

# **AGENDA**

## **LOCAL DEVELOPMENT COUNCIL FOR OCEAN DOWNS VIDEO LOTTERY FACILITY**

**September 16, 2019**

10:00 AM - Call to Order

David Massey, Vice Chair

- Review of meeting minutes from January 14, 2019
- Old Business
  - Report on how jurisdictions expended Local Impact Grant Funds
  - Video Lottery Terminal Activity Report through the close of FY19 and first month of FY20
- New Business
  - Recognizing members for 10 years of volunteer service on the LDC
  - Worcester County Economic Development initiatives update with Economic Development Director Kathryn Gordon
    - Funding for the Video Lottery Terminal (VOLT) and other related programs
    - Business counseling opportunities
  - LDC appointment schedule
    - Updated LDC membership list included
  - Appointing a new Chair for the remainder of calendar year 2019 due to the passing of former Chair Jim Rosenberg
  - Scheduling of Next Meeting
- Action Items

**TIMES SHOWN ARE SUBJECT TO CHANGE**

## **Local Development Council (LDC) for Ocean Downs Video Lottery Facility Meeting Minutes**

**Meeting Date:** January 14, 2019

**Time:** 10:00 a.m.

**Location:** Worcester County Government Center, Training Room B

### **Attendance:**

#### **Local Development Council**

Jim Rosenberg, Chair

David Massey, Vice Chair

Cam Bunting (Absent)

Bobbi Sample

Pat Schrawder for Senator Mary Beth Carozza

Michael Donnelly (Absent)

Former Mayor Charlie Dorman (Absent)

Mark Wittmyer (Absent)

Mayor Richard Meehan (Absent)

Rodney Murray (Absent)

Delegate Charles Otto (Absent)

Roxane Rounds (Absent)

Ivy Wells (Absent)

#### **Staff**

County Attorney Maureen Howarth

Public Information Officer Kim Moses

#### **Guest**

Economic Development Deputy Director

Kathryn Gordon

Chair Jim Rosenberg called the meeting of the Local Development Council (LDC) for the Ocean Downs Video Lottery Facility to order. The LDC members reviewed their September 24, 2018 meeting minutes, which were approved by email following their fall meeting. Delegate Otto and Mayor Meehan previously advised that they would not be able to attend due to conflicting events<sup>1</sup>. Today's meeting did not have a quorum.

LDC members reviewed the official FY19 Video Lottery Terminal Activity Report, which includes the total Local Impact Grant (LIG) FY19 revenues for each jurisdiction through December 2018 as follows: Ocean City revenues of \$404,664.77; Berlin revenues of \$202,332.40; Ocean Pines revenues of \$202,332.40; and Worcester County revenues of \$1,637,962.25, of which \$223,967.92 is the portion attributable to table games.

The LDC members reviewed a memo by Worcester County Chief Administrative Officer Harold Higgins to the County Commissioners regarding the Local Impact Grant (LIG) itemization report submitted by the Ocean Pines Association (OPA) for review by the LDC on September 24, 2018. The LIG report noted that no LIG funds had been expended in 2018, while funds of \$500,000 in FY19 and \$639,799 in FY20 have been allotted for infrastructure to pave various roads. In his memo, Mr. Higgins advised that OPA Finance Director Steve Phillips advised him that the OPA transferred LIG funds totaling \$1,148,563 over the last few years to the roads reserve fund for future road improvements, and this constitutes an appropriate use of

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<sup>1</sup> A weekend winter storm, which resulted in numerous closings and the delayed opening of the Circuit and District Court, may have been a factor in additional absences by various LDC members.

LIG funds. Chief Massey presented a follow up report from the OPA to the LDC identifying the roads and damaged drainage pipes to be repaired using LIG funds. Ms. Howarth explained that the OPA was working to accumulate LIG funds, since the designated road repairs will be very expensive.

The LDC reviewed an email from Ms. Sample detailing the breakdown of slots and table games revenues during FY18 and FY19 as of September 2018, which was sent to LDC members following their September 24, 2018 in follow up to a request for additional information about slots revenues. At that time, slots revenues resulted in an FY18 revenue increase of 1.6% from over FY17 and an increase in FY19 of 12.8% over FY18 revenues during that same timeframe.

In response to a question by Ms. Schrawder, Ms. Sample advised that the casino employs roughly 400 employees, most of whom are full-time, and she reviewed the additional employees hired following the addition of table games and the restaurant.

LDC members reviewed the official LDC appointment schedule, recognizing that Cam Bunting had been reappointed by the County Commissioners to serve additional four-year term expiring December 31, 2022. Ms. Moses agreed to confirm that County Administration has contacted newly-elected Delegate Wayne Hartman to make him aware that, by virtue of his position as a State delegate representing Worcester County, that he also serves as a member of the LDC. She further agreed to contact former Snow Hill Mayor Charles Dorman, who serves as the Snow Hill resident representative on the LDC to determine whether he still resides in Snow Hill, and if so, whether he would like to continue serving on the LDC through the expiration of his term on December 31, 2020.

Worcester County Economic Development (WCED) Deputy Director Kathryn Gordon provided LDC members with an update on the Video Lottery Terminal (VOLT) Loan Program and the new Skipjack Loan program administered by the Tri-County Council (TCC) for the Lower Eastern Shore, which has made loan funds of up to \$200,000 available to assist Worcester County businesses.

The LDC members agreed to postpone a discussion regarding the election of officers until their next meeting when a quorum is present.

Following general discussion, the LDC adjourned to meet again on Monday, September 16, 2019, at 10:00 a.m. in the third floor training room in the Worcester County Government Center.

