

AGENDA

WORCESTER COUNTY COMMISSIONERS

Worcester County Government Center, Room 1101, One West Market Street, Snow Hill, Maryland 21863

The public is invited to view this meeting live online at - <https://worcestercountymd.swagit.com/live>

August 17, 2021

Item #

- 9:00 AM - Vote to Meet In Closed Session in Commissioners' Meeting Room - Room 1101
Government Center, One West Market Street, Snow Hill, Maryland
- 9:01 - Closed Session: Discussion regarding the hiring of a Vehicle and Equipment Mechanic III and a Landfill Operator III in Public Works, a Parks Worked III and Recreation Program Manager II in Recreation and Parks, and certain personnel matters; considering a matter that concerns the proposal for a business to locate and expand in Worcester County; receiving legal advice from Counsel; and performing administrative functions
- 10:00 - Call to Order, Prayer (Arlene Page), Pledge of Allegiance
- 10:01 - Report on Closed Session; Review and Approval of Minutes of the August 3, 2021 Meeting
- 10:05 - Chief Administrative Officer: Consent Agenda
(Maryland Community Resilience Grant Modification, Request to Bid on Opioid Treatment Provider Peer Support, MOU between the Local Behavioral Health Authority and the Jail) 1-3
- 10:10 - Chief Administrative Officer: Administrative Matters
(Sports Complex Presentation, City of Pocomoke Presentation on Armory Site, Bid Recommendation on Respite Care Services, Upcoming Board Appointments, Bishopville Area Speed Studies, Draft FY22 Consolidate Transportation Plan Letter, Washington Street Parking Lot Expansion, Critical Area Ordinance Update, Out of State Travel Request for Emergency Services, Grant Support Request for Berlin Mural) 4-12, 15
- 10:15 -
- 10:20 -
- 10:30 - Legislative Session: Public Hearing on Bill 21-7 on Agritourism and Introduction of Emergency Bill 21-1 on Electrical Standards - Licensing Requirements 13-14
- 10:45 -
- 11:00 -
- 11:30 -
- 12:00 - Questions from the Press; County Commissioner's Remarks
- Lunch
- 1:00 PM - Chief Administrative Officer: Administrative Matters (If Necessary) 4-12, 15

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING

Hearing Assistance Units Available - see Weston Young, Asst. CAO.
Please be thoughtful and considerate of others.
Turn off your cell phones & pagers during the meeting!

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Minutes of the County Commissioners of Worcester County, Maryland

August 3, 2021

Joseph M. Mitrecic, President
Theodore J. Elder, Vice President
Anthony W. Bertino, Jr.
Madison J. Bunting, Jr.
James C. Church
Joshua C. Nordstrom
Diana Purnell

Following a motion by Commissioner Nordstrom, seconded by Commissioner Bertino, the commissioners unanimously voted to meet in closed session at 9:00 a.m. in the Commissioners' Meeting Room to discuss legal and personnel matters permitted under the provisions of Section 3-305(b)(1) and (7) of the General Provisions (GP) Article of the Annotated Code of Maryland and to perform administrative functions permitted under the provisions of Section GP 3-104. Also present at the closed session were Chief Administrative Officer Harold L. Higgins, incoming Chief Administrative Officer Weston Young, County Attorney Roscoe Leslie, Public Information Officer Kim Moses, Human Resources Director Stacey Norton, Public Works Director Dallas Baker, and Emergency Services Director Billy Birch. Topics discussed and actions taken included the following: hiring Chad Wright as a correctional officer trainee within the County Jail, Elizabeth Trehey as a room and food tax collection specialist within the Treasurer's Office, LaDarian Blake as a recreation program manager II, and posting to fill one office assistant IV position within Recreation and Parks; hiring Kyndall McCleary as a license permit clerk I within Environmental Programs; promoting Michael Hutchinson from maintenance supervisor to maintenance superintendent, hiring Jeff Evans as a plumber journeyman, reclassifying Troy Waidner from building maintenance mechanic I to carpenter II and Matthew LeCates from carpenter/maintenance worker III to carpenter I, and approving the position of project manager within the Maintenance Division of Public Works; transferring Michelle Carmean from enterprise fund controller to tax manager, promoting Barbara Hitch from accounting manager to enterprise fund controller and Sheila Merritt from collections specialist to tax specialist, reclassifying the responsibilities of the accounts payable specialist, and advertising to hire one accountant within the Treasurer's Office; acknowledging the hiring of Mary Karick as an office assistant V and Tori Rinaldi as a law clerk and promoting Ashley Cramer as an office assistant VI within the State's Attorney's Office; and certain personnel matters; receiving legal advice from counsel; and performing administrative functions, which included discussing potential board appointments, schedule changes within Emergency Services, and the FY21 monthly financial update.

Following a motion by Commissioner Nordstrom, seconded by Commissioner Bertino, the commissioners unanimously voted to adjourn their closed session at 9:47 a.m.

After the closed session, the commissioners reconvened in open session. Commissioner Mitrecic called the meeting to order, and following a morning prayer by Arlene Page and pledge of allegiance, announced the topics discussed during the afternoon closed session on August 3,

2021 and the morning closed session on August 20.

The commissioners reviewed and approved the open and closed session minutes of their July 20, 2021 meeting as presented.

The Commissioners presented a proclamation to Renee' Reid of Worcester County Department of Social Services (DSS) and other staff members recognizing August as National Child Support Awareness Month, and they urged citizens to learn more about the importance of the financial support parents provide to their children, as well as the child and parental support services that are available locally through DSS.

The Commissioners presented years-of-service commendations to honor Chief Administrative Officer Harold Higgins (25 years) and Tax Manager Laura Beauchamp (29 years), both of whom will be retiring September 1, 2021.

Upon a motion by Commissioner Bertino, the commissioners unanimously approved by consent agenda item numbers 2-5 as follows: authorizing Commission President Mitrecic to sign the Certification Statement Teacher Salary Incentive Grant Program outlined in SB1030 – Blueprint for Maryland's Future – for FY20 allocating \$165,478 for FY20-FY22 to Worcester County Public Schools to increase salaries, specifically starting teacher salaries, to include an increase for steps 1-5 of \$800 and steps 6-10 of \$650; approving bid specifications to construct a pressure sewer line along Gum Point Road for service from the Ocean Pines Sanitary Service Area, with the estimated cost of \$300,000 to be funded by a General Fund loan in combination with a developer contribution; approving a Small Project Agreement between the County and River Run Towns, LLC for the extension of water and sewer service in the River Run Service Area, to include a new wastewater pumping station to serve an additional 66 townhouse units, as part of the River Run Residential Planned Community identified on Tax Map 15 as Parcel 126, Lots FD-3 and FD-4; and approving Emergency Number Systems Board (ENSB) project for \$1,527 to reimburse the County for new hire training.

The commissioners reviewed and discussed various board appointments.

Upon a nomination by Commissioner Nordstrom, the commissioners unanimously agreed to appoint Tina Simmons to the Drug and Alcohol Abuse Council for a four-year term expiring December 31, 2025 to replace Donna Nordstrom whose term expired.

State's Attorney Kris Heiser met with the commissioners to seek authorization to add a third special investigator position to the Office of the State's Attorney at no cost to the County. Ms. Heiser advised that Salisbury University Professor David Weber, a certified fraud examiner, attorney, and former federal law enforcement officer with the Federal Deposit Insurance Corporation, is willing to serve as an unpaid special investigator. She advised that not only would her office benefit from his work experience, but her team would also have access to the university's state-of-the-art financial programs and software. In response to a question by Commissioner Bertino, Ms. Heiser advised that Mr. Weber is offering his services to the County to provide his upper-level forensic accounting students with real-world experience, as they will be assisting with County fraud investigations and helping to prepare cases for trial. She

confirmed that her office would have the final determination in which students are able to serve in this capacity.

Following some discussion and upon a motion by Commissioner Bertino, the Commissioners unanimously authorized the addition of the third special investigator position within the State's Attorney's Office at no cost to the County.

Following the commissioners' adoption of Bill 21-6 (Public Safety – Kari's Law) on July 20, 2021 and pursuant to the request of Emergency Services Director Billy Birch and a motion by Commissioner Elder, the Commissioners voted 6-1, with Commissioner Bertino voting in opposition, to adopt Resolution No. 21-18 setting fines for Kari's Law.

Commissioner Bertino expressed concern that this could be very costly to small businesses that could be required to replace their current systems to be compliant with Kari's Law. In response to questions by Commissioner Bertino, Mr. Birch stated that the County will seek to educate the public before issuing fines, noting that everyone they have worked with during recent inspections has been in compliance.

Pursuant to the recommendation of Finance Officer Phil Thompson at the written request of Nancy Schwendeman, Executive Director of The Greater Ocean City, Maryland Chamber of Commerce, Inc. and upon a motion by Commissioner Bertino, the Commissioners unanimously adopted Resolution No. 21-19 authorizing a 100% tax credit in the amount of \$12,878.66 for real property owned by the Greater Ocean City, Maryland Chamber of Commerce, Inc. for the July 1, 2021 tax year.

The Commissioners met with incoming Budget Officer Candace Savage to discuss a letter from Craig Kuhn, program manager for the Maryland Department of Agriculture (MDA) Office of Forest Pest Management (FPM), advising that his office plans to conduct a cooperative *Lymantria dispar* (formerly known as the gypsy moth) population survey in fall 2021, which will include conducting approximately 105 surveys on non-State land in Worcester County to predict the level of *Lymantria dispar* caterpillar populations the following spring. This would allow the FPM to identify developing *Lymantria dispar* infestations and respond appropriately before significant damage occurs. He further noted that, if the Commissioners agree to participate in the survey, the County's estimated portion of the 50/50 cost share would be \$1,785. This cost estimate does not include the cost of aerial spraying. Ms. Savage advised that this project may result in an authorized over-expenditure of \$85, as the current FY22 budget for this expense is only \$1,700.

Following some discussion and upon a motion by Commissioner Church, the Commissioners unanimously approved the 50% local cost share of approximately \$1,785, as well as the authorized over-expenditure of \$85, for the *Lymantria dispar* moth population survey to be conducted in Worcester County.

Environmental Programs Director Bob Mitchell met with the commissioners to request authorization to rework the scope of two projects involving the restoration of tidal shoreline and wetlands at Greys Creek Nature Park and non-tidal wetlands, streams, ditches, and riparian forest buffer at Back Creek. Mr. Mitchell reviewed the history of the projects, the MDE and Maryland Coastal Bays Program (MCBP) partnerships on both projects, and explained that the Maryland

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Department of the Environment (MDE) and U.S. Environmental Protection Agency approved the County's Coastal Bays Watershed Plan for the Assawoman Bay watershed, thus making the County eligible to apply for Clean Water Act 319 grant funds for projects like these that are designed to reduce or eliminate water quality impairment associated with nonpoint source pollution.

Following some discussion and upon a motion by Commissioner Nordstrom, the Commissioners unanimously authorized County staff to rework the scope of work and budget for each project and develop a modified memorandum of understanding between the County, MDE, and MCBP for the commissioners' approval at a future meeting, so the grants can be awarded and the work on both completed in a timely manner.

Pursuant to the request of Mr. Mitchell and upon a motion by Commissioner Nordstrom, the commissioners unanimously authorized Commission President Mitrecic to sign the updated agreement between the Maryland Department of Natural Resources (DNR) and Worcester County for the implementation of the Maryland Permanent Easement component of the Conservation Reserve Enhancement Program (CREP). Mr. Mitchell explained that only nine Maryland counties are eligible for this voluntary conservation program, and his office has the staff necessary to administer the program. He advised that there is no cost to the County for participating, and the County is reimbursed at a rate of 3% of the value of each transaction and reimbursed for 1.5% of the long-term monitoring costs.

Pursuant to the recommendation of Mr. Mitchell and upon a motion by Commissioner Bunting, the commissioners unanimously authorized Commission President Mitrecic to sign the FY22 Critical Area Grant Agreement awarding the County \$9,000 to cover a very small portion of the County's actual cost to administer the Chesapeake and Atlantic Coastal Bays Critical Area Programs.

Pursuant to the request of Mr. Baker and upon a motion by Commissioner Bunting, the commissioners unanimously approved Change Order No. 1 with M2 Construction for the Ocean Pines treatment unit 3 project to reflect a reduced cost of \$8,129.88. The final adjustment of quantities resulted in a revised project cost of \$461,346.12. The Commissioners further accepted the proposal from Sherwood Logan and Associates of \$19,640 to purchase the pump and associated equipment needed for this project. Mr. Baker stated that \$500,000 is available for this project in the 2019 Bond Issue.

Pursuant to the request of Mr. Baker and upon a motion by Commissioner Bertino, the commissioners unanimously agreed to waive the standard bid process and accept the proposal from Core and Main in the amount of \$168,000 for the bulk purchase of water meter repair parts. Mr. Baker advised that funding for this purchase is available within the FY21 budget.

The commissioners met with Mr. Baker to review recommendations to change the speed limit on Public Landing Wharf Road, which is currently unposted and, therefore, a speed limit of 50 mph governs, and Bayside Road at Public Landing following a recent investigation and assessment of the area in regard to safe speeds following significant upgrades to the beach and marina and to consider posting a speed limit sign.

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Upon a motion by Commissioner Elder, the commissioners concurred with staff's recommendations to establish the following speed limits and to post speed limit signs as follows: establish a speed limit of 25 mph on Public Landing Wharf Road from MD Rt. 365 to Carryback Road; and establish a series of new speed limits on Bayside Road to include 25 mph from MD Rt. 365 to Carryback Road, 30 mph from Carryback Road to Stagg Road, 50 mph from Stagg Road to Paw Paw Creek Road, and to post the reduced speed limit sign prior to Stagg Road. The commissioners further agreed to request that the Sheriff's Office enforce these new speed limits.

Commissioner Nordstrom thanked Mr. Baker for his efforts to adopt safe speeds in this area, where an increasing number of young children are residing.

Pursuant to the recommendation of Mr. Baker in response to the written request of Attorney Hugh Cropper, IV, on behalf of Jacqueline C. DeGroft, and upon a motion by Commissioner Bertino, the commissioners unanimously approved the proposed quitclaim deed between the County Commissioners (Grantors) and Ms. DeGroft (Grantee), conveying the unimproved platted road known as Bay Shore Drive within Bay Shore Acres in West Ocean City situated between Lots 32, 33, and 34, Block 8, and Lots 15, 16, and 17, Block 9, as referenced on the plat entitled "Addition to Bay Shore Acres" by Surveyor Samuel F. Miles. Mr. Baker stated that there are no plans to improve this paper street.

Pursuant to the request of Mr. Baker and upon a motion by Commissioner Bunting, the commissioners unanimously approved out-of-state travel for Fleet Management Superintendent Derrick Babcock to attend the Police Fleet Expo from August 16-19, 2021 in Richmond, Virginia at a cost of \$284 for meals. Mr. Baker advised that the Sheriff's Office will cover the travel, lodging, and conference costs.

Pursuant to the request of Recreation and Parks Director Kelly Rados and upon a motion by Commissioner Bertino, the commissioners unanimously approved out-of-state travel for Ms. Rados and Recreation Superintendent Allen Swiger to attend the TEAMS (Travel, Events, and Management in Sports) conference from September 27-30, 2021 in Atlantic City, New Jersey at a cost of \$6,126.36 for registration, flights, lodging, and meals.

The Commissioners answered questions from the press.

In response to questions by Commissioner Elder, incoming Chief Administrative Officer Weston Young provided an update on a project to install security cameras at the unmanned recycling drop-off locations in Bishopville, Whaleyville, Ocean Pines, and the WalMart in Berlin. He also addressed existing dumping laws and stated concerns that imposing stricter fines would lead to increased instances of illegal dumping elsewhere in the county.

Commissioner Bertino took a moment to honor the memory of Board of Education President Eric Cropper, who passed away suddenly on July 30, 2021 at the age of 48.

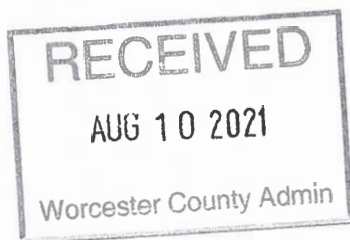
The Commissioners adjourned to meet in closed session.

Following a motion by Commissioner Nordstrom, seconded by Commissioner Bertino,

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the commissioners unanimously voted to meet in closed session at 10:44 a.m. in the Commissioners' Meeting Room to discuss legal and personnel matters permitted under the provisions of Section 3-305(b)(1) and (7) of the General Provisions (GP) Article of the Annotated Code of Maryland and to perform administrative functions permitted under the provisions of Section GP 3-104. Also present at the closed session were Chief Administrative Officer Harold L. Higgins, incoming Chief Administrative Officer Weston Young, County Attorney Roscoe Leslie, Public Information Officer Kim Moses, Human Resources Director Stacey Norton, and applicants for the position of assistant chief administrative officer. Topics discussed and actions taken included conducting interviews for the position of assistant chief administrative officer within County Administration.

Following a motion by Commissioner Nordstrom, seconded by Commissioner Bertino, the commissioners unanimously voted to adjourn their closed session at 12:16 p.m. to meet again on August 17, 2020.



ACAO Note: Grant modification is for project time extension.

Worcester County
Department of Environmental Programs

Memorandum

To: Harold L. Higgins, Chief Administrative Officer

From: Robert J. Mitchell, LEHS, REHS/RS *RAM*
Director, Environmental Programs

Subject: **Maryland Community Resilience Grant**
Selsey Road Project
No Cost Grant Extension

Date: August 9, 2021

As you are aware, Worcester County was awarded funding from Maryland's Department of Natural Resources (DNR), Chesapeake and Coastal Division, for a Community Resilience Grant to assist with coastal impacts of climate-related hazards. The planned restoration is for the Selsey Road area, a part of the larger Cape Isle of Wight community in West Ocean City. This demonstration project is an excellent opportunity to contribute to building coastal storm resiliency within the Cape Isle of Wight community and other local communities.

We have recently received the last external permits for the construction work submitted after the design work was completed. It took ten (10) months to receive MD Department of Environment approval. The Corps approval was even longer at fifteen (15) months. We are also working with the County Attorney to remedy a land ownership matter within the project work area. The out-of-town title company that DNR mandated Worcester County use on this project went offline for over a year without finalizing their report. We are getting that finished and need additional time to complete that item.

We are seeking approval for the attached grant modification so we may be able to complete this last portion of the project and proceed into the construction phase. DNR has funding budgeted for the construction portion of the project in the neighborhood of \$1MM.

We have attached the grant modification and would respectfully recommend the County Commissioners authorize President Mitrecic's signature so we can extend this contract and finish this last item to proceed to the construction phase.

If you have any questions or need any additional information please let me know.

Attachment

cc: David Bradford
Jenelle Gerthoffer
Katherine Munson



Larry Hogan, Governor
Boyd Rutherford, Lt. Governor
Jeannie Haddaway-Riccio, Secretary
Allan Fisher, Acting Deputy Secretary

August 9, 2021

MEMORANDUM

TO: Katherine Munson
Worcester County Department of Environmental Programs

FROM: Nicole Carlozo, Chesapeake & Coastal Service

SUBJ: Selsey Road Shoreline and Marsh Design
(Coastal Resiliency Grant FY19)

Please find attached one (1) copy of the grant modification with updated scope of work for the project identified above. Due to the current health crisis and the need for electronic signatures, this modification may be executed in multiple counterparts, each of which shall be deemed an original. Please have this document electronically signed and witnessed, and return to me via email. Please leave the date blank.

Once all signatures are obtained, a completely executed copy of the grant modification will be returned to you electronically.

Thank you very much for your assistance. I look forward to finalizing this grant modification and sending you an executed copy. If you have any questions, please feel free to e-mail me at: nicole.carlozo@maryland.gov.

Nicole Carlozo
MD Department of Natural Resources
580 Taylor Ave E-2
Annapolis, MD 21401

Attachments

605P9400065
14-19-2457 CRP
Grant Agreement Number

Modification Number Three

to

State of Maryland
Department of Natural Resources
Coastal Resiliency Program
Capital Projects Grant Agreement

entered into this _____ day of _____, 20__.

between the

State of Maryland

Department of Natural Resources

Chesapeake and Coastal Service

and

County Commissioners of Worcester County

Pursuant to the terms of the Grant, dated 7 September 2018, between the State of Maryland acting through the Department of Natural Resources, Chesapeake and Coastal Service and County Commissioners of Worcester County regarding provision of assistance in design and permit acquisition for a shoreline stabilization and marsh restoration project utilizing climate-resilient natural features along the Isle of Wight Bay in Worcester County, the Grant is amended to incorporate the following changes. The purpose of this Modification is to provide a no-cost extension to the end date of the Grant to December 31, 2021.

In the event of any conflict or incongruity between the provisions of this amendment and any of the provisions of said Grant as heretofore amended, the provisions of this amendment

14-19-2457 CRP
Modification #3

shall in all respects govern and control. Except as amended, all other terms, conditions and provisions of the Grant shall remain in full force and effect.

1. PURPOSE

The Scope of Work of this Grant is modified per Exhibit A.

2. GRANT

The amount of this Grant shall not be modified. No additional funds are being provided to the Grantee.

3. TERMINATION OR REDUCTION OF AUTHORIZATION

Termination or reduction of authorization shall not be modified.

4. DISBURSEMENT OF GRANT

Disbursement of this Grant shall not be modified.

5. LIMITATIONS ON USE

Limitations on use shall not be modified.

6. TERM

The term of this Grant shall be from September 1, 2018 through December 31, 2021.

7. KEY PERSONNEL

Key personnel shall not be modified.

8. PAYMENT PROCEDURE

The payment procedure of this Grant shall not be modified.

9. REPORTS AND DELIVERABLES

Reports and deliverables for this Grant shall not be modified.

10. PROJECT MANAGEMENT

Project management shall not be modified.

14-19-2457 CRP
Modification #3

11. COMMUNICATIONS

Communications shall not be modified.

All other activities remain the same.

This document may be executed in multiple counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. Signatures, including notary signatures, provided by electronic means including, by way of example and not of limitation, facsimile, Adobe, PDF, and sent by electronic mail, or via an electronic signature program, shall be deemed to be original signatures.

IN WITNESS WHEREOF, the parties have executed this Amendment by causing the same to be signed on the day and year first above written.

WITNESS:

GRANTEE:

By: _____
Joseph M. Mitrecic, President
County Commissioners of Worcester
County

WITNESS:

STATE OF MARYLAND DEPARTMENT OF
NATURAL RESOURCES:

By: _____
Matthew J. Fleming, Director
Chesapeake and Coastal Service

Approved as to form and legal sufficiency this ____ day of ____ 20__.

