other Charges	\$0	\$26,625,018	(\$26,625,018)	-100%
Department Total: Benefits & Insurance	\$0	\$26,630,018	(\$26,630,018)	-100%
Department: 1975 Debt Service				
OTHR CHGS - Other Charges	\$10,077,454	\$13,199,262	(\$3,121,808)	-24%
Department Total: Debt Service	\$10,077,454	\$13,199,262	(\$3,121,808)	-24%
Department: 1985 Interfund				
INTFND CHGS - Interfund Charges	\$10,352,609	\$0	\$10,352,609	N/A
Department Total: Interfund	\$10,352,609	\$0	\$10,352,609	N/A
TOTAL EXPENDITURES	\$261,917,617	\$235,890,227	\$26,027,390	11%

Board of Education

UNRESTRICTED BUDGET	FY2025 Proposed Budget	FY2024 Adopted Budget	Dollar Variance +/- FY2024
County Funding			
Major State Aid Programs (Blueprint) Local Share:			
Foundation Program (Base)	47,454,814	46,898,034	556,780
College & Career Ready (CCR)	207,245	348,392	(141,147)
Compensatory Education	15,252,550	14,982,359	270,191
Concentration of Poverty	403,524	87,352	316,172
English Learners	898,293	736,298	161,995
Special Education	4,119,053	3,587,491	531,562
Transitional Supplemental Instruction (TSI)	204,138	383,103	(178,965)
Pre-kindergarten	4,540,447	3,577,806	962,641
Career Ladder for Educators (NBC Teacher Salary)	60,733	53,017	7,716
Additional Funding to meet Maintenance of Effort (MOE)	26,360,622	29,352,788	(2,992,166)
MINIMUM COUNTY APPROPRIATION	99,501,419	100,006,640	(505,221)
OPEB to meet current retire expenses	1,587,052		1,587,052
Additional Funding Proposed Above MOE	3,891,773	-	3,891,773
TOTAL UNRESTRICTED COUNTY APPROPRIATION	104,980,244	100,006,640	4,973,604
County Appropriation Retirement for Non-Teachers	818,722	758,679	60,043
County Appropriation School Construction	60,000	815,000	(755,000)
TOTAL COUNTY APPROPRIATION	105,858,966	101,580,319	4,278,647
State & Other Funding Sources			
Major State Aid Programs (Blueprint) State Share:			
Foundation Program (Base)	8,374,379	8,276,124	98,255
Compensatory Education	10,168,367	9,988,240	180,127
English Learners	598,862	490,866	107,996
Special Education	2,746,036	2,391,661	354,375
Transportation	4,062,401	4,000,397	62,004
Other	992,011	792,463	199,548
TOTAL STATE & OTHER FUNDING	26,942,056	25,939,751	1,002,305
TOTAL UNRESTRICTED BUDGET	132,801,022	127,520,070	5,280,952
<i>*Document created by County Administration</i>			

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RESTRICTED BUDGET	FY2025 Proposed Budget	FY2024 Adopted Budget	Dollar Variance +/- FY2024
Restricted Major State Aid Programs (Blueprint) State Share:			
Pre-kindergarten	1,128,861	885,884	242,977
Concentration of Poverty	1,730,766	1,110,118	620,648
College & Career Ready (CCR)	65,875	108,043	(42,168)
Transitional Supplemental Instruction	54,774	103,777	(49,003)
National Board Certified	19,267	16,983	2,284
Blueprint Coordinator	24,492	-	24,492
Restricted Federal Funds	10,794,247	13,951,065	(3,156,818)
Restricted State Funding Early Childcare & Education	990,000	990,000	-
Restricted State Funding Adult Education	172,075	172,075	-
Restricted State Funding PreK Expansion	316,000	451,340	(135,340)
Restricted State Funding Teachers Retirement/Pension	8,533,000	6,931,771	1,601,229
Restricted State Funding Safety Grants	317,857	377,857	(60,000)
Restricted State Funding Ready for Kindergarten	80,000	134,325	(54,325)
Restricted State Funding Educational Support Prof Bonus	-	215,454	(215,454)
Restricted Programs Local: Pocomoke Middle Grant	85,049	85,049	-
Restricted Programs Local: Donnie Williams Grant	150,000	100,000	50,000
TOTAL RESTRICTED BUDGET	24,462,263	25,633,741	(1,171,478)
<i>*Document created by County Administration</i>			

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BOARD OF EDUCATION OF WORCESTER COUNTY

REVENUE SOURCE	REVENUES					REVISED	FY25 Proposed
	ACTUAL FY 21	ACTUAL FY 22	ACTUAL FY 23	APPROVED FY 24	REQUESTED FY 25	Budget at 5/21/24	
UNRESTRICTED REVENUES							
COUNTY							
Appropriation - Current Expense	\$93,792,139 0	\$96,341,968 0	\$100,085,947 0	\$99,706,640	\$107,012,390	\$104,980,244	
STATE (Thornton Funding) *							
Foundation Program	7,060,853	7,019,022	7,989,804	8,276,124	8,374,379	8,374,379	
Special Education	1,681,440	1,671,021	2,166,970	2,391,661	2,746,036	2,746,036	
Transportation	3,404,374	3,392,268	3,697,479	4,000,397	4,062,401	4,062,401	
Compensatory Education	7,558,634	7,827,456	7,980,405	9,988,240	10,168,367	10,168,367	
Limited English Proficiency	429,674	409,696	448,740	490,866	598,862	598,862	
OTHER							
Tuition	100,804	106,305	151,473	70,000	130,000	130,000	
Other	154,721	98,184	159,692	10,000	70,000	70,000	
Prior Year's Fund Balance	567,011	567,011	567,011	567,011	567,011	567,011	
Interest	2,226	2,087	133,950	70,000	200,000	200,000	
FY23 One Time - Sale of iPads for New Lease			1,348,387				
Restricted Programs Reimbursements	22,956	25,629	26,672	75,452	25,000	25,000	
TOTAL UNRESTRICTED REVENUE	\$114,774,832	\$117,460,647	\$124,756,530	\$125,646,391	\$133,954,446	131,922,300	
OTHER REQUESTS - COUNTY							
RECURRING							
* Appropriation - Technology (Moved to County Appropriation-Current Exp)	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000		
* Appropriation - Capital Outlay (Moved to County Appropriation-Current Exp)	100,000	100,000	100,000	100,000	100,000		
NONRECURRING							
Appropriation - Technology	0	0	0	0	0		
Appropriation - School Construction	633,000	295,800	205,000	815,000	60,000	60,000	
OTHER							
Appropriation - Retirement Expenses	624,039	648,942	689,670	758,679	818,722	*#*] \$2	
Appropriation - County Share of Teacher Pension	***	***	***	***	***		
TOTAL OTHER REQUESTS - COUNTY	\$1,557,039	\$1,244,742	\$1,194,670	\$1,873,679	\$1,178,722	878,722	
TOTAL COUNTY APPROPRIATION	95,349,178	97,586,710	101,280,617	101,580,319	108,191,112	105,858,966	
TOTAL BUDGET - ALL FUNDS	\$116,331,871	\$118,705,389	\$125,951,200	\$127,520,070	\$135,133,168	\$132,801,022	

* State funding is based upon current law. Subject to final legislative action, these amounts could change. Any decrease in State funding would result in an increased amount being requested from the County.

*** Effective for FY17, this amount is now included under the budget category of Fixed Charges.

RESTRICTED PROGRAMS - LOCAL, STATE AND FEDERAL

Restricted funds listed below can only be spent as authorized by the administering agency (State and Federal government). The level of funding indicated for each program is an estimate. Projects may be discontinued or reduced in scope depending upon funds allocated by the funding source.

	\$24,352,112	
	ACTUAL FY 24	ESTIMATED FY 25
TOTAL ANTICIPATED RESTRICTED FUNDING		
<u>FEDERAL FUNDS</u>		
Title I Educationally Disadvantaged	\$2,193,127	\$2,193,127
Title III Language Acquisition	18,033	18,033
Special Education	2,100,000	2,100,000
JR ROTC Program	128,000	128,000
Title IIA, Systems of Support for Excellent Teaching & Leading	274,299	274,299
Career & Technology Education	100,000	100,000
Adult Education	79,495	79,495
Title IV Student Support and Academic Enrichment	174,507	174,507
ESSER I	0	0 *
ESSER II Grant	211,569	0 *
ESSER III Grant	3,750,000	2,000,000 *
Student Tutoring, Summer School, Trauma/Behavior	170,000	10,000
21st Century After School Elementary (STAR)	400,000	400,000 **
21st Century After School Secondary (STAR)	400,000	400,000 **
Stronger Connections Grant	849,024	879,807 ***
McKinney Vento & Supplemental Grants	95,831	36,980
LEADs	2,205,292	2,000,000
MD Rebuilds	730,216	0
Vocational Rehabilitation - Pre ETS	71,672	TBD

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STATE FUNDS

Judy Hoyer Early Childcare And Education	990,000	990,000
Adult Education	172,075	172,075
PreK Expansion	451,340	316,000
Blueprint for Maryland's Future		
Pre-Kindergarten	885,884	1,043,395
Concentration of Poverty	1,110,118	1,730,573
College & Career Ready (CCR)	108,043	65,875
Transitional Supplemental Instruction	103,777	54,774
National Board Certified	16,983	19,267
Teachers Retirement & Pension	6,931,771	8,533,000
Safety Grants	377,857	317,857
Ready for Kindergarten	134,325	80,000
Educational Support Professionals Bonus	215,454	0

LOCAL FUNDS

Pocomoke Middle School Grant	85,049	85,049
Donnie Williams Grant	100,000	150,000
TOTAL RESTRICTED REVENUE	\$25,633,741	\$24,352,112

*CARES/ESSER funding was awarded to assist with additional expenses related to the COVID pandemic. Round 1 expired September 30, 2022, Round 2 expired September 30, 2023 and Round 3 expires September 30, 2024.

** The 21st Century grants are approved on a three year cycle, but the amount is not guaranteed to be the same for each year.

*** This is a 3 year grant that totals \$2,639,421.87.

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
	Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted
GENERAL FUND REVENUES						
<i>PROP TAX - Property Taxes</i>						
	4000	Full Year Real Property Taxes	169,574,541	152,143,661	17,430,880	11%
	4010	Personal Property Taxes	301,031	389,756	(88,725)	-23%
	4020	Corporation Property Taxes	3,712,719	4,806,994	(1,094,275)	-23%
	4030	Railroad & Utility Property Tax	5,032,714	4,808,346	224,368	5%
	4035	Railroad Real Property	2,256	2,442	(186)	-8%
	4040	Half Year Real Property Taxes	190,125	126,750	63,375	50%
	4050	Tax Additions & Abatements	(208,200)	(208,200)	0	0%
	4060	Interest on Delinquent Taxes	750,000	800,000	(50,000)	-6%
	4070	Discounts Allowed on Taxes	(500,000)	(500,000)	0	0%
	4080	Tax Credits For Assessment I	(4,818,663)	(2,948,889)	(1,869,774)	63%
<i>Account Classification Total: PROP TAX - Property Taxes</i>			174,036,523	159,420,860	14,615,663	9%
<i>INC TAX - Income Tax</i>						
	4100	Income Tax	47,000,000	40,000,000	7,000,000	18%
<i>Account Classification Total: INC TAX - Income Tax</i>			47,000,000	40,000,000	7,000,000	18%
<i>OTHER TAX - Other Taxes</i>						
	4200	Admission & Amusement Taxes	700,000	700,000	0	0%
	4210	Recordation Taxes	8,725,000	7,000,000	1,725,000	25%
	4221	Cannabis Tax	100,000	0	100,000	N/A
	4240	Food Tax	110,000	110,000	0	0%
	4250	Room Tax	275,000	265,000	10,000	4%
	4250.040	Room Tax Due to Unincorporated Areas	1,500,000	1,500,000	0	0%
	4340	Transfer Tax	5,500,000	4,000,000	1,500,000	38%
<i>Account Classification Total: OTHER TAX - Other Taxes</i>			16,910,000	13,575,000	3,335,000	25%
<i>ST SHRD - State Shared</i>						
	4300	Highway Users Taxes	1,783,847	1,470,169	313,678	21%
	4310	911 Fees	1,787,308	1,400,000	387,308	28%
<i>Account Classification Total: ST SHRD - State Shared</i>			3,571,155	2,870,169	700,986	24%
<i>FRNCH - Franchise Fees</i>						
	4400	Franchise Fees	22,690	22,506	184	1%
<i>Account Classification Total: FRNCH - Franchise Fees</i>			22,690	22,506	184	1%
<i>LOSS DSP ASTS - Gain/Loss on Disposal of Assets</i>						
	4600	Sale Of Fixed Assets	125,000	125,000	0	0%
<i>Account Classification Total: LOSS DSP ASTS - Gain/Loss on Disposal of Assets</i>			125,000	125,000	0	0%
<i>LIC/PRMT - Licenses and Permits</i>						
	4900	Liquor Licenses	950,000	950,000	0	0%
	4905	Vending Machine Licenses	65,000	65,000	0	0%
	4910	Traders Licenses	80,000	80,000	0	0%
	4915	Occupational Licenses	7,000	30,000	(23,000)	-77%
	4920	Bingo Permits	13,000	12,000	1,000	8%
	4927	Rental License Fee	210,000	195,000	15,000	8%

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
4930	Building Permits	315,000	315,000	0	0%	
4932	Electrical Permits	21,000	18,000	3,000	17%	
4933	Commercial Plumbing Plan Review	2,500	2,500	0	0%	
4935	Marriage Licenses	20,000	20,000	0	0%	
4936	Civil Ceremony	1,200	1,000	200	20%	
4941	Shoreline Construction Permit	20,000	20,000	0	0%	
4942	Timber Harvest Permit	3,000	3,000	0	0%	
4943	SEC/SWM Permit	39,000	29,000	10,000	34%	
4945.010	Environmental Permits Burn Permit	600	600	0	0%	
4945.020	Environmental Permits Campground Permit	3,325	3,325	0	0%	
4945.030	Environmental Permits Septic Permit	29,000	24,000	5,000	21%	
4945.040	Environmental Permits Waste Hauler Permit	3,000	3,000	0	0%	
4945.050	Environmental Permits Well Permit	16,800	16,800	0	0%	
4945.060	Environmental Permits Other	300	300	0	0%	
4945.070	Environmental Permits Review Fee	60,000	40,000	20,000	50%	
4950	Health Permits	426,915	426,915	0	0%	
4955	Raffle Permits	1,500	1,500	0	0%	
4960	Plumbing Permits	75,000	65,000	10,000	15%	
4965	Gas Permits	20,000	20,000	0	0%	
4970	Forestry Conservation Review Fees	6,000	6,000	0	0%	
4980	Landfill Permits-Household	320,000	320,000	0	0%	
4982	PAYT Tags - Household	7,500	7,500	0	0%	
5060.100	Licenses and Permits Board of Zoning Appeal Fee	25,000	24,000	1,000	4%	
5060.300	Licenses and Permits Site Plan Review	11,000	11,000	0	0%	
5060.400	Licenses and Permits Rezoning Fee	2,000	4,000	(2,000)	-50%	
5060.500	Licenses and Permits Subdivision Review Fee	12,000	12,000	0	0%	
5060.600	Licenses and Permits Text Amendment Application Fee	1,200	1,600	(400)	-25%	
5060.700	Licenses and Permits Nat Resources Text Amendment App	350	350	0	0%	
<i>Account Classification Total: LIC/PRMT - Licenses and Permits</i>		2,768,190	2,728,390	39,800	1%	
<i>CHG SVC - Charges for Services</i>						
4850.010	Credit Card Fees Environmental Programs	6,000	6,000	0	0%	
4850.020	Credit Card Fees DRP	2,000	8,000	(6,000)	-75%	
4850.030	Credit Card Fees States Attorney	1,100	2,100	(1,000)	-48%	
4850.050	Credit Card Fees Recreation	1,100	1,500	(400)	-27%	
4940	Shoreline Construction Application Fee	31,000	25,000	6,000	24%	
5047	Stormwater Management Review Fee	95,000	95,000	0	0%	
5065.100	Sheriff Fees Sheriff Fees - Paper Service	25,000	30,000	(5,000)	-17%	
5065.200	Sheriff Fees Sheriff Fees - Peddler's License	200	0	200	N/A	
5065.300	Sheriff Fees Sheriff Fees - Parking Fines	75	100	(25)	-25%	
5065.400	Sheriff Fees Animal Control Fees	1,500	5,000	(3,500)	-70%	
5065.500	Sheriff Fees Animal Shelter Revenue	2,500	0	2,500	N/A	
5065.700	Sheriff Fees Contractual Services	94,500	80,000	14,500	18%	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
5065.800	Sheriff Fees Body Worn Camera	100	0	100	N/A	
5065.990	Sheriff Fees Other	1,500	0	1,500	N/A	
5070.100	Sale of Publications & Copies Commissioners	350	350	0	0%	
5070.300	Sale of Publications & Copies Dev. Review & Permitting	50	6,200	(6,150)	-99%	
5070.600	Sale of Publications & Copies Elections	400	200	200	100%	
5070.700	Sale of Publications & Copies Circuit Court	250	250	0	0%	
5075	Library Use Charges	12,000	10,000	2,000	20%	
5076	Library Erate Reimbursement	850	850	0	0%	
5080	County Share Vehicle Tag Fee	1,000	1,000	0	0%	
5085	Liquor Advertising Fees	1,200	1,200	0	0%	
5090	Firearms Training Center Fee	7,500	8,000	(500)	-6%	
5095.100	Payments For Jail Use Work Release	2,500	0	2,500	N/A	
5095.400	Payments For Jail Use State Housing	81,630	24,420	57,210	234%	
5095.500	Payments For Jail Use Weekenders	2,000	0	2,000	N/A	
5095.600	Payments For Jail Use Social Security	2,500	6,000	(3,500)	-58%	
5095.700	Payments For Jail Use State Mental Health Reimb.	20,000	20,000	0	0%	
5095.800	Payments For Jail Use Pretrial Fees	5,000	5,000	0	0%	
5100.100	Fire Inspection Fees Plan Review Fee	120,000	100,000	20,000	20%	
5100.200	Fire Inspection Fees Fire Safety Fee	25,000	25,000	0	0%	
5100.600	Fire Inspection Fees Fire Inspections QAP	25,000	25,000	0	0%	
5105.100	Public Works Revenues Pipe Sales	50,000	40,000	10,000	25%	
5107	Roads Department Fees	2,500	2,500	0	0%	
5110	Recreation Fees	388,158	307,345	80,813	26%	
5111	Ice Vending Machine Fee	20,000	0	20,000	N/A	
5115	Mosquito Control Charges	45,000	50,000	(5,000)	-10%	
5120	Circuit Court Bar Library	5,000	5,000	0	0%	
5127	Recreation Center Rental Fees	24,900	26,600	(1,700)	-6%	
5128	Recreation Sponsorships	13,900	13,900	0	0%	
5130	Tourism Programs and Events	1,500	0	1,500	N/A	
5142	Election Filing Fee	125	0	125	N/A	
5155	CommunityService Fees	70,000	70,000	0	0%	
5160	Family Services Legal Fees Other	500	500	0	0%	
5161	Casino Security	8,500	0	8,500	N/A	
5162	Seacrets Security	90,000	50,000	40,000	80%	
5165	Critical Area Review Fees	8,000	8,000	0	0%	
5167	Water/Sewer Plan Amendment Fee	2,000	2,000	0	0%	
5175.200	Donations Sponsorship Program Recreation	6,000	23,500	(17,500)	-74%	
5175.205	Donations Sponsorship Program Youth Scholarship Donations	1,500	1,500	0	0%	
5181	First Offender Program Fees	5,000	5,000	0	0%	
5185	Recycling Revenue	180,500	157,700	22,800	14%	
5186	Metal Recycling Revenue	35,000	30,000	5,000	17%	
5195	Tire Revenue	35,000	35,000	0	0%	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
5215	Motor Coach Fees	15,000	15,000	0	0%	
5220.010	Park Fees Field Rental	15,000	15,000	0	0%	
5220.020	Park Fees Pavilion Rental	5,700	5,250	450	9%	
5220.030	Park Fees Tree of Life	2,400	800	1,600	200%	
5220.035	Park Fees Tournament Rental	55,000	40,000	15,000	38%	
5220.040	Park Fees User Fees	8,500	0	8,500	N/A	
5221	Parking Fees - Boat Landing	1,000	0	1,000	N/A	
5224	SPEC EVENTS - SPONSORSHIP	76,000	0	76,000	N/A	
5225	Concession Stand Fees	100,000	85,000	15,000	18%	
5226	Special Events Fees	33,090	114,950	(81,860)	-71%	
5227	Tournament Fees	7,500	15,000	(7,500)	-50%	
5230.010	Environmental Fees Perk Test Fee	16,000	13,500	2,500	19%	
5230.020	Environmental Fees Plat Review Fee	6,000	6,000	0	0%	
5230.030	Environmental Fees Water Sample Fee	400	400	0	0%	
5240	Shared Facility/Service Area Fee	500	500	0	0%	
5245	Solar Renewable Energy Credits	1,000	1,000	0	0%	
5435	BRF Admin Fee	22,500	22,500	0	0%	
<i>Account Classification Total: CHG SVC - Charges for Services</i>		1,927,478	1,649,615	277,863	17%	
<i>INT/PEN - Interest & Penalties</i>						
4700	Interest On Investments	6,000,000	5,000,000	1,000,000	20%	
<i>Account Classification Total: INT/PEN - Interest & Penalties</i>		6,000,000	5,000,000	1,000,000	20%	
<i>FINES - Fines & Forfeitures</i>						
5300	Court Fines	25,000	25,000	0	0%	
5310	Civil Infraction Fines	6,000	2,765	3,235	117%	
<i>Account Classification Total: FINES - Fines & Forfeitures</i>		31,000	27,765	3,235	12%	
<i>MISC - Miscellaneous</i>						
4260.010	Rents/State Revenue Boat Landings	79,972	82,000	(2,028)	-2%	
4260.020	Rents/State Revenue County Administration	61,332	71,857	(10,525)	-15%	
4260.030	Rents/State Revenue Elections	14,229	14,229	0	0%	
4270	Rents-Tower Site/Contrib & Donat	27,500	23,300	4,200	18%	
4800	Other Miscellaneous Revenue	200,000	200,000	0	0%	
4875	Tax Sale Revenue	13,500	0	13,500	N/A	
5420	Retiree Drug Subsidy	60,000	60,000	0	0%	
<i>Account Classification Total: MISC - Miscellaneous</i>		456,533	451,386	5,147	1%	
<i>INTGOV FED - Intergovernmental - Federal Revenues</i>						
5541	Traffic Safety SHA	1,500	1,500	0	0%	
5600	Federal Payments In Lieu of Tax	22,000	20,305	1,695	8%	
5625	CDBG Housing Rehab Grant	150,000	150,000	0	0%	
5664.020	US Fish and Wildlife Service Other General Government	6,750	7,000	(250)	-4%	
5675	Child Support Enforcement Grant	10,000	9,000	1,000	11%	
5745.300	Homeland Security Grant SHSGP	96,477	87,467	9,010	10%	
5745.600	Homeland Security Grant EMPG	76,317	74,876	1,441	2%	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
5749	Local Assistance & Tribal Grant	50,000	50,000	0	0%	
5761	Jail - US Marshals Grant	415,000	0	415,000	N/A	
5770	Bulletproof Vest Program	7,500	0	7,500	N/A	
5774	Grant Programs - St Atty Federal	494,294	461,890	32,404	7%	
5785	MDE Beach Monitoring Grant	3,261	3,261	0	0%	
<i>Account Classification Total: INTGOV FED - Intergovernmental - Federal Revenues</i>		1,333,099	865,299	467,800	54%	
<i>INTGOV ST - Intergovernmental - State Revenues</i>						
5515	DHCD Housing Administration Fee	7,000	7,000	0	0%	
5517	Other Housing Rehab Income	0	4,000	(4,000)	-100%	
5525	Conservation Easement Administrative Fee	25,000	25,000	0	0%	
5530	Eastern Shore Library Grant	80,000	80,000	0	0%	
5543	Dental Program Reimbursement	16,721	16,721	0	0%	
5630	Water System Monitoring Grant	48,750	17,560	31,190	178%	
5635	Police Protection Grant	200,000	244,113	(44,113)	-18%	
5640	State Library Aid	197,150	183,610	13,540	7%	
5645	Share of State Park Receipts	625,000	625,000	0	0%	
5650	State Aid for Fire Companies	370,000	370,000	0	0%	
5655	Program Open Space Grant - Parks	1,247,376	1,371,395	(124,019)	-9%	
5660	Waterway Improvement Grants	12,776	280,000	(267,224)	-95%	
5662	BRF Operations & Maintenance Grant	42,000	35,000	7,000	20%	
5663	Share of State Forest Land	73,000	70,000	3,000	4%	
5680	State Grant for Critical Areas	9,000	9,000	0	0%	
5688	MD Dept of Aging Grant	46,000	45,027	973	2%	
5690	SSTAP Grant	126,975	126,975	0	0%	
5700	911 ENSB Grant	0	153,595	(153,595)	-100%	
5704	MD AOC Security Grant	110,716	84,213	26,503	31%	
5705	State Grant for Tourism	160,000	160,000	0	0%	
5712	GOCCP Grant	106,700	50,000	56,700	113%	
5713	GOCCP - Sheriff Grants	425,000	0	425,000	N/A	
5715	Coastal Zone Grant	0	1,508,500	(1,508,500)	-100%	
5725	Family Support Grant	418,334	439,764	(21,430)	-5%	
5730	Septic System BRF Grant Program	260,000	240,000	20,000	8%	
5732	Conservation Easements Reimbursements	50,000	50,000	0	0%	
5735.020	Other Grants Tourism	104,160	0	104,160	N/A	
5735.050	Other Grants Recreation	18,500	10,500	8,000	76%	
5735.055	Other Grants Environmental Programs	96,000	96,000	0	0%	
5757	Trial Jury Reimbursement	54,000	54,000	0	0%	
5760	Drug Court Grant	224,076	224,706	(630)	0%	
5762	Heroin Coordinator Grant	52,000	50,615	1,385	3%	
5767	Medication Opioid Disorder Grant	131,840	0	131,840	N/A	
5905	Sheriff-Sex Offender Grant	8,000	10,000	(2,000)	-20%	
5910	Sher-Health Tobacco Enforcement	7,500	3,000	4,500	150%	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
5912	Sher-Health Underage Drinking	5,000	4,000	1,000	25%	
5925	MALPF Admin Fee	12,000	12,000	0	0%	
5940	Intern Program Grant	100,000	100,000	0	0%	
<i>Account Classification Total: INTGOV ST - Intergovernmental - State Revenues</i>		5,470,574	6,761,294	(1,290,720)	-19%	
<i>TRNS IN - Transfers In</i>						
5511	Casino/Local Impact Grant Funds	2,265,375	2,392,943	(127,568)	-5%	
<i>Account Classification Total: TRNS IN - Transfers In</i>		2,265,375	2,392,943	(127,568)	-5%	
REVENUES Total		261,917,617	235,890,227	26,027,390	11%	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
GENERAL FUND EXPENSES						
Department: 1001 - County Commissioners						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	1,202,756	1,172,276	30,480	3%	
6010.020	Benefits Contingency	526	0	526	N/A	
6010.025	Benefits Deferred Comp Match	9,000	0	9,000	N/A	
6010.030	Benefits Hospitalization Insurance	180,705	0	180,705	N/A	
6010.050	Benefits Retirement	143,970	0	143,970	N/A	
6010.060	Benefits Social Security Taxes	89,499	0	89,499	N/A	
6010.070	Benefits Unemployment Insurance	526	0	526	N/A	
6010.090	Benefits Workmans Compensation Ins	18,282	0	18,282	N/A	
6010.120	Benefits Long Term Disability	1,974	0	1,974	N/A	
6010.130	Benefits Life Insurance	2,237	0	2,237	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	2,421	0	2,421	N/A	
6010.150	Benefits Retirement Administration Fee	2,527	0	2,527	N/A	
6010.900	Benefits OPEB contribution	36,210	0	36,210	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		1,690,633	1,172,276	518,357	44%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.010	Administrative Expense Administrative Expenses	3,467	3,467	0	0%	
6100.060	Administrative Expense Books and Publications	500	500	0	0%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	6,852	5,656	1,196	21%	
6100.165	Administrative Expense Meeting Expense	950	700	250	36%	
6100.190	Administrative Expense Office Supplies	7,000	7,000	0	0%	
6100.210	Administrative Expense Paper	3,000	3,300	(300)	-9%	
6100.230	Administrative Expense Postage & Freight	500	500	0	0%	
6110.080	Supplies & Equipment Computer Repairs & Supplies	500	500	0	0%	
6110.090	Supplies & Equipment Computers & Printers	3,100	3,650	(550)	-15%	
6110.245	Supplies & Equipment Mobile Phones	14,508	14,508	0	0%	
6110.280	Supplies & Equipment Office Furniture	6,400	2,500	3,900	156%	
6130.010	Equipment Maintenance Copier Lease	12,052	11,980	72	1%	
6150.050	Uniforms & Personal Equipment Uniforms	1,000	1,000	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		59,829	55,261	4,568	8%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6510.020	Legal Services County Attorney Expenses	6,965	6,610	355	5%	
6510.035	Legal Services County Code Expenses	11,500	9,500	2,000	21%	
6510.050	Legal Services Court Reporters	600	360	240	67%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	3,000	3,000	0	0%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,000	1,000	0	0%	
6550.270	Building Site Expenses Telephone	1,560	1,440	120	8%	
6900.010	Advertising Budget Advertisements	4,500	4,500	0	0%	
6900.030	Advertising Legislative Advertisements	16,000	23,000	(7,000)	-30%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		45,125	49,410	(4,285)	-9%	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
<i>OTHR CHGS - Other Charges</i>						
7000.020	Travel, Training & Expense Board Member Allowance	21,000	21,000	0	0%	
7000.040	Travel, Training & Expense Continuing Education/Certificati	3,850	3,850	0	0%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	38,667	37,686	981	3%	
7000.115	Travel, Training & Expense Mileage	1,200	600	600	100%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		64,717	63,136	1,581	3%	
<i>INTFND CHGS - Interfund Charges</i>						
8010.110	Interfund Water & Wastewater Enterprise Ch	0	(81,452)	81,452	-100%	
8010.120	Interfund Landfill Enterprise Charges	0	(22,399)	22,399	-100%	
<i>Account Classification Total: INTFND CHGS - Interfund Charges</i>		0	(103,851)	103,851	-100%	
Department Total: 1001 - County Commissioners		1,860,304	1,236,232	624,072	50%	
Department: 1002 - Circuit Court						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	1,229,597	1,172,153	57,444	5%	
6010.020	Benefits Contingency	538	0	538	N/A	
6010.025	Benefits Deferred Comp Match	8,000	0	8,000	N/A	
6010.030	Benefits Hospitalization Insurance	207,239	0	207,239	N/A	
6010.050	Benefits Retirement	147,183	0	147,183	N/A	
6010.060	Benefits Social Security Taxes	94,027	0	94,027	N/A	
6010.070	Benefits Unemployment Insurance	538	0	538	N/A	
6010.090	Benefits Workmans Compensation Ins	18,690	0	18,690	N/A	
6010.120	Benefits Long Term Disability	2,018	0	2,018	N/A	
6010.130	Benefits Life Insurance	2,287	0	2,287	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	2,475	0	2,475	N/A	
6010.150	Benefits Retirement Administration Fee	2,583	0	2,583	N/A	
6010.900	Benefits OPEB contribution	69,161	0	69,161	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		1,784,336	1,172,153	612,183	52%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.010	Administrative Expense Administrative Expenses	2,000	2,000	0	0%	
6100.060	Administrative Expense Books and Publications	2,000	2,000	0	0%	
6100.080	Administrative Expense Copier Supplies	180	180	0	0%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	4,734	4,734	0	0%	
6100.110	Administrative Expense Envelopes	1,500	1,500	0	0%	
6100.150	Administrative Expense Incentives & Events	1,515	1,515	0	0%	
6100.190	Administrative Expense Office Supplies	7,500	6,820	680	10%	
6100.210	Administrative Expense Paper	2,500	2,500	0	0%	
6110.120	Supplies & Equipment Equipment Rental	1,000	1,200	(200)	-17%	
6110.170	Supplies & Equipment Jury Expenses	3,700	3,500	200	6%	
6110.245	Supplies & Equipment Mobile Phones	516	0	516	N/A	
6110.270	Supplies & Equipment Office Equipment Repairs	300	300	0	0%	
6110.280	Supplies & Equipment Office Furniture	5,590	4,090	1,500	37%	
6110.290	Supplies & Equipment Other Office Equipment	810	810	0	0%	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6130.010	Equipment Maintenance Copier Lease	8,080	7,860	220	3%	
6130.070	Equipment Maintenance Software Maintenance Agreements	17,626	17,626	0	0%	
6150.050	Uniforms & Personal Equipment Uniforms	500	500	0	0%	
6160.040	Grant Programs Court Security Grant	110,716	84,214	26,502	31%	
6160.060	Grant Programs Drug Treatment Court	67,396	67,396	0	0%	
6160.070	Grant Programs Family Support Services	126,115	126,115	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		364,278	334,860	29,418	9%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6510.030	Legal Services Court Appointed Attorneys	8,000	8,000	0	0%	
6510.040	Legal Services Court Library Levy	2,000	2,000	0	0%	
6510.050	Legal Services Court Reporters	5,000	5,000	0	0%	
6510.080	Legal Services Jury Per Diem	92,000	92,000	0	0%	
6550.028	Building Site Expenses Cable	265	265	0	0%	
6550.270	Building Site Expenses Telephone	3,200	1,500	1,700	113%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		110,465	108,765	1,700	2%	
<i>OTHR CHGS - Other Charges</i>						
7000.040	Travel, Training & Expense Continuing Education/Certificati	1,400	400	1,000	250%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	7,500	5,962	1,538	26%	
7000.115	Travel, Training & Expense Mileage	1,500	2,570	(1,070)	-42%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		10,400	8,932	1,468	16%	
Department Total: 1002 - Circuit Court		2,269,479	1,624,710	644,769	40%	
Department: 1003 - Orphan's Court						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	28,501	28,500	1	0%	
6010.020	Benefits Contingency	12	0	12	N/A	
6010.030	Benefits Hospitalization Insurance	25,169	0	25,169	N/A	
6010.050	Benefits Retirement	3,412	0	3,412	N/A	
6010.060	Benefits Social Security Taxes	2,181	0	2,181	N/A	
6010.070	Benefits Unemployment Insurance	12	0	12	N/A	
6010.090	Benefits Workmans Compensation Ins	433	0	433	N/A	
6010.120	Benefits Long Term Disability	47	0	47	N/A	
6010.130	Benefits Life Insurance	53	0	53	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	57	0	57	N/A	
6010.150	Benefits Retirement Administration Fee	60	0	60	N/A	
6010.900	Benefits OPEB contribution	10,863	0	10,863	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		70,800	28,500	42,300	148%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.060	Administrative Expense Books and Publications	2,700	1,500	1,200	80%	
6100.190	Administrative Expense Office Supplies	100	100	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		2,800	1,600	1,200	75%	
<i>OTHR CHGS - Other Charges</i>						
7000.020	Travel, Training & Expense Board Member Allowance	4,800	4,800	0	0%	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	2,000	2,000	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		6,800	6,800	0	0%	
Department Total: 1003 - Orphan's Court		80,400	36,900	43,500	118%	
Department: 1004 - State's Attorney						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	3,367,777	3,121,361	246,416	8%	
6010.020	Benefits Contingency	1,476	0	1,476	N/A	
6010.025	Benefits Deferred Comp Match	20,000	0	20,000	N/A	
6010.030	Benefits Hospitalization Insurance	334,089	0	334,089	N/A	
6010.050	Benefits Retirement	403,123	0	403,123	N/A	
6010.060	Benefits Social Security Taxes	228,425	0	228,425	N/A	
6010.070	Benefits Unemployment Insurance	1,476	0	1,476	N/A	
6010.090	Benefits Workmans Compensation Ins	51,258	0	51,258	N/A	
6010.120	Benefits Long Term Disability	5,534	0	5,534	N/A	
6010.130	Benefits Life Insurance	6,272	0	6,272	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	6,789	0	6,789	N/A	
6010.150	Benefits Retirement Administration Fee	7,084	0	7,084	N/A	
6010.900	Benefits OPEB contribution	159,324	0	159,324	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		4,592,627	3,121,361	1,471,266	47%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.010	Administrative Expense Administrative Expenses	4,000	4,000	0	0%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	9,049	19,570	(10,521)	-54%	
6100.160	Administrative Expense Legal Books & Publications	3,065	3,360	(295)	-9%	
6100.190	Administrative Expense Office Supplies	9,000	9,000	0	0%	
6110.090	Supplies & Equipment Computers & Printers	4,100	2,450	1,650	67%	
6110.245	Supplies & Equipment Mobile Phones	12,480	12,570	(90)	-1%	
6110.280	Supplies & Equipment Office Furniture	2,000	3,125	(1,125)	-36%	
6110.290	Supplies & Equipment Other Office Equipment	2,000	2,000	0	0%	
6110.390	Supplies & Equipment Small Equipment	2,000	2,000	0	0%	
6130.010	Equipment Maintenance Copier Lease	10,020	12,000	(1,980)	-17%	
6130.070	Equipment Maintenance Software Maintenance Agreements	54,471	32,870	21,601	66%	
6150.050	Uniforms & Personal Equipment Uniforms	1,762	1,827	(65)	-4%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		113,947	104,772	9,175	9%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6510.090	Legal Services Prosecution Expenses	2,500	2,500	0	0%	
6510.105	Legal Services Appeal Expenses	2,700	1,000	1,700	170%	
6510.110	Legal Services Transcripts	5,000	5,000	0	0%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	8,000	5,000	3,000	60%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	3,000	1,500	1,500	100%	
6540.040	Vehicle Operating Expenses Vehicle Registration	0	100	(100)	-100%	
6550.028	Building Site Expenses Cable	1,550	1,550	0	0%	
6550.270	Building Site Expenses Telephone	1,500	1,500	0	0%	

Worcester County FY2025 Proposed Budget Detailed Report						\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted		
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		24,250	18,150	6,100	34%		
<i>OTHR CHGS - Other Charges</i>							
7000.080	Travel, Training & Expense Extradition Expense	14,000	14,000	0	0%		
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	10,350	10,450	(100)	-1%		
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		24,350	24,450	(100)	0%		
<i>CAP EQ - Capital Equipment</i>							
9010.010	Capital Equipment New Vehicles	0	43,000	(43,000)	-100%		
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		0	43,000	(43,000)	-100%		
Department Total: 1004 - State's Attorney		4,755,174	3,311,733	1,443,441	44%		
Department: 1005 - Treasurer's Office							
Location: 010 - Treasurer's Office							
<i>PERS SVCS - Personnel Services</i>							
6000.100	Personnel Services Salaries	1,178,673	1,150,441	28,232	2%		
6000.400	Personnel Services Overtime Pay	2,000	2,000	0	0%		
6010.020	Benefits Contingency	516	0	516	N/A		
6010.025	Benefits Deferred Comp Match	10,000	0	10,000	N/A		
6010.030	Benefits Hospitalization Insurance	160,185	0	160,185	N/A		
6010.050	Benefits Retirement	141,087	0	141,087	N/A		
6010.060	Benefits Social Security Taxes	87,996	0	87,996	N/A		
6010.070	Benefits Unemployment Insurance	516	0	516	N/A		
6010.090	Benefits Workmans Compensation Ins	17,916	0	17,916	N/A		
6010.120	Benefits Long Term Disability	1,934	0	1,934	N/A		
6010.130	Benefits Life Insurance	2,192	0	2,192	N/A		
6010.140	Benefits FSA & PSA Admin and EAP Program	2,373	0	2,373	N/A		
6010.150	Benefits Retirement Administration Fee	2,476	0	2,476	N/A		
6010.900	Benefits OPEB contribution	69,523	0	69,523	N/A		
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		1,677,387	1,152,441	524,946	46%		
<i>SUPP & MAT - Supplies & Materials</i>							
6100.055	Administrative Expense Bond	3,000	3,000	0	0%		
6100.060	Administrative Expense Books and Publications	2,000	2,000	0	0%		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	3,925	3,370	555	16%		
6100.110	Administrative Expense Envelopes	3,500	3,500	0	0%		
6100.130	Administrative Expense Food Tax Bills & Envelopes	400	400	0	0%		
6100.190	Administrative Expense Office Supplies	9,400	12,250	(2,850)	-23%		
6100.210	Administrative Expense Paper	2,500	2,000	500	25%		
6100.220	Administrative Expense Payroll Checks & Forms	3,500	3,750	(250)	-7%		
6100.230	Administrative Expense Postage & Freight	100	100	0	0%		
6100.250	Administrative Expense Room Tax Bills & Envelopes	1,000	1,000	0	0%		
6100.260	Administrative Expense Tax Bills & Envelopes	21,000	19,000	2,000	11%		
6110.090	Supplies & Equipment Computers & Printers	6,640	5,700	940	16%		
6110.245	Supplies & Equipment Mobile Phones	3,600	2,700	900	33%		
6110.270	Supplies & Equipment Office Equipment Repairs	300	300	0	0%		

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6110.280	Supplies & Equipment Office Furniture	2,600	0	2,600	N/A	
6110.290	Supplies & Equipment Other Office Equipment	1,000	1,500	(500)	-33%	
6130.010	Equipment Maintenance Copier Lease	3,240	2,700	540	20%	
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	115,050	107,500	7,550	7%	
6150.050	Uniforms & Personal Equipment Uniforms	1,400	0	1,400	N/A	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		184,155	170,770	13,385	8%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.110	Consulting Services Programming	1,500	1,200	300	25%	
6550.270	Building Site Expenses Telephone	1,400	1,300	100	8%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		2,900	2,500	400	16%	
<i>OTHR CHGS - Other Charges</i>						
7000.040	Travel, Training & Expense Continuing Education/Certificati	7,000	5,000	2,000	40%	
7000.060	Travel, Training & Expense Educational Training	4,200	0	4,200	N/A	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	4,350	2,660	1,690	64%	
7000.115	Travel, Training & Expense Mileage	2,000	1,600	400	25%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		17,550	9,260	8,290	90%	
<i>INTFND CHGS - Interfund Charges</i>						
8010.110	Interfund Water & Wastewater Enterprise Ch	0	(223,632)	223,632	-100%	
8010.120	Interfund Landfill Enterprise Charges	0	(41,242)	41,242	-100%	
<i>Account Classification Total: INTFND CHGS - Interfund Charges</i>		0	(264,874)	264,874	-100%	
Location Total: 010 - Treasurer's Office		1,881,992	1,070,097	811,895	76%	
Location: 020 - Information Technology						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	0	371,262	(371,262)	-100%	
6010.030	Benefits Hospitalization Insurance	0	0	0	N/A	
6010.060	Benefits Social Security Taxes	0	0	0	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		0	371,262	(371,262)	-100%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.100	Administrative Expense Dues, Licenses & Subscriptions	0	40	(40)	-100%	
6110.090	Supplies & Equipment Computers & Printers	0	2,100	(2,100)	-100%	
6110.290	Supplies & Equipment Other Office Equipment	0	0	0	N/A	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		0	2,140	(2,140)	-100%	
<i>INTFND CHGS - Interfund Charges</i>						
8010.110	Interfund Water & Wastewater Enterprise Ch	0	(7,832)	7,832	-100%	
8010.120	Interfund Landfill Enterprise Charges	0	(4,308)	4,308	-100%	
<i>Account Classification Total: INTFND CHGS - Interfund Charges</i>		0	(12,140)	12,140	-100%	
Location Total: 020 - Information Technology		0	361,262	(361,262)	-100%	
Department Total: 1005 - Treasurer's Office		1,881,992	1,431,359	450,633	31%	
Department: 1006 - Elections Office						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	16,550	15,000	1,550	10%	
6000.500	Personnel Services State Employee Salary & Benefit	642,642	625,677	16,965	3%	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6010.020	Benefits Contingency	7	0	7	N/A	
6010.060	Benefits Social Security Taxes	1,267	0	1,267	N/A	
6010.070	Benefits Unemployment Insurance	7	0	7	N/A	
6010.090	Benefits Workmans Compensation Ins	252	0	252	N/A	
6010.120	Benefits Long Term Disability	27	0	27	N/A	
6010.130	Benefits Life Insurance	31	0	31	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	33	0	33	N/A	
6010.150	Benefits Retirement Administration Fee	35	0	35	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		660,851	640,677	20,174	3%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.100	Administrative Expense Dues, Licenses & Subscriptions	630	630	0	0%	
6100.110	Administrative Expense Envelopes	1,200	1,000	200	20%	
6100.180	Administrative Expense National Voter Regis Postcards	764	702	62	9%	
6100.190	Administrative Expense Office Supplies	11,000	10,000	1,000	10%	
6100.210	Administrative Expense Paper	1,500	1,200	300	25%	
6110.090	Supplies & Equipment Computers & Printers	6,457	6,457	0	0%	
6110.245	Supplies & Equipment Mobile Phones	2,000	2,000	0	0%	
6110.280	Supplies & Equipment Office Furniture	9,000	0	9,000	N/A	
6110.440	Supplies & Equipment Voting Machines	327,845	290,528	37,317	13%	
6120.010	Voting Machine & Poll Expenses Absentee Ballot Expenses	43,400	43,400	0	0%	
6120.020	Voting Machine & Poll Expenses Ballot Expenses	750	600	150	25%	
6120.040	Voting Machine & Poll Expenses Election Board Member Mileage	3,800	3,800	0	0%	
6120.050	Voting Machine & Poll Expenses Election Cell Phone	1,500	1,500	0	0%	
6120.060	Voting Machine & Poll Expenses Election Judge Expense	176,750	173,750	3,000	2%	
6120.070	Voting Machine & Poll Expenses Election Judge Training Material	10,000	10,000	0	0%	
6120.080	Voting Machine & Poll Expenses Poll Rent & School Expense	2,800	2,800	0	0%	
6120.090	Voting Machine & Poll Expenses Specimen Ballot Expense	24,000	24,000	0	0%	
6120.095	Voting Machine & Poll Expenses State Allocation County Share	27,159	26,849	310	1%	
6120.110	Voting Machine & Poll Expenses Voter Notification Cards	3,500	2,000	1,500	75%	
6120.120	Voting Machine & Poll Expenses Voting Machine Supplies	9,800	9,000	800	9%	
6130.010	Equipment Maintenance Copier Lease	1,627	1,627	0	0%	
6130.070	Equipment Maintenance Software Maintenance Agreements	2,760	2,760	0	0%	
6130.100	Equipment Maintenance Other Equipment Lease	1,769	1,769	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		670,011	616,372	53,639	9%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.150	Consulting Services Temporary Clerical Staff	47,520	55,440	(7,920)	-14%	
6550.040	Building Site Expenses Cleaning Contract	2,912	5,200	(2,288)	-44%	
6550.050	Building Site Expenses Custodial Supplies	650	650	0	0%	
6550.060	Building Site Expenses Electricity	8,750	8,750	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	100	100	0	0%	
6550.170	Building Site Expenses Office Rent/Lease	84,265	75,000	9,265	12%	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6550.180	Building Site Expenses Pest Control/Termite Insp	1,100	1,100	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	750	750	0	0%	
6550.270	Building Site Expenses Telephone	6,840	6,840	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		152,887	153,830	(943)	-1%	
<i>OTHR CHGS - Other Charges</i>						
7000.020	Travel, Training & Expense Board Member Allowance	2,489	2,391	98	4%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	8,742	13,687	(4,945)	-36%	
7000.115	Travel, Training & Expense Mileage	4,000	4,000	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		15,231	20,078	(4,847)	-24%	
Department Total: 1006 - Elections Office		1,498,980	1,430,957	68,023	5%	
Department: 1007 - Human Resources						
Location: 090 - Human Resources						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	435,622	462,277	(26,655)	-6%	
6000.400	Personnel Services Overtime Pay	4,000	4,000	0	0%	
6010.020	Benefits Contingency	191	0	191	N/A	
6010.025	Benefits Deferred Comp Match	3,000	0	3,000	N/A	
6010.030	Benefits Hospitalization Insurance	59,563	0	59,563	N/A	
6010.050	Benefits Retirement	52,144	0	52,144	N/A	
6010.060	Benefits Social Security Taxes	33,270	0	33,270	N/A	
6010.070	Benefits Unemployment Insurance	191	0	191	N/A	
6010.090	Benefits Workmans Compensation Ins	6,621	0	6,621	N/A	
6010.120	Benefits Long Term Disability	715	0	715	N/A	
6010.130	Benefits Life Insurance	810	0	810	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	877	0	877	N/A	
6010.150	Benefits Retirement Administration Fee	915	0	915	N/A	
6010.900	Benefits OPEB contribution	21,726	0	21,726	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		619,645	466,277	153,368	33%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.010	Administrative Expense Administrative Expenses	540	540	0	0%	
6100.040	Administrative Expense Alcohol and Drug Testing Supplie	100	250	(150)	-60%	
6100.050	Administrative Expense Background Checks	6,000	400	5,600	1400%	
6100.060	Administrative Expense Books and Publications	500	500	0	0%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	528	500	28	6%	
6100.110	Administrative Expense Envelopes	400	400	0	0%	
6100.150	Administrative Expense Incentives & Events	1,250	1,000	250	25%	
6100.190	Administrative Expense Office Supplies	2,400	2,400	0	0%	
6100.210	Administrative Expense Paper	1,272	1,400	(128)	-9%	
6110.090	Supplies & Equipment Computers & Printers	4,000	4,000	0	0%	
6110.245	Supplies & Equipment Mobile Phones	2,040	1,950	90	5%	
6110.290	Supplies & Equipment Other Office Equipment	510	600	(90)	-15%	
6130.010	Equipment Maintenance Copier Lease	2,400	2,400	0	0%	

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Worcester County FY2025 Proposed Budget Detailed Report						\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted		
6150.050	Uniforms & Personal Equipment Uniforms	850	850	0		0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		22,790	17,190	5,600		33%	
<i>MAINT & SVCS - Maintenance & Services</i>							
6530.040	Consulting Services Consulting Services	0	600	(600)		-100%	
6530.050	Consulting Services Crisis/Fitness for Duty	1,700	1,500	200		13%	
6530.080	Consulting Services Physicals, Shots & Drug Testing	16,000	15,000	1,000		7%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	3,500	3,500	0		0%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,500	1,500	0		0%	
6550.270	Building Site Expenses Telephone	400	400	0		0%	
6900.040	Advertising Personnel Advertisements	14,000	7,000	7,000		100%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		37,100	29,500	7,600		26%	
<i>OTHR CHGS - Other Charges</i>							
7000.040	Travel, Training & Expense Continuing Education/Certificati	2,800	2,000	800		40%	
7000.060	Travel, Training & Expense Educational Training	800	800	0		0%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	1,400	1,200	200		17%	
7000.115	Travel, Training & Expense Mileage	200	400	(200)		-50%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		5,200	4,400	800		18%	
<i>INTFND CHGS - Interfund Charges</i>							
8010.110	Interfund Water & Wastewater Enterprise Ch	0	(58,430)	58,430		-100%	
8010.120	Interfund Landfill Enterprise Charges	0	(18,746)	18,746		-100%	
<i>Account Classification Total: INTFND CHGS - Interfund Charges</i>		0	(77,176)	77,176		-100%	
Location Total: 090 - Human Resources		684,735	440,191	244,544		56%	
Location: 095 - Volunteer Services							
<i>PERS SVCS - Personnel Services</i>							
6000.100	Personnel Services Salaries	59,326	66,123	(6,797)		-10%	
6010.020	Benefits Contingency	26	0	26		N/A	
6010.030	Benefits Hospitalization Insurance	19,293	0	19,293		N/A	
6010.050	Benefits Retirement	7,101	0	7,101		N/A	
6010.060	Benefits Social Security Taxes	4,544	0	4,544		N/A	
6010.070	Benefits Unemployment Insurance	26	0	26		N/A	
6010.090	Benefits Workmans Compensation Ins	902	0	902		N/A	
6010.120	Benefits Long Term Disability	97	0	97		N/A	
6010.130	Benefits Life Insurance	110	0	110		N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	119	0	119		N/A	
6010.150	Benefits Retirement Administration Fee	125	0	125		N/A	
6010.900	Benefits OPEB contribution	3,621	0	3,621		N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		95,290	66,123	29,167		44%	
<i>SUPP & MAT - Supplies & Materials</i>							
6100.150	Administrative Expense Incentives & Events	5,150	5,150	0		0%	
6100.190	Administrative Expense Office Supplies	0	600	(600)		-100%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		5,150	5,750	(600)		-10%	
<i>OTHR CHGS - Other Charges</i>							