## Ocean Downs VLT/Casino Activity

### Total revenue County and Municipality

	FY2013*	FY2014*	FY2015*	FY2016	FY2017	FY2018	FY2019	FY2020
July	259,661.91	262,898.19	275,009.11	351,751.11	360,502.43	355,504.10	472,045.20	446,191.02
August	255,748.77	269,537.60	279,758.23	334,170.20	341,176.09	381,896.89	450,552.24	0.00
September	221,363.27	229,932.89	272,586.57	314,174.80	323,157.81	362,262.61	408,981.87	0.00
October	158,479.69	191,792.91	226,916.51	256,240.01	271,563.96	291,379.43	333,893.05	0.00
November	149,685.47	156,591.39	183,720.86	212,094.07	208,441.61	214,344.91	285,254.25	0.00
December	150,785.36	153,095.33	185,731.90	213,364.83	426,469.80	406,112.33	496,565.21	0.00
January	132,094.29	143,250.41	186,088.11	204,695.07	202,194.91	247,240.57	264,801.39	0.00
February	156,621.87	158,638.59	183,930.43	214,931.86	222,540.47	270,487.22	312,640.34	0.00
March	178,542.61	187,803.69	221,529.49	245,925.39	256,977.69	322,169.37	360,969.30	0.00
April	179,198.51	163,767.27	236,463.00	257,158.80	265,678.26	302,850.44	322,400.41	0.00
May	215,433.96	212,983.90	274,771.00	283,288.09	292,508.40	351,305.37	394,488.36	0.00
June	217,127.57	216,859.11	291,078.11	278,542.89	305,058.53	392,473.04	372,804.16	0.00
Total Revenue	\$2,274,743.28	\$2,347,151.28	\$2,817,583.32	\$3,166,337.12	\$3,476,269.96	\$3,898,026.28	\$4,475,395.78	\$446,191.02

\* FY2012 through August 2014 is net of an 18% distribution to Baltimore and Prince

Georges Counties in accordance with state law.

Source: Maryland Racing Commission summary report

## Ocean Downs VLT/Casino Activity

Berlin County revenue only

	FY2015*	FY2016	FY2017	FY2018	FY2019	FY2020
July	27,500.91	35,175.11	36,050.24	35,550.41	42,723.69	40,177.52
August	27,975.82	33,417.02	34,117.61	38,189.69	40,492.77	
September	27,258.66	31,417.48	32,315.78	36,226.26	37,053.14	
October	22,691.65	25,624.00	27,156.40	29,137.94	29,680.55	
November	18,372.09	21,209.41	20,844.16	21,434.49	25,771.42	
December	18,573.19	21,336.48	22,646.98	20,341.47	26,610.83	
January	18,608.81	20,469.51	20,219.49	21,833.29	23,740.65	
February	18,393.04	21,493.19	22,254.05	24,845.73	28,411.64	
March	22,152.95	24,592.54	25,697.77	29,876.55	32,230.35	
April	23,646.30	25,715.88	26,567.83	27,782.79	28,867.80	
May	27,477.10	28,328.81	29,250.84	32,419.38	35,674.68	
June	29,107.81	27,854.29	30,505.85	35,415.99	33,227.82	
Total Revenue	\$281,758.33	\$316,633.72	\$327,627.00	\$353,053.99	\$384,485.34	\$40,177.52

\* FY2012 through August 2014 is net of an 18% distribution to Baltimore and Prince Georges Counties in accordance with state law.

Source: Maryland Racing Commission summary report

**Ocean Downs VLT/Casino Activity**  
**Ocean City Revenues Only**

	FY2015*	FY2016	FY2017	FY2018	FY2019	FY2020
July	55,001.82	70,350.22	72,100.49	71,100.82	85,447.37	80,355.03
August	55,951.65	66,834.04	68,235.22	76,379.38	80,985.54	
September	54,517.31	62,834.96	64,631.56	72,452.52	74,106.27	
October	45,383.30	51,248.00	54,312.79	58,275.89	59,361.09	
November	36,744.17	42,418.81	41,688.32	42,868.98	51,542.83	
December	37,146.38	42,672.97	45,293.96	40,682.95	53,221.67	
January	37,217.62	40,939.01	40,438.98	43,666.57	47,481.30	
February	36,786.09	42,986.37	44,508.09	49,691.45	56,823.28	
March	44,305.90	49,185.08	51,395.54	59,753.10	64,460.69	
April	47,292.60	51,431.76	53,135.65	55,565.57	57,735.60	
May	54,954.20	56,657.62	58,501.68	64,838.76	71,349.37	
June	58,215.62	55,708.58	61,011.71	70,831.98	66,455.65	
<b>Total Revenue</b>	<b>\$563,516.66</b>	<b>\$633,267.42</b>	<b>\$655,253.99</b>	<b>\$706,107.97</b>	<b>\$768,970.66</b>	<b>\$80,355.03</b>

\* FY2012 through August 2014 is net of an 18% distribution to Baltimore and Prince Georges Counties in accordance with state law.

Source: Maryland Racing Commission summary report

## Ocean Downs VLT/Casino Activity

Ocean Pines revenue only

	FY2015*	FY2016	FY2017	FY2018	FY2019	FY2020
July	27,500.91	35,175.11	36,050.24	35,550.41	42,723.69	40,177.52
August	27,975.82	33,417.02	34,117.61	38,189.69	40,492.77	
September	27,258.66	31,417.48	32,315.78	36,226.26	37,053.14	
October	22,691.65	25,624.00	27,156.40	29,137.94	29,680.55	
November	18,372.09	21,209.41	20,844.16	21,434.49	25,771.42	
December	18,573.19	21,336.48	22,646.98	20,341.47	26,610.83	
January	18,608.81	20,469.51	20,219.49	21,833.29	23,740.65	
February	18,393.04	21,493.19	22,254.05	24,845.73	28,411.64	
March	22,152.95	24,592.54	25,697.77	29,876.55	32,230.35	
April	23,646.30	25,715.88	26,567.83	27,782.79	28,867.80	
May	27,477.10	28,328.81	29,250.84	32,419.38	35,674.68	
June	29,107.81	27,854.29	30,505.85	35,415.99	33,227.82	
Total Revenue	\$281,758.33	\$316,633.72	\$327,627.00	\$353,053.99	\$384,485.34	\$40,177.52

\* FY2012 through August 2014 is net of an 18% distribution to Baltimore and Prince Georges Counties in accordance with state law.