By: _____
Rachel Eisenhauer
Assistant Attorney General
Office of the Attorney General
Department of Natural Resources

14-19-2457 CRP
Modification #3

The Scope of Work is revised as noted below:

Exhibit A

SCOPE OF WORK

Project Title: Selsey Road Shoreline and Marsh Design

Budget: State: \$50,000.00
Leveraged: \$ 0.00
Total: \$50,000.00

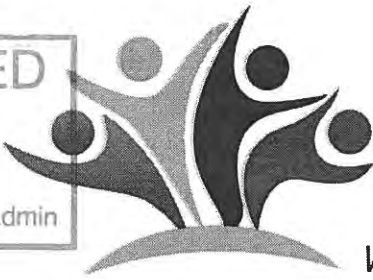
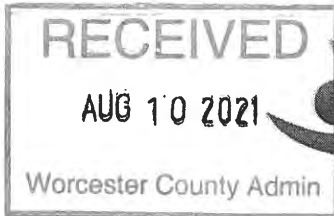
Funding Period: September 1, 2018 – December 31, 2021 (**REVISED)

Funding Recipient: Worcester County Commissioners

Reports will be due to the above contact and/or an appointed designee following the below schedule:

<u>Time Frame</u>	<u>Due Date</u>
September 1, 2018 – September 30, 2018	October 15, 2018
October 1, 2018 – December 31, 2018	January 15, 2019
January 1, 2019 – March 31, 2019	April 15, 2019
April 1, 2019 – June 30, 2019	July 15, 2019
July 1, 2019 – September 30, 2019	October 15, 2019
October 1, 2019 – December 31, 2019	January 15, 2020
January 1, 2020 – March 31, 2020	April 15, 2020
April 1, 2020 – June 30, 2020	July 15, 2020
July 1, 2020 – September 30, 2020	October 15, 2020
October 1, 2020 – December 31, 2020	January 15, 2021
January 1, 2021 – March 31, 2021	April 15, 2021
April 1, 2021 – June 30, 2021	July 15, 2021
July 1, 2021 – September 30, 2021	October 15, 2021 (**REVISED)
October 1, 2021 – December 31, 2021	December 31, 2021 (FINAL) (**ADDITIONAL)

All other information remains unchanged.



WORCESTER COUNTY LOCAL BEHAVIORAL HEALTH AUTHORITY

Working together for healthier communities!

To: Harold Higgins, Chief Administrative Officer
From: Jessica Sexauer, Director of the Local Behavioral Health Authority
Date: August 10, 2021
Subject: Request for Proposals-Opioid Treatment Provider Peer Support

The Worcester County Local Behavioral Health Authority is requesting proposals from qualified organizations to embed peer recovery support specialists in licensed and accredited Opioid Treatment program providers in Worcester County.

Please find enclosed a copy of the request for proposal, vendor list, and budget forms needed. Should you have any questions please contact me at 410-632-3366. Thank you for your time and support.

CC: Weston Young, Incoming Chief Administrative Officer

Enclosures

Request for Proposals
Opioid Treatment Program (OTP) Expansion
Worcester County Health Department

The Worcester County Local Behavioral Health Authority (WCLBHA), an agency of the Worcester County Health Department, seeks an Opioid Treatment Program (OTP) provider for the purpose of hiring Peer Recovery Specialists in Worcester County, Maryland. The provider must be approved as a licensed and accredited behavioral health provider under COMAR 10.63 Community Based Behavioral Health Programs and Services, and licensed under COMAR 10.63.03.19 with an office in Worcester County, Maryland. This grant is to support staff salary for a peer support specialist, training costs to support certification through the Maryland Addiction and Behavioral Health Professionals Certification Board (MABPCB), equipment needs for the peer support specialist, and travel related expenses. This grant will assist with the expansion of Peer Recovery Specialists position within OTPs and simultaneously expand the Peer Recovery Specialist Workforce in Worcester County, Maryland. Grant funds are provided through the “COVID-19 Supplemental –Substance Abuse Block Grant awarded to the State of Maryland” by the Substance Abuse and Mental Health Services Administration (SAMHSA). The Worcester County Local Behavioral Health Authority requests participation through June 30, 2023.

Proposals will be accepted by the Office of the County Commissioners until **Monday, September 27, 2021 at 1:00 PM**. One (1) original, and five (5) copies should be in a sealed envelope marked “OTP Peer Expansion” in the lower left corner of the envelope addressed and mailed or hand carried to:

Office of the County Commissioners
ATTN: Mr. Weston Young, Assistant Chief Administrator
Worcester County Government Center
One West Market Street, Room 1103
Snow Hill, MD 21863

A pre-proposal conference will be held virtually through Google Meets, on **Monday, September 8, 2021 at 9:00am**. Please contact Karen Waggoner to request being added to the virtual invitation.

All contact regarding this Request for Proposals (RFP) should be directed to Karen Waggoner at 410-632-1100, Ext. 1146 or karen.waggoner1@maryland.gov Thank you for your interest.

Request for Proposals Opioid Treatment Program (OTP) Expansion Worcester County Health Department

Introduction and Conceptual Overview

The Worcester County Local Behavioral Health Authority (WCLBHA), an agency of the Worcester County Health Department, has received funding for the purpose of hiring Peer Recovery Specialists within Opioid Treatment Programs (OTPs) in Worcester County. The Peer Recovery Specialists will be hired and supervised by the OTP provider(s). The provider must be approved as a licensed and accredited behavioral health provider under COMAR 10.63 Community Based Behavioral Health Programs and Services, and licensed under COMAR 10.63.03.19 with an office in Worcester County, Maryland.

The Local Behavioral Health Authority is seeking an OTP for the purpose of hiring Peer Recovery Specialists for implementation of Peer Expansion in Worcester County, Maryland. It is desired for the provider (s) to have a Registered Peer supervisor to supervise the Peer Recovery Specialists.

Program Objectives

The primary objective of this funding opportunity is to expand the availability of Peer Recovery services for individuals who utilize medication to support their ongoing recovery from opioids. Evidence suggests when paired with clinical services; a person recovering from substance related disorders often benefit from the support provided by individuals who have lived experience with recovery themselves. Currently there are limited opportunities for individuals utilizing Medication Supported Recovery (MSR) to engage with Peer Recovery Specialists and develop their recovery capital. This funding opportunity expands the availability of this vital workforce and recovery support service for interested OTP programs in Maryland.

Services

To be considered, the provider must:

1. Comply with all fiscal and programmatic requirements as they relate to the OTP Expansion Program in the manner prescribed by the Local Behavioral Health Authority and Behavioral Health Administration; this includes budget requests, budget narratives, budget modifications, programmatic issues, and staffing. Provider must be in good standing with the State Comptroller's Office.
2. Hire and employ up to two (2) Full Time Equivalent Peer Recovery Specialists whose role and function is specific and dedicated to OTP Expansion who meets the minimum qualifications for the Department of

- Budget and Management (DBM) classification of a Peer Recovery Specialist I, Certified or a Peer Recovery Specialist II, Certified.
3. Report any resignation of a Peer Recovery Specialist to the WCLBHA within two business days.
 4. Submit a contingency plan to Worcester County LBHA to ensure that the requirements will continue until another Peer Recovery Specialist is hired. Contingency plan is due within 30 days notice of award.
 5. The Peer Recovery Specialists should be supervised by a Registered Peer Recovery Supervisor (RPS) with the selected provider in accordance with the requirements of the Maryland Addiction and Behavioral Health Professionals Certification Board (MABPCB). To find out how to become a registered peer recovery supervisor visit <https://mapcb.wordpress.com/cprs/>.
 6. Ensure that training required for Peer Recovery Specialists to obtain certification is made available, approve training hours in accordance with MABPC requirements, and monitor and support the Peer Recovery Specialist in meeting certification requirements.
 7. Meet with WCLBHA no less than once per month for updates/ information sharing that is pertinent to the OTP Peer Support Expansion Program.
 8. Allow the Peer Specialists access to an agency vehicle or provide the Peer Recovery Specialist mileage reimbursement for work-related travel.
 9. Complete and submit a Quarterly Narrative Report (Attachment A), to WCLBHA on the following dates:
 1. October 15
 2. January 15
 3. April 15
 4. July 15
 10. Complete an Expenditure Report with supporting documentation to be submitted by the 10th of each month for reimbursement.

The role of the **Opioid Treatment Program (OTP) Provider** includes but is not limited to:

1. Hire PRS/CPRS to implement program services and ensure quality supervision of peer staff,
 - a. PRS/CPRS funded through this project may not be employed by an OTP in which they are actively receiving treatment,
 - b. It is preferred, but not required, that PRS/CPRS funded through this project have lived experience utilizing MSR;
2. Provide supervision by a Registered Peer Recovery Supervisor (RPS) employed by the agency for all PRS/CPRS working within the program;
3. Provide a detailed job description for Peer Recovery Specialists and Peer Recovery Supervisor;
4. Create a designated space(s) for OTP PRS/CPRS to meet with program participants and facilitate peer recovery support services;
5. Afford PRS/CPRS the opportunity to attend a one-time Peer Training Academy facilitated by Maryland Department of Health-Behavioral Health Administration

- (MDH-BHA) that provides the workforce with training hours required for credentialing;
6. Would also be required to use the Wellness Recovery Action Plan (WRAP) an evidence based highly individualized self-care plan;
 7. Afford PRS/CPRS the opportunity to attend regularly scheduled “OTP Peer Learning Collaborative” facilitated by MDH-BHA;
 8. Provide opportunities for supervision for the PRS/CPRS facilitated by a RPS;
 9. Participate in meetings as requested by local jurisdiction;
 10. Provide data reports to the local jurisdiction as identified within Attachment A;
 11. Must have the ability to track the number unduplicated people served;
 12. Meet all reporting deadlines.

Performance Measures:

- Directly contact in person/ through telehealth services / through phone or by way of various internet meeting platforms 90% of individuals on current caseload. Twenty (20) people in Fiscal Year 2022 and 50 people Fiscal Year 2023.
- Refer at least 85% of current caseload to supportive/recovery resources.
- Refer 100% of case load that need substance use disorder treatment to a licensed substance use disorder (SUD) treatment program for a clinically appropriate assessment at an appropriate level of care.
- Educate 85% of current caseload with recovery tools/supports to enhance the participant's recovery experience.

Availability of Funds

All bids will be conditional based upon the availability of sufficient funds. The annual amount budgeted for direct costs in FY22 shall not exceed \$76,477 for the fiscal year. The award shall be based on a contract period of 1/1/2022-6/30/2022. The annual amount budgeted for direct costs in FY23 (7/1/2022-6/30/2023) shall not exceed \$160,219. Programs submitting proposals exceeding \$100,000 or more in any given fiscal year will be required to submit an independent audit report.

Eligible use of Funds

OTP Peer Expansion funding may be used to provide for but is not limited to:

1. Staffing;
2. Training costs, including WRAP training;
3. Supplies and IT Equipment;
4. Administrative costs;
5. Independent audit report not to exceed \$15,000 for contracts at \$100,000 or above;
6. Other related expenses as approved by BHA.

Ineligible use of Funds

OTP Peer Expansion funding may not be used for any of the following activities.

1. Grant funds may not be used, directly or indirectly, to purchase, prescribe, or provide marijuana or treatment using marijuana. Treatment in this context includes the treatment of opioid use disorder. Grant funds also cannot be provided to any individual who or organization that provides or permits marijuana use for the purposes of treating substance use or mental disorders;
2. No funds provided under this RFP may be used by you or any sub-recipient under the grant to support lobbying activities to influence proposed or pending federal or state legislation or appropriations;
3. Funds may not be used or reimbursed for time spent responding to RFP;
4. Funding may not be used for treatment services that are reimbursable by Medicaid or through the Public Behavioral Health System.

Other conditions

1. Failure to comply with the terms and conditions may lead to possible delays in funding, suspension, reduction and or termination of an Award. Further, WCLBHA and BHA reserves the right to recover partial or full award amounts as deemed necessary and with supporting justification;
2. Grantee agrees to abide by the statutory requirements of all sections of the Substance Abuse Prevention and Treatment Block Grant (SABG) (Public Health Service Act, Sections 1921-1935 and sections 1941-1957) (42 U.S.C. 300x-21-300x-35 and 300x-51-300x-67, as amended), and other administrative and legal requirements as applicable for the duration of the award;
3. Grantee agrees The Drug-Free Workplace Act of 1988 (41 U.S.C. 701 et seq.) requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace;

Description of Proposal

The proposal shall adhere to the following format. Pages shall be numbered, and each section shall be divided and labeled including the following sections:

Section 1 Program Plan (10 points) – Provide a statement of not more than one page outlining how the organization will assure adequate staff availability to participate in training, technical assistance, evaluation and implementation of OTP Peer Expansion in Worcester County.

Section 2 Scope of Services and Service Delivery Plan (35 points)

Describe in detail how the program will work to fully implement conditions outlined for hiring the Peer Recovery Specialists collaborating with the WCLBHA

Section 3 Organizational Capacity Statement (25 points)

- A. Include the organizational history, nature, and scope of business activities, and organizational structure.
- B. If incorporated, provide a copy of the most current articles of incorporation. Additionally, provide a roster of all members of the organization's Board of Directors, including addresses and telephone numbers.
- C. Include an organizational chart depicting the relationship of the project to the current organization. If organization also offers direct SUD to potential targeted consumers, define the separate organizational relationship of the project to the direct service program(s) under the larger organizational structure.
- D. Describe experience and relevant former activities of the organization, which demonstrate an ability to provide the specific services of the proposed project.
- E. Provide documentation showing the organization is in good standing with the State Comptroller's Office.

Section 4 Staffing (15 Points) – Provide a list of staff and their qualifications. Include positions' description and the total number of full-time equivalents (FTE) and part-time (PT) positions by program area. Include a statement indicating that recruitment, training, and supervision procedures are in compliance with the Equal Employment Opportunity (EEO) guidelines; and the Americans with Disabilities Act (ADA).

Section 5 Financial and Budget (15 Points)

- A. Include audited financial statements, including any management letters, for the past three years. Additional information may be requested.
- B. Provide a line item budget for an amount not to exceed \$76,477 for the service agreement of 1/1/2021-6/30/2022 utilizing DHMH Form Program Budget 432B (Program Budget) of DHMH Forms 432A-H (Human Service Contract Proposal) including a narrative detailing proposed expenditures.

Selection Schedule

County Commissioners meeting in which the RFP will be released: **July 20, 2021.**
Pre-Proposal Virtual Conference: **September 8, 2021 at 9:00 am via google meets**
<https://meet.google.com/qxn-uzqo-qbk?authuser=0>

RFP due to the Worcester County Administration: **September 27, 2021 by 1:00 pm.**
Evaluation Meeting: Week of **September 30, 2021.**
County Commissioners meeting to submit vendor(s) selected: **October 19, 2021**

Chosen vendor will be contacted by: **Letter.**
The vendor chosen will be notified by WCLBHA staff by **October 26, 2021.** A follow up meeting will then be scheduled. Vendors are expected to begin implementing by **November 16, 2021**

Interested parties must submit one (1) original and five (5) copies of their proposal to the Worcester County Government by the established deadline of **September 27, 2021 at 1:00 pm.** The Worcester County Government will ensure that all proposals received by the deadline are given to the WCLBHA. Proposals should be addressed and mailed or hand carried to:

Office of the County Commissioners
ATTN: Mr. Weston Young, Assistant Chief Administrator
Worcester County Government Center
One West Market Street, Room 1103
Snow Hill, MD 21863

ATTACHMENT A

**OTP Peer-to-Peer
QUARTERLY REPORT**

This report should be submitted quarterly to the WCLBHA within 15 days from the close of the reporting period. Submission deadlines are identified below.

Send reports to Worcester.lbha@maryland.gov

- Quarter 1 Deadline -----October 15th
- Quarter 2 Deadline -----January 15th
- Quarter 3 Deadline -----April 15th
- Quarter 4 Deadline -----July 15th

Name of Contractor/Provider Organization	
List ALL positions funded in part or wholly by this award	
Location of Work	

Jurisdiction		Person Completing Form	
Contact Email Address		Contact Telephone Number	
Total # of funded CPRS positions		Total # of funded PRS positions	
Total # of 1 – on – 1 Peer Contacts		Total # of Unduplicated Served by Peers	
Monthly Expenditures	January 2022: February 2022: March 2022:		

ATTACHMENT B

Definitions for OTP Peer Expansion Program

- A. **Award Letter** - the letter from WCLBHA to the Award Recipient specifying the value and tenure of the grant that has been awarded.
- B. **Award Recipient(s)** - An entity meeting eligibility as a licensed and accredited behavioral health provider under COMAR 10.63 Community Based Behavioral Health Programs and Services, and licensed under COMAR 10.63.03.19 with an office in Worcester County, Maryland to which an award has been made by the WCLBHA and has assumed responsibility for implementation of the agreed upon project.
- C. **Award Period** - the period of the Award as set forth in the Award Letter.
- D. **BHA** – Behavioral Health Administration
- E. **WCLBHA**- Worcester County Local Behavioral Health Authority
- F. **Report** – A written record submitted to BHA, in the form and manner prescribed, on which the Award Recipient reports on the activities undertaken during a specified timeframe (i.e., monthly, quarterly etc.).
- G. **Peer to Peer Services** - recovery support services that are facilitated exclusively by individuals who identify as having lived experience in behavioral health recovery. These individuals are professionally known as Peer Recovery Specialists (PRS) and Certified Peer Recovery Specialists (CPRS) when working in the credentialed status of this role. These services can be facilitated within a formal setting such as a community based treatment program but are not exclusive to that setting. Peer services are also effective in non-traditional settings such as no-barrier community support agencies, areas in the community where high rates of overdose, homelessness, and other health disparities exist, and other diverse settings such as hospitals, court houses, and jails. Peer-to-Peer services will demonstrate a high degree of flexibility and be individualized to the person receiving support. Services will empower people served allowing them to exert control over their lives and exercise the maximum level of self-determination. Peer-to-Peer services will focus on supporting recovery and establishment of a life in the community.
- H. **1 – on – 1 Peer Contact** – a peer support service delivered via phone or in person, lasting at least 15 minutes in duration.
- I. **Peer Recovery Specialist (PRS)** - An individual providing Peer Recovery Support Services who has NOT yet obtained the Certified Peer Recovery Specialist (CPRS) credential from a credentialing board identified by the State.

- J. **Certified Peer Recovery Specialist (CPRS)** – An individual providing Peer Recovery Support Services who has obtained the Certified Peer Recovery Specialist (CPRS) credential from a credentialing board identified by the State.
- K. **Registered Peer Supervisor (RPS)** – An individual who supervises certified and non-certified Peer Recovery Specialists and has obtained the Registered Peer Supervisor (RPS) endorsement from a credentialing board identified by the State.
- L. **Medication Assisted Treatment (MAT) / Medication Supported Recovery (MSR)** – according to SAMHSA; a behavioral health treatment that includes the use of medications, in combination with counseling and behavioral therapies, to provide a “whole-patient” approach to the treatment of substance use disorders. Medications used in MAT are approved by the Food and Drug Administration (FDA) and MAT programs are clinically driven and tailored to meet each patient’s needs.
- M. **Opioid Treatment Program (OTP)** - a program or practitioner engaged in opioid treatment of individuals with the use of medication-assisted treatment (MAT)”. OTPs must successfully complete the certification and accreditation process and meet other requirements outlined in 42 CFR 8. Requirements include: OTPs must be both certified and accredited; Licensed by the state in which they operate; and Registered with the Drug Enforcement Administration (DEA), through their local DEA office.

PROGRAM BUDGET

PROGRAM ADMINISTRATION: _____
GRANT NUMBER: _____ **DATE SUBMITTED:** _____
CONTRACT PERIOD: _____ **FISCAL YEAR:** _____
ORGANIZATION: _____ **PHONE #:** _____
STREET ADDRESS: _____
CITY, STATE, COUNTY: _____ **ZIP:** _____
PROGRAM TITLE: _____
CHARGEABLE SERVICES (Y/N) _____ **DHMH PROVIDES 50% OR MORE OF FUNDING (Y/N)** _____
FOR DHMH USE ONLY

LINE ITEMS MAY NOT BE CHANGED	OTHER DIRECT FUNDING					PROGRAM BUDGET
	DHMH FUNDING REQUEST	SUPPLEMENTAL FUNDING REDUCTION	FED./STATE LOCAL & GOV'T	ALL OTHER AGENCY	TOTAL OTHER FUNDING	
SALARIES/SPECIAL PAYMENTS						
FRINGE						
CONSULTANTS						
EQUIPMENT						
PURCHASE OF SERVICE						
RENOVATION						
CONSTRUCTION						
REAL PROPERTY PURCHASE						
UTILITIES						
RENT						
FOOD						
MEDICINES & DRUGS						
MEDICAL SUPPLIES						
OFFICE SUPPLIES						
TRANSPORTATION/TRAVEL						
HOUSEKEEPING/ MAINTENANCE/REPAIRS						
POSTAGE						
PRINTING/DUPLICATION						
STAFF DEVELOPMENT/ TRAINING						
CLIENT ACTIVITIES						
ADVERTISING						
INSURANCE						
LEGAL/ACCOUNTING/AUDIT						
PROFESSIONAL DUES						
OTHER (ATTACH ITEMIZATION)						
TOTAL DIRECT COSTS						
INDIRECT COST						
TOTAL COSTS						
LESS: CLIENT FEES						
DHMH FUNDING						

DHMH 432B (Rev. Feb. 1997)

OTP Peer Expansion Vendor List

**Chesapeake Treatment Services
12417 Ocean Gateway, Suite 7
Ocean City, MD 21842**

**Open Arms and Hearts Health Services
1532 Ocean Highway, Suite 102
Pocomoke City, MD 21851**



WORCESTER COUNTY LOCAL BEHAVIORAL HEALTH AUTHORITY

Working together for healthier communities!

To: Harold Higgins, Chief Administrative Officer
From: Jessica Sexauer Director of the Local Behavioral Health Authority
Date: July 29, 2021
Subject: Request for Approval of MOU with County Jail

The Worcester County Local Behavioral Health Authority is requesting the enclosed Memorandum of Understanding be included in the August 17, 2021 County Commissioner's meeting. The MOU is between the Worcester County Local Behavioral Health Authority and Worcester County to support costs associated with mental health treatment for eligible inmates be reviewed and approved.

Three copies of the MOU are enclosed. One copy for the Administrative Office, one copy for the Worcester County Jail, and one copy for our office. Once all parties have signed the MOU a fully executed copy will be returned. Should you have any questions please contact me at 410-632-3366. Thank you for your time and support.

CC: Weston Young, Incoming Chief Administrative Officer

Enclosures (3)

**Worcester County Local Behavioral Health Authority
Agreement For
Maryland Community Criminal Justice Treatment
Program Services**

THIS AGREEMENT is made this first day of June, 2021 by and between Worcester County Local Behavioral Health Authority, a public authority of the State of Maryland, hereinafter called the LBHA, and County Commissioners of Worcester County, Maryland on behalf of Worcester County Jail, hereinafter called the Grantee, located at 5022 Joyner Road, Snow Hill, MD 21863, for the purpose of providing services under the Maryland Community Criminal Justice Treatment Program.

1 GENERAL CONDITIONS

The State of Maryland and/or Worcester County have imposed various general conditions upon this Agreement. These conditions are:

1.1 Reporting and Evaluation

The Grantee will maintain program statistical records and submit status reports as are required by the LBHA according to a schedule prescribed by and using the forms or formats provided by the LBHA and the State of Maryland.