Worcester County FY2025 Proposed Budget Detailed Report							
	Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	\$ Variance FY25 Proposed Budget vs FY24 Adopted	% Variance FY25 Proposed Budget vs FY24 Adopted	
	7000.115	Travel, Training & Expense Mileage	0	100	(100)	-100%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>			0	100	(100)	-100%	
Location Total: 095 - Volunteer Services			100,440	71,973	28,467	40%	
Department Total: 1007 - Human Resources			785,175	512,164	273,011	53%	
Department: 1008 - Development, Review & Permits							
<i>PERS SVCS - Personnel Services</i>							
	6000.100	Personnel Services Salaries	1,839,033	1,825,948	13,085	1%	
	6000.400	Personnel Services Overtime Pay	3,000	3,000	0	0%	
	6010.020	Benefits Contingency	805	0	805	N/A	
	6010.025	Benefits Deferred Comp Match	15,000	0	15,000	N/A	
	6010.030	Benefits Hospitalization Insurance	313,980	0	313,980	N/A	
	6010.050	Benefits Retirement	220,132	0	220,132	N/A	
	6010.060	Benefits Social Security Taxes	139,573	0	139,573	N/A	
	6010.070	Benefits Unemployment Insurance	805	0	805	N/A	
	6010.090	Benefits Workmans Compensation Ins	27,954	0	27,954	N/A	
	6010.120	Benefits Long Term Disability	3,018	0	3,018	N/A	
	6010.130	Benefits Life Insurance	3,421	0	3,421	N/A	
	6010.140	Benefits FSA & PSA Admin and EAP Program	3,702	0	3,702	N/A	
	6010.150	Benefits Retirement Administration Fee	3,863	0	3,863	N/A	
	6010.900	Benefits OPEB contribution	106,820	0	106,820	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>			2,681,106	1,828,948	852,158	47%	
<i>SUPP & MAT - Supplies & Materials</i>							
	6100.010	Administrative Expense Administrative Expenses	900	0	900	N/A	
	6100.052	Administrative Expense Bank Fees	2,000	8,000	(6,000)	-75%	
	6100.060	Administrative Expense Books and Publications	1,915	1,915	0	0%	
	6100.070	Administrative Expense International Bldg Code Supplies	500	500	0	0%	
	6100.080	Administrative Expense Copier Supplies	75	75	0	0%	
	6100.100	Administrative Expense Dues, Licenses & Subscriptions	2,927	3,167	(240)	-8%	
	6100.110	Administrative Expense Envelopes	1,500	1,500	0	0%	
	6100.190	Administrative Expense Office Supplies	3,000	2,500	500	20%	
	6100.210	Administrative Expense Paper	2,000	2,000	0	0%	
	6100.230	Administrative Expense Postage & Freight	3,000	2,850	150	5%	
	6100.240	Administrative Expense Printing Expense	2,500	7,200	(4,700)	-65%	
	6110.080	Supplies & Equipment Computer Repairs & Supplies	750	750	0	0%	
	6110.090	Supplies & Equipment Computers & Printers	22,030	0	22,030	N/A	
	6110.140	Supplies & Equipment GIS Mapping Supplies	4,900	4,900	0	0%	
	6110.245	Supplies & Equipment Mobile Phones	6,820	5,737	1,083	19%	
	6110.270	Supplies & Equipment Office Equipment Repairs	300	300	0	0%	
	6110.280	Supplies & Equipment Office Furniture	4,450	500	3,950	790%	
	6110.340	Supplies & Equipment Safety Program Equipment	150	150	0	0%	
	6110.390	Supplies & Equipment Small Equipment	500	500	0	0%	
	6130.010	Equipment Maintenance Copier Lease	2,978	2,978	0	0%	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	1,100	1,100	0	0%	
6130.060	Equipment Maintenance Software Licensing	34,580	0	34,580	N/A	
6130.070	Equipment Maintenance Software Maintenance Agreements	7,500	7,500	0	0%	
6130.075	Equipment Maintenance Software Upgrades	5,000	0	5,000	N/A	
6150.040	Uniforms & Personal Equipment Uniform Allowance	3,500	0	3,500	N/A	
6180.010	Housing Rehabilitation Program CDBG Advertising	700	4,000	(3,300)	-83%	
6180.020	Housing Rehabilitation Program CDBG Appraisals & Credit Reports	1,500	1,500	0	0%	
6180.040	Housing Rehabilitation Program CDBG Housing Rehab Grant	150,000	150,000	0	0%	
6180.050	Housing Rehabilitation Program Housing Rental & Disability Cons	6,000	6,000	0	0%	
6180.060	Housing Rehabilitation Program Lead Paint Contract Inspections	23,000	23,000	0	0%	
6180.080	Housing Rehabilitation Program Special Loan Fee Expense	7,000	7,000	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		303,075	245,622	57,453	23%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6510.010	Legal Services Board/Commission Attorney	32,000	25,000	7,000	28%	
6510.050	Legal Services Court Reporters	4,000	3,500	500	14%	
6530.040	Consulting Services Consulting Services	31,551	125,000	(93,449)	-75%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	13,000	12,000	1,000	8%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	5,000	4,000	1,000	25%	
6550.081	Building Site Expenses Fire Extinguishers	150	150	0	0%	
6550.270	Building Site Expenses Telephone	1,260	1,260	0	0%	
6900.025	Advertising Legal Advertisements	18,000	16,000	2,000	13%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		104,961	186,910	(81,949)	-44%	
<i>OTHR CHGS - Other Charges</i>						
7000.020	Travel, Training & Expense Board Member Allowance	26,400	26,400	0	0%	
7000.040	Travel, Training & Expense Continuing Education/Certificati	2,215	2,673	(458)	-17%	
7000.060	Travel, Training & Expense Educational Training	3,000	3,000	0	0%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	21,381	9,910	11,471	116%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		52,996	41,983	11,013	26%	
<i>INTFND CHGS - Interfund Charges</i>						
8010.110	Interfund Water & Wastewater Enterprise Ch	0	(21,669)	21,669	-100%	
8010.200	Interfund DRP Chargeback - Engr Svcs	0	(78,706)	78,706	-100%	
<i>Account Classification Total: INTFND CHGS - Interfund Charges</i>		0	(100,375)	100,375	-100%	
Department Total: 1008 - Development, Review & Permits		3,142,138	2,203,088	939,050	43%	
Department: 1010 - Environmental Programs						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	1,479,048	1,340,475	138,573	10%	
6000.400	Personnel Services Overtime Pay	1,500	1,500	0	0%	
6010.020	Benefits Contingency	647	0	647	N/A	
6010.025	Benefits Deferred Comp Match	10,000	0	10,000	N/A	
6010.030	Benefits Hospitalization Insurance	315,800	0	315,800	N/A	
6010.050	Benefits Retirement	177,042	0	177,042	N/A	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6010.060	Benefits Social Security Taxes	112,805	0	112,805	N/A	
6010.070	Benefits Unemployment Insurance	647	0	647	N/A	
6010.090	Benefits Workmans Compensation Ins	22,482	0	22,482	N/A	
6010.120	Benefits Long Term Disability	2,427	0	2,427	N/A	
6010.130	Benefits Life Insurance	2,751	0	2,751	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	2,978	0	2,978	N/A	
6010.150	Benefits Retirement Administration Fee	3,107	0	3,107	N/A	
6010.900	Benefits OPEB contribution	73,868	0	73,868	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		2,205,102	1,341,975	863,127	64%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.030	Administrative Expense Alcohol and Drug Testing	100	100	0	0%	
6100.052	Administrative Expense Bank Fees	7,000	7,000	0	0%	
6100.060	Administrative Expense Books and Publications	691	846	(155)	-18%	
6100.080	Administrative Expense Copier Supplies	172	30	142	473%	
6100.090	Administrative Expense Database/Shared Computer costs	1,350	900	450	50%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	3,270	2,855	415	15%	
6100.190	Administrative Expense Office Supplies	5,000	5,000	0	0%	
6100.210	Administrative Expense Paper	600	500	100	20%	
6100.230	Administrative Expense Postage & Freight	150	150	0	0%	
6100.240	Administrative Expense Printing Expense	400	400	0	0%	
6110.050	Supplies & Equipment Camera Equipment	100	0	100	N/A	
6110.080	Supplies & Equipment Computer Repairs & Supplies	2,700	2,360	340	14%	
6110.090	Supplies & Equipment Computers & Printers	1,820	2,100	(280)	-13%	
6110.140	Supplies & Equipment GIS Mapping Supplies	400	2,100	(1,700)	-81%	
6110.245	Supplies & Equipment Mobile Phones	7,420	7,420	0	0%	
6110.270	Supplies & Equipment Office Equipment Repairs	175	150	25	17%	
6110.290	Supplies & Equipment Other Office Equipment	245	0	245	N/A	
6110.295	Supplies & Equipment Program Supplies and Equipment	2,000	3,300	(1,300)	-39%	
6110.340	Supplies & Equipment Safety Program Equipment	2,280	250	2,030	812%	
6110.390	Supplies & Equipment Small Equipment	520	850	(330)	-39%	
6130.010	Equipment Maintenance Copier Lease	4,000	3,600	400	11%	
6160.011	Grant Programs DNR Coastal Projects	0	1,508,500	(1,508,500)	-100%	
6160.135	Grant Programs Other Environmental Grants	96,000	96,000	0	0%	
6160.140	Grant Programs Septic Upgrade Grant	260,000	240,000	20,000	8%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		396,393	1,884,411	(1,488,018)	-79%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.040	Consulting Services Consulting Services	10,000	0	10,000	N/A	
6530.140	Consulting Services Stormwater Management Review	74,100	74,100	0	0%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	20,000	18,000	2,000	11%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	4,500	5,400	(900)	-17%	
6540.040	Vehicle Operating Expenses Vehicle Registration	300	300	0	0%	
6550.040	Building Site Expenses Cleaning Contract	5,000	0	5,000	N/A	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6550.140	Building Site Expenses Internet Access	3,060	0	3,060	N/A	
6550.270	Building Site Expenses Telephone	1,045	1,045	0	0%	
6900.025	Advertising Legal Advertisements	1,200	1,200	0	0%	
6900.030	Advertising Legislative Advertisements	500	0	500	N/A	
6900.060	Advertising Water & Sewer Plan Amendments	2,000	2,000	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		121,705	102,045	19,660	19%	
<i>OTHR CHGS - Other Charges</i>						
7000.020	Travel, Training & Expense Board Member Allowance	300	300	0	0%	
7000.040	Travel, Training & Expense Continuing Education/Certificati	635	635	0	0%	
7000.060	Travel, Training & Expense Educational Training	5,115	4,075	1,040	26%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	114	290	(176)	-61%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		6,164	5,300	864	16%	
<i>INTFND CHGS - Interfund Charges</i>						
8010.110	Interfund Water & Wastewater Enterprise Ch	0	(32,041)	32,041	-100%	
<i>Account Classification Total: INTFND CHGS - Interfund Charges</i>		0	(32,041)	32,041	-100%	
<i>CAP EQ - Capital Equipment</i>						
9010.010	Capital Equipment New Vehicles	50,000	0	50,000	N/A	
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		50,000	0	50,000		
Department Total: 1010 - Environmental Programs		2,779,364	3,301,690	(522,326)	-16%	
Department: 1011 - Information Technology						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	1,121,443	685,640	435,803	64%	
6000.400	Personnel Services Overtime Pay	3,000	3,000	0	0%	
6010.020	Benefits Contingency	491	0	491	N/A	
6010.025	Benefits Deferred Comp Match	10,000	0	10,000	N/A	
6010.030	Benefits Hospitalization Insurance	151,630	0	151,630	N/A	
6010.050	Benefits Retirement	134,237	0	134,237	N/A	
6010.060	Benefits Social Security Taxes	85,653	0	85,653	N/A	
6010.070	Benefits Unemployment Insurance	491	0	491	N/A	
6010.090	Benefits Workmans Compensation Ins	17,046	0	17,046	N/A	
6010.120	Benefits Long Term Disability	1,840	0	1,840	N/A	
6010.130	Benefits Life Insurance	2,086	0	2,086	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	2,258	0	2,258	N/A	
6010.150	Benefits Retirement Administration Fee	2,356	0	2,356	N/A	
6010.900	Benefits OPEB contribution	61,557	0	61,557	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		1,594,088	688,640	905,448	131%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.010	Administrative Expense Administrative Expenses	500	500	0	0%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	80	0	80	N/A	
6100.190	Administrative Expense Office Supplies	500	500	0	0%	
6100.210	Administrative Expense Paper	200	200	0	0%	
6110.090	Supplies & Equipment Computers & Printers	4,560	6,300	(1,740)	-28%	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6110.245	Supplies & Equipment Mobile Phones	13,740	13,200	540	4%	
6110.280	Supplies & Equipment Office Furniture	1,200	2,700	(1,500)	-56%	
6150.050	Uniforms & Personal Equipment Uniforms	500	500	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		21,280	23,900	(2,620)	-11%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	1,800	1,800	0	0%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,000	1,000	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	40	40	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		2,840	2,840	0	0%	
<i>OTHR CHGS - Other Charges</i>						
7000.040	Travel, Training & Expense Continuing Education/Certificati	5,000	5,000	0	0%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	2,400	2,400	0	0%	
7000.115	Travel, Training & Expense Mileage	200	200	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		7,600	7,600	0	0%	
<i>INTFND CHGS - Interfund Charges</i>						
8010.110	Interfund Water & Wastewater Enterprise Ch	0	(24,293)	24,293	-100%	
8010.120	Interfund Landfill Enterprise Charges	0	(10,575)	10,575	-100%	
<i>Account Classification Total: INTFND CHGS - Interfund Charges</i>		0	(34,868)	34,868	-100%	
Department Total: 1011 - Information Technology		1,625,808	688,112	937,696	136%	
Department: 1090 - Other General Government						
Location: 020 - Information Technology						
<i>SUPP & MAT - Supplies & Materials</i>						
6100.100	Administrative Expense Dues, Licenses & Subscriptions	4,852	4,852	0	0%	
6100.190	Administrative Expense Office Supplies	8,000	8,000	0	0%	
6110.080	Supplies & Equipment Computer Repairs & Supplies	10,000	10,000	0	0%	
6110.090	Supplies & Equipment Computers & Printers	20,000	20,000	0	0%	
6110.165	Supplies & Equipment IT	4,500	4,000	500	13%	
6110.270	Supplies & Equipment Office Equipment Repairs	0	500	(500)	-100%	
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	152,000	144,200	7,800	5%	
6130.042	Equipment Maintenance Network	205,000	214,000	(9,000)	-4%	
6130.060	Equipment Maintenance Software Licensing	120,665	68,000	52,665	77%	
6130.070	Equipment Maintenance Software Maintenance Agreements	179,850	138,850	41,000	30%	
6130.075	Equipment Maintenance Software Upgrades	134,750	132,528	2,222	2%	
6160.043	Grant Programs Other Grants	100,000	100,000	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		939,617	844,930	94,687	11%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6500.090	Systems Maintenance Wireless Network Upgrades	500	500	0	0%	
6530.110	Consulting Services Programming	17,000	17,000	0	0%	
6550.305	Building Site Expenses Utility Locator	500	500	0	0%	
6700.250	Other Maint. & Svcs Internet Service	5,000	4,800	200	4%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		23,000	22,800	200	1%	

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<i>OTHR CHGS - Other Charges</i>						
7000.060	Travel, Training & Expense Educational Training	8,000	8,000	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		8,000	8,000	0	0%	
<i>CAP EQ - Capital Equipment</i>						
9010.040	Capital Equipment IT Equipment	0	150,000	(150,000)	-100%	
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		0	150,000	(150,000)	-100%	
Location Total: 020 - Information Technology		970,617	1,025,730	(55,113)	-5%	
Location: 025 - Management Information Systems						
<i>SUPP & MAT - Supplies & Materials</i>						
6110.270	Supplies & Equipment Office Equipment Repairs	1,000	1,000	0	0%	
6110.350	Supplies & Equipment Scanners	10,000	10,000	0	0%	
6130.070	Equipment Maintenance Software Maintenance Agreements	154,200	138,600	15,600	11%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		165,200	149,600	15,600	10%	
<i>OTHR CHGS - Other Charges</i>						
7000.060	Travel, Training & Expense Educational Training	5,000	3,000	2,000	67%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		5,000	3,000	2,000	67%	
Location Total: 025 - Management Information Systems		170,200	152,600	17,600	12%	
Location: 050 - Courthouse						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.030	Building Site Expenses Carpet/VCT Cleaning	5,000	5,000	0	0%	
6550.050	Building Site Expenses Custodial Supplies	13,260	10,800	2,460	23%	
6550.060	Building Site Expenses Electricity	93,000	93,000	0	0%	
6550.070	Building Site Expenses Elevator Testing	10,000	10,000	0	0%	
6550.080	Building Site Expenses Fire Alarm Testing	2,030	2,030	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	225	225	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	50,000	50,000	0	0%	
6550.100	Building Site Expenses Generator Services & Repairs	2,500	2,500	0	0%	
6550.110	Building Site Expenses Heating Fuel Oil	28,000	25,000	3,000	12%	
6550.124	Building Site Expenses HVAC Loop Water Treatment	700	700	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	684	480	204	43%	
6550.230	Building Site Expenses Security System Expenses	2,000	2,000	0	0%	
6550.250	Building Site Expenses Sprinkler Testing	920	910	10	1%	
6550.270	Building Site Expenses Telephone	14,600	14,600	0	0%	
6550.280	Building Site Expenses Tipping Fees	600	600	0	0%	
6550.300	Building Site Expenses Trash Removal	2,500	2,500	0	0%	
6550.310	Building Site Expenses Water & Sewer	2,400	1,500	900	60%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		228,419	221,845	6,574	3%	
Location Total: 050 - Courthouse		228,419	221,845	6,574	3%	
Location: 055 - Public Safety Storage						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.015	Building Site Expenses Building Supplies	5,000	0	5,000	N/A	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	1,000	0	1,000	N/A	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6550.040	Building Site Expenses Cleaning Contract	2,200	0	2,200	N/A	
6550.050	Building Site Expenses Custodial Supplies	200	0	200	N/A	
6550.060	Building Site Expenses Electricity	5,000	0	5,000	N/A	
6550.080	Building Site Expenses Fire Alarm Testing	3,000	0	3,000	N/A	
6550.081	Building Site Expenses Fire Extinguishers	400	0	400	N/A	
6550.090	Building Site Expenses General Maintenance Repairs	5,000	5,000	0	0%	
6550.120	Building Site Expenses Heating Propane	2,000	0	2,000	N/A	
6550.140	Building Site Expenses Internet Access	1,500	0	1,500	N/A	
6550.180	Building Site Expenses Pest Control/Termite Insp	300	0	300	N/A	
6550.220	Building Site Expenses Security Alarm Monitoring	1,200	0	1,200	N/A	
6550.300	Building Site Expenses Trash Removal	500	0	500	N/A	
6550.310	Building Site Expenses Water & Sewer	800	0	800	N/A	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		28,100	5,000	23,100	462%	
Location Total: 055 - Public Safety Storage		28,100	5,000	23,100	462%	
Location: 060 - Isle of Wight						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.030	Building Site Expenses Carpet/VCT Cleaning	500	500	0	0%	
6550.040	Building Site Expenses Cleaning Contract	6,600	9,300	(2,700)	-29%	
6550.050	Building Site Expenses Custodial Supplies	1,000	1,000	0	0%	
6550.060	Building Site Expenses Electricity	7,000	7,000	0	0%	
6550.080	Building Site Expenses Fire Alarm Testing	310	310	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	50	50	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	4,000	4,000	0	0%	
6550.120	Building Site Expenses Heating Propane	2,500	2,500	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	340	340	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	1,000	1,000	0	0%	
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	400	400	0	0%	
6550.280	Building Site Expenses Tipping Fees	100	100	0	0%	
6550.300	Building Site Expenses Trash Removal	1,100	1,100	0	0%	
6550.320	Building Site Expenses Water Treatment	6,000	2,000	4,000	200%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		30,900	29,600	1,300	4%	
Location Total: 060 - Isle of Wight		30,900	29,600	1,300	4%	
Location: 070 - Government Center						
<i>SUPP & MAT - Supplies & Materials</i>						
6100.100	Administrative Expense Dues, Licenses & Subscriptions	18,322	18,322	0	0%	
6100.165	Administrative Expense Meeting Expense	3,480	1,300	2,180	168%	
6100.190	Administrative Expense Office Supplies	5,000	5,000	0	0%	
6100.230	Administrative Expense Postage & Freight	145,000	137,000	8,000	6%	
6110.090	Supplies & Equipment Computers & Printers	3,000	3,000	0	0%	
6110.110	Supplies & Equipment Disaster Preparedness Materials	3,000	3,000	0	0%	
6110.370	Supplies & Equipment Sign Materials	5,000	5,000	0	0%	
6130.070	Equipment Maintenance Software Maintenance Agreements	109,000	92,400	16,600	18%	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6130.100	Equipment Maintenance Other Equipment Lease	9,360	9,332	28	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		301,162	274,354	26,808	10%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6510.070	Legal Services Judgements & Lawsuits	10,000	0	10,000	N/A	
6530.010	Consulting Services Annual Audit Fees	53,000	53,000	0	0%	
6530.040	Consulting Services Consulting Services	81,500	74,000	7,500	10%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	25,000	25,000	0	0%	
6545	Energy	15,000	15,000	0	0%	
6550.030	Building Site Expenses Carpet/VCT Cleaning	5,000	5,000	0	0%	
6550.040	Building Site Expenses Cleaning Contract	68,000	85,000	(17,000)	-20%	
6550.050	Building Site Expenses Custodial Supplies	12,000	12,000	0	0%	
6550.060	Building Site Expenses Electricity	100,000	100,000	0	0%	
6550.070	Building Site Expenses Elevator Testing	3,800	3,000	800	27%	
6550.080	Building Site Expenses Fire Alarm Testing	1,650	1,500	150	10%	
6550.081	Building Site Expenses Fire Extinguishers	175	175	0	0%	
6550.085	Building Site Expenses Generator Fuel Oil	800	800	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	70,000	70,000	0	0%	
6550.100	Building Site Expenses Generator Services & Repairs	6,000	6,000	0	0%	
6550.120	Building Site Expenses Heating Propane	14,000	14,000	0	0%	
6550.124	Building Site Expenses HVAC Loop Water Treatment	3,500	3,500	0	0%	
6550.170	Building Site Expenses Office Rent/Lease	2,760	2,760	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	350	300	50	17%	
6550.220	Building Site Expenses Security Alarm Monitoring	250	204	46	23%	
6550.230	Building Site Expenses Security System Expenses	6,000	6,000	0	0%	
6550.250	Building Site Expenses Sprinkler Testing	1,250	1,060	190	18%	
6550.260	Building Site Expenses Taxes	500	500	0	0%	
6550.270	Building Site Expenses Telephone	47,000	47,000	0	0%	
6550.280	Building Site Expenses Tipping Fees	1,000	1,000	0	0%	
6550.300	Building Site Expenses Trash Removal	3,000	3,000	0	0%	
6550.310	Building Site Expenses Water & Sewer	17,500	9,000	8,500	94%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		549,035	538,799	10,236	2%	
<i>OTHR CHGS - Other Charges</i>						
7000.020	Travel, Training & Expense Board Member Allowance	33,800	33,800	0	0%	
7000.050	Travel, Training & Expense Courier Service	1,500	1,500	0	0%	
7000.060	Travel, Training & Expense Educational Training	700	700	0	0%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	24,635	24,320	315	1%	
7040.010	Tri-County Council Shore Transit MTA Local Match	415,814	481,069	(65,255)	-14%	
7040.020	Tri-County Council Shore Transit Capital Match	30,520	53,020	(22,500)	-42%	
7040.030	Tri-County Council Tri-County Council	10,000	10,000	0	0%	
7120.110	Other Non-Matching Expenses Bridgetown Service Area Appro.	31,500	31,500	0	0%	
7120.130	Other Non-Matching Expenses SDAT Expense	685,000	633,848	51,152	8%	
7170.100	Benefits & Insurance Property & Liability Insurance	800,000	0	800,000	N/A	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
7500	Other Expenses	96,897	86,897	10,000	12%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		2,130,366	1,356,654	773,712	57%	
Location Total: 070 - Government Center		2,980,563	2,169,807	810,756	37%	
Location: 075 - Other Government Buildings						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.028	Building Site Expenses Cable	132	120	12	10%	
6550.030	Building Site Expenses Carpet/VCT Cleaning	200	200	0	0%	
6550.040	Building Site Expenses Cleaning Contract	4,600	3,930	670	17%	
6550.050	Building Site Expenses Custodial Supplies	900	900	0	0%	
6550.060	Building Site Expenses Electricity	18,750	18,000	750	4%	
6550.070	Building Site Expenses Elevator Testing	0	3,108	(3,108)	-100%	
6550.080	Building Site Expenses Fire Alarm Testing	900	755	145	19%	
6550.081	Building Site Expenses Fire Extinguishers	130	130	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	5,000	10,000	(5,000)	-50%	
6550.110	Building Site Expenses Heating Fuel Oil	0	2,000	(2,000)	-100%	
6550.120	Building Site Expenses Heating Propane	300	0	300	N/A	
6550.124	Building Site Expenses HVAC Loop Water Treatment	520	520	0	0%	
6550.140	Building Site Expenses Internet Access	4,092	4,092	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	672	672	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	1,560	1,200	360	30%	
6550.270	Building Site Expenses Telephone	900	900	0	0%	
6550.280	Building Site Expenses Tipping Fees	400	400	0	0%	
6550.310	Building Site Expenses Water & Sewer	7,614	3,900	3,714	95%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		46,670	50,827	(4,157)	-8%	
Location Total: 075 - Other Government Buildings		46,670	50,827	(4,157)	-8%	
Location: 080 - State's Attorney Building						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.030	Building Site Expenses Carpet/VCT Cleaning	800	800	0	0%	
6550.040	Building Site Expenses Cleaning Contract	10,500	13,000	(2,500)	-19%	
6550.050	Building Site Expenses Custodial Supplies	1,800	950	850	89%	
6550.060	Building Site Expenses Electricity	40,000	38,000	2,000	5%	
6550.070	Building Site Expenses Elevator Testing	3,500	3,108	392	13%	
6550.080	Building Site Expenses Fire Alarm Testing	553	553	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	40	40	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	5,000	5,000	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	500	500	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	408	408	0	0%	
6550.230	Building Site Expenses Security System Expenses	1,000	750	250	33%	
6550.250	Building Site Expenses Sprinkler Testing	760	760	0	0%	
6550.270	Building Site Expenses Telephone	3,240	3,240	0	0%	
6550.280	Building Site Expenses Tipping Fees	120	120	0	0%	
6550.310	Building Site Expenses Water & Sewer	1,000	700	300	43%	

Worcester County FY2025 Proposed Budget Detailed Report				\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		69,221	67,929	1,292	2%
Location Total: 080 - State's Attorney Building		69,221	67,929	1,292	2%
Location: 085 - Bank Street Building					
<i>MAINT & SVCS - Maintenance & Services</i>					
6550.030	Building Site Expenses Carpet/VCT Cleaning	450	450	0	0%
6550.040	Building Site Expenses Cleaning Contract	3,125	3,120	5	0%
6550.050	Building Site Expenses Custodial Supplies	450	400	50	13%
6550.060	Building Site Expenses Electricity	4,000	4,000	0	0%
6550.080	Building Site Expenses Fire Alarm Testing	320	320	0	0%
6550.081	Building Site Expenses Fire Extinguishers	35	35	0	0%
6550.090	Building Site Expenses General Maintenance Repairs	3,000	3,000	0	0%
6550.120	Building Site Expenses Heating Propane	4,100	4,100	0	0%
6550.180	Building Site Expenses Pest Control/Termite Insp	325	325	0	0%
6550.220	Building Site Expenses Security Alarm Monitoring	204	204	0	0%
6550.270	Building Site Expenses Telephone	1,200	1,200	0	0%
6550.280	Building Site Expenses Tipping Fees	50	50	0	0%
6550.300	Building Site Expenses Trash Removal	550	490	60	12%
6550.310	Building Site Expenses Water & Sewer	600	600	0	0%
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		18,409	18,294	115	1%
Location Total: 085 - Bank Street Building		18,409	18,294	115	1%
Department Total: 1090 - Other General Government		4,543,099	3,741,632	801,467	21%
Department: 1101 - Sheriff's Office					
Location: 030 - Sheriff					
<i>PERS SVCS - Personnel Services</i>					
6000.100	Personnel Services Salaries	8,113,995	7,420,942	693,053	9%
6000.400	Personnel Services Overtime Pay	409,500	396,550	12,950	3%
6000.410	Personnel Services Overtime Grants/Reimbursements	105,500	64,482	41,018	64%
6000.450	Personnel Services Overtime Pay - Kennel	88,317	88,317	0	0%
6010.020	Benefits Contingency	3,513	0	3,513	N/A
6010.025	Benefits Deferred Comp Match	50,000	0	50,000	N/A
6010.030	Benefits Hospitalization Insurance	1,096,592	0	1,096,592	N/A
6010.050	Benefits Retirement	2,430,260	0	2,430,260	N/A
6010.060	Benefits Social Security Taxes	620,112	0	620,112	N/A
6010.070	Benefits Unemployment Insurance	3,513	0	3,513	N/A
6010.090	Benefits Workmans Compensation Ins	122,013	0	122,013	N/A
6010.120	Benefits Long Term Disability	13,174	0	13,174	N/A
6010.130	Benefits Life Insurance	14,931	0	14,931	N/A
6010.140	Benefits FSA & PSA Admin and EAP Program	16,160	0	16,160	N/A
6010.150	Benefits Retirement Administration Fee	16,863	0	16,863	N/A
6010.900	Benefits OPEB contribution	409,173	0	409,173	N/A
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		13,513,616	7,970,291	5,543,325	70%
<i>SUPP & MAT - Supplies & Materials</i>					

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6100.030	Administrative Expense Alcohol and Drug Testing	600	600	0	0%	
6100.050	Administrative Expense Background Checks	2,000	1,600	400	25%	
6100.055	Administrative Expense Bond	500	750	(250)	-33%	
6100.060	Administrative Expense Books and Publications	10,000	8,000	2,000	25%	
6100.080	Administrative Expense Copier Supplies	240	240	0	0%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	12,000	6,318	5,682	90%	
6100.110	Administrative Expense Envelopes	1,000	1,000	0	0%	
6100.190	Administrative Expense Office Supplies	26,000	26,000	0	0%	
6100.210	Administrative Expense Paper	5,000	5,056	(56)	-1%	
6100.230	Administrative Expense Postage & Freight	100	66	34	52%	
6100.240	Administrative Expense Printing Expense	4,000	4,000	0	0%	
6110.030	Supplies & Equipment Bike Patrol Equipment	6,000	6,000	0	0%	
6110.035	Supplies & Equipment STAR Team Supplies & Equipment	30,000	22,131	7,869	36%	
6110.050	Supplies & Equipment Camera Equipment	420,000	420,000	0	0%	
6110.080	Supplies & Equipment Computer Repairs & Supplies	3,000	3,000	0	0%	
6110.090	Supplies & Equipment Computers & Printers	58,500	68,500	(10,000)	-15%	
6110.125	Supplies & Equipment Equipment Maintenance & Repair	4,500	4,500	0	0%	
6110.160	Supplies & Equipment Investigation Supplies	5,000	5,000	0	0%	
6110.180	Supplies & Equipment K9 Expense	42,000	42,000	0	0%	
6110.190	Supplies & Equipment Law Enforcement Equipment	170,000	170,000	0	0%	
6110.245	Supplies & Equipment Mobile Phones	50,000	43,200	6,800	16%	
6110.270	Supplies & Equipment Office Equipment Repairs	600	600	0	0%	
6110.280	Supplies & Equipment Office Furniture	8,400	8,400	0	0%	
6110.290	Supplies & Equipment Other Office Equipment	4,500	3,949	551	14%	
6110.295	Supplies & Equipment Program Supplies and Equipment	0	600	(600)	-100%	
6110.297	Supplies & Equipment Community Policing Supplies	5,000	5,000	0	0%	
6110.320	Supplies & Equipment Radio Supplies	2,000	2,000	0	0%	
6130.010	Equipment Maintenance Copier Lease	5,500	5,500	0	0%	
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	6,000	6,000	0	0%	
6130.040	Equipment Maintenance MILES Computer Chg/MDT User Fees	48,000	45,000	3,000	7%	
6130.060	Equipment Maintenance Software Licensing	25,000	67,150	(42,150)	-63%	
6130.070	Equipment Maintenance Software Maintenance Agreements	200,000	157,094	42,906	27%	
6150.010	Uniforms & Personal Equipment Bullet Proof Vests	49,000	49,000	0	0%	
6150.040	Uniforms & Personal Equipment Uniform Allowance	80,750	84,150	(3,400)	-4%	
6150.050	Uniforms & Personal Equipment Uniforms	100,000	111,000	(11,000)	-10%	
6150.060	Uniforms & Personal Equipment Ammunition	84,585	84,585	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		1,469,775	1,467,989	1,786	0%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6510.085	Legal Services Other Legal Expenses	15,000	15,000	0	0%	
6530.050	Consulting Services Crisis/Fitness for Duty	6,500	6,500	0	0%	
6530.080	Consulting Services Physicals, Shots & Drug Testing	0	600	(600)	-100%	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6530.090	Consulting Services Pre-Employment Physicals	7,000	7,000	0	0%	
6530.100	Consulting Services Professional Fees	4,500	4,500	0	0%	
6530.115	Consulting Services Psychological Services	66,400	66,400	0	0%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	348,000	273,000	75,000	27%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	175,000	140,000	35,000	25%	
6540.040	Vehicle Operating Expenses Vehicle Registration	1,000	1,700	(700)	-41%	
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	40,000	20,000	20,000	100%	
6540.050	Vehicle Operating Expenses Vehicle Use/Other Areas	48,000	33,600	14,400	43%	
6550.028	Building Site Expenses Cable	1,020	1,020	0	0%	
6550.060	Building Site Expenses Electricity	1,000	1,750	(750)	-43%	
6550.081	Building Site Expenses Fire Extinguishers	1,557	1,557	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	7,000	2,000	5,000	250%	
6550.170	Building Site Expenses Office Rent/Lease	3,000	2,500	500	20%	
6550.270	Building Site Expenses Telephone	7,980	7,980	0	0%	
6900.040	Advertising Personnel Advertisements	3,500	3,000	500	17%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		736,457	588,107	148,350	25%	
<i>OTHR CHGS - Other Charges</i>						
7000.030	Travel, Training & Expense Canine Training	7,000	3,625	3,375	93%	
7000.040	Travel, Training & Expense Continuing Education/Certificati	75,500	57,600	17,900	31%	
7000.060	Travel, Training & Expense Educational Training	90,000	46,125	43,875	95%	
7000.090	Travel, Training & Expense Firearms Training	10,000	7,020	2,980	42%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	8,000	5,000	3,000	60%	
7000.125	Travel, Training & Expense Transport Expenses	6,000	6,000	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		196,500	125,370	71,130	57%	
<i>CAP EQ - Capital Equipment</i>						
9010.010	Capital Equipment New Vehicles	560,000	710,000	(150,000)	-21%	
9010.020	Capital Equipment Public Safety Equipment	230,000	155,184	74,816	48%	
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		790,000	865,184	(75,184)	-9%	
Location Total: 030 - Sheriff		16,706,348	11,016,941	5,689,407	52%	
Location: 035 - Firearms Training Center						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.020	Building Site Expenses Buildings & Grounds Maintenance	3,000	3,000	0	0%	
6550.028	Building Site Expenses Cable	1,500	0	1,500	N/A	
6550.060	Building Site Expenses Electricity	3,000	3,500	(500)	-14%	
6550.081	Building Site Expenses Fire Extinguishers	125	125	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	7,620	8,280	(660)	-8%	
6550.200	Building Site Expenses Portalets	1,020	660	360	55%	
6550.300	Building Site Expenses Trash Removal	2,100	1,300	800	62%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		18,365	16,865	1,500	9%	
Location Total: 035 - Firearms Training Center		18,365	16,865	1,500	9%	
Location: 040 - Animal Control						
<i>PERS SVCS - Personnel Services</i>						

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6000.100	Personnel Services Salaries	250,305	235,792	14,513	6%	
6000.400	Personnel Services Overtime Pay	16,500	16,500	0	0%	
6010.020	Benefits Contingency	109	0	109	N/A	
6010.025	Benefits Deferred Comp Match	1,000	0	1,000	N/A	
6010.030	Benefits Hospitalization Insurance	50,857	0	50,857	N/A	
6010.050	Benefits Retirement	29,961	0	29,961	N/A	
6010.060	Benefits Social Security Taxes	19,151	0	19,151	N/A	
6010.070	Benefits Unemployment Insurance	109	0	109	N/A	
6010.090	Benefits Workmans Compensation Ins	3,799	0	3,799	N/A	
6010.120	Benefits Long Term Disability	410	0	410	N/A	
6010.130	Benefits Life Insurance	465	0	465	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	503	0	503	N/A	
6010.150	Benefits Retirement Administration Fee	525	0	525	N/A	
6010.900	Benefits OPEB contribution	18,105	0	18,105	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		391,799	252,292	139,507	55%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.010	Administrative Expense Administrative Expenses	100	100	0	0%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	1,500	1,150	350	30%	
6100.190	Administrative Expense Office Supplies	1,250	3,080	(1,830)	-59%	
6110.020	Supplies & Equipment Animal Food	8,000	5,000	3,000	60%	
6110.025	Supplies & Equipment Animal Transport Containers	600	600	0	0%	
6110.070	Supplies & Equipment CO2 for Chambers	17,000	15,000	2,000	13%	
6110.135	Supplies & Equipment Fuel for Incinerator	6,000	6,000	0	0%	
6110.290	Supplies & Equipment Other Office Equipment	200	200	0	0%	
6110.315	Supplies & Equipment Rabies Clinic Supplies	5,000	5,000	0	0%	
6110.395	Supplies & Equipment Spay and Neuter Supplies	7,500	11,000	(3,500)	-32%	
6110.430	Supplies & Equipment Traps	2,953	2,953	0	0%	
6130.010	Equipment Maintenance Copier Lease	900	400	500	125%	
6150.040	Uniforms & Personal Equipment Uniform Allowance	4,250	4,250	0	0%	
6150.050	Uniforms & Personal Equipment Uniforms	7,000	7,000	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		62,253	61,733	520	1%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.120	Consulting Services Rabies Clinic	1,000	1,000	0	0%	
6530.160	Consulting Services Veterinary Services	18,000	15,000	3,000	20%	
6530.165	Consulting Services Vet Services - Spay & Neuter	6,000	6,000	0	0%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	17,000	15,886	1,114	7%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	10,000	9,600	400	4%	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	5,000	2,017	2,983	148%	
6550.028	Building Site Expenses Cable	1,440	1,100	340	31%	
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,200	1,200	0	0%	
6550.040	Building Site Expenses Cleaning Contract	3,000	3,900	(900)	-23%	
6550.050	Building Site Expenses Custodial Supplies	600	577	23	4%	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6550.060	Building Site Expenses Electricity	7,200	11,550	(4,350)	-38%	
6550.080	Building Site Expenses Fire Alarm Testing	360	360	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	300	300	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	8,500	5,775	2,725	47%	
6550.120	Building Site Expenses Heating Propane	5,000	5,000	0	0%	
6550.130	Building Site Expenses Incinerator Expense	1,200	1,200	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	300	300	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	230	180	50	28%	
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	1,400	850	550	65%	
6550.242	Building Site Expenses Sewage Pump Monitoring	200	200	0	0%	
6550.270	Building Site Expenses Telephone	2,700	12,700	(10,000)	-79%	
6550.280	Building Site Expenses Tipping Fees	150	0	150	N/A	
6550.300	Building Site Expenses Trash Removal	1,320	900	420	47%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		92,100	95,595	(3,495)	-4%	
<i>OTHR CHGS - Other Charges</i>						
7000.060	Travel, Training & Expense Educational Training	10,000	10,000	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		10,000	10,000	0	0%	
<i>CAP EQ - Capital Equipment</i>						
9010.060	Capital Equipment Other	0	48,800	(48,800)	-100%	
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		0	48,800	(48,800)	-100%	
Location Total: 040 - Animal Control		556,152	468,420	87,732	19%	
Department Total: 1101 - Sheriff's Office		17,280,865	11,502,226	5,778,639	50%	
Department: 1102 - Emergency Services						
Location: 044 - Operations Center						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	2,168,052	1,904,029	264,023	14%	
6000.400	Personnel Services Overtime Pay	180,518	192,038	(11,520)	-6%	
6010.020	Benefits Contingency	949	0	949	N/A	
6010.025	Benefits Deferred Comp Match	12,000	0	12,000	N/A	
6010.030	Benefits Hospitalization Insurance	346,838	0	346,838	N/A	
6010.050	Benefits Retirement	259,516	0	259,516	N/A	
6010.060	Benefits Social Security Taxes	164,076	0	164,076	N/A	
6010.070	Benefits Unemployment Insurance	949	0	949	N/A	
6010.090	Benefits Workmans Compensation Ins	32,955	0	32,955	N/A	
6010.120	Benefits Long Term Disability	3,558	0	3,558	N/A	
6010.130	Benefits Life Insurance	4,033	0	4,033	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	4,365	0	4,365	N/A	
6010.150	Benefits Retirement Administration Fee	4,554	0	4,554	N/A	
6010.900	Benefits OPEB contribution	133,977	0	133,977	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		3,316,340	2,096,067	1,220,273	58%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.010	Administrative Expense Administrative Expenses	4,500	4,500	0	0%	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	4,625	4,425	200	5%	
6100.190	Administrative Expense Office Supplies	1,500	2,500	(1,000)	-40%	
6100.210	Administrative Expense Paper	1,000	1,000	0	0%	
6110.017	Supplies & Equipment AED Units	30,500	7,500	23,000	307%	
6110.090	Supplies & Equipment Computers & Printers	0	11,160	(11,160)	-100%	
6110.110	Supplies & Equipment Disaster Preparedness Materials	1,900	1,000	900	90%	
6110.120	Supplies & Equipment Equipment Rental	10,000	10,000	0	0%	
6110.125	Supplies & Equipment Equipment Maintenance & Repair	8,000	8,000	0	0%	
6110.140	Supplies & Equipment GIS Mapping Supplies	1,000	1,400	(400)	-29%	
6110.245	Supplies & Equipment Mobile Phones	15,170	14,800	370	3%	
6110.280	Supplies & Equipment Office Furniture	4,500	0	4,500	N/A	
6110.320	Supplies & Equipment Radio Supplies	42,450	31,500	10,950	35%	
6110.325	Supplies & Equipment Radio Equipment	60,000	60,000	0	0%	
6110.340	Supplies & Equipment Safety Program Equipment	10,000	10,000	0	0%	
6130.010	Equipment Maintenance Copier Lease	2,988	3,048	(60)	-2%	
6130.040	Equipment Maintenance MILES Computer Chg/MDT User Fees	2,400	2,400	0	0%	
6130.050	Equipment Maintenance Radio Maintenance Contract	319,668	310,126	9,542	3%	
6130.060	Equipment Maintenance Software Licensing	19,500	19,500	0	0%	
6130.070	Equipment Maintenance Software Maintenance Agreements	158,306	154,896	3,410	2%	
6130.090	Equipment Maintenance Weather Service Subscription	2,400	2,400	0	0%	
6150.040	Uniforms & Personal Equipment Uniform Allowance	2,500	2,500	0	0%	
6150.050	Uniforms & Personal Equipment Uniforms	7,225	7,225	0	0%	
6160.080	Grant Programs Homeland Security Grant	96,477	87,467	9,010	10%	
6160.083	Grant Programs 911 Board	0	141,250	(141,250)	-100%	
6160.602	Grant Programs Homeland Security - HMEP	35,000	35,000	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		841,609	933,597	(91,988)	-10%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.040	Consulting Services Consulting Services	35,000	0	35,000	N/A	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	17,200	15,000	2,200	15%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	8,650	8,650	0	0%	
6540.040	Vehicle Operating Expenses Vehicle Registration	200	200	0	0%	
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	4,200	4,200	0	0%	
6550.028	Building Site Expenses Cable	1,800	1,440	360	25%	
6550.060	Building Site Expenses Electricity	5,100	5,100	0	0%	
6550.170	Building Site Expenses Office Rent/Lease	38,472	38,470	2	0%	
6550.270	Building Site Expenses Telephone	28,000	28,000	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		138,622	101,060	37,562	37%	
<i>OTHR CHGS - Other Charges</i>						
7000.040	Travel, Training & Expense Continuing Education/Certificati	8,500	8,500	0	0%	
7000.060	Travel, Training & Expense Educational Training	3,500	5,500	(2,000)	-36%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	11,800	10,900	900	8%	

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<i>Account Classification Total: OTHR CHGS - Other Charges</i>		23,800	24,900	(1,100)			-4%
<i>CAP EQ - Capital Equipment</i>							
9010.010	Capital Equipment New Vehicles	77,000	0	77,000			N/A
9010.020	Capital Equipment Public Safety Equipment	18,000	0	18,000			N/A
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		95,000	0	95,000			
Location Total: 044 - Operations Center		4,415,371	3,155,624	1,259,747			40%
Location: 045 - Transmitter Site							
<i>SUPP & MAT - Supplies & Materials</i>							
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	37,500	37,500	0			0%
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		37,500	37,500	0			0%
<i>MAINT & SVCS - Maintenance & Services</i>							
6550.060	Building Site Expenses Electricity	70,000	60,000	10,000			17%
6550.080	Building Site Expenses Fire Alarm Testing	1,250	1,250	0			0%
6550.081	Building Site Expenses Fire Extinguishers	200	200	0			0%
6550.086	Building Site Expenses Generator Fuel Propane	2,000	2,000	0			0%
6550.100	Building Site Expenses Generator Services & Repairs	10,000	10,000	0			0%
6550.180	Building Site Expenses Pest Control/Termite Insp	500	500	0			0%
6550.290	Building Site Expenses Transmitter Site Expenses	4,000	7,000	(3,000)			-43%
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		87,950	80,950	7,000			9%
Location Total: 045 - Transmitter Site		125,450	118,450	7,000			6%
Department Total: 1102 - Emergency Services		4,540,821	3,274,074	1,266,747			39%
Department: 1103 - Jail							
<i>PERS SVCS - Personnel Services</i>							
6000.100	Personnel Services Salaries	7,244,203	6,930,427	313,776			5%
6000.400	Personnel Services Overtime Pay	75,000	50,000	25,000			50%
6010.020	Benefits Contingency	3,187	0	3,187			N/A
6010.025	Benefits Deferred Comp Match	50,000	0	50,000			N/A
6010.030	Benefits Hospitalization Insurance	1,268,511	0	1,268,511			N/A
6010.050	Benefits Retirement	1,109,633	0	1,109,633			N/A
6010.060	Benefits Social Security Taxes	552,969	0	552,969			N/A
6010.070	Benefits Unemployment Insurance	3,187	0	3,187			N/A
6010.090	Benefits Workmans Compensation Ins	110,672	0	110,672			N/A
6010.120	Benefits Long Term Disability	11,950	0	11,950			N/A
6010.130	Benefits Life Insurance	13,543	0	13,543			N/A
6010.140	Benefits FSA & PSA Admin and EAP Program	14,658	0	14,658			N/A
6010.150	Benefits Retirement Administration Fee	15,295	0	15,295			N/A
6010.900	Benefits OPEB contribution	354,858	0	354,858			N/A
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		10,827,666	6,980,427	3,847,239			55%
<i>SUPP & MAT - Supplies & Materials</i>							
6100.050	Administrative Expense Background Checks	500	0	500			N/A
6100.100	Administrative Expense Dues, Licenses & Subscriptions	175	175	0			0%
6100.190	Administrative Expense Office Supplies	6,750	6,750	0			0%

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6110.090	Supplies & Equipment Computers & Printers	5,300	2,040	3,260	160%	
6110.190	Supplies & Equipment Law Enforcement Equipment	1,500	1,500	0	0%	
6110.245	Supplies & Equipment Mobile Phones	1,500	1,500	0	0%	
6110.320	Supplies & Equipment Radio Supplies	5,000	5,000	0	0%	
6130.010	Equipment Maintenance Copier Lease	6,700	6,700	0	0%	
6130.040	Equipment Maintenance MILES Computer Chg/MDT User Fees	588	588	0	0%	
6130.070	Equipment Maintenance Software Maintenance Agreements	25,136	22,905	2,231	10%	
6150.040	Uniforms & Personal Equipment Uniform Allowance	57,400	57,400	0	0%	
6150.050	Uniforms & Personal Equipment Uniforms	12,250	12,250	0	0%	
6160.064	Grant Programs Inmate Opiod Medication	131,840	0	131,840	N/A	
6190.010	Inmate Expenses Food Services	450,000	450,000	0	0%	
6190.020	Inmate Expenses Hospital & Physicians Charges	95,000	95,000	0	0%	
6190.030	Inmate Expenses Inmate Supplies & Services	15,000	15,000	0	0%	
6190.040	Inmate Expenses Jail Dentist	15,000	15,000	0	0%	
6190.070	Inmate Expenses Kitchen Supplies	6,000	6,000	0	0%	
6190.080	Inmate Expenses Medical Supplies	25,000	25,000	0	0%	
6190.090	Inmate Expenses Pharmaceutical	100,000	100,000	0	0%	
6190.100	Inmate Expenses Processing Supplies	8,500	8,500	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		969,139	831,308	137,831	17%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6190.075	Inmate Expenses Medical Contract	1,542,013	1,468,584	73,429	5%	
6530.050	Consulting Services Crisis/Fitness for Duty	1,000	1,000	0	0%	
6530.080	Consulting Services Physicals, Shots & Drug Testing	500	500	0	0%	
6530.115	Consulting Services Psychological Services	6,500	2,500	4,000	160%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	6,000	6,000	0	0%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	2,500	2,500	0	0%	
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	300	300	0	0%	
6550.050	Building Site Expenses Custodial Supplies	60,000	60,000	0	0%	
6550.060	Building Site Expenses Electricity	250,000	200,000	50,000	25%	
6550.080	Building Site Expenses Fire Alarm Testing	5,000	5,000	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	1,550	1,550	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	75,000	75,000	0	0%	
6550.100	Building Site Expenses Generator Services & Repairs	5,000	5,000	0	0%	
6550.110	Building Site Expenses Heating Fuel Oil	260,000	200,000	60,000	30%	
6550.125	Building Site Expenses HVAC Repairs/Replacement	10,000	10,000	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	500	500	0	0%	
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	10,000	10,000	0	0%	
6550.250	Building Site Expenses Sprinkler Testing	1,700	1,700	0	0%	
6550.270	Building Site Expenses Telephone	25,000	16,000	9,000	56%	
6550.300	Building Site Expenses Trash Removal	4,600	4,600	0	0%	
6550.310	Building Site Expenses Water & Sewer	140,000	140,000	0	0%	
6700.050	Other Maint. & Svcs Phone Service	650	650	0	0%	