Source: Maryland Racing Commission summary report

## Ocean Downs VLT/Casino Activity

Worcester County revenue only

	FY2015*	FY2016	FY2017	FY2018	FY2019	FY2020	Table games	
							FY2019	FY2020
July	165,005.47	211,050.67	216,301.46	213,302.46	301,150.45	285,480.95	44,808.33	44,415.85
August	167,854.94	200,502.12	204,705.65	229,138.13	288,581.16		45,624.55	
September	163,551.94	188,504.88	193,894.69	217,357.57	260,769.32		38,450.50	
October	136,149.91	153,744.01	162,938.37	174,827.66	215,170.86		37,087.58	
November	110,232.51	127,256.44	125,064.97	128,606.95	182,168.58		27,540.08	
December**	111,439.14	128,018.90	335,881.88	324,746.44	390,121.88		30,456.88	
January	111,652.87	122,817.04	121,316.95	159,907.42	169,838.79		25,394.88	
February	110,358.26	128,959.11	133,524.28	171,104.31	198,993.78		28,523.93	
March	132,917.69	147,555.23	154,186.61	202,663.17	232,047.91		38,665.83	
April	141,877.80	154,295.28	159,406.95	191,719.29	206,929.21		33,722.40	
May	164,862.60	169,972.85	175,505.04	221,627.85	251,789.63		37,741.53	
June	174,646.87	167,125.73	183,035.12	250,809.08	239,892.87		40,525.93	
Total Revenue	\$1,690,550.00	\$1,899,802.26	\$2,165,761.97	\$2,485,810.33	\$2,937,454.44		\$428,542.42	\$44,415.85
Portion attributable to table games				\$167,486.44	\$428,542.42			

\* FY2012 through August 2014 is net of an 18% distribution to Baltimore and Prince

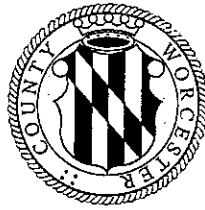
Georges Counties in accordance with state law.

\*\* Extra annual \$200,000 allocate once PG County facility opened FY17

\*\*\* Table games added December 2017

Source: Maryland Racing Commission summary report





HAROLD L. HIGGINS, CPA  
CHIEF ADMINISTRATIVE OFFICER  
MAUREEN F.L. HOWARTH  
COUNTY ATTORNEY

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## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

August 8, 2019

Berlin Town Mayor Gee Williams  
Town Hall  
10 William Street  
Berlin, MD 21811

RE: Request for line item details regarding use of local impact grant funds expended

Dear Mayor Williams:

The Local Development Council (LDC) for the Ocean Downs Video Lottery Facility is in the process of reviewing the current outcomes regarding the Multi-Year Plan expenditures of Local Impact Grant (LIG) funds. Our group will meet on Monday, September 16, 2019, and to aid us in moving forward with this task, we are seeking information from the Town of Berlin. Specifically, please have the appropriate financial officer within your organization fill out the enclosed Local Impact Grant Itemization Sheet, which outlines how FY19 LIG funds were expended, along with an itemized account of how you plan to expend FY20 LIG funds.

We appreciate your partnership in helping us maintain a record of how our area jurisdictions are using LIG funds in accordance with the provisions of Senate Bill 3, adopted in the 2007 Maryland General Assembly Special Session.

For your convenience, enclosed is a self addressed stamped envelope in which to return your response. Thank you in advance for your assistance.

Sincerely,

Kim Moses  
Public Information Officer

CC: Ivy Well, Economic Development Director  
Enclosure: LIG Itemization Sheet



# Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

[www.berlinmd.gov](http://www.berlinmd.gov)

*'America's Coolest Small Town'*



## Mayor

Wm. Gee Williams, III

September 3, 2019

## Vice President

Elroy Brittingham, Sr.

## Council Members

Dean Burrell, Sr.

Troy Purnell

Thomas L. Gulyas

Zackery Tyndall

Worcester County

Government Center

One West Market Street Room 1103

Kim Moses

Public Information Officer

Snow Hill, MD 21863-1195

## Town Attorney

David Gaskill

RE: Request for line item details regarding use of local impact grant funds expended

Dear Ms. Moses:

## Town Administrator

Laura Allen

During Fiscal Years 2011-2019, the Town of Berlin received \$2,454,673.31 in Slots Impact Grant funds generated from the Casino at Ocean Downs. Funds received during FY 2011-2013 were expended for principal and interest payments for the purchase of 5.25 acres of property adjacent to US 113 and Bay Street Extended in Berlin. The purpose of the property was to develop a new Town of Berlin police facility.



During FY 2016, Phase I of the Berlin Police Department building engineering and development was funded in the amount of \$259,291.91 from the grant proceeds.

During FY 2017, Phase II of the Berlin PD building construction was completed with the total cost of \$1,360,743.54. The main portion was funded from the grant proceeds in the amount of \$944,842.07. The remainder of Phase II was funded from general fund reserves in the amount of \$415,901.47.

During FY 2018, final Phase III of Berlin PD construction was completed with the total cost of \$1,455,187.46. Local Impact Grant proceeds were expensed in the amount of \$353,053.99 for the final phase of the construction and \$1,102,133.47 was advanced from the general fund reserves.