The Grantee shall maintain program records and all pertinent information required by the LBHA and agrees that a program and facilities review, including meetings with consumers, review of service records, review of service policy and procedural issuances, review of staffing ratios and job descriptions, and meetings with any staff directly or indirectly involved in the provision of services, may be conducted upon reasonable notice, or site at any reasonable time by State of Maryland personnel whose official duties require such review or meetings and such other persons as authorized by the LBHA.

1.2 Inspection of Premises

The Grantee agrees to permit authorized officials of the State of Maryland/LBHA to monitor/inspect, at reasonable times, its program and place of business, job site, or any other location, that is related to the performance of this Agreement.

1.3 Confidentiality

Neither Party shall use or disclose any confidential information which would identify a client of the services provided under this Agreement for any purpose not directly connected with administration of such services, except upon written consent of the other Party and the client or, if he be a minor, his responsible parent or guardian, unless the disclosure is required by court order, or for program monitoring by authorized State of Maryland or Worcester County agency.

A Business Associate Agreement governing the exchange of Protected Health Information, as defined by the Health Insurance Portability and Accountability Act of

1996, is attached hereto and made a part hereof.

1.4 Laws to be Observed

The Grantee shall keep fully informed of and comply with all Federal, State, and County laws, ordinances, and regulations and all orders and decrees of bodies or tribunals having any jurisdiction or authority, which in any manner affect those engaged or employed to carry out this Agreement, or which in any way otherwise affect or are applicable to the service or performance of this Grant for Services Agreement.

1.5 Licensure Requirements

The Grantee shall acquire and maintain as current all licenses and certifications appropriate to and necessary for the provision of services under this Agreement for Services. Failure or inability to acquire and maintain current licenses and certifications shall render this Agreement for Services null and void.

Where licensure/certification are required for the provision of services, the Grantee will, in performing the services include documentation for this Agreement of all necessary licenses/certifications.

1.6 Civil Rights, Americans with Disabilities Act, and Affirmative Action

The Grantee certifies that it will comply with the Civil Rights Act of 1964, Americans with Disabilities Act, section 202 of Executive Order 11246 of the President of the United States of America as amended by Executive Order 11375, and Section 13-219 of the State Finance and Procurement article, Annotated Code of Maryland.

No individual shall on the ground of race, color, national origin, creed, sex, age, marital status, religion, ancestry, physical and/or mental disability shall be excluded from participation in, or denied the benefits of, or be otherwise subjected to discrimination as part of the service or activities of the project provided by the Grantee. Nor shall such discrimination be practiced in the employment of personnel involved in such projects and/or services of the Grantee. The Grantee and all subcontractors shall post in conspicuous places, available to employees and applicants for employment or services, notices setting forth the provisions of this non-discrimination clause. The LBHA has established and will maintain "methods of administration" to assure that each program or activity for which it provides local financial assistance will be operated in accordance with the compliances. The Grantee agrees to cooperate fully with any efforts being made or monitored by the State of Maryland.

1.7 Prohibition of Sexual Harassment

The Grantee shall operate under this Agreement so that no employee or client is subjected to sexual harassment in the work place or in locations and situations otherwise associated with the performance of duties per the terms of this Agreement. Further, the Grantee shall include this clause, or a similar clause approved by the LBHA, in all subcontracts.

The Grantee has primary responsibility for enforcement of these provisions and for securing and maintaining the subcontractor's full compliance with both the letter and spirit of this clause.

1.8 Drug Free Work Place

The Grantee certifies that it will provide a drug free workplace by implementing the provisions at 29 CFR 98.630. The Grantee also agrees to maintain a list of places where the performance of work in connection with this Grant will take place. This list shall be available for review by the LBHA.

1.9 Non-Hiring of State or County Employees

For the purposes of this Grant, the Grantee shall not engage, on a paid full time or part time or other basis, during the period of the contract, any professional or technical personnel who are or have been at any time during the period of the Agreement in the employment of Worcester County or the State of Maryland, except regularly retired employees, without the written consent of the public employer of such person.

1.10 Payment/Request for Funds

The Grantee will be paid pursuant to the terms and conditions outlined in Attachment II allowable costs and services rendered under this Agreement. The Grantee must submit a completed request for payment form to the LBHA in the format and according to the schedule specified by the LBHA.

In the event the contract is awarded after the start of a quarter, the request for payment shall be based on the prorated remaining time of the quarter.

1.11 Documents and Records**1.11.1 Maintenance of Fiscal Records and Audits**

The Grantee shall maintain all fiscal records, audits, reports requested by the LBHA and all other documents relative to the performance of services under this contract. Separate accounting systems for Agreement funds will be established and maintained including disbursements, expenditures, and time sheets.

The Grantee shall adopt general accepted accounting procedures and practices and maintained books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs of any nature, expended in the performance of this Agreement. The Grantee and its subcontractors will make available such book, records, documents, and other evidence records for inspections, reviews or audits by the LBHA and/or State of Maryland at any reasonable time.

The Grantee shall collect statistical data of a fiscal nature on a regular basis and make fiscal, statistical reports and statements according to times prescribed by, and on forms furnished by the LBHA and/or State of Maryland. Failure to submit any report when due may result in suspension of funding until the report is received.

1.11.2 Maintenance of Services Records

The Grantee shall maintain all records and documents pertaining to its services under this Agreement for a period of five years from the date of final payment by the LBHA. In the event that any litigation, claim, negotiation, audit, or other action involving the records and documents is started before the expiration of the five-year period, the records and documents shall be maintained by the Grantee until completion

of action and resolution of all issues which arise from it, or until the end of the regular five-year period, whichever is later.

The LBHA may substitute copies made by microfilming, photocopying, or similar methods for the original records upon prior notification and approval.

1.11.3 Maintenance of records for non-expendable property

The Grantee shall maintain records for non-expendable property, purchased with Grant funds for a period of three years subsequent to the final disposition of this property. Similar terms with regard to maintenance of such records in the event of litigation, claim, negotiation, audit, or other action involving these records at the expiration of the three-year period as set forth in the above section shall be applicable to these records.

1.11.4 Access to records

The Grantee shall permit duly authorized representatives of the State of Maryland and the LBHA, at any reasonable time, the right of access to any records or documents of the Grantee, its subcontractors, or assignees which are pertinent to the services to be provided by the Grantee under this Agreement in order to make audit, examination, excerpts, and transcripts. The rights of access under this section shall not be limited to the required maintenance of records period set forth in the above section but shall last as long as the records and documents are maintained by the Grantee, its subcontractors, or assignees.

1.11.5 Rights in data

The LBHA may duplicate, use and disclose in any manner and for any purpose whatsoever, and have others so do, all data delivered under this Agreement except where such use may contravene Federal, State, or County guidelines on client confidentiality. The Grantee shall not affix any restrictive markings upon any data and if such markings are affixed, the LBHA shall have the right at any time to modify, remove, obliterate, or ignore such markings.

The Grantee hereby grants to the LBHA a royalty-free, nonexclusive, and irrevocable license to publish, translate, reduce, deliver, perform, dispose of and to authorize others so to do all data and materials now or hereafter covered by copyright; provided that with respect to data originated in the performance of this Agreement, such license shall be only to the extent that the Grantee has the right to grant such license without becoming liable to pay compensation to others because of such grant.

The Grantee shall exert all reasonable effort to advise the LBHA, at the time of delivery of data furnished under this Agreement, of all invasions of the right of privacy contained therein and of all portions of such data compiled from work not composed or produced in the performance of this Agreement and not licensed under this clause.

The Grantee shall report to the LBHA, promptly and in written detail, each notice or claim of copyright infringement received by the Grantee with respect to all data delivered under this Agreement.

1.11.6 Publications

All published materials (written, visual, or audio) prepared in connection with this

Agreement shall carry a footnote acknowledging assistance received under this grant, and that the claimed findings and conclusions do not necessarily reflect the views of the State of Maryland and/or the LBHA. In addition, a copy of all publications must be furnished to the State of Maryland and the LBHA.

1.11.7 Audit or Examination Discoveries

If any unauthorized expenditures, unallowable expenditures, or irregularities are discovered upon examination or audit of records and documents pertinent to the performance of services under this Agreement, the Grantee is responsible for such expenditures and for making any necessary reparations to the LBHA.

1.12 Unexpended Funds

Any request for carryover of unexpended funds should be submitted to the LBHA at least 30 days in advance of the termination date of the Agreement to allow for LBHA/State of Maryland approval and processing. The approval or disapproval of any carry over will be stated by the LBHA and/or State (where applicable) in writing.

Unexpended funds may be reallocated to another Grantee or deducted from the next fiscal year's award to the original Grantee.

1.13 Insurance

The Grantee will perform services with the degree of skill and judgment, which is normally exercised by, recognized professionals with respect to services of a similar nature.

It is agreed that the Grantee shall be responsible for any loss, personal injury, deaths, and/or damages that may be done or suffered by any persons solely by reasons of the Grantee's service performance, negligence, or failure to perform any of the obligations which obligates him/her to perform. The Grantee hereby agrees to indemnify and save the State of Maryland harmless to the extent permitted by law from any loss, cost, damages and other expenses suffered or incurred by the State of Maryland solely by reason of the Grantee's negligence or failure to perform any of the said obligations. The Grantee shall take proper safety and health precautions to protect his work, his employees, the public and the property of others from any damages or injury resulting solely from the performance of his work described herein.

The State of Maryland shall not be liable for any injuries to the employees, agents or assignees of the Grantee arising out of or during the course of employment relating to this Grant.

The Grantee has in force or shall obtain, and will maintain insurance in not less than the following amounts during the performance of the services called for in this Agreement:

Workmen's Compensation Insurance - covering the Grantee's employees as required by Maryland law.

Comprehensive Bodily Injury and Property Damage Liability Insurance –

excluding automobiles owned or hired by the Grantee or loaned to the Grantee by the State of Maryland, with limits as follows:

Bodily Injury or Death:	\$250,000 each person \$500,000 each occurrence
Property Damage:	\$200,000 each person \$500,000 each occurrence
Professional Liability:	\$200,000 per claim/person \$500,000 each occurrence

The Grantee will furnish the State of Maryland/LBHA, Office of Risk Management, Certificates of Insurance which shall identify the State of Maryland/LBHA as the certificate holder and provide that the State of Maryland will be notified by the insurer at least (10) days prior to cancellation or material change of any such coverage.

1.14 Contract/Grant Modifications

The LBHA must approve, in writing, requested changes by the Grantee in project content, including fiscal and program changes. The following Agreement modifications will require the approval of the LBHA and be documented as an Agreement Amendment:

- (1) An increase in the total amount of Grant Funds.
- (2) An increase in any single approved budget line item (if any) as set forth in Attachment – II, Compensation.
- (3) A change in the cost sharing ratio.
- (4) A change in the project period and project year dates.
- (5) A change in Grantee’s project.
- (6) A major change in Scope of Services or service delivery.

1.15 Grant Renewal

This Agreement shall be effective for the time period commencing on July 1, 2021 and ending on June 30, 2022 of the same fiscal year, unless otherwise agreed upon in writing. If funds are not appropriated or otherwise not made available to support continuation in any fiscal or calendar year the State of Maryland shall have the right to terminate this Grant and the Grantee is not entitled to recover any cost not incurred prior to termination.

1.16 Equipment

All expenditures from these grant funds shall be allowable under and in accordance with the DHMH/MDH Human Services Agreement Manual. When the contractor discontinues providing services described in the Attachment – I, Scope of Services, all equipment purchased through this contract will be returned to the Worcester County Health Department Local Behavioral Health Authority.

1.17 Termination of Grant

If the State of Maryland terminates this Grant for any of the aforementioned reasons, the State of Maryland will perform a final monitoring of the contract. Any money obligated under the Agreement (even if drawn down) but not needed to meet obligations incurred to the date of termination and in accordance with the approved budget, will be returned to the LBHA.

1.18 Submission of Program Reports

The Grantee shall submit to the LBHA quarterly expenditure and programmatic reports and an accumulative program report for the twelve (12) month period (July 1, 2021 through June 30, 2022). Reports submitted by the Grantee to the LBHA shall be conducted in compliance with a generally accepted reporting standard and as described in Attachment I of this Agreement. Failure to comply with this requirement could result in non-payment, which could lead to the termination of the Grant or consideration of renewal.

1.19 Submission of the Audit Report

The Grantee shall submit to the LBHA a completed report for Fiscal Year 2022 by January 31, 2023. The Grantee shall provide an annual certified financial audit report conducted by an independent accounting firm. Additionally, if the Grantee receives Federal Grant Funds, the Grantee must submit a compliance audit in accordance with the Single Audit Act of 1984, which is incorporated into this Agreement by reference. Failure to comply with these requirements shall result in termination of the Agreement.

1.20 Sub-Letting of Agreement

It is mutually understood and agreed that Grantee shall not assign, transfer, convey, sublet or otherwise dispose of his Agreement or his right, title or interest therein, or his power to execute such Agreement, to any other person, firm, or corporation, without the previous written consent of the LBHA, but in no case shall such consent relieve the Grantee from his obligations, or change the terms of the Agreement.

2 SCOPE OF SERVICES

The Grantee agrees to perform the services outlined in Attachment - I, Scope of Services, which is attached hereto and made a part hereof. The Scope of Services may be amended by mutual agreement or to meet the Conditions of Award as established by the Behavioral Health Administration.

3 COMPENSATION

The value of this grant is defined in Attachment – II, Compensation, which is attached hereto and made a part hereof. Payment is contingent upon availability of funding.

4 TERM

The initial term of this Agreement shall be the time period beginning on July 1,

2021 and ending on June 30, 2022.

5 TERMINATION

This Agreement shall not be terminated during its term without the mutual consent of the parties except that:

5.1 Termination for Insufficient Funds

If the present source of funding should be reduced or terminated, this grant shall automatically terminate at the option of the State of Maryland with verbal and written notice. If the State of Maryland/LBHA terminates this grant, the Grantee is not entitled to recover any costs not incurred prior to termination.

5.2 Termination for Default

If the Grantee fails to fulfill his/her obligations under this Agreement properly and on time, or otherwise violates any provision of the Agreement, the State of Maryland/LBHA may terminate the Agreement by written notice to the Grantee. The notice shall specify the acts of omission relied on as cause for termination. The State of Maryland shall pay the Grantee fair and equitable compensation for satisfactory performance prior to receipt of notice of termination, less the Agreement of damages caused by Grantee's breach. If the damages are more than the compensation payable to the Grantee, the Grantee will remain liable after termination and the State of Maryland can affirmatively collect damages.

5.3 Termination for Convenience

The performance of work under this Agreement may be terminated by the State of Maryland with sixty (60) days written notice in accordance with this clause in whole, or from time-time in part, whenever the LBHA shall determine that such termination is in the best interest of the State of Maryland.

The State of Maryland will pay all reasonable costs associated with this Agreement that the Grantee has incurred up to the date of the termination and all reasonable costs associated with termination of the Agreement. However, the Grantee shall not be reimbursed for any anticipatory profits, which have not been earned up to the date of termination.

5.4 Breach

In the event that either party breached this Agreement resulting in damages to the other party, the principal remedy shall be the immediate termination of the Agreement, together with all other remedies set forth herein.

The waiver of either party of any breach of any provision of this Agreement of warranty or representation herein set forth shall not be construed as a waiver of any subsequent breach of the same or any other provision. The failure to exercise any right hereunder shall not operate as a waiver or such right. All rights and remedies provided for herein are cumulative.

6 INDEMNIFICATION

To the extent permitted by law, the Grantee, shall indemnify and hold harmless the State of Maryland, its agent, officials, and employees, from any liability, damage, expense, cause of action, suits, claims, or judgments up to the amount of the Grantee’s statutory limits of liability, as provided by law, arising from injury to persons, including death or personal injury or otherwise, which arises out of the acts, failures to act, to negligence of the Grantee, its agents and employees, in connection with or arising there from or incurred in connection therewith as it pertains to this Agreement, and if any judgment shall be rendered against the State of Maryland/LBHA in any such action, the Grantee shall at its own expense, satisfy and discharge same, up to the amount of the Grantee’s statutory limits of liability, as provided by law.

7 INCLUSION OF ENTIRE AGREEMENT

This Agreement supersedes any and all other Agreements, either oral or in writing, between the parties hereto with respect to obligations and responsibilities to one another and contains all of the covenants and agreements between the parties.

The provisions of this Agreement shall be deemed severable and if any portion shall be held invalid, illegal or unenforceable for any reason, the remainder of this Agreement shall be effective and binding on the parties.

8 NOTICES

Any notice required to be given pursuant to the terms and provisions hereof shall be in writing and shall be sent by certified mail, return receipt requested, postage prepaid, to the LBHA and to Grantee at their respective places of business as designated from time to time by the parties.

9 LAW GOVERNING AGREEMENT

The validity, interpretation and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of Maryland.

This contract is subject to the policies of the Maryland Department of Health as incorporated in the Human Services Agreements Manual.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as of the day and year first above written.

FOR WORCESTER COUNTY HEALTH DEPARTMENT

WITNESS: _____ BY: _____
(Signature) (Date)
Rebecca L. Jones, R.N., B.S.N., M.S.N.
(Type Name)
Health Officer
(Title)

FOR WORCESTER COUNTY LOCAL BEHAVIORAL HEALTH AUTHORITY

WITNESS: _____ BY: _____
(Signature) (Date)
Jessica Sexauer, L.M.S.W
(Type Name)
Director
(Title)

FOR COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND

WITNESS: _____ BY: _____
(Signature) (Date)
Joseph M. Mitrecic
(Type Name)
President
(Title)

FOR WORCESTER COUNTY JAIL

WITNESS: _____ BY: _____
(Signature) (Date)
Fulton Holland
(Type Name)
Warden
(Title)

Attachment – II
COMPENSATION

Amount of Grant. The value of this grant is not to exceed \$20,000 in total direct costs for the fiscal year, commencing July 1, 2021 and ending June 30, 2022.

Payment Terms.

The grantee shall submit a request for reimbursement in the form of an invoice, accompanied by a DHMH/MDH 437 and a statement of budgeted and actual expenditures (DHMH/MDH 438), for each quarter of the fiscal year. The invoice shall be for actual allowable costs for goods or services rendered under the grant as defined in Attachment I – Scope of Services. The amount of the invoice may not exceed the actual costs to the grantee for the period covered by the invoice.

This invoice shall conform to State Standards and at minimum:

Every invoice should clearly show the name and address of the agency or agency being billed. The invoice must sufficiently describe the goods or services provided and for which reimbursement is sought, including the date that the goods or services were rendered and the date of invoice. Each invoice must contain the name, remittance address, and federal taxpayer identification number of the grantee or vendor providing the service.

With the statement of budgeted and actual expenditures submitted with each invoice, the grantee shall demonstrate expenditures in accordance with the submitted budget. The grantee shall demonstrate that all Maryland Community Criminal Justice Treatment Program grant monies are spent within the specified grant period.

Invoices for the first, second, and third quarters of the fiscal year may not be submitted until after the end of the quarter. An invoice for the fourth quarter must be submitted before the end of the fourth quarter. At the end of the fiscal year, the sum of the quarterly invoices may not exceed the value of the grant. In any quarter, if the actual costs exceed one-fourth of the total amount of the grant, the grantee may, but is not required to, submit an invoice for only one-fourth of the annual total.

If the initial monitoring visit requires the submission of a program improvement plan, payment will be withheld until the Local Behavioral Health Authority determines that the program improvement plan has been successfully completed.

Reduction or Withholding of Payment Due to Noncompliance or Failure to Provide Contracted Services:

The Local Behavioral Health Authority reserves the right to reduce and/or withhold payment of an invoice if the grantee has failed to comply in any material respect with Attachment I - Scope of Services. Compliance will be determined by the program monitor and will be documented in the program monitoring report. The provider will be notified in writing, within ten days of

receipt of the invoice, of the total amount withheld and the reason for the reduction and/or withholding of payment. If the provider is required to submit a program improvement plan (PIP), payment may be withheld until the LBHA has determined that the PIP has been successfully completed.

Payment is contingent upon availability of funding.