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6700.700	Other Maint. & Svcs Prison Labor	12,000	12,000	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		2,419,813	2,223,384	196,429	9%	
<i>OTHR CHGS - Other Charges</i>						
7000.060	Travel, Training & Expense Educational Training	4,000	10,000	(6,000)	-60%	
7000.090	Travel, Training & Expense Firearms Training	3,850	3,850	0	0%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	2,206	2,206	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		10,056	16,056	(6,000)	-37%	
<i>CAP EQ - Capital Equipment</i>						
9010.060	Capital Equipment Other	13,895	325,000	(311,105)	-96%	
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		13,895	325,000	(311,105)	-96%	
Department Total: 1103 - Jail		14,240,569	10,376,175	3,864,394	37%	
Department: 1104 - Fire Marshal						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	710,723	574,095	136,628	24%	
6000.400	Personnel Services Overtime Pay	20,000	20,000	0	0%	
6010.020	Benefits Contingency	309	0	309	N/A	
6010.025	Benefits Deferred Comp Match	5,000	0	5,000	N/A	
6010.030	Benefits Hospitalization Insurance	116,076	0	116,076	N/A	
6010.050	Benefits Retirement	216,577	0	216,577	N/A	
6010.060	Benefits Social Security Taxes	52,131	0	52,131	N/A	
6010.070	Benefits Unemployment Insurance	310	0	310	N/A	
6010.090	Benefits Workmans Compensation Ins	10,749	0	10,749	N/A	
6010.120	Benefits Long Term Disability	1,161	0	1,161	N/A	
6010.130	Benefits Life Insurance	1,315	0	1,315	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	1,424	0	1,424	N/A	
6010.150	Benefits Retirement Administration Fee	1,486	0	1,486	N/A	
6010.900	Benefits OPEB contribution	28,968	0	28,968	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		1,166,229	594,095	572,134	96%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.060	Administrative Expense Books and Publications	500	350	150	43%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	6,285	5,445	840	15%	
6100.110	Administrative Expense Envelopes	200	200	0	0%	
6100.190	Administrative Expense Office Supplies	1,000	500	500	100%	
6100.210	Administrative Expense Paper	400	200	200	100%	
6100.240	Administrative Expense Printing Expense	425	425	0	0%	
6110.050	Supplies & Equipment Camera Equipment	1,000	800	200	25%	
6110.090	Supplies & Equipment Computers & Printers	2,100	4,200	(2,100)	-50%	
6110.130	Supplies & Equipment Fire Investigation Equipment	2,000	1,600	400	25%	
6110.150	Supplies & Equipment Hazmat Supplies & Equipment	16,050	14,556	1,494	10%	
6110.160	Supplies & Equipment Investigation Supplies	2,000	1,600	400	25%	
6110.190	Supplies & Equipment Law Enforcement Equipment	4,000	8,000	(4,000)	-50%	
6110.245	Supplies & Equipment Mobile Phones	3,900	3,900	0	0%	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6110.280	Supplies & Equipment Office Furniture	1,200	1,000	200	20%	
6110.320	Supplies & Equipment Radio Supplies	2,500	2,500	0	0%	
6110.450	Supplies & Equipment Fire Prevention	1,200	900	300	33%	
6130.010	Equipment Maintenance Copier Lease	1,600	1,305	295	23%	
6130.040	Equipment Maintenance MILES Computer Chg/MDT User Fees	3,000	2,880	120	4%	
6130.070	Equipment Maintenance Software Maintenance Agreements	3,695	3,302	393	12%	
6150.020	Uniforms & Personal Equipment Fire Investigator Gear	7,400	6,900	500	7%	
6150.040	Uniforms & Personal Equipment Uniform Allowance	5,100	3,600	1,500	42%	
6150.050	Uniforms & Personal Equipment Uniforms	3,200	3,200	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		68,755	67,363	1,392	2%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.050	Consulting Services Crisis/Fitness for Duty	3,750	3,750	0	0%	
6530.080	Consulting Services Physicals, Shots & Drug Testing	6,000	11,250	(5,250)	-47%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	27,000	25,000	2,000	8%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	12,000	10,000	2,000	20%	
6550.270	Building Site Expenses Telephone	360	360	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		49,110	50,360	(1,250)	-2%	
<i>OTHR CHGS - Other Charges</i>						
7000.040	Travel, Training & Expense Continuing Education/Certificati	2,520	2,100	420	20%	
7000.060	Travel, Training & Expense Educational Training	3,625	2,950	675	23%	
7000.090	Travel, Training & Expense Firearms Training	1,500	1,500	0	0%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	3,920	2,960	960	32%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		11,565	9,510	2,055	22%	
<i>CAP EQ - Capital Equipment</i>						
9010.010	Capital Equipment New Vehicles	144,000	0	144,000	N/A	
9010.020	Capital Equipment Public Safety Equipment	32,000	0	32,000	N/A	
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		176,000	0	176,000		
Department Total: 1104 - Fire Marshal		1,471,659	721,328	750,331	104%	
Department: 1105 - Volunteer Fire Departments						
Location: 100 - Town of Pocomoke						
<i>OTHR CHGS - Other Charges</i>						
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	1,017,957	777,497	240,460	31%	
7080.060	Fire & Ambulance State Grant for Fire Companies	617	2,725	(2,108)	-77%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		1,018,574	780,222	238,352	31%	
Location Total: 100 - Town of Pocomoke		1,018,574	780,222	238,352	31%	
Location: 105 - Pocomoke VFD						
<i>OTHR CHGS - Other Charges</i>						
7080.010	Fire & Ambulance County Grant to Fire Companies	266,650	250,000	16,650	7%	
7080.060	Fire & Ambulance State Grant for Fire Companies	32,085	32,075	10	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		298,735	282,075	16,660	6%	
Location Total: 105 - Pocomoke VFD		298,735	282,075	16,660	6%	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
Location: 110 - Town of Berlin						
<i>OTHR CHGS - Other Charges</i>						
7080.060	Fire & Ambulance State Grant for Fire Companies	11,500	10,711	789	7%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		11,500	10,711	789	7%	
Location Total: 110 - Town of Berlin		11,500	10,711	789	7%	
Location: 115 - Berlin VFD						
<i>OTHR CHGS - Other Charges</i>						
7080.010	Fire & Ambulance County Grant to Fire Companies	266,650	250,000	16,650	7%	
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	1,197,215	1,022,270	174,945	17%	
7080.060	Fire & Ambulance State Grant for Fire Companies	32,085	32,075	10	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		1,495,950	1,304,345	191,605	15%	
Location Total: 115 - Berlin VFD		1,495,950	1,304,345	191,605	15%	
Location: 120 - Town of Snow Hill						
<i>OTHR CHGS - Other Charges</i>						
7080.060	Fire & Ambulance State Grant for Fire Companies	2,200	2,260	(60)	-3%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		2,200	2,260	(60)	-3%	
Location Total: 120 - Town of Snow Hill		2,200	2,260	(60)	-3%	
Location: 125 - Snow Hill VFD						
<i>OTHR CHGS - Other Charges</i>						
7080.010	Fire & Ambulance County Grant to Fire Companies	266,650	250,000	16,650	7%	
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	903,312	873,776	29,536	3%	
7080.060	Fire & Ambulance State Grant for Fire Companies	32,085	32,075	10	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		1,202,047	1,155,851	46,196	4%	
Location Total: 125 - Snow Hill VFD		1,202,047	1,155,851	46,196	4%	
Location: 130 - Town of Ocean City						
<i>OTHR CHGS - Other Charges</i>						
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	3,254,635	2,332,479	922,156	40%	
7080.060	Fire & Ambulance State Grant for Fire Companies	34,833	34,833	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		3,289,468	2,367,312	922,156	39%	
Location Total: 130 - Town of Ocean City		3,289,468	2,367,312	922,156	39%	
Location: 135 - Ocean City VFD						
<i>OTHR CHGS - Other Charges</i>						
7080.010	Fire & Ambulance County Grant to Fire Companies	266,650	250,000	16,650	7%	
7080.060	Fire & Ambulance State Grant for Fire Companies	32,085	32,075	10	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		298,735	282,075	16,660	6%	
Location Total: 135 - Ocean City VFD		298,735	282,075	16,660	6%	
Location: 145 - Girdletree VFD						
<i>OTHR CHGS - Other Charges</i>						
7080.010	Fire & Ambulance County Grant to Fire Companies	273,650	254,000	19,650	8%	
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	81,600	75,000	6,600	9%	
7080.060	Fire & Ambulance State Grant for Fire Companies	32,085	32,075	10	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		387,335	361,075	26,260	7%	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
Location Total: 145 - Girdletree VFD		387,335	361,075	26,260	7%	
Location: 155 - Stockton VFD						
<i>OTHR CHGS - Other Charges</i>						
7080.010	Fire & Ambulance County Grant to Fire Companies	273,650	254,000	19,650	8%	
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	85,800	75,000	10,800	14%	
7080.060	Fire & Ambulance State Grant for Fire Companies	32,085	32,075	10	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		391,535	361,075	30,460	8%	
Location Total: 155 - Stockton VFD		391,535	361,075	30,460	8%	
Location: 165 - Newark VFD						
<i>OTHR CHGS - Other Charges</i>						
7080.010	Fire & Ambulance County Grant to Fire Companies	273,650	254,000	19,650	8%	
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	407,064	385,957	21,107	5%	
7080.060	Fire & Ambulance State Grant for Fire Companies	32,085	32,075	10	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		712,799	672,032	40,767	6%	
Location Total: 165 - Newark VFD		712,799	672,032	40,767	6%	
Location: 175 - Bishopville VFD						
<i>OTHR CHGS - Other Charges</i>						
7080.010	Fire & Ambulance County Grant to Fire Companies	273,650	254,000	19,650	8%	
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	464,205	457,403	6,802	1%	
7080.060	Fire & Ambulance State Grant for Fire Companies	32,085	32,075	10	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		769,940	743,478	26,462	4%	
Location Total: 175 - Bishopville VFD		769,940	743,478	26,462	4%	
Location: 185 - Showell VFD						
<i>OTHR CHGS - Other Charges</i>						
7080.010	Fire & Ambulance County Grant to Fire Companies	273,650	254,000	19,650	8%	
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	441,243	441,243	0	0%	
7080.060	Fire & Ambulance State Grant for Fire Companies	32,085	32,075	10	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		746,978	727,318	19,660	3%	
Location Total: 185 - Showell VFD		746,978	727,318	19,660	3%	
Location: 195 - Ocean Pines VFD						
<i>OTHR CHGS - Other Charges</i>						
7080.010	Fire & Ambulance County Grant to Fire Companies	266,650	250,000	16,650	7%	
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	870,124	780,443	89,681	11%	
7080.060	Fire & Ambulance State Grant for Fire Companies	32,085	32,075	10	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		1,168,859	1,062,518	106,341	10%	
Location Total: 195 - Ocean Pines VFD		1,168,859	1,062,518	106,341	10%	
Location: 197 - County Fire Training Center						
<i>SUPP & MAT - Supplies & Materials</i>						
6110.150	Supplies & Equipment Hazmat Supplies & Equipment	52,200	53,000	(800)	-2%	
6200.020	Other Supplies & Materials Materials	30,000	30,000	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		82,200	83,000	(800)	-1%	
<i>MAINT & SVCS - Maintenance & Services</i>						

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6550.010	Building Site Expenses Building/Property Improvement	1,200	1,000	200	20%	
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,200	1,000	200	20%	
6550.040	Building Site Expenses Cleaning Contract	2,500	2,200	300	14%	
6550.050	Building Site Expenses Custodial Supplies	200	200	0	0%	
6550.060	Building Site Expenses Electricity	7,000	7,000	0	0%	
6550.080	Building Site Expenses Fire Alarm Testing	472	472	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	200	200	0	0%	
6550.085	Building Site Expenses Generator Fuel Oil	600	500	100	20%	
6550.090	Building Site Expenses General Maintenance Repairs	3,000	3,000	0	0%	
6550.100	Building Site Expenses Generator Services & Repairs	1,000	900	100	11%	
6550.120	Building Site Expenses Heating Propane	2,000	2,000	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	400	216	184	85%	
6550.220	Building Site Expenses Security Alarm Monitoring	1,400	1,200	200	17%	
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	300	300	0	0%	
6550.270	Building Site Expenses Telephone	600	500	100	20%	
6550.280	Building Site Expenses Tipping Fees	100	10	90	900%	
6550.300	Building Site Expenses Trash Removal	800	800	0	0%	
6550.320	Building Site Expenses Water Treatment	100	50	50	100%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		23,072	21,548	1,524	7%	
<i>OTHR CHGS - Other Charges</i>						
7000.125	Travel, Training & Expense Transport Expenses	3,000	3,000	0	0%	
7080.030	Fire & Ambulance Firemens Training Center	10,000	10,000	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		13,000	13,000	0	0%	
Location Total: 197 - County Fire Training Center		118,272	117,548	724	1%	
Location: 198 - LOSAP						
<i>OTHR CHGS - Other Charges</i>						
7080.040	Fire & Ambulance LOSAP Appropriation	205,266	186,200	19,066	10%	
7080.080	Fire & Ambulance EMT Paramedic Tuition Reimb Pgm	8,000	8,000	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		213,266	194,200	19,066	10%	
Location Total: 198 - LOSAP		213,266	194,200	19,066	10%	
Location: 200 - Administration						
<i>OTHR CHGS - Other Charges</i>						
7080.070	Fire & Ambulance Fire	63,723	54,000	9,723	18%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		63,723	54,000	9,723	18%	
Location Total: 200 - Administration		63,723	54,000	9,723	18%	
Department Total: 1105 - Volunteer Fire Departments		12,189,916	10,478,095	1,711,821	16%	
Department: 1201 - Maintenance						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	1,440,773	1,352,105	88,668	7%	
6000.400	Personnel Services Overtime Pay	7,500	7,500	0	0%	
6010.020	Benefits Contingency	631	0	631	N/A	
6010.025	Benefits Deferred Comp Match	8,000	0	8,000	N/A	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6010.030	Benefits Hospitalization Insurance	242,960	0	242,960	N/A	
6010.050	Benefits Retirement	172,460	0	172,460	N/A	
6010.060	Benefits Social Security Taxes	109,209	0	109,209	N/A	
6010.070	Benefits Unemployment Insurance	631	0	631	N/A	
6010.090	Benefits Workmans Compensation Ins	21,900	0	21,900	N/A	
6010.120	Benefits Long Term Disability	2,365	0	2,365	N/A	
6010.130	Benefits Life Insurance	2,680	0	2,680	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	2,901	0	2,901	N/A	
6010.150	Benefits Retirement Administration Fee	3,027	0	3,027	N/A	
6010.900	Benefits OPEB contribution	79,662	0	79,662	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		2,094,699	1,359,605	735,094	54%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.100	Administrative Expense Dues, Licenses & Subscriptions	9,945	8,430	1,515	18%	
6100.190	Administrative Expense Office Supplies	1,000	1,000	0	0%	
6110.090	Supplies & Equipment Computers & Printers	800	10,800	(10,000)	-93%	
6110.120	Supplies & Equipment Equipment Rental	0	474	(474)	-100%	
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	4,500	4,400	100	2%	
6110.245	Supplies & Equipment Mobile Phones	14,952	14,400	552	4%	
6110.320	Supplies & Equipment Radio Supplies	2,000	2,000	0	0%	
6110.340	Supplies & Equipment Safety Program Equipment	3,500	3,500	0	0%	
6110.420	Supplies & Equipment Tools & Supplies	26,000	7,500	18,500	247%	
6130.035	Equipment Maintenance Maintenance Management Service	24,450	23,850	600	3%	
6150.050	Uniforms & Personal Equipment Uniforms	11,400	11,800	(400)	-3%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		98,547	88,154	10,393	12%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.080	Consulting Services Physicals, Shots & Drug Testing	100	100	0	0%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	45,000	40,000	5,000	13%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	10,000	10,000	0	0%	
6540.040	Vehicle Operating Expenses Vehicle Registration	100	0	100	N/A	
6540.060	Vehicle Operating Expenses Vehicle Equipment	7,500	18,475	(10,975)	-59%	
6540.080	Vehicle Operating Expenses Heavy Equipment Maintenance	2,500	0	2,500	N/A	
6550.030	Building Site Expenses Carpet/VCT Cleaning	3,200	2,200	1,000	45%	
6550.050	Building Site Expenses Custodial Supplies	1,200	1,200	0	0%	
6550.060	Building Site Expenses Electricity	9,500	8,500	1,000	12%	
6550.080	Building Site Expenses Fire Alarm Testing	325	300	25	8%	
6550.081	Building Site Expenses Fire Extinguishers	400	400	0	0%	
6550.085	Building Site Expenses Generator Fuel Oil	1,000	0	1,000	N/A	
6550.090	Building Site Expenses General Maintenance Repairs	5,500	5,500	0	0%	
6550.100	Building Site Expenses Generator Services & Repairs	1,000	0	1,000	N/A	
6550.120	Building Site Expenses Heating Propane	5,000	5,000	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	348	250	98	39%	
6550.220	Building Site Expenses Security Alarm Monitoring	564	564	0	0%	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	450	450	0	0%	
6550.280	Building Site Expenses Tipping Fees	300	300	0	0%	
6550.300	Building Site Expenses Trash Removal	1,421	825	596	72%	
6800.010	Custodial Services Custodial Purchases	65,000	60,000	5,000	8%	
6800.020	Custodial Services Custodial Supply Billing	(60,000)	(55,000)	(5,000)	9%	
6900.005	Advertising Bid Advertising	500	500	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		100,908	99,564	1,344	1%	
<i>OTHR CHGS - Other Charges</i>						
7000.040	Travel, Training & Expense Continuing Education/Certificati	8,500	8,500	0	0%	
7000.060	Travel, Training & Expense Educational Training	2,500	2,500	0	0%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	6,550	0	6,550	N/A	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		17,550	11,000	6,550	60%	
<i>CAP EQ - Capital Equipment</i>						
9010.010	Capital Equipment New Vehicles	60,000	19,500	40,500	208%	
9010.070	Capital Equipment Heavy Equipment	43,750	59,950	(16,200)	-27%	
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		103,750	79,450	24,300	31%	
Department Total: 1201 - Maintenance		2,415,454	1,637,773	777,681	47%	
Department: 1202 - Roads						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	1,919,036	1,787,122	131,914	7%	
6000.400	Personnel Services Overtime Pay	20,000	20,000	0	0%	
6010.020	Benefits Contingency	840	0	840	N/A	
6010.025	Benefits Deferred Comp Match	14,000	0	14,000	N/A	
6010.030	Benefits Hospitalization Insurance	452,201	0	452,201	N/A	
6010.050	Benefits Retirement	229,708	0	229,708	N/A	
6010.060	Benefits Social Security Taxes	146,349	0	146,349	N/A	
6010.070	Benefits Unemployment Insurance	840	0	840	N/A	
6010.090	Benefits Workmans Compensation Ins	29,170	0	29,170	N/A	
6010.120	Benefits Long Term Disability	3,149	0	3,149	N/A	
6010.130	Benefits Life Insurance	3,569	0	3,569	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	3,863	0	3,863	N/A	
6010.150	Benefits Retirement Administration Fee	4,031	0	4,031	N/A	
6010.900	Benefits OPEB contribution	137,960	0	137,960	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		2,964,716	1,807,122	1,157,594	64%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.080	Administrative Expense Copier Supplies	400	400	0	0%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	773	818	(45)	-6%	
6100.190	Administrative Expense Office Supplies	1,400	1,400	0	0%	
6110.080	Supplies & Equipment Computer Repairs & Supplies	160	160	0	0%	
6110.090	Supplies & Equipment Computers & Printers	7,180	0	7,180	N/A	
6110.120	Supplies & Equipment Equipment Rental	456	456	0	0%	
6110.125	Supplies & Equipment Equipment Maintenance & Repair	3,710	3,665	45	1%	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
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6110.245	Supplies & Equipment Mobile Phones	6,864	3,348	3,516	105%	
6110.340	Supplies & Equipment Safety Program Equipment	4,500	6,000	(1,500)	-25%	
6110.345	Supplies & Equipment Salt	8,350	8,350	0	0%	
6110.365	Supplies & Equipment Shop Supplies	5,000	5,000	0	0%	
6110.370	Supplies & Equipment Sign Materials	50,000	50,000	0	0%	
6110.390	Supplies & Equipment Small Equipment	20,000	20,000	0	0%	
6110.400	Supplies & Equipment Striping Paint & Supplies	70,000	35,000	35,000	100%	
6110.420	Supplies & Equipment Tools & Supplies	15,000	15,000	0	0%	
6130.010	Equipment Maintenance Copier Lease	1,305	1,305	0	0%	
6130.055	Equipment Maintenance Roads Management System	12,700	1,800	10,900	606%	
6130.075	Equipment Maintenance Software Upgrades	2,400	2,400	0	0%	
6140.010	Road Maintenance Materials Blacktop for Overlay	1,000,000	1,000,000	0	0%	
6140.020	Road Maintenance Materials Patching Material	25,000	25,000	0	0%	
6140.030	Road Maintenance Materials Stone	62,000	50,000	12,000	24%	
6140.040	Road Maintenance Materials Pipe	120,000	120,000	0	0%	
6140.050	Road Maintenance Materials Bridge Material	2,500	5,000	(2,500)	-50%	
6140.060	Road Maintenance Materials Other	1,500	3,000	(1,500)	-50%	
6150.050	Uniforms & Personal Equipment Uniforms	18,200	19,000	(800)	-4%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		1,439,398	1,377,102	62,296	5%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.080	Consulting Services Physicals, Shots & Drug Testing	150	150	0	0%	
6540.010	Vehicle Operating Expenses Equipment/Vehicle Rental	5,000	5,000	0	0%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	220,000	220,000	0	0%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	133,500	133,500	0	0%	
6540.040	Vehicle Operating Expenses Vehicle Registration	200	400	(200)	-50%	
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	50,000	50,000	0	0%	
6540.060	Vehicle Operating Expenses Vehicle Equipment	5,160	5,160	0	0%	
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,000	800	200	25%	
6550.040	Building Site Expenses Cleaning Contract	4,200	4,050	150	4%	
6550.050	Building Site Expenses Custodial Supplies	1,300	1,300	0	0%	
6550.060	Building Site Expenses Electricity	14,000	12,000	2,000	17%	
6550.080	Building Site Expenses Fire Alarm Testing	900	900	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	1,250	1,250	0	0%	
6550.085	Building Site Expenses Generator Fuel Oil	300	300	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	5,000	5,000	0	0%	
6550.100	Building Site Expenses Generator Services & Repairs	750	750	0	0%	
6550.120	Building Site Expenses Heating Propane	5,500	5,500	0	0%	
6550.140	Building Site Expenses Internet Access	2,640	0	2,640	N/A	
6550.180	Building Site Expenses Pest Control/Termite Insp	300	300	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	2,072	1,100	972	88%	
6550.240	Building Site Expenses Sewer Pump/Septic Tank Maint	780	780	0	0%	
6550.270	Building Site Expenses Telephone	3,000	3,000	0	0%	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6600.010	Road Maintenance Ocean Pines Per Agreement	195,866	161,425	34,441	21%	
6600.015	Road Maintenance Paving and Re-paving	5,000	5,000	0	0%	
6600.020	Road Maintenance Special Road Construction	15,000	15,000	0	0%	
6600.025	Road Maintenance Contractual Services	50,000	50,000	0	0%	
6600.040	Road Maintenance Street Lighting	125,000	115,000	10,000	9%	
6600.055	Road Maintenance Tipping Fees - Litter	3,500	5,000	(1,500)	-30%	
6900.025	Advertising Legal Advertisements	500	1,300	(800)	-62%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		851,868	803,965	47,903	6%	
<i>OTHR CHGS - Other Charges</i>						
7000.060	Travel, Training & Expense Educational Training	9,613	11,801	(2,188)	-19%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	500	500	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		10,113	12,301	(2,188)	-18%	
<i>CAP EQ - Capital Equipment</i>						
9010.010	Capital Equipment New Vehicles	486,592	430,000	56,592	13%	
9010.050	Capital Equipment Building Improvements	0	0	0	N/A	
9010.070	Capital Equipment Heavy Equipment	83,508	82,645	863	1%	
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		570,100	512,645	57,455	11%	
Department Total: 1202 - Roads		5,836,195	4,513,135	1,323,060	29%	
Department: 1203 - Public Works						
Location: 200 - Administration						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	272,256	331,608	(59,352)	-18%	
6010.020	Benefits Contingency	119	0	119	N/A	
6010.025	Benefits Deferred Comp Match	3,000	0	3,000	N/A	
6010.030	Benefits Hospitalization Insurance	31,392	0	31,392	N/A	
6010.050	Benefits Retirement	32,589	0	32,589	N/A	
6010.060	Benefits Social Security Taxes	19,842	0	19,842	N/A	
6010.070	Benefits Unemployment Insurance	119	0	119	N/A	
6010.090	Benefits Workmans Compensation Ins	4,138	0	4,138	N/A	
6010.120	Benefits Long Term Disability	447	0	447	N/A	
6010.130	Benefits Life Insurance	506	0	506	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	548	0	548	N/A	
6010.150	Benefits Retirement Administration Fee	572	0	572	N/A	
6010.900	Benefits OPEB contribution	10,863	0	10,863	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		376,391	331,608	44,783	14%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.010	Administrative Expense Administrative Expenses	120	120	0	0%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	700	1,500	(800)	-53%	
6100.190	Administrative Expense Office Supplies	2,000	2,000	0	0%	
6110.080	Supplies & Equipment Computer Repairs & Supplies	0	300	(300)	-100%	
6110.090	Supplies & Equipment Computers & Printers	3,220	0	3,220	N/A	
6110.245	Supplies & Equipment Mobile Phones	1,700	1,500	200	13%	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6130.010	Equipment Maintenance Copier Lease	2,500	2,000	500	25%	
6150.050	Uniforms & Personal Equipment Uniforms	600	500	100	20%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		10,840	7,920	2,920	37%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.040	Consulting Services Consulting Services	10,000	50,000	(40,000)	-80%	
6530.065	Consulting Services Gas Monitoring/Remediation	40,000	30,000	10,000	33%	
6530.070	Consulting Services Ground Water Mon/Closed Landfill	80,000	60,000	20,000	33%	
6530.170	Consulting Services Water & Sewer Consulting	70,000	50,000	20,000	40%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	3,000	6,500	(3,500)	-54%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	2,000	1,825	175	10%	
6550.043	Building Site Expenses Closed Landfills Maintenance	30,000	20,000	10,000	50%	
6550.270	Building Site Expenses Telephone	420	420	0	0%	
6900.005	Advertising Bid Advertising	500	500	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		235,920	219,245	16,675	8%	
<i>OTHR CHGS - Other Charges</i>						
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	12,250	13,590	(1,340)	-10%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		12,250	13,590	(1,340)	-10%	
<i>INTFND CHGS - Interfund Charges</i>						
8010.110	Interfund Water & Wastewater Enterprise Ch	0	(145,984)	145,984	-100%	
8010.120	Interfund Landfill Enterprise Charges	0	(37,807)	37,807	-100%	
8010.200	Interfund DRP Chargeback - Engr Svcs	0	78,707	(78,707)	-100%	
<i>Account Classification Total: INTFND CHGS - Interfund Charges</i>		0	(105,084)	105,084	-100%	
Location Total: 200 - Administration		635,401	467,279	168,122	36%	
Location: 210 - Central Fuel Facility						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.090	Building Site Expenses General Maintenance Repairs	12,000	12,000	0	0%	
6850.010	Central Fuel Facility Fuel Purchases	1,000,000	1,000,000	0	0%	
6850.020	Central Fuel Facility Central Fuel Gas Billings	(1,000,000)	(1,000,000)	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		12,000	12,000	0	0%	
Location Total: 210 - Central Fuel Facility		12,000	12,000	0	0%	
Location: 220 - Fleet Management						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	365,180	363,891	1,289	0%	
6010.020	Benefits Contingency	160	0	160	N/A	
6010.025	Benefits Deferred Comp Match	3,000	0	3,000	N/A	
6010.030	Benefits Hospitalization Insurance	115,167	0	115,167	N/A	
6010.050	Benefits Retirement	43,712	0	43,712	N/A	
6010.060	Benefits Social Security Taxes	27,938	0	27,938	N/A	
6010.070	Benefits Unemployment Insurance	160	0	160	N/A	
6010.090	Benefits Workmans Compensation Ins	5,551	0	5,551	N/A	
6010.120	Benefits Long Term Disability	599	0	599	N/A	
6010.130	Benefits Life Insurance	679	0	679	N/A	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6010.140	Benefits FSA & PSA Admin and EAP Program	735	0	735		N/A
6010.150	Benefits Retirement Administration Fee	767	0	767		N/A
6010.900	Benefits OPEB contribution	25,347	0	25,347		N/A
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		588,995	363,891	225,104		62%
<i>SUPP & MAT - Supplies & Materials</i>						
6100.100	Administrative Expense Dues, Licenses & Subscriptions	200	150	50		33%
6110.340	Supplies & Equipment Safety Program Equipment	1,000	1,000	0		0%
6110.365	Supplies & Equipment Shop Supplies	2,000	2,000	0		0%
6110.420	Supplies & Equipment Tools & Supplies	6,000	5,000	1,000		20%
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	1,500	1,000	500		50%
6130.075	Equipment Maintenance Software Upgrades	4,800	4,800	0		0%
6150.050	Uniforms & Personal Equipment Uniforms	3,000	2,000	1,000		50%
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		18,500	15,950	2,550		16%
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.080	Consulting Services Physicals, Shots & Drug Testing	150	150	0		0%
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	3,000	2,200	800		36%
6540.030	Vehicle Operating Expenses Vehicle Maintenance	2,500	1,675	825		49%
6550.300	Building Site Expenses Trash Removal	900	700	200		29%
6700.650	Other Maint. & Svcs Tipping Fees	1,700	1,700	0		0%
6750.010	Fleet Services Fleet Repairs	164,500	164,500	0		0%
6750.020	Fleet Services Repair Billings	(195,124)	(195,124)	0		0%
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		(22,374)	(24,199)	1,825		-8%
<i>OTHR CHGS - Other Charges</i>						
7000.040	Travel, Training & Expense Continuing Education/Certificati	1,500	1,500	0		0%
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		1,500	1,500	0		0%
<i>CAP EQ - Capital Equipment</i>						
9010.060	Capital Equipment Other	76,000	0	76,000		N/A
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		76,000	0	76,000		
Location Total: 220 - Fleet Management		662,621	357,142	305,479		86%
Department Total: 1203 - Public Works		1,310,022	836,421	473,601		57%
Department: 1204 - Boat Landings						
Location: 240 - For Non-Split Expenses						
<i>SUPP & MAT - Supplies & Materials</i>						
6160.180	Grant Programs Boat Landing Site Expenses	5,000	5,000	0		0%
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		5,000	5,000	0		0%
Location Total: 240 - For Non-Split Expenses		5,000	5,000	0		0%
Location: 250 - Cedar Hall						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.060	Building Site Expenses Electricity	500	500	0		0%
6550.090	Building Site Expenses General Maintenance Repairs	100	100	0		0%
6550.200	Building Site Expenses Portalets	900	900	0		0%
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		1,500	1,500	0		0%

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
Location Total: 250 - Cedar Hall		1,500	1,500	0	0%	
Location: 255 - Gum Point						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.060	Building Site Expenses Electricity	400	400	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	100	100	0	0%	
6550.200	Building Site Expenses Portalets	900	900	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		1,400	1,400	0	0%	
Location Total: 255 - Gum Point		1,400	1,400	0	0%	
Location: 260 - George Island Landing						
<i>SUPP & MAT - Supplies & Materials</i>						
6160.181	Grant Programs DNR Waterway Improvement Funds	0	75,000	(75,000)	-100%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		0	75,000	(75,000)	-100%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.090	Building Site Expenses General Maintenance Repairs	100	100	0	0%	
6550.200	Building Site Expenses Portalets	900	900	0	0%	
6900.005	Advertising Bid Advertising	200	200	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		1,200	1,200	0	0%	
Location Total: 260 - George Island Landing		1,200	76,200	(75,000)	-98%	
Location: 265 - Public Landing						
<i>SUPP & MAT - Supplies & Materials</i>						
6160.181	Grant Programs DNR Waterway Improvement Funds	0	200,000	(200,000)	-100%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		0	200,000	(200,000)	-100%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.050	Building Site Expenses Custodial Supplies	800	500	300	60%	
6550.060	Building Site Expenses Electricity	3,300	3,300	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	6,000	6,000	0	0%	
6550.200	Building Site Expenses Portalets	2,838	2,838	0	0%	
6900.005	Advertising Bid Advertising	0	200	(200)	-100%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		12,938	12,838	100	1%	
Location Total: 265 - Public Landing		12,938	212,838	(199,900)	-94%	
Location: 270 - Taylor Landing						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.090	Building Site Expenses General Maintenance Repairs	100	100	0	0%	
6550.200	Building Site Expenses Portalets	900	900	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		1,000	1,000	0	0%	
Location Total: 270 - Taylor Landing		1,000	1,000	0	0%	
Location: 275 - South Point						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.090	Building Site Expenses General Maintenance Repairs	200	200	0	0%	
6550.200	Building Site Expenses Portalets	900	900	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		1,100	1,100	0	0%	
Location Total: 275 - South Point		1,100	1,100	0	0%	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
Location: 280 - West Ocean City						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.050	Building Site Expenses Custodial Supplies	2,000	1,500	500	33%	
6550.060	Building Site Expenses Electricity	5,000	2,800	2,200	79%	
6550.090	Building Site Expenses General Maintenance Repairs	17,000	17,000	0	0%	
6550.300	Building Site Expenses Trash Removal	2,000	2,000	0	0%	
6550.310	Building Site Expenses Water & Sewer	2,000	1,500	500	33%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		28,000	24,800	3,200	13%	
Location Total: 280 - West Ocean City		28,000	24,800	3,200	13%	
Location: 285 - Mason Landing						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.060	Building Site Expenses Electricity	300	300	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	100	100	0	0%	
6550.200	Building Site Expenses Portalets	900	900	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		1,300	1,300	0	0%	
Location Total: 285 - Mason Landing		1,300	1,300	0	0%	
Location: 290 - Shell Mill						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.090	Building Site Expenses General Maintenance Repairs	100	100	0	0%	
6550.200	Building Site Expenses Portalets	900	900	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		1,000	1,000	0	0%	
Location Total: 290 - Shell Mill		1,000	1,000	0	0%	
Department Total: 1204 - Boat Landings		54,438	326,138	(271,700)	-83%	
Department: 1205 - Homeowner Convenience Centers						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	394,595	273,872	120,723	44%	
6000.400	Personnel Services Overtime Pay	5,000	5,000	0	0%	
6010.020	Benefits Contingency	169	0	169	N/A	
6010.025	Benefits Deferred Comp Match	1,000	0	1,000	N/A	
6010.030	Benefits Hospitalization Insurance	65,169	0	65,169	N/A	
6010.050	Benefits Retirement	46,198	0	46,198	N/A	
6010.060	Benefits Social Security Taxes	30,148	0	30,148	N/A	
6010.070	Benefits Unemployment Insurance	169	0	169	N/A	
6010.090	Benefits Workmans Compensation Ins	5,866	0	5,866	N/A	
6010.120	Benefits Long Term Disability	633	0	633	N/A	
6010.130	Benefits Life Insurance	718	0	718	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	777	0	777	N/A	
6010.150	Benefits Retirement Administration Fee	811	0	811	N/A	
6010.900	Benefits OPEB contribution	32,589	0	32,589	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		583,842	278,872	304,970	109%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.010	Administrative Expense Administrative Expenses	7,700	6,000	1,700	28%	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6150.050	Uniforms & Personal Equipment Uniforms	4,500	4,700	(200)	-4%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		12,200	10,700	1,500	14%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.010	Consulting Services Annual Audit Fees	0	2,300	(2,300)	-100%	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	8,000	6,000	2,000	33%	
6550.060	Building Site Expenses Electricity	3,000	2,500	500	20%	
6550.200	Building Site Expenses Portalets	3,648	3,024	624	21%	
6550.270	Building Site Expenses Telephone	912	912	0	0%	
6550.280	Building Site Expenses Tipping Fees	300,000	250,000	50,000	20%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		315,560	264,736	50,824	19%	
<i>OTHR CHGS - Other Charges</i>						
7000.060	Travel, Training & Expense Educational Training	1,000	1,000	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		1,000	1,000	0	0%	
<i>INTFND CHGS - Interfund Charges</i>						
8010.120	Interfund Landfill Enterprise Charges	70,461	198,951	(128,490)	-65%	
<i>Account Classification Total: INTFND CHGS - Interfund Charges</i>		70,461	198,951	(128,490)	-65%	
Department Total: 1205 - Homeowner Convenience Centers		983,063	754,259	228,804	30%	
Department: 1206 - Recycling						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	474,908	470,932	3,976	1%	
6000.400	Personnel Services Overtime Pay	5,000	5,000	0	0%	
6010.020	Benefits Contingency	203	0	203	N/A	
6010.025	Benefits Deferred Comp Match	1,000	0	1,000	N/A	
6010.030	Benefits Hospitalization Insurance	112,663	0	112,663	N/A	
6010.050	Benefits Retirement	55,553	0	55,553	N/A	
6010.060	Benefits Social Security Taxes	36,295	0	36,295	N/A	
6010.070	Benefits Unemployment Insurance	203	0	203	N/A	
6010.090	Benefits Workmans Compensation Ins	7,054	0	7,054	N/A	
6010.120	Benefits Long Term Disability	762	0	762	N/A	
6010.130	Benefits Life Insurance	863	0	863	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	934	0	934	N/A	
6010.150	Benefits Retirement Administration Fee	975	0	975	N/A	
6010.900	Benefits OPEB contribution	32,589	0	32,589	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		729,002	475,932	253,070	53%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.030	Administrative Expense Alcohol and Drug Testing	90	90	0	0%	
6100.190	Administrative Expense Office Supplies	2,000	2,000	0	0%	
6110.340	Supplies & Equipment Safety Program Equipment	1,500	1,500	0	0%	
6110.420	Supplies & Equipment Tools & Supplies	11,500	11,500	0	0%	
6150.050	Uniforms & Personal Equipment Uniforms	4,500	4,500	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		19,590	19,590	0	0%	
<i>MAINT & SVCS - Maintenance & Services</i>						

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6530.010	Consulting Services Annual Audit Fees	0	2,825	(2,825)	-100%	
6530.100	Consulting Services Professional Fees	10,000	10,000	0	0%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	60,000	50,000	10,000	20%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	6,000	4,700	1,300	28%	
6540.070	Vehicle Operating Expenses Off-road Fuel	15,000	10,000	5,000	50%	
6540.080	Vehicle Operating Expenses Heavy Equipment Maintenance	35,000	20,000	15,000	75%	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	30,000	30,000	0	0%	
6550.040	Building Site Expenses Cleaning Contract	5,000	3,900	1,100	28%	
6550.050	Building Site Expenses Custodial Supplies	1,000	500	500	100%	
6550.060	Building Site Expenses Electricity	35,000	30,000	5,000	17%	
6550.081	Building Site Expenses Fire Extinguishers	50	300	(250)	-83%	
6550.180	Building Site Expenses Pest Control/Termite Insp	360	360	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	1,500	1,692	(192)	-11%	
6550.250	Building Site Expenses Sprinkler Testing	1,500	1,600	(100)	-6%	
6550.270	Building Site Expenses Telephone	1,000	1,080	(80)	-7%	
6550.280	Building Site Expenses Tipping Fees	3,000	2,000	1,000	50%	
6700.620	Other Maint. & Svcs Tire Recycling	30,000	30,000	0	0%	
6700.640	Other Maint. & Svcs Special Events	30,000	21,000	9,000	43%	
6700.660	Other Maint. & Svcs HHW Ads	7,000	6,000	1,000	17%	
6900.025	Advertising Legal Advertisements	0	500	(500)	-100%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		271,410	226,457	44,953	20%	
<i>OTHR CHGS - Other Charges</i>						
7000.060	Travel, Training & Expense Educational Training	1,000	1,000	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		1,000	1,000	0	0%	
<i>INTFND CHGS - Interfund Charges</i>						
8010.120	Interfund Landfill Enterprise Charges	154,530	183,045	(28,515)	-16%	
<i>Account Classification Total: INTFND CHGS - Interfund Charges</i>		154,530	183,045	(28,515)	-16%	
<i>CAP EQ - Capital Equipment</i>						
9010.060	Capital Equipment Other	0	18,000	(18,000)	-100%	
9010.070	Capital Equipment Heavy Equipment	50,000	0	50,000	N/A	
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		50,000	18,000	32,000	178%	
Department Total: 1206 - Recycling		1,225,532	924,024	301,508	33%	
Department: 1301 - Health Department						
Location: 200 - Administration						
<i>MAINT & SVCS - Maintenance & Services</i>						
6900.025	Advertising Legal Advertisements	2,500	2,500	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		2,500	2,500	0	0%	
<i>OTHR CHGS - Other Charges</i>						
7120.050	Other Non-Matching Expenses Health Dept Ocean City Apartment	19,860	18,860	1,000	5%	
7120.060	Other Non-Matching Expenses Health Dept On Call	26,468	26,468	0	0%	
7130.020	Matching Appropriation Health Department State Share	11,022,108	5,185,643	5,836,465	113%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		11,068,436	5,230,971	5,837,465	112%	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
Location Total: 200 - Administration		11,070,936	5,233,471	5,837,465	112%	
Location: 300 - Snow Hill Branch						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.030	Building Site Expenses Carpet/VCT Cleaning	3,240	3,240	0	0%	
6550.040	Building Site Expenses Cleaning Contract	49,558	47,402	2,156	5%	
6550.060	Building Site Expenses Electricity	70,000	70,000	0	0%	
6550.070	Building Site Expenses Elevator Testing	2,800	2,800	0	0%	
6550.080	Building Site Expenses Fire Alarm Testing	600	600	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	200	200	0	0%	
6550.085	Building Site Expenses Generator Fuel Oil	450	450	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	27,000	27,000	0	0%	
6550.100	Building Site Expenses Generator Services & Repairs	1,500	1,500	0	0%	
6550.120	Building Site Expenses Heating Propane	70,000	70,000	0	0%	
6550.124	Building Site Expenses HVAC Loop Water Treatment	550	550	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	500	500	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	450	450	0	0%	
6550.242	Building Site Expenses Sewage Pump Monitoring	550	550	0	0%	
6550.250	Building Site Expenses Sprinkler Testing	3,650	3,650	0	0%	
6550.270	Building Site Expenses Telephone	24,500	22,000	2,500	11%	
6550.280	Building Site Expenses Tipping Fees	400	400	0	0%	
6550.300	Building Site Expenses Trash Removal	1,200	1,200	0	0%	
6550.310	Building Site Expenses Water & Sewer	4,000	4,000	0	0%	
6700.250	Other Maint. & Svcs Internet Service	1,800	0	1,800	N/A	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		262,948	256,492	6,456	3%	
Location Total: 300 - Snow Hill Branch		262,948	256,492	6,456	3%	
Location: 310 - Pocumoke Branch						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,000	1,000	0	0%	
6550.040	Building Site Expenses Cleaning Contract	11,918	11,399	519	5%	
6550.050	Building Site Expenses Custodial Supplies	50	50	0	0%	
6550.060	Building Site Expenses Electricity	15,079	15,079	0	0%	
6550.080	Building Site Expenses Fire Alarm Testing	200	200	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	100	100	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	4,800	4,800	0	0%	
6550.110	Building Site Expenses Heating Fuel Oil	8,000	8,000	0	0%	
6550.124	Building Site Expenses HVAC Loop Water Treatment	300	300	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	200	200	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	225	225	0	0%	
6550.270	Building Site Expenses Telephone	5,200	4,750	450	9%	
6550.280	Building Site Expenses Tipping Fees	50	50	0	0%	
6550.300	Building Site Expenses Trash Removal	20	20	0	0%	
6700.250	Other Maint. & Svcs Internet Service	2,100	0	2,100	N/A	

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Worcester County FY2025 Proposed Budget Detailed Report				\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		49,242	46,173	3,069	7%
Location Total: 310 - Pocomoke Branch		49,242	46,173	3,069	7%
Location: 320 - Berlin Branch					
<i>MAINT & SVCS - Maintenance & Services</i>					
6550.030	Building Site Expenses Carpet/VCT Cleaning	3,300	3,300	0	0%
6550.040	Building Site Expenses Cleaning Contract	19,928	19,060	868	5%
6550.060	Building Site Expenses Electricity	26,000	26,000	0	0%
6550.080	Building Site Expenses Fire Alarm Testing	950	950	0	0%
6550.081	Building Site Expenses Fire Extinguishers	175	175	0	0%
6550.090	Building Site Expenses General Maintenance Repairs	20,000	20,000	0	0%
6550.100	Building Site Expenses Generator Services & Repairs	1,000	1,000	0	0%
6550.120	Building Site Expenses Heating Propane	7,000	7,000	0	0%
6550.124	Building Site Expenses HVAC Loop Water Treatment	650	650	0	0%
6550.180	Building Site Expenses Pest Control/Termite Insp	600	600	0	0%
6550.220	Building Site Expenses Security Alarm Monitoring	450	450	0	0%
6550.270	Building Site Expenses Telephone	10,680	9,000	1,680	19%
6550.280	Building Site Expenses Tipping Fees	300	300	0	0%
6550.300	Building Site Expenses Trash Removal	2,000	2,000	0	0%
6700.250	Other Maint. & Svcs Internet Service	2,880	0	2,880	N/A
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		95,913	90,485	5,428	6%
Location Total: 320 - Berlin Branch		95,913	90,485	5,428	6%
Location: 330 - Ocean City Branch					
<i>MAINT & SVCS - Maintenance & Services</i>					
6550.030	Building Site Expenses Carpet/VCT Cleaning	200	200	0	0%
6550.040	Building Site Expenses Cleaning Contract	5,828	5,573	255	5%
6550.060	Building Site Expenses Electricity	3,000	3,000	0	0%
6550.080	Building Site Expenses Fire Alarm Testing	300	300	0	0%
6550.081	Building Site Expenses Fire Extinguishers	250	250	0	0%
6550.090	Building Site Expenses General Maintenance Repairs	3,000	3,000	0	0%
6550.120	Building Site Expenses Heating Propane	1,550	1,550	0	0%
6550.180	Building Site Expenses Pest Control/Termite Insp	300	300	0	0%
6550.220	Building Site Expenses Security Alarm Monitoring	225	225	0	0%
6550.270	Building Site Expenses Telephone	2,900	2,200	700	32%
6550.280	Building Site Expenses Tipping Fees	25	25	0	0%
6550.300	Building Site Expenses Trash Removal	40	40	0	0%
6550.310	Building Site Expenses Water & Sewer	2,000	2,000	0	0%
6700.250	Other Maint. & Svcs Internet Service	2,340	0	2,340	N/A
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		21,958	18,663	3,295	18%
Location Total: 330 - Ocean City Branch		21,958	18,663	3,295	18%
Location: 345 - Berlin Dental Clinic					
<i>MAINT & SVCS - Maintenance & Services</i>					
6550.030	Building Site Expenses Carpet/VCT Cleaning	200	200	0	0%

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6550.040	Building Site Expenses Cleaning Contract	4,555	4,357	198		5%
6550.060	Building Site Expenses Electricity	8,500	8,500	0		0%
6550.080	Building Site Expenses Fire Alarm Testing	285	285	0		0%
6550.081	Building Site Expenses Fire Extinguishers	20	20	0		0%
6550.090	Building Site Expenses General Maintenance Repairs	2,000	2,000	0		0%
6550.120	Building Site Expenses Heating Propane	4,600	4,600	0		0%
6550.180	Building Site Expenses Pest Control/Termite Insp	250	250	0		0%
6550.220	Building Site Expenses Security Alarm Monitoring	225	225	0		0%
6550.255	Building Site Expenses Stormwater Utility Fee	100	100	0		0%
6550.270	Building Site Expenses Telephone	3,000	3,000	0		0%
6550.280	Building Site Expenses Tipping Fees	20	20	0		0%
6700.250	Other Maint. & Svcs Internet Service	1,800	0	1,800		N/A
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		25,555	23,557	1,998		8%
Location Total: 345 - Berlin Dental Clinic		25,555	23,557	1,998		8%
Location: 700 - School Safety						
<i>OTHR CHGS - Other Charges</i>						
7120.350	Other Non-Matching Expenses School Safety	189,755	189,755	0		0%
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		189,755	189,755	0		0%
Location Total: 700 - School Safety		189,755	189,755	0		0%
Department Total: 1301 - Health Department		11,716,307	5,858,596	5,857,711		100%
Department: 1302 - Mosquito Control						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	70,608	66,248	4,360		7%
6000.400	Personnel Services Overtime Pay	1,000	1,000	0		0%
6010.020	Benefits Contingency	31	0	31		N/A
6010.025	Benefits Deferred Comp Match	1,000	0	1,000		N/A
6010.030	Benefits Hospitalization Insurance	7,550	0	7,550		N/A
6010.050	Benefits Retirement	8,452	0	8,452		N/A
6010.060	Benefits Social Security Taxes	5,403	0	5,403		N/A
6010.070	Benefits Unemployment Insurance	31	0	31		N/A
6010.090	Benefits Workmans Compensation Ins	1,073	0	1,073		N/A
6010.120	Benefits Long Term Disability	116	0	116		N/A
6010.130	Benefits Life Insurance	131	0	131		N/A
6010.140	Benefits FSA & PSA Admin and EAP Program	142	0	142		N/A
6010.150	Benefits Retirement Administration Fee	148	0	148		N/A
6010.900	Benefits OPEB contribution	3,621	0	3,621		N/A
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		99,306	67,248	32,058		48%
<i>SUPP & MAT - Supplies & Materials</i>						
6100.080	Administrative Expense Copier Supplies	100	100	0		0%
6100.100	Administrative Expense Dues, Licenses & Subscriptions	100	100	0		0%
6100.190	Administrative Expense Office Supplies	300	300	0		0%
6110.245	Supplies & Equipment Mobile Phones	525	500	25		5%