In the future, additional proceeds from Local Impact Grant will be expended to replenish general fund reserves for construction, engineering and architect services for the police facility. The Town had placed FY 2019 grant proceeds back to general fund reserves in the amount of \$384,485.34. Any additional funds will be allocated to the public safety and improvements of the Town of Berlin.

Sincerely,

Wm. Gee Williams III

Mayor

Enclosure: LIG Itemized Sheet

# Local Impact Grant Itemization Sheet

**Town of Berlin  
10 William Street  
Berlin, MD 21811**

Local Impact Grant language from Senate Bill 3 in the 2007 Special Session - approved by Maryland voters in the 2008 General Election: "Local impact grants....shall be used for improvements in the communities in immediate proximity to the video lottery facilities and may be used for the following purposes."

1. Infrastructure improvements
2. Facilities
3. Public Safety
4. Sanitation
5. Economic and Community Development, including housing
6. Other public services and improvement

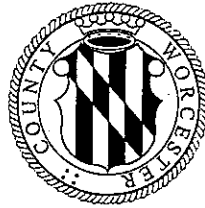
**A. Please complete the following Local Impact Grant Fund Expenditure Report:**

<b>Fiscal Year of Expenditure</b>	<b>Purpose of improvement (from list above)</b>	<b>Detailed itemized list</b>	<b>Cost of Project</b>
2012	Berlin Police Department Facilities	Land purchase 5.25 acres at US 113 and Bay Street	\$250,000
2013	Berlin Police Department Facilities	Land purchase 5.25 acres at US 113 and Bay Street	\$263,000
2014-2015	Berlin Police Department Facilities	Development and engineering plans for BPD building	No estimates available
2016	Berlin Police Department Facilities	Development and engineering plans Phase-I for BPD building	\$259,291.91
2017	Berlin Police Department Facilities	Development and engineering plans Phase-II for BPD building	\$1,360,743.54
2018	Berlin Police Department Facilities	Development, engineering, construction BPD building Phase -III	\$1,455,187.46
2019	Berlin Police Department Facilities	Rebuilding general fund reserves for construction of Berlin Police Department Facilities.	\$384,485.34

**B. Local impact grant funds remaining at 06/30/2019:** \$0

**C. Anticipated use of remaining and future local impact grant fund expenditures:**

<b>Fiscal Year of Expenditure</b>	<b>Purpose of improvement (from list above)</b>	<b>Detailed itemized list</b>	<b>Cost of Project</b>
2020-2024	Berlin Police Department Facilities	Rebuilding general fund reserves for construction of Berlin Police Department Facilities.	\$1,133,549.60



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## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

August 8, 2019

Ocean City Mayor Richard Meehan  
Town of Ocean City  
301 Baltimore Avenue  
Ocean City, MD 21842

RE: Request for line item details regarding use of local impact grant funds expended

Dear Mayor Meehan:

The Local Development Council (LDC) for the Ocean Downs Video Lottery Facility is in the process of reviewing the current outcomes regarding the Multi-Year Plan expenditures of Local Impact Grant (LIG) funds. Our group will meet on Monday, September 16, 2019, and to aid us in moving forward with this task, we are seeking information from the Town of Ocean City. Specifically, please have the appropriate financial officer within your organization fill out the enclosed Local Impact Grant Itemization Sheet, which outlines how FY19 LIG funds were expended, along with an itemized account of how you plan to expend FY20 LIG funds.

We appreciate your partnership in helping us maintain a record of how our area jurisdictions are using LIG funds in accordance with the provisions of Senate Bill 3, adopted in the 2007 Maryland General Assembly Special Session.

For your convenience, enclosed is a self addressed stamped envelope in which to return your response. Thank you in advance for your assistance.

Sincerely,

Kim Moses  
Public Information Officer

CC: Chuck Bireley, CPA, Finance Director  
Enclosure: LIG Itemization Sheet

## Local Impact Grant Itemization Sheet

To: Local Reporting Agency – **Town of Ocean City**

From Requesting Agency - Local Development Council for the Ocean Downs Casino

Local Impact Grant language from Senate Bill 3 in the 2007 Special Session – approved by Maryland voters in the 2008 General Election: “Local impact grants....shall be used for improvements in the communities in immediate proximity to the video lottery facilities and may be used for the following purposes.”

13. Infrastructure improvements
14. Facilities
15. Public Safety
16. Sanitation
17. Economic and Community Development, including housing
18. Other public services and improvements

### **G. Please complete the following Local Impact Grant Fund Expenditure Report:**

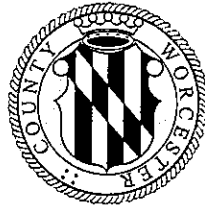
Fiscal Year of Expenditure	Purpose of improvement (from list above)	Detailed itemized list	Cost of Project
<i>i.e. 2019</i>	<i>i.e. Infrastructure</i>	<i>i.e. road paving – Sea Hawk Rd, Cedar Town Road</i>	<i>i.e. \$20,000</i>
<b>2019</b>	<b>INFRASTRUCTURE</b>	<b>STREET PAVING - 141ST</b>	<b>\$2,311,656</b>

H. Local impact grant funds remaining at 6/30/2019: 0

### **I. Anticipated use of remaining and future local impact grant fund expenditures:**

Fiscal Year of Expenditure	Purpose of improvement (from list above)	Detailed itemized list	Cost of Project
<i>i.e. 2020</i>	<i>i.e. Infrastructure</i>	<i>i.e. road paving – Little Mill Road</i>	<i>i.e. \$70,000</i>

**ALL FUTURE IMPACT GRANT FUNDS WILL BE USED FOR STREET PAVING**



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## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

August 8, 2019

Stephen Phillips, Chief Financial Officer  
Ocean Pines Association (OPA) Board of Directors  
239 Ocean Parkway  
Ocean Pines, MD 21811

RE: Request for line item details regarding use of local impact grant funds expended

Dear Mr. Phillips:

The Local Development Council (LDC) for the Ocean Downs Video Lottery Facility is in the process of reviewing the current outcomes regarding the Multi-Year Plan expenditures of Local Impact Grant (LIG) funds. Our group will meet on Monday, September 16, 2019, and to aid us in moving forward with this task, we are seeking information from the Ocean Pines Association. Specifically, please have the appropriate financial officer within your organization fill out the enclosed Local Impact Grant Itemization Sheet, which outlines how FY19 LIG funds were expended, along with an itemized account of how you plan to expend FY20 LIG funds.