Initials _____

**WORCESTER COUNTY LOCAL BEHAVIORAL HEALTH AUTHORITY
ATTACHMENT – I
SCOPE OF SERVICES**

Report Date: _____

Provider: Worcester County Jail
 Monitor: Worcester County Local Behavioral Health Authority
 Contract Purpose: Maryland Community Criminal Justice Treatment Program
 Contracting Period: FY 2022

(6/26/2021)

REQUIREMENTS	METHOD	FREQUENCY	COMPLIANCE RATING YES/NO	COMPLIANCE FINDINGS
1. The WORCESTER COUNTY JAIL shall identify individuals in the Jail who have serious mental illness.	Review monthly statistics Review client records Semi-annual Jail Mental Health Advisory Committee meeting	Monthly Annually, not later than June 30, 2022		
2. The WORCESTER COUNTY JAIL shall provide appropriate mental health services to a minimum of 80 inmates.	Review monthly statistics Review client records	Monthly Annually, not later than June 30, 2022		
3. The WORCESTER COUNTY JAIL shall provide psychiatric screening/ evaluation; medication therapy; short-term crisis intervention; and advocacy	Review monthly statistics Review client records Review staffing complement	Monthly Annually, not later than June 30, 2022		
4. The WORCESTER COUNTY JAIL shall submit to the Worcester County Health Department Re-entry Coordinator, by the fifth (5 th) of each month, data including number of persons screened, assessed, treated, received crisis intervention services, released and number of referrals to community mental health providers. Additionally, the WORCESTER COUNTY JAIL will submit quarterly reports to the LBHA, which will in turn submit to the Division of Special Populations, required by BHA.	Review monthly statistics	Monthly		

3 - 14

ITEM 3

REQUIREMENTS	METHOD	FREQUENCY	COMPLIANCE RATING YES/NO	COMPLIANCE FINDINGS
5. The WORCESTER COUNTY JAIL shall ensure the education of Jail staff members, community mental health providers, and involved agencies to the needs of this population to include training in effective methods for working with identified individuals.	Review training curriculum Review attendee lists Review training evaluation forms	Annually, not later than June 30, 2022		
6. The WORCESTER COUNTY JAIL shall employ a Maryland licensed psychiatrist and/or Maryland licensed Certified Registered Nurse Practitioner – Psychiatric Mental Health (CRNP-PMH) who shall determine the appropriateness of tele-psychiatric care.	Review monthly statistics Review client records	Monthly Annually, not later than June 30, 2022		
7. The WORCESTER COUNTY JAIL shall submit to the Behavioral Health Administration's Director of the Maryland Community Criminal Justice Treatment Program (MCCJTP) the evaluation tool used to determine the appropriateness for tele-psychiatry as a viable treatment method.	Review correspondence with BHA	Annually, not later than August 31, 2022		
8. When tele-psychiatry is not appropriate or prevented due to technical failure, the WORCESTER COUNTY JAIL shall provide face-to-face psychiatric treatment by a Maryland licensed psychiatrist and/or Maryland licensed Certified Registered Nurse Practitioner –Psychiatric Mental Health (CRNP-PMH) as not to disrupt the treatment plan.	Review monthly statistics Review client records	Monthly Annually, not later than June 30, 2022		

REQUIREMENTS	METHOD	FREQUENCY	COMPLIANCE RATING YES/NO	COMPLIANCE FINDINGS
<p>9. The WORCESTER COUNTY JAIL shall assure that each inmate/patient's chart includes documentation that</p> <ul style="list-style-type: none"> a. The inmate was made aware of the tele-psychiatric services he/she was to receive and consent was obtained; b. Tele-psychiatry was appropriate clinical treatment for the individual inmate; c. Electronic transmission of the individual's session including any information that the individual fully complies with HIPAA regulations; d. That the session was absent of equipment, connectivity, and transmission failures; e. Inmate's response with tele-psychiatry <ul style="list-style-type: none"> 1) Negative responses to be explained in chart 	<p>Review monthly statistics Review client records</p>	<p>Monthly</p> <p>Annually, not later than June 30, 2022</p>		
<p>10. The WORCESTER COUNTY JAIL shall employ a Maryland licensed psychiatrist and/or Maryland licensed Certified Registered Nurse Practitioner – Psychiatric Mental Health (CRNP-PMH) for a minimum of 2-4 hours a week to provide psychiatric treatment including:</p> <ul style="list-style-type: none"> a. Psychiatric assessment and treatment plan b. Medication management excluding the purchase of medication shall be provided per treatment plan c. Provide 24 hour on-call psychiatric consultation for 52 weeks as needed during emergencies as determined by the Jail. 	<p>Review monthly statistics Review client records</p>	<p>Monthly</p> <p>Annually, not later than June 30, 2022</p>		
<p>11. The WORCESTER COUNTY JAIL shall employ a licensed mental health professional for a minimum of 10 hours per week to provide mental health screening, mental health assessment, individual and/or group therapy and short term crisis intervention.</p>	<p>Review monthly statistics Review client records</p>	<p>Monthly</p> <p>Annually, not later than June 30, 2022</p>		

REQUIREMENTS	METHOD	FREQUENCY	COMPLIANCE RATING YES/NO	COMPLIANCE FINDINGS
12. A representative from the WORCESTER COUNTY JAIL shall be an active participant on the local mental health advisory committee, which will meet a minimum of four times per year	Review the local mental health advisory committee meeting sign-in sheets and/or minutes. [The Local Behavioral Health Authority will maintain copies of the sign-in sheets and minutes.]	Annually, not later than June 30, 2022		
13. The WORCESTER COUNTY JAIL shall have a protocol for complaints filed by or on behalf of a consumer, in accordance with COMAR 10.21.17.16. The WORCESTER COUNTY JAIL is required to report to the LBHA any complaints received and their resolution on a periodic basis.	Review of Policies and Procedures. Examination of prominent display in accessible centralized location of the written description of the grievance procedure. Review of grievance reports filed with LBHA.	Annually, not later than June 30, 2022		
14. The WORCESTER COUNTY JAIL shall submit an annual report, by July 15, 2022.	Review annual report	July 15, 2022		

_____ Date

Agency Representative(s)

_____ Date

LBHA Program Monitor

_____ Date

LBHA Director



Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

MEMORANDUM

TO: Worcester County Commissioners
FROM: Weston S. Young, Incoming Chief Administrative Officer
DATE: August 10, 2021
RE: Presentation on Sports Complex Concept

We have requested a presentation by one of the major sports facility design and management companies. Attached are the presentations that will be given that will help show the potential for sports complex in Worcester County.



THE SPORTS FACILITIES
COMPANIES

AstroTurf®

DEVELOPMENT | MANAGEMENT | ADVISORY

OUR MISSION

TO IMPROVE THE HEALTH AND ECONOMIC VITALITY OF THE COMMUNITIES WE SERVE

sandusky, oh
gatlinburg, tn
myrtle beach, sc
bedford park, il
santa clara, ca

panama city beach, fl
wheeling, wv
branson, mo
appleton, wi
roundrock, tx

elizabethtown, ky
hillsborough, nj
woodlands, tx
springfield, va
marion, il

hoover, al
xenia, oh
edmond, ok
brooklyn, ny
harrisonburg, va

windsor, co
oldsmar, fl
morristown, tn
south bend, in
albertville, al

bridgeport, wv
dallas, tx
rocky mount, nc
lancaster, PA
branchburg, nj

SFC BUILDS HEALTHY COMMUNITIES THROUGH SPORTS & RECREATION

- PHYSICAL FITNESS
- ECONOMIC IMPACT
- REVENUE GENERATION
- MEMBERSHIP
- COMMUNITY EVENTS
- NATIONAL & REGIONAL TOURNAMENTS
- YOUTH SPORTS PROGRAMS
- CLINICS & CAMPS
- ADULT SPORTS LEAGUES
- CORPORATE & GROUP EVENTS

THE ASPEN INSTITUTE
PROJECT PLAY
— 2024 —

Logos included: Nike, ESPN, USA, USTA, NBA, teamsSNAP, RALPH C. WILSON, JR. FOUNDATION, YOUTH DEVELOPMENT FOUNDATION, AUGUSTA SPORTSWEAR BRANDS, U.S. OLYMPICS, U.S. PARALYMPICS, MLS, UNDER ARMOUR, HSS, NLL NATIONAL LACROSSE LEAGUE, PGA, THE SPORTS FACILITIES COMPANIES, DICK'S SPORTING GOODS, AMERICAN COLLEGE OF SPORTS MEDICINE, SFIA Sports & Fitness Industry Association, LEAGUEAPPS.

TECHNICAL ADVISORS
CENTERS FOR DISEASE CONTROL & PREVENTION
PUBLIC HEALTH INFORMATICS COMPUTATIONAL OPERATIONS RESEARCH (PHICOR)



WE PRODUCE EXTRAORDINARY FACILITIES

CONSULTATION

GET THE ON DEMAND
HELP YOU NEED AT ANY
STAGE OF FACILITY
DEVELOPMENT

LIMITED TERM ENGAGEMENT

REPRESENTATION

REDUCE RISK, ELIMINATE
HEADACHES, & OVERCOME
COMMON DEVELOPMENT
CHALLENGES

DEVELOPMENT & CONSTRUCTION

VENUE PLANNING

PRODUCE A FUNCTIONAL,
OPERATIONALLY EFFICIENT
FACILITY BUILT FOR SPORTS
OPERATORS & GUESTS

DESIGN & DEVELOPMENT

PROCUREMENT

WE CREATE VALUE &
SAVINGS FOR YOU AT
EVERY STEP & EVERY
STAGE

DEVELOPMENT & CONSTRUCTION



SFC BY THE NUMBERS

1,000+

TEAM MEMBERS
ACROSS THE NATION

WE REPRESENT SOME OF THE MOST TALENTED OPERATORS, LEADERS, AND SUBJECT MATTER EXPERTS IN THE YOUTH AND AMATEUR SPORTS INDUSTRY

25,000,000

GUEST VISITS HOSTED
IN OUR FACILITIES
ANNUALLY

SAFETY, SERVICE, AND CARE CREATE A HUB OF ACTIVITY IN THE COMMUNITIES WE SERVE

70+

SPORTS & RECREATION
FACILITIES DEVELOPED
& OPERATED

OUR PROPERTIES ARE SUPPORTED BY A TEAM OF SUBJECT MATTER EXPERTS IN MARKETING, HR, FINANCE, LEGAL & MORE

\$250 MILLION

GENERATED IN
ECONOMIC IMPACT
ANNUALLY

OUR FACILITIES PRODUCE EXTRAORDINARY RESULTS FOR OUR CLIENTS INCLUDING HEADS-IN-BEDS FOR TOURISM



SERVICES BUILT TO PERFORM

CONSULT

GET THE ON
DEMAND HELP
YOU NEED AT ANY
STAGE OF FACILITY
DEVELOPMENT

LIMITED TERM ENGAGEMENT

START-UP

WE'LL OPEN YOUR
FACILITY ON TIME, ON
BUDGET, READY TO
PERFORM

DURING CONSTRUCTION

MANAGE

PROVEN RESULTS
YOU CAN COUNT ON
FROM THE NATION'S
BEST OPERATOR

ANY TIME

OPTIMIZE

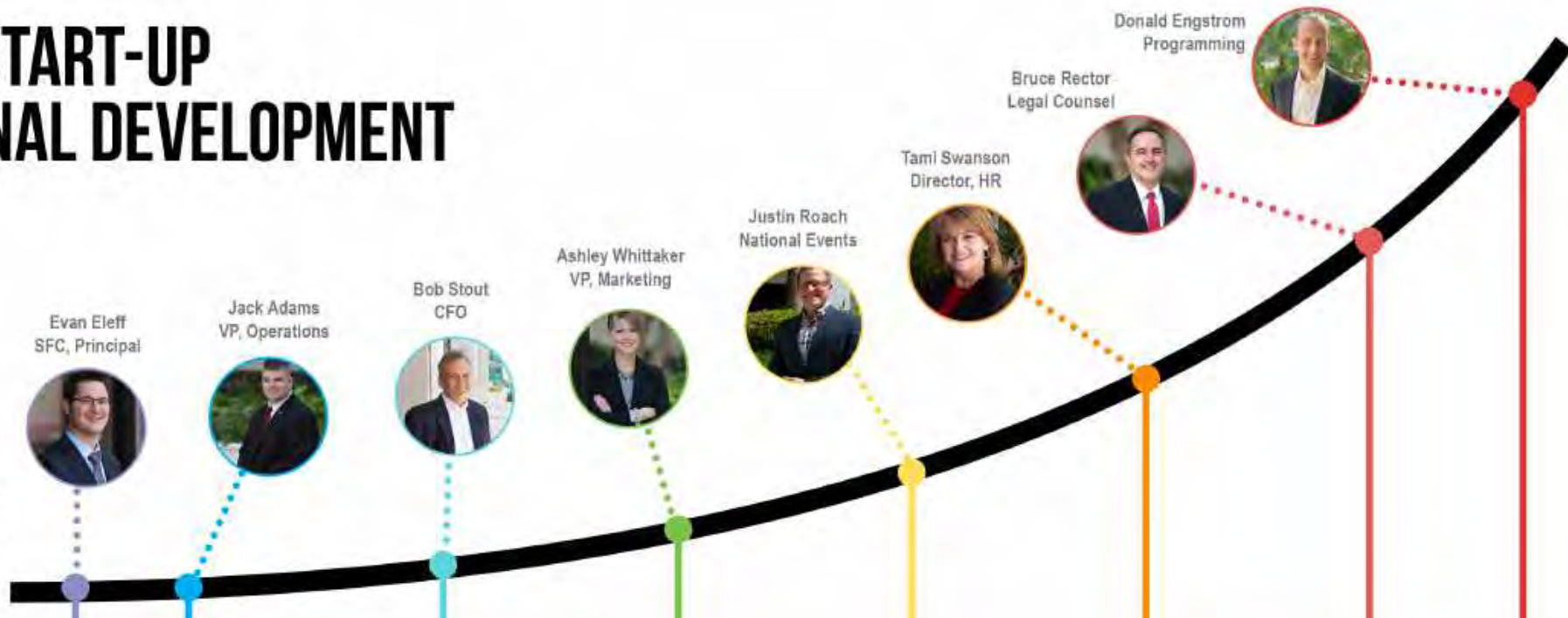
IMPROVE YOUR
FINANCIAL &
OPERATIONAL
PERFORMANCE

FOR EXISTING VENUES

FACILITY START-UP OPERATIONAL DEVELOPMENT

ITEM 4 GRAND OPENING

GROUND BREAKING



FORECASTING

MARKET RESEARCH
TRENDS & INNOVATION
FINANCIAL FORECASTING

OPERATIONAL DEVELOPMENT

OPERATIONAL BUDGET
ORGANIZATIONAL
STRUCTURE
TIMELINE MANAGEMENT

ACCOUNTING & FINANCE

FINANCIAL REPORTING
ACCOUNTS
MANAGEMENT
POLICIES &
PROCEDURES

BRAND & MARKETING

NATIONAL MARKETING & PR
BRAND DEVELOPMENT
MARKETING STRATEGY
GRAPHIC DESIGN

EVENT SALES

NATIONAL EVENT BOOKING
EVENT SALES STRATEGY
EVENT CREATION

RECRUITING & TEAM DEVELOPMENT

NATIONAL/REGIONAL
RECRUITING
TEAM DEVELOPMENT
HR ADMINISTRATION

LEGAL & RISK

INSURANCE POLICY
RISK MANAGEMENT
CONTRACT NEGOTIATION

PROGRAMMING

PROGRAM DEVELOPMENT
PROGRAM CREATION
TIMELINE MANAGEMENT



ITEM 4

YOUR CHAMPIONSHIP TEAM AWAITS

**SUBJECT MATTER
EXPERTS & EXPERIENCED
OPERATORS AT YOUR
FINGERTIPS**

(WE CAN HANDLE ANYTHING)





OUR TEAM

EXPERTS

WE ATTRACT THE BEST TALENT TO SERVE YOU IN WAYS YOU DON'T YET KNOW YOU NEED

WE'VE CURATED OUR WORKFORCE TO INCLUDE EXPERTS IN MARKETING, HR, FINANCE, LEGAL, AND MORE TO CREATE EXTRAORDINARY VALUE FOR YOU

OPERATORS

FROM THE YMCA TO THE HOUSE OF BLUES AND EVERYTHING IN BETWEEN

THE SFC TEAM UTILIZES A DEPTH AND BREADTH OF EXPERIENCE IN OPERATIONS TO MANAGE EVERY ASPECT OF FACILITY OPERATIONS

INNOVATORS

WE BRING PRIVATE-SECTOR INNOVATION & ENTREPRENEURSHIP TO EVERY PROJECT

IT MEANS WE DON'T BACK DOWN FROM A CHALLENGE, WE'RE FISCALLY AND STRATEGICALLY MINDED, AND WE EMBRACE CHANGE & GROWTH

SFC MANAGED PROPERTIES SFMNETWORK.COM

1	HILLSBOROUGH, NJ	Iron Peak Sports & Events	14	HOOVER, AL	Hoover Met Complex
2	ROCKY MOUNT, NC	Rocky Mount Event Center	15	ALBERTVILLE, AL	Sand Mountain Park & Amphitheater
3	MYRTLE BEACH, SC	Myrtle Beach Sports Center	16	PANAMA CITY BEACH, FL	Panama City Beach Sports Complex
4	HARRISONBURG, VA	Horizons Edge Sports Campus	17	OLDSMAR, FL	Empower Adventures
5	BRIDGEPORT, WV	The Bridge Sports Complex	18	BRANSON, MO	Ballparks of America
6	WHEELING, WV	The Highlands Sports Complex	19	MORRISTOWN, TN	Morristown Landing
7	CLEVELAND, OH	Bo Jackson's Elite Sports	20	OVERLAND PARK, KS	BluHawk Multi-Sport
8	SANDUSKY, OH	Cedar Point Sports Center	21	KINGSPORT, TN	TNT Sportsplex
9	XENIA, OH	Athletes in Action	22	EDMOND, OK	Pelican Bay Aquatics
10	BEDFORD PARK, IL	Midway Central Station	23	COCOA, FL	Launchpad Sports Complex
11	GRAND CHUTE, WI	Community First Champions Center	24	CARSON, CA	Creek at Domingue Hills
12	ELIZABETHTOWN, KY	Elizabethtown Sports Park	25	BRYAN, TX	Sports and Entertainment Center
13	GATLINBURG, TN	RockyTop Sports World	26	PECOS, TX	Cyclone Ballparks

SFM NETWORK



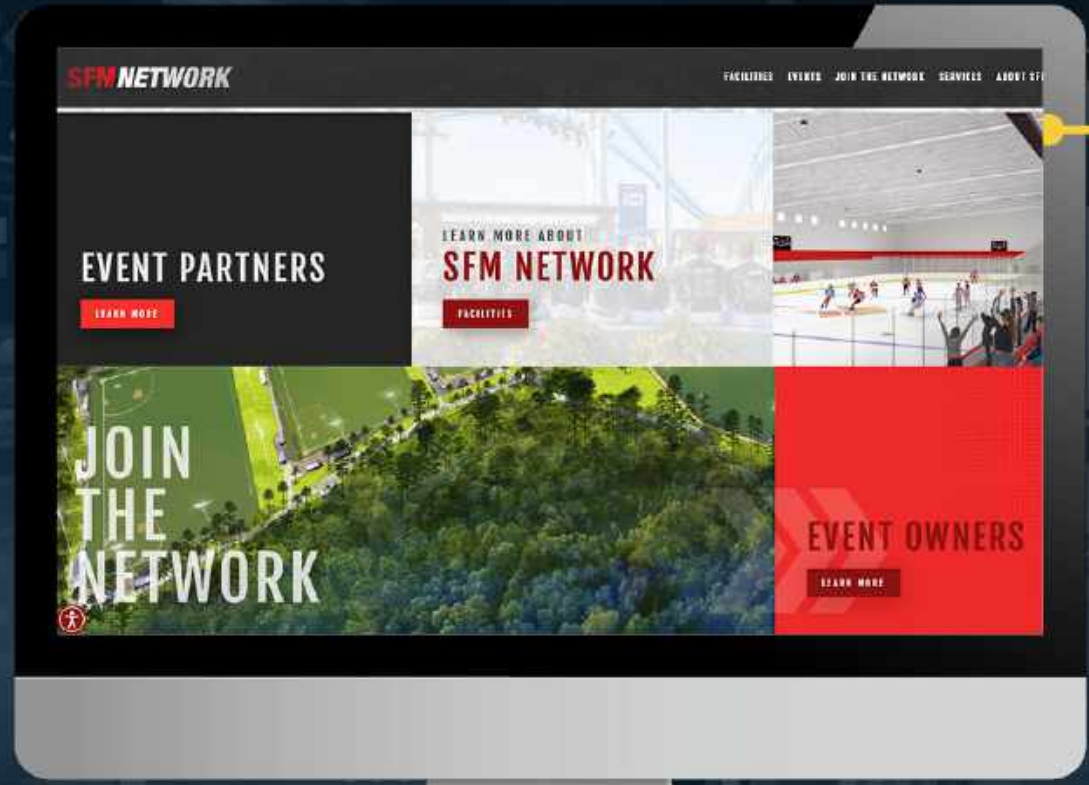
-  **Indoor Facilities**
-  **Outdoor Facilities**
-  **Indoor & Outdoor Facilities**

25 MILLION
GUEST VISITS ANNUALLY

\$250 MILLION
IN HOTEL ROOM NIGHTS

1000+ MEMBERS
IN THE SFM NETWORK

\$10 BILLION
5 YEAR ECONOMIC IMPACT



NATIONAL MEDIA

BOOKING PLATFORM

EVENT BOOKING

TALENT DATABASE

BRAND ACTIVATION

VENDORS & PARTNERS



SFM NETWORK

THE NATION'S LARGEST & FASTEST GROWING NETWORK OF SPORTS & RECREATION FACILITIES

GET MORE. DO MORE.

YOUR SFC TEAM WILL:
MAXIMIZE YOUR INVESTMENT.
CREATE EFFICIENT FACILITIES.
ENHANCE GUEST EXPERIENCE.



DESIGN & PROCUREMENT PROCESS



PRE-DESIGN

- opinion of probable cost
- design conferences
- visioning
- pro forma updates & implications



DESIGN

- equipment specifications
- construction cost estimation review
- sport comfort & compliance
- value engineering
- technology requirements & schematics



PROCUREMENT

- bidder's interest campaign
- pre-qualifying process
- RFP generation
- contract negotiation
- FF&E scope-gap analysis
- bid reviews & recommendations
- loose item procurement



CONSTRUCTION

- construction scheduling
- quality compliance & review
- change order management
- project site meetings
- dispute resolution
- project cost reports



HAND-OFF

- punch list generation & resolution
- sponsorship inventory
- schematic
- ongoing vendor support
- close-out documents
- training coordination
- wrap reporting

Outdoor Turf

VENUE PLANNING



LAYOUT NOTES:
1. CONTRACTOR SHALL VERIFY ALL DIMENSIONS.



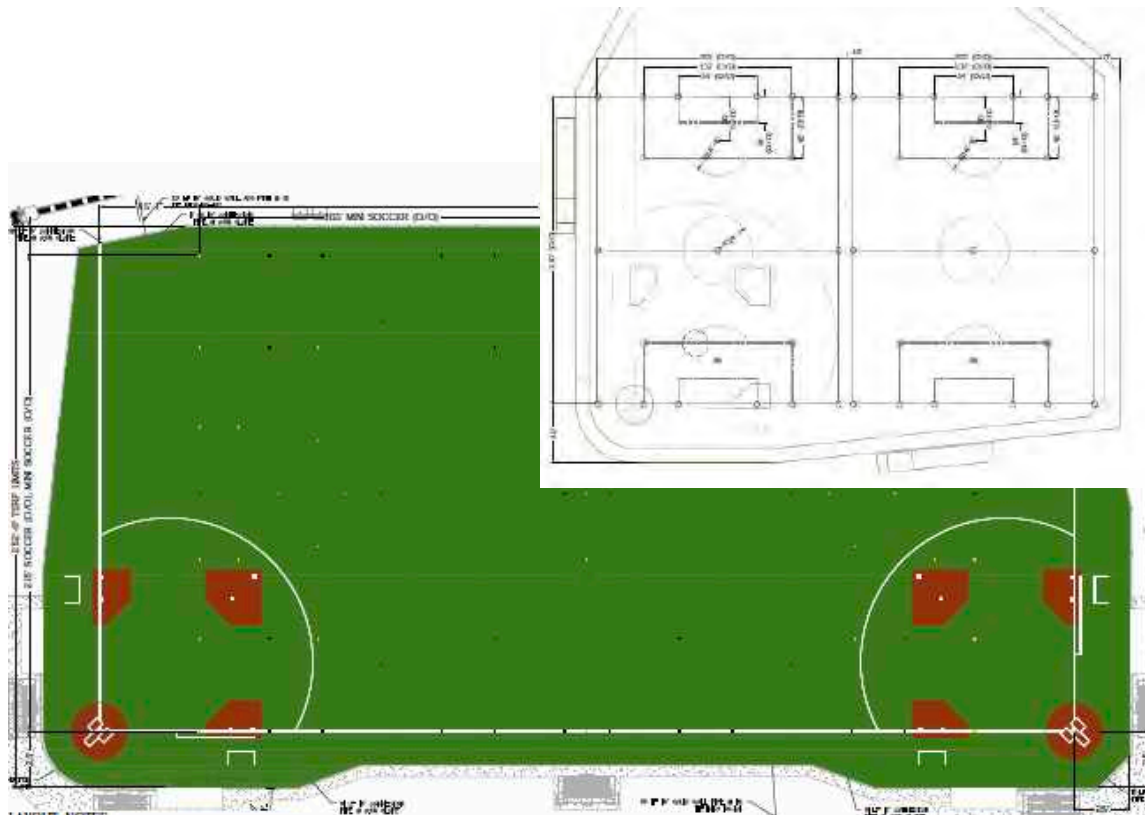
Standards Chart



	U6	U7	U8	U9	U10	U11	U12	U13
Field Size (yards)	30x20	30x20	30x20	47x30	47x30	75x47	75x47	112x75
Number of Players	4v4	4v4	4v4	7v7	7v7	9v9	9v9	11v11
GK	No	No	No	Yes	Yes	Yes	Yes	Yes
Playing Times (minutes)	4x8	4x8	9x15	2x25	2x25	2x30	2x30	2x35
Break Times (minutes)	5	5	5	10	10	10	10	15
Ball Size	3	3	3	4	4	4	4	5
Goal Size (foot)	4x6	4x6	4x6	6.5x18.5	6.5x18.5	6.5x18.5	6.5x18.5	8x24
Offside	No	No	No	Yes	Yes	Yes	Yes	Yes

Outdoor Turf

VENUE PLANNING



PCB Field #8 is 2x Youth Baseball w/ multipurpose long



PCB Field #3 was full baseball w/ multipurpose long. ⁴⁻¹⁶



VENUE PLANNING

VENUE PLANNING PROCESS OVERVIEW

DESIGN MEETING CONFERENCES	EQUIPMENT SPECIFICATION GENERATION
EQUIPMENT COORDINATION INFORMATION	SPORT RULE COMFORT & COMPLIANCE
OPERATIONAL DESIGN REQUIREMENTS	VALUE ENGINEERING STUDIES
STORAGE PLAN & SCHEMATIC	OPERATIONAL BUDGET IMPACTS
FACILITY BRANDING & DESIGN	SPONSORSHIP INVENTORY
FFE/OSE MILESTONE SCHEDULE	PROGRESS MEETINGS

GENERAL FACILITY FEEDBACK

- Review options for seating Entertainment/Team Room programming w/ Fitness Membership programming. I don't like the arcade wouldn't be lobby adjacent but being lagoon adjacent may make up for it. May also create control issues for facility and lagoon.