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6110.340	Supplies & Equipment Safety Program Equipment	1,000	1,000	0	0%	
6110.420	Supplies & Equipment Tools & Supplies	500	500	0	0%	
6130.010	Equipment Maintenance Copier Lease	300	550	(250)	-45%	
6150.050	Uniforms & Personal Equipment Uniforms	500	500	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		3,325	3,550	(225)	-6%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	12,500	12,500	0	0%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	4,000	4,000	0	0%	
6540.045	Vehicle Operating Expenses Vehicle Repairs Outside	2,000	2,000	0	0%	
6550.050	Building Site Expenses Custodial Supplies	200	200	0	0%	
6550.060	Building Site Expenses Electricity	3,500	2,300	1,200	52%	
6550.080	Building Site Expenses Fire Alarm Testing	325	0	325	N/A	
6550.081	Building Site Expenses Fire Extinguishers	150	150	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	5,500	5,500	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	975	0	975	N/A	
6550.270	Building Site Expenses Telephone	500	500	0	0%	
6550.280	Building Site Expenses Tipping Fees	100	100	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		29,750	27,250	2,500	9%	
<i>OTHR CHGS - Other Charges</i>						
7000.040	Travel, Training & Expense Continuing Education/Certificati	200	200	0	0%	
7120.030	Other Non-Matching Expenses Appropriation for Mosquito Cont.	95,000	70,000	25,000	36%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		95,200	70,200	25,000	36%	
<i>CAP EQ - Capital Equipment</i>						
9010.010	Capital Equipment New Vehicles	0	32,250	(32,250)	-100%	
9010.050	Capital Equipment Building Improvements	0	0	0	N/A	
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		0	32,250	(32,250)	-100%	
Department Total: 1302 - Mosquito Control		227,581	200,498	27,083	14%	
Department: 1401 - Commission on Aging						
Location: 200 - Administration						
<i>SUPP & MAT - Supplies & Materials</i>						
6110.295	Supplies & Equipment Program Supplies and Equipment	2,000	1,800	200	11%	
6160.065	Grant Programs Md Dept of Aging	46,000	45,027	973	2%	
6160.142	Grant Programs SSTAP	126,975	126,975	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		174,975	173,802	1,173	1%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	0	3,600	(3,600)	-100%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	0	1,800	(1,800)	-100%	
6550.140	Building Site Expenses Internet Access	0	400	(400)	-100%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		0	5,800	(5,800)	-100%	
<i>OTHR CHGS - Other Charges</i>						
7000.070	Travel, Training & Expense Expense Allowance	7,000	7,000	0	0%	
7140.010	Commission on Aging Appropriatio Aging Audit	8,400	1,000	7,400	740%	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
7140.020	Commission on Aging Appropriatio Aging Insurance	4,600	0	4,600	N/A	
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	410,800	410,800	0	0%	
7170.010	Benefits & Insurance Allowance for COLA	79,830	0	79,830	N/A	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		510,630	418,800	91,830	22%	
Location Total: 200 - Administration		685,605	598,402	87,203	15%	
Location: 300 - Snow Hill Branch						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.030	Building Site Expenses Carpet/VCT Cleaning	7,000	7,000	0	0%	
6550.040	Building Site Expenses Cleaning Contract	21,800	21,400	400	2%	
6550.050	Building Site Expenses Custodial Supplies	2,000	1,800	200	11%	
6550.060	Building Site Expenses Electricity	24,800	24,000	800	3%	
6550.080	Building Site Expenses Fire Alarm Testing	400	400	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	200	200	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	8,000	8,000	0	0%	
6550.100	Building Site Expenses Generator Services & Repairs	600	600	0	0%	
6550.120	Building Site Expenses Heating Propane	20,000	20,000	0	0%	
6550.140	Building Site Expenses Internet Access	3,400	1,200	2,200	183%	
6550.180	Building Site Expenses Pest Control/Termite Insp	200	200	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	200	200	0	0%	
6550.250	Building Site Expenses Sprinkler Testing	2,000	2,000	0	0%	
6550.270	Building Site Expenses Telephone	3,400	1,200	2,200	183%	
6550.300	Building Site Expenses Trash Removal	1,000	1,000	0	0%	
6550.310	Building Site Expenses Water & Sewer	3,600	3,000	600	20%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		98,600	92,200	6,400	7%	
<i>OTHR CHGS - Other Charges</i>						
7140.010	Commission on Aging Appropriatio Aging Audit	0	600	(600)	-100%	
7140.020	Commission on Aging Appropriatio Aging Insurance	0	1,000	(1,000)	-100%	
7140.035	Commission on Aging Appropriatio County Shr Kitchen Salary & Frng	0	22,100	(22,100)	-100%	
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	96,900	96,900	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		96,900	120,600	(23,700)	-20%	
Location Total: 300 - Snow Hill Branch		195,500	212,800	(17,300)	-8%	
Location: 310 - Pocomoke Branch						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.030	Building Site Expenses Carpet/VCT Cleaning	3,000	3,000	0	0%	
6550.040	Building Site Expenses Cleaning Contract	3,600	3,600	0	0%	
6550.050	Building Site Expenses Custodial Supplies	200	200	0	0%	
6550.080	Building Site Expenses Fire Alarm Testing	200	200	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	3,000	3,600	(600)	-17%	
6550.110	Building Site Expenses Heating Fuel Oil	4,400	4,800	(400)	-8%	
6550.124	Building Site Expenses HVAC Loop Water Treatment	200	200	0	0%	
6550.140	Building Site Expenses Internet Access	1,800	1,200	600	50%	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6550.180	Building Site Expenses Pest Control/Termite Insp	200	200	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	200	200	0	0%	
6550.270	Building Site Expenses Telephone	800	600	200	33%	
6550.310	Building Site Expenses Water & Sewer	800	1,000	(200)	-20%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		18,400	18,800	(400)	-2%	
<i>OTHR CHGS - Other Charges</i>						
7140.010	Commission on Aging Appropriatio Aging Audit	0	600	(600)	-100%	
7140.020	Commission on Aging Appropriatio Aging Insurance	0	600	(600)	-100%	
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	84,300	84,300	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		84,300	85,500	(1,200)	-1%	
Location Total: 310 - Pocomoke Branch		102,700	104,300	(1,600)	-2%	
Location: 320 - Berlin Branch						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.030	Building Site Expenses Carpet/VCT Cleaning	2,400	2,400	0	0%	
6550.040	Building Site Expenses Cleaning Contract	4,300	4,200	100	2%	
6550.050	Building Site Expenses Custodial Supplies	600	600	0	0%	
6550.060	Building Site Expenses Electricity	8,800	8,000	800	10%	
6550.080	Building Site Expenses Fire Alarm Testing	400	400	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	200	200	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	1,200	2,000	(800)	-40%	
6550.100	Building Site Expenses Generator Services & Repairs	600	600	0	0%	
6550.120	Building Site Expenses Heating Propane	2,200	2,000	200	10%	
6550.140	Building Site Expenses Internet Access	1,800	1,200	600	50%	
6550.180	Building Site Expenses Pest Control/Termite Insp	200	200	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	600	600	0	0%	
6550.270	Building Site Expenses Telephone	1,200	1,200	0	0%	
6550.300	Building Site Expenses Trash Removal	1,000	1,000	0	0%	
6550.310	Building Site Expenses Water & Sewer	1,600	1,400	200	14%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		27,100	26,000	1,100	4%	
<i>OTHR CHGS - Other Charges</i>						
7140.010	Commission on Aging Appropriatio Aging Audit	0	600	(600)	-100%	
7140.020	Commission on Aging Appropriatio Aging Insurance	0	600	(600)	-100%	
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	84,300	84,300	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		84,300	85,500	(1,200)	-1%	
Location Total: 320 - Berlin Branch		111,400	111,500	(100)	0%	
Location: 330 - Ocean City Branch						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.030	Building Site Expenses Carpet/VCT Cleaning	3,000	3,000	0	0%	
6550.040	Building Site Expenses Cleaning Contract	6,200	6,200	0	0%	
6550.050	Building Site Expenses Custodial Supplies	800	800	0	0%	
6550.060	Building Site Expenses Electricity	6,800	6,000	800	13%	
6550.080	Building Site Expenses Fire Alarm Testing	400	400	0	0%	

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6550.081	Building Site Expenses Fire Extinguishers	200	200	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	6,000	6,000	0	0%	
6550.120	Building Site Expenses Heating Propane	12,500	14,000	(1,500)	-11%	
6550.124	Building Site Expenses HVAC Loop Water Treatment	600	600	0	0%	
6550.140	Building Site Expenses Internet Access	2,000	1,200	800	67%	
6550.180	Building Site Expenses Pest Control/Termite Insp	200	200	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	400	400	0	0%	
6550.250	Building Site Expenses Sprinkler Testing	800	800	0	0%	
6550.270	Building Site Expenses Telephone	1,800	1,200	600	50%	
6550.310	Building Site Expenses Water & Sewer	2,400	2,400	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		44,100	43,400	700	2%	
<i>OTHR CHGS - Other Charges</i>						
7140.010	Commission on Aging Appropriatio Aging Audit	0	600	(600)	-100%	
7140.020	Commission on Aging Appropriatio Aging Insurance	0	600	(600)	-100%	
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	84,300	84,300	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		84,300	85,500	(1,200)	-1%	
Location Total: 330 - Ocean City Branch		128,400	128,900	(500)	0%	
Location: 340 - Worcester Adult Medical Day Svcs						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.140	Building Site Expenses Internet Access	0	400	(400)	-100%	
6550.270	Building Site Expenses Telephone	0	600	(600)	-100%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		0	1,000	(1,000)	-100%	
<i>OTHR CHGS - Other Charges</i>						
7140.010	Commission on Aging Appropriatio Aging Audit	0	2,800	(2,800)	-100%	
7140.020	Commission on Aging Appropriatio Aging Insurance	0	1,000	(1,000)	-100%	
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	170,700	170,700	0	0%	
7140.090	Commission on Aging Appropriatio Senior Ride Service	21,000	20,000	1,000	5%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		191,700	194,500	(2,800)	-1%	
Location Total: 340 - Worcester Adult Medical Day Svcs		191,700	195,500	(3,800)	-2%	
Location: 350 - Direct Services - MAP						
<i>MAINT & SVCS - Maintenance & Services</i>						
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	4,400	0	4,400	N/A	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	3,000	0	3,000	N/A	
6550.140	Building Site Expenses Internet Access	0	400	(400)	-100%	
6550.270	Building Site Expenses Telephone	0	1,000	(1,000)	-100%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		7,400	1,400	6,000	429%	
<i>OTHR CHGS - Other Charges</i>						
7140.010	Commission on Aging Appropriatio Aging Audit	0	1,800	(1,800)	-100%	
7140.020	Commission on Aging Appropriatio Aging Insurance	0	600	(600)	-100%	
7140.030	Commission on Aging Appropriatio Aging Programs	12,800	12,000	800	7%	
7140.035	Commission on Aging Appropriatio County Shr Kitchen Salary & Frng	22,100	0	22,100	N/A	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
7140.040	Commission on Aging Appropriatio County Share Salaries & Fringe	30,500	30,500	0	0%	
7140.045	Commission on Aging Appropriatio Comm For Life Salaries & Fringe	65,300	65,300	0	0%	
7140.055	Commission on Aging Appropriatio Co. Shr. MealOnWheel Salary & Fr	66,400	66,400	0	0%	
7140.070	Commission on Aging Appropriatio Senior Meals	6,800	6,000	800	13%	
7140.080	Commission on Aging Appropriatio Senior Ride Salary & Fringe	106,900	57,900	49,000	85%	
7140.090	Commission on Aging Appropriatio Senior Ride Service	42,800	42,000	800	2%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		353,600	282,500	71,100	25%	
Location Total: 350 - Direct Services - MAP		361,000	283,900	77,100	27%	
Department Total: 1401 - Commission on Aging		1,776,305	1,635,302	141,003	9%	
Department: 1402 - Other Social Services						
<i>OTHR CHGS - Other Charges</i>						
7100.010	County Grants Atlantic General Hospital	115,259	0	115,259	N/A	
7100.017	County Grants Big Brothers/Big Sisters	1,000	1,000	0	0%	
7100.018	County Grants Chesap Down Syndrome Parent Grp	0	0	0	N/A	
7100.020	County Grants BRAVE Program	3,500	3,500	0	0%	
7100.022	County Grants Coastal Hospice at the Ocean	10,000	10,000	0	0%	
7100.023	County Grants The Cricket Center	35,000	25,000	10,000	40%	
7100.030	County Grants Development Center	219,497	219,497	0	0%	
7100.035	County Grants Diakonia	50,000	50,000	0	0%	
7100.040	County Grants Drug & Alcohol Council	9,000	9,000	0	0%	
7100.077	County Grants Jesse Klump Memorial Fund, Inc.	1,000	1,000	0	0%	
7100.084	County Grants Snow Hill After School Academy	0	0	0	N/A	
7100.085	County Grants Life Crisis Center	8,500	8,500	0	0%	
7100.091	County Grants Lower Show Autism Community	0	0	0	N/A	
7100.100	County Grants Maryland Food Bank	10,000	10,000	0	0%	
7100.120	County Grants Oasis Ministries	0	9,000	(9,000)	-100%	
7100.160	County Grants Samaritan Shelter	20,000	20,000	0	0%	
7100.175	County Grants Social Services Pharmacy Grant	15,000	15,000	0	0%	
7100.197	County Grants Tri Community Mediation	0	0	0	N/A	
7100.202	County Grants Worcester County 4-H & FFA Fair	0	10,000	(10,000)	-100%	
7100.210	County Grants Worcester County GOLD	15,000	15,000	0	0%	
7100.211	County Grants WCPS Career Internship Prgm	0	0	0	N/A	
7100.220	County Grants Youth & Family Counseling	95,000	95,000	0	0%	
7130.005	Matching Appropriation DHMH Dev. Center Mandated Share	28,871	28,871	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		636,627	530,368	106,259	20%	
Department Total: 1402 - Other Social Services		636,627	530,368	106,259	20%	
Department: 1502 - WOR-WIC Community College						
<i>OTHR CHGS - Other Charges</i>						
7120.040	Other Non-Matching Expenses Appropriation for Wor-Wic	2,618,000	2,530,242	87,758	3%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		2,618,000	2,530,242	87,758	3%	
Department Total: 1502 - WOR-WIC Community College		2,618,000	2,530,242	87,758	3%	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
Department: 1505 - Board of Education						
Location: 200 - Administration						
<i>OTHR CHGS - Other Charges</i>						
7120.010	Other Non-Matching Expenses Appropriation for Board of Educ.	104,980,244	99,706,640	5,273,604	5%	
7120.300	Other Non-Matching Expenses Board of Ed Employee Retirement	818,722	758,679	60,043	8%	
7120.310	Other Non-Matching Expenses Board of Ed School Building Impr	0	100,000	(100,000)	-100%	
7120.330	Other Non-Matching Expenses Board of Ed Technology	0	200,000	(200,000)	-100%	
7170.040	Benefits & Insurance Other Post-Employment Benefits	8,841,987	0	8,841,987	N/A	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		114,640,953	100,765,319	13,875,634	14%	
Location Total: 200 - Administration		114,640,953	100,765,319	13,875,634	14%	
Department Total: 1505 - Board of Education		114,640,953	100,765,319	13,875,634	14%	
Department: 1601 - Recreation Department						
Location: 400 - Admin						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	1,365,061	1,160,136	204,925	18%	
6000.400	Personnel Services Overtime Pay	1,500	1,500	0	0%	
6010.020	Benefits Contingency	597	0	597	N/A	
6010.025	Benefits Deferred Comp Match	6,000	0	6,000	N/A	
6010.030	Benefits Hospitalization Insurance	169,733	0	169,733	N/A	
6010.050	Benefits Retirement	142,513	0	142,513	N/A	
6010.060	Benefits Social Security Taxes	103,469	0	103,469	N/A	
6010.070	Benefits Unemployment Insurance	597	0	597	N/A	
6010.090	Benefits Workmans Compensation Ins	20,749	0	20,749	N/A	
6010.120	Benefits Long Term Disability	2,240	0	2,240	N/A	
6010.130	Benefits Life Insurance	2,539	0	2,539	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	2,748	0	2,748	N/A	
6010.150	Benefits Retirement Administration Fee	2,868	0	2,868	N/A	
6010.900	Benefits OPEB contribution	94,508	0	94,508	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		1,915,122	1,161,636	753,486	65%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.050	Administrative Expense Background Checks	2,500	2,500	0	0%	
6100.052	Administrative Expense Bank Fees	6,000	4,000	2,000	50%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	10,350	11,040	(690)	-6%	
6100.110	Administrative Expense Envelopes	200	150	50	33%	
6100.165	Administrative Expense Meeting Expense	1,000	1,000	0	0%	
6100.190	Administrative Expense Office Supplies	4,000	4,000	0	0%	
6100.210	Administrative Expense Paper	1,800	1,500	300	20%	
6100.240	Administrative Expense Printing Expense	1,500	1,000	500	50%	
6100.270	Administrative Expense Tournament Fees	35,100	56,600	(21,500)	-38%	
6110.090	Supplies & Equipment Computers & Printers	3,500	2,295	1,205	53%	
6110.100	Supplies & Equipment Concession Stand	97,500	51,550	45,950	89%	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6110.245	Supplies & Equipment Mobile Phones	2,500	1,900	600	32%	
6110.280	Supplies & Equipment Office Furniture	2,600	1,725	875	51%	
6110.310	Supplies & Equipment Promotional Materials	5,550	6,500	(950)	-15%	
6110.410	Supplies & Equipment Surveillance Equipment	1,200	1,200	0	0%	
6110.420	Supplies & Equipment Tools & Supplies	1,000	1,000	0	0%	
6130.010	Equipment Maintenance Copier Lease	2,400	5,100	(2,700)	-53%	
6130.025	Equipment Maintenance Equipment Upgrades & Replacement	20,350	24,250	(3,900)	-16%	
6130.070	Equipment Maintenance Software Maintenance Agreements	8,440	7,655	785	10%	
6130.075	Equipment Maintenance Software Upgrades	10,000	0	10,000	N/A	
6150.050	Uniforms & Personal Equipment Uniforms	5,600	4,800	800	17%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		223,090	189,765	33,325	18%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.100	Consulting Services Professional Fees	0	750	(750)	-100%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	5,160	4,300	860	20%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	2,190	1,000	1,190	119%	
6540.040	Vehicle Operating Expenses Vehicle Registration	100	0	100	N/A	
6550.028	Building Site Expenses Cable	2,208	1,920	288	15%	
6550.040	Building Site Expenses Cleaning Contract	20,760	12,000	8,760	73%	
6550.050	Building Site Expenses Custodial Supplies	15,000	10,500	4,500	43%	
6550.060	Building Site Expenses Electricity	72,000	65,000	7,000	11%	
6550.080	Building Site Expenses Fire Alarm Testing	700	700	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	200	200	0	0%	
6550.085	Building Site Expenses Generator Fuel Oil	700	700	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	40,000	40,000	0	0%	
6550.100	Building Site Expenses Generator Services & Repairs	1,200	1,200	0	0%	
6550.120	Building Site Expenses Heating Propane	42,000	42,000	0	0%	
6550.140	Building Site Expenses Internet Access	2,700	2,700	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	50	50	0	0%	
6550.220	Building Site Expenses Security Alarm Monitoring	408	408	0	0%	
6550.242	Building Site Expenses Sewage Pump Monitoring	350	350	0	0%	
6550.245	Building Site Expenses Solar Panel Maintenance	2,000	2,000	0	0%	
6550.250	Building Site Expenses Sprinkler Testing	1,800	1,800	0	0%	
6550.270	Building Site Expenses Telephone	720	720	0	0%	
6550.280	Building Site Expenses Tipping Fees	50	50	0	0%	
6550.300	Building Site Expenses Trash Removal	3,082	2,842	240	8%	
6550.310	Building Site Expenses Water & Sewer	4,500	3,000	1,500	50%	
6700.700	Other Maint. & Svcs Prison Labor	500	100	400	400%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		218,378	194,290	24,088	12%	
<i>OTHR CHGS - Other Charges</i>						
7000.020	Travel, Training & Expense Board Member Allowance	2,800	2,800	0	0%	
7000.040	Travel, Training & Expense Continuing Education/Certificati	13,768	18,405	(4,637)	-25%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	25,285	24,425	860	4%	

Worcester County FY2025 Proposed Budget Detailed Report						\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted		
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		41,853	45,630	(3,777)			-8%
<i>CAP EQ - Capital Equipment</i>							
9010.010	Capital Equipment New Vehicles	0	0	0			N/A
9010.060	Capital Equipment Other	0	37,500	(37,500)			-100%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		0	37,500	(37,500)			-100%
Location Total: 400 - Admin		2,398,443	1,628,821	769,622			47%
Location: 410 - Recreation							
<i>SUPP & MAT - Supplies & Materials</i>							
6175.010	Recreation Programs Adult Recreation Programs	38,225	33,050	5,175			16%
6175.020	Recreation Programs After School Programs	20,300	17,800	2,500			14%
6175.030	Recreation Programs Aquatics Programs	4,200	4,200	0			0%
6175.040	Recreation Programs MRPA Amusement Park Tickets	6,000	3,000	3,000			100%
6175.070	Recreation Programs Special Events	224,450	171,950	52,500			31%
6175.080	Recreation Programs Summer Camps for Youth	30,000	27,850	2,150			8%
6175.090	Recreation Programs Youth Recreational Outdoor Pgms	46,650	44,850	1,800			4%
6175.204	Recreation Programs Fitness Programs	18,140	18,200	(60)			0%
6175.205	Recreation Programs Public High School Track Meets	4,000	4,000	0			0%
6175.206	Recreation Programs Senior Adult Recreational Pgms	1,200	900	300			33%
6175.400	Recreation Programs Motor Coach Tours	15,000	15,000	0			0%
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		408,165	340,800	67,365			20%
<i>MAINT & SVCS - Maintenance & Services</i>							
6900.050	Advertising Recreation Advertisements	27,300	16,300	11,000			67%
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		27,300	16,300	11,000			67%
Location Total: 410 - Recreation		435,465	357,100	78,365			22%
Department Total: 1601 - Recreation Department		2,833,908	1,985,921	847,987			43%
Department: 1602 - Parks Department							
Location: 500 - Admin							
<i>PERS SVCS - Personnel Services</i>							
6000.100	Personnel Services Salaries	552,584	524,923	27,661			5%
6000.400	Personnel Services Overtime Pay	2,500	2,000	500			25%
6010.020	Benefits Contingency	242	0	242			N/A
6010.025	Benefits Deferred Comp Match	3,000	0	3,000			N/A
6010.030	Benefits Hospitalization Insurance	115,000	0	115,000			N/A
6010.050	Benefits Retirement	66,144	0	66,144			N/A
6010.060	Benefits Social Security Taxes	42,158	0	42,158			N/A
6010.070	Benefits Unemployment Insurance	242	0	242			N/A
6010.090	Benefits Workmans Compensation Ins	8,399	0	8,399			N/A
6010.120	Benefits Long Term Disability	907	0	907			N/A
6010.130	Benefits Life Insurance	1,028	0	1,028			N/A
6010.140	Benefits FSA & PSA Admin and EAP Program	1,112	0	1,112			N/A
6010.150	Benefits Retirement Administration Fee	1,161	0	1,161			N/A
6010.900	Benefits OPEB contribution	40,555	0	40,555			N/A

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Worcester County FY2025 Proposed Budget Detailed Report						
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	\$ Variance FY25 Proposed Budget vs FY24 Adopted	% Variance FY25 Proposed Budget vs FY24 Adopted	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		835,032	526,923	308,109	58%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.080	Administrative Expense Copier Supplies	280	280	0	0%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	550	550	0	0%	
6100.190	Administrative Expense Office Supplies	400	400	0	0%	
6100.210	Administrative Expense Paper	25	25	0	0%	
6110.090	Supplies & Equipment Computers & Printers	1,180	0	1,180	N/A	
6110.120	Supplies & Equipment Equipment Rental	1,100	1,100	0	0%	
6110.125	Supplies & Equipment Equipment Maintenance & Repair	3,000	3,000	0	0%	
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	10,000	10,000	0	0%	
6110.245	Supplies & Equipment Mobile Phones	1,800	1,200	600	50%	
6110.280	Supplies & Equipment Office Furniture	1,500	0	1,500	N/A	
6110.340	Supplies & Equipment Safety Program Equipment	780	780	0	0%	
6110.380	Supplies & Equipment Signage	2,000	2,000	0	0%	
6110.390	Supplies & Equipment Small Equipment	3,500	3,500	0	0%	
6110.420	Supplies & Equipment Tools & Supplies	4,000	5,000	(1,000)	-20%	
6150.050	Uniforms & Personal Equipment Uniforms	4,240	3,240	1,000	31%	
6160.225	Grant Programs POS - Future Park Land Acquis	311,844	342,849	(31,005)	-9%	
6160.241	Grant Programs New Park Development	1,029,085	1,131,401	(102,316)	-9%	
6200.020	Other Supplies & Materials Materials	48,000	48,000	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		1,423,284	1,553,325	(130,041)	-8%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	35,000	35,000	0	0%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	7,000	7,000	0	0%	
6540.040	Vehicle Operating Expenses Vehicle Registration	100	100	0	0%	
6540.060	Vehicle Operating Expenses Vehicle Equipment	2,100	0	2,100	N/A	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	3,000	3,000	0	0%	
6550.050	Building Site Expenses Custodial Supplies	3,500	2,600	900	35%	
6550.081	Building Site Expenses Fire Extinguishers	370	370	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	32,000	32,000	0	0%	
6550.120	Building Site Expenses Heating Propane	300	300	0	0%	
6550.140	Building Site Expenses Internet Access	2,500	0	2,500	N/A	
6550.270	Building Site Expenses Telephone	300	300	0	0%	
6700.640	Other Maint. & Svcs Special Events	4,000	4,000	0	0%	
6900.005	Advertising Bid Advertising	500	500	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		90,670	85,170	5,500	6%	
<i>OTHR CHGS - Other Charges</i>						
7000.040	Travel, Training & Expense Continuing Education/Certificati	3,070	5,000	(1,930)	-39%	
7000.060	Travel, Training & Expense Educational Training	950	950	0	0%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	6,825	6,250	575	9%	
7000.115	Travel, Training & Expense Mileage	400	400	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		11,245	12,600	(1,355)	-11%	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
<i>CAP EQ - Capital Equipment</i>						
9010.010	Capital Equipment New Vehicles	45,000	42,000	3,000	7%	
9010.060	Capital Equipment Other	12,000	0	12,000	N/A	
9010.070	Capital Equipment Heavy Equipment	49,000	59,000	(10,000)	-17%	
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		106,000	101,000	5,000	5%	
Location Total: 500 - Admin		2,466,231	2,279,018	187,213	8%	
Location: 510 - John Walter Smith Park						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.060	Building Site Expenses Electricity	7,800	7,100	700	10%	
6550.180	Building Site Expenses Pest Control/Termite Insp	95	95	0	0%	
6550.200	Building Site Expenses Portalets	3,000	3,000	0	0%	
6550.242	Building Site Expenses Sewage Pump Monitoring	278	276	2	1%	
6550.280	Building Site Expenses Tipping Fees	185	185	0	0%	
6550.300	Building Site Expenses Trash Removal	2,700	2,700	0	0%	
6550.310	Building Site Expenses Water & Sewer	425	425	0	0%	
6700.350	Other Maint. & Svcs Mosquito Control	300	300	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		14,783	14,081	702	5%	
Location Total: 510 - John Walter Smith Park		14,783	14,081	702	5%	
Location: 520 - Showell Park						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.060	Building Site Expenses Electricity	4,600	4,000	600	15%	
6550.200	Building Site Expenses Portalets	3,000	3,000	0	0%	
6550.300	Building Site Expenses Trash Removal	1,920	1,680	240	14%	
6550.310	Building Site Expenses Water & Sewer	800	800	0	0%	
6700.350	Other Maint. & Svcs Mosquito Control	175	175	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		10,495	9,655	840	9%	
Location Total: 520 - Showell Park		10,495	9,655	840	9%	
Location: 530 - Newtown Park						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.060	Building Site Expenses Electricity	7,200	6,500	700	11%	
6550.200	Building Site Expenses Portalets	2,040	2,040	0	0%	
6550.242	Building Site Expenses Sewage Pump Monitoring	278	276	2	1%	
6700.350	Other Maint. & Svcs Mosquito Control	400	400	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		9,918	9,216	702	8%	
Location Total: 530 - Newtown Park		9,918	9,216	702	8%	
Location: 540 - N Worc Cty Athletic Complex						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.060	Building Site Expenses Electricity	5,500	5,500	0	0%	
6550.200	Building Site Expenses Portalets	5,112	5,112	0	0%	
6550.242	Building Site Expenses Sewage Pump Monitoring	278	276	2	1%	
6550.255	Building Site Expenses Stormwater Utility Fee	1,785	1,785	0	0%	
6550.280	Building Site Expenses Tipping Fees	100	100	0	0%	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6550.310	Building Site Expenses Water & Sewer	1,200	795	405	51%	
6700.350	Other Maint. & Svcs Mosquito Control	325	325	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		14,300	13,893	407	3%	
Location Total: 540 - N Worc Cty Athletic Complex		14,300	13,893	407	3%	
Location: 590 - Satellite Parks						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.060	Building Site Expenses Electricity	1,300	500	800	160%	
6550.200	Building Site Expenses Portalets	7,300	7,300	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		8,600	7,800	800	10%	
Location Total: 590 - Satellite Parks		8,600	7,800	800	10%	
Department Total: 1602 - Parks Department		2,524,327	2,333,663	190,664	8%	
Department: 1603 - Libraries						
Location: 200 - Administration						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	2,357,837	2,198,460	159,377	7%	
6000.400	Personnel Services Overtime Pay	2,000	2,000	0	0%	
6010.020	Benefits Contingency	1,032	0	1,032	N/A	
6010.025	Benefits Deferred Comp Match	19,000	0	19,000	N/A	
6010.030	Benefits Hospitalization Insurance	405,042	0	405,042	N/A	
6010.050	Benefits Retirement	282,233	0	282,233	N/A	
6010.060	Benefits Social Security Taxes	180,224	0	180,224	N/A	
6010.070	Benefits Unemployment Insurance	1,032	0	1,032	N/A	
6010.090	Benefits Workmans Compensation Ins	35,839	0	35,839	N/A	
6010.120	Benefits Long Term Disability	3,870	0	3,870	N/A	
6010.130	Benefits Life Insurance	4,386	0	4,386	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	4,747	0	4,747	N/A	
6010.150	Benefits Retirement Administration Fee	4,953	0	4,953	N/A	
6010.900	Benefits OPEB contribution	168,739	0	168,739	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		3,470,934	2,200,460	1,270,474	58%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.090	Administrative Expense Database/Shared Computer costs	0	4,000	(4,000)	-100%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	1,600	1,600	0	0%	
6100.190	Administrative Expense Office Supplies	18,000	18,000	0	0%	
6100.210	Administrative Expense Paper	3,000	3,000	0	0%	
6100.230	Administrative Expense Postage & Freight	4,500	4,500	0	0%	
6110.090	Supplies & Equipment Computers & Printers	20,400	17,700	2,700	15%	
6110.125	Supplies & Equipment Equipment Maintenance & Repair	3,000	3,000	0	0%	
6110.210	Supplies & Equipment Library AV-Multimedia	78,000	78,000	0	0%	
6110.230	Supplies & Equipment Library Books	186,000	186,000	0	0%	
6110.240	Supplies & Equipment Library Periodicals	28,000	25,000	3,000	12%	
6110.245	Supplies & Equipment Mobile Phones	1,425	800	625	78%	
6110.270	Supplies & Equipment Office Equipment Repairs	500	500	0	0%	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6110.280	Supplies & Equipment Office Furniture	5,100	5,000	100	2%	
6130.010	Equipment Maintenance Copier Lease	24,300	26,100	(1,800)	-7%	
6130.030	Equipment Maintenance Library Shared Computer System	7,150	7,150	0	0%	
6130.070	Equipment Maintenance Software Maintenance Agreements	9,000	9,460	(460)	-5%	
6160.120	Grant Programs Library Srv Enhancement - ESRL	80,000	80,000	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		469,975	469,810	165	0%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6510.085	Legal Services Other Legal Expenses	1,500	1,500	0	0%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	4,250	4,250	0	0%	
6540.040	Vehicle Operating Expenses Vehicle Registration	0	100	(100)	-100%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		5,750	5,850	(100)	-2%	
<i>OTHR CHGS - Other Charges</i>						
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	8,800	9,000	(200)	-2%	
7170.100	Benefits & Insurance Property & Liability Insurance	2,200	2,200	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		11,000	11,200	(200)	-2%	
Location Total: 200 - Administration		3,957,659	2,687,320	1,270,339	47%	
Location: 300 - Snow Hill Branch						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.005	Building Site Expenses Automatic Doors	447	447	0	0%	
6550.030	Building Site Expenses Carpet/VCT Cleaning	2,500	2,500	0	0%	
6550.050	Building Site Expenses Custodial Supplies	1,500	1,500	0	0%	
6550.060	Building Site Expenses Electricity	15,000	15,000	0	0%	
6550.080	Building Site Expenses Fire Alarm Testing	500	500	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	150	150	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	7,000	6,000	1,000	17%	
6550.120	Building Site Expenses Heating Propane	7,500	7,500	0	0%	
6550.124	Building Site Expenses HVAC Loop Water Treatment	1,000	1,500	(500)	-33%	
6550.125	Building Site Expenses HVAC Repairs/Replacement	500	500	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	400	300	100	33%	
6550.220	Building Site Expenses Security Alarm Monitoring	1,000	1,000	0	0%	
6550.270	Building Site Expenses Telephone	2,800	2,600	200	8%	
6550.280	Building Site Expenses Tipping Fees	400	400	0	0%	
6550.300	Building Site Expenses Trash Removal	1,500	1,500	0	0%	
6550.310	Building Site Expenses Water & Sewer	4,000	1,800	2,200	122%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		46,197	43,197	3,000	7%	
Location Total: 300 - Snow Hill Branch		46,197	43,197	3,000	7%	
Location: 310 - Pocumoke Branch						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.005	Building Site Expenses Automatic Doors	447	447	0	0%	
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,000	1,000	0	0%	
6550.040	Building Site Expenses Cleaning Contract	9,300	9,100	200	2%	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6550.050	Building Site Expenses Custodial Supplies	800	800	0	0%	
6550.060	Building Site Expenses Electricity	10,000	10,000	0	0%	
6550.080	Building Site Expenses Fire Alarm Testing	300	300	0	0%	
6550.081	Building Site Expenses Fire Extinguishers	50	50	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	5,000	5,000	0	0%	
6550.110	Building Site Expenses Heating Fuel Oil	5,000	5,000	0	0%	
6550.124	Building Site Expenses HVAC Loop Water Treatment	600	1,000	(400)	-40%	
6550.180	Building Site Expenses Pest Control/Termite Insp	400	300	100	33%	
6550.220	Building Site Expenses Security Alarm Monitoring	1,200	1,000	200	20%	
6550.270	Building Site Expenses Telephone	3,000	2,500	500	20%	
6550.280	Building Site Expenses Tipping Fees	400	400	0	0%	
6550.300	Building Site Expenses Trash Removal	50	50	0	0%	
6550.310	Building Site Expenses Water & Sewer	500	500	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		38,047	37,447	600	2%	
Location Total: 310 - Pocomoke Branch		38,047	37,447	600	2%	
Location: 320 - Berlin Branch						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,500	2,000	(500)	-25%	
6550.040	Building Site Expenses Cleaning Contract	15,100	15,000	100	1%	
6550.050	Building Site Expenses Custodial Supplies	1,800	1,800	0	0%	
6550.060	Building Site Expenses Electricity	10,000	10,000	0	0%	
6550.070	Building Site Expenses Elevator Testing	3,000	3,000	0	0%	
6550.080	Building Site Expenses Fire Alarm Testing	600	1,200	(600)	-50%	
6550.081	Building Site Expenses Fire Extinguishers	50	50	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	7,500	4,000	3,500	88%	
6550.124	Building Site Expenses HVAC Loop Water Treatment	1,200	1,000	200	20%	
6550.180	Building Site Expenses Pest Control/Termite Insp	400	300	100	33%	
6550.220	Building Site Expenses Security Alarm Monitoring	1,200	1,000	200	20%	
6550.250	Building Site Expenses Sprinkler Testing	1,800	1,800	0	0%	
6550.270	Building Site Expenses Telephone	5,000	5,500	(500)	-9%	
6550.280	Building Site Expenses Tipping Fees	400	400	0	0%	
6550.300	Building Site Expenses Trash Removal	600	750	(150)	-20%	
6550.310	Building Site Expenses Water & Sewer	3,000	3,000	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		53,150	50,800	2,350	5%	
Location Total: 320 - Berlin Branch		53,150	50,800	2,350	5%	
Location: 325 - Ocean Pines Branch						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.005	Building Site Expenses Automatic Doors	638	638	0	0%	
6550.030	Building Site Expenses Carpet/VCT Cleaning	2,500	3,200	(700)	-22%	
6550.040	Building Site Expenses Cleaning Contract	16,600	16,200	400	2%	
6550.050	Building Site Expenses Custodial Supplies	1,800	1,800	0	0%	
6550.060	Building Site Expenses Electricity	37,000	37,000	0	0%	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6550.080	Building Site Expenses Fire Alarm Testing	1,000	1,350	(350)	-26%	
6550.081	Building Site Expenses Fire Extinguishers	50	50	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	10,000	13,000	(3,000)	-23%	
6550.120	Building Site Expenses Heating Propane	16,000	17,000	(1,000)	-6%	
6550.124	Building Site Expenses HVAC Loop Water Treatment	1,000	1,000	0	0%	
6550.125	Building Site Expenses HVAC Repairs/Replacement	2,000	2,000	0	0%	
6550.180	Building Site Expenses Pest Control/Termite Insp	400	300	100	33%	
6550.220	Building Site Expenses Security Alarm Monitoring	1,000	1,000	0	0%	
6550.250	Building Site Expenses Sprinkler Testing	1,800	1,800	0	0%	
6550.270	Building Site Expenses Telephone	4,000	4,000	0	0%	
6550.280	Building Site Expenses Tipping Fees	400	400	0	0%	
6550.300	Building Site Expenses Trash Removal	2,300	2,300	0	0%	
6550.310	Building Site Expenses Water & Sewer	3,500	3,500	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		101,988	106,538	(4,550)	-4%	
<i>CAP EQ - Capital Equipment</i>						
9010.050	Capital Equipment Building Improvements	0	0	0	N/A	
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		0	0	0	0%	
Location Total: 325 - Ocean Pines Branch		101,988	106,538	(4,550)	-4%	
Location: 335 - Ocean City 100th St. Branch						
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.005	Building Site Expenses Automatic Doors	575	575	0	0%	
6550.030	Building Site Expenses Carpet/VCT Cleaning	1,600	1,600	0	0%	
6550.040	Building Site Expenses Cleaning Contract	13,300	13,000	300	2%	
6550.050	Building Site Expenses Custodial Supplies	1,800	1,800	0	0%	
6550.060	Building Site Expenses Electricity	40,000	40,000	0	0%	
6550.070	Building Site Expenses Elevator Testing	4,000	3,000	1,000	33%	
6550.080	Building Site Expenses Fire Alarm Testing	450	400	50	13%	
6550.081	Building Site Expenses Fire Extinguishers	50	50	0	0%	
6550.090	Building Site Expenses General Maintenance Repairs	10,000	14,000	(4,000)	-29%	
6550.124	Building Site Expenses HVAC Loop Water Treatment	800	1,000	(200)	-20%	
6550.125	Building Site Expenses HVAC Repairs/Replacement	2,000	2,000	0	0%	
6550.140	Building Site Expenses Internet Access	1,800	1,500	300	20%	
6550.180	Building Site Expenses Pest Control/Termite Insp	400	300	100	33%	
6550.220	Building Site Expenses Security Alarm Monitoring	1,500	1,000	500	50%	
6550.242	Building Site Expenses Sewage Pump Monitoring	300	300	0	0%	
6550.250	Building Site Expenses Sprinkler Testing	1,800	1,800	0	0%	
6550.270	Building Site Expenses Telephone	4,000	4,000	0	0%	
6550.280	Building Site Expenses Tipping Fees	400	400	0	0%	
6550.300	Building Site Expenses Trash Removal	100	100	0	0%	
6550.310	Building Site Expenses Water & Sewer	4,500	3,500	1,000	29%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		89,375	90,325	(950)	-1%	
Location Total: 335 - Ocean City 100th St. Branch		89,375	90,325	(950)	-1%	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
Department Total: 1603 - Libraries		4,286,416	3,015,627	1,270,789	42%	
Department: 1604 - Other Recreation & Culture						
<i>OTHR CHGS - Other Charges</i>						
7100.019	County Grants Cpt. Steve's Poor Girls Open Inc	10,000	10,000	0	0%	
7100.050	County Grants Furnacetown	40,000	40,000	0	0%	
7100.095	County Grants MarVa Theatre Performing Arts Ct	15,000	15,000	0	0%	
7100.135	County Grants Delmarva Discovery Ctr/Poc Mktg	15,000	15,000	0	0%	
7100.145	County Grants Rackliffe House Trust	0	0	0	N/A	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		80,000	80,000	0	0%	
Department Total: 1604 - Other Recreation & Culture		80,000	80,000	0	0%	
Department: 1701 - Extension Service						
<i>SUPP & MAT - Supplies & Materials</i>						
6100.010	Administrative Expense Administrative Expenses	4,950	2,600	2,350	90%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	749	714	35	5%	
6100.190	Administrative Expense Office Supplies	6,600	6,200	400	6%	
6100.230	Administrative Expense Postage & Freight	1,500	1,500	0	0%	
6130.010	Equipment Maintenance Copier Lease	6,000	6,000	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		19,799	17,014	2,785	16%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.270	Building Site Expenses Telephone	195	2,980	(2,785)	-93%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		195	2,980	(2,785)	-93%	
<i>OTHR CHGS - Other Charges</i>						
7120.020	Other Non-Matching Expenses Appropriation for Extension Svc	247,500	235,631	11,869	5%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		247,500	235,631	11,869	5%	
Department Total: 1701 - Extension Service		267,494	255,625	11,869	5%	
Department: 1702 - Other Natural Resources						
<i>SUPP & MAT - Supplies & Materials</i>						
6170.010	Program Expense Spongy Moth Control	73,935	73,935	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		73,935	73,935	0	0%	
<i>OTHR CHGS - Other Charges</i>						
7100.180	County Grants Soil Conservation	12,000	12,000	0	0%	
7130.040	Matching Appropriation Md Agri Land Preservation Fund	50,000	50,000	0	0%	
7130.050	Matching Appropriation Beach Maintenance	490,000	490,000	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		552,000	552,000	0	0%	
Department Total: 1702 - Other Natural Resources		625,935	625,935	0	0%	
Department: 1801 - Economic Development						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	161,323	144,992	16,331	11%	
6010.020	Benefits Contingency	71	0	71	N/A	
6010.025	Benefits Deferred Comp Match	2,000	0	2,000	N/A	
6010.030	Benefits Hospitalization Insurance	33,874	0	33,874	N/A	
6010.050	Benefits Retirement	19,310	0	19,310	N/A	

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Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6010.060	Benefits Social Security Taxes	12,343	0	12,343		N/A
6010.070	Benefits Unemployment Insurance	71	0	71		N/A
6010.090	Benefits Workmans Compensation Ins	2,452	0	2,452		N/A
6010.120	Benefits Long Term Disability	265	0	265		N/A
6010.130	Benefits Life Insurance	300	0	300		N/A
6010.140	Benefits FSA & PSA Admin and EAP Program	325	0	325		N/A
6010.150	Benefits Retirement Administration Fee	339	0	339		N/A
6010.900	Benefits OPEB contribution	7,242	0	7,242		N/A
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		239,915	144,992	94,923		65%
<i>SUPP & MAT - Supplies & Materials</i>						
6100.100	Administrative Expense Dues, Licenses & Subscriptions	3,400	3,400	0		0%
6100.150	Administrative Expense Incentives & Events	10,000	10,000	0		0%
6100.190	Administrative Expense Office Supplies	700	700	0		0%
6110.245	Supplies & Equipment Mobile Phones	2,040	1,500	540		36%
6110.280	Supplies & Equipment Office Furniture	1,500	5,000	(3,500)		-70%
6130.010	Equipment Maintenance Copier Lease	1,200	900	300		33%
6170.020	Program Expense Workforce Development Programs	200,000	200,000	0		0%
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		218,840	221,500	(2,660)		-1%
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.040	Consulting Services Consulting Services	45,000	45,000	0		0%
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	1,875	1,250	625		50%
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,000	500	500		100%
6550.270	Building Site Expenses Telephone	700	0	700		N/A
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		48,575	46,750	1,825		4%
<i>OTHR CHGS - Other Charges</i>						
7000.020	Travel, Training & Expense Board Member Allowance	4,200	4,200	0		0%
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	15,220	6,575	8,645		131%
7000.115	Travel, Training & Expense Mileage	1,200	4,008	(2,808)		-70%
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		20,620	14,783	5,837		39%
<i>CAP EQ - Capital Equipment</i>						
9010.010	Capital Equipment New Vehicles	31,000	0	31,000		N/A
9010.170	Capital Equipment Software	33,500	30,000	3,500		12%
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		64,500	30,000	34,500		115%
Department Total: 1801 - Economic Development		592,450	458,025	134,425		29%
Department: 1803 - Tourism						
Location: 200 - Administration						
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	249,133	230,532	18,601		8%
6010.020	Benefits Contingency	109	0	109		N/A
6010.025	Benefits Deferred Comp Match	2,000	0	2,000		N/A
6010.030	Benefits Hospitalization Insurance	6,712	0	6,712		N/A

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Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
6010.050	Benefits Retirement	29,821	0	29,821	N/A	
6010.060	Benefits Social Security Taxes	19,060	0	19,060	N/A	
6010.070	Benefits Unemployment Insurance	109	0	109	N/A	
6010.090	Benefits Workmans Compensation Ins	3,787	0	3,787	N/A	
6010.120	Benefits Long Term Disability	409	0	409	N/A	
6010.130	Benefits Life Insurance	463	0	463	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	502	0	502	N/A	
6010.150	Benefits Retirement Administration Fee	523	0	523	N/A	
6010.900	Benefits OPEB contribution	10,863	0	10,863	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		323,491	230,532	92,959	40%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.010	Administrative Expense Administrative Expenses	600	600	0	0%	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	2,969	1,770	1,199	68%	
6100.150	Administrative Expense Incentives & Events	900	900	0	0%	
6100.190	Administrative Expense Office Supplies	1,000	700	300	43%	
6110.245	Supplies & Equipment Mobile Phones	1,308	1,308	0	0%	
6110.310	Supplies & Equipment Promotional Materials	38,263	60,000	(21,737)	-36%	
6110.393	Supplies & Equipment Special Event Sponsorship	6,000	6,000	0	0%	
6130.010	Equipment Maintenance Copier Lease	600	600	0	0%	
6130.060	Equipment Maintenance Software Licensing	2,000	2,000	0	0%	
6160.043	Grant Programs Other Grants	104,160	0	104,160	N/A	
6160.150	Grant Programs Tourism Grant Projects	160,000	160,000	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		317,800	233,878	83,922	36%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6530.040	Consulting Services Consulting Services	19,100	19,100	0	0%	
6530.180	Consulting Services Web Page	18,000	18,000	0	0%	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	2,400	2,400	0	0%	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,125	1,125	0	0%	
6550.060	Building Site Expenses Electricity	3,000	6,000	(3,000)	-50%	
6550.090	Building Site Expenses General Maintenance Repairs	275	275	0	0%	
6550.140	Building Site Expenses Internet Access	2,058	3,000	(942)	-31%	
6550.170	Building Site Expenses Office Rent/Lease	37,602	37,600	2	0%	
6900.052	Advertising Supplemental Advertising	283,500	283,500	0	0%	
6900.055	Advertising Tourism	456,000	426,000	30,000	7%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		823,060	797,000	26,060	3%	
<i>OTHR CHGS - Other Charges</i>						
7000.020	Travel, Training & Expense Board Member Allowance	2,800	2,800	0	0%	
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	9,500	4,900	4,600	94%	
7000.115	Travel, Training & Expense Mileage	450	250	200	80%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		12,750	7,950	4,800	60%	
Location Total: 200 - Administration		1,477,101	1,269,360	207,741	16%	
Location: 420 - Pocomoke Welcome Center						

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
<i>PERS SVCS - Personnel Services</i>						
6000.100	Personnel Services Salaries	102,126	96,175	5,951	6%	
6000.400	Personnel Services Overtime Pay	0	1,000	(1,000)	-100%	
6010.020	Benefits Contingency	45	0	45	N/A	
6010.030	Benefits Hospitalization Insurance	7,550	0	7,550	N/A	
6010.050	Benefits Retirement	12,224	0	12,224	N/A	
6010.060	Benefits Social Security Taxes	7,814	0	7,814	N/A	
6010.070	Benefits Unemployment Insurance	45	0	45	N/A	
6010.090	Benefits Workmans Compensation Ins	1,552	0	1,552	N/A	
6010.120	Benefits Long Term Disability	168	0	168	N/A	
6010.130	Benefits Life Insurance	190	0	190	N/A	
6010.140	Benefits FSA & PSA Admin and EAP Program	206	0	206	N/A	
6010.150	Benefits Retirement Administration Fee	215	0	215	N/A	
6010.900	Benefits OPEB contribution	8,328	0	8,328	N/A	
<i>Account Classification Total: PERS SVCS - Personnel Services</i>		140,463	97,175	43,288	45%	
<i>SUPP & MAT - Supplies & Materials</i>						
6100.010	Administrative Expense Administrative Expenses	100	100	0	0%	
6100.190	Administrative Expense Office Supplies	600	600	0	0%	
6110.090	Supplies & Equipment Computers & Printers	800	800	0	0%	
6110.380	Supplies & Equipment Signage	1,000	1,000	0	0%	
6150.050	Uniforms & Personal Equipment Uniforms	400	400	0	0%	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		2,900	2,900	0	0%	
<i>MAINT & SVCS - Maintenance & Services</i>						
6550.040	Building Site Expenses Cleaning Contract	4,142	2,600	1,542	59%	
6550.050	Building Site Expenses Custodial Supplies	380	380	0	0%	
6550.060	Building Site Expenses Electricity	14,000	10,000	4,000	40%	
6550.090	Building Site Expenses General Maintenance Repairs	250	250	0	0%	
6550.140	Building Site Expenses Internet Access	1,722	500	1,222	244%	
6550.220	Building Site Expenses Security Alarm Monitoring	204	204	0	0%	
6550.270	Building Site Expenses Telephone	1,800	1,800	0	0%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		22,498	15,734	6,764	43%	
<i>OTHR CHGS - Other Charges</i>						
7000.100	Travel, Training & Expense Meetings/Conferences/Shows	100	100	0	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		100	100	0	0%	
Location Total: 420 - Pocomoke Welcome Center		165,961	115,909	50,052	43%	
Department Total: 1803 - Tourism		1,643,062	1,385,269	257,793	19%	
Department: 1901 - Taxes Shared with Towns						
Location: 100 - Town of Pocomoke						
<i>OTHR CHGS - Other Charges</i>						
7160.020	Towns' Share Towns' Share County Income Tax	332,548	283,020	49,528	17%	
7160.040	Towns' Share Towns' Share Liquor License Fees	9,375	7,031	2,344	33%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		341,923	290,051	51,872	18%	

ITEM 10

Worcester County FY2025 Proposed Budget Detailed Report						
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	\$ Variance FY25 Proposed Budget vs FY24 Adopted	% Variance FY25 Proposed Budget vs FY24 Adopted	
Location Total: 100 - Town of Pocomoke		341,923	290,051	51,872	18%	
Location: 110 - Town of Berlin						
<i>OTHR CHGS - Other Charges</i>						
7160.020	Towns' Share Towns' Share County Income Tax	652,548	555,360	97,188	18%	
7160.040	Towns' Share Towns' Share Liquor License Fees	23,000	20,438	2,562	13%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		675,548	575,798	99,750	17%	
Location Total: 110 - Town of Berlin		675,548	575,798	99,750	17%	
Location: 120 - Town of Snow Hill						
<i>OTHR CHGS - Other Charges</i>						
7160.020	Towns' Share Towns' Share County Income Tax	207,058	176,220	30,838	17%	
7160.040	Towns' Share Towns' Share Liquor License Fees	8,000	4,688	3,312	71%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		215,058	180,908	34,150	19%	
Location Total: 120 - Town of Snow Hill		215,058	180,908	34,150	19%	
Location: 130 - Town of Ocean City						
<i>OTHR CHGS - Other Charges</i>						
7160.010	Towns' Share Towns' Share County Bingo Fee	2,000	2,000	0	0%	
7160.020	Towns' Share Towns' Share County Income Tax	2,070,585	1,762,200	308,385	18%	
7160.040	Towns' Share Towns' Share Liquor License Fees	325,000	310,000	15,000	5%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		2,397,585	2,074,200	323,385	16%	
Location Total: 130 - Town of Ocean City		2,397,585	2,074,200	323,385	16%	
Department Total: 1901 - Taxes Shared with Towns		3,630,114	3,120,957	509,157	16%	
Department: 1902 - Grants to Towns						
Location: 100 - Town of Pocomoke						
<i>OTHR CHGS - Other Charges</i>						
7100.153	County Grants Restricted Fire Grant	91,000	75,000	16,000	21%	
7100.193	County Grants Unrestricted to Town	548,317	514,959	33,358	6%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		639,317	589,959	49,358	8%	
Location Total: 100 - Town of Pocomoke		639,317	589,959	49,358	8%	
Location: 110 - Town of Berlin						
<i>OTHR CHGS - Other Charges</i>						
7100.153	County Grants Restricted Fire Grant	221,000	223,000	(2,000)	-1%	
7100.192	County Grants Tourism to Town	0	0	0	N/A	
7100.193	County Grants Unrestricted to Town	500,000	465,000	35,000	8%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		721,000	688,000	33,000	5%	
Location Total: 110 - Town of Berlin		721,000	688,000	33,000	5%	
Location: 120 - Town of Snow Hill						
<i>OTHR CHGS - Other Charges</i>						
7100.153	County Grants Restricted Fire Grant	75,000	97,000	(22,000)	-23%	
7100.193	County Grants Unrestricted to Town	798,317	799,959	(1,642)	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		873,317	896,959	(23,642)	-3%	
Location Total: 120 - Town of Snow Hill		873,317	896,959	(23,642)	-3%	
Location: 130 - Town of Ocean City						

ITEM 10

Worcester County FY2025 Proposed Budget Detailed Report						
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	\$ Variance FY25 Proposed Budget vs FY24 Adopted	% Variance FY25 Proposed Budget vs FY24 Adopted	
<i>OTHR CHGS - Other Charges</i>						
7100.153	County Grants Restricted Fire Grant	227,000	195,000	32,000	16%	
7100.192	County Grants Tourism to Town	50,000	50,000	0	0%	
7100.193	County Grants Unrestricted to Town	3,485,994	3,386,457	99,537	3%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		3,762,994	3,631,457	131,537	4%	
Location Total: 130 - Town of Ocean City		3,762,994	3,631,457	131,537	4%	
Location: 190 - Ocean Pines Association						
<i>SUPP & MAT - Supplies & Materials</i>						
6160.043	Grant Programs Other Grants	0	0	0	N/A	
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		0	0	0	0%	
<i>OTHR CHGS - Other Charges</i>						
7100.028	County Grants OPA Recreation Conditional Grant	20,000	0	20,000	N/A	
7100.065	County Grants Grants to Towns for Police	550,000	550,000	0	0%	
7100.153	County Grants Restricted Fire Grant	51,000	61,000	(10,000)	-16%	

Worcester County FY2025 Proposed Budget Detailed Report					\$ Variance	% Variance
Account Number	Account Description	2025 Proposed Budget at 5/21/24	2024 Adopted Budget	FY25 Proposed Budget vs FY24 Adopted	FY25 Proposed Budget vs FY24 Adopted	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		621,000	611,000	10,000	2%	
Location Total: 190 - Ocean Pines Association		621,000	611,000	10,000	2%	
Department Total: 1902 - Grants to Towns		6,617,628	6,417,375	200,253	3%	
Department: 1950 - Benefits & Insurance						
<i>MAINT & SVCS - Maintenance & Services</i>						
6510.070	Legal Services Judgements & Lawsuits	0	5,000	(5,000)	-100%	
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		0	5,000	(5,000)	-100%	
<i>OTHR CHGS - Other Charges</i>						
7170.020	Benefits & Insurance Contingency	0	20,000	(20,000)	-100%	
7170.025	Benefits & Insurance Deferred Comp Match	0	300,000	(300,000)	-100%	
7170.030	Benefits & Insurance Hospitalization Insurance	0	6,125,805	(6,125,805)	-100%	
7170.040	Benefits & Insurance Other Post-Employment Benefits	0	10,385,818	(10,385,818)	-100%	
7170.050	Benefits & Insurance Retirement	0	4,946,515	(4,946,515)	-100%	
7170.060	Benefits & Insurance Social Security Taxes	0	2,830,500	(2,830,500)	-100%	
7170.070	Benefits & Insurance Unemployment Insurance	0	20,000	(20,000)	-100%	
7170.090	Benefits & Insurance Workmans Compensation Ins	0	923,192	(923,192)	-100%	
7170.100	Benefits & Insurance Property & Liability Insurance	0	770,000	(770,000)	-100%	
7170.120	Benefits & Insurance Long Term Disability	0	72,000	(72,000)	-100%	
7170.130	Benefits & Insurance Life Insurance	0	71,372	(71,372)	-100%	
7170.140	Benefits & Insurance FSA & PSA Admin and EAP Program	0	90,896	(90,896)	-100%	
7170.150	Benefits & Insurance Retirement Administration Fee	0	68,920	(68,920)	-100%	
7170.160	Benefits & Insurance Time to Care Act Insurance	0	0	0	N/A	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		0	26,625,018	(26,625,018)	-100%	
Department Total: 1950 - Benefits & Insurance		0	26,630,018	(26,630,018)	-100%	
Department: 1975 - Debt Service						
<i>OTHR CHGS - Other Charges</i>						
7700.090	Debt Service 2013 Capital Improvement Bonds	397,648	400,210	(2,562)	-1%	
7700.100	Debt Service 2014 Capital Improvement Bonds	3,716,577	3,720,577	(4,000)	0%	
7700.110	Debt Service 2015 Capital Improvement Bond	796,737	3,921,075	(3,124,338)	-80%	
7700.120	Debt Service 2019 Capital Improvement Bond	3,100,117	3,094,117	6,000	0%	
7700.130	Debt Service 2022 Capital Improvement Bond	2,066,375	2,063,283	3,092	0%	
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		10,077,454	13,199,262	(3,121,808)	-24%	
Department Total: 1975 - Debt Service		10,077,454	13,199,262	(3,121,808)	-24%	
Department: 1985 - Interfund						
<i>INTFND CHGS - Interfund Charges</i>						
8100.010	Transfers Out Transfers to Other Funds	7,642,726	0	7,642,726	N/A	
8100.080	Transfers Out Transfer to Reserve Fund	2,709,883	0	2,709,883	N/A	
<i>Account Classification Total: INTFND CHGS - Interfund Charges</i>		10,352,609	0	10,352,609		
Department Total: 1985 - Interfund		10,352,609	0	10,352,609		
EXPENSES Total		261,917,617	235,890,227	26,027,390	11%	
TOTAL REVENUE		261,917,617	235,890,227	26,027,390	11%	
TOTAL EXPENSE		261,917,617	235,890,227	26,027,390	11%	



ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL: 410.632.1200 / FAX: 410.632.3008

<http://www.co.worcester.md.us/departments/drp>

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICES DIVISION

MEMORANDUM

TO: Weston S. Young, Chief Administrative Officer
FROM: Matthew Laick, GISP, Deputy Director
DATE: May 24, 2024
RE: Proposed Private Lane Name – Heron Lane

At the County Commissioners meeting on April 2, 2024 this road naming request was tabled by the commissioners. We are now prepared to bring it back to the Commissioners for consideration.