We appreciate your partnership in helping us maintain a record of how our area jurisdictions are using LIG funds in accordance with the provisions of Senate Bill 3, adopted in the 2007 Maryland General Assembly Special Session.

For your convenience, enclosed is a self addressed stamped envelope in which to return your response. Thank you in advance for your assistance.

Sincerely,

Kim Moses  
Public Information Officer

Enclosure: LIG Itemization Sheet



## Local Impact Grant Itemization Sheet

To: Local Reporting Agency – **Ocean Pines Administration**

From Requesting Agency - Local Development Council for the Ocean Downs Casino

Local Impact Grant language from Senate Bill 3 in the 2007 Special Session – approved by Maryland voters in the 2008 General Election: “Local impact grants....shall be used for improvements in the communities in immediate proximity to the video lottery facilities and may be used for the following purposes.”

19. Infrastructure improvements
20. Facilities
21. Public Safety
22. Sanitation
23. Economic and Community Development, including housing
24. Other public services and improvements

**J. Please complete the following Local Impact Grant Fund Expenditure Report:**

Fiscal Year of Expenditure	Purpose of improvement (from list above)	Detailed itemized list	Cost of Project
<i>i.e. 2019</i>	<i>i.e. Infrastructure</i>	<i>i.e. road paving – Sea Hawk Rd, Cedar Town Road</i>	<i>i.e. \$20,000</i>
<i>2019</i>	<i>20. Infrastructure Improvements</i>	<i>Road Pipe Replacements</i>	<i>\$57,523</i>

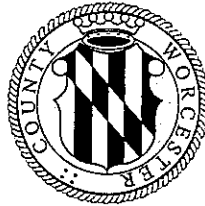
**K. Local impact grant funds remaining at 6/30/2019:**

*\$1,100,961*

**L. Anticipated use of remaining and future local impact grant fund expenditures:**

Fiscal Year of Expenditure	Purpose of improvement (from list above)	Detailed itemized list	Cost of Project
<i>i.e. 2020</i>	<i>i.e. Infrastructure</i>	<i>i.e. road paving – Little Mill Road</i>	<i>i.e. \$70,000</i>
<i>2020</i>	<i>20. Infrastructure Improvements</i>	<i>Road Paving - Allendale Ct, Bimini Lane, Brookton Lane, Burr Hill Dr, Clubhouse Rd, Exports Ct, Newport Dr.</i>	<i>\$304,755</i>
<i>2020</i>	<i>14</i>	<i>Sports Core Parking Lot</i>	<i>\$49,400</i>
<i>2020</i>	<i>14</i>	<i>Road Paving - Admiral Ave, Beach Court, Broadbridge, Fossi Grange, Garrett Dr, Ivanhoe Ct, Juneway Rd</i>	<i>\$324,570</i>
		<i>Road North/South, Weeping Willow Court, Willow Way</i>	





COMMISSIONERS  
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JOSEPH M. MITRECIC, VICE PRESIDENT  
ANTHONY W. BERTINO, JR.  
MADISON J. BUNTING, JR.  
JAMES C. CHURCH  
THEODORE J. ELDER  
JOSHUA C. NORDSTROM

OFFICE OF THE  
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA  
CHIEF ADMINISTRATIVE OFFICER  
MAUREEN F.L. HOWARTH  
COUNTY ATTORNEY

## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

August 8, 2019

Finance Officer Phil Thompson  
Worcester County Government Center  
One West Market Street, Room 1105  
Snow Hill, MD 21863

RE: Request for line item details regarding use of local impact grant funds expended

Dear Mr. Thompson:

The Local Development Council (LDC) for the Ocean Downs Video Lottery Facility is in the process of reviewing the current outcomes regarding the Multi-Year Plan expenditures of Local Impact Grant (LIG) funds. Our group will meet on Monday, September 16, 2019, and to aid us in moving forward with this task, we are seeking information from the County. Specifically, please have the appropriate financial officer within your organization fill out the enclosed Local Impact Grant Itemization Sheet, which outlines how FY19 LIG funds were expended, along with an itemized account of how you plan to expend FY20 LIG funds.

We appreciate your partnership in helping us maintain a record of how our area jurisdictions are using LIG funds in accordance with the provisions of Senate Bill 3, adopted in the 2007 Maryland General Assembly Special Session.

For your convenience, enclosed is a self addressed stamped envelope in which to return your response. Thank you in advance for your assistance.

Sincerely,

Kim Moses  
Public Information Officer

Enclosure: LIG Itemization Sheet

## Local Impact Grant Itemization Sheet

To: Local Reporting Agency – **Worcester County**

From Requesting Agency - Local Development Council for the Ocean Downs Casino

Local Impact Grant language from Senate Bill 3 in the 2007 Special Session – approved by Maryland voters in the 2008 General Election: “Local impact grants....shall be used for improvements in the communities in immediate proximity to the video lottery facilities and may be used for the following purposes.”