SEAT

- No reserved at this time

COSEAT

- Concessions should be located at in V7 and V8 configurations, should allow tightening up of this space.
- 6'7 Row Portable on one side would give additional seating options. Requires "2' per row plus 1' additional.
- Need three roll-up floor and screen set up in PE or SE corner.
- Seating will be 3 rows, or else we run into other seating needs. If additional seating required, we should look at portable telescopic.

MEZZANINE

- The view into climbing area are great.
- Should extend to North side of building to have lagoon access and view.
- Considerations for outdoor deck at mezzanine level lagoon access, also creating canopy for 1st floor programming spill-out.
- The west mezzanine is nice and does allow great views when North Mezzanine is programmed, but the north mezzanine adds more value and we should consider expanding that as much as possible and streamlining west.

OFFICE SPACE

- MED: Front Desk offices should be up front, the rest can be back of house and does not need prime real estate. Can even be upstairs if needed.

ARCADIA/SPORTS V8

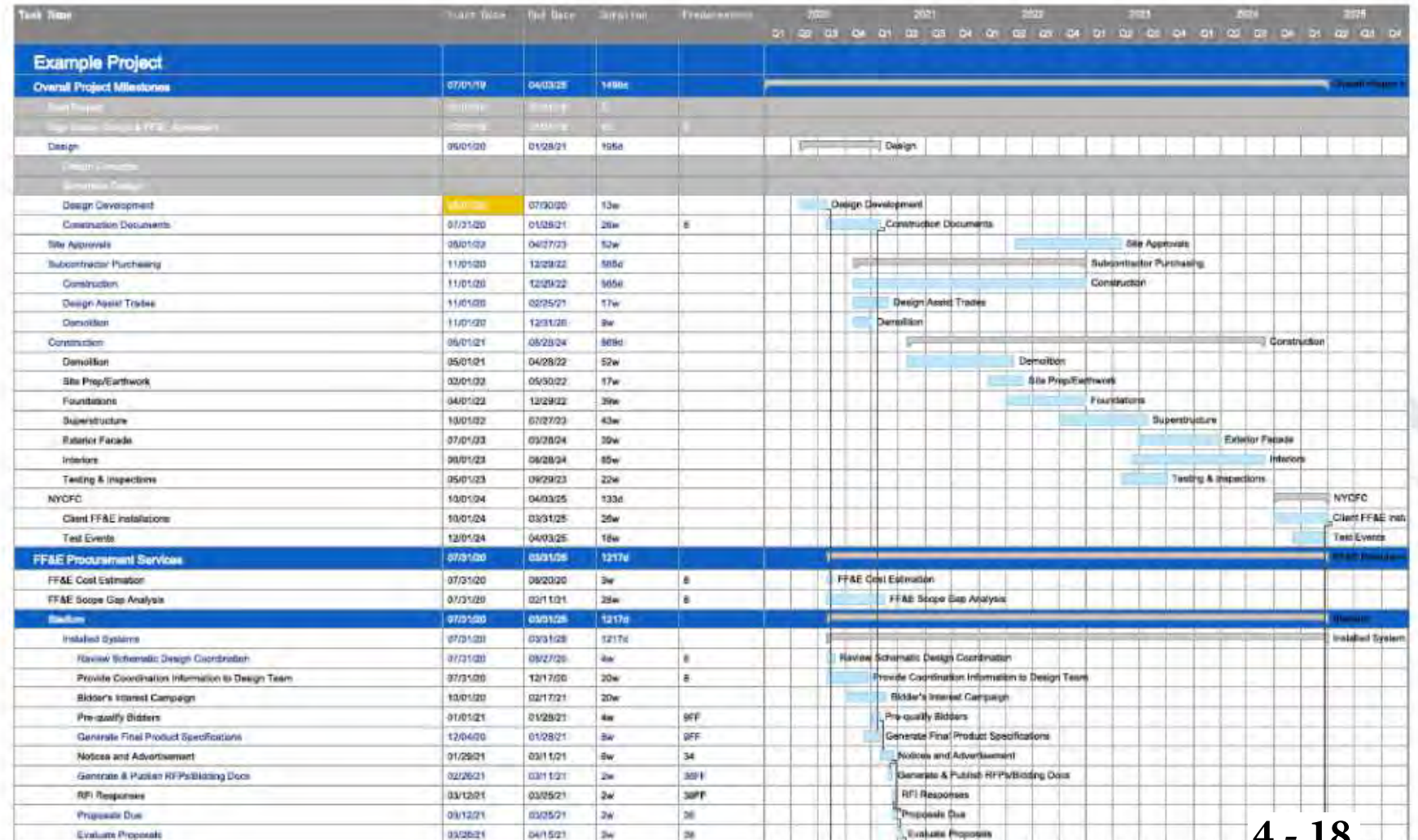
- Adjacency considerations to lobby and lagoon.
- Considerations of lagoon access. Garage doors opening up would create great opportunity but could also create control access for lagoon and facility.



PROCUREMENT SAMPLE TIMELINE

PROCUREMENT PHASE OVERVIEW

BIDDER'S INTEREST CAMPAIGN	PRE-QUALIFYING SUPPLIERS
NOTICES & ADVERTISEMENTS	RFP GENERATION
BID REVIEWS & RECOMMENDATIONS	CONTRACTOR SCOPE REVIEWS
CONTRACT NEGOTIATIONS	SCHEDULE UPDATES
BUDGET/CASH-FLOW UPDATES	FF&E SCOPE GAP ANALYSIS
SUBMITTALS AND SAMPLES	LOOSE ITEMS PROCUREMENT



PROCUREMENT SAMPLE TIMELINE

CONSTRUCTION PHASE OVERVIEW

CHANGE ORDER MANAGEMENT	PROJECT SITE MEETINGS
PROGRESS & PAYMENT REVIEW	MINOR VARIATIONS IN WORK
DISPUTE RESOLUTION	PROJECT COST REPORTS
CONSTRUCTION SCHEDULING	
POST CONSTRUCTION	
PUNCH LIST GENERATION	CLOSE OUT DOCUMENTS
TRAINING COORDINATION	WRAP REPORT

Task Name	Start Date	End Date	Duration	Predecessors	2020	2021	2022	2023	2024	2025		
					Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Bid Review and Recommendations	04/18/21	04/28/21	2w	40								
Contractor Scope Review	04/30/21	05/13/21	2w	41								
Contract Negotiations	05/14/21	05/24/21	1w	42								
Vendor Selection	06/09/21	07/09/21	2w	43								
Update Budget and Installation Schedule	07/09/21	07/23/21	2w	44								
Contract Generated and Signed	07/23/21	08/05/21	2w	45								
Submittals and Samples Generated	08/09/21	08/20/21	4w	46								
Submittals and Samples Approvals Due	08/31/21	12/23/21	19w	47								
Revisions if Required	02/20/24	07/08/24	20w	50SF								
Field Verification (Relative Humidity, etc)	07/08/24	08/05/24	4w	51SF								
Final Engineering/Manufacturing	08/09/24	08/30/24	1w	52SF								
IT&E Installation	10/01/24	10/31/24	20w									
Quality Review / Contract Compliance Review	01/28/25	03/03/25	5w	52FF 4w								
Punch List Generation	01/28/25	03/03/25	5w	52FF 4w								
Training Coordination	03/04/25	03/31/25	4w	52FF								
Confirm Final Invoicing / Accounting	02/18/25	03/21/25	30d	52FF								
Close out Document Verification	02/18/25	03/31/25	30d	52FF								
Loose Equipment	07/31/20	03/31/26	121W									
Scope Definition and Layout	07/31/20	11/19/20	10w	8								
Client/CM/ME Review/Consultation	11/23/20	12/1/20	4w	59								
Detail Review	08/25/24	07/22/24	4w	82SF								
Generate RFPs	07/23/24	08/19/24	4w	80SF								
Proposals In Process	08/20/24	09/16/24	4w	84SF								
Evaluating Proposals	09/17/24	10/14/24	4w	86SF								
Client Final Signature and Execution	10/15/24	11/1/24	4w	88SF								
Product Lead Time	11/12/24	02/02/25	12w	87SF								
Transit	02/04/25	02/17/25	10d	88SF								
Delivery	02/18/25	03/03/25	10d	89SF								
Setup & Inventory	03/04/25	03/31/25	4w	28FF								

EXAMPLE PROJECTS & SAVINGS

	ROCKY MOUNT EVENT CENTER	CEDAR POINT SPORTS CENTER	HORIZON'S EDGE SPORTS CAMPUS	PANAMA CITY BEACH SPORTS COMPLEX	HIGHLANDS SPORTS COMPLEX
CONSTRUCTION (\$)	\$48MM	\$32MM	\$24MM	\$37MM	\$30MM
FFE/OSE BUDGET	\$3,950,000	\$2,400,000	\$2,800,000	\$10,400,000	\$4,300,000
FFE/OSE FINAL	\$3,180,000	\$1,750,000	\$2,345,000	\$9,897,000	\$3,650,000
SAVINGS	\$770,000	\$650,000	\$455,000	\$503,000	\$650,000
% SAVINGS ON BUDGET	19.5%	27.1%	16.3%	4% (HURRICANE)	15.1%



KEY VENUE PLANNING OUTCOMES



MAXIMIZE FACILITY BUDGET

- value engineering studies
- storage plan & schematic
- design meetings & conferences
- finish review & considerations
- equipment specification & coordination
- flexible inventory design considerations
- right-sizing and right-finishing direction
- operational alignment



OPERATIONAL EFFICIENCY

- operational budget impacts
- strategic adjacencies
- equipment specification & coordination
- storage plan & schematic
- sponsorship inventory
- operational design requirements
- maintenance considerations
- security, payment, & cash handling schematics



ENHANCED GUEST EXPERIENCE

- sport comfort & compliance review
- facility branding & design
- sponsorship inventory
- finish review & considerations
- technology integration
- programming considerations
- F&B experience
- sense of arrival

EXPERIENCE FAR & WIDE

SPORTS TOURISM
DESTINATIONS ACROSS
THE COUNTRY

RECREATION
AND COMMUNITY
CENTERS OF ALL SIZES

LONG FIELD SPORTS
SOCCER, FOOTBALL,
LACROSSE, RUGBY

FAMILY ENTERTAINMENT
FUN CLIMB, ARCADE, LASER
TAG, SPLASH PAD

NET SPORTS
TENNIS, PICKLEBALL,
BADMINTON

ICE ACTIVITIES
HOCKEY, FIGURE
SKATING,
RECREATION

FITNESS
CLASSES, TRAINING,
MEMBERSHIPS



ENTERTAINMENT
CONCERTS, TRAINING,
GROUP EVENTS

COURT SPORTS
VOLLEYBALL,
BASKETBALL,
TOURNAMENTS

ACTION SPORTS
BMX, ZIP-LINING,
ROCK CLIMBING,
BOULDERING

NON-TRADITIONAL
USES & EVENTS LIKE
COOK-OFFS, RALLIES,
& MORE

LOCAL PROGRAMS
SUMMER CAMP, DAY CAMPS,
CLINICS, & COMMUNITY
EVENTS

AQUATICS
USES & EVENTS LIKE
COOK-OFFS, RALLIES,
& MORE

BIRTHDAY PARTIES
FOR KIDS OF ALL AGES
AND FACILITIES OF ALL
TYPES

COMMUNITY RECREATION

SELECT EXPERIENCE

THE HUB RECREATION CENTER

Marion, IL

EUGENE CIVIC ALLIANCE

Eugene, OR

ATHLETES IN ACTION

Xenia, OH

PELICAN BAY

Edmond, OK

BO JACKSON'S ELITE SPORTS

Hilliard, OH

WARINANCO SPORTS CENTER

Roselle, NJ

HORIZONS EDGE SPORTS CAMPUS

Harrisonburg, VA

IRON PEAK SPORTS & EVENTS

Hillsborough, NJ



SPORTS TOURISM

SELECT EXPERIENCE



MYRTLE BEACH SPORTS CENTER
Myrtle Beach, SC



CEDAR POINT SPORTS CENTER
Sandusky, OH



BALLPARKS OF AMERICA
Branson, MO



COMMUNITY FIRST CHAMPION CENTER
Appleton, WI

HIGHLANDS SPORTS COMPLEX
Wheeling, WV

PANAMA CITY BEACH SPORTS COMPLEX
Panama City Beach, FL

ROCKY MOUNT EVENT CENTER
Rocky Mount, NC

HORIZONS EDGE SPORTS CAMPUS
Harrisonburg, VA

ROCKYTOP SPORTS WORLD
Gatlinburg, TN

COMMUNITY FIRST CHAMPIONS CENTER
Appleton, WI

BRYAN TEXAS
Bryan, TX

MIDWAY CENTRAL STATION
Bedford Park, IL

SERVICES BUILT TO PERFORM

CONSULT

GET THE ON
DEMAND HELP
YOU NEED AT ANY
STAGE OF FACILITY
DEVELOPMENT

LIMITED TERM ENGAGEMENT

START-UP

WE'LL OPEN YOUR
FACILITY ON TIME, ON
BUDGET, READY TO
PERFORM

DURING CONSTRUCTION

MANAGE

PROVEN RESULTS
YOU CAN COUNT ON
FROM THE NATION'S
BEST OPERATOR

ANY TIME

OPTIMIZE

IMPROVE YOUR
FINANCIAL &
OPERATIONAL
PERFORMANCE

FOR EXISTING VENUES

WORKING WITH SFC

LED BY YOUR ACCOUNT EXECUTIVE



KICK-OFF MEETING

Get to know your SFC Account Executive and SME teams. In this facilitated session, you'll expand upon your project goals, desires, and potential challenges. Our teams share their process overview and timelines.



S.M.E. PROJECTS

Our Subject Matter Experts (SME) lead their development process under the coordination of your Account Executive including brand development, procurement/venue planning, and more.



WEEKLY HUDDLE

Each week your SFC Account Executive will meet with your delegate or committee to coordinate on tactical and practical matters. During start-up services this centers on the master timeline.



ON-SITE MEETINGS

From ground breaking to grand opening and beyond, your Account Executive or different SME's will travel on-site to meet with you in person, attend community or media events, and provide on-site support.



REPORTING

SFC produces results. In addition to standard monthly reporting, SFC produces a comprehensive annual report in addition to an annual business strategy and budget. Additional reports produced as needed.



FACILITY OPERATIONS

WHAT WE DO:

- DAILY OPERATIONS
- STAFF MANAGEMENT
- EVENT MANAGEMENT
- PROVIDE A SAFE, CLEAN ENVIRONMENT FOR PLAY
- SERVICE WITH A SMILE

WHAT YOU GET:

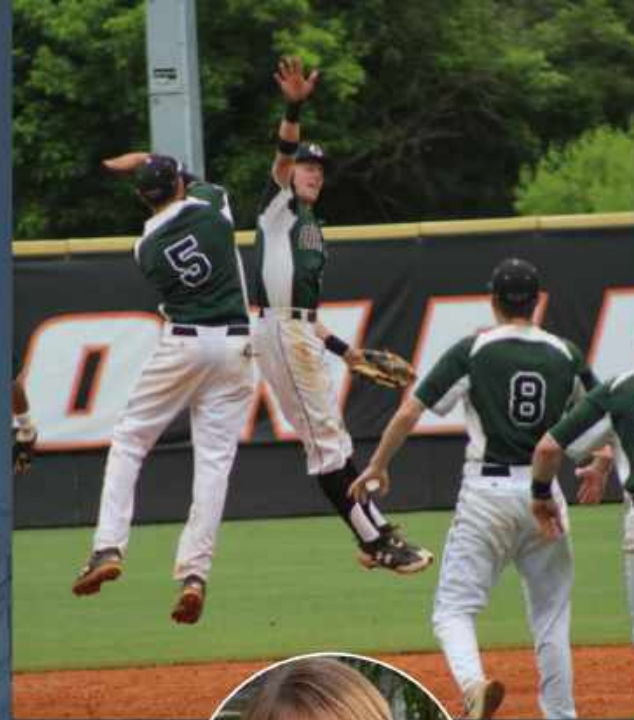
- EXPERIENCE YOU CAN TRUST
- COLLABORATION YOU WANT
- AN ACCOUNTABLE OPERATING PARTNER
- PROVEN RESULTS YOU CAN COUNT ON



JACK ADAMS

VICE PRESIDENT, SFM VENUES

Jack is responsible for SFC's Account Executive team, assisting our clients with operating and optimizing of sports, recreation, entertainment, and special event facilities throughout the U.S. His successful career has spanned almost twenty years of operations, marketing, and programming of community recreation venues and tourism destinations in dozens of markets.



TAMI SWANSON

DIRECTOR, HUMAN RESOURCES

Tami brings is an experienced leader in human resources with a proven track record in operational leadership. Her passion for recruiting, training, and developing culture has created high performing teams in sports and recreation facilities across the country. Tami holds both SPHR and SHRM-CP accreditations.

HUMAN RESOURCES

WHAT WE DO:

- STAFF RECRUITING
- BENEFITS ADMINISTRATION
- STAFF DEVELOPMENT
- TRAINING & ONBOARDING
- POLICIES & PROCEDURES

WHAT YOU GET:

- INDUSTRY-LEADING TALENT
- CULTURE OF SERVICE
- RELIABLE, CREDIBLE TEAMS
- BRAND AMBASSADORS

SFC EVENTS

1,000'S
EVENT OWNERS
AT OUR FINGERTIPS

25 MILLION
GUEST VISITS
ANNUALLY

200 MILLION
ECONOMIC
IMPACT
PRODUCED ANNUALLY



EVENTS FOR EVERY VENUE



REPUTABLE, RELIABLE EVENTS

SFC EVENTS

BOOKING BEST PRACTICES
FOR CONTRACT NEGOTIATION & DUE DILIGENCE



PROVEN ECONOMIC IMPACT

PROMOTE THE DESTINATION
TO CREATE DEMAND IN THE MARKETPLACE



OFF SEASON BOOKING

CREATIVITY WHERE IT COUNTS

OFF SEASON BOOKING IS OFTEN A TROUBLE-AREA FOR TOURISM FACILITIES. WE GET CREATIVE WITH NEW EVENTS AND SPACE (LIKE THE PARKING LOT) TO MAXIMIZE THE FACILITY USE

BRING THE FUN

EVENTS ARE HEALTHY, SAFE & FUN

WE CAN BRING THE BEST EVENTS TO YOU (OR CREATE THEM)

We think holistically about the facility, considering every opportunity for event hosting, booking, creation, and activation.

1. NEW YEARS EVE GALA, CEDAR POINT SPORTS CENTER / 2020
2. MEDIA DAY, CEDAR POINT SPORTS CENTER / 2020
3. 6ONLAX BY HALO LAX, IRON PEAK SPORTS / 2020
4. MARKET NOEL, HOOVER MET COMPLEX / 2019
5. CITY OF MYRTLE BEACH PARTY, MYRTLE BEACH, SC / 2019
6. NATIONAL ARCHERY TOURNAMENT, MYRTLE BEACH S.C. / 2018
7. TRUNK OR TREATING, ROCKY TOP SPORTS WORLD / 2020
8. CASC BIRMINGHAM GUN SHOW, HOOVER MET COMPLEX / 2019
9. NATIONAL CORNHOLE TOURNAMENT / MYRTLE BEACH S.C. / 2019
10. DRIVE-IN CONCERT SERIES, HOOVER MET COMPLEX / 2020
11. HARLEM GLOBE TROTTERS / ROCKY MOUNT EVENT CENTER / 2018
12. FATHER'S DAY BRUNCH / ROCKY MOUNT EVENT CENTER / 2019
13. NEW YEARS EVE 5K / ELIZABETHTOWN SPORTS PARK / 2019
14. TASTE OF NORTH COAST / CEDAR POINT SPORTS CENTER / 2020
15. PIGGLY WIGGLY FOOD SHOW / HOOVER MET COMPLEX / 2019
16. TEAM BUILDING EVENTS / EMPOWER ADVENTURES / 2018
17. BBQ COOK-OFF / HOOVER MET COMPLEX / 2019



PROGRAMS

1,000'S
OF SFC PROGRAM
POSSIBILITIES

CUSTOM
SCHEDULES
FOR YOUR COMMUNITY

100%
ALIGNED WITH
YOUR GOALS
FOR THE FACILITY



SOMETHING FOR EVERYONE



COMMUNITY ENGAGEMENT



INCLUSIVE PROGRAMMING



REVENUE GENERATION

PROGRAMMING APPROACH

SOMETHING FOR EVERYONE

CREATE PROGRAMS FOR A VARIETY OF AGES, ABILITIES, AND SKILLS

BRING THE FUN

PROGRAMS ARE HEALTHY, SAFE, AND FUN!

COLLABORATE, DON'T COMPETE

OUR 'FRIEND TO ALL' APPROACH MEANS WE WANT

SAMPLE EVENTS & PROGRAMS

01 Summer Camps

Summer camp is a favorite in many of the communities we serve and a proven revenue generator.

02 Sports Tournaments

Whether it's local, regional, or national, SFM knows how to attract, book, and run successful sporting events and tournaments.

03 Local Programs For All Ages

Local residents have different needs based on age, ability, and interest and we provide something for everyone.

04 Celebrating Community

SFM works with local groups and organizations to bring unique events to life.