When Worcester County adopted an addressing standard in mid 1980's it was determined that as a life safety measure all lanes with 3 or more residence will be named. This has continued to this day. This addressing standard was written based on guidance and recommendations set by the National Emergency Numbering Association (NENA). Based on NENA recommendations and research into addressing standards across the country, modifying the existing provisions of the law is not recommended and could set a precedence.

Currently this unnamed private lane serves nine (9) existing residential lots. It is unclear why the lane was not previously named. It was brought to our attention last fall following a fire at one of the dwellings wherein the fire department had difficulty locating the dwelling as it is currently addressed off South Point Road.

Our office received two road name suggestions for this road.

1. Heron Ln: was submitted by the 7 property owners.
2. Osprey Ln: was submitted by the South Point Homeowners Association

As a note the property owners currently do not want to name the lane and keep their existing addresses. § PS 6-101(e) does not provide any exceptions to this requirement where there are three or more inhabitable structures or buildable lots. A copy of the code language is attached. Our office will help mitigate the address change by working with the US Post Office as well as UPS and FedEx.

We are requesting your approval of the private road name so that we may assign the addresses to the properties along this lane. If approved, I have taken the liberty of drafting a resolution to reflect either name selection. An electronic copy will be sent to your office as well. As always, I will be available to discuss this matter with you and the County Commissioners at your convenience.

Attachment

cc:

Roscoe Leslie, County Attorney

Matt Owens, Director, Dept. of Emergency Services

Dallas Baker, Director, Dept. of Public Works

Kevin Lynch, County Roads Superintendent DPW

Kelly Henry, Technical Services Manager

COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND

BILL 23-01

BY: Commissioners Bertino, Bunting, Abbott, Elder, Fiori, Mitrecic, and Purnell
INTRODUCED: December 20, 2022

A BILL ENTITLED

AN ACT Concerning

Emergency Services – General Provisions

For the purpose of amending the Public Safety Article to include a provision for the naming of a private lane and installation of signage when it is to be served by three or more buildable lots.

Section 1. BE IT ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that existing § PS 6-101(e) be repealed and reenacted to read as follows:

- (e) Provisions for the naming of private lanes. All private lanes which have three or more inhabitable structures, including houses, mobile homes, businesses or other structures, or three or more buildable lots will be named by the County Commissioners. A sign will be erected which is compatible with the public roads signs currently in use by the Department of Public Works - Roads Division but of a contrasting color. It will be the responsibility of the Department of Public Works - Roads Division to erect said sign according to its specifications. Any buildings using the private lane must be readdressed using the newly named private lane. All costs associated with these provisions shall be the sole responsibility of the affected property owners.

Section 2. BE IT FURTHER ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that this Bill shall take effect forty-five (45) days from the date of its passage.

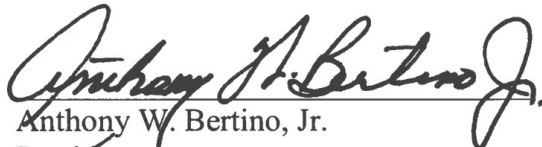
PASSED THIS 17th day of January, 2023.

Attest:

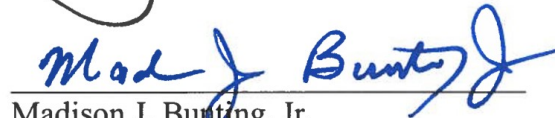
Worcester County Commissioners




Weston S. Young
Chief Administrative Officer



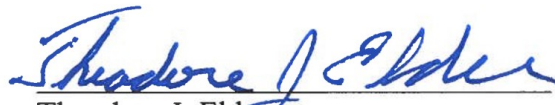
Anthony W. Bertino, Jr.
President




Madison J. Bunting, Jr.
Vice President




Caryn G. Abbott
Commissioner




Theodore J. Elder
Commissioner



Eric J. Fiori
Commissioner



Joseph M. Mitreic
Commissioner



Diana Purnell
Commissioner

Option 1

RESOLUTION NO. 24-__

**RESOLUTION NAMING A PRIVATE LANE
OFF OF SOUTH POINT ROAD
IN BERLIN AS
HERON LANE**

WHEREAS, the Worcester County Commissioners have adopted an Inventory of Public Roads of Worcester County in accordance with § PW 1-202 of the Code of Public Local Laws of Worcester County, Maryland; and

WHEREAS, in accordance with the provisions of § PS 6-101(e) of the Code of Public Local Laws of Worcester County, Maryland, the Worcester County Commissioners are to name all private lanes which have three or more buildable lots or three or more inhabitable structures, including houses, mobile homes, businesses or other structures, selecting a name which is not the same or similar to another private lane or a public road listed in the Inventory of Public Roads of Worcester County, Maryland; and

WHEREAS, the County Commissioners have received a request to name a private lane off of South Point Road in Berlin which serves nine residential lots off of a 50 foot right-of-way shown on the 1964 Bay Shores subdivision plat; and

WHEREAS, Heron Lane is an appropriate name which is not the same or similar to another private lane name or public road name in the Inventory of Public Roads of Worcester County, Maryland.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The private lane located on the easterly side of South Point Road in Berlin in the Tenth Tax District of Worcester County, Maryland as shown on Worcester County Tax Map 50, serving Parcel 24, Lots 1, 2, 3, 4, 5 and 6; Parcel 18, Block G, Lot 44; Parcel 34, Block F, Lots 25A and 37 are hereby named **Heron Lane**, for which a sign will be erected by the Roads Division of the Worcester County Department of Public Works.

Section 2. Executed this _____ day of _____, 2024. This Resolution shall be effective immediately.

Option 2

RESOLUTION NO. 24-__

**RESOLUTION NAMING A PRIVATE LANE
OFF OF SOUTH POINT ROAD
IN BERLIN AS
OSPREY LANE**

WHEREAS, the Worcester County Commissioners have adopted an Inventory of Public Roads of Worcester County in accordance with § PW 1-202 of the Code of Public Local Laws of Worcester County, Maryland; and

WHEREAS, in accordance with the provisions of § PS 6-101(e) of the Code of Public Local Laws of Worcester County, Maryland, the Worcester County Commissioners are to name all private lanes which have three or more buildable lots or three or more inhabitable structures, including houses, mobile homes, businesses or other structures, selecting a name which is not the same or similar to another private lane or a public road listed in the Inventory of Public Roads of Worcester County, Maryland; and

WHEREAS, the County Commissioners have received a request to name a private lane off of South Point Road in Berlin which serves nine residential lots off of a 50 foot right-of-way shown on the 1964 Bay Shores subdivision plat; and

WHEREAS, the South Point Association has suggested that Osprey Lane is an appropriate name which is not the same or similar to another private lane name or public road name in the Inventory of Public Roads of Worcester County, Maryland.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The private lane located on the easterly side of South Point Road in Berlin in the Tenth Tax District of Worcester County, Maryland as shown on Worcester County Tax Map 50, serving Parcel 24, Lots 1, 2, 3, 4, 5 and 6; Parcel 18, Block G, Lot 44; Parcel 34, Block F, Lots 25A and 37 are hereby named **Osprey Lane**, for which a sign will be erected by the Roads Division of the Worcester County Department of Public Works.

Section 2. Executed this _____ day of _____, 2024. This Resolution shall be effective immediately.

From: Sandy Dyre <sdyre@nena.org>
Sent: Monday, May 6, 2024 11:56 AM
To: Matthew Laick <mLaick@co.worcester.md.us>
Cc: April Heinze <aheinze@nena.org>; Sandy Dyre <sdyre@nena.org>
Subject: RE: NENA Road Naming and Numbering Standard

Hi Matthew,

Thank you for the telephone conversation. It was enjoyable.

Yes, this document is no longer in publication, unfortunately. It is important to note that it isn't a standard and only has recommendations.

Here is a snippet of the document that you might be looking for although this is from the Third Version. I am not permitted to share the document in its entirety due to copyright concerns. Once we've taken this topic up as a new issue, information will be more readily available again.

- It is strongly recommended that any road serving more than two structures shall be named and numbered. This shall apply both to public and private roads, fire lanes, alleys, and service roads. All named roads serving more than two dwellings shall bear a street sign. The dwellings should be addressed off the named road according to the addressing ordinance in place. This recommendation often results in some bitter debates, but it should be followed. Historically, problems and delayed emergency responses have resulted when this recommendation was not followed.

Thank You,

Sandy

Sandy Dyre, ENP, CPM | Committee Resource Manager

sdyre@nena.org | 202.618.4412

NENA | 1700 Diagonal Rd | Suite 500 | Alexandria, VA 22314 [website](#) | [facebook](#) | [twitter](#)

From: Matthew Laick <mLaick@co.worcester.md.us>
Sent: Monday, May 6, 2024 6:50 AM
To: Sandy Dyre <sdyre@nena.org>
Cc: April Heinze <aheinze@nena.org>
Subject: RE: NENA Road Naming and Numbering Standard

Hi Sandy,

Thank you for all the good information. What I am looking for is below.

NENA's Addressing Systems - A Training Guide for 9-1-1 (Second edition, chapter 3, page 47). Would you have a copy of that?

I do not need the entire paper but that would be nice.

It seems that this document is very hard to locate. We have a few residence that want to not name their lane even though our code requires it. The ones who wrote our code revered this document.

Thank you for your help.

Matthew Laick, GISP

Deputy Director

Worcester County

Dept. of Development Review and Permitting

1 W. Market St, Suite 1201

Snow Hill, MD 21863

Phone: 410.632.1200 ext. 1613

Email: mLaick@co.worcester.md.us





DEPARTMENT OF
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ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICES DIVISION

TO: Jennifer K. Keener; Director
FROM: Kelly L. Henry, Technical Services Division Manager
DATE: May 23, 2024
RE: Private Lane Matter – “Bay Shores”

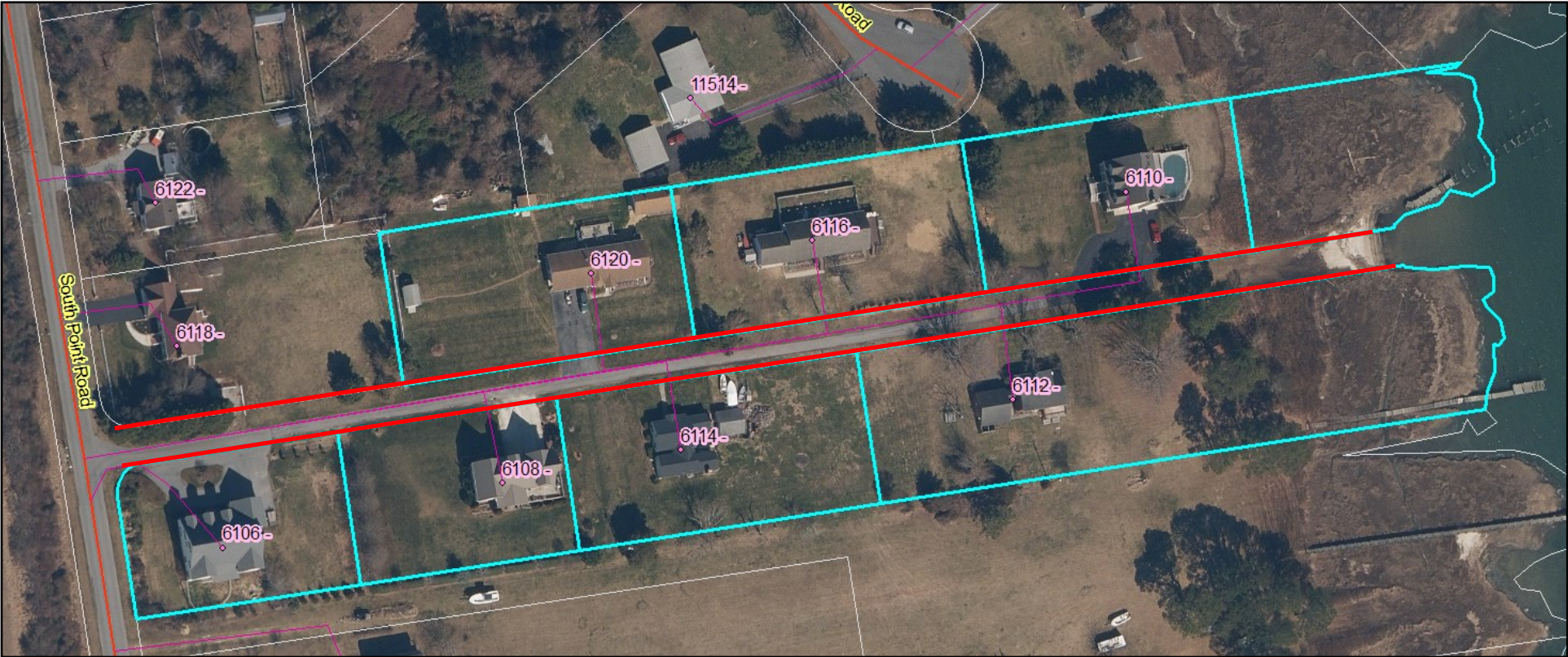
In October 2023, Berlin and West Ocean City Fire Departments responded to a house fire on a private lane off South Point Road. According to a report, the firemen had difficulty locating the property since there was not any indication that multiple houses were located on this private lane. Seven dwellings share this private lane for access to South Point Road. For some reason this lane was not named as required by the Uniform Property Numbering System – Public Safety Article 6-101 adopted in the 1980’s. This matter was brought before the County Commissioners in March 2024. Since that time Roscoe Leslie, County Attorney; and Matthew Laick, Deputy Director have been researching address standards utilized nationwide. Their findings support the current language found in the Public Safety Article – *Uniform Property Numbering System 6-101(e) Provisions for the naming of private lanes. All private lanes which have three or more inhabitable structures, including houses, mobile homes, businesses, or other structures, or three or more buildable lots will be named by the County Commissioners.*

The residents of “Bay Shores” subdivision have submitted the name “Heron Lane” for consideration by the Commissioners as a name for the private lane in their community. This name is not similar or duplicate of an existing road name in the County. Therefore, it is an acceptable name for the private lane.

Attachments

Cc: Roscoe Leslie, County Attorney
Matt Owens, Emergency Services Director
Rob Korb, Deputy Fire Marshal
Neela Robbins, Scott Walker, Keith & Sarah Bailey, Giovanni & Jennifer David
Cynthia Betterson, Gavin & Beth McGinty, Robert & Pamela Drocella
Michael LeCompte, South Point Association President

State Department of Assessment & Taxation Records								
Account ID No.	Tax Map	Parcel	Lot No.	Property Owner	Street No.	Street Name	Residency Status	Built
24-10-021855	50	24	1	Neela Robbins	6118	South Point Road	Primary	2002
24-10-375152	50	24	2	Scott Walker	6120	South Point Road	Primary	2002
24-10-021901	50	24	3	Keith & Sarah Bailey	6116	South Point Road	Primary	2002
24-10-021685	50	24	4	Giovaani & Jennifer David	6110	South Point Road	Primary	2001
24-10-021979	50	18	44	Neela Robbins	Vacant			
24-10-375460	50	24	6	Cynthia Betterson	6106	South Point Road	Primary	2003
24-10-021871	50	24	5	Gavin & Beth McGinty	6108	South Point Road	Primary	2005
24-10-021588	50	34	25A	Robert & Pamela Drocella	6112	South Point Road	Secondary	1940
24-10-021553	50	34	37	Melinda Walker, Andrew Walker, Laurie Craft, et al	6114	South Point Road	Secondary	??





DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL: 410.632.1200 / FAX: 410.632.3008
<http://www.co.worcester.md.us/departments/drp>

PLANNING DIVISION
ENGINEERING DIVISION
RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICES DIVISION

PRIVATE ROAD NAME APPLICATION

Proposed Road Name: Heron Lane

Pursuant to Section PS 6-101(e) of the County Code a private lane serving 3 or more habitable structures, or lots, is to be designated with a name approved by the Department of Emergency Services and adopted by the County Commissioners.

We understand that address numbers must be posted and maintained at each individual driveway entrance off the private lane, so they are visible from the public road in both directions and on individual houses. We also understand that the existing mailing and physical address associated with this property will be changed to coincide with the new private lane name.

State Department of Assessment & Taxation Records				
SDAT Account ID No.	Property Owner	Street No.	Street Name	Signature
24-10-021855	Neela Robbins	6118	South Point Road	<i>Neela Robbins</i>
24-10-375152	Scott Walker	6120	South Point Road	
24-10-021901	Keith Bailey	6116	South Point Road	<i>Sarah Bailey</i>
	Sarah Bailey			
24-10-021685	Giovaani David	6110	South Point Road	<i>[Signature]</i>
	Jennifer David			
24-10-021979	Neela Robbins		Vacant	<i>Neela Robbins</i>
24-10-375460	Cynthia Betterson	6106	South Point Road	<i>Cynthia Betterson</i>
24-10-021871	Gavin McGinty	6108	South Point Road	
	Beth McGinty			
24-10-021588	Robert Drocella	6112	South Point Road	
	Pamela Drocella			
24-10-021553	Melinda Walker	6114	South Point Road	
	Andrew Walker			
	Laurie Craft			

Each property owner on the requested private lane must sign this form.

Please return this form to: Department of Development Review & Permitting - Kelly Henry, Technical Services Division Manager - khenry@co.worcester.md.us - Worcester Government Center - 1 West Market Street - Snow Hill, Maryland 21863 - 410.632.1200, extension 1130



DEPARTMENT OF EMERGENCY SERVICES

Worcester County

GOVERNMENT CENTER

ONE WEST MARKET STREET, ROOM 1002

SNOW HILL, MARYLAND 21863-1193

TEL: 410.632.1311 / FAX: 410.632.2141

John W. Birch, Jr., Director
James Hamilton, Deputy Director

PRIVATE ROAD NAME APPLICATION

Proposed Road Name: HERON LN

Pursuant to Section PS 6-101(e) of the County Code a private lane serving 3 or more habitable structures, or lots, is to be designated with a name approved by the Department of Emergency Services and adopted by the County Commissioners.

We understand that address numbers must be posted and maintained at each individual driveway entrance off the private lane, so they are visible from the public road in both directions and on individual houses. We also understand that the existing mailing and physical address associated with this property will be changed to coincide with the new private lane name.

State Department of Assessment & Taxation Records				
SDAT Account ID No.	Property Owner	Street No.	Street Name	Signature
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	Sarah Bailey			
24-10-021685	Giovaani David	6110	South Point Road	
	Jennifer David			
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24-10-375460	Cynthia Betterson	6106	South Point Road	
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	Beth McGinty			
24-10-021588	Robert Drocella	6112	South Point Road	
	Pamela Drocella			
24-10-021553	Melinda Walker	6114	South Point Road	
	Andrew Walker			
	Laurie Craft			

Each property owner on the requested private lane must sign this form.

Please return this form to: Department of Development Review & Permitting - Kelly Henry, Technical Services Division Manager – khenry@co.worcester.md.us – Worcester Government Center - 1 West Market Street – Snow Hill, Maryland 21863 – 410-632-1200, extension 1130

Street view of unnamed road entrance from South Point Road.

Traveling South on South Point Road



Traveling North on South Point Road



TEL: 410-632-5623
 FAX: 410-632-1753
 WEB: co.worcester.md.us



Worcester County
 DEPARTMENT OF PUBLIC WORKS
 6113 TIMMONS ROAD
 SNOW HILL, MD 21863

DALLAS BAKER JR., P.E.
 DIRECTOR

CHRISTOPHER CLASING, P.E.
 DEPUTY DIRECTOR

MEMORANDUM

TO: Weston Young P.E., Chief Administrative Officer
 Candace Savage, CGFM, Deputy Chief Administrative Officer
FROM: Dallas Baker Jr., P.E., Director *Dallas Baker Jr*
DATE: May 23, 2024
SUBJECT: Fleet Maintenance Division Operating Hours

Public Works is requesting Commissioner approval to make the trial adjustment to Fleet Maintenance (Fleet) normal operating hours a permanent change and retain the 4-10 hour day work week schedule. The current 3-month trial period ended on May 24, 2024.

These schedules were adjusted on February 26, 2024, to a 4-day work week, 10 hours per day, 6:00 to 4:30PM on a 3-month trial basis. Services remain available Monday through Friday due to the created split shift with some employees off Fridays and others' Mondays. Public Works requests that this change in these operating schedules remain permanent as no negative effects have been reported. A request was made to all Departments for feedback on this change with no negative comments or impacts reported.

The Fleet Maintenance Division has noticed more productivity with the longer day. This has enabled the mechanics to complete labor-intensive jobs in less cumulative days and allowed vehicles to remain in service longer. Furthermore, the longer hours have allowed customers to drop off and pick up vehicles more easily without interrupting other public works staff.

Please let me know if there are any questions.

cc: Stacey Norton, Human Resources Director
 Chris Clasing, Deputy Director of Public Works
 Derrick Babcock, Fleet Management Superintendent



Worcester County Government
 One West Market Street | Room 1103 | Snow Hill MD 21863-1195
 (410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

MEMORANDUM

TO: Worcester County Commissioners
 FROM: Nicholas W. Rice, Procurement Officer
 DATE: June 4, 2024
 RE: Recommendation to Award – St. Martins by the Bay Water Project Design Services

Public Works is recommending the County award the St. Martins by the Bay Water Project Design Services to Davis, Bowen & Friedel, Inc. Proposals were due and opened on Wednesday, April 24, 2024. Four proposals were received. I have attached the proposal tabulation and contract to this memo. An evaluation team consisting of three members reviewed each proposal individually prior to an overall group average being established. All three members of the committee agree that the highest scoring proposal, which was received from Davis, Bowen & Friedel, Inc., represents the best value to Worcester County. The total contract award amount is \$73,100.

Funding for these services will be provided through a county government loan. The loan will be reimbursed by a USDA loan if the project is approved or reimbursed by the community if the project is not approved.

Should you have any questions, please feel free to contact me.

St. Martins by the Bay Engineering Design
April 24, 2024 @ 2:30pm
Request for Proposals Tabulation Sheet
<u>Respondent's Name(s):</u>
George, Miles & Buhr, LLC
Rauch Inc
EA Engineering, Science, and Technology, Inc
Davis, Bowen & Friedel Inc



WORCESTER COUNTY, MARYLAND

OFFICE OF THE COUNTY COMMISSIONERS
 1 WEST MARKET STREET, ROOM 1103
 SNOW HILL, MARYLAND 21863
 410-632-1194
 FAX: 410-632-3131

Weston Young
 Chief Administrative Officer

Nicholas W. Rice, CPPO, CPPB, NIGP-CPP
 Procurement Officer

CONTRACT

THIS CONTRACT, made on June 4, 2024, between the County Commissioners of Worcester County, Maryland (“County”); and Davis, Bowen & Friedel Inc. (“Successful Vendor”).

WITNESSED: That for and in consideration for payment and agreements hereinafter mentioned:

1. Successful Vendor will commence and complete the ST. MARTINS BY THE BAY WATER PROJECT DESIGN SERVICES.
2. Successful Vendor will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the Work described herein.
3. Successful Vendor will commence and complete the Work required by the Contract Documents within the timeframes listed in the Proposal Documents unless the period for completion is extended otherwise.
4. Successful Vendor agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the sum of \$73,100 (seventy-three thousand one hundred dollars and no cents).
5. The term ‘Contract Documents’ means and includes the following:
 - a. This Contract
 - b. Exhibit A - Worcester County Maryland Standard Terms and Conditions
 - c. Advertisement
 - d. Section I: Introduction
 - e. Section II: General Information
 - f. Section III: General Conditions
 - g. Section IV: Proposal Specifications
 - h. Section V: Evaluation and Selection Process
 - i. Form of Proposal
 - j. References
 - k. Exceptions
 - l. Individual Principal
 - m. Vendor’s Affidavit of Qualification to Bid
 - n. Non-Collusive Affidavit
 - o. Addendums 1 & 2
 - p. Successful Vendor’s Completed Proposal Documents

- q. Notice of Award
- r. Notice to Proceed
- 6. Any inconsistency or conflict between the Contract Documents shall be resolved in their order listed above.
- 7. The County will pay the Successful Vendor in the manner and at such times as set forth in the Proposal Documents.
- 8. This Contract will be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract in duplicate each of which will be deemed an original on the date first above written.

ATTEST:

**COUNTY COMMISSIONERS OF
WORCESTER COUNTY, MARYLAND**

Anthony W. Bertino, Jr.
President
Date:

WITNESS:

**CONTRACTOR:
DAVIS, BOWEN & FRIEDEL INC.**

By:
Title:
Date:



Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

MEMORANDUM

TO: Worcester County Commissioners
FROM: Nicholas W. Rice, Procurement Officer
DATE: June 4, 2024
RE: Request to Award – Riddle Farm WWTP Equipment Upgrades

Public Works is requesting the Commissioner’s approval to award this project to the lowest responsive and responsible vendor, M2 Construction, LLC, in the amount of \$3,578,490. Bids were due and opened on Monday, May 20, 2024 at 2:30pm. Three bids were received. Please see the attached award recommendation letter from the engineering firm on this project, George, Miles & Buhr, LLC.

There is \$1,291,188 available in the Tri-County Grant and \$2.5 million has been requested in the FY25 budget.

Should you have any questions, please feel free to contact me.

■ ■ ■ ■

ARCHITECTS
ENGINEERS

206 WEST MAIN STREET
SALISBURY, MD 21801
PH: 410.742.3115
PH: 800.789.4462
salisbury@gmbnet.com

SALISBURY
BALTIMORE
SEAFORD
LEWES
OCEAN VIEW

www.gmbnet.com

■ ■ ■ ■

JAMES H. WILLEY, JR., P.E.
CHARLES M. O'DONNELL, III, P.E.
A. REGGIE MARINER, JR., P.E.
JAMES C. HOAGESON, P.E.
STEPHEN L. MARSH, P.E.
DAVID A. VANDERBEEK, P.E.
ROLAND E. HOLLAND, P.E.
JASON M. LYTLE, P.E.
CHRIS B. DERBYSHIRE, P.E.
MORGAN H. HELFRICH, AIA
KATHERINE J. MCALLISTER, P.E.
W. MARK GARDOCKY, P.E.
ANDREW J. LYONS, JR., P.E.

PETER A. BOZICK, JR., P.E.
JUDY A. SCHWARTZ, P.E.
W. BRICE FOXWELL, P.E.

JOHN E. BURNSWORTH, P.E.
VINCENT A. LUCIANI, P.E.
AUTUMN J. BURNS
CHRISTOPHER J. PFEIFER, P.E.
BENJAMIN K. HEARN, P.E.

May 21, 2024

Worcester County Dept. of Public Works
6113 Timmons Road
Snow Hill, Maryland 21863

Attn: Mr. Dallas Baker, Director

Re: Recommendation for Award of Construction Contract
Riddle Farm WWTP Equipment Upgrade
Worcester County, Maryland
GMB File No. 220047.B

Dear Mr. Baker:

On May 20, 2024, bids for the above referenced project were received, opened, and read publicly. A total of three (3) bids were submitted by contractors, with one (1) being from Pennsylvania, and two (2) being from Maryland. Bids ranged from \$3.58 million to \$6.29 million. The engineer's pre-bid construction cost estimate was approximately \$3.24 million, which is 10% below the lowest bid received. A tabulation of the bids is enclosed with this letter of recommendation for award.

The lowest Total Base Bid of \$3,578,490.00 was submitted by M2 Construction, LLC of Lancaster, PA. The second lowest Bid was submitted by Chesapeake Turf, LLC. of Salisbury, MD and was in the amount of \$3,997,954.00.

GMB reviewed the bids, and we offer the following comments:

- The lowest Bid is approximately 10% lower than the second lowest Bid.
- All bidders acknowledged receipt of the four (4) addenda.
- All bidders provided the required bid bond.
- The price bid by all three (3) for Item "A4" (Waste Backwash Settling Tank & Pump Station) were very competitive with the first and second low bidders having nearly the same bid price.

Focus was made regarding M2's work performance since they were the apparent low bidder. GMB has worked with M2 on several water and wastewater projects, and they are the contractor currently performing the SICWP WWTP Upgrades for Somerset County, which too uses Veolia membrane equipment that was preselected and stipulated by the Owner. GMB's previous project experience with M2 is that:

- they did satisfactory work;
- superintendents assigned to the job were experienced and worked well with client;
- they satisfactorily managed subcontractors;
- and jobs were completed in a satisfactory timeframe barring any circumstances outside of the Contractor's control.

M2 has recently completed work including treatment facility mechanical installations and piping in Princess Anne, MD, Denton, MD, Ocean City, MD, and Laurel, DE. M2 also completed rehabilitation improvements to Ocean Pines TU#3 for Worcester County in 2021.

M2 typically self-performs most all work of the type outlined in the scope of the subject project, which is consistent with their subcontractor listing found in the Bid. Typically, work schedules are easier to control if work is being self-performed.

For the reasons listed above, M2 Construction, LLC was found to be the lowest, responsive, responsible bidder. Accordingly, GMB recommends that Worcester County award construction of the Riddle Farm WWTP Equipment Upgrades to M2 Construction, LLC of Lancaster, Pennsylvania at the Total Base Bid Price of Three Million Five Hundred Seventy-Eight Thousand Four Hundred Ninety Dollars (\$3,578,490.00) contingent upon the availability of funding to support the project.

If Worcester County concurs with our recommendation, please prepare an appropriate letter of concurrence and intent to award, and we will notify MDE as required by the MDE Construction Permit.

If you need any additional information, or if you would like to discuss any of these matters further, please feel free to contact our office at (410) 742-3115.

Sincerely,



Chris B. Derbyshire, P.E.
Sr. Vice President

CBD/slh

Enclosure:
Certified Bid Tabulation

cc: Nick Rice, Worcester County (w/encl)




Worcester County Administration Office
 1 West Market Street, Room 1103
 Snow Hill, MD 21863
 Ph. 410-632-1194 Fax 410-632-3131
 Email: nrice@co.worcester.md.us

ITEM 14 Tabulation of Bids

PROJECT NAME: Riddle Farm WWTP Upgrades
GMB JOB NO.: 220047.B
BIDS OPENED: 5/20/24 @ 2:30 p.m.

Item No.	Bid Item Description	Size	Units	Est. Qty.	Bearing Construction, Inc.		Chesapeake Turf LLC		M2 Construction LLC	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
SCHEDULE A: LUMP SUM PRICES BID										
A1	Mobilization/General Conditions (not exceeding 5% of the value of Bid Item A3 and A4)	--	LS	1	\$ 103,404.00	\$ 103,404.00	\$ 157,000.00	\$ 157,000.00	\$ 120,000.00	\$ 120,000.00
A2	Demolition and Disposal of existing structures, equipment, buildings, and all appurtenances.	--	LS	1	\$ 146,666.00	\$ 146,666.00	\$ 115,500.00	\$ 115,500.00	\$ 100,000.00	\$ 100,000.00
A3	Treatment Plant and all appurtenances not included within Bid Item B4 and C1.	--	LS	1	\$ 4,509,690.00	\$ 4,509,690.00	\$ 1,944,120.00	\$ 1,944,120.00	\$ 1,590,000.00	\$ 1,590,000.00
A4	Waste Backwash Settling Tank and Pump Station and Appurtenances	--	LS	1	\$ 948,049.00	\$ 948,049.00	\$ 1,202,184.00	\$ 1,202,184.00	\$ 1,184,440.00	\$ 1,184,440.00
SUBTOTAL SCHEDULE A - A1 THRU A4					\$ 5,707,809.00		\$ 3,418,804.00		\$ 2,994,440.00	
SCHEDULE B: UNIT PRICE CONTINGENT BID ITEMS										
B1	Furnish and Place Miscellaneous Concrete 3,000 psi	--	CY	10	\$ 550.00	\$ 5,500.00	\$ 400.00	\$ 4,000.00	\$ 650.00	\$ 6,500.00
B2	Furnish and Place Gravel Bedding	--	CY	10	\$ 145.00	\$ 1,450.00	\$ 150.00	\$ 1,500.00	\$ 120.00	\$ 1,200.00
B3	Furnish and Place Special Backfill	--	CY	10	\$ 155.00	\$ 1,550.00	\$ 60.00	\$ 600.00	\$ 330.00	\$ 3,300.00
B4	Temporary Membrane Filtration System	100,000 gpd	Month	6	\$ 43,500.00	\$ 261,000.00	\$ 43,500.00	\$ 261,000.00	\$ 43,500.00	\$ 261,000.00
SUBTOTAL SCHEDULE B - B1 THRU B4					\$ 269,500.00		\$ 267,100.00		\$ 272,000.00	
SCHEDULE C: EQUIPMENT AND SERVICES ASSIGNMENT										
C1	ZW500D Replacement Cassettes & Adder for Controls Upgrade Hardware & Services described in purchase order and proposal in Section 00330.	Stipulated Price			\$ 312,050.00		\$ 312,050.00		\$ 312,050.00	
SUBTOTAL SCHEDULE C - C1					\$ 312,050.00		\$ 312,050.00		\$ 312,050.00	
TOTAL BASE BID - Schedules A + B + C					\$ 6,289,359.00		\$ 3,997,954.00		\$ 3,578,490.00	

CERTIFIED BY: 
 Christopher B. Derbyshire, P.E.



Worcester County Recreation & Parks

6030 Public Landing Road | Snow Hill MD 21863 | (410) 632-2144 | www.PlayMarylandsCoast.org

MEMORANDUM

TO: Weston S. Young, Chief Administrative Officer
Candace Savage, Deputy Chief Administrative Officer

FROM: Kelly Rados, Director of Recreation & Parks

DATE: May 24, 2024

SUBJECT: FY2025 Program Open Space (POS) Allocation Recommendation

The Maryland POS Director, Hilary D. Bell, has notified our department that Worcester County has been awarded \$450,209 for FY2025. \$337,656.75 of this can be used for Park Development.

Upon your approval to accept the Program Open Space allocation for FY25, our Department will prepare/complete the Annual Program for FY2025. This plan will come before the Commissioners for approval at the next Commissioners meeting so that it can be submitted to the state by the June 30, 2024 deadline.

The Worcester County Recreation & Parks Advisory Board met on May 24, 2024, and recommended with a majority vote, to approve the proposed FY25 projects.

The FY25 proposed projects include the following:

- Showell Park - Playground Replacement – \$500,000
 - o Two playgrounds located at Showell Park are approximately 20 years old and are at the end of their usable life, without significant repairs. The project will include replacing these playgrounds with one larger, fully inclusive playground with different surfacing. The elimination of the 2nd playground will allow for future parking opportunities.
- Northern Worcester Athletic Complex – Restroom & Concession Upgrades - \$200,000
 - o This project includes needed repairs of the building that was built in 2004. Repairs include replacement of the roof for the concession stand and pavilion, bathroom renovations, and concession renovations.
- Homer Gudelsky – Rip Rap Replacement/Repair - \$50,000
 - o Filter cloth and rip rap needs to be repaired/replaced at the east side of the beach. Sand replacement will be needed as necessary.

Program Open Space Update

Our Department currently has \$1,116,691.51 in available POS funding. (\$441,810.15 of this for Acquisition use only.) This includes the FY25 allocation, unencumbered balance, and current projects pending approvals. There are several projects scheduled to be closed and completed in which remaining funds, estimated to be \$111,071.85 will be diverted back, bringing the available funding to \$1,227,763.36. FY25 Proposed projects total \$750,000 which would leave \$477,763.36 in remaining funds.

cc: Jacob Stephens, Parks Superintendent



Wes Moore, Governor
Aruna Miller, Lt. Governor
Josh Kurtz, Secretary
David Goshorn, Deputy Secretary

May 1, 2024

Ms. Kelly Rados
Director, Department of Recreation and Parks
6030 Public Landing Road
Snow Hill, MD 21863

Re: FY 2025 Program Open Space Local Share Apportionments

Dear Ms. Rados:

The Maryland Department of Natural Resources would like to share with you the Fiscal Year (FY) 2025 Program Open Space Local funding amounts.

A total of **\$32,146,589** was appropriated in POS Local funds for use by Maryland’s counties and Baltimore City for FY 2025. Pursuant to Natural Resources Article 5-905(a)(1), we are notifying you that Worcester County received a total of **\$450,209** that will be applied to the county’s available funds as of July 1, 2024.

The chart below shows the county’s unencumbered balance as of the May 1, 2024, Board of Public Works meeting and the FY 2025 apportionment, which will become available July 1, 2024. Since Worcester County has met its local land acquisition goal in the current, approved Land Preservation, Parks, and Recreation Plan, 25% of the FY 2025 apportionment may only be used for acquisition projects according to statute. The remaining 75% may be used for acquisition or park development projects.

	Total Balance	Amount of Balance Eligible for Park Development
Unencumbered Balance as of May 1, 2024*	\$1,211,482.51	\$882,224.61
FY 2025 Apportionment Available July 1, 2024	\$450,209.00	\$337,656.75
Total	\$1,661,691.51	\$1,219,881.36

*State law provides seven years to encumber appropriations, after which, the appropriations may be cancelled.

Please note that all requests for reimbursement for POS Local projects should be submitted to the Department no later than 5 years after the Board of Public Works approval date of that project. This will help us to assist your management of vital program funding. Program staff will continue to contact local jurisdictions regarding project status and request your continued cooperation in completing and closing out projects in a timely manner.

Thank you for your continued support of POS. If you have any questions, please contact me at 410-260-8450.

Sincerely,

Hilary D. Bell
Director, Land Acquisition & Planning

cc: Michael McQuarrie, Regional Administrator, POS

ANNUAL PROGRAM - COUNTY

Program Open Space

FY24 - Approved Projects

County	Lion's Club Property	Acq	acquire land - remaining	\$410,000
County	Northern Worcester Athletic Complex	Dev	Engineering Services	\$90,000
County	John Walter Smith Park	Dev	Curbing and Parking Lot upgrades	\$450,000
County	John Walter Smith Park	Dev	Bathroom upgrades	\$60,000
County	Newtown Park	Dev	Bathroom upgrades	\$60,000
County	Northern Worcester Athletic Complex	Dev	Playground Replacement	\$247,500
				\$1,317,500

FY25 - Proposed Projects

County	Showell Park	Dev	Playground Replacement	\$500,000
County	Northern Worcester Athletic Complex	Dev	Bathroom/Concession upgrades	\$200,000
County	Homer Gudelsky Park	Dev	Rip Rap - Repair/Replacement	\$50,000
County	Northern Worcester Athletic Complex	Dev	Development	TBD
				\$750,000

FUTURE PROJECTS

County	NWAC Development Phases	Dev	Development	
County	Showell - Parking Extension	Dev	Engineering & Construction	
County	Showell - Field	Dev	Addition of new Field	
County	Fitness Trail Project	Dev	Development of a fitness trail	
County	Newtown Playground Replacement	Dev	Replacement of Playground	

TEL: 410-632-1194
 FAX: 410-632-3131
 WEB: www.co.worcester.md.us



COMMISSIONERS
 Anthony W. Bertino, Jr., PRESIDENT
 Madison J. Bunting, Jr. Vice PRESIDENT
 Caryn Abbott
 Theodore Elder
 Eric J. Fiori
 Joseph M. Mitrecic
 Diana Purnell

OFFICE OF THE
 COUNTY COMMISSIONERS
Worcester County
 GOVERNMENT CENTER
 ONE WEST MARKET STREET • ROOM 1103
 SNOW HILL, MARYLAND
 21863-1195

WESTONS, YOUNG, P.E.
 CHIEF ADMINISTRATIVE OFFICER
 CANDACE I. SAVAGE
 DEPUTY ADMINISTRATIVE OFFICER
 ROSCOER, LESLIE
 COUNTY ATTORNEY

May 24, 2024

To: Worcester County Commissioners
 From: Karen Hammer, Administrative Assistant V
 SUBJECT: Upcoming Board Appointments - Terms Beginning January 1, 2024

President Bertino – You have Three (3) positions open:

- George Solyak – Term Ending – Agricultural Reconciliation Bd.
- Maria C- Lawrence – Term Ending Dec. 2023 – Housing Review Board
- Judith Giffin – Resigned - Commission for Women

Commissioner Purnell – You have filled all your positions, Thank you!

Commissioner Bunting - You have filled all your positions, Thank you!

Commissioner Abbott – You have filled all your positions, Thank you!

Commissioner Mitrecic – You have One (1) position open:

- Bill Paul – Term Expiring Dec. 2023 – Building Code Appeals Board

Commissioner Elder - You have filled all your positions, Thank you!

Commissioner Fiori - You have Eight (8) positions open:

- Martin Kwesko - **Resigned** - Dec. 21- Water & Sewer Advisory Council, Mystic Harbour
- Joseph Weitzell – passed - Water & Sewer Advisory Council, Mystic Harbour
- Richard Jendrek- passed- Water & Sewer Advisory Council, Mystic Harbour
- Bruce Bums -passed- Water & Sewer Advisory Council, Mystic Harbour
- Keith Swanton -Term Ended-Dec. 21- Water & Sewer Advisory Council, West Ocean City
- Deborah Stanley – Term Ending Dec. 2023 - Water & Sewer Advisory Council, West Ocean City
- Gail Fowler – Term Ending Dec. 2023 - Water & Sewer Advisory Council, West Ocean City
- Elizabeth Rodier -Term Ending-Dec. 21- Commission for Women- Not a Reappointment

All Commissioners:

(5)-Adult Public Guardianship Board-

4- Terms Expiring Dec. 2023-attached summary in open session

1 - Term Expired - Ms. Wessels, (Roberta Baldwin will potentially help search for a viable replacement, if necessary).

(1)-Drug and Alcohol Abuse Council – (1Deceased) (Dr. Cragway)

(2)-Local Development Council for the Ocean Downs Casino-

2- Previously Expired Terms - **Mark Wittmyer At-Large -Suggested Replacement. Expired Term** David Massey (At-Large-Business O.P.),

(4)- Water and Sewer Advisory Council - Mystic Harbour 3- (Passing of Richard Jendrek, Bruce Burns and Joseph Weitzell)

1-Term Ended-Martin Kwesko

(3)- Water and Sewer Advisory Council- West Ocean City- 1 Term Ended-Dec. 21 – Keith Swanton

2 – Terms Expiring Dec. 2023, Deborah Stanley, Gail Fowler

(2 - Total): Commission for Women:

(2) Resigned -Elizabeth Rodier - (Fiori), Judith Giffin - (Bertino)

ADULT PUBLIC GUARDIANSHIP BOARD

Reference: PGL Family Law 14-402, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory
Perform 6-month reviews of all guardianships held by a public agency.
Recommend that the guardianship be continued, modified or terminated.

Number/Term: 11/3 year terms
Terms expire December 31st

Compensation: None, travel expenses (under Standard State Travel Regulations)

Meetings: Semi-annually

Special Provisions: 1 member must be a professional representative of the local department
1 member must be a physician
1 member must be a psychiatrist from the local department of health
1 member must be a representative of a local commission on aging
1 member must be a representative of a local nonprofit social services organization
1 member must be a lawyer
2 members must be lay individuals
1 member must be a public health nurse
1 member must be a professional in the field of disabilities
1 member must be a person with a physical disability

Staff Contact: Department of Social Services - Roberta Baldwin (410-677-6872)

Current Members:

<u>Member's Name</u>	<u>Representing</u>	<u>Years of Term(s)</u>
Connie Wessels	Lay Person	*15-16-19, 19-22 (Term Expired)
Brandy Trader	Non-profit Soc. Service Rep.	*15-17, 17-20, 20-23
LuAnn Siler	Commission on Aging Rep.	17-20, 20-23
Jack Ferry	Professional in field of disabilities	*14-14-17-20, 20-23
Thomas Donoway	Person with physical disability	17-20, 20-23
Roberta Baldwin	Local Dept. Rep. - Social Services	03-06-09-12-15-18-21-24
Melissa Banks	Public Health Nurse	*02-03-06-09-12-15-18-21-24
Dr. Ovais Khalid	Psychiatrist	23-26
Dr. William Greer	Physician	07-10-13-16-19-22-25
Richard Collins	Lawyer	95-16-19-22-25
Nancy Howard	Lay Person	*17-19, 19-22-25

* = Appointed to fill an unexpired term

Reference: Public Local Law § ZS 1-346 (Right to Farm Law)

Appointed by: County Commissioners

Function: Regulatory
 Mediate and arbitrate disputes involving agricultural or forestry operations conducted on agricultural lands and issue opinions on whether such agricultural or forestry operations are conducted in a manner consistent with generally accepted agricultural or forestry practices and to issue orders and resolve disputes and complaints brought under the Worcester County Right to Farm Law.

Number/Term: 5 Members/4-Year Terms - Terms expire December 31st

Compensation: None - Expense Reimbursement as provided by County Commissioners

Meetings: At least one time per year, more frequently as necessary

Special Provisions: - All members must be County residents
 - Two Members chosen from nominees of Worcester County Farm Bureau
 - One Member chosen from nominees of Worcester County Forestry Board
 - Not less than 2 but not more than 3 members shall be engaged in the agricultural or forestry industries (**At-Large members - non-ag/forestry**)

Staff Contact: Dept. of Development Review & Permitting
 - Jennifer Keener (410-632-1200)
 County Agricultural Extension Agent - As Consultant to the Board
 - Doug Jones, District Manager, Resource Conservation District - (632-3109, x112)

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Ag/Forest Industry</u>	<u>Resides</u>	<u>Years of Term(s)</u>
George Solyak	At-Large	No	Ocean Pines	18-22
Stacey Esham	Forestry Bd.	Yes	Berlin	12-16-20, 20-24
Brooks Clayville	Farm Bureau	Yes	Snow Hill	00-04-08-12-16-20, 20-24
Dean Ennis	Farm Bureau	Yes	Pocomoke	06-10-14-18-22-26
Tom Babcock	At-Large	No	Whaleyville	14-18-22-26

Prior Members: Since 2000

- Michael Beauchamp (00-06)
- Phyllis Davis (00-09)
- Richard G. Holland, Sr. (00-12)
- Rosalie Smith (00-14)
- Betty McDermott *(09-17)

*= Initial terms staggered

BUILDING CODE APPEALS BOARD

Reference: PGL - Public Safety Article - Section 12-501 - 12-508 - Annotated Code of Maryland
COMAR 05.02.07 (Maryland Building Performance Standards)
- International Building Code, International Residential Code

Appointed by: County Commissioners

Function: Quasi-Judicial
Hear and decide upon appeals of the provisions of the International Building Code (IBC) and International Residential Code for one- and two-family dwellings (IRC)

Number/Term: 7/4-year terms
Terms expire December 31

Compensation: \$100 per meeting (by policy)

Meetings: As Needed

Special Provisions: Members shall be qualified by reason of experience, training or formal education in building construction or the construction trades.