1. Infrastructure improvements
2. Facilities
3. Public Safety
4. Sanitation
5. Economic and Community Development, including housing
6. Other public services and improvements

**A. Please complete the following Local Impact Grant Fund Expenditure Report:**

Fiscal Year of Expenditure	Purpose of improvement (from list above)	Detailed itemized list	Cost of Project
<i>i.e. 2019</i>	<i>i.e. Infrastructure</i>	<i>i.e. road paving – Sea Hawk Rd, Cedar Town Road</i>	<i>i.e. \$20,000</i>
<i>2019</i>	<i>Facilities</i>	<i>WCTHS - loan payment</i>	<i>2,236,200.00</i>

**B. Local impact grant funds remaining at 6/30/2019:** *\$1,749,364*

**C. Anticipated use of remaining and future local impact grant fund expenditures:**

Fiscal Year of Expenditure	Purpose of improvement (from list above)	Detailed itemized list	Cost of Project
<i>i.e. 2020</i>	<i>i.e. Infrastructure</i>	<i>i.e. road paving – Little Mill Road</i>	<i>i.e. \$70,000</i>
<i>2020</i>	<i>Facilities</i>	<i>WCTHS - loan payment</i>	<i>2,501,100</i>
<i>2020</i>	<i>public safety</i>	<i>equipment</i>	<i>566,711</i>



these items on GovDeals.com. There being no objections, upon a motion by Commissioner Mitrecic, the Commissioners unanimously agreed that the list of personal property, including vehicles, furniture, and equipment will be sold online at [www.govdeals.com](http://www.govdeals.com) as County surplus property.

The Commissioners presented a proclamation to Department of Social Services (DSS) Director Roberta Baldwin and several members of her staff recognizing April as National Child Abuse Prevention Month in Worcester County and encouraged residents to remain aware and involved, so that abuse and neglect can be detected early or prevented from occurring entirely.

The Commissioners presented a proclamation to Housing Program Administrator Jo Ellen Bynum recognizing April as Fair Housing Month in Worcester County to celebrate the passage of the Fair Housing Act of 1968, which eliminates housing discrimination and promotes economic opportunity and diverse communities through public understanding, recognizing that inclusive communities are vibrant communities, which provide residents of all backgrounds with access to quality schools and increased opportunities for self-sufficiency.

The Commissioners met with Human Resources Director Stacey Norton and Volunteer Services Manager Kelly Brinkley to proclaim the week of April 7-13, 2019 as National Volunteer Week and to present commendations to recognize 58 volunteers for their long-term service on the many Worcester County boards and commissions, which enhances the services provided to County citizens, towns, and the County. Those recognized included Adult Public Guardianship Board members Dr. William Greer (11 years) and Richard Collins (23 years); Commission on Aging Board members Cynthia Malament (11 years) and Lloyd Parks (10 years); Agricultural Preservation Advisory Board members Kathy Drew (12 years) and Ed Phillips (13 years); Agricultural Reconciliation Board members Dean Ennis (12 years) and Brooks Clayville (18 years); Building Code Appeals Board members Elbert Davis (15 years), Kevin Holland (22 years), James Spicknall (14 years), and Jim Wilson (16 years); Drug and Alcohol Abuse Council members Jim Freeman, Jr. (14 years) and Colleen Wareing (12 years); Economic Development Advisory Board members John Glorioso (10 years), Ralph Shockley (10 years), and Robert Fisher (31 years); Board of Electrical Examiners members Carl Smith (20 years), J.T. Novak (11 years), Kenneth Lambertson (22 years), Michael Patchett (10 years), and Duane Duncan (13 years); Ethics Commission member Bruce Spangler (16 years); Housing Review Board members John Glorioso (12 years), Donna Dillon (10 years), and Sharon Teagle (18 years); Local Management Board - Initiative to Preserve Families Board members Ira F. "Buck" Shockley (15 years), Eloise Henry Gordy (11 years), and Mark Frostrom (19 years); Library Board members Ron Cascio (10 years) and Vivian Nicholson Pruitt (10 years); Local Development Council for Ocean Downs Casino members Rod Murray (10 years); Ocean City Mayor Rick Meehan (10 years), Berlin Mayor Gee Williams (10 years), Jim Rosenberg (10 years), Ocean Pines Police Chief David Massey (10 years), and Cam Bunting (10 years); Planning Commission members Betty Smith (11 years), Brooks Clayville (16 years), and Marlene Ott (10 years); Property Tax Assessment Appeal Board member Robert D. Rose (12 years); Recreation Advisory Board member Alvin "Hondo" Handy (12 years); Social Services Advisory Board member Nancy Howard (10 years); Solid Waste Advisory Committee members James Rosenberg (12 years) and

Wendell Purnell (who was recognized posthumously for 20 years of service); Tourism Advisory Committee member Barbara Tull (15 years); Water and Sewer Advisory Council members for the Mystic Harbour Service Area Joseph Weitzell (13 years), Bob Hunt (12 years), and Richard Jendrek (13 years); Water and Sewer Advisory Council members for the Ocean Pines Service Area Frederick Stiehl (12 years) and James Spicknall (11 years); Water and Sewer Advisory Council members for the West Ocean City Service Area Deborah Maphis (23 years) and Gail Fowler (15 years); Board of Zoning Appeals member Joseph W. Green, Jr. (13 years); and Commission for Women members Charlotte Cathell (eight years), Eloise Henry Gordy (nine years), Nancy Fortney (six years), and Teola Brittingham (nine years).

In response to a question by Commissioner Elder, Assistant Chief Administrative Officer Kelly Shannahan advised that the service of these individuals reflects a total of 774 volunteer years.