05 Child Watch

SFM can provide a safe, clean, enriching environment for children too small for sports.

06 Adult Leagues

Adult leagues are great way to create community centered around sports.

07 Aquatics Programing

We go beyond fitness & fun and offers life-saving swimming lessons, CPR, and Lifeguard training.

08 We Use Even the Parking Lot

There are ways to program the exterior spaces. We find innovative ways to use all kinds of space.

09 Party Time

Creating birthday party experiences for kids of all ages is one of our specialties.



BRANDING & MARKETING

WHAT WE DO:

- BRAND DEVELOPMENT
- MARKETING STRATEGY
- NATIONAL MARKETING & PR
- GRAPHIC DESIGN
- PROJECT MANAGEMENT

WHAT YOU GET:

- ADVANTAGEOUS MARKET POSITION & BRAND AWARENESS
- PROFESSIONAL BRAND & LOGO
- CO-OP MARKETING OPPORTUNITIES
- SAVINGS WITH IN HOUSE DESIGN SUPPORT
- PROVEN CAMPAIGNS



ASHLEY WHITTAKER
VICE PRESIDENT, MARKETING

Ashley leads corporate business development and marketing for the Sports Facilities Companies as well as the SFC Facility Marketing Department which is responsible for the marketing, branding, and project management of SFM Network facilities. With award-winning creative work and proven B2B/B2C strategies, Ashley brings with her a track record of success to every project and campaign.



JUSTIN ROACH
DIRECTOR, EVENTS & ENTERTAINMENT

Justin serves as SFC's National Director – Events & Entertainment. With extensive experience in the sports tourism industry and having held director positions in several organizations, he has a proven track record of entrepreneurial success in rapidly growing companies. As a life-long competitor and sports tourism enthusiast, he has a deep appreciation for the economic, social and community-based benefits sports provide.

BOOKING & EVENT SALES

WHAT WE DO:

- NATIONAL, REGIONAL, AND LOCAL EVENT BOOKING
- EVENTS CREATION
- BUSINESS DEVELOPMENT
- CONTRACT NEGOTIATION

WHAT YOU GET:

- MORE EVENT BOOKINGS
- BETTER REVENUE GENERATION
- REPRESENTATION @ INDUSTRY CONFERENCES
- ACCESS TO INDUSTRY'S BEST EVENTS

ORGANIZED TO SERVE FACILITIES OF EVERY SHAPE & SIZE



EXAMPLE FINANCIAL PERFORMANCE

DEVELOPMENT | MANAGEMENT | ADVISORY

Example Performance Range

Industry Benchmark: Total Revenue Per Field							
Program	Number of Fields	Industry Avg.		High-Performing		Top-Performing	
		Per Field	Total	Per Field	Total	Per Field	Total
Total Revenue Per Field	12	\$50,000	\$600,000	\$100,000	\$1,200,000	\$180,000	\$2,160,000

Revenue	Low	High
Baseball/Softball Tournaments & Events	\$240,000	\$692,308
Outdoor Field Programs & Rentals	\$23,077	\$276,923
Other Facility Programs (Corporate/Group, Youth, etc.)	\$23,077	\$92,308
Food & Beverage	\$300,000	\$692,308
Retail & Photography	\$46,154	\$138,462
Sponsorship & Advertising	\$92,308	\$276,923
Total Revenue	\$724,615	\$2,169,231
<i>Revenue Per Field (12 Fields)</i>	<i>\$60,385</i>	<i>\$180,769</i>

Expenses	Low	High
Baseball/Softball Tournaments & Events	\$36,000	\$103,846
Outdoor Field Programs & Rentals	\$5,769	\$69,231
Other Facility Programs (Corporate/Group, Youth, etc.)	\$8,077	\$32,308
Food & Beverage	\$150,000	\$276,923
Retail & Photography	\$16,154	\$27,692
Sponsorship & Advertising	\$23,077	\$55,385
Total Cost of Goods Sold	\$239,077	\$565,385

Gross Margin	\$485,538	\$1,603,846
<i>% of Revenue</i>	<i>67%</i>	<i>74%</i>

Facility Expenses	\$240,425	\$293,853
Operating Expense	\$384,923	\$565,385
Management Payroll	\$288,000	\$336,000
Payroll Taxes/Benefits/Bonus	\$86,954	\$119,308
Total Operating Expenses	\$1,000,302	\$1,314,545

EBITDA	(\$514,763)	\$289,301
---------------	--------------------	------------------

Economic Impact	Low	High
Direct Spending	\$12,000,000	\$24,000,000
New Sales Tax (2%)	\$240,000	\$480,000
New Hotel-Motel Tax (2%)	\$67,200	\$134,400
Food & Beverage Tax (2%)	\$81,600	\$163,200
Total New Generated Tax	\$388,800	\$777,600
Job Creation (Operations)	30	55

*All estimates for revenue, expenses, and impact are based on SFC benchmarks/industry metrics from real world operations. Development of the full financial forecast, economic impact analysis, and feasibility determination as part of potential next steps will allow SFC to detail expected facility performance and establish targets for operations and impact with the

ITEM 4



TAKING THE FIRST STEPS

MARKET RESEARCH

THE FIRST STEP IN CONCEPT TO CONCRETE: VALIDATE YOUR CONCEPT, MODEL & MARKET

CONCEPT VALIDATION

FINANCIAL FORECASTING

REAL-WORLD DATA & ANALYTICS MEAN SFA'S PRO FORMA IS A PROJECT FUNDING KEYSTONE

FEASIBILITY & FINANCEABILITY

COMMUNITY ENGAGEMENT

UNDERSTAND THE NEEDS & DESIRES OF YOUR UNIQUE COMMUNITY DURING PLANNING

PUBLIC PROJECTS

FUNDING SUPPORT

STRATEGY, SUPPORT, AND PARTNERSHIP DEVELOPMENT TO ACHIEVE PROJECT FUNDING

FUNDING & FINANCING



CONCEPT TO CONCRETE

1 EARLY CONCEPT
DEVELOPMENT

2 FEASIBILITY & FINANCIAL
FORECASTING

3 FUNDING & PARTNERSHIP
DEVELOPMENT

4 OWNER'S
REPRESENTATION

5 VENUE
PLANNING

6 FFE/OSE
PROCUREMENT

7 START-UP OPERATIONS
DEVELOPMENT

8 DAILY
OPERATIONS

9 PERFORMANCE
OPTIMIZATION



AstroTurf Corporation

THE WORLD LEADER IN SPORTS & RECREATION SURFACES

AstroTurf.

FIELDS

Rekortan

TRACKS

Laykold

COURTS



SYNLAWN

LANDSCAPE

THE ICONS THAT INVENTED THE INDUSTRY

Topics for discussion

- Company information
- Drainage Base Construction
- Synthetic Turf
 - Technology
 - Performance
 - Safety
- After Care Programs
- Cooperative Purchasing

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TRACKS

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COURTS

SYNLAWN
LANDSCAPE

Company Information

THERE IS
STRENGTH
IN NUMBERS.



28
Directly employed, full-time base, turf & maintenance crews

5
North American Construction Hubs, with full centralized support

30,000+
SportGroup Tracks and Fields installed to date

2,000+
SportGroup employees around the globe

450,000
Square Feet of Dedicated Manufacturing Space (USA)

8
Landscape Architects & Certified Field Builders on Staff

\$500 MM
Annual SportGroup Revenue

\$100 MM
AstroTurf Corporation Bonding Limit



It's all about performance. **AstroTurf.**

ASTROTURF® CORPORATION FIRM PROFILE

For your convenience, AstroTurf's corporate and contact information follows below.



Name of Firm

AstroTurf Corporation



Corporate Headquarters

2680 Abutment Rd
Dalton, GA 30721



Regional Construction Hubs

601 Mary's Ave #2G10
Pittsburgh, PA 15215

4509 NC-150
Lexington, NC 27295

4647 East Weathermaker Ave., Suite 102
Fresno, CA 93703



Manufacturing Plants

109 Conica Lane
Harmony, PA 16037

421 Callahan Rd Southeast
Dalton, GA 30721

232 Lowy Drive
Chatsworth, GA 30705



Contact Us

General: 800-723-TURF (8873)

www.astroturf.com

help@astroturf.com

Field Service: 866-951-TURF (8873)

www.astroturf.com/ownersbox

maintenance@astroturf.com



Bonding Limits

\$100,000,000 Limit / \$15,000,000 Per Project
Bonding Rate: 1%



Square Feet Manufactured

2016: 35,000,000

2017: 48,000,000

2018: 66,000,000



Revenue (AstroTurf Corp. Alone - excludes other divisions)

2016: ~\$100 Million

2017: ~\$132 Million

2018: ~\$135 Million

Largest Contract to Date: \$6.7M (Prince George Co. Public Schools)



Number of Employees

AstroTurf Corporation: ~285

SportGroup North America : ~600

SportGroup Worldwide: ~1900



Drainage Base Construction



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COURTS

SYNLAWN
LANDSCAPE

Grading Plan – Field Layout

- Field Slope – Typically 0.5% to 0.75%
 - Standard Crown
 - Hip Turtle Back
 - Cross Slope
 - Dual Slope
 - Cone (D-areas and Baseball)
-
- **What is the best fit??**

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TRACKS

Laykold®
COURTS

 **SYNLAWN®**
LANDSCAPE

Drainage Plan/Layout

- Utilize existing basins
- Where is the water going now?
- Water travel distance 100' to 125'
- Storage/Retention
 - Increased Cross section
 - Enlarged Collector Trenches
 - Flow Control Structures
 - Infiltration
 - BMP's

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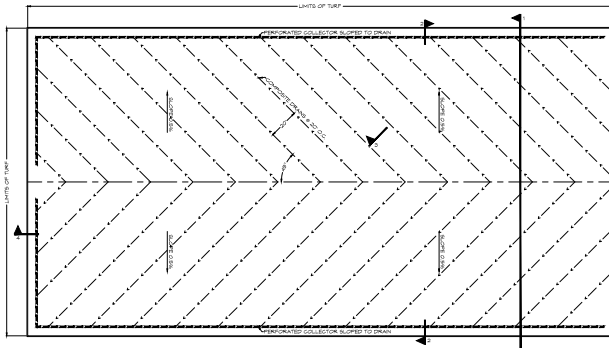
Laykold
COURTS

SYNLAWN
LANDSCAPE

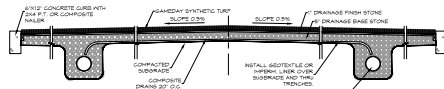
**PRELIMINARY
 FOR REFERENCE ONLY**

FIELD DRAINAGE NOTES:

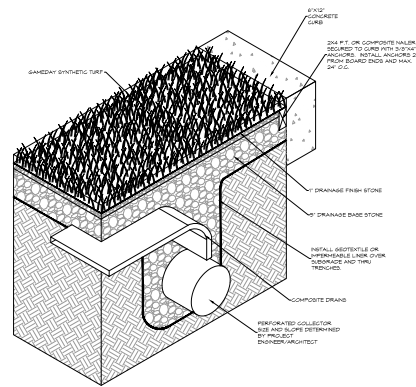
1. IF TERRAIN WITHIN REFERENCED TO THE REFERRED DRAWING REQUIRES THE 4" OR 6" DRAINAGE VALS BE SHAVED AND COMPACTED TO 95% DENSITY WITH A 1% SLOPE TO ALLOW FOR DRAINAGE.
2. 4" OR 6" CONCRETE CURB AND 6" OR 8" FINISH STONE OR PERFORATED DRAINAGE TILE PERMITTED TO PROVIDE A DRAINAGE EDGE FOR PATTERNS OF SYNTHETIC TURF. IF ALL LAYERS THE FINISH STONE AND 6" OR 8" CONCRETE CURB ARE AT THE SAME ELEVATION.
3. 6" OR 8" CONCRETE CURB AND 6" OR 8" FINISH STONE OR PERFORATED DRAINAGE TILE PERMITTED TO PROVIDE A DRAINAGE EDGE FOR PATTERNS OF SYNTHETIC TURF. IF ALL LAYERS THE FINISH STONE AND 6" OR 8" CONCRETE CURB ARE AT THE SAME ELEVATION.
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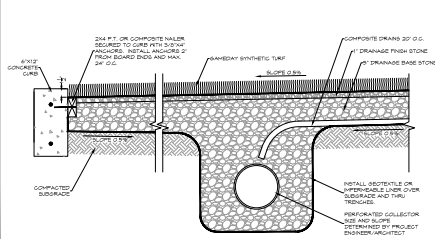
DRAINAGE PLAN
 SCALE 1" = 30'



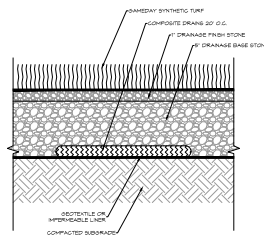
1 SECTION THRU FIELD
 SCALE 1" = 12"



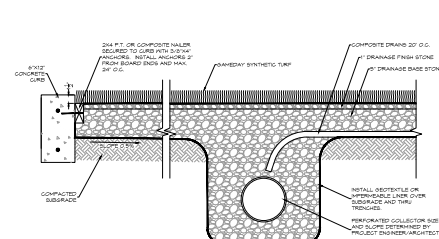
EDGE DETAIL (ISOMETRIC VIEW)
 SCALE 1" = 12"



2 TYPICAL EDGE DETAIL
 SCALE 1" = 12"



3 COMPOSITE DRAIN DETAIL
 SCALE 1" = 12"

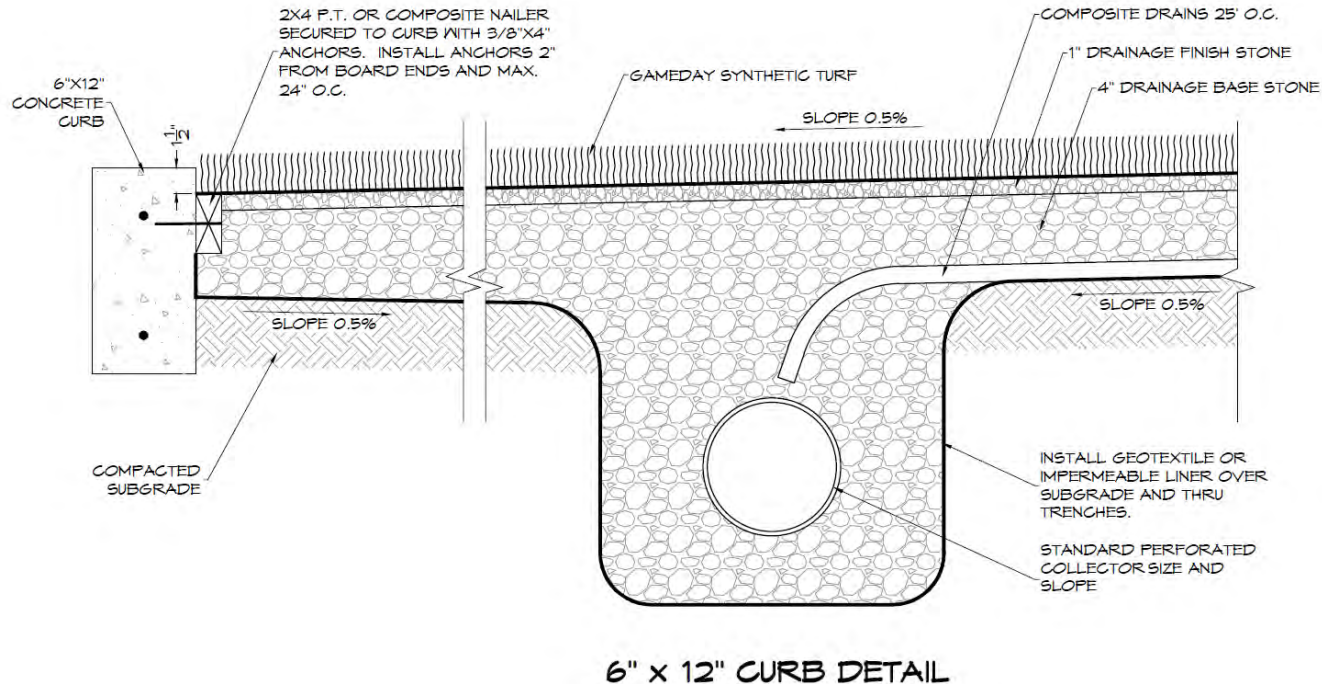


4 TYPICAL EDGE DETAIL
 SCALE 1" = 12"



By:	
Checked:	
Drawn:	
Revised:	

Edge Detail



AstroTurf Corporation

THE WORLD LEADER IN SPORTS & RECREATION SURFACES

AstroTurf
FIELDS

Rekortan
TRACKS

Laykold
COURTS

SYNLAWN
LANDSCAPE

Field Cross Section

- Separation Fabric
 - 4.5 to 8 oz non-woven geotextile
- Crushed Stone - 5" to 8" Total Thickness
 - #57 stone (1.5" minus)
 - #78 stone (3/8" minus)
 - Topdressing with washed screenings as necessary
 - Local sourcing
- Shock Pad / Drainage Pad
- Alternative Systems
 - Porous Asphalt
 - E-layers

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FIELDS

Rekortan
TRACKS

Laykold
COURTS

SYNLAWN
LANDSCAPE

The Drainage Base is the Foundation of your AstroTurf Field

- The subgrade is extremely important
- Should be approached the same way as building a parking lot
- Compaction vs Stability
 - You can have compaction without having stability
- Cement/Lime Stabilization

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Rekortan®
TRACKS

Laykold®
COURTS

 **SYNLAWN®**
LANDSCAPE

External Influences

- Outside Drainage
 - If possible, avoid connecting area drains to field drainage system
 - Proper slope and spacing for outside area drains and swales
 - Avoid draining outside surface water towards field
- Cleanouts
 - Provide access to field drainage collectors
 - Install at high points for ventilation

AstroTurf Corporation

THE WORLD LEADER IN SPORTS & RECREATION SURFACES

AstroTurf.
FIELDS

Rekortan®
TRACKS

Laykold®
COURTS

 **SYNLAWN®**
LANDSCAPE

Synthetic Turf Systems

Inventor, Innovator and Market Leader



AstroTurf Corporation

THE WORLD LEADER IN SPORTS & RECREATION SURFACES

AstroTurf.
FIELDS

Rekortan®
TRACKS

Laykold®
COURTS

SYNLAWN®
LANDSCAPE

AstroTurf Corporation boasts vertically integrated manufacturing capabilities for end-to-end control over the quality of its products and one point of responsibility.



**MASTERBATCH
COMPOUNDING & EXTRUSION**



**FIBER EXTRUSION
(NYLON, PE & TRIONIC)**



**FIELD
TUFTING**



**POLYURETHANE
COATING**



**R&D AND
QC TESTING**



**SHIPMENT
TO SITE**

**WE DON'T WANT TO JUST FURTHER FIELD SAFETY,
WE ARE COMMITTED TO IT**



OUR MULTI-MILLION DOLLAR COMMITMENT



TECHNOLOGY THAT PROPELS

A quest to bring AstroTurf's systems ever closer to the playability of natural grass drives us to place extensive reliance upon innovation and research. Today's cutting edge is tomorrow's dull blade, though, so there's no rest for our diligent engineers, designers, and technicians.

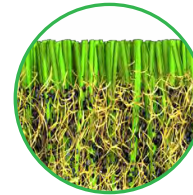
AstroTurf's longtime system developers now liaise with other SportGroup engineers and chemists.

Groundbreaking innovations include:



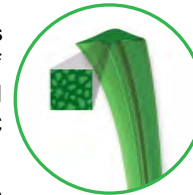
RootZone®

This texturized fiber layer encapsulates infill for minimal rubber splash, better shock absorption, and less infill migration than basic systems. The RootZone improves safety, playability, and durability, making this a top choice for athletes and field owners alike. Independently funded research by Michigan state has shown the RootZone to reduce torque transmitted to lower extremities.



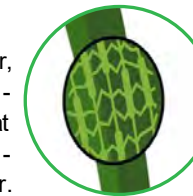
Trionic® Fiber

AstroTurf now offers the TRIONIC fiber. This patent-pending development is a feat of chemical engineering never before achieved in the history of our industry. TRIONIC combines player friendly PE with ultra-durable nylon to deliver the ultimate fiber.



Entanglement

To prevent splitting of the face fiber, we cross and entangle molecular side-chains to reinforce any weak spots that would form between the main molecular chains that run the length of the fiber.