Staff Contact: Jennifer Kenner, Director
Development Review & Permitting (410-632-1200, ext. 1100)

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Term(s)</u>
Bill Paul	D-7 - Mitrecic	Ocean Pines	15-19, 19-23
Kevin Holland	D-1 - Abbott	Pocomoke	96-04-08-12-16-20, 20-24
James Spicknall	D-5 - Bertino	Ocean Pines	04-08-12-16-20, 20-24
Mike Poole	D-6 - Bunting	Bishopville	17-21, 21-25
Mark Bargar	D-4 - Elder	Berlin	14-18-22-26
Jim Wilson	D-3 - Fiori	Berlin	02-06-10-14-18-22-26
Elbert Davis	D-2 - Purnell	Snow Hill	*03-07-11-15-19-23-27

Prior Members:

Robert L. Cowger, Jr. (92-95)
Charlotte Henry (92-97)
Robert Purcell (92-98)
Edward DeShields (92-03)
Sumei Prete (97-04)
Shane C. Spain (03-14)
Dominic Brunori (92-15)
Richard P. Mueller (98-17)

* = Appointed to fill an unexpired term

Reference: PGL Health-General, Section 8-1001

Appointed by: County Commissioners

Functions: Advisory
Develop and implement a plan for meeting the needs of the general public and the criminal justice system for alcohol and drug abuse evaluation, prevention and treatment services.

Number/Term: At least 18 - At least 7 At-Large, and 11 ex-officio (also several non-voting members)
At-Large members serve 4-year terms; Terms expire December 31

Compensation: None

Meetings: As Necessary

Special Provisions: Former Alcohol and Other Drugs Task Force was converted to Drug and Alcohol Abuse Council on October 5, 2004.

Staff Contact: Regina Mason, Council Secretary, Health Department (410-632-1100)
Doug Dods, Council Chair, Sheriff's Office (410-632-1111)

Current Members:

<u>Name</u>	<u>Representing</u>	<u>Years of Term(s)</u>
	<u>At-Large Members</u>	
Kim Moses	Knowledgeable on Substance Abuse Issues	08-12-16-20, 20-24
Dr. Roy W. Cragway, Jr.	Knowledgeable on Substance Abuse Issues	*17-20, 20-24 - deceased
Rev. James Jones	Knowledge of Substance Abuse Issues	*21-25
Tina Simmons	Knowledge of Substance Abuse Treatment	21-25
Eric Gray (Christina Purcell)	Substance Abuse Treatment Provider	*15-18-22-26
Sue Abell-Rodden	Recipient of Addictions Treatment Services	10-14-18-22-26
Colonel Doug Dods	Knowledgeable on Substance Abuse Issues	04-10 (adv)-14-18-22-26
Jim Freeman, Jr.	Knowledgeable on Substance Abuse Issues	04-11-15, 15-19-23-27
Mimi Dean	Substance Abuse Prevention Provider	*18-19-23-27
Michael Trader	Knowledgeable on Substance Abuse Issues	23-27

<u>Ex-Officio Members</u>		
Rebecca Jones	Health Officer	Ex-Officio, Indefinite
Roberta Baldwin	Social Services Director	Ex-Officio, Indefinite
Spencer Lee Tracy, Jr.	Juvenile Services, Regional Director	Ex-Officio, Indefinite
Trudy Brown	Parole & Probation, Regional Director	Ex-Officio, Indefinite
Kris Heiser	State's Attorney	Ex-Officio, Indefinite
Burton Anderson	District Public Defender	Ex-Officio, Indefinite
Sheriff Matt Crisafulli	County Sheriff	Ex-Officio, Indefinite
William Gordy (Eloise Henry Gordy)	Board of Education President	Ex-Officio, Indefinite
Diana Purnell	County Commissioners	Ex-Officio, Indefinite
Judge Brian Shockley (Jen Bauman)	Circuit Court Administrative Judge	Ex-Officio, Indefinite
Judge Gerald Purnell (Tracy Simpson)	District Court Administrative Judge	Ex-Officio, Indefinite
Donna Bounds	Warden, Worcester County Jail	Ex-Officio, Indefinite

Advisory Members

* Appointed to a partial term for proper staggering, or to fill a vacant term

HOUSING REVIEW BOARD

Reference: Public Local Law §BR 3-104

Appointed by: County Commissioners

Function: Regulatory/Advisory
 To decide on appeals of code official's actions regarding the Rental Housing Code. Decide on variances to the Rental Housing Code. Review Housing Assistance Programs.

Number/Term 7/3-year terms
 Terms expire December 31st

Compensation: \$100 per meeting (policy)

Meetings: As Needed

Special Provisions: Immediate removal by Commissioners for failure to attend meetings.

Staff Support: Development Review & Permitting Department
 Davida Washington, Housing Program Administrator - 410-632-1200

Ext: 1171

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Terms(s)</u>
Maria Campione-Lawrence	D-5, Bertino	Ocean Pines	*22-23
Felicia Green	D-2, Purnell	Ocean Pines	*21-24
Keri-Ann F. Byrd	D-1, Abbott	Pocomoke	22-25
Debbie Hileman	D-6, Bunting	Ocean Pines	10-13-16-19-22-25
Don Furbay	D-3, Fiori	W. Ocean City	23-26
Charlie Murphy	D-7, Mitrecic	Ocean City	*23-26
Scott Tingle	D-4, Elder	Snow Hill	14-17-20-23-26

Prior Members:

Phyllis Mitchell	Albert Bogdon (02-06)
William Lynch	Jamie Rice (03-07)
Art Rutter	Howard Martin (08)
William Buchanan	Marlene Ott (02-08)
Christina Alphonsi	Mark Frostrom, Jr. (01-10)
Elsie Purnell	Joseph McDonald (08-10)
William Freeman	Sherwood Brooks (03-12)
Jack Dill	Otho Mariner (95-13)
Elbert Davis	Becky Flater (13-14)
J. D. Quillin, III (90-96)	Ruth Waters (12-15)
Ted Ward (94-00)	John Glorioso (*06-19)
Larry Duffy (90-00)	Sharon Teagle (00- 20)
Patricia McMullen (00-02)	Davida Washington (*21-21)
William Merrill (90-01)	Donna Dillion (08-22)
Debbie Rogers (92-02)	C.D. Hall 10-22
Wardie Jarvis, Jr. (96-03)	Chase Church (*19-22)
	Jake Mitrecic (15-21)

* = Appointed to fill an unexpired term

**LOCAL DEVELOPMENT COUNCIL
FOR THE OCEAN DOWNS CASINO**

ITEM 16

Reference: Subsection 9-1A-31(c) - State Government Article, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory
Review and comment on the multi-year plan for the expenditure of the local impact grant funds from video lottery facility proceeds for specified public services and improvements; Advise the County on the impact of the video lottery facility on the communities and the needs and priorities of the communities in the immediate proximity to the facility.

Number/Term: 15/4-year terms; Terms Expire December 31

Compensation: None

Meetings: At least semi-annually

Special Provisions: Membership to include State Delegation (or their designee); one representative of the Ocean Downs Video Lottery Facility, seven residents of communities in immediate proximity to Ocean Downs, and four business or institution representatives located in immediate proximity to Ocean Downs.

Staff Contacts: Kim Moses, Public Information Officer, 410-632-1194
Roscoe Leslie, County Attorney, 410-632-1194

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Represents/Resides</u>	<u>Years of Term(s)</u>
Mark Wittmyer	At-Large	Business - Ocean Pines	15-19
David Massey ^c	At-Large	Business - Ocean Pines	09-13-17, 17-21
Bobbi Jones	Ocean Downs Casino	Ocean Downs Casino	23-indefinite
Mary Beth Carozza	Indefinite	Maryland Senator	14-indefinite
Wayne A. Hartman	Indefinite	Maryland Delegate	18-indefinite
Charles Otto	Indefinite	Maryland Delegate	14-indefinite
Steve Ashcraft	Dist. 6 - Bunting	Resident - Ocean Pines	*19-20, 20-24
Kerrie Bunting	Dist. 4 - Elder	Resident - Snow Hill	*22-24
Mayor Rick Meehan ^c	At-Large	Business - Ocean City	*09-12-16-20-24
Bob Gilmore	Dist. 5 - Bertino	Resident - Ocean Pines	*19-21, 21-25
Matt Gordon	Dist. 1 – Abbott	Resident - Pocomoke	19-22, 22-26
Ivy Wells	Dist. 3 - Church	Resident - Berlin	22-26
Cam Bunting ^c	At-Large	Business - Berlin	*09-10-14-18-22-26
Roxane Rounds	Dist. 2 - Purnell	Resident - Berlin	*14-15-19-23-27
Michael Donnelly	Dist. 7 - Mitrecic	Resident - Ocean City	*16-19-23-27

Prior Members:

J. Lowell Stoltzfus^c (09-10)
Mark Wittmyer^c (09-11)
John Salm^c (09-12)
Mike Pruitt^c (09-12)
Norman H. Conway^c (09-14)
Michael McDermott (10-14)
Diana Purnell^c (09-14)
Linda Dearing (11-15)
Todd Ferrante^c (09-16)

Since 2009

Joe Cavilla (12-17)
James N. Mathias, Jr.^c (09-18)
Ron Taylor^c (09-14)
James Rosenberg (09-19)
Rod Murray^c (*09-19)
Gary Weber (*19-21)

Charlie Dorman (12-19)
Gee Williams (09-21)
Bobbi Sample (17-23)

* = Appointed to fill an unexpired term/initial terms staggered
^c = Charter Member

**WATER AND SEWER ADVISORY COUNCIL
MYSTIC HARBOUR SERVICE AREA**

Reference: County Commissioners' Resolutions of 11/19/93 and 2/1/05

Appointed by: County Commissioners

Function: Advisory
Advise Commissioners on water and sewer needs of the Service Area; review amendments to Water and Sewer Plan; make recommendations on policies and procedures; review and recommend charges and fees; review annual budget for the service area.

Number/Term: 7/4-year terms
Terms Expire December 31

Compensation: \$100.00/meeting

Meetings: Monthly or As-Needed

Special Provisions: Must be residents of Mystic Harbour Service Area

Staff Support: Department of Public Works - Water and Wastewater Division
Chris Clasing - (410-641-5251)

Current Members:

<u>Member's Name</u>	<u>Resides</u>	<u>Years of Term(s)</u>
Martin Kwesko	Mystic Harbour	13-17, 17-21 (Resigned)
Richard Jendrek ^C	Bay Vista I	05-10-14-18, 18-22 (deceased)
Joseph Weitzell	Mystic Harbour	05-11-15-19, 19-23 (deceased)
Bruce Burns	Deer Point	19-23 (deceased)
David Dypsky	Teal Marsh Center	*10-12-16, 16-20, 20-24
Stan Cygam	Whispering Woods	*18-20, 20-24
Matthew Kraeuter	Ocean Reef	*19-22, 23-27

Prior Members: (Since 2005)

John Pinnero ^C (05-06)	Carol Ann Beres (14-18)
Brandon Phillips ^C (05-06)	Bob Hunt (*06-19)
William Bradshaw ^C (05-08)	
Buddy Jones (06-08)	
Lee Trice ^C (05-10)	
W. Charles Friesen ^C (05-13)	
Alma Seidel (08-14)	
Gerri Moler (08-16)	
Mary Martinez (16-18)	

^C = Charter member - Initial Terms Staggered in 2005
* = Appointed to fill an unexpired term

**WATER AND SEWER ADVISORY COUNCIL
WEST OCEAN CITY SERVICE AREA**

Reference: County Commissioners' Resolution of November 19, 1993

Appointed by: County Commissioners

Function: Advisory
Advise Commissioners on water and sewer needs of the Service Area; review amendments to Water and Sewer Plan; make recommendations on policies and procedures; review and recommend charges and fees; review annual budget for the service area.

Number/Term: 5/4-year terms
Terms Expire December 31

Compensation: \$100.00/Meeting

Meetings: Monthly

Special Provisions: Must be residents/ratepayers of West Ocean City Service Area

Staff Support: Department of Public Works - Water and Wastewater Division
Chris Clasing - (410-641-5251)

Current Members:

<u>Member's Name</u>	<u>Resides/Ratepayer of</u>	<u>Terms (Years)</u>
Keith Swanton	West Ocean City	13-17, 17-21
Deborah Maphis	West Ocean City	95-99-03-07-11-15-19, 19-23
Gail Fowler	West Ocean City	99-03-07-11-15-19, 19-23
Blake Haley	West Ocean City	*19-20, 20-24
Todd Ferrante	West Ocean City	13-17-21-25

Prior Members: (Since 1993)

Eleanor Kelly^c (93-96) Andrew Delcorro (*14-19)

John Mick^c (93-95)

Frank Gunion^c (93-96)

Carolyn Cummins (95-99)

Roger Horth (96-04)

Whaley Brittingham^c (93-13)

Ralph Giove^c (93-14)

Chris Smack (04-14)

COMMISSION FOR WOMEN

Reference: Public Local Law CG 6-101

Appointed by: County Commissioners

Function: Advisory

Number/Term: 11/3-year terms; Terms Expire December 31

Compensation: None

Meetings: At least monthly (3rd Tuesday at 5:30 PM - alternating between Berlin and Snow Hill)

Special Provisions: 7 district members, one from each Commissioner District
 4 At-large members, nominations from women’s organizations & citizens
 4 Ex-Officio members, one each from the following departments: Social Services, Health & Mental Hygiene, Board of Education, Public Safety
 No member shall serve more than six consecutive years

Contact: Coleen Colson, Chair and , Laura Morrison, Co-Chair
 Worcester County Commission for Women - P.O. Box 211, Snow Hill, MD 21863

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Term(s)</u>
<u>Elizabeth Rodier</u>	<u>D-3, Fiori</u>	<u>Bishopville</u>	18-21(Resigned)
Dr. Darlene Jackson- Bowen	D-2, Purnell	Pocomoke	*19-21, 21-24
Kimberly List	D-7, Mitrecic	Ocean City	18- 21, 21-24
Gwendolyn Lehman	At-Large	OP, Berlin	*19-21, 21-24
Jocelyn Briddell	At-Large	Berlin	23-26
Coleen Colson	Dept of Social Services		19-22-25
Windy Phillips	Board of Education		19-22-25
Laura Morrison	At-Large	Pocomoke	*19-20-23-26
Crystal Bell, MPA	Health Department		*22-23-26
<u>Judith Giffin</u>	<u>D-5, Bertino</u>	<u>Ocean Pines</u>	*22-23-26 Resigned
Jeannine Jerscheid	Public Safety – Sheriff’s Office		23-26
Kathleen Palmer	D-1, Abbott	Pocomoke City	23-26
Sharnell Tull	At-Large	Pocomoke	23 -26
Joan Scott	D-4, Elder	Newark	23-26
Susan Ostrowski	D-6, Bunting	Berlin	24-27

Prior Members: Since 1995

Ellen Pilchard ^c (95-97)	Bonnie Platter (98-00)	Vyoletus Ayres (98-03)
Helen Henson ^c (95-97)	Marie Velong ^c (95-99)	Terri Taylor (01-03)
Barbara Beaubien ^c (95-97)	Carole P. Voss (98-00)	Christine Selzer (03)
Sandy Wilkinson ^c (95-97)	Martha Bennett (97-00)	Linda C. Busick (00-03)
Helen Fisher ^c (95-98)	Patricia Ilezuk-Lavanceau (98-99)	Gloria Bassich (98-03)
Bernard Bond ^c (95-98)	Lil Wilkinson (00-01)	Carolyn Porter (01-04)
Jo Campbell ^c (95-98)	Diana Purnell ^c (95-01)	Martha Pusey (97-03)
Karen Holck ^c (95-98)	Colleen McGuire (99-01)	Teole Brittingham (97-04)
Judy Boggs ^c (95-98)	Wendy Boggs McGill (00-02)	Catherine W. Stevens (02-04)
Mary Elizabeth Fears ^c (95-98)	Lynne Boyd (98-01)	Hattie Beckwith (00-04)
Pamela McCabe ^c (95-98)	Barbara Trader ^c (95-02)	Mary Ann Bennett (98-04)
Teresa Hammerbacher ^c (95-98)	Heather Cook (01-02)	Rita Vaeth (03-04)

* = Appointed to fill an unexpired term

^c = Charter member

**Notice of Public Hearing
Worcester County
Solid Waste Enterprise Fund
FY 2025 Requested Operating Budget**

The Worcester County Commissioners will conduct a public hearing to receive comments on the proposed FY 2023/2024 Solid Waste Enterprise Fund Operating Budget as requested by the Worcester County Department of Public Works, Solid Waste Division on:

Tuesday, June 4, 2024 at 10:30am
in the County Commissioners' Meeting Room
Room 1101 Government Center, One West Market Street
Snow Hill, Maryland 21863

The Proposed Budget maintains the current solid waste fees. Copies of the detailed budget are available for public inspection at the County Commissioners' Office in Room 1103 of the County Government Center in Snow Hill or online at www.co.worcester.md.us.

WORCESTER COUNTY
2024/2025 REQUESTED OPERATING BUDGET

SOLID WASTE ENTERPRISE FUND

Personnel Services	\$1,457,385
Supplies & Materials	\$57,020
Maintenance & Services	\$1,706,380
Other Charges	\$39,750
Debt Service	\$443,897
Interfund Charges	\$(224,991)
Capital Outlay	\$363,000
Capital Leases.....	<u>\$1,060,638</u>
 TOTAL REQUESTED EXPENSES	 \$4,903,079
 Tipping Fees	 \$4,569,500
Permits.....	\$4,500
Interest and Penalties	\$501,000
Other Revenue.....	\$ - 0-
Transfer from Reserves	<u>\$(171,921)</u>
 TOTAL ESTIMATED REVENUES	 \$4,903,079

For additional information, contact the Worcester County Treasurer's Office
at 410-632-9309.

Worcester County

Solid Waste Division



FY 2024/2025 Requested

Operating Budgets

Board of County Commissioners of Worcester County

Anthony "Chip" W. Bertino, Jr., President

Madison J. Bunting, Jr., Vice President

Caryn Abbott

Diana Purnell

Eric Fiori

Theodore J. Elder

Joseph M. Mitrecic

Weston S. Young, Chief Administrative Officer

Phillip G. Thompson, Finance Officer

Produced by the Worcester County Treasurer's Office as an aid to understanding the
Solid Waste Enterprise Fund Budget.

For more information on the budget, please call (410) 632-9309.

WORCESTER COUNTY
Solid Waste Division
Enterprise Funds

	2024/2025 Request	2023/2024 Budget	(\$) Variance	(%) Variance
Revenue				
Tipping Fees & Credit Card Fees	4,569,500	4,195,900	373,600	8.90%
Permits	4,500	4,500	-	0.00%
Interest & Penalties	501,000	404,221	96,779	23.94%
Other Revenue	0		0	N/A
Transfer (To)/From Reserves	(171,921)	70,764	(242,685)	-342.95%
	<u>4,903,079</u>	<u>4,675,385</u>	<u>227,694</u>	<u>4.87%</u>
Expenses				
Personnel Services	1,457,385	1,539,516	(82,131)	-5.33%
Supplies & Materials	57,020	42,500	14,520	34.16%
Maintenance & Services	1,706,380	1,438,236	268,144	18.64%
Other Charges	39,750	32,700	7,050	21.56%
Debt Service	443,897	151,919	291,978	192.19%
Interfund Charges	(224,991)	(186,866)	(38,125)	20.40%
Capital Outlay	363,000			
Capital Leases	1,060,638	1,657,380	(596,742)	-36.01%
	<u>4,903,079</u>	<u>4,675,385</u>	<u>227,694</u>	<u>4.87%</u>

No Proposed Change in Rates**Tipping Rates:**

Refuse	\$ 80.00	per ton
Dirt, Grit, Red Ash, Sludge, Stumps, and Yard Waste	\$ 80.00	per ton
Construction/Deomolition, Concrete, Boats	\$ 80.00	per ton
Asbestos	\$ 150.00	per ton
"Clean" concrete	Free	per ton
House Trailers	\$ 2,500.00	each
Metal	\$ 25.00	per ton
Paint Can / Petroleum Can	\$ 20.00	each
Tires		
Industrial/Tractor	\$ 600.00	per ton
Truck	\$ 10.00	each
Car	\$ 3.00	each
Car on rim	\$ 5.00	each
Car - large volume	\$ 225.00	per ton
Disposed of on landfill	\$ 20.00	each

Other:

Commercial Permit	\$ 25.00	per vehicle
Commercial Permit- local government	\$ 15.00	per vehicle
Mulch purchase	\$ 20.00	per bucket

Worcester County		FY25 Department Budget Requested								
Account Number	Account Description	2025 Department Requested	2024 Adopted Budget	\$ Variance COLA, STEP Benefits	Department Requested \$ Variance	Department Requested % Variance	2024 Actual Amount at 12/31/23	2023 Actual Amount	Department Requested Comments	
Fund: 680 - Landfill										
EXPENSES										
Department: 7001 - Admin										
PERS SVCS - Personnel Services										
6000.100	Personnel Services Salaries	234,556.36	124,716.00	109,840.36	0.00	0.0%	61,380.80	95,573.94		
6000.400	Personnel Services Overtime Pay	0.00	0.00	0.00	0.00	#N/A	35.10	0.00		
6010.030	Benefits Hospitalization Insurance	36,167.16	0.00	36,167.16	0.00	#N/A	0.00	0.00		
6010.050	Benefits Retirement	0.00	0.00	0.00	0.00	#N/A	0.00	0.00		
6010.060	Benefits Social Security Taxes	17,425.88	0.00	17,425.88	0.00	#N/A	0.00	0.00		
6010.100	Benefits Fica & Fringe Benefits	0.85	72,336.00	(72,335.15)	0.00	0.0%	13,955.01	35,637.65		
6010.900	Benefits OPEB contribution	23,535.00	22,449.00	1,086.00	0.00	0.0%	0.00	3,179.05		
Account Classification Total: PERS SVCS - Personnel Services		\$311,685.25	\$219,501.00	\$92,184.25	\$0.00	0.0%	\$75,370.91	\$134,390.64		
SUPP & MAT - Supplies & Materials										
6100.010	Administrative Expense Administrative Expenses	10,000.00	8,000.00	0.00	2,000.00	25.0%	5,448.42	13,301.40	Historical	
6100.052	Administrative Expense Bank Fees	9,500.00	10,000.00	0.00	(500.00)	-5.0%	4,048.06	9,883.89		
6150.050	Uniforms & Personal Equipment Uniforms	1,500.00	1,500.00	0.00	0.00	0.0%	0.00	451.58		
Account Classification Total: SUPP & MAT - Supplies & Materials		\$21,000.00	\$19,500.00	\$0.00	\$1,500.00	7.7%	\$9,496.48	\$23,636.87		
MAINT & SVCS - Maintenance & Services										
6530.010	Consulting Services Annual Audit Fees	6,000.00	0.00	0.00	6,000.00	N/A	6,050.00	0.00	Prior year listed in Professional Fees	
6530.100	Consulting Services Professional Fees	3,600.00	7,650.00	0.00	(4,050.00)	-52.9%	6,762.25	8,137.75	Rtd of Audit Fees, Increase in Consulting	
6550.180	Building Site Expenses Pest Control/Termite Insp	0.00	0.00	0.00	0.00	N/A	113.60	142.00		
6550.220	Building Site Expenses Security Alarm Monitoring	1,500.00	600.00	0.00	900.00	150.0%	741.65	1,362.14		
Account Classification Total: MAINT & SVCS - Maintenance & Services		\$11,100.00	\$8,250.00	\$0.00	\$2,850.00	34.5%	\$13,667.50	\$9,641.89		
OTHR CHGS - Other Charges										
7000.020	Travel, Training & Expense Board Member Allowance	3,500.00	2,800.00	0.00	700.00	25.0%	700.00	3,299.00		
7170.100	Benefits & Insurance Property & Liability Insurance	16,000.00	12,250.00	0.00	3,750.00	30.6%	17,009.93	13,873.30	Historical	
Account Classification Total: OTHR CHGS - Other Charges		\$19,500.00	\$15,050.00	\$0.00	\$4,450.00	29.6%	\$17,709.93	\$17,172.30		
INTFND CHGS - Interfund Charges										
8010.030	Interfund Treasurer's Support - Salary	0.00	43,685.00	(43,685.00)	0.00	-100.0%	18,972.59	41,605.46	Included in Personnel Services Salaries	
8010.040	Interfund Treasurer's Support - Fringe	0.00	20,331.00	(20,331.00)	0.00	-100.0%	9,433.17	19,363.20	Included in Personnel Services Salaries	
8010.050	Interfund Public Works & Admin - Benefits	0.00	40,545.00	(40,545.00)	0.00	-100.0%	22,132.20	40,143.56	Included in Personnel Services Salaries	
8010.060	Interfund Public Works & Admin - Salaries	0.00	90,569.00	(90,569.00)	0.00	-100.0%	44,513.69	86,256.04	Included in Personnel Services Salaries	
8100.060	Transfers Out Recycling	(10,500.00)	(61,812.00)	51,312.00	0.00	-83.0%	(30,906.00)	(45,139.00)	Moved Superintendent & Admin Salaries to position budgeting	
8100.070	Transfers Out Convenience Centers	(8,400.00)	(49,450.00)	41,050.00	0.00	0.0%	(24,725.00)	(56,405.00)	Moved Superintendent & Admin Salaries to position budgeting	
Account Classification Total: INTFND CHGS - Interfund Charges		(\$18,900.00)	\$83,868.00	(102,768.00)	\$0.00	0.0%	\$39,420.65	\$85,824.26		
Department Total: 7001 - Admin		\$344,385.25	\$346,169.00	(10,583.75)	\$8,800.00	2.5%	\$155,665.47	\$270,665.96		
Department: 7002 - Solid Waste										
PERS SVCS - Personnel Services										
6000.100	Personnel Services Salaries	799,285.15	742,133.00	0.00	57,152.15	7.7%	326,825.46	618,610.80		
6000.400	Personnel Services Overtime Pay	25,000.00	15,000.00	0.00	10,000.00	66.7%	17,462.01	27,464.30		
6010.030	Benefits Hospitalization Insurance	128,849.40	0.00	128,849.40	0.00	#N/A	0.00	0.00		
6010.050	Benefits Retirement	0.00	0.00	0.00	0.00	#N/A	0.00	0.00		
6010.060	Benefits Social Security Taxes	57,922.45	0.00	57,922.45	0.00	#N/A	0.00	0.00		
6010.100	Benefits Fica & Fringe Benefits	0.21	429,568.00	(429,567.79)	0.00	0.0%	95,877.09	287,746.70		
6010.900	Benefits OPEB contribution	134,643.00	133,314.00	1,329.00	0.00	0.0%	0.00	20,711.94		
Account Classification Total: PERS SVCS - Personnel Services		\$1,145,700.21	\$1,320,015.00	(241,466.94)	\$67,152.15	5.1%	\$440,164.56	\$954,533.74		
SUPP & MAT - Supplies & Materials										

Worcester County			FY25 Department Budget Requested							
Account Number	Account Description	2025 Department Requested	2024 Adopted Budget	\$ Variance COLA, STEP Benefits	Department Requested \$ Variance	Department Requested % Variance	2024 Actual Amount at 12/31/23	2023 Actual Amount	Department Requested Comments	
6100.075	Administrative Expense Compliance and Permitting	6,000.00	0.00	0.00	6,000.00	N/A	5,418.74	5,888.86	RCL fr Admin Expense-New Compliance	
6100.100	Administrative Expense Dues, Licenses & Subscriptions	900.00	0.00	0.00	900.00	N/A	0.00	290.00		
6110.090	Supplies & Equipment Computers & Printers	2,120.00	1,800.00	0.00	320.00	17.8%	22.99	2,063.82		
6110.340	Supplies & Equipment Safety Program Equipment	500.00	0.00	0.00	500.00	N/A	429.10	210.71	Added Safety Training	
6110.390	Supplies & Equipment Small Equipment	0.00	0.00	0.00	0.00	N/A	0.00	5,181.13		
6110.420	Supplies & Equipment Tools & Supplies	15,000.00	12,000.00	0.00	3,000.00	25.0%	10,334.25	8,736.24	Historical	
6150.050	Uniforms & Personal Equipment Uniforms	11,500.00	9,200.00	0.00	2,300.00	25.0%	4,928.27	7,630.37	New Employees	
Account Classification Total: SUPP & MAT - Supplies & Materials		\$36,020.00	\$23,000.00	0.00	\$13,020.00	56.6%	\$21,133.35	\$30,001.13		
MAINT & SVCS - Maintenance & Services										
6530.040	Consulting Services Consulting Services	300,000.00	250,000.00	0.00	50,000.00	20.0%	25,680.98	190,310.30	New reporting-Methane Monitoring	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	60,000.00	60,000.00	0.00	0.00	0.0%	24,558.40	61,654.31		
6540.030	Vehicle Operating Expenses Vehicle Maintenance	5,000.00	5,000.00	0.00	0.00	0.0%	1,047.06	5,608.46		
6540.070	Vehicle Operating Expenses Off-road Fuel	150,000.00	120,000.00	0.00	30,000.00	25.0%	78,755.08	145,738.05	Increase Cost & Use	
6540.080	Vehicle Operating Expenses Heavy Equipment Maintenance	300,000.00	280,000.00	0.00	40,000.00	15.4%	98,835.67	401,498.65	Increase in cost of outside vendor repairs	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	630,000.00	489,730.00	0.00	140,270.00	28.6%	306,247.17	523,856.36	Increase in cost of road maintenance and cover	
6550.060	Building Site Expenses Electricity	22,000.00	18,000.00	0.00	4,000.00	22.2%	6,885.12	20,162.41	Historical	
6550.270	Building Site Expenses Telephone	3,280.00	2,256.00	0.00	1,024.00	45.4%	1,469.58	2,383.11	Add Mobile Hot Spot, Full year Mobile Connect	
6700.610	Other Maint. & Svcs Leachate Treatment	225,000.00	225,000.00	0.00	0.00	0.0%	72,662.29	312,719.43		
Account Classification Total: MAINT & SVCS - Maintenance & Services		\$1,695,280.00	\$1,429,986.00	0.00	\$265,294.00	18.6%	\$616,141.35	\$1,663,931.08		
OTHR CHGS - Other Charges										
7000.060	Travel, Training & Expense Educational Training	20,250.00	17,650.00	0.00	2,600.00	14.7%	0.00	751.82	rd Clean Air Compliance to 6100.075 added Safety Training	
7200.010	Bond & Interest Expense Interest Expense	0.00	787,380.00	0.00	(787,380.00)	-100.0%	277,364.09	46,899.59		
7200.020	Bond & Interest Expense Bond Interest Expense	136,856.00	151,919.00	0.00	(15,063.00)	-9.9%	79,706.55	163,408.81	Prior year error, actual Separate Principal / Interest	
7200.025	Bond & Interest Expense Bond Principal Expense	307,041.00	0.00	0.00	307,041.00	N/A	0.00	0.00	New GL account, previously in 7200.020	
Account Classification Total: OTHR CHGS - Other Charges		\$464,147.00	\$956,949.00	0.00	(\$492,802.00)	-51.5%	\$357,070.64	\$211,060.22		
INTFND CHGS - Interfund Charges										
8100.060	Transfers Out Recycling	(85,320.00)	(121,233.00)	35,913.00	0.00	-29.6%	(60,616.50)	(121,902.00)	Moved Superintendent & Admin Salaries to position budgeting	
8100.070	Transfers Out Convenience Centers	(120,771.00)	(149,501.00)	28,730.00	0.00	-19.2%	(74,750.50)	(150,036.00)	Moved Superintendent & Admin Salaries to position budgeting	
Account Classification Total: INTFND CHGS - Interfund Charges		(\$206,091.00)	(\$270,734.00)	64,643.00	\$0.00	-23.9%	(\$135,367.00)	(\$271,938.00)		
CAP EQ - Capital Equipment										
9010.010	Capital Equipment New Vehicles	61,000.00	150,000.00	0.00	(89,000.00)	-59.3%	137,376.00	0.00	Change in replacement vehicle	
9010.050	Capital Equipment Building Improvements	222,000.00	100,000.00	0.00	122,000.00	122.0%	0.00	0.00	Additional improvements, doors, omises	
9010.060	Capital Equipment Other	80,000.00	620,000.00	0.00	(540,000.00)	-87.1%	1,248.75	0.00	Reduction in purchases vs Station Upgrade FY23/24	
9010.125	Capital Equipment Leases	1,060,638.00	0.00	0.00	1,060,638.00	N/A	0.00	0.00	Proposed 2 Additional Leases Redassed from Bond & Interest Account	
Account Classification Total: CAP EQ - Capital Equipment		\$1,423,638.00	\$870,000.00	0.00	\$553,638.00	63.6%	\$138,624.75	\$0.00		
Department Total: 7002 - Solid Waste		\$4,558,694.21	\$4,329,216.00	(176,823.94)	\$406,302.15	9.4%	\$1,437,767.65	\$2,587,588.17		
Fund EXPENSE Total: 680 - Landfill		\$4,903,079.46	\$4,675,385.00	(187,407.69)	\$415,102.15	8.9%	\$1,593,433.12	\$2,858,254.13		



OFFICE OF THE TREASURER

Worcester County

GOVERNMENT CENTER

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21863

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PHILLIP G. THOMPSON, CPA
FINANCE OFFICER

JESSICA R. WILSON, CPA
DEPUTY FINANCE OFFICER

MEMORANDUM

TO: Weston Young, Chief Administrative Officer
FROM: Barbara Hitch, Senior Accountant *BH*
DATE: May 24, 2024
SUBJECT: FY25 Solid Waste Budget Adjustments

The purpose of this memo is to highlight the FY25 Solid Waste Budget Adjustments that have been made since the FY25 Department Requested Budget documents were submitted for the Public Hearing.

Please refer to the column labeled FY25 Committee Adjustments in the table below which shows the budget adjustments to Personnel Services Expenditure totaling \$104,029 for Retirement/OPEB and Capital Expenditure of \$370,000 for a new Roll Off Truck. The FY25 Committee Adjustments increased the budgeted expenditures by \$474,029 resulting in a FY25 Committee Review budget deficit of \$302,108.

	FY25 Committee Review	FY25 Committee Adjustments	FY25 Department Requested
Revenues	5,075,000	-	5,075,000
Expenditures:			
Personnel Services	1,561,414	104,029	1,457,385
Supplies & Materials	57,020	-	57,020
Maintenance & Services	1,706,380	-	1,706,380
Other Charges	483,647	-	483,647
Interfund Charges	(224,991)	-	(224,991)
Capital Outlay & Leases	1,793,638	370,000	1,423,638
Surplus/(Deficit)	(302,108)	(474,029)	171,921

Attachment: FY25 Solid Waste Budget Worksheet Report.

Worcester County		Solid Waste Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
Fund: 680 - Landfill							
REVENUES							
LIC/PRMT - Licenses and Permits							
4985	Landfill Permits-Commercial	4,500	-	4,500	4,500		
	LIC/PRMT - Licenses and Permits	4,500	-	4,500	4,500		
CHG SVC - Charges for Services							
4850	Credit Card Fees	9,500	-	9,500	10,000		
4990	Tipping Fee Revenue	4,500,000	-	4,500,000	4,115,900	Additional Revenue, Increase in Rate	
5190	Stump/Yard Waste/Mulch Revenue	60,000	-	60,000	70,000	Bring to historical	
	CHG SVC - Charges for Services	4,569,500	-	4,569,500	4,195,900		
INT/PEN - Interest & Penalties							
4700	Interest On Investments	500,000	-	500,000	403,221	Historical/Actual	
4710	Penalty/Fees	1,000	-	1,000	1,000		
	INT/PEN - Interest & Penalties	501,000	-	501,000	404,221		
TRNS IN - Transfers In							
5975.100	Transfers From (To) Reserve	302,108	474,029	(171,921)	70,764	Balance Budget	
	TRNS IN - Transfers In	302,108	474,029	(171,921)	70,764		
	REVENUES Total	5,377,108	474,029	4,903,079	4,675,385		
EXPENSES							
Department: 7001 - Admin							
PERS SVCS - Personnel Services							
6000.100	Personnel Services Salaries	271,121	13,030	258,091	124,716		
6010.020	Benefits Contingency	121	121	-	-		
6010.030	Benefits Hospitalization Insurance	39,279	3,112	36,167	-		
6010.050	Benefits Retirement	33,250	33,250	-	-		Allocation of retirement to department level
6010.060	Benefits Social Security Taxes	20,224	2,798	17,426	-		
6010.070	Benefits Unemployment Insurance	121	121	-	-		
6010.090	Benefits Workmans Compensation Ins	4,216	4,216	-	-		
6010.100	Benefits Fica & Fringe Benefits	-	(1)	1	72,336		
6010.120	Benefits Long Term Disability	455	455	-	-		
6010.130	Benefits Life Insurance	516	516	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	558	558	-	-		
6010.150	Benefits Retirement Administration Fee	583	583	-	-		

Worcester County		Solid Waste Budget Worksheet Report						
Account Number	Account Description	2025 Committee Review	Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested	Comments	Committee Review Comments
6010.900	Benefits OPEB contribution	9,528	9,528	-	22,449			OPEB Allocation at department level
	PERS SVCS - Personnel Services	379,972	68,287	311,685	219,501			
	SUPP & MAT - Supplies & Materials							
6100.010	Administrative Expense Administrative Expenses	10,000	-	10,000	8,000		Historical	
6100.052	Administrative Expense Bank Fees	9,500	-	9,500	10,000			
6150.050	Uniforms & Personal Equipment Uniforms	1,500	-	1,500	1,500			
	SUPP & MAT - Supplies & Materials	21,000	-	21,000	19,500			
	MAINT & SVCS - Maintenance & Services							
6530.010	Consulting Services Annual Audit Fees	6,000	-	6,000	-		Prior year listed in Professional Fees	
6530.100	Consulting Services Professional Fees	3,600	-	3,600	7,650		Rcl of Audit Fees, Increase in Consulting	
6550.220	Building Site Expenses Security Alarm Monitoring	1,500	-	1,500	600			
	MAINT & SVCS - Maintenance & Services	11,100	-	11,100	8,250			
	OTHR CHGS - Other Charges							
7000.020	Travel, Training & Expense Board Member Allowance	3,500	-	3,500	2,800			
7170.100	Benefits & Insurance Property & Liability Insurance	16,000	-	16,000	12,250		Historical	
	OTHR CHGS - Other Charges	19,500	-	19,500	15,050			
	INTFND CHGS - Interfund Charges							
8010.030	Interfund Treasurer's Support - Salary	-	-	-	43,685		Included in Personnel Services Salaries	
8010.040	Interfund Treasurer's Support - Fringe	-	-	-	20,331		Included in Personnel Services Salaries	
8010.050	Interfund Public Works & Admin - Benefits	-	-	-	40,545		Included in Personnel Services Salaries	
8010.060	Interfund Public Works & Admin - Salaries	-	-	-	90,569		Included in Personnel Services Salaries	
8100.060	Transfers Out Recycling	(10,500)	-	(10,500)	(61,812)		Moved Superintendent & Admin Salaries to position budgeting	
8100.070	Transfers Out Convenience Centers	(8,400)	-	(8,400)	(49,450)		Moved Superintendent & Admin Salaries to position budgeting	
	INTFND CHGS - Interfund Charges	(18,900)	-	(18,900)	83,868			
	Department Total: 7001 - Admin	412,672	68,287	344,385	346,169			
	Department: 7002 - Solid Waste							
	PERS SVCS - Personnel Services							

Worcester County		Solid Waste Budget Worksheet Report						
Account Number	Account Description	2025 Committee Review	Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments	
6000.100	Personnel Services Salaries	799,285	(159,643)	958,928	742,133			
6000.400	Personnel Services Overtime Pay	25,000	25,000	-	15,000			
6010.020	Benefits Contingency	349	349	-	-			
6010.025	Benefits Deferred Comp Match	1,000	1,000	-	-			
6010.030	Benefits Hospitalization Insurance	126,483	(2,366)	128,849	-			
6010.050	Benefits Retirement	95,674	95,674	-	-		Allocation of retirement to department level	
6010.060	Benefits Social Security Taxes	57,923	1	57,922	-			
6010.070	Benefits Unemployment Insurance	349	349	-	-			
6010.090	Benefits Workmans Compensation Ins	12,132	12,132	-	-			
6010.100	Benefits Fica & Fringe Benefits	-	(0)	0	429,568			
6010.120	Benefits Long Term Disability	1,310	1,310	-	-			
6010.130	Benefits Life Insurance	1,485	1,485	-	-			
6010.140	Benefits FSA & PSA Admin and EAP Program	1,607	1,607	-	-			
6010.150	Benefits Retirement Administration Fee	1,677	1,677	-	-			
6010.900	Benefits OPEB contribution	57,168	57,168	-	133,314		OPEB Allocation at department level	
PERS SVCS - Personnel Services		1,181,442	35,742	1,145,700	1,320,015			
SUPP & MAT - Supplies & Materials								
6100.075	Administrative Expense Compliance and Permitting	6,000	-	6,000	-	RCL fr Admin Expense-New Compliance		
6100.100	Administrative Expense Dues, Licenses & Subscriptions	900	-	900	-			
6110.090	Supplies & Equipment Computers & Printers	2,120	-	2,120	1,800			
6110.340	Supplies & Equipment Safety Program Equipment	500	-	500	-	Added Safety Training		
6110.420	Supplies & Equipment Tools & Supplies	15,000	-	15,000	12,000	Historical		
6150.050	Uniforms & Personal Equipment Uniforms	11,500	-	11,500	9,200	New Employees		
SUPP & MAT - Supplies & Materials		36,020	-	36,020	23,000			
MAINT & SVCS - Maintenance & Services								
6530.040	Consulting Services Consulting Services	300,000	-	300,000	250,000	New reporting-Methane Monitoring		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	60,000	-	60,000	60,000			

Worcester County		Solid Waste Budget Worksheet Report						
Account Number	Account Description	2025 Committee Review	Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	5,000	-	5,000	5,000			
6540.070	Vehicle Operating Expenses Off-road Fuel	150,000	-	150,000	120,000	Increase Cost & Use		
6540.080	Vehicle Operating Expenses Heavy Equipment Maintenance	300,000	-	300,000	260,000	Increase in cost of outside vendor repairs		
6550.020	Building Site Expenses Buildings & Grounds Maintenance	630,000	-	630,000	489,730	Increase in cost of road maintenance and cover		
6550.060	Building Site Expenses Electricity	22,000	-	22,000	18,000	Historical		
6550.270	Building Site Expenses Telephone	3,280	-	3,280	2,256	Add Mobile Hot Spot, Full year Mobile Connect		
6700.610	Other Maint. & Svcs Leachate Treatment	225,000	-	225,000	225,000			
MAINT & SVCS - Maintenance & Services		1,695,280	-	1,695,280	1,429,986			
OTHR CHGS - Other Charges								
7000.060	Travel, Training & Expense Educational Training	20,250	-	20,250	17,650	rdl Clean Air Compliance to 6100.075 added Safety Training		
7200.010	Bond & Interest Expense Interest Expense	-	-	-	787,380			
7200.020	Bond & Interest Expense Bond Interest Expense	136,856	-	136,856	151,919	Prior year error, actual Separate Principal / Interest		
7200.025	Bond & Interest Expense Bond Principal Expense	307,041	-	307,041	-	New GL account, previously in 7200.020		
OTHR CHGS - Other Charges		464,147	-	464,147	956,949			
INTFND CHGS - Interfund Charges								
8100.060	Transfers Out Recycling	(85,320)	-	(85,320)	(121,233)	Moved Superintendent & Admin Salaries to position budgeting		
8100.070	Transfers Out Convenience Centers	(120,771)	-	(120,771)	(149,501)	Moved Superintendent & Admin Salaries to position budgeting		
INTFND CHGS - Interfund Charges		(206,091)	-	(206,091)	(270,734)			
CAP EQ - Capital Equipment								
9010.010	Capital Equipment New Vehicles	61,000	-	61,000	150,000	Change in replacement vehicle		
9010.050	Capital Equipment Building Improvements	222,000	-	222,000	100,000	Additional improvements, doors, omisites		
9010.060	Capital Equipment Other	80,000	-	80,000	620,000	Reduction in purchases vs Station Upgrade FY23/24		
9010.070	Capital Equipment Heavy Equipment	370,000	370,000	-	-		New Roll Off Truck	
9010.125	Capital Equipment Leases	1,060,638	-	1,060,638	-	Proposed 2 Additional Leases Reclassed from Bond & Interest Account		

Worcester County		Solid Waste Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
	CAP EQ - Capital Equipment	1,793,638	370,000	1,423,638	870,000		
	Department Total: 7002 - Solid Waste	4,964,436	405,742	4,558,694	4,329,216		
	EXPENSES Total	5,377,108	474,029	4,903,079	4,675,385		
	REVENUE GRAND Totals:	5,377,108	474,029	4,903,079	4,675,385		
	EXPENSE GRAND Totals:	5,377,108	474,029	4,903,079	4,675,385		
	Fund Total: 680 - Landfill	-	-	-	-		

Notice of Public Hearing
Worcester County Water and Wastewater Enterprise Fund
FY 2025 Requested Budgets and Assessments

The Worcester County Commissioners will conduct a public hearing to receive comments on the proposed operating budgets, assessments, user charges and other charges for each of the 11 sanitary service areas operated by the Worcester County Department of Public Works, Water & Wastewater Division:

Tuesday, June 4, 2024 at 10:30am
 in the County Commissioners' Meeting Room
 Room 1101 Government Center, One West Market Street
 Snow Hill, Maryland 21863

Copies of the proposed operating budgets for the 11 sanitary service areas are available for public inspection in the County Commissioners' Office in Room 1103 of the County Government Center in Snow Hill and online at www.co.worcester.md.us.

The 11 sanitary service areas and proposed changes to the user charges are as follows:

Assateague Pointe – increase from \$106 to \$117 per Equivalent Dwelling Unit (EDU) per quarter domestic water flat charge; increase from \$163 to \$179 per EDU per quarter domestic sewer flat charge; and increase from \$30 to \$50 per lot grinder pump flat surcharge and increase from \$79.50 to \$89.50 per EDU per quarter commercial sewer flat charge.

Bridgetown – no proposed changes.

Edgewater Acres – increase from \$196.60 to \$215.60 per EDU per quarter domestic water and sewer base fee; increase from \$110 to \$121 per EDU per quarter for domestic water flat rate and increase from \$168.40 to \$184.40 per EDU per quarter domestic sewer flat charge.

The Landings – increase from \$277.50 to \$318.50 per EDU per quarter domestic water and sewer base fee; increase from \$44 to \$50 per EDU per quarter Lewis Road domestic water base fee, increase in commercial water and sewer base fees ranging from \$324.50 to \$2,707.10 at present to \$373.18 to \$3,113.17 based on total EDUs, and increase from \$267 to \$307 per EDU per quarter accessibility fee.

Lighthouse Sound – no proposed changes

Mystic Harbour - increase from \$215.00 to \$243.00 per EDU per quarter domestic water and sewer base fee; no increase for domestic sewer flat charge, increase in commercial water and sewer base fees ranging from \$249.70 to \$2,079 at present to \$282.16 to \$2,349.27 based on total EDUs, increase from \$58.50 to \$60.75 per EDU per quarter for Sunset Village domestic water flat charge and increase from \$53.75 to \$60.75 per EDU per quarter for Oyster Harbor domestic water only. There is no Oyster Harbor Debt Service payment.

Newark - increase from \$230 to \$240 per EDU per quarter domestic water and sewer base fee; and increase from \$286 to \$301 per EDU per quarter commercial water and sewer base fee.

Ocean Pines – increase from \$199 to \$207 per EDU per quarter domestic water and sewer base fee; increase from \$179.75 to \$186.75 per EDU per quarter domestic sewer flat charge; increase from \$154 to \$160 per White Horse Park lot per quarter per domestic water and sewer flat charge; increase in commercial water and sewer base fees ranging from \$257.46 to \$2,143.60 at present to \$267.76 to \$2,229.34 based on total EDUs.

Riddle Farm - increase from \$240 to \$288 per EDU per quarter domestic water and sewer base fee; and increase in commercial water and sewer base fees ranging from \$272.17 to \$2,266.11 at present to \$326.61 to \$2,719.33 based on total EDUs.

River Run - increase from \$167 to \$192 per EDU per quarter domestic sewer flat charge; and increase from \$62 to \$71 per EDU per quarter domestic water base fee.

West Ocean City - no proposed changes.

In addition to user charges, assessments will be levied in the Mystic Harbour, Newark, Ocean Pines, Riddle Farm and Snug Harbour service areas or sub-areas to make debt payments. All assessments shall be made on an EDU basis.

For additional information, contact the Worcester County Treasurer's Office at 410-632-9309.

Worcester County

Water & Wastewater



Ratepayer's Guide to the

FY 2024/25 Requested

Operating Budgets

Board of County Commissioners of Worcester County

Anthony “Chip” W. Bertino, Jr., President

Madison J. Bunting, Jr., Vice President

Caryn Abbott

Diana Purnell

Eric Fiori

Theodore J. Elder

Joseph M. Mitrecic

Weston S. Young, Chief Administrative Officer

Phillip G. Thompson, Finance Officer

Produced by the Worcester County Treasurer’s Office as an aid to understanding the
Water and Wastewater Enterprise Fund Budget.

For more information on the budget, please call (410) 632-9309.