The Commissioners conducted a public hearing on a request to amend the Comprehensive Water and Sewerage Plan and expand service areas submitted by Attorney Mark Cropper, on behalf of River Run Development Associates, LLC (River Run) and Nichols-Neff Properties, LLC to reclassify the sewer and water planning areas from S-6/W-6 (no planned service) to S-1/W-1 (present to two years) for two adjacent parcels known as the former Pine Shore North Golf Course, in conjunction with expanding the River Run sewer planning area and the Ocean Pines water planning area to serve a proposed residential development on the subject properties. Environmental Programs Director Bob Mitchell reviewed the request, noting that the subject property is located on Beauchamp Road, east of Racetrack Road, north of the current boundary of the Ocean Pines Sanitary Service Area (SSA), and directly southwest of the current boundary of the River Run SSA, and more specifically is identified on Tax Map 15 as Parcels 127 and 259. He stated that the applicant is proposing that the sanitary services for the expanded SSA be provided by the purchase of 90 equivalent dwelling units (EDUs) of potable water capacity from the Ocean Pines SSA and 90 EDUs of wastewater treatment capacity purchased from available excess capacity from the River Run SSA. Mr. Mitchell concluded that the Planning Commission found the proposed amendment to be consistent with the County's Comprehensive Development Plan and the zoning category for the subject properties and granted the application a favorable recommendation. In response to a question by Commissioner Bertino, Mr. Mitchell stated that there would be no adverse impact from the expansion on Ocean Pines ratepayers.

Commissioner Purnell opened the floor to receive public comment.

Mr. Cropper stated that the staff and Planning Commission reports are correct and accurate, asked that they be included as evidence, and adopted them as his testimony. He then asked the Commissioners to amend the Water and Sewerage Plan and to expand the Ocean Pines SSA and the River Run SSA to add the former Pine Shore North Golf Course property based on these findings.

There being no further public comment, Commissioner Purnell closed the public hearing.

Upon a motion by Commissioner Bunting, the Commissioners unanimously adopted the Findings of Fact and Resolution No. 19-8 amending the Comprehensive Water and Sewerage Plan to reclassify and expand the water planning area of the Ocean Pines SSA and the sewer planning area of the River Run SSA to provide public water and sewer service to the former Pine

# LOCAL DEVELOPMENT COUNCIL FOR THE OCEAN DOWNS CASINO

Reference: Subsection 9-1A-31(c) - State Government Article, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory  
Review and comment on the multi-year plan for the expenditure of the local impact grant funds from video lottery facility proceeds for specified public services and improvements; Advise the County on the impact of the video lottery facility on the communities and the needs and priorities of the communities in the immediate proximity to the facility.

Number/Term: 15/4 year terms; Terms Expire December 31

Compensation: None

Meetings: At least semi-annually

Special Provisions: Membership to include State Delegation (or their designee); one representative of the Ocean Downs Video Lottery Facility, seven residents of communities in immediate proximity to Ocean Downs, and four business or institution representatives located in immediate proximity to Ocean Downs.

Staff Contacts: Kim Moses, Public Information Officer, 410-632-1194  
Maureen Howarth, County Attorney, 410-632-1194

## Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Represents/Resides</u>	<u>Years of Term(s)</u>
Mary Beth Carozza		Maryland Senator	14-18, 18-22
Wayne A. Hartman		Maryland Delegate	18-22
Charles Otto		Maryland Delegate	14-18, 18-22
Roxane Rounds	Dist. 2 - Purnell	Resident - Berlin	*14-15, 15-19
Michael Donnelly	Dist. 7 - Mitrecic	Resident - Ocean City	*16-19
Mark Wittmyer	At-Large	Business - Ocean Pines	15-19
Charlie Dorman	Dist. 4 - Elder	Resident - Snow Hill	12-16, 16-20
Rod Murray °	Dist. 6 - Bunting	Resident - Ocean Pines	*09-12-16, 16-20
Mayor Rick Meehan °	At-Large	Business - Ocean City	*09-12-16, 16-20
Mayor Gee Williams °	Dist. 3 - Church	Resident - Berlin	09-13-17, 17-21
Vacant (J. Rosenberg)°	Dist. 5 - Bertino	Resident - Ocean Pines	09-13-17, 17-21
David Massey °	At-Large	Business - Ocean Pines	09-13-17, 17-21
Bobbi Sample	Ocean Downs Casino	Ocean Downs Casino	17-indefinite
Cam Bunting °	At-Large	Business - Berlin	*09-10-14-18, 18-22
Matt Gordon	Dist. 1 - Nordstrom	Resident - Pocomoke	19-22

## Prior Members:

Since 2009

J. Lowell Stoltzfus ° (09-10)	Todd Ferrante ° (09-16)
Mark Wittmyer ° (09-11)	Joe Cavilla (12-17)
John Salm ° (09-12)	James N. Mathias, Jr. ° (09-18)
Mike Pruitt ° (09-12)	Ron Taylor ° (09-14)
Norman H. Conway ° (09-14)	
Michael McDermott (10-14)	
Diana Purnell ° (09-14)	
Linda Dearing (11-15)	

\* = Appointed to fill an unexpired term/initial terms staggered  
° = Charter Member

Works at a total cost of \$4,032.00 and for Part B - passive and active recreational parks for Recreation and Parks at a total cost of \$16,692.00 for a grand total annual cost of \$20,724.00.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Bertino, the Commissioners unanimously agreed to exercise the option to extend the County's contract with Delmarva Custom Spraying, Inc. of Bivalve, Maryland for an additional three years for providing pest control services at 42 County facilities at a cost of \$18 per month, per facility for a total annual cost of \$9,072 through March 31, 2022.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Bertino, the Commissioners unanimously accepted the offer from Mr. Meticulous Cleaning Services, Inc. of Salisbury, Maryland to extend the current contract for custodial services for County office buildings at the current prices on a month-to-month basis, while the County rebids these services.

Upon a motion by Commissioner Mitrecic, the Commissioners unanimously tabled item no. 17 pending the completion of changes requested by County Attorney Maureen Howarth to the proposed Project Partnership Agreement (PPA) between the U.S. Army Corps of Engineers (COE) and the Maryland Department of Natural Resources (DNR), and Worcester County, Maryland for Ocean City Harbor and Inlet Navigation Improvements at the Ocean City Inlet.