3D Series

ITEM 4 **AstroTurf**
Rekortan

- **3D SF**

- 52 oz/60 oz face weight
- 2" pile height
- 3/8" stitch gauge
- 65% rubber/35% sand by weight
- 50% rubber/50% sand by weight over pad



- **3D3 Blend**

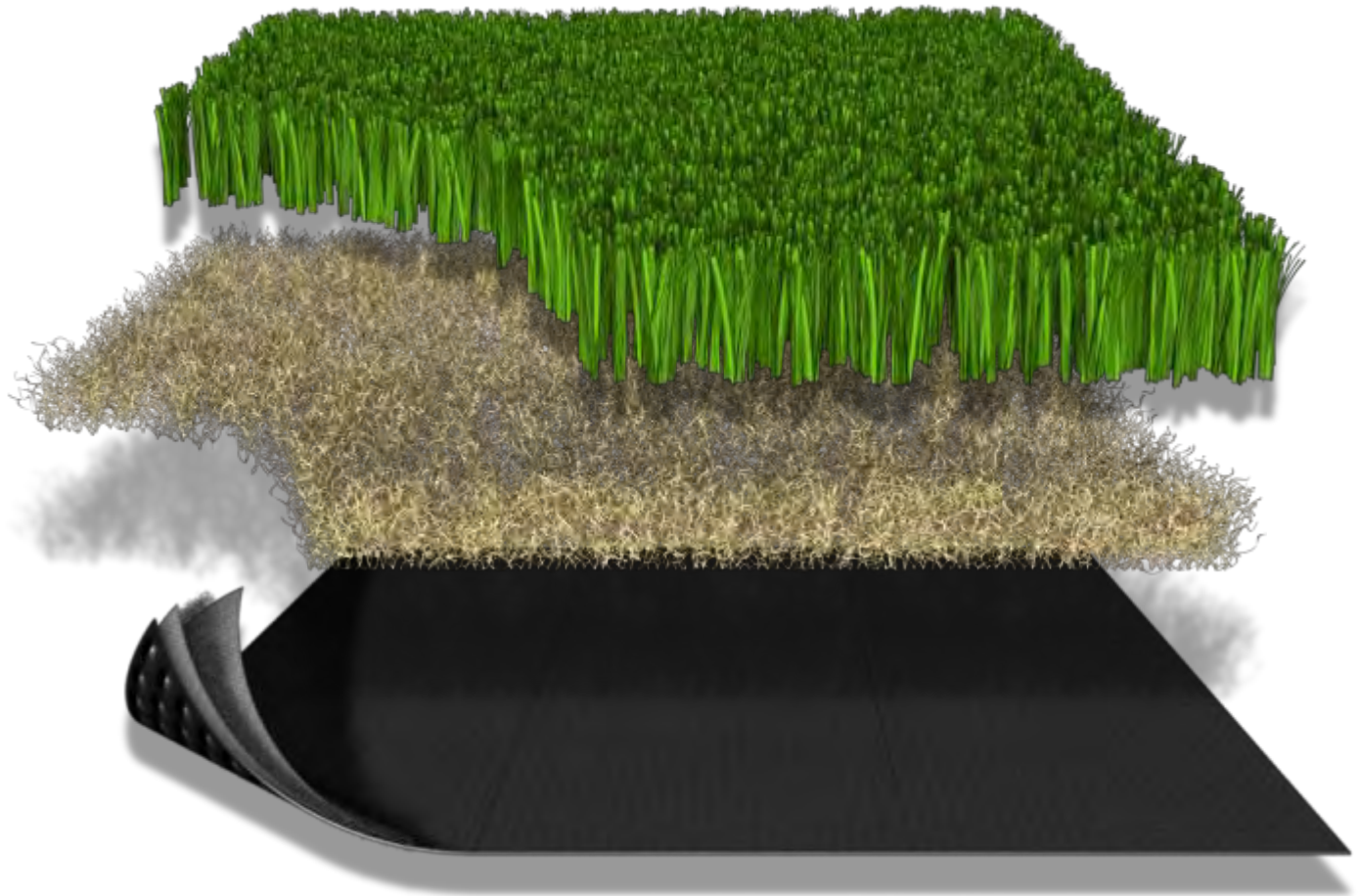
- 52 oz/60 oz face weights
- 2" pile height
- 3/8" stitch gauge
- Legend monofilament
- 65% rubber/35% sand by weight
- 50% rubber/50% sand by weight over pad



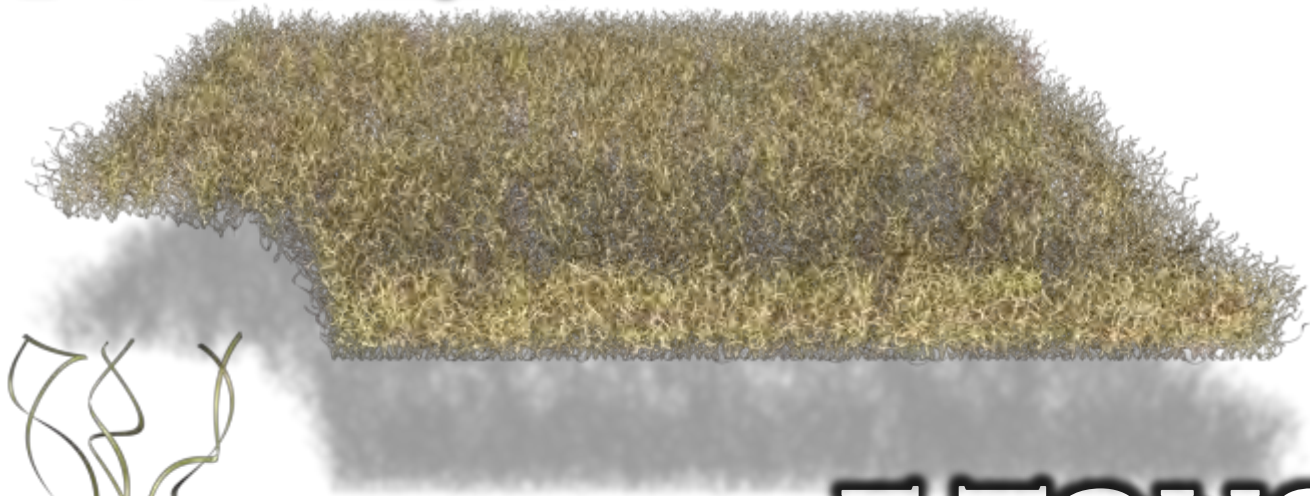
- **3DM**

- 60 oz face weight
- 2" pile height
- 0.5" stitch gauge
- Legend monofilament
- 65% rubber/35% sand by weight
- 50% rubber/50% sand by weight over pad



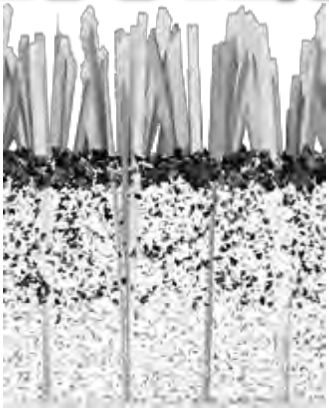


THE ROOTZONE SYSTEM



— **MORE THAN 5 TONS**
OF FIBER ADDED TO
EVERY FIELD

ROOTZONE, MOST LIKE NATURAL GRASS



LEAST
FIBER

MORE
FIBER

MOST
FIBER

NATURAL
GRASS

REMEMBER – NO ONE EVER REPLACES A FIELD BECAUSE THE INFILL WEARS OUT. FIELDS ARE REPLACED WHEN FIBERS WEAR OUT

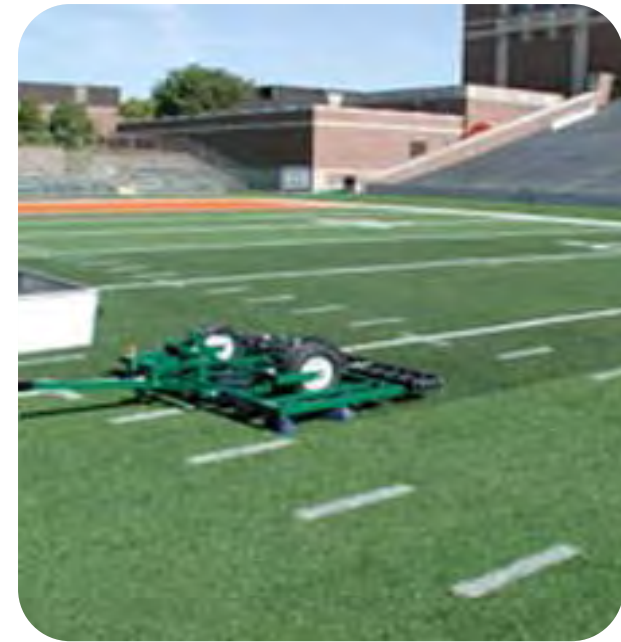
INFILL MIGRATION OVER TIME



**INFILL
MOVES!**



**WHEN INFILL
MOVES, SAFETY IS
COMPROMISED!**



**MORE MAINTENANCE
REQUIRED!
(POTENTIAL DAMAGE
TO FIBERS)**

DENSITY
FIBER COUNT

INFILL
SAND:RUBBER RATIO

GAUGE
FIBER THICKNESS



NOT ALL ROOTZONES ARE CREATED EQUAL...

DEMAND EXPERIENCE



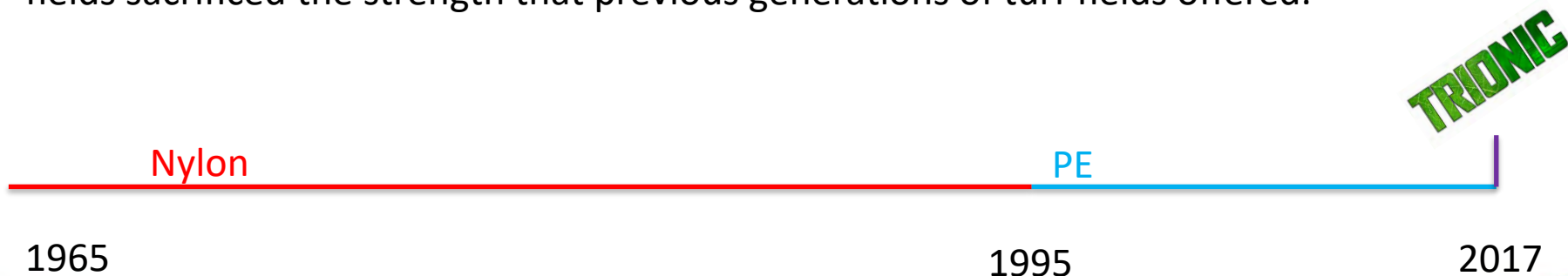
ROOTZONES ON THE GROUND...

TRIONIC

Throughout the history of the synthetic turf industry, the great quest of manufacturers has been to blend polyethylene (PE) and nylon (PA) into a single fiber.

From its earliest inception until the 1990s, nylon was used nearly across the board for its superior resilience and strength. The downside of all-nylon texturized fibers was well-known – it was abrasive.

In the 1990s, PE came into vogue and became the industry standard for tall pile face fibers. These PE fibers were much less abrasive, but they came at a cost. These PE fields sacrificed the strength that previous generations of turf fields offered.



TRIONIC

Why was it so difficult?

Chemically speaking, PE and nylon are like oil and water. They do not mix. The reason has to do with *polarity*. PE (like oil) is non-polar, while nylon (like water) is polar.

<u>Non-Polar</u>	v	<u>Polar</u>
Oil	v	Water
PE	v	Nylon

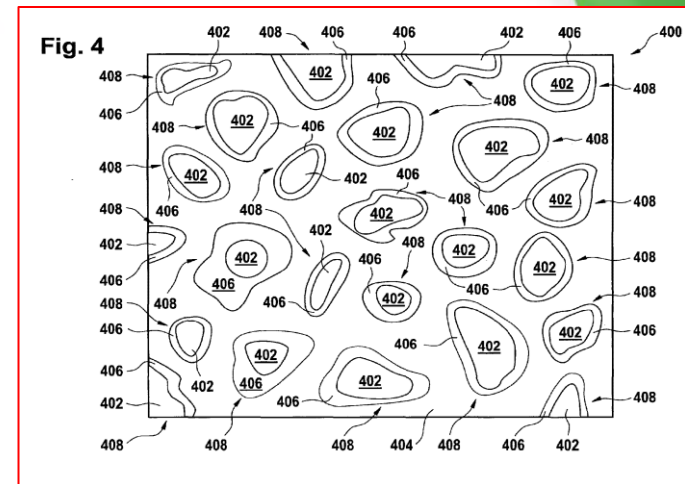
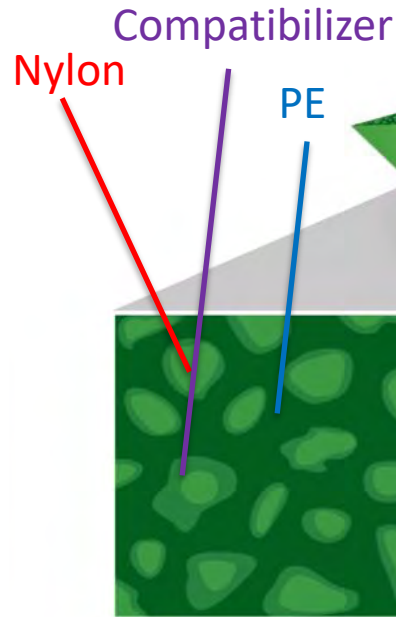
PE and nylon repel each other. That's why efforts to mix the polymers into a single fiber have always failed – until now.



TRIONIC

So how did we do it?

The secret is in the **compatibilizers**. These compounds encase the nylon polymers, which are suspended within the PE to reinforce the fiber. These compatibilizers have an affinity with both the PE and the nylon. They are polar on the inside, and non-polar on the outside. In essence, the compatibilizers bridge the gap. Five years of premarket research and development, constant testing, and continuous tweaking have enabled us to develop the optimal compatibilizers for long term integrity and durability.



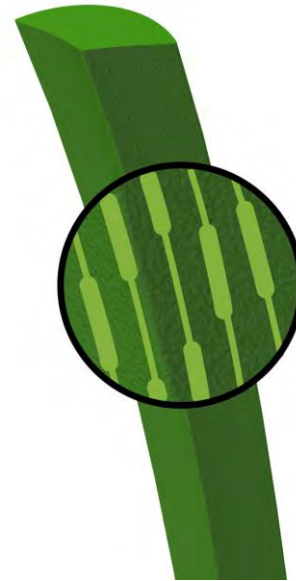
TRIONIC

Other Features:

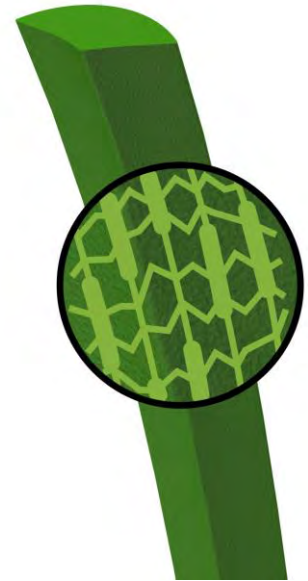
Entanglement Technology:

Every polyethylene molecular structure contains a main chain, with branches of side chains.

As the newly made fiber is stretched, those main chains are lengthened along the direction they are stretched. What you have are long molecular chains that run parallel to one another along the length of the fiber.



No Entanglement



Entanglement

Without entanglement technology, you can get weak spots between the molecular chains, along the tip of the fiber, leading it to split lengthwise down the shaft of the fiber with UV exposure and use.

TRIONIC

Other Features:

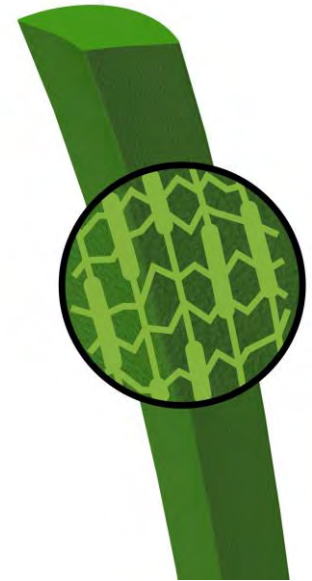
Entanglement Technology:

To combat that splitting, AstroTurf precisely and deliberately harnesses the side chains, engineering them to cross with one another and *tangle* with other side chains from neighboring molecules.

The result is a reinforced fiber that reduces splitting in use.



No Entanglement



Entanglement

TRIONIC

RESULTS:

Durability—

The Trionic Fiber shows similar levels of degradation at 150,000 Lisport Cycles as the High Micron Monofilament fiber shows at 100,000 cycles, so it wears about **50% better** than a similar fiber without the nylon reinforcement. While the High Micron monofilament is an excellent choice for an all-PE fiber, it simply doesn't compare to the Trionic with nylon!



High Micron – 100,000 cycles



Trionic – 150,000 cycles

After Care Program

“Maintain the Game”

- *Rhino*
- *Rhino Pro*

AstroTurf Corporation

THE WORLD LEADER IN SPORTS & RECREATION SURFACES

AstroTurf.
FIELDS

Rekortan
TRACKS

Laykold
COURTS

 **SYNLAWN**
LANDSCAPE



Maintain The Game Packages

RHINO PACKAGE



Performed over the course of a full day by certified technicians, the Rhino Package is an excellent complement to regular maintenance.

Experts will assess, groom and clean your surface using the latest equipment and techniques to protect your investment.

- **One full day of service**
- **Inspection** of the field to assess the condition of turf and infill and identify any problem areas.
- **Grooming** of the entire field, using AstroTurf approved equipment, to perform extensive fiber brushing.
- **Magnetic Metal Collecting** to remove foreign objects (ferrous materials) that can cause unsafe conditions.
- **Professional Cleaning** and removal of all unwanted materials and debris from the field area.
- **Disinfectant Application** of approved antimicrobial disinfectant to comply with your warranty.
- **Review Maintenance Procedures** to be performed by owner's personnel and make recommendations.
- **Owner Sign Off** will be obtained by AstroTurf Senior Field Maintenance Technician to ensure the owner is pleased with all the work performed during their Rhino package.

THE INVENTOR AND LEADER OF THE SYNTHETIC TURF MARKET IS PROUD TO OFFER THE INDUSTRY'S LEADING TURF CARE PROGRAM.

Our turf care team has developed two levels of care. Maintain the Game Aftercare is available in the Rhino and Rhino Pro packages to better meet the needs of each individual customer.

Each are Certified packages performed under the direct supervision of an AstroTurf Field Maintenance Technician to ensure the desired results and customer satisfaction.

Specialized equipment rejuvenates your field to improve playability, prolong the life of your field, and deliver customized maintenance results.

RHINO PRO PACKAGE



The Rhino Pro Package provides more intensive maintenance than the standard program. After assessing field condition, experts will perform a complete cleaning, de-compaction and grooming

service to the entire field. Rhino Pro packages are performed over the course of two full days. This program is especially suitable for high use fields.

- **Two full days of service**
- **Inspection** of the field to assess the condition of turf and infill and identify any problem areas.
- **Multi-Level Field Vacuuming** of the entire field using the SMG Sport Champ to perform extensive cleaning across the entire playing surface. This process is designed to pull debris and other unwanted material out of the top layer of infill.
- **Multi-Level De-Compaction** of the infill with the SMG Sport Champ to help assure safe playability and improve G-MAX performance.
- **Extruder's Grooming** using the SMG Sport Champ to help lift fibers and level out the infill depth across the entire playing surface.
- **Magnetic Metal Collecting** to remove foreign objects (ferrous materials) that can cause unsafe conditions.
- **Disinfectant Application** of approved antimicrobial disinfectant to comply with your warranty.
- **Review Maintenance Procedures** to be performed by owner's personnel and make recommendations.
- **Owner Sign Off** will be obtained to ensure the owner is pleased with all the work performed during their Rhino Pro package.

MAINTAIN THE GAME'S AFTERCARE PROGRAM



Additional Maintenance Services

"We've been using Jimmy and his crew annually for probably ten years now. Our fields are now in their 12th year of use - and they still look great! We do the typical seam repairs, infill maintenance and water-bacteria treatment and all with such efficiency that it always ends up being a time efficient, polite and very cost-effective solution."

Debbie Shierling
K & L Arena Quincy Ill Field

- **Two Year Antimicrobial Protection**
Two-year manufacturer guarantee for a bacteria-free field.
- **Field Hockey Cleaning / Maintenance**
Specially customized for field hockey surfaces.
- **Infill Removal**
Remove and dispose of existing infill from your sports surface to achieve proper infill depth.
- **Infill Top Off**
Add infill to your field to safely restore proper infill depth.
- **Baseball Mound Cleaning**
Remove dirt and debris surrounding your baseball mound.
- **Replacement of High Traffic Areas**
Removal of worn areas and installation of turf and infill.



AstroTurf It's all about performance

Cooperative Purchasing

AstroTurf Corporation

THE WORLD LEADER IN SPORTS & RECREATION SURFACES

AstroTurf.
FIELDS

Rekortan
TRACKS

Laykold
COURTS

 **SYNLAWN**
LANDSCAPE

Who Can Use Cooperative Contracts?



State and Local Government Entities

- Cities
 - Counties
 - States and State Agencies
 - Special & Water Districts
 - Native American Tribes
 - Port & Transportation Authorities
-



Public and Private Education

- K-12
 - Charter Schools
 - Special Education Districts
 - Higher Education/Universities
-

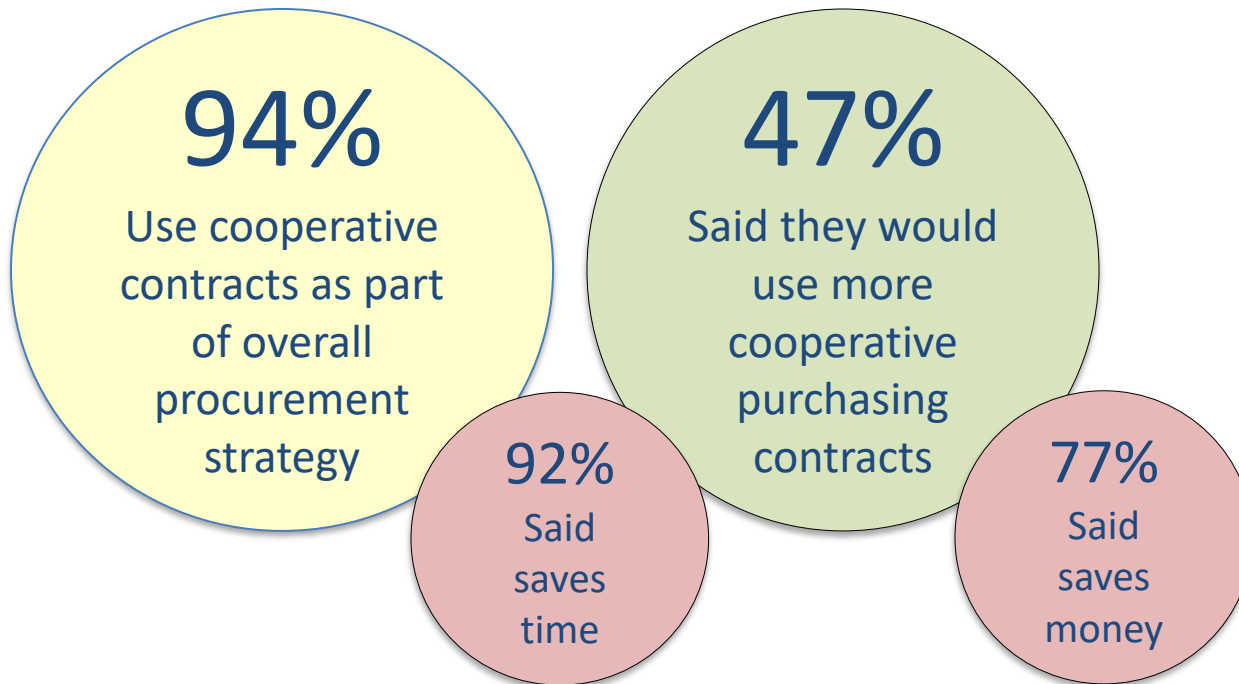


Non-profits (tax exempt organizations)

- Hospitals & Nursing Homes
- Housing Authorities
- Rural Power Cooperatives
- Member Associations & Coops

What do Government/K12 and Higher Ed Agencies Think?

A 2015 survey of public entities* revealed:



* States, municipalities, counties, K-12 and higher education

Source: *Government Procurement Magazine*

AstroTurf Cooperative Awards



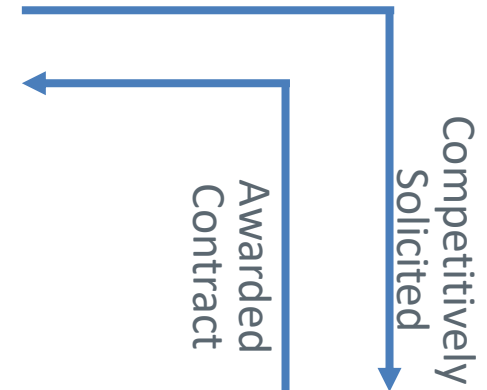
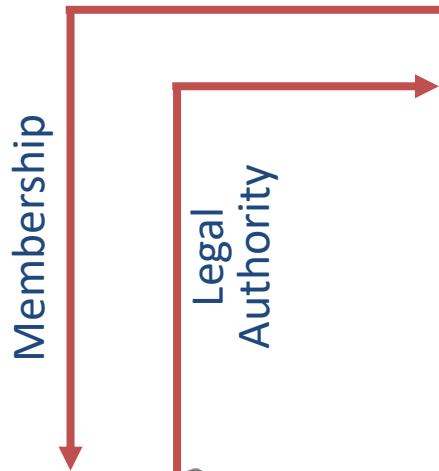
How It Works

Sourcewell 

OMNIA
PARTNERS

NATIONAL IPA
EXPERIENCED - FOCUSED - TRUSTED

U.S. COMMUNITIES
GOVERNMENT PURCHASING ALLIANCE



Member Agency



Vendor Suppliers

THANK YOU

Tim Jordan
Regional Sales Manager
804.248.6588

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AstroTurf.