Total WWW Budgets

**WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds**

	2024/25 Request	2023/24 Budget	(\$)	Difference (%)
Revenue				
Charges for Services	13,636,791	13,268,690	368,101	2.77%
Interest & Penalties	222,700	165,270	57,430	34.75%
Operating Grants	31,500	31,500	-	0.00%
Other Revenue	614,195	244,195	370,000	151.52%
Transfer From Other Funds	200,000	138,328	61,672	44.58%
Transfer From (To) Reserves	2,367,574	1,495,255	872,319	58.34%
	<u>17,072,760</u>	<u>15,343,238</u>	<u>1,729,522</u>	<u>11.27%</u>
Expenses				
Personnel Services	6,565,003	6,292,124	272,879	4.34%
Supplies & Materials	1,290,614	1,200,757	89,857	7.48%
Maintenance & Services	6,673,934	6,083,980	589,954	9.70%
Other Charges	204,800	163,876	40,924	24.97%
Interfund Charges	67,572	896,641	(829,069)	-92.46%
Capital Equipment	2,270,837	705,860	1,564,977	221.71%
	<u>17,072,760</u>	<u>15,343,238</u>	<u>1,729,522</u>	<u>11.27%</u>

**WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds**

	2024/25 Request	2023/24 Budget	(\$) Difference (%)	
Revenue				
Charges for Services	8,203,440	8,161,196	42,244	0.52%
Interest and Penalties	95,000	90,000	5,000	5.56%
Other Revenue	585,000	215,000	370,000	172.09%
Transfer From (To) Reserves	277,216	158,072	119,144	75.37%
	<hr/>	<hr/>	<hr/>	<hr/>
	9,160,656	8,624,268	536,388	6.22%
Expenses				
Personnel Services	4,535,796	4,178,953	356,843	8.54%
Supplies & Materials	783,172	727,180	55,992	7.70%
Maintenance & Services	2,642,411	2,603,917	38,494	1.48%
Other Charges	133,988	102,581	31,407	30.62%
Interfund Charges	40,451	547,777	(507,326)	-92.62%
Capital Equipment	1,024,838	463,860	560,978	120.94%
	<hr/>	<hr/>	<hr/>	<hr/>
	9,160,656	8,624,268	536,388	6.22%

Proposed Quarterly Rates

	2024/25 Request	2023/24 Budget	
<u>Domestic:</u>			
Metered Water & Sewer			
Base Fee	\$207.00	\$199.00	Flat Charge
Usage Range (Gallons)			
0 - 10,000	\$1.60	\$1.60	Per Thousand
10,001 - 25,000	\$3.50	\$3.50	Per Thousand
25,001 - 35,000	\$6.00	\$6.00	Per Thousand
35,001 - 45,000	\$9.00	\$9.00	Per Thousand
over 45,000	\$15.00	\$15.00	Per Thousand
Nonmetered Sewer			
Sewer Only	\$186.75	\$179.75	Flat Charge
Nonmetered Water & Sewer			
White Horse Park - 100 GPD/Lot	\$160.00	\$154.00	Flat Charge

**WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds**

	2024/25 Request	2023/24 Budget
<u>Commercial:</u>		
Metered Water & Sewer		
Tiered Base Fee Range (EDU's) and Usage Range (Gallons)		
1 EDU	\$267.76	\$257.46 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 27,000 Gallons	\$6.00	\$6.00 Per Thousand
over 27,000 Gallons	\$10.00	\$10.00 Per Thousand
2 EDU's	\$371.33	\$357.05 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 54,000 Gallons	\$6.00	\$6.00 Per Thousand
over 54,000 Gallons	\$10.00	\$10.00 Per Thousand
3-13 EDU's	\$743.13	\$714.55 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 351,000 Gallons	\$6.00	\$6.00 Per Thousand
over 351,000 Gallons	\$10.00	\$10.00 Per Thousand
14-24 EDU's	\$1,114.69	\$1,071.82 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 648,000 Gallons	\$6.00	\$6.00 Per Thousand
over 648,000 Gallons	\$10.00	\$10.00 Per Thousand
25-39 EDU's	\$1,486.26	\$1,429.09 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 1,053,000 Gallons	\$6.00	\$6.00 Per Thousand
over 1,053,000 Gallons	\$10.00	\$10.00 Per Thousand
40+ EDU's	\$2,229.34	\$2,143.60 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 1,250,000 Gallons	\$6.00	\$6.00 Per Thousand
over 1,250,000 Gallons	\$10.00	\$10.00 Per Thousand
<u>EDU:</u>		
Standard EDU	\$36.00	\$36.00 Per EDU per Quarter
Supplemental EDU (14 & 19 Bonds)	\$31.00	\$31.00 Per EDU per Quarter

WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds

	2024/25 Request	2023/24 Budget	(\$) Difference (%)	
Revenue				
Charges for Services	310,216	308,540	1,676	0.54%
Interest and Penalties	4,600	4,300	300	6.98%
Other Revenue			-	N/A
Transfer From (To) Reserves	77,535	53,121	24,414	45.96%
	<u>392,351</u>	<u>365,961</u>	<u>26,390</u>	<u>7.21%</u>
Expenses				
Personnel Services	179,661	156,007	23,654	15.16%
Supplies & Materials	51,767	35,707	16,060	44.98%
Maintenance & Services	151,605	133,000	18,605	13.99%
Other Charges	6,763	6,763	0	0.00%
Interfund Charges	2,555	34,484	(31,929)	-92.59%
Capital Equipment			0	N/A
	<u>392,351</u>	<u>365,961</u>	<u>26,390</u>	<u>7.21%</u>

Proposed Quarterly Rates

	2024/25 Request	2023/24 Budget	
<u>Domestic:</u>			
Nonmetered Water & Sewer			
Water & Sewer - 110 GPD Units	\$117.00	\$106.00	Flat Charge
Sewer Only - 250 GPD Units	\$179.00	\$163.00	Flat Charge
Grinder Pump Surcharge per Lot	\$50.00	\$30.00	Flat Charge
Snug Harbor Debt Service per EDU	\$162.50	\$162.50	
<u>Commercial:</u>			
Sewer Only	\$89.50	\$79.50	Flat Charge

Bridgetown

WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds

	2024/25 Request	2023/24 Budget	(\$) Difference (%)	
Revenue				
Charges for Services	15,060	15,372	(312)	-2.03%
Interest and Penalties	400	670	(270)	-40.30%
Operating Grants	31,500	31,500	-	0.00%
Other Revenue			-	N/A
Transfer From (To) Reserves	(3,696)	309	(4,005)	-1296.12%
	43,264	47,851	(4,587)	-9.59%
Expenses				
Personnel Services	6,338	10,091	(3,753)	-37.19%
Supplies & Materials	1,199	1,106	93	8.41%
Maintenance & Services	35,275	34,701	574	1.65%
Other Charges	326	326	0	0.00%
Interfund Charges	126	1,627	(1,501)	-92.26%
Capital Equipment	-	-	-	N/A
	43,264	47,851	(4,587)	-9.59%

Proposed Quarterly Rates

	2024/25 Request	2023/24 Budget	
<u>Domestic:</u>			
Nonmetered Water			
Water Only	\$73.00	\$73.00	Flat Charge
Swimming Pool (in-ground)	\$32.00	\$32.00	Flat Charge
Irrigation System	\$69.00	\$69.00	Flat Charge
<u>Commercial:</u>			
Metered Water			
Base Fee Range (EDU's)			
1	\$62.43	\$62.43	Flat Charge
2	\$86.63	\$86.63	Flat Charge
3-13	\$173.25	\$173.25	Flat Charge
14-24	\$259.88	\$259.88	Flat Charge
25-39	\$346.50	\$346.50	Flat Charge
40+	\$519.75	\$519.75	Flat Charge
Usage (Gallons)	\$10.73	\$10.73	Per Thousand

Edgewater Acres

**WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds**

	2024/25 Request	2023/24 Budget	(\$) Difference (%)	
Revenue				
Charges for Services	265,865	266,710	(845)	-0.32%
Interest and Penalties	1,600	1,500	100	6.67%
Other Revenue			-	0.00%
Transfer From (To) Reserves	23,586	(4,358)	27,944	-641.21%
	<hr/> 291,051	<hr/> 263,852	<hr/> 27,199	<hr/> 10.31%
Expenses				
Personnel Services	96,928	67,317	29,611	43.99%
Supplies & Materials	3,514	2,976	538	18.08%
Maintenance & Services	186,935	177,863	9,072	5.10%
Other Charges	2,672	2,272	400	17.61%
Interfund Charges	1,002	13,424	(12,422)	-92.54%
Capital Equipment	-	-	-	N/A
	<hr/> 291,051	<hr/> 263,852	<hr/> 27,199	<hr/> 10.31%

Proposed Quarterly Rates

	2024/25 Request	2023/24 Budget	
<u>Domestic:</u>			
Metered Water & Sewer			
Base Fee	\$215.60	\$196.60	Flat Charge
Usage Range (Gallons)			
0 - 10,000	\$8.00	\$8.00	Per Thousand
10,001 - 35,000	\$9.00	\$9.00	Per Thousand
35,001 - 45,000	\$10.00	\$10.00	Per Thousand
over 45,000	\$15.00	\$15.00	Per Thousand
Nonmetered Water	\$121.00	\$110.00	Flat Charge
Nonmetered Sewer	\$184.40	\$168.40	Flat Charge
Front Foot Assessment	\$0.02	\$0.02	Per Linear Foot per Quarter

Landings

WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds

	2024/25 Request	2023/24 Budget	(\$) Difference (%)	
Revenue				
Charges for Services	474,100	360,040	114,060	31.68%
Interest and Penalties	3,000	4,000	(1,000)	-25.00%
Other Revenue			-	N/A
Transfer From (To) Reserves	163,616	68,039	95,577	140.47%
	<hr/> 640,716	<hr/> 432,079	<hr/> 208,637	<hr/> 48.29%
Expenses				
Personnel Services	133,408	147,026	(13,618)	-9.26%
Supplies & Materials	32,294	27,598	4,696	17.02%
Maintenance & Services	456,945	245,774	211,171	85.92%
Other Charges	2,396	2,396	0	0.00%
Interfund Charges	673	9,285	(8,612)	-92.75%
Capital Equipment	15,000	-	15,000	N/A
	<hr/> 640,716	<hr/> 432,079	<hr/> 208,637	<hr/> 48.29%

Proposed Quarterly Rates

	2024/25 Request	2023/24 Budget	
<u>Domestic:</u>			
Metered Water & Sewer			
Base Fee	\$318.50	\$277.50	Flat Charge
Lewis Road - Water Only Base Fee	\$50.00	\$44.00	Flat Charge
Usage Range (Gallons)			
0 - 10,000	\$1.60	\$1.60	Per Thousand
10,001 - 25,000	\$3.50	\$3.50	Per Thousand
25,001 - 35,000	\$6.00	\$6.00	Per Thousand
35,001 - 45,000	\$9.00	\$9.00	Per Thousand
over 45,000	\$15.00	\$15.00	Per Thousand

*water only service (metered) shall be billed at 25% of the above proposed rates.

Landings cont.

**WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds**

	2024/25 Request	2023/24 Budget
<u>Commercial:</u>		
Metered Water & Sewer		
Tiered Base Fee Range (EDU's) and Usage Range (Gallons)		
1 EDU	\$373.18	\$324.50 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 27,000 Gallons	\$6.00	\$6.00 Per Thousand
over 27,000 Gallons	\$10.00	\$10.00 Per Thousand
2 EDU's	\$487.03	\$423.50 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 54,000 Gallons	\$6.00	\$6.00 Per Thousand
over 54,000 Gallons	\$10.00	\$10.00 Per Thousand
3-13 EDU's	\$1,042.36	\$906.40 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 351,000 Gallons	\$6.00	\$6.00 Per Thousand
over 351,000 Gallons	\$10.00	\$10.00 Per Thousand
14-24 EDU's	\$1,557.22	\$1,354.10 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 648,000 Gallons	\$6.00	\$6.00 Per Thousand
over 648,000 Gallons	\$10.00	\$10.00 Per Thousand
25-39 EDU's	\$2,070.81	\$1,800.70 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 1,053,000 Gallons	\$6.00	\$6.00 Per Thousand
over 1,053,000 Gallons	\$10.00	\$10.00 Per Thousand
40+ EDU's	\$3,113.17	\$2,707.10 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 1,250,000 Gallons	\$6.00	\$6.00 Per Thousand
over 1,250,000 Gallons	\$10.00	\$10.00 Per Thousand

Accessibility- Domestic & Commercial: \$307.00 \$267.00 Flat Charge per EDU

*water only service (metered) shall be billed at 25% of the above proposed rates.

WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds

	2024/25 Request	2023/24 Budget	(\$) Difference (%)	
Revenue				
Charges for Services	115,620	117,188	(1,568)	-1.34%
Interest and Penalties	800	700	100	14.29%
Other Revenue			-	N/A
Transfer From (To) Reserves	(209)	(242)	33	-13.64%
	<u>116,211</u>	<u>117,646</u>	<u>(1,435)</u>	<u>-1.22%</u>
Expenses				
Personnel Services	64,514	71,853	(7,339)	-10.21%
Supplies & Materials	11,504	10,369	1,135	10.95%
Maintenance & Services	38,700	30,178	8,522	28.24%
Other Charges	1,178	1,178	0	0.00%
Interfund Charges	315	4,068	(3,753)	-92.26%
Capital Equipment			-	N/A
	<u>116,211</u>	<u>117,646</u>	<u>(1,435)</u>	<u>-1.22%</u>

Proposed Quarterly Rates

	2024/25 Request	2023/24 Budget	
<u>Domestic:</u>			
Nonmetered Sewer (improved lot)	\$242.00	\$242.00	Flat Charge per EDU
Accessibility (unimproved lot)	\$114.00	\$114.00	Flat Charge per EDU

**WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds**

	2024/25 Request	2023/24 Budget	(\$) Difference (%)	
Revenue				
Charges for Services	1,448,000	1,305,476	142,524	10.92%
Interest & Penalties	18,000	15,000	3,000	20.00%
Other Revenue			-	N/A
Transfer From Other Funds	200,000	138,328	61,672	44.58%
Transfer From (To) Reserves	1,060,922	545,691	515,231	94.42%
	<u>2,726,922</u>	<u>2,004,495</u>	<u>722,427</u>	<u>36.04%</u>
Expenses				
Personnel Services	679,301	761,484	(82,183)	-10.79%
Supplies & Materials	247,556	238,856	8,700	3.64%
Maintenance & Services	1,020,854	814,744	206,110	25.30%
Other Charges	20,112	20,112	0	0.00%
Interfund Charges	9,099	109,299	(100,200)	-91.68%
Capital Equipment	750,000	60,000	690,000	1150.00%
	<u>2,726,922</u>	<u>2,004,495</u>	<u>722,427</u>	<u>36.04%</u>

Proposed Quarterly Rates

	2024/25 Request	2023/24 Budget	
Domestic:			
Metered Water & Sewer			
Base Fee	\$243.00	\$215.00	Flat Charge
Usage Range (Gallons)			
0 - 10,000	\$1.60	\$1.60	Per Thousand
10,001 - 25,000	\$3.50	\$3.50	Per Thousand
25,001 - 35,000	\$6.00	\$6.00	Per Thousand
35,001 - 45,000	\$9.00	\$9.00	Per Thousand
over 45,000	\$15.00	\$15.00	Per Thousand
*water only service (metered) shall be billed at 25% of the above proposed rates.			
Sunset Village - non metered water	\$60.75	\$58.50	
Nonmetered Sewer			
Oyster Harbor -sewer only	\$60.75	\$53.75	Flat Charge

**WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds**

	2024/25 Request	2023/24 Budget
Commercial:		
Metered Water & Sewer		
Tiered Base Fee Range (EDU's) and Usage Range (Gallons)		
1 EDU	\$282.16	\$249.70 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 27,000 Gallons	\$6.00	\$6.00 Per Thousand
over 27,000 Gallons	\$10.00	\$10.00 Per Thousand
2 EDU's	\$391.55	\$346.50 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 54,000 Gallons	\$6.00	\$6.00 Per Thousand
over 54,000 Gallons	\$10.00	\$10.00 Per Thousand
3-13 EDU's	\$783.09	\$693.00 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 351,000 Gallons	\$6.00	\$6.00 Per Thousand
over 351,000 Gallons	\$10.00	\$10.00 Per Thousand
14-24 EDU's	\$1,174.64	\$1,039.50 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 648,000 Gallons	\$6.00	\$6.00 Per Thousand
over 648,000 Gallons	\$10.00	\$10.00 Per Thousand
25-39 EDU's	\$1,566.18	\$1,386.00 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 1,053,000 Gallons	\$6.00	\$6.00 Per Thousand
over 1,053,000 Gallons	\$10.00	\$10.00 Per Thousand
40+ EDU's	\$2,349.27	\$2,079.00 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 1,250,000 Gallons	\$6.00	\$6.00 Per Thousand
over 1,250,000 Gallons	\$10.00	\$10.00 Per Thousand
*water only service (metered) shall be billed at 25% of the above proposed rates.		
Sewer EDU:	\$66.00	\$66.00 Per EDU per Quarter

**WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds**

Sunset Village

Proposed Quarterly Rates

	2024/25 Request	2023/24 Budget	
Water only	\$60.75	\$58.50	Per EDU - bulk billed to SSV HOA
Billed as part of the Mystic Harbour service area			

Snug Harbor

Proposed Quarterly Rates

	2024/25 Request	2023/24 Budget	
EDU charge	\$162.50	\$162.50	Per EDU per Quarter
Sub-area of Assateague Point service area			

Newark

WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds

	2024/25 Request	2023/24 Budget	(\$ Difference (%))	
Revenue				
Charges for Services	167,040	175,340	(8,300)	-4.73%
Interest & Penalties	2,500	2,500	-	0.00%
Other Revenue	29,195	29,195	-	0.00%
Transfer From/To Other Funds				
Transfer From (To) Reserves	10,536	(13,207)	23,743	-179.78%
	209,271	193,828	15,443	7.97%
Expenses				
Personnel Services	136,155	117,881	18,274	15.50%
Supplies & Materials	14,258	13,824	434	3.14%
Maintenance & Services	56,360	53,661	2,699	5.03%
Other Charges	1,797	1,397	400	28.63%
Interfund Charges	701	7,065	(6,364)	-90.08%
Capital Equipment			-	N/A
	209,271	193,828	15,443	7.97%

Proposed Quarterly Rates

	2024/25 Request	2023/24 Budget	
<u>Domestic:</u>			
Metered Water & Sewer			
Base Fee- Includes 3,000 Gallons	\$240.00	\$230.00	Flat Charge
Usage Range (Gallons) over 3,000	\$7.00	\$7.00	Per Thousand
<u>Commercial:</u>			
Metered Water & Sewer			
Base Fee- Includes 3,000 Gallons	\$301.00	\$286.00	Flat Charge
Usage Range (Gallons) over 3,000	\$14.00	\$14.00	Per Thousand
<u>EDU:</u>			
Debt Service	\$27.00	\$27.00	Per EDU per Quarter
Sewer Debt Service	\$55.00	\$55.00	Per EDU per Quarter

Riddle Farm

**WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds**

	2024/25 Request	2023/24 Budget	(\$) Difference (%)	
Revenue				
Charges for Services	892,850	846,999	45,851	5.41%
Interest & Penalties	6,000	6,000	-	0.00%
Other Revenue			-	N/A
Transfer From (To) Reserves	1,069,080	597,930	471,150	78.80%
	<u>1,967,930</u>	<u>1,450,929</u>	<u>517,001</u>	<u>35.63%</u>
Expenses				
Personnel Services	412,413	419,511	(7,098)	-1.69%
Supplies & Materials	98,620	99,500	(880)	-0.88%
Maintenance & Services	1,273,625	900,036	373,589	41.51%
Other Charges	6,296	5,329	967	18.15%
Interfund Charges	1,976	26,553	(24,577)	-92.56%
Capital Equipment	175,000		175,000	
	<u>1,967,930</u>	<u>1,450,929</u>	<u>517,001</u>	<u>35.63%</u>

Proposed Quarterly Rates

	2024/25 Request	2023/24 Budget	
<u>Domestic:</u>			
Metered Water & Sewer			
Base Fee	\$288.00	\$240.00	Flat Charge
Usage Range (Gallons)			
0 - 10,000	\$1.60	\$1.60	Per Thousand
10,001 - 25,000	\$3.50	\$3.50	Per Thousand
25,001 - 35,000	\$6.00	\$6.00	Per Thousand
35,001 - 45,000	\$9.00	\$9.00	Per Thousand
over 45,000	\$15.00	\$15.00	Per Thousand

**WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds**

	2024/25 Request	2023/24 Budget
<u>Commercial:</u>		
Metered Water & Sewer		
Tiered Base Fee Range (EDU's) and Usage Range (Gallons)		
1 EDU	\$326.61	\$272.17 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 27,000 Gallons	\$6.00	\$6.00 Per Thousand
over 27,000 Gallons	\$10.00	\$10.00 Per Thousand
2 EDU's	\$453.22	\$377.69 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 54,000 Gallons	\$6.00	\$6.00 Per Thousand
over 54,000 Gallons	\$10.00	\$10.00 Per Thousand
3-13 EDU's	\$906.44	\$755.37 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 351,000 Gallons	\$6.00	\$6.00 Per Thousand
over 351,000 Gallons	\$10.00	\$10.00 Per Thousand
14-24 EDU's	\$1,359.67	\$1,133.06 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 648,000 Gallons	\$6.00	\$6.00 Per Thousand
over 648,000 Gallons	\$10.00	\$10.00 Per Thousand
25-39 EDU's	\$1,812.89	\$1,510.74 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 1,053,000 Gallons	\$6.00	\$6.00 Per Thousand
over 1,053,000 Gallons	\$10.00	\$10.00 Per Thousand
40+ EDU's	\$2,719.33	\$2,266.11 Flat Charge
0 - 10,000 Gallons	\$4.00	\$4.00 Per Thousand
10,001 - 1,250,000 Gallons	\$6.00	\$6.00 Per Thousand
over 1,250,000 Gallons	\$10.00	\$10.00 Per Thousand
<u>Accessibility:</u>	\$150.00	\$150.00 Flat Charge per EDU
<u>EDU:</u>	\$9.00	\$9.00 Per EDU per Quarter
<u>Effluent Disposal Charge</u>	\$35.00	\$35.00 Per EDU per Quarter

**WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds**

	2024/25 Request	2023/24 Budget	(\$) Difference (%)	
Revenue				
Charges for Services	213,000	198,224	14,776	7.45%
Interest and Penalties	800	600	200	33.33%
Other Revenue			-	N/A
Transfer From (To) Reserves	71,727	46,895	24,832	52.95%
	<hr/> 285,527	<hr/> 245,719	<hr/> 39,808	<hr/> 16.20%
Expenses				
Personnel Services	85,546	45,626	39,920	87.49%
Supplies & Materials	17,466	19,628	(2,162)	-11.01%
Maintenance & Services	134,141	137,456	(3,315)	-2.41%
Other Charges	2,546	1,796	750	41.76%
Interfund Charges	828	11,213	(10,385)	-92.62%
Capital Equipment	45,000	30,000	15,000	N/A
	<hr/> 285,527	<hr/> 245,719	<hr/> 39,808	<hr/> 16.20%

Proposed Quarterly Rates

	2024/25 Request	2023/24 Budget
<u>Domestic:</u>		
Nonmetered Sewer	\$192.00	\$167.00 Flat Charge
Metered Water		
Base Fee	\$71.00	\$62.00 Flat Charge
Usage Range (Gallons)		
0 - 10,000	\$0.50	\$0.50 Per Thousand
10,001 - 25,000	\$1.09	\$1.09 Per Thousand
25,001 - 35,000	\$1.88	\$1.88 Per Thousand
35,001 - 45,000	\$2.81	\$2.81 Per Thousand
over 45,000	\$4.69	\$4.69 Per Thousand

**WORCESTER COUNTY
Water & Wastewater Services
Enterprise Funds**

	2024/25 Request	2023/24 Budget	(\$) Difference (%)	
Revenue				
Charges for Services	1,531,600	1,513,605	17,995	1.19%
Interest & Penalties	90,000	40,000	50,000	125.00%
Other Revenue			-	N/A
Transfer From (To) Reserves	(382,738)	43,005	(425,743)	-989.98%
	<u>1,238,862</u>	<u>1,596,610</u>	<u>(357,748)</u>	<u>-22.41%</u>
Expenses				
Personnel Services	234,944	316,375	(81,431)	-25.74%
Supplies & Materials	29,264	24,013	5,251	21.87%
Maintenance & Services	918,082	964,650	(46,568)	-4.83%
Other Charges	26,726	19,726	7,000	35.49%
Interfund Charges	9,846	131,846	(122,000)	-92.53%
Capital Equipment	20,000	140,000	(120,000)	-85.71%
	<u>1,238,862</u>	<u>1,596,610</u>	<u>(357,748)</u>	<u>-22.41%</u>

Proposed Quarterly Rates

	2024/25 Request	2023/24 Budget	
<u>Domestic:</u>			
Nonmetered Sewer	\$10.50	\$10.50	Per fixture quarterly
<u>Commercial:</u>			
Nonmetered Sewer	\$14.25	\$14.25	Per fixture quarterly



OFFICE OF THE TREASURER

Worcester County

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21863

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PHILLIP G. THOMPSON, CPA
FINANCE OFFICER

JESSICA R. WILSON, CPA
DEPUTY FINANCE OFFICER

MEMORANDUM

TO: Weston Young, Chief Administrative Officer
FROM: Barbara Hitch, Senior Accountant *BH*
DATE: May 24, 2024
SUBJECT: FY25 Water and Wastewater Budget Adjustments

The purpose of this memo is to highlight the FY25 Water and Wastewater Budget Adjustments that have been made since the FY25 Department Requested Budget documents were submitted for the Public Hearing.

Please refer to the column labeled FY25 Committee Adjustments in the table below which shows the budget adjustments to Personnel Services Expenditures totaling \$316,864 for Retirement/OPEB and Capital Expenditure of \$55,000 for the Mystic Harbour Sanitary Service Area for the Scada Control Panel at Station E. The FY25 Committee Adjustments increased the budgeted expenditures by \$371,864 resulting in a FY25 Committee Review budget deficit of \$2,939,438.

	FY25 Committee Review	FY25 Committee Adjustments	FY25 Department Requested
Revenues	14,505,186	-	14,505,186
Expenditures:			
Personnel Services	6,881,867	316,864	6,565,003
Supplies & Materials	1,290,614	-	1,290,614
Maintenance & Services	6,914,933	-	6,914,933
Other Charges	204,800	-	204,800
Interfund Charges	67,572	-	67,572
Capital	2,084,838	55,000	2,029,838
Surplus/(Deficit)	(2,939,438)	(371,864)	(2,567,574)

Attachment: FY25 Water and Wastewater Budget Worksheet Reports for the eleven sanitary service areas.

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
520 - Assateague Point							
REVENUES							
CHG SVC - Charges for Services							
5000.100	Domestic Water Service	55,650	-	55,650	55,620		
5005.100	Commercial Water Service	1,060	-	1,060	960		
5010.100	Domestic Sewer Service	224,652	-	224,652	223,272	Historical	
5015.100	Commercial Sewer Service	20,034	-	20,034	20,096		
5856	Grinder Pump Surcharge	8,820	-	8,820	8,592		
CHG SVC - Charges for Services		310,216	-	310,216	308,540		
INT/PEN - Interest & Penalties							
4710	Penalty/Fees	4,600	-	4,600	4,300		
INT/PEN - Interest & Penalties		4,600	-	4,600	4,300		
TRNS IN - Transfers In							
5975.100	Transfers From (To) Reserve	101,809	24,274	77,535	53,121		
TRNS IN - Transfers In		101,809	24,274	77,535	53,121		
REVENUES Total		416,625	24,274	392,351	365,961		
EXPENSES							
PERS SVCS - Personnel Services							
6000.100	Personnel Services Salaries	60,803	14,542	46,261	15,000		
6000.200	Personnel Services Salaries-Support Group	66,862	(8,824)	75,686	70,120		
6000.300	Personnel Services Salaries-Construction	2,160	1	2,159	7,246		
6000.400	Personnel Services Overtime Pay	3,900	-	3,900	2,000		
6010.020	Benefits Contingency	54	54	-	-		
6010.025	Benefits Deferred Comp Match	1,270	1,270	-	-		
6010.030	Benefits Hospitalization Insurance	36,414	(878)	37,292	-		
6010.050	Benefits Retirement	14,856	14,856	-	-		Retirement allocated to department level
6010.060	Benefits Social Security Taxes	9,809	372	9,437	-		
6010.070	Benefits Unemployment Insurance	54	54	-	-		
6010.090	Benefits Workmans Compensation Ins	1,884	1,884	-	-		
6010.100	Benefits Fica & Fringe Benefits	-	-	-	54,714		
6010.120	Benefits Long Term Disability	203	203	-	-		
6010.130	Benefits Life Insurance	231	231	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	250	250	-	-		
6010.150	Benefits Retirement Administration Fee	260	260	-	-		
6010.900	Benefits OPEB contribution	4,925	(0)	4,925	6,927		
PERS SVCS - Personnel Services		203,935	24,274	179,661	156,007		
SUPP & MAT - Supplies & Materials							

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
6100.010	Administrative Expense Administrative Expenses	4,200	-	4,200	3,700	Historical	
6110.060	Supplies & Equipment Chemicals	40,000	-	40,000	25,000	Historical	
6110.090	Supplies & Equipment Computers & Printers	22	-	22	-		
6110.340	Supplies & Equipment Safety Program Equipment	660	-	660	660		
6110.420	Supplies & Equipment Tools & Supplies	1,000	-	1,000	400		
6150.050	Uniforms & Personal Equipment Uniforms	385	-	385	347		
6200.010	Other Supplies & Materials Lab Testing	5,000	-	5,000	5,000		
6200.030	Other Supplies & Materials Testing Supplies	500	-	500	600		
SUPP & MAT - Supplies & Materials		51,767	-	51,767	35,707		
MAINT & SVCS - Maintenance & Services							
6500.010	Systems Maintenance Collection System Maintenance	10,000	-	10,000	10,000		
6500.012	Systems Maintenance Grinder Pump	40,000	-	40,000	48,000	Historical	
6500.020	Systems Maintenance Water Plant/System Maint	20,000	-	20,000	8,000	Rebuild Brine Tanks, Isolation Valve Replacement	
6500.030	Systems Maintenance Wastewater Treatment Plant Maint	20,000	-	20,000	20,000		
6500.070	Systems Maintenance Contractor Water Install/Repair	8,000	-	8,000	8,000		
6500.075	Systems Maintenance Contractor Sewer Install/Repair	5,000	-	5,000	5,000		
6530.100	Consulting Services Professional Fees	3,200	-	3,200	1,000	Increase in Support Allocation	
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	12,733	-	12,733	11,000	Historical	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	8,000	-	8,000	1,000	Replace roof	
6550.060	Building Site Expenses Electricity	20,000	-	20,000	20,000		
6550.270	Building Site Expenses Telephone	240	-	240	-		
6700.500	Other Maint. & Svcs Water & Wastewater Construction	4,432	-	4,432	1,000	Increase Capital items	
MAINT & SVCS - Maintenance & Services		151,605	-	151,605	133,000		
OTHR CHGS - Other Charges							
7000.060	Travel, Training & Expense Educational Training	363	-	363	363		
7170.100	Benefits & Insurance Property & Liability Insurance	6,400	-	6,400	6,400		

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
OTHR CHGS - Other Charges		6,763	-	6,763	6,763		
INTFND CHGS - Interfund Charges			-				
8010.030	Interfund Treasurer's Support - Salary	-	-		9,575	Position Budgeting-now in Salaries	
8010.040	Interfund Treasurer's Support - Fringe	-	-		4,204	Position Budgeting-now in Salaries	
8010.050	Interfund Public Works & Admin - Benefits	2,555	-	2,555	6,317	General Fund Retirement	
8010.060	Interfund Public Works & Admin - Salaries	-	-		14,388	Salaries in Position Budgeting	
INTFND CHGS - Interfund Charges		2,555	-	2,555	34,484		
EXPENSES Total		416,625	24,274	392,351	365,961		
Fund REVENUE	Total: 520 - Assateague Point	416,625	24,274	392,351	365,961		
Fund EXPENSE	Total: 520 - Assateague Point	416,625	24,274	392,351	365,961		
Fund Total: 520 - Assateague Point		0	0	-	-		

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
525 - Briddletown							
REVENUES							
CHG SVC - Charges for Services							
5000.100	Domestic Water Service	12,960	-	12,960	13,252		
5005.100	Commercial Water Service	700	-	700	740		
5005.200	Commercial Water Usage	1,400	-	1,400	1,380		
CHG SVC - Charges for Services		15,060	-	15,060	15,372		
INT/PEN - Interest & Penalties							
4710	Penalty/Fees	400	-	400	670		
INT/PEN - Interest & Penalties		400	-	400	670		
OP GRT - Operating Grant							
5815	Operating Grant	31,500	-	31,500	31,500		
OP GRT - Operating Grant		31,500	-	31,500	31,500		
TRNS IN - Transfers In							
5975.100	Transfers From (To) Reserve	(2,490)	1,206	(3,696)	309		
TRNS IN - Transfers In		(2,490)	1,206	(3,696)	309		
REVENUES Total		44,470	1,206	43,264	47,851		
EXPENSES							
PERS SVCS - Personnel Services							
6000.100	Personnel Services Salaries	1,971	1,107	864	-		
6000.200	Personnel Services Salaries-Support Group	156	1	155	5,100		
6000.300	Personnel Services Salaries-Construction	2,846	(601)	3,447	966		
6000.400	Personnel Services Overtime Pay	601	(0)	601	-		
6010.020	Benefits Contingency	2	2	-	-		
6010.025	Benefits Deferred Comp Match	36	36	-	-		
6010.030	Benefits Hospitalization Insurance	942	(1)	943	-		
6010.050	Benefits Retirement	535	535	-	-		Retirement Allocation at department level
6010.060	Benefits Social Security Taxes	352	25	327	-		
6010.070	Benefits Unemployment Insurance	2	2	-	-		
6010.090	Benefits Workmans Compensation Ins	68	68	-	-		
6010.100	Benefits Fica & Fringe Benefits	-	-	-	3,571		
6010.120	Benefits Long Term Disability	7	7	-	-		
6010.130	Benefits Life Insurance	8	8	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	9	9	-	-		
6010.150	Benefits Retirement Administration Fee	9	9	-	-		
6010.900	Benefits OPEB contribution	-	-	-	454		
PERS SVCS - Personnel Services		7,544	1,206	6,338	10,091		
SUPP & MAT - Supplies & Materials							

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
6100.010	Administrative Expense Administrative Expenses	623	-	623	533		
6110.340	Supplies & Equipment Safety Program Equipment	48	-	48	48		
6150.050	Uniforms & Personal Equipment Uniforms	28	-	28	25		
6200.010	Other Supplies & Materials Lab Testing	500	-	500	500		
SUPP & MAT - Supplies & Materials		1,199	-	1,199	1,106		
MAINT & SVCS - Maintenance & Services			-				
6500.070	Systems Maintenance Contractor Water Install/Repair	3,500	-	3,500	3,500		
6530.100	Consulting Services Professional Fees	240	-	240	254		
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	926	-	926	532		
6550.270	Building Site Expenses Telephone	18	-	18	-		
6700.200	Other Maint. & Svcs Payment to Water Utility	30,000	-	30,000	30,000		
6700.500	Other Maint. & Svcs Water & Wastewater Construction	591	-	591	415		
MAINT & SVCS - Maintenance & Services		35,275	-	35,275	34,701		
OTHR CHGS - Other Charges			-				
7000.060	Travel, Training & Expense Educational Training	26	-	26	26		
7170.100	Benefits & Insurance Property & Liability Insurance	300	-	300	300		
OTHR CHGS - Other Charges		326	-	326	326		
INTFND CHGS - Interfund Charges			-				
8010.030	Interfund Treasurer's Support - Salary	-	-	-	639		
8010.040	Interfund Treasurer's Support - Fringe	-	-	-	280		
8010.050	Interfund Public Works & Admin - Benefits	126	-	126	216	General Fund Retirement Only	
8010.060	Interfund Public Works & Admin - Salaries	-	-	-	492		
INTFND CHGS - Interfund Charges		126	-	126	1,627		
EXPENSES Total		44,470	1,206	43,264	47,851		
Fund REVENUE Total: 525 - Briddletown		44,470	1,206	43,264	47,851		
Fund EXPENSE Total: 525 - Briddletown		44,470	1,206	43,264	47,851		
Fund Total: 525 - Briddletown		-	-	-	-		

Worcester County			Water & Wastewater Budget Worksheet Report				
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
530 - Edgewater Acres							
REVENUES							
CHG SVC - Charges for Services							
5000.100	Domestic Water Service	61,000	-	61,000	59,685	Actual	
5000.200	Domestic Water Usage	40,000	-	40,000	45,000	Actual	
5010.100	Domestic Sewer Service	164,000	-	164,000	161,160	Actual	
CHG SVC - Charges for Services		265,000	-	265,000	265,845		
INT/PEN - Interest & Penalties							
4710	Penalty/Fees	1,600	-	1,600	1,500		
INT/PEN - Interest & Penalties		1,600	-	1,600	1,500		
TRNS IN - Transfers In							
5975.100	Transfers From (To) Reserve	36,911	13,325	23,586	(4,358)		
TRNS IN - Transfers In		36,911	13,325	23,586	(4,358)		
DEBT SRV REV - Debt Service Revenue							
5980	Front Foot/EDU Revenue	865	-	865	865		
DEBT SRV REV - Debt Service Revenue		865	-	865	865		
REVENUES Total		304,376	13,325	291,051	263,852		
EXPENSES							
PERS SVCS - Personnel Services							
6000.100	Personnel Services Salaries	23,897	6,635	17,262	6,000		
6000.200	Personnel Services Salaries-Support Group	50,818	(3,603)	54,421	33,148		
6000.300	Personnel Services Salaries-Construction	308	0	308	1,449		
6000.400	Personnel Services Overtime Pay	1,850	-	1,850	500		
6010.020	Benefits Contingency	31	31	-	-		
6010.025	Benefits Deferred Comp Match	211	211	-	-		
6010.030	Benefits Hospitalization Insurance	15,477	(377)	15,854	-		
6010.050	Benefits Retirement	8,617	8,617	-	-		Retirement allocation at department level
6010.060	Benefits Social Security Taxes	5,619	140	5,479	-		
6010.070	Benefits Unemployment Insurance	31	31	-	-		
6010.090	Benefits Workmans Compensation Ins	1,093	1,093	-	-		
6010.100	Benefits Fica & Fringe Benefits	-	(1)	1	23,625		
6010.120	Benefits Long Term Disability	118	118	-	-		
6010.130	Benefits Life Insurance	134	134	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	145	145	-	-		
6010.150	Benefits Retirement Administration Fee	151	151	-	-		
6010.900	Benefits OPEB contribution	1,753	0	1,753	2,595		
PERS SVCS - Personnel Services		110,253	13,325	96,928	67,317		
SUPP & MAT - Supplies & Materials							

Worcester County			Water & Wastewater Budget Worksheet Report				
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
6100.010	Administrative Expense Administrative Expenses	1,010	-	1,010	500		
6110.090	Supplies & Equipment Computers & Printers	10	-	10	-		
6110.340	Supplies & Equipment Safety Program Equipment	312	-	312	312		
6150.050	Uniforms & Personal Equipment Uniforms	182	-	182	164		
6200.010	Other Supplies & Materials Lab Testing	1,000	-	1,000	1,000		
6200.030	Other Supplies & Materials Testing Supplies	1,000	-	1,000	1,000		
SUPP & MAT - Supplies & Materials		3,514	-	3,514	2,976		
MAINT & SVCS - Maintenance & Services							
6500.010	Systems Maintenance Collection System Maintenance	5,000	-	5,000	5,000		
6500.020	Systems Maintenance Water Plant/System Maint	5,000	-	5,000	5,000		
6500.040	Systems Maintenance WWW Paving	500	-	500	500		
6500.070	Systems Maintenance Contractor Water Install/Repair	4,000	-	4,000	3,000	Increase in Repairs	
6530.100	Consulting Services Professional Fees	1,200	-	1,200	1,268		
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	6,019	-	6,019	3,458	Historical	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	2,000	-	2,000	300	Replace door	
6550.060	Building Site Expenses Electricity	8,000	-	8,000	6,000	Actual	
6550.270	Building Site Expenses Telephone	830	-	830	715		
6700.100	Other Maint. & Svcs Payment to Sewer Utility	85,000	-	85,000	80,000	Historical	
6700.200	Other Maint. & Svcs Payment to Water Utility	68,000	-	68,000	72,000	Historical	
6700.500	Other Maint. & Svcs Water & Wastewater Construction	1,386	-	1,386	622		
MAINT & SVCS - Maintenance & Services		186,935	-	186,935	177,863		
OTHR CHGS - Other Charges							
7000.060	Travel, Training & Expense Educational Training	172	-	172	172		
7170.100	Benefits & Insurance Property & Liability Insurance	2,500	-	2,500	2,100		
OTHR CHGS - Other Charges		2,672	-	2,672	2,272		
INTFND CHGS - Interfund Charges							

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
8010.030	Interfund Treasurer's Support - Salary	-	-	-	3,671	Position Budgeting-now in Salaries	
8010.040	Interfund Treasurer's Support - Fringe	-	-	-	1,612	Position Budgeting-now in Salaries	
8010.050	Interfund Public Works & Admin - Benefits	1,002	-	1,002	2,484	General Fund Retirement	
8010.060	Interfund Public Works & Admin - Salaries	-	-	-	5,657	Position Budgeting-now in Salaries	
INTFND CHGS - Interfund Charges		1,002	-	1,002	13,424		
EXPENSES Total		304,376	13,325	291,051	263,852		
Fund REVENUE Total: 530 - Edgewater Acres		304,376	13,325	291,051	263,852		
Fund EXPENSE Total: 530 - Edgewater Acres		304,376	13,325	291,051	263,852		
Fund Total: 530 - Edgewater Acres		0	0	-	-		

Worcester County			Water & Wastewater Budget Worksheet Report				
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
535 - Landings							
REVENUES							
CHG SVC - Charges for Services							
5000.100	Domestic Water Service	52,000	-	52,000	37,842	Rate Increase, Additional Connections	
5000.200	Domestic Water Usage	9,100	-	9,100	5,500	Rate Increase, Additional Connections	
5010.100	Domestic Sewer Service	140,000	-	140,000	96,061	Rate Increase, Additional Connections	
5010.200	Domestic Sewer Usage	24,000	-	24,000	12,000	Rate Increase, Additional Connections	
5020	Additional Assessments - Accessibility	149,000	-	149,000	208,637	Connections reduces Accessibility	
5040	Hook-Ups	100,000	-	100,000	-	Actual, increase in connections	
CHG SVC - Charges for Services		474,100	-	474,100	360,040		
INT/PEN - Interest & Penalties							
4710	Penalty/Fees	3,000	-	3,000	4,000	Historical	
INT/PEN - Interest & Penalties		3,000	-	3,000	4,000		
TRNS IN - Transfers In							
5975.100	Transfers From (To) Reserve	182,710	19,094	163,616	68,039		
TRNS IN - Transfers In		182,710	19,094	163,616	68,039		
REVENUES Total		659,810	19,094	640,716	432,079		
EXPENSES							
PERS SVCS - Personnel Services							
6000.100	Personnel Services Salaries	26,067	10,740	15,327	10,000		
6000.200	Personnel Services Salaries-Support Group	72,062	(5,241)	77,303	76,495		
6000.300	Personnel Services Salaries-Construction	4,343	0	4,343	2,415		
6000.400	Personnel Services Overtime Pay	3,400	-	3,400	-		
6010.020	Benefits Contingency	42	42	-	-		
6010.025	Benefits Deferred Comp Match	411	411	-	-		
6010.030	Benefits Hospitalization Insurance	22,984	(818)	23,802	-		
6010.050	Benefits Retirement	11,608	11,608	-	-		Retirement allocation at department level
6010.060	Benefits Social Security Taxes	7,493	101	7,391	-		
6010.070	Benefits Unemployment Insurance	42	42	-	-		
6010.090	Benefits Workmans Compensation Ins	1,472	1,472	-	-		
6010.100	Benefits Fica & Fringe Benefits	-	-	-	52,198		
6010.120	Benefits Long Term Disability	159	159	-	-		
6010.130	Benefits Life Insurance	180	180	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	195	195	-	-		

Worcester County			Water & Wastewater Budget Worksheet Report				
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
6010.150	Benefits Retirement Administration Fee	203	203	-	-		
6010.900	Benefits OPEB contribution	1,841	(0)	1,841	5,918		
PERS SVCS - Personnel Services		152,502	19,094	133,408	147,026		
SUPP & MAT - Supplies & Materials							
6100.010	Administrative Expense Administrative Expenses	630	-	630	1,200		
6110.060	Supplies & Equipment Chemicals	25,000	-	25,000	20,000	Actual, increase in cost/use	
6110.090	Supplies & Equipment Computers & Printers	24	-	24	-		
6110.340	Supplies & Equipment Safety Program Equipment	720	-	720	720		
6110.420	Supplies & Equipment Tools & Supplies	500	-	500	300		
6150.050	Uniforms & Personal Equipment Uniforms	420	-	420	378		
6200.010	Other Supplies & Materials Lab Testing	3,000	-	3,000	3,000		
6200.030	Other Supplies & Materials Testing Supplies	2,000	-	2,000	2,000		
SUPP & MAT - Supplies & Materials		32,294	-	32,294	27,598		
MAINT & SVCS - Maintenance & Services							
6500.010	Systems Maintenance Collection System Maintenance	7,500	-	7,500	7,500		
6500.020	Systems Maintenance Water Plant/System Maint	110,000	-	110,000	39,000	Increase in meter costs, maintenance	
6500.030	Systems Maintenance Wastewater Treatment Plant Maint	5,000	-	5,000	5,000		
6500.040	Systems Maintenance WWW Paving	-	-	-	500		
6500.070	Systems Maintenance Contractor Water Install/Repair	60,000	-	60,000	16,000	Increase in connections	
6500.075	Systems Maintenance Contractor Sewer Install/Repair	5,000	-	5,000	5,000		
6530.100	Consulting Services Professional Fees	880	-	880	930		
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	13,890	-	13,890	7,980	Historical	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	2,700	-	2,700	3,000		
6550.060	Building Site Expenses Electricity	45,000	-	45,000	20,000	Historical	
6550.270	Building Site Expenses Telephone	1,066	-	1,066	1,500		
6700.100	Other Maint. & Svcs Payment to Sewer Utility	200,000	-	200,000	138,328	Increase in Effluent	

Worcester County		Water & Wastewater Budget Worksheet Report						
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments	
6700.500	Other Maint. & Svcs Water & Wastewater Construction	5,909	-	5,909	1,036	Increase Capital items		
MAINT & SVCS - Maintenance & Services		456,945	-	456,945	245,774			
OTHR CHGS - Other Charges								
7000.060	Travel, Training & Expense Educational Training	396	-	396	396			
7170.100	Benefits & Insurance Property & Liability Insurance	2,000	-	2,000	2,000			
OTHR CHGS - Other Charges		2,396	-	2,396	2,396			
INTFND CHGS - Interfund Charges								
8010.030	Interfund Treasurer's Support - Salary	-	-	-	2,394	Position Budgeting-now in Salaries		
8010.040	Interfund Treasurer's Support - Fringe	-	-	-	1,051	Position Budgeting-now in Salaries		
8010.050	Interfund Public Works & Admin - Benefits	673	-	673	1,782	General Fund Retirement		
8010.060	Interfund Public Works & Admin - Salaries	-	-	-	4,058	Position Budgeting-now in Salaries		
INTFND CHGS - Interfund Charges		673	-	673	9,285			
CAP EQ - Capital Equipment								
9010.090	Capital Equipment Other WWW Equipment	15,000	-	15,000	-	Pump Failure		
CAP EQ - Capital Equipment		15,000	-	15,000	-			
EXPENSES Total		659,810	19,094	640,716	432,079			
Fund REVENUE Total: 535 - Landings		659,810	19,094	640,716	432,079			
Fund EXPENSE Total: 535 - Landings		659,810	19,094	640,716	432,079			
Fund Total: 535 - Landings		(0)	(0)	-	-			

Worcester County			Water & Wastewater Budget Worksheet Report				
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
540 - Lighthouse Sound							
REVENUES							
CHG SVC - Charges for Services							
5010.100	Domestic Sewer Service	106,500	-	106,500	107,500	Historical	
5020	Additional Assessments - Accessibility	9,120	-	9,120	9,688		
CHG SVC - Charges for Services		115,620	-	115,620	117,188		
INT/PEN - Interest & Penalties							
4710	Penalty/Fees	800	-	800	700		
INT/PEN - Interest & Penalties		800	-	800	700		
TRNS IN - Transfers In							
5975.100	Transfers From (To) Reserve	7,750	7,959	(209)	(242)		
TRNS IN - Transfers In		7,750	7,959	(209)	(242)		
REVENUES Total		124,170	7,959	116,211	117,646		
EXPENSES							
PERS SVCS - Personnel Services							
6000.100	Personnel Services Salaries	13,979	3,651	10,329	6,000		
6000.200	Personnel Services Salaries-Support Group	35,449	(2,788)	38,237	34,423		
6000.300	Personnel Services Salaries-Construction	-	-	-	2,898		
6000.400	Personnel Services Overtime Pay	1,350	-	1,350	-		
6010.020	Benefits Contingency	22	22	-	-		
6010.025	Benefits Deferred Comp Match	123	123	-	-		
6010.030	Benefits Hospitalization Insurance	9,212	(243)	9,456	-		
6010.050	Benefits Retirement	5,975	5,975	-	-		Retirement allocation at department level
6010.060	Benefits Social Security Taxes	3,755	60	3,695	-		
6010.070	Benefits Unemployment Insurance	22	22	-	-		
6010.090	Benefits Workmans Compensation Ins	758	758	-	-		
6010.100	Benefits Fica & Fringe Benefits	-	-	-	25,283		
6010.120	Benefits Long Term Disability	82	82	-	-		
6010.130	Benefits Life Insurance	93	93	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	100	100	-	-		
6010.150	Benefits Retirement Administration Fee	105	105	-	-		
6010.900	Benefits OPEB contribution	1,447	(0)	1,447	3,249		
PERS SVCS - Personnel Services		72,473	7,959	64,514	71,853		
SUPP & MAT - Supplies & Materials							
6100.010	Administrative Expense Administrative Expenses	980	-	980	875		
6110.060	Supplies & Equipment Chemicals	4,000	-	4,000	4,000		

Worcester County		Water & Wastewater Budget Worksheet Report						
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments	
6110.090	Supplies & Equipment Computers & Printers	11	-	11	-			
6110.340	Supplies & Equipment Safety Program Equipment	324	-	324	324			
6150.050	Uniforms & Personal Equipment Uniforms	189	-	189	170			
6200.010	Other Supplies & Materials Lab Testing	6,000	-	6,000	5,000	Additional Supplies		
SUPP & MAT - Supplies & Materials		11,504	-	11,504	10,369			
MAINT & SVCS - Maintenance & Services								
6500.010	Systems Maintenance Collection System Maintenance	5,500	-	5,500	5,500			
6500.030	Systems Maintenance Wastewater Treatment Plant Maint	12,000	-	12,000	8,000	Increase in Maintenance/Upkeep		
6530.100	Consulting Services Professional Fees	480	-	480	507			
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	6,251	-	6,251	3,591	Historical		
6550.020	Building Site Expenses Buildings & Grounds Maintenance	300	-	300	500			
6550.060	Building Site Expenses Electricity	12,000	-	12,000	10,000	Historical		
6550.270	Building Site Expenses Telephone	396	-	396	836			
6700.500	Other Maint. & Svcs Water & Wastewater Construction	1,773	-	1,773	1,244			
MAINT & SVCS - Maintenance & Services		38,700	-	38,700	30,178			
OTHR CHGS - Other Charges								
7000.060	Travel, Training & Expense Educational Training	178	-	178	178			
7170.100	Benefits & Insurance Property & Liability Insurance	1,000	-	1,000	1,000			
OTHR CHGS - Other Charges		1,178	-	1,178	1,178			
INTFND CHGS - Interfund Charges								
8010.030	Interfund Treasurer's Support - Salary	-	-	-	1,597	Position Budgeting-now in Salaries		
8010.040	Interfund Treasurer's Support - Fringe	-	-	-	701			
8010.050	Interfund Public Works & Admin - Benefits	315	-	315	540	General Fund Retirement		
8010.060	Interfund Public Works & Admin - Salaries	-	-	-	1,230	Position Budgeting-now in Salaries		
INTFND CHGS - Interfund Charges		315	-	315	4,068			
EXPENSES Total		124,170	7,959	116,211	117,646			
Fund REVENUE	Total: 540 - Lighthouse Sound	124,170	7,959	116,211	117,646			
Fund EXPENSE	Total: 540 - Lighthouse Sound	124,170	7,959	116,211	117,646			
Fund Total: 540 - Lighthouse Sound		-	-	-	-			