Pursuant to the request of Chief Administrative Officer Harold Higgins and upon a motion by Commissioner Bertino, the Commissioners unanimously authorized Commission President Purnell to sign the following three documents to secure State matching funds for the Ocean City Harbor and Inlet Navigation Improvements at the Ocean City Inlet: Maryland Department of Natural Resources (DNR) Chesapeake and Coastal Services (CCS) Center for Waterway Improvement & Infrastructure Application for FY19 Waterway Improvement Fund Grant for State contribution towards the 50/50 match for these improvements; DNR Waterway Improvement Fund Grant Agreement, awarding grant funds of \$300,000 for FY19; and DNR Center for Waterway Improvement and Infrastructure request for reimbursement.

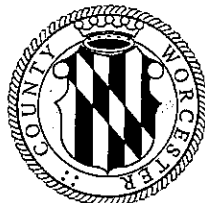
Pursuant to the request of Budget Officer Kathy Whited and upon a motion by Commissioner Bertino, the Commissioners unanimously increased the privately-owned vehicle mileage reimbursement rate for County employees from \$0.505 to \$0.58 per mile traveled on County business effective February 1, 2019 to reflect the recent State of Maryland and Internal Revenue Service (IRS) standard mileage rate increases.

The Commissioners reviewed and discussed various board appointments.

Upon a nomination by Commissioner Nordstrom, the Commissioners unanimously agreed to appoint Matt Gordon to the Local Development Council (LDC) for the Ocean Downs Casino for a four-year term expiring December 31, 2022.

Upon nominations by Commissioner Church, the Commissioners unanimously agreed to appoint Elizabeth Rodier to the Commission for Women for a three-year term expiring December 31, 2021, to replace Michelle Bankert whose term expired; and to reappoint Roberta Baldwin, as the local Social Services member, and Melissa Banks, as the public health nurse, to the Adult

T: 410-632-1194  
F: 410-632-3131  
E-MAIL: admin@co.worcester.md.us  
WEB: www.co.worcester.md.us



COMMISSIONERS  
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COUNTY ATTORNEY

## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

January 24, 2019

Mr. Matt Gordon  
1440 Snow Hill Road  
Stockton, MD 21864

Dear Mr. Gordon:

At our meeting of January 22, 2019, the Worcester County Commissioners agreed to appoint you as a member of the Worcester County Local Development Council For The Ocean Downs Casino, for a four-year term expiring on December 31, 2022. Attached, please find a copy of the Board Summary Sheet for the Worcester County Local Development Council For The Ocean Downs Casino, the County Ethics Law and the State law regarding the duties and responsibilities of this Board. Kim Moses, Public Information Officer, will be contacting you regarding meeting dates and other information.

The Commissioners feel that your participation as a member of the Worcester County Local Development Council For The Ocean Downs Casino will be a valuable asset and we thank you for your interest in serving the citizens of Worcester County in this manner.

Sincerely,

Diana Purnell  
President

DP/KS:kh

cf: Kim Moses, Public Information Officer  
Maureen Howarth, County Attorney  
Commissioner Joshua Nordstrom  
Board Book

TEL: 410-632-1194  
FAX: 410-632-3131  
E-MAIL: admin@co.worcester.md.us  
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MAUREEN F.L. HOWARTH  
COUNTY ATTORNEY

## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

January 15, 2019

Delegate Wayne A. Hartman  
House Office Building, Room 308  
6 Bladen Street  
Annapolis, MD 21401

Dear Delegate Hartman:

Congratulations on your recent election. As you may already be aware, by virtue of your position as a State Delegate representing Worcester County, you also serve as a member of the Local Development Council for the Ocean Downs Casino throughout your term as Delegate. Attached, please find a copy of the Board Summary Sheet for the Local Development Council for the Ocean Downs Casino, a copy of the regulations regarding the duties and responsibilities of this Council and a copy of the County Ethics Law. Kim Moses, Public Information Officer, will be contacting you regarding meeting dates and other information.

The Commissioners feel that your participation as a member of the Local Development Council for the Ocean Downs Casino will be a valuable asset and we thank you for serving the citizens of Worcester County in this manner.

Sincerely,

Diana Purnell  
President

DP/KS:kh

cf: Kim Moses, Public Information Officer  
Maureen F. L. Howarth, County Attorney  
Board Book



## Kim Moses

---

**From:** Kim Moses  
**Sent:** Friday, April 26, 2019 2:08 PM  
**To:** Bobbi Sample; Cam Bunting; David Massey; Delegate Charles Otto; Delegate Wayne A. Hartman; Ivy Wells; James Rosenberg; Jim Rosenberg; Mark Wittmyer; matt Gordon; Mayor Gee Williams; Mayor Rick Meehan; Michael Donnelly; Pat Schrawder; Rod Murray; Roxanne Rounds; Senator Mary Beth Carozza  
**Cc:** Maureen L. Howarth; Kathryn Gordon; Chip Bertino; Madison Bunting; John Tustin; John Ross  
**Subject:** Passing of Jim Rosenberg



Dear LDC members,

It is with great sadness that I inform you that our dear friend and colleague, Jim Rosenberg, passed away on Wednesday. His daughter, Rachel Onufrak, called County Administration to advise that his service will take place at Burbage Funeral Home in Berlin next Wednesday from 4-6 p.m. His obituary should appear in the Sunday edition of the Daily Times.

On April 2, 2019, the Commissioners recognized Jim and several other members of the LDC for their long-time service to the County. Godspeed, Jim.

Kim Moses  
Public Information Officer  
Worcester County Government  
One West Market Street, Room 1103  
Snow Hill, MD 21863  
410-632-1194 (Work)  
410-632-3131 (Fax)