Worcester County			Water & Wastewater Budget Worksheet Report				
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
545 - Mystic Harbour							
REVENUES							
CHG SVC - Charges for Services							
5000.100	Domestic Water Service	375,000	-	375,000	362,052	Increase rates/historical	
5000.200	Domestic Water Usage	80,000	-	80,000	70,000	Historical	
5005.100	Commercial Water Service	78,000	-	78,000	76,481	Actual	
5005.200	Commercial Water Usage	60,000	-	60,000	45,000	Actual	
5010.100	Domestic Sewer Service	515,000	-	515,000	490,188	Increase rates/Actual	
5010.200	Domestic Sewer Usage	81,000	-	81,000	75,000	Historical	
5015.100	Commercial Sewer Service	71,000	-	71,000	69,755	Historical	
5015.200	Commercial Sewer Usage	158,000	-	158,000	85,000	Historical	
5040	Hook-Ups	30,000	-	30,000	32,000	Historical	
CHG SVC - Charges for Services		1,448,000	-	1,448,000	1,305,476		
INT/PEN - Interest & Penalties							
4710	Penalty/Fees	18,000	-	18,000	15,000	Historical	
INT/PEN - Interest & Penalties		18,000	-	18,000	15,000		
TRNS IN - Transfers In							
5510	Transfers From Other Funds	200,000	-	200,000	138,328	Landings Effluent	
5975.100	Transfers From (To) Reserve	1,156,569	95,647	1,060,922	545,691	Balance Budget	
TRNS IN - Transfers In		1,356,569	95,647	1,260,922	684,019		
REVENUES Total		2,822,569	95,647	2,726,922	2,004,495		
EXPENSES							
PERS SVCS - Personnel Services							
6000.100	Personnel Services Salaries	207,487	65,419	142,068	30,000		
6000.200	Personnel Services Salaries-Support Group	258,778	(42,162)	300,940	407,973		
6000.300	Personnel Services Salaries-Construction	4,506	0	4,506	12,077		
6000.400	Personnel Services Overtime Pay	26,350	-	26,350	16,000		
6010.020	Benefits Contingency	196	196	-	-		
6010.025	Benefits Deferred Comp Match	2,220	2,220	-	-		
6010.030	Benefits Hospitalization Insurance	111,796	(3,034)	114,830	-		
6010.050	Benefits Retirement	53,568	6,624	46,944	-		Retirement allocation at department level
6010.060	Benefits Social Security Taxes	33,560	991	32,570	-		
6010.070	Benefits Unemployment Insurance	197	197	-	-		
6010.090	Benefits Workmans Compensation Ins	6,793	6,793	-	-		
6010.100	Benefits Fica & Fringe Benefits	-	-	-	261,680		
6010.120	Benefits Long Term Disability	733	733	-	-		
6010.130	Benefits Life Insurance	831	831	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	900	900	-	-		

Worcester County		Water & Wastewater Budget Worksheet Report						
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments	
6010.150	Benefits Retirement Administration Fee	939	939	-	-			
6010.900	Benefits OPEB contribution	11,094	0	11,094	33,754			
PERS SVCS - Personnel Services		719,948	40,647	679,301	761,484			
SUPP & MAT - Supplies & Materials								
6100.010	Administrative Expense Administrative Expenses	3,150	-	3,150	5,000	Historical		
6110.060	Supplies & Equipment Chemicals	200,000	-	200,000	200,000			
6110.090	Supplies & Equipment Computers & Printers	128	-	128	-			
6110.340	Supplies & Equipment Safety Program Equipment	3,840	-	3,840	3,840			
6110.390	Supplies & Equipment Small Equipment	13,198	-	13,198	-	Radio Read Meter replacements		
6110.420	Supplies & Equipment Tools & Supplies	5,000	-	5,000	3,000	Historical		
6150.050	Uniforms & Personal Equipment Uniforms	2,240	-	2,240	2,016			
6200.010	Other Supplies & Materials Lab Testing	10,000	-	10,000	15,000	Historical		
6200.030	Other Supplies & Materials Testing Supplies	10,000	-	10,000	10,000			
SUPP & MAT - Supplies & Materials		247,556	-	247,556	238,856			
MAINT & SVCS - Maintenance & Services								
6500.010	Systems Maintenance Collection System Maintenance	40,000	-	40,000	50,000	Increase cost-pumps, maintenance		
6500.020	Systems Maintenance Water Plant/System Maint	146,000	-	146,000	146,000			
6500.030	Systems Maintenance Wastewater Treatment Plant Maint	140,000	-	140,000	140,000			
6500.040	Systems Maintenance WWW Paving	4,000	-	4,000	4,000			
6500.070	Systems Maintenance Contractor Water Install/Repair	20,000	-	20,000	20,000			
6500.075	Systems Maintenance Contractor Sewer Install/Repair	20,000	-	20,000	5,000	Increase use outside contractors/installs		
6530.100	Consulting Services Professional Fees	8,400	-	8,400	8,873			
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	74,080	-	74,080	42,560	Increase in Support Allocation		
6550.020	Building Site Expenses Buildings & Grounds Maintenance	15,000	-	15,000	10,000	HVAC Repair, Building Maintenance, Propane		
6550.060	Building Site Expenses Electricity	250,000	-	250,000	200,000	Historical		
6550.270	Building Site Expenses Telephone	7,830	-	7,830	7,130			

Worcester County		Water & Wastewater Budget Worksheet Report						
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments	
6700.100	Other Maint. & Svcs Payment to Sewer Utility	200,000	-	200,000	100,000	Increase in flow to OC		
6700.150	Other Maint. & Svcs Payment to Water Utility Effluen	40,000	-	40,000	40,000			
6700.400	Other Maint. & Svcs State Waste Water Sludge Fees	1,000	-	1,000	1,000			
6700.500	Other Maint. & Svcs Water & Wastewater Construction	29,544	-	29,544	5,181	Historical		
6700.650	Other Maint. & Svcs Tipping Fees	25,000	-	25,000	35,000	Decrease in sludge hauled		
MAINT & SVCS - Maintenance & Services		1,020,854	-	1,020,854	814,744			
OTHR CHGS - Other Charges								
7000.060	Travel, Training & Expense Educational Training	2,112	-	2,112	2,112			
7170.100	Benefits & Insurance Property & Liability Insurance	18,000	-	18,000	18,000			
OTHR CHGS - Other Charges		20,112	-	20,112	20,112			
INTFND CHGS - Interfund Charges								
8010.030	Interfund Treasurer's Support - Salary	-	-	-	25,535	Position Budgeting-now in Salaries		
8010.040	Interfund Treasurer's Support - Fringe	-	-	-	11,211	Position Budgeting-now in Salaries		
8010.050	Interfund Public Works & Admin - Benefits	9,099	-	9,099	22,136	General Fund Retirement		
8010.060	Interfund Public Works & Admin - Salaries	-	-	-	50,417	Position Budgeting-now in Salaries		
INTFND CHGS - Interfund Charges		9,099	-	9,099	109,299			
CAP EQ - Capital Equipment								
9010	Capital Equipment	675,000	55,000	620,000	-	Membranes deteriorating, Panels need replacing, Needed pumps	Add'l Scada Control Panel	
9010.080	Capital Equipment Construction Projects	130,000	-	130,000	-	Obsolete Equipment		
9010.090	Capital Equipment Other WWW Equipment	-	-	-	60,000	No Capital Equipment		
CAP EQ - Capital Equipment		805,000	55,000	750,000	60,000			
EXPENSES Total		2,822,569	95,647	2,726,922	2,004,495			
Fund REVENUE Total: 545 - Mystic Harbour		2,822,569	95,647	2,726,922	2,004,495			
Fund EXPENSE Total: 545 - Mystic Harbour		2,822,569	95,647	2,726,922	2,004,495			
Fund Total: 545 - Mystic Harbour		-	-	-	-			

Worcester County			Water & Wastewater Budget Worksheet Report				
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
550 - Newark							
REVENUES							
CHG SVC - Charges for Services							
5000.100	Domestic Water Service	55,848	-	55,848	55,848		
5000.200	Domestic Water Usage	11,000	-	11,000	11,000		
5005.100	Commercial Water Service	6,080	-	6,080	6,080		
5005.200	Commercial Water Usage	4,000	-	4,000	4,000		
5010.100	Domestic Sewer Service	51,852	-	51,852	51,852		
5010.200	Domestic Sewer Usage	10,000	-	10,000	10,000		
5015.100	Commercial Sewer Service	25,260	-	25,260	25,260		
5015.200	Commercial Sewer Usage	3,000	-	3,000	3,000		
5040	Hook-Ups	-	-	-	8,300	No New Construction	
CHG SVC - Charges for Services		167,040	-	167,040	175,340		
INT/PEN - Interest & Penalties							
4710	Penalty/Fees	2,500	-	2,500	2,500		
INT/PEN - Interest & Penalties		2,500	-	2,500	2,500		
MISC - Miscellaneous							
4270	Rents-Tower Site/Contrib & Donat	26,195	-	26,195	26,195		
MISC - Miscellaneous		26,195	-	26,195	26,195		
OTH REV - Other Revenue							
5850	Other Revenue	3,000	-	3,000	3,000		
OTH REV - Other Revenue		3,000	-	3,000	3,000		
TRNS IN - Transfers In							
5975.100	Transfers From (To) Reserve	26,014	15,478	10,536	(13,207)		
TRNS IN - Transfers In		26,014	15,478	10,536	(13,207)		
REVENUES Total		224,749	15,478	209,271	193,828		
EXPENSES							
PERS SVCS - Personnel Services							
6000.100	Personnel Services Salaries	23,887	6,426	17,461	8,436		
6000.200	Personnel Services Salaries-Support Group	79,173	(5,069)	84,242	57,371		
6000.300	Personnel Services Salaries-Construction	119	0	119	4,831		
6000.400	Personnel Services Overtime Pay	2,650	-	2,650	1,000		
6010.020	Benefits Contingency	45	45	-	-		
6010.025	Benefits Deferred Comp Match	205	205	-	-		
6010.030	Benefits Hospitalization Insurance	20,754	(748)	21,503	-		
6010.050	Benefits Retirement	12,188	12,188	-	-		Retirement allocation at department level
6010.060	Benefits Social Security Taxes	7,826	66	7,760	-		
6010.070	Benefits Unemployment Insurance	45	45	-	-		
6010.090	Benefits Workmans Compensation Ins	1,546	1,546	-	-		
6010.100	Benefits Fica & Fringe Benefits	-	(0)	0	40,978		

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
6010.120	Benefits Long Term Disability	167	167	-	-		
6010.130	Benefits Life Insurance	189	189	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	205	205	-	-		
6010.150	Benefits Retirement Administration Fee	214	214	-	-		
6010.900	Benefits OPEB contribution	2,420	0	2,420	5,265		
PERS SVCS - Personnel Services		151,633	15,478	136,155	117,881		
SUPP & MAT - Supplies & Materials							
6100.010	Administrative Expense Administrative Expenses	240	-	240	1,000		
6110.060	Supplies & Equipment Chemicals	5,000	-	5,000	5,000		
6110.090	Supplies & Equipment Computers & Printers	18	-	18	-		
6110.340	Supplies & Equipment Safety Program Equipment	540	-	540	540		
6110.390	Supplies & Equipment Small Equipment	2,145	-	2,145	-	Meters	
6150.050	Uniforms & Personal Equipment Uniforms	315	-	315	284		
6200.010	Other Supplies & Materials Lab Testing	5,300	-	5,300	5,000		
6200.030	Other Supplies & Materials Testing Supplies	700	-	700	2,000	Historical	
SUPP & MAT - Supplies & Materials		14,258	-	14,258	13,824		
MAINT & SVCS - Maintenance & Services							
6500.010	Systems Maintenance Collection System Maintenance	1,700	-	1,700	5,000	Historical	
6500.020	Systems Maintenance Water Plant/System Maint	10,000	-	10,000	12,000	Historical	
6500.030	Systems Maintenance Wastewater Treatment Plant Maint	9,500	-	9,500	7,500	Repairs at spray site	
6500.070	Systems Maintenance Contractor Water Install/Repair	3,000	-	3,000	4,000	No new connections	
6530.100	Consulting Services Professional Fees	640	-	640	676		
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	11,018	-	11,018	5,985	Historical	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	1,000	-	1,000	1,000		
6550.060	Building Site Expenses Electricity	16,000	-	16,000	16,000		
6550.270	Building Site Expenses Telephone	548	-	548	500		
6700.500	Other Maint. & Svcs Water & Wastewater Construction	2,954	-	2,954	1,000	Increase Capital items	
MAINT & SVCS - Maintenance & Services		56,360	-	56,360	53,661		

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
OTHR CHGS - Other Charges							
7000.060	Travel, Training & Expense Educational Training	297	-	297	297		
7170.100	Benefits & Insurance Property & Liability Insurance	1,500	-	1,500	1,100		
OTHR CHGS - Other Charges		1,797	-	1,797	1,397		
INTFND CHGS - Interfund Charges							
8010.030	Interfund Treasurer's Support - Salary	-	-	-	1,835	Position Budgeting-now in Salaries	
8010.040	Interfund Treasurer's Support - Fringe	-	-	-	806		
8010.050	Interfund Public Works & Admin - Benefits	701	-	701	1,350	General Fund Retirement	
8010.060	Interfund Public Works & Admin - Salaries	-	-	-	3,074	Position Budgeting-now in Salaries	
INTFND CHGS - Interfund Charges		701	-	701	7,065		
EXPENSES Total		224,749	15,478	209,271	193,828		
Fund REVENUE	Total: 550 - Newark	224,749	15,478	209,271	193,828		
Fund EXPENSE	Total: 550 - Newark	224,749	15,478	209,271	193,828		
Fund Total: 550 - Newark		(0)	(0)	-	-		

Worcester County			Water & Wastewater Budget Worksheet Report				
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
555 - Ocean Pines							
REVENUES							
CHG SVC - Charges for Services							
5000.100	Domestic Water Service	1,650,000	-	1,650,000	1,636,168	Rate Increase	
5000.200	Domestic Water Usage	210,000	-	210,000	210,000		
5005.100	Commercial Water Service	68,000	-	68,000	67,867		
5005.200	Commercial Water Usage	35,000	-	35,000	35,000		
5010.100	Domestic Sewer Service	4,935,000	-	4,935,000	4,910,119	Rate Increase	
5010.200	Domestic Sewer Usage	550,000	-	550,000	575,000	Historical	
5015.100	Commercial Sewer Service	199,000	-	199,000	195,602	Rate Increase	
5015.200	Commercial Sewer Usage	90,000	-	90,000	90,000		
5025	Transfer from River Run	60,000	-	60,000	50,000	Historical	
5030	White Horse Park Revenue	286,440	-	286,440	286,440		
5040	Hook-Ups	120,000	-	120,000	105,000	Increase in Plumbing Permits	
CHG SVC - Charges for Services			8,203,440	-	8,203,440	8,161,196	
INT/PEN - Interest & Penalties							
4710	Penalty/Fees	95,000	-	95,000	90,000	Historical	
INT/PEN - Interest & Penalties			95,000	-	95,000	90,000	
OTH REV - Other Revenue							
5042	Equity Contribution	85,000	-	85,000	85,000		
5850	Other Revenue	470,000	-	470,000	100,000	Increase Pump & Haul	
5875	Rent/Overhead Reimbursement	30,000	-	30,000	30,000		
OTH REV - Other Revenue			585,000	-	585,000	215,000	
TRNS IN - Transfers In							
5975.100	Transfers From (To) Reserve	362,129	84,913	277,216	158,072		
TRNS IN - Transfers In			362,129	84,913	277,216	158,072	
REVENUES Total			9,245,569	84,913	9,160,656	8,624,268	
EXPENSES							
Department: 8001 - Admin							
PERS SVCS - Personnel Services							
6000.100	Personnel Services Salaries	537,199	54,967	482,232	161,705		
6000.200	Personnel Services Salaries-Support Group	48,076	0	48,076	10,199		
6000.300	Personnel Services Salaries-Construction	-	-	-	1,449		
6010.020	Benefits Contingency	267	267	-	-		
6010.025	Benefits Deferred Comp Match	2,242	2,242	-	-		
6010.030	Benefits Hospitalization Insurance	90,168	5,689	84,479	-		
6010.050	Benefits Retirement	73,229	54,286	18,943	-		Retirement allocated to department level
6010.060	Benefits Social Security Taxes	45,447	5,504	39,943	-		
6010.070	Benefits Unemployment Insurance	267	267	-	-		
6010.090	Benefits Workmans Compensation Ins	9,286	9,286	-	-		

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
6010.100	Benefits Fica & Fringe Benefits	-	-	-	97,819		
6010.120	Benefits Long Term Disability	1,003	1,003	-	-		
6010.130	Benefits Life Insurance	1,136	1,136	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	1,230	1,230	-	-		
6010.150	Benefits Retirement Administration Fee	1,283	1,283	-	-		
6010.900	Benefits OPEB contribution	28,731	(0)	28,731	12,048		
PERS SVCS - Personnel Services		839,564	137,160	702,404	283,220		
SUPP & MAT - Supplies & Materials							
6100.010	Administrative Expense Administrative Expenses	48,000	-	48,000	30,000	Historical	
6110.090	Supplies & Equipment Computers & Printers	6	-	6	-		
6110.290	Supplies & Equipment Other Office Equipment	2,000	-	2,000	2,000		
6110.340	Supplies & Equipment Safety Program Equipment	192	-	192	1,500	Historical	
6150.050	Uniforms & Personal Equipment Uniforms	18,260	-	18,260	13,000	Historical	
SUPP & MAT - Supplies & Materials		68,458	-	68,458	46,500		
MAINT & SVCS - Maintenance & Services							
6530.100	Consulting Services Professional Fees	53,000	-	53,000	50,700	Engineering Cost	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	3,000	-	3,000	3,000		
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	5,704	-	5,704	1,648		
6550.020	Building Site Expenses Buildings & Grounds Maintenance	30,000	-	30,000	17,000	Shed, Door Repairs	
6550.270	Building Site Expenses Telephone	6,100	-	6,100	3,600	Increase Support Allocation	
MAINT & SVCS - Maintenance & Services		97,804	-	97,804	75,948		
OTHR CHGS - Other Charges							
7000.020	Travel, Training & Expense Board Member Allowance	3,500	-	3,500	3,000		
7000.060	Travel, Training & Expense Educational Training	2,406	-	2,406	2,000		
7170.100	Benefits & Insurance Property & Liability Insurance	110,000	-	110,000	82,000	Historical	
OTHR CHGS - Other Charges		115,906	-	115,906	87,000		
INTFND CHGS - Interfund Charges							
8010.030	Interfund Treasurer's Support - Salary	-	-	-	143,629	Position Budgeting-now in Salaries	
8010.040	Interfund Treasurer's Support - Fringe	-	-	-	63,061	Position Budgeting-now in Salaries	

Worcester County		Water & Wastewater Budget Worksheet Report						
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments	
8010.050	Interfund Public Works & Admin - Benefits	40,451	-	40,451	104,066	General Fund Retirement		
8010.060	Interfund Public Works & Admin - Salaries	-	-	-	237,021	Position Budgeting-now in Salaries		
INTFND CHGS - Interfund Charges		40,451	-	40,451	547,777			
CAP EQ - Capital Equipment								
9010	Capital Equipment	18,000	-	18,000	-	Vehicle GPS Software		
CAP EQ - Capital Equipment		18,000	-	18,000	-			
Department Total: 8001 - Admin		1,180,183	137,160	1,043,023	1,040,445			
Department: 8002 - Water								
PERS SVCS - Personnel Services								
6000.100	Personnel Services Salaries	400,440	(53,288)	453,728	375,093			
6000.200	Personnel Services Salaries-Support Group	77,429	1	77,428	44,622			
6000.300	Personnel Services Salaries-Construction	137,813	1	137,812	214,005			
6000.400	Personnel Services Overtime Pay	29,000	-	29,000	25,000			
6010.020	Benefits Contingency	292	292	-	-			
6010.025	Benefits Deferred Comp Match	4,501	4,501	-	-			
6010.030	Benefits Hospitalization Insurance	120,933	(3,488)	124,421	-			
6010.050	Benefits Retirement	80,076	28,076	52,000	-		Retirement allocated to department level	
6010.060	Benefits Social Security Taxes	52,990	126	52,864	-			
6010.070	Benefits Unemployment Insurance	292	292	-	-			
6010.090	Benefits Workmans Compensation Ins	10,154	10,154	-	-			
6010.100	Benefits Fica & Fringe Benefits	-	-	-	365,308			
6010.120	Benefits Long Term Disability	1,096	1,096	-	-			
6010.130	Benefits Life Insurance	1,243	1,243	-	-			
6010.140	Benefits FSA & PSA Admin and EAP Program	1,345	1,345	-	-			
6010.150	Benefits Retirement Administration Fee	1,403	1,403	-	-			
6010.900	Benefits OPEB contribution	90,651	-	90,651	45,328			
PERS SVCS - Personnel Services		1,009,658	(8,246)	1,017,904	1,069,356			
SUPP & MAT - Supplies & Materials								
6110.060	Supplies & Equipment Chemicals	225,000	-	225,000	200,000	Increase cost and use		
6110.090	Supplies & Equipment Computers & Printers	16	-	16	-			
6110.340	Supplies & Equipment Safety Program Equipment	2,480	-	2,480	2,000			
6110.390	Supplies & Equipment Small Equipment	8,000	-	8,000	-	Replace pump		

Worcester County			Water & Wastewater Budget Worksheet Report				
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
6110.420	Supplies & Equipment Tools & Supplies	1,500	-	1,500	1,500		
6200.010	Other Supplies & Materials Lab Testing	10,000	-	10,000	10,000		
6200.030	Other Supplies & Materials Testing Supplies	1,000	-	1,000	500		
SUPP & MAT - Supplies & Materials		247,996	-	247,996	214,000		
MAINT & SVCS - Maintenance & Services							
6500.020	Systems Maintenance Water Plant/System Maint	405,000	-	405,000	405,000		
6500.040	Systems Maintenance WWW Paving	30,000	-	30,000	40,000	Historical	
6500.070	Systems Maintenance Contractor Water Install/Repair	300,000	-	300,000	300,000		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	22,000	-	22,000	22,000		
6540.030	Vehicle Operating Expenses Vehicle Maintenance	12,000	-	12,000	12,000		
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	9,260	-	9,260	7,210	Needed repairs	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	10,000	-	10,000	10,000		
6550.060	Building Site Expenses Electricity	80,000	-	80,000	80,000		
6550.270	Building Site Expenses Telephone	3,500	-	3,500	4,000		
6700.500	Other Maint. & Svcs Water & Wastewater Construction	89,518	-	89,518	67,447	Additional outside contract work, Capital items in Const	
MAINT & SVCS - Maintenance & Services		961,278	-	961,278	947,657		
OTHR CHGS - Other Charges							
7000.060	Travel, Training & Expense Educational Training	4,264	-	4,264	5,331	Reduction in needed certifications	
OTHR CHGS - Other Charges		4,264	-	4,264	5,331		
CAP EQ - Capital Equipment							
9010	Capital Equipment	216,838	-	216,838	-	Radio Read Upgrade	
CAP EQ - Capital Equipment		216,838	-	216,838	-		
Department Total: 8002 - Water		2,440,034	(8,246)	2,448,280	2,236,344		
Department: 8003 - Treatment Plant							
PERS SVCS - Personnel Services							
6000.100	Personnel Services Salaries	774,151	(93,531)	867,682	884,346		
6000.200	Personnel Services Salaries-Support Group	54,281	1	54,280	50,996		
6000.300	Personnel Services Salaries-Construction	6,724	0	6,724	14,492		
6000.400	Personnel Services Overtime Pay	34,000	-	34,000	12,000		
6010.020	Benefits Contingency	406	406	-	-		
6010.025	Benefits Deferred Comp Match	9,093	9,093	-	-		

Worcester County			Water & Wastewater Budget Worksheet Report				
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
6010.030	Benefits Hospitalization Insurance	213,169	(6,966)	220,136	-		
6010.050	Benefits Retirement	111,164	5,709	105,455	-		Retirement allocated to department level
6010.060	Benefits Social Security Taxes	72,554	620	71,935	-		
6010.070	Benefits Unemployment Insurance	406	406	-	-		
6010.090	Benefits Workmans Compensation Ins	14,097	14,097	-	-		
6010.100	Benefits Fica & Fringe Benefits	-	-	-	535,588		
6010.120	Benefits Long Term Disability	1,522	1,522	-	-		
6010.130	Benefits Life Insurance	1,725	1,725	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	1,867	1,867	-	-		
6010.150	Benefits Retirement Administration Fee	1,948	1,948	-	-		
6010.900	Benefits OPEB contribution	156,661	-	156,661	70,284		
PERS SVCS - Personnel Services		1,453,769	(63,104)	1,516,872	1,567,706		
SUPP & MAT - Supplies & Materials							
6110.060	Supplies & Equipment Chemicals	415,000	-	415,000	415,000		
6110.090	Supplies & Equipment Computers & Printers	1,696	-	1,696	3,180	Added copier to building	
6110.340	Supplies & Equipment Safety Program Equipment	4,480	-	4,480	5,000		
6110.420	Supplies & Equipment Tools & Supplies	2,500	-	2,500	2,500		
6200.010	Other Supplies & Materials Lab Testing	21,000	-	21,000	21,000		
6200.030	Other Supplies & Materials Testing Supplies	15,000	-	15,000	15,000		
SUPP & MAT - Supplies & Materials		459,676	-	459,676	461,680		
MAINT & SVCS - Maintenance & Services							
6500.030	Systems Maintenance Wastewater Treatment Plant Maint	175,000	-	175,000	225,000	Removed Frac Tank	
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	22,000	-	22,000	22,000		
6540.030	Vehicle Operating Expenses Vehicle Maintenance	15,000	-	15,000	15,000		
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	9,260	-	9,260	1,000	Bring to actual	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	19,000	-	19,000	19,000		
6550.060	Building Site Expenses Electricity	250,000	-	250,000	250,000		
6550.270	Building Site Expenses Telephone	2,328	-	2,328	2,328		
6700.400	Other Maint. & Svcs State Waste Water Sludge Fees	4,000	-	4,000	5,000	Reduced sludge sent	

Worcester County		Water & Wastewater Budget Worksheet Report						
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments	
6700.500	Other Maint. & Svcs Water & Wastewater Construction	8,863	-	8,863	4,000	Historical		
6700.650	Other Maint. & Svcs Tipping Fees	150,000	-	150,000	150,000			
MAINT & SVCS - Maintenance & Services		655,451	-	655,451	693,328			
OTHR CHGS - Other Charges								
7000.060	Travel, Training & Expense Educational Training	6,264	-	6,264	6,000			
OTHR CHGS - Other Charges		6,264	-	6,264	6,000			
CAP EQ - Capital Equipment								
9010.090	Capital Equipment Other WWW Equipment	495,000	-	495,000	300,000	Oxidation Tank Cleaning, Replace mixer		
CAP EQ - Capital Equipment		495,000	-	495,000	300,000			
Department Total: 8003 - Treatment Plant		3,070,160	(63,104)	3,133,263	3,028,714			
Department: 8004 - Collection Systems								
PERS SVCS - Personnel Services								
6000.100	Personnel Services Salaries	428,155	(52,706)	480,862	460,685			
6000.200	Personnel Services Salaries-Support Group	110,983	0	110,983	107,093			
6000.300	Personnel Services Salaries-Construction	182,679	0	182,679	178,740			
6000.400	Personnel Services Overtime Pay	39,000	-	39,000	25,000			
6010.020	Benefits Contingency	338	338	-	-			
6010.025	Benefits Deferred Comp Match	7,360	7,360	-	-			
6010.030	Benefits Hospitalization Insurance	190,378	(6,555)	196,933	-			
6010.050	Benefits Retirement	92,711	50,917	41,794	-		Retirement allocated to department level	
6010.060	Benefits Social Security Taxes	62,217	208	62,010	-			
6010.070	Benefits Unemployment Insurance	338	338	-	-			
6010.090	Benefits Workmans Compensation Ins	11,757	11,757	-	-			
6010.100	Benefits Fica & Fringe Benefits	-	-	-	433,967			
6010.120	Benefits Long Term Disability	1,269	1,269	-	-			
6010.130	Benefits Life Insurance	1,439	1,439	-	-			
6010.140	Benefits FSA & PSA Admin and EAP Program	1,557	1,557	-	-			
6010.150	Benefits Retirement Administration Fee	1,625	1,625	-	-			
6010.900	Benefits OPEB contribution	92,525	-	92,525	53,186			
PERS SVCS - Personnel Services		1,224,332	17,548	1,206,784	1,258,671			
SUPP & MAT - Supplies & Materials								
6110.090	Supplies & Equipment Computers & Printers	34	-	34	-			
6110.340	Supplies & Equipment Safety Program Equipment	4,508	-	4,508	2,500	Historical		

Worcester County			Water & Wastewater Budget Worksheet Report				
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
6110.420	Supplies & Equipment Tools & Supplies	2,500	-	2,500	2,500		
SUPP & MAT - Supplies & Materials		7,042	-	7,042	5,000		
MAINT & SVCS - Maintenance & Services							
6500.010	Systems Maintenance Collection System Maintenance	290,000	-	290,000	290,000		
6500.040	Systems Maintenance WWW Paving	10,000	-	10,000	10,000		
6500.075	Systems Maintenance Contractor Sewer Install/Repair	75,000	-	75,000	75,000		
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	30,000	-	30,000	25,000	Increase cost/use	
6540.030	Vehicle Operating Expenses Vehicle Maintenance	25,000	-	25,000	20,000	Historical	
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	19,446	-	19,446	17,304	Historical	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	2,000	-	2,000	2,000		
6550.060	Building Site Expenses Electricity	380,000	-	380,000	380,000		
6550.270	Building Site Expenses Telephone	7,800	-	7,800	7,680		
6700.500	Other Maint. & Svcs Water & Wastewater Construction	88,632	-	88,632	60,000		
MAINT & SVCS - Maintenance & Services		927,878	-	927,878	886,984		
OTHR CHGS - Other Charges							
7000.060	Travel, Training & Expense Educational Training	7,554	-	7,554	4,250	Confined Space Training	
OTHR CHGS - Other Charges		7,554	-	7,554	4,250		
CAP EQ - Capital Equipment							
9010.090	Capital Equipment Other WWW Equipment	295,000	-	295,000	163,860	Tank & Pump Replacements	
CAP EQ - Capital Equipment		295,000	-	295,000	163,860		
Department Total: 8004 - Collection Systems		2,461,806	17,548	2,444,258	2,318,765		
Department: 8006 - Veh-Equip							
PERS SVCS - Personnel Services							
6000.100	Personnel Services Salaries	58,518	(8,730)	67,248	-		
6010.020	Benefits Contingency	29	29	-	-		
6010.025	Benefits Deferred Comp Match	978	978	-	-		
6010.030	Benefits Hospitalization Insurance	7,383	(335)	7,718	-		
6010.050	Benefits Retirement	8,050	8,050	-	-		Retirement allocated to department level
6010.060	Benefits Social Security Taxes	5,032	1	5,031	-		
6010.090	Benefits Workmans Compensation Ins	29	29	-	-		
6010.100	Benefits Fica & Fringe Benefits	1,021	1,021	-	-		
6010.120	Benefits Long Term Disability	110	110	-	-		

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
6010.130	Benefits Life Insurance	125	125	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	135	135	-	-		
6010.150	Benefits Retirement Administration Fee	141	141	-	-		
6010.900	Benefits OPEB contribution	11,835	(0)	11,835	-		
PERS SVCS - Personnel Services		93,386	1,554	91,832	-		
Department Total: 8006 - Veh-Equip		93,386	1,554	91,832	-		
EXPENSES Total		9,245,569	84,913	9,160,656	8,624,268		
Fund REVENUE	Total: 555 - Ocean Pines	9,245,569	84,913	9,160,656	8,624,268		
Fund EXPENSE	Total: 555 - Ocean Pines	9,245,569	84,913	9,160,656	8,624,268		
Fund Total: 555 - Ocean Pines		(0)	(0)	-	-		

Worcester County		Water & Wastewater Budget Worksheet Report						
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments	
570 - Riddle Farm								
REVENUES								
CHG SVC - Charges for Services								
5000.100	Domestic Water Service	147,800	-	147,800	145,430	Additional Connections, Rate Increase		
5000.200	Domestic Water Usage	35,000	-	35,000	35,000			
5005.100	Commercial Water Service	5,600	-	5,600	4,841			
5005.200	Commercial Water Usage	9,000	-	9,000	5,000	Rate Increase FY24		
5010.100	Domestic Sewer Service	442,800	-	442,800	435,630	Additional Connections, Rate Increase		
5010.200	Domestic Sewer Usage	106,730	-	106,730	95,000	Additional Connections		
5015.100	Commercial Sewer Service	16,000	-	16,000	13,778	Rate Increase FY24		
5015.200	Commercial Sewer Usage	27,900	-	27,900	14,000	Rate Increase FY24		
5020	Additional Assessments - Accessibility	69,000	-	69,000	77,000	Accessibility is deleted when connected, additional connections		
5040	Hook-Ups	20,000	-	20,000	8,300	Additional Connections		
5857	Effluent Disposal Surcharge	13,020	-	13,020	13,020			
CHG SVC - Charges for Services		892,850	-	892,850	846,999			
INT/PEN - Interest & Penalties								
4710	Penalty/Fees	6,000	-	6,000	6,000			
INT/PEN - Interest & Penalties		6,000	-	6,000	6,000			
TRNS IN - Transfers In								
5975.100	Transfers From (To) Reserve	1,128,200	59,120	1,069,080	597,930			
TRNS IN - Transfers In		1,128,200	59,120	1,069,080	597,930			
REVENUES Total		2,027,050	59,120	1,967,930	1,450,929			
EXPENSES								
PERS SVCS - Personnel Services								
6000.100	Personnel Services Salaries	75,590	28,374	47,216	16,611			
6000.200	Personnel Services Salaries-Support Group	226,780	(11,868)	238,648	218,010			
6000.300	Personnel Services Salaries-Construction	3,884	2	3,883	14,492			
6000.400	Personnel Services Overtime Pay	9,250	-	9,250	7,500			
6010.020	Benefits Contingency	127	127	-	-			
6010.025	Benefits Deferred Comp Match	3,016	3,016	-	-			
6010.030	Benefits Hospitalization Insurance	83,001	(2,461)	85,462	-			
6010.050	Benefits Retirement	34,683	34,683	-	-		Retirement allocated to department level	
6010.060	Benefits Social Security Taxes	22,649	519	22,130	-			
6010.070	Benefits Unemployment Insurance	127	127	-	-			
6010.090	Benefits Workmans Compensation Ins	4,398	4,398	-	-			
6010.100	Benefits Fica & Fringe Benefits	-	-	-	144,335			

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
6010.120	Benefits Long Term Disability	475	475	-	-		
6010.130	Benefits Life Insurance	538	538	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	583	583	-	-		
6010.150	Benefits Retirement Administration Fee	608	608	-	-		
6010.900	Benefits OPEB contribution	5,823	(0)	5,823	18,563		
PERS SVCS - Personnel Services		471,533	59,120	412,413	419,511		
SUPP & MAT - Supplies & Materials							
6100.010	Administrative Expense Administrative Expenses	900	-	900	2,000		
6110.060	Supplies & Equipment Chemicals	75,000	-	75,000	75,000		
6110.090	Supplies & Equipment Computers & Printers	66	-	66	-		
6110.340	Supplies & Equipment Safety Program Equipment	1,992	-	1,992	2,000		
6110.420	Supplies & Equipment Tools & Supplies	1,500	-	1,500	1,000		
6150.050	Uniforms & Personal Equipment Uniforms	1,162	-	1,162	1,500		
6200.010	Other Supplies & Materials Lab Testing	16,000	-	16,000	16,000		
6200.030	Other Supplies & Materials Testing Supplies	2,000	-	2,000	2,000		
SUPP & MAT - Supplies & Materials		98,620	-	98,620	99,500		
MAINT & SVCS - Maintenance & Services							
6500.010	Systems Maintenance Collection System Maintenance	30,000	-	30,000	30,000		
6500.020	Systems Maintenance Water Plant/System Maint	98,000	-	98,000	98,000		
6500.030	Systems Maintenance Wastewater Treatment Plant Maint	140,000	-	140,000	140,000		
6500.040	Systems Maintenance WWW Paving	1,000	-	1,000	1,000		
6500.070	Systems Maintenance Contractor Water Install/Repair	15,000	-	15,000	15,000		
6500.075	Systems Maintenance Contractor Sewer Install/Repair	3,200	-	3,200	5,400	Historical	
6530.100	Consulting Services Professional Fees	2,400	-	2,400	2,535		
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	38,429	-	38,429	22,743	Actual	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	10,100	-	10,100	4,000	Increase in building repairs	
6550.060	Building Site Expenses Electricity	75,000	-	75,000	78,000	Historical	

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
6550.110	Building Site Expenses Heating Fuel Oil	5,000	-	5,000	5,000		
6550.270	Building Site Expenses Telephone	680	-	680	840		
6550.280	Building Site Expenses Tipping Fees	10,000	-	10,000	10,000		
6700.100	Other Maint. & Svcs Payment to Sewer Utility	300,000	-	300,000	100,800	Increase in Pumping & Hauling	
6700.310	Other Maint. & Svcs Transport Raw Sewage	500,000	-	500,000	380,000	Increase in Sludge Hauling	
6700.400	Other Maint. & Svcs State Waste Water Sludge Fees	500	-	500	500		
6700.500	Other Maint. & Svcs Water & Wastewater Construction	44,316	-	44,316	6,218	Historical	
MAINT & SVCS - Maintenance & Services		1,273,625	-	1,273,625	900,036		
OTHR CHGS - Other Charges							
7000.060	Travel, Training & Expense Educational Training	1,096	-	1,096	1,129		
7170.100	Benefits & Insurance Property & Liability Insurance	5,200	-	5,200	4,200	Bring to actual	
OTHR CHGS - Other Charges		6,296	-	6,296	5,329		
INTFND CHGS - Interfund Charges							
8010.030	Interfund Treasurer's Support - Salary	-	-	-	7,261	Position Budgeting-now in Salaries	
8010.040	Interfund Treasurer's Support - Fringe	-	-	-	3,188	Position Budgeting-now in Salaries	
8010.050	Interfund Public Works & Admin - Benefits	1,976	-	1,976	4,913	General Fund Retirement	
8010.060	Interfund Public Works & Admin - Salaries	-	-	-	11,191	Position Budgeting-now in Salaries	
INTFND CHGS - Interfund Charges		1,976	-	1,976	26,553		
CAP EQ - Capital Equipment							
9010	Capital Equipment	175,000	-	175,000	-	Mobile Belt Filter Press, Spare Pump	
CAP EQ - Capital Equipment		175,000	-	175,000	-		
EXPENSES Total		2,027,050	59,120	1,967,930	1,450,929		
Fund REVENUE	Total: 570 - Riddle Farm	2,027,050	59,120	1,967,930	1,450,929		
Fund EXPENSE	Total: 570 - Riddle Farm	2,027,050	59,120	1,967,930	1,450,929		
Fund Total: 570 - Riddle Farm		0	(0)	-	-		

Worcester County			Water & Wastewater Budget Worksheet Report				
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
575 - River Run							
REVENUES							
CHG SVC - Charges for Services							
5000.100	Domestic Water Service	57,000	-	57,000	55,556	Increased Rate	
5010.100	Domestic Sewer Service	156,000	-	156,000	142,668	Increased Rate	
CHG SVC - Charges for Services		213,000	-	213,000	198,224		
INT/PEN - Interest & Penalties							
4710	Penalty/Fees	800	-	800	600		
INT/PEN - Interest & Penalties		800	-	800	600		
TRNS IN - Transfers In							
5975.100	Transfers From (To) Reserve	78,989	7,262	71,727	46,895		
TRNS IN - Transfers In		78,989	7,262	71,727	46,895		
REVENUES Total		292,789	7,262	285,527	245,719		
EXPENSES							
PERS SVCS - Personnel Services							
6000.100	Personnel Services Salaries	38,011	(1,856)	39,867	17,071		
6000.200	Personnel Services Salaries-Support Group	18,742	1	18,741	8,924		
6000.300	Personnel Services Salaries-Construction	2,324	1	2,323	966		
6000.400	Personnel Services Overtime Pay	2,400	-	2,400	1,000		
6010.020	Benefits Contingency	27	27	-	-		
6010.025	Benefits Deferred Comp Match	416	416	-	-		
6010.030	Benefits Hospitalization Insurance	11,404	(157)	11,561	-		
6010.050	Benefits Retirement	7,294	7,294	-	-		Retirement allocated to department level
6010.060	Benefits Social Security Taxes	4,754	122	4,632	-		
6010.070	Benefits Unemployment Insurance	27	27	-	-		
6010.090	Benefits Workmans Compensation Ins	925	925	-	-		
6010.100	Benefits Fica & Fringe Benefits	-	(1)	1	15,649		
6010.120	Benefits Long Term Disability	100	100	-	-		
6010.130	Benefits Life Insurance	113	113	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	122	122	-	-		
6010.150	Benefits Retirement Administration Fee	128	128	-	-		
6010.900	Benefits OPEB contribution	6,021	(0)	6,021	2,016		
PERS SVCS - Personnel Services		92,808	7,262	85,546	45,626		
SUPP & MAT - Supplies & Materials							
6100.010	Administrative Expense Administrative Expenses	330	-	330	1,000		
6110.060	Supplies & Equipment Chemicals	10,000	-	10,000	10,000		

Worcester County		Water & Wastewater Budget Worksheet Report						
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments	
6110.090	Supplies & Equipment Computers & Printers	3	-	3	-			
6110.340	Supplies & Equipment Safety Program Equipment	84	-	84	84			
6110.390	Supplies & Equipment Small Equipment	-	-	-	500			
6150.050	Uniforms & Personal Equipment Uniforms	49	-	49	44			
6200.010	Other Supplies & Materials Lab Testing	6,000	-	6,000	7,000	Bring to actual		
6200.030	Other Supplies & Materials Testing Supplies	1,000	-	1,000	1,000			
SUPP & MAT - Supplies & Materials		17,466	-	17,466	19,628			
MAINT & SVCS - Maintenance & Services								
6500.010	Systems Maintenance Collection System Maintenance	15,000	-	15,000	15,000			
6500.020	Systems Maintenance Water Plant/System Maint	5,700	-	5,700	10,000	Prior year included fence		
6500.030	Systems Maintenance Wastewater Treatment Plant Maint	7,000	-	7,000	7,000			
6500.070	Systems Maintenance Contractor Water Install/Repair	5,000	-	5,000	7,200	Reduction in costs		
6530.100	Consulting Services Professional Fees	880	-	880	930			
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	1,621	-	1,621	931			
6550.020	Building Site Expenses Buildings & Grounds Maintenance	500	-	500	500			
6550.060	Building Site Expenses Electricity	35,000	-	35,000	35,000			
6550.270	Building Site Expenses Telephone	486	-	486	480			
6700.200	Other Maint. & Svcs Payment to Water Utility	60,000	-	60,000	60,000			
6700.500	Other Maint. & Svcs Water & Wastewater Construction	2,954	-	2,954	415			
MAINT & SVCS - Maintenance & Services		134,141	-	134,141	137,456			
OTHR CHGS - Other Charges								
7000.060	Travel, Training & Expense Educational Training	46	-	46	46			
7170.100	Benefits & Insurance Property & Liability Insurance	2,500	-	2,500	1,750			
OTHR CHGS - Other Charges		2,546	-	2,546	1,796			
INTFND CHGS - Interfund Charges								
8010.030	Interfund Treasurer's Support - Salary	-	-	-	2,873	Position Budgeting-now in Salaries		

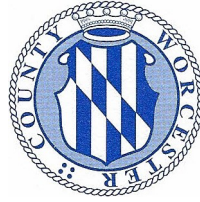
Worcester County		Water & Wastewater Budget Worksheet Report						
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments	
8010.040	Interfund Treasurer's Support - Fringe	-	-	-	1,261	Position Budgeting-now in Salaries		
8010.050	Interfund Public Works & Admin - Benefits	828	-	828	2,160	General Fund Retirement		
8010.060	Interfund Public Works & Admin - Salaries	-	-	-	4,919	Position Budgeting-now in Salaries		
INTFND CHGS - Interfund Charges		828	-	828	11,213			
CAP EQ - Capital Equipment								
9010.090	Capital Equipment Other WWW Equipment	45,000	-	45,000	30,000	Replace Irrigation Pump to Golf Course		
CAP EQ - Capital Equipment		45,000	-	45,000	30,000			
EXPENSES Total		292,789	7,262	285,527	245,719			
Fund REVENUE Total: 575 - River Run		292,789	7,262	285,527	245,719			
Fund EXPENSE Total: 575 - River Run		292,789	7,262	285,527	245,719			
Fund Total: 575 - River Run		0	0	-	-			

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
580 - West Ocean City							
REVENUES							
CHG SVC - Charges for Services							
5010.100	Domestic Sewer Service	1,225,000	-	1,225,000	1,210,473	Additional Mystic Customers	
5015.100	Commercial Sewer Service	286,800	-	286,800	286,632		
5040	Hook-Ups	19,800	-	19,800	16,500	Increase in Plumbing Permits	
CHG SVC - Charges for Services		1,531,600	-	1,531,600	1,513,605		
INT/PEN - Interest & Penalties							
4700	Interest On Investments	75,000	-	75,000	25,000	Savings Rate & Investments	
4710	Penalty/Fees	15,000	-	15,000	15,000		
INT/PEN - Interest & Penalties		90,000	-	90,000	40,000		
TRNS IN - Transfers In							
5975.100	Transfers From (To) Reserve	(339,153)	43,585	(382,738)	43,005		
TRNS IN - Transfers In		(339,153)	43,585	(382,738)	43,005		
REVENUES Total		1,282,447	43,585	1,238,862	1,596,610		
EXPENSES							
PERS SVCS - Personnel Services							
6000.100	Personnel Services Salaries	131,914	16,123	115,791	19,254		
6000.200	Personnel Services Salaries-Support Group	37,221	1	37,220	140,240		
6000.300	Personnel Services Salaries-Construction	14,014	0	14,014	27,053		
6000.400	Personnel Services Overtime Pay	11,850	-	11,850	7,000		
6010.020	Benefits Contingency	73	73	-	-		
6010.025	Benefits Deferred Comp Match	918	918	-	-		
6010.030	Benefits Hospitalization Insurance	36,679	1,125	35,554	-		
6010.050	Benefits Retirement	19,993	19,993	-	-		Retirement allocated to department level
6010.060	Benefits Social Security Taxes	14,115	1,473	12,641	-		
6010.070	Benefits Unemployment Insurance	73	73	-	-		
6010.090	Benefits Workmans Compensation Ins	2,535	2,535	-	-		
6010.100	Benefits Fica & Fringe Benefits	-	-	-	108,931		
6010.120	Benefits Long Term Disability	274	274	-	-		
6010.130	Benefits Life Insurance	310	310	-	-		
6010.140	Benefits FSA & PSA Admin and EAP Program	336	336	-	-		
6010.150	Benefits Retirement Administration Fee	350	350	-	-		
6010.900	Benefits OPEB contribution	7,874	0	7,874	13,897		
PERS SVCS - Personnel Services		278,529	43,585	234,944	316,375		
SUPP & MAT - Supplies & Materials							
6100.010	Administrative Expense Administrative Expenses	25,130	-	25,130	20,000		

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested Comments	Committee Review Comments
6110.090	Supplies & Equipment Computers & Printers	44	-	44	-		
6110.340	Supplies & Equipment Safety Program Equipment	1,320	-	1,320	1,320		
6110.420	Supplies & Equipment Tools & Supplies	2,000	-	2,000	2,000		
6150.050	Uniforms & Personal Equipment Uniforms	770	-	770	693		
SUPP & MAT - Supplies & Materials		29,264	-	29,264	24,013		
MAINT & SVCS - Maintenance & Services							
6500.010	Systems Maintenance Collection System Maintenance	130,000	-	130,000	130,000		
6500.040	Systems Maintenance WWW Paving	2,000	-	2,000	2,000		
6500.075	Systems Maintenance Contractor Sewer Install/Repair	8,500	-	8,500	8,250		
6530.100	Consulting Services Professional Fees	13,680	-	13,680	14,450	Historical	
6540.090	Vehicle Operating Expenses Vehicle/Equip - Support Group	25,465	-	25,465	14,630	Historical	
6550.020	Building Site Expenses Buildings & Grounds Maintenance	1,000	-	1,000	1,000		
6550.060	Building Site Expenses Electricity	20,000	-	20,000	18,000	Historical	
6550.270	Building Site Expenses Telephone	2,370	-	2,370	1,320		
6700.100	Other Maint. & Svcs Payment to Sewer Utility	700,000	-	700,000	770,000	Bring to actual	
6700.500	Other Maint. & Svcs Water & Wastewater Construction	15,067	-	15,067	5,000		
MAINT & SVCS - Maintenance & Services		918,082	-	918,082	964,650		
OTHR CHGS - Other Charges							
7000.060	Travel, Training & Expense Educational Training	726	-	726	726		
7170.100	Benefits & Insurance Property & Liability Insurance	26,000	-	26,000	19,000	Bring to Actual	
OTHR CHGS - Other Charges		26,726	-	26,726	19,726		
INTFND CHGS - Interfund Charges							
8010.030	Interfund Treasurer's Support - Salary	-	-	-	38,621	Position Budgeting-in Salaries	
8010.040	Interfund Treasurer's Support - Fringe	-	-	-	16,956	Position Budgeting-in Salaries	
8010.050	Interfund Public Works & Admin - Benefits	9,846	-	9,846	23,270	General Fund Retirement	
8010.060	Interfund Public Works & Admin - Salaries	-	-	-	52,999	Position Budgeting-in Salaries	
INTFND CHGS - Interfund Charges		9,846	-	9,846	131,846		

Worcester County		Water & Wastewater Budget Worksheet Report					
Account Number	Account Description	2025 Committee Review	2025 Committee Adjustment	2025 Department Requested	2024 Adopted Budget	Department Requested	Committee Review Comments
CAP EQ - Capital Equipment							
9010.090	Capital Equipment Other WWW Equipment	20,000	-	20,000	140,000		
CAP EQ - Capital Equipment		20,000	-	20,000	140,000		
EXPENSES Total		1,282,447	43,585	1,238,862	1,596,610		
Fund REVENUE	Total: 580 - West Ocean City	1,282,447	43,585	1,238,862	1,596,610		
Fund EXPENSE	Total: 580 - West Ocean City	1,282,447	43,585	1,238,862	1,596,610		
Fund Total: 580 - West Ocean City		0	0	-	-		
REVENUE GRAND Totals:		17,444,624	371,864	17,072,760	15,343,238		
EXPENSE GRAND Totals:		17,444,624	371,864	17,072,760	15,343,238		
Grand Totals:		-	-	-	-		

TEL: 410-632-5623
 FAX: 410-632-1753
 WEB: co.worcester.md.us



Worcester County
DEPARTMENT OF PUBLIC WORKS
 6113 TIMMONS ROAD
 SNOW HILL, MD 21863

DALLAS BAKER JR., P.E.
 DIRECTOR

CHRISTOPHER CLASING, P.E.
 DEPUTY DIRECTOR

MEMORANDUM

TO: Weston Young P.E., Chief Administrative Officer
 Candace Savage, CGFM, Deputy Chief Administrative Officer
FROM: Dallas Baker Jr., P.E., Director *Dallas Baker Jr*
DATE: June 3, 2024
SUBJECT: Request from MDOT for Placing Historic Marker on Bank Street Property

Public Works is forwarding a request from MDOT for Commissioner approval to install a historic marker on the Bank Street Library property. The MDOT Cultural Resources Division has approved a Historical Marker for placement in Snow Hill on behalf of applicant, the African American Heritage Society of Snow Hill. State Highway Administration has found the desired location for placement of the marker is not on SHA right of way, but that of Worcester County. SHA and Cultural Resources Division kindly requests Worcester County's approval for placement of the marker on their property located at 307 N Washington St, 21863. This property is the site of the Worcester County Library Snow Hill Branch. See the attached sketch for proposed placement and wording of the marker. If approved, the African American Heritage Society of Snow Hill would like to have an unveiling of the marker on June 15, 2024.

Please let me know if there are any questions.

Attachment

CC: Jennifer Ranck
 Chris Clasing
 Mike Hutchinson

August 29, 2023

Historical Marker Text and Location Photo
Masonic Hall, MD Rt 12@Snow Hill Library

Text as follows;

Masonic Hall

The Masonic Hall, a Quonset hut on Commerce Street, was built in 1946 by Clemon W. Outten to serve Snow Hill's African American Community. It was first used as a movie theatre and music venue. Howard Showell purchased it around 1955 for a youth physical fitness center. In 1965, Prince Hall Masonic Lodge #105 acquired the building to host their meetings and community events.

*Maryland Department of Transportation
Maryland Historical Trust*

Proposed Location;

Maryland Route 12 (Snow Hill Rd) at the Worcester County Library Snow Hill Branch.
Approximately 105ft North of the Snow Hill Rd/Willow St intersection.



Note, marker to be oriented perpendicular to the sidewalk, not parallel as depicted above.