FIELDS

Rekortan

TRACKS

Laykold

COURTS



SYNLAWN

LANDSCAPE

POCOMOKE CITY, MARYLAND

August 10, 2021

To: Worcester County Commissioners
From: Jeremy Mason- City Manager- Pocomoke City

Dear Worcester County Commissioners,

Thank you for giving the City of Pocomoke the opportunity to present our request for County support of the new proposed site for a new Worcester County/ Pocomoke Library. The new proposed site is located on the city block encompassed by Second Street, Clarke Avenue, Maple Street and Willow Street, where the Armory building currently stands. Myself and other City staff members have been diligently working on the plans for demolition of the Armory building for the past two years, which has entailed several meetings with Worcester County executives and counsel as well as staff members from the Maryland Department of General Services, Maryland Department of the Military, MDE, EPA and the Maryland Department of Planning.

On July 29th, 2021, Pocomoke City submitted the application for grant funding to cover the costs of the remediation, demolition and disposal of the Armory building. We will know if we are awarded the grant in November 2021. The City is also in negotiations to purchase the building adjacent to the Armory, more commonly known as the "Collins" building. We expect to have a contract for that purchase by the end of September 2021, and the City plans to wholly finance the purchase and demolition of that building.

The City of Pocomoke would like to propose that this city block, once cleared, would be the site for a new Worcester County / Pocomoke library. The original proposed site was one block over closer to the river. With the County's support, the City of Pocomoke is willing to deed the property to the County, after the demolition and cleanup. In the initial meetings, it was stated by the Maryland Department of General Services that the City would need to undertake a method called a "reversionary clause" which would require the City to deed the property to the County while demolition was taking place. In speaking with County executives, it was determined that the County was not keen on assuming liability for the Armory property while demolition was taking place, but could very possibly be interested in taking ownership of the property once the demolition was done and the lot was cleared for future development. This prompted me to contact the state of Maryland as ask the question: "What would it take" for the State of Maryland to allow for us to circumvent the reversionary clause and proceed with the demolition without having to transferring ownership prior to? The answer was that a written agreement between Worcester County and Pocomoke City stating the County's intent to take ownership of the property for public use after demolition would suffice. The County's support of the proposed site will also be a tremendous help with securing the grant funds for strategic demolition.

I am respectfully asking the Worcester County Commissioners to support this project. The clearing of this blighted city block and the construction of a new, state-of-the art library facility would completely transform and improve the downtown area, and would most certainly activate future development in the immediate area, which in turn would boost our economy and job market in Pocomoke City.

Again, thank you for the opportunity to present this proposed project.

Sincerely,

A handwritten signature in black ink, appearing to be 'J. Mason', enclosed within a circular scribble.

Jeremy J. Mason
City Manager- Pocomoke City, MD



POTENTIAL LOCATION
FOR

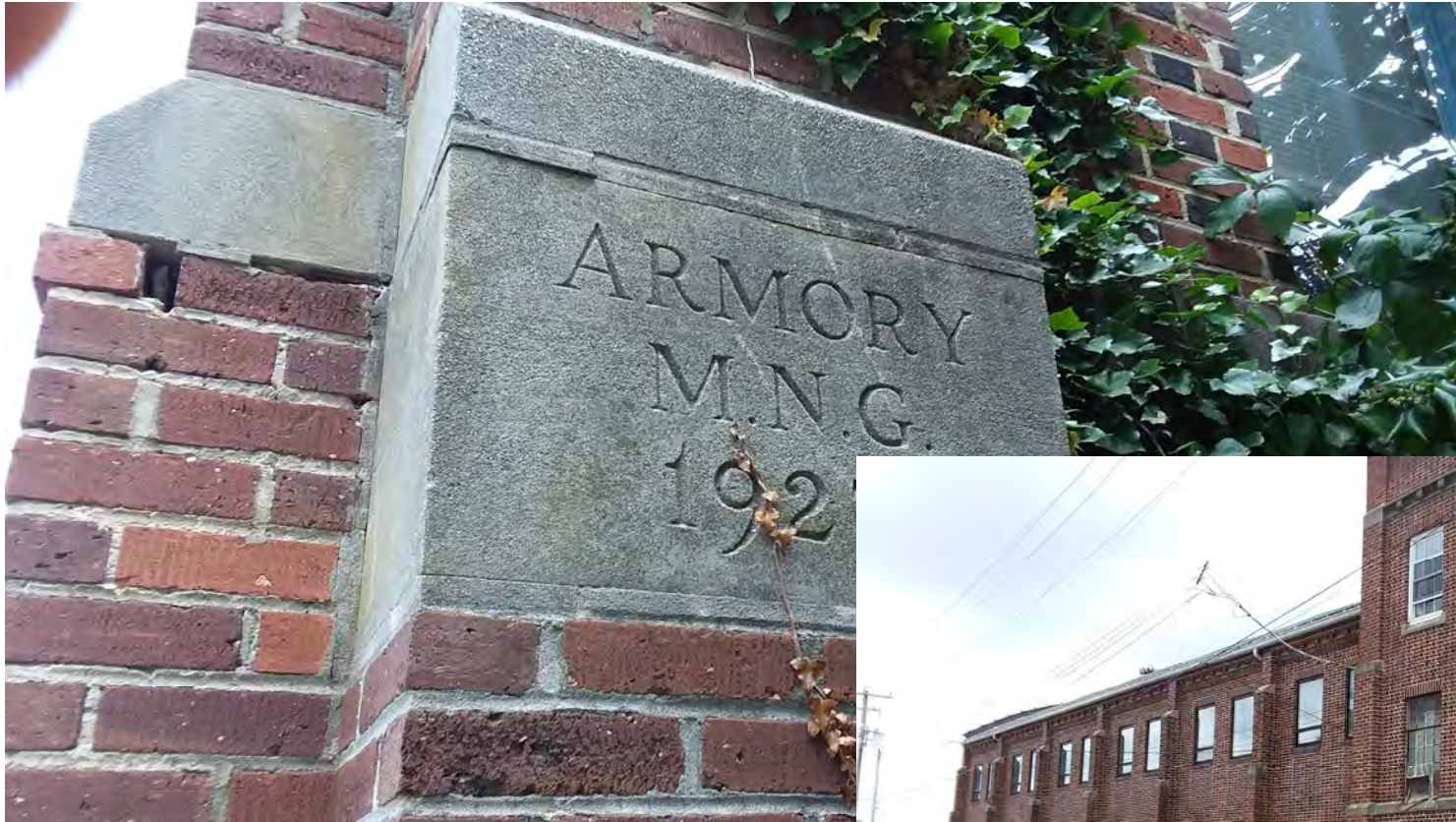
WORCESTER COUNTY
POCOMOKE CITY
LIBRARY

FORMER POCOMOKE CITY
ARMORY SITE

300 SECOND STREET
POCOMOKE CITY, MD 21851

**300 Second Street
Pocomoke City, MD 21851**







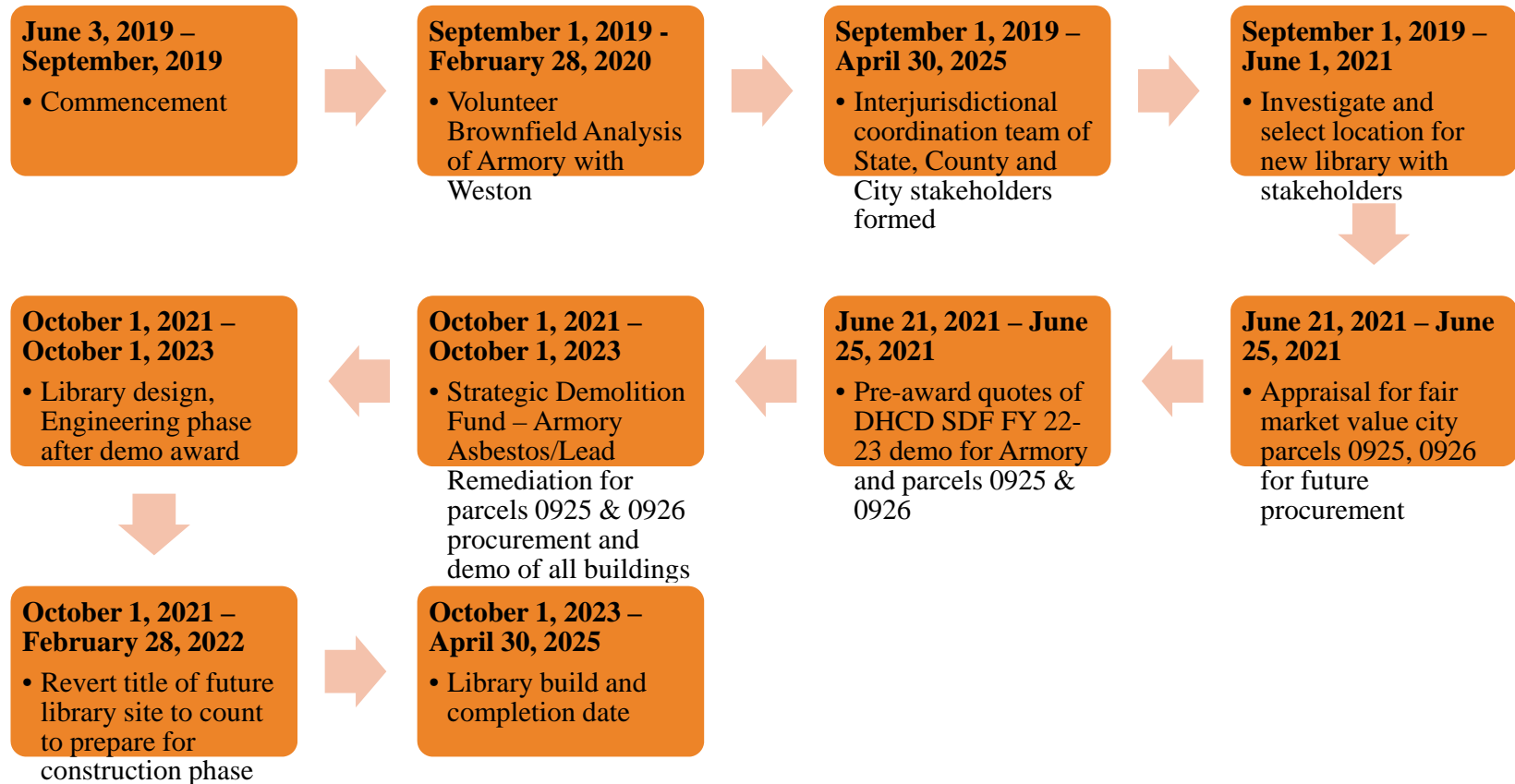




DEMOLITION

- DHCD – DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT
- (SDF) STRATEGIC DEMOLITION FUNDS
 - FY 22 – 23
- GRANT APPLICATION SUBMITTED JULY 2021
 - November 2021 – Award Notices

TIME LINE





WORCESTER COUNTY LOCAL BEHAVIORAL HEALTH AUTHORITY

Working together for healthier communities!

To: Harold Higgins, Chief Administrative Officer
From: Jessica Sexauer, Director of Local Behavioral Health Authority

DATE: August 10, 2021

SUBJECT: Recommendation from Worcester County Local Behavioral Health Authority:

The Worcester County Local Behavioral Health Authority received two proposals as a result of the Request for Proposal for implementation of Respite Care Services. This program will support family caregivers of children and adolescents 0-18 years old with emotional and behavioral disturbance eligible for Maryland's Public Behavioral Health System (PBHS) in Somerset, Wicomico, and Worcester Counties. The provider chosen must meet requirements set forth in COMAR 10.63.01-03 & COMAR 10.09.89 (Community Mental Health Provider-Respite Care Services) by October 1, 2021.

As a result of the submission, a team of objective professionals reviewed and scored the proposal for quality assurance of submission. Enclosed is a score sheet containing the review criteria used to score the proposal, the individual score of each reviewer, and the average score of the proposal.

The Local Behavioral Health Authority is recommending the following provider be selected for program implementation beginning October 1, 2021:

Worcester County Local Behavioral Health Authority- Respite Care Services

Selected Vendor: Children's Choice of Maryland, Inc., which received an average score of 90.25 out of a possible 100.

If you have any concerns or questions about the proposal, scoring criteria or vendor, please do not hesitate to contact me at 410-632-3366.

Thank you for your assistance.

CC: Weston Young, Incoming Chief Administrative Officer
Enclosures

Program: Respite Care Services
 Vendor: Children's Choice
 Date Reviewed: July 29, 2021

<u>Evaluation Criteria Categories</u>	Maximum Score	Reviewer JS	Reviewer ED	Reviewer IL	Reviewer CS
Program Summary					
Did the applicant provide how this proposal will be implemented, number of clients to be served, how services will be provided and descriptions of services that will be provided.	(10 points)	9	9	9	10
Scope of Services and Services Delivery Plan					
Did the applicant provide description of service delivery plan, description of the target population, description of program eligibility criteria, description of community integration and collaboration, description of consumer participation in the program, a list and description of performance indicators, description of how outcomes will be evaluated, description of internal reporting mechanisms, and description of quality improvement measures. Must: be quantifiable, be measurable on a monthly basis, detail action steps and detail time frames	(35 points)	30	34	30	30
Organizational Capacity Statement					
Did the applicant provide information about the organization? <ul style="list-style-type: none"> • Organizational history 	(25 points)	23	23	24	23

Program: Respite Care Services
 Vendor: Children's Choice
 Date Reviewed: July 29, 2021

<ul style="list-style-type: none"> • Nature and scope of the organization • Organizational structure ❖ Provide information about Incorporation. <ul style="list-style-type: none"> • Most current articles of incorporation • Current roster of the Board of Directors <ul style="list-style-type: none"> • Include <ul style="list-style-type: none"> • Names • Addresses • Phone numbers ❖ Provide a current organizational chart. <ul style="list-style-type: none"> • Include <ul style="list-style-type: none"> • The relationship of this program within the current organization • The relationship of this program to any current mental health services provided by the organization. ❖ Experience and former relevant activities of the organization that show an ability to provide these services. ❖ Information about the organizations last Department of Health and Mental Hygiene Office of Licensing and Certification visit. <ul style="list-style-type: none"> • Include <ul style="list-style-type: none"> • Date of visit • Approval status • Approval time period • Program improvement plan 					

Program: Respite Care Services
 Vendor: Children's Choice
 Date Reviewed: July 29, 2021

Staffing					
Did they provide a list of current staff members? <ul style="list-style-type: none"> • Include <ul style="list-style-type: none"> • Qualifications • Position descriptions • Employment status by program <ul style="list-style-type: none"> • Full time • Part time ❖ Provide a statement about how the organization follows the Equal Employment Opportunity and Americans with Disabilities Act guidelines. <ul style="list-style-type: none"> • Include <ul style="list-style-type: none"> • Recruitment • Training • Supervision 	(15 points)	14	15	14	13
Financial and Budget					
Did the provider provide audited financial statements which Included, Management letters, 3 years' worth of materials, Provide a line item budget, Forms:432B (Program Budget) 432A-H (Human Services Contract Proposal and include a narrative of all expenditures.	(15 points)	10	14	14	13

Program: Respite Care Services
 Vendor: Children's Choice
 Date Reviewed: July 29, 2021

Total	100	86	95	91	89
Average score: 90.25					
Comments:					
ED-recommends moving forward with a contract for services with Children's Choice.					
CS-recommends moving forward with a contract for services with Children's Choice.					
IL-recommends moving forward with a contract for services with Children's Choice.					
JS-recommends moving forward with a contract for services with Children's Choice.					
Collectively all of the reviewers expressed that Children's Choice will be the vendor of choice move forward with contract for services; with one recommendation on having further discussion with the selected vendor on their budget and around robust recruitment plan to enhance and increase their parent support group.					

Program: Respite Care Services
 Vendor: Maple Shade Youth and Families Services Inc.
 Date Reviewed: July 29, 2021

<u>Evaluation Criteria Categories</u>	Maximum Score	Reviewer JS	Reviewer ED	Reviewer IL	Reviewer CS
Program Summary					
Did the applicant provide how this proposal will be implemented, number of clients to be served, how services will be provided and descriptions of services that will be provided.	(10 points)	8	9	8	7
Scope of Services and Services Delivery Plan					
Did the applicant provide description of service delivery plan, description of the target population, description of program eligibility criteria, description of community integration and collaboration, description of consumer participation in the program, a list and description of performance indicators, description of how outcomes will be evaluated, description of internal reporting mechanisms, and description of quality improvement measures. Must: be quantifiable, be measurable on a monthly basis, detail action steps and detail time frames	(35 points)	30	33	30	28
Organizational Capacity Statement					
Did the applicant provide information about the organization? <ul style="list-style-type: none"> • Organizational history 	(25 points)	20	22	20	20

Program: Respite Care Services
 Vendor: Maple Shade Youth and Families Services Inc.
 Date Reviewed: July 29, 2021

<ul style="list-style-type: none"> • Nature and scope of the organization • Organizational structure ❖ Provide information about Incorporation. <ul style="list-style-type: none"> • Most current articles of incorporation • Current roster of the Board of Directors <ul style="list-style-type: none"> • Include <ul style="list-style-type: none"> • Names • Addresses • Phone numbers ❖ Provide a current organizational chart. <ul style="list-style-type: none"> • Include <ul style="list-style-type: none"> • The relationship of this program within the current organization • The relationship of this program to any current mental health services provided by the organization. ❖ Experience and former relevant activities of the organization that show an ability to provide these services. ❖ Information about the organizations last Department of Health and Mental Hygiene Office of Licensing and Certification visit. <ul style="list-style-type: none"> • Include <ul style="list-style-type: none"> • Date of visit • Approval status • Approval time period • Program improvement plan 					

Program: Respite Care Services
 Vendor: Maple Shade Youth and Families Services Inc.
 Date Reviewed: July 29, 2021

Staffing					
Did they provide a list of current staff members? <ul style="list-style-type: none"> • Include <ul style="list-style-type: none"> • Qualifications • Position descriptions • Employment status by program <ul style="list-style-type: none"> • Full time • Part time ❖ Provide a statement about how the organization follows the Equal Employment Opportunity and Americans with Disabilities Act guidelines. <ul style="list-style-type: none"> • Include <ul style="list-style-type: none"> • Recruitment • Training • Supervision 	(15 points)	12	14	14	12
Financial and Budget					
Did the provider provide audited financial statements which Included, Management letters, 3 years' worth of materials, Provide a line item budget, Forms:432B (Program Budget) 432A-H (Human	(15 points)	10	12	13	12

Program: Respite Care Services
 Vendor: Maple Shade Youth and Families Services Inc.
 Date Reviewed: July 29, 2021

Services Contract Proposal and include a narrative of all expenditures.					
Total	100	80	90	85	79
Average score: 83.5					
Comments:					
Maple Shade mention working w/CBH through grant but CBH did not submit a proposal. Statement by Maple Shade: "We have secured a site in Worcester County to serve the area at a Joint Commission and Health Department certified location : CBH Snow Hill, 107 E. Market St, Snow Hill, MD 21863					
Unclear staffing between agencies referenced- would recommend that the provider if chosen have to delineate the difference between Maple Shade staff and CBH staff and how they plan to implement this program from Maple Shade.					
Did not provide 9 month budget as requested					
High advertising, food, and transportation cost					

TEL: 410-632-1194
 FAX: 410-632-3131
 E-MAIL: admin@co.worcester.md.us
 WEB: www.co.worcester.md.us



OFFICE OF THE
 COUNTY COMMISSIONERS

Worcester County

GOVERNMENT CENTER
 ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

August 6, 2021

HAROLD L. HIGGINS, CPA
 CHIEF ADMINISTRATIVE OFFICER
 ROSCOE R. LESLIE
 COUNTY ATTORNEY

COMMISSIONERS
 JOSEPH M. MITRECIC, PRESIDENT
 THEODORE J. ELDER, VICE PRESIDENT
 ANTHONY W. BERTINO, JR.
 MADISON J. BUNTING, JR.
 JAMES C. CHURCH
 JOSHUA C. NORDSTROM
 DIANA PURNELL

TO: Worcester County Commissioners
 FROM: Karen Hammer, Administrative Assistant V
 SUBJECT: Upcoming Board Appointments - Terms Beginning January 1, 2021

Attached, please find copies of the Board Summary sheets for all County Boards or Commissions (9), which have current or upcoming vacancies (19 total). I have circled the members whose terms have expired or will expire on each of these boards.

Action Item: Please Note the Request for Reappointment to The Lower Shore WorkForce Development Board for Robert “Bo” Duke and Ivy Wells.

President Mitrecic - You have **One (1)** positions open:

- Marie Campione-Lawrence (**Resigned**) - replacement to the Social Services Advisory Board

Vice President Elder – You have **Two (2)** position needed:

- Michael Day – term ended - Tourism Advisory Committee
- Faith Coleman – term ended June 30, 2021 – Social Services Advisory Board

Commissioner Bertino – You have **Three (3)** positions needed:

- Cathy Gallagher – term ended - Social Services Advisory Board
- Frederick Stiehl – term ended- Water & Sewer Advisory Council, Ocean Pines
- Bob Poremski (**Resigned**) - replacement to the Water & Sewer Advisory Council, Ocean Pines

Commissioner Bunting – You have **One (1)** position needed:

- Harry Hammond – term ended June 30, 2021 – Social Services Advisory Board

Commissioner Nordstrom - You have **One (1)** position needed:

- Sharon Dryden - term ended June 30, 2021 – Social Services Advisory Board

Commissioner Church – You have **Two (2)** position open:

- Richard Jendrek – passed – Water & Sewer Advisory Council, Mystic Harbour
- Bruce Burns -passed - Water & Sewer Advisory Council, Mystic Harbour

All Commissioners:

- **(4) Commission On Aging Board** – 1- Resignation – Carolyn Dryzga;
1- Deceased-Tommy Mason and 2 -Term Endings Tommy Tucker and Helen Whaley.
- **(1) - 1 Position** - (Passing of Dr. Cragway, Jr., also Knowledgeable of Substance Abuse Treatment), Mr. Orris hopes to have recommendations for The Commissioners later this year, **however**, if the Commissioners have someone they'd like to appoint, please advise.
- **(1) - At Large position on Local Development Council For the Ocean Downs Casino**-4 yr.
Mark Wittmyer - (Business – Ocean Pines)
- **(2) - Lower Shore WorkForce Development Board** – Reappoint Robert “Bo” Duke and Ivy Wells.
- **(1) - Property Tax Assessment Appeal Board** – Resignation of Mr. Richard Thompson, Mr. Richard Ramsey has submitted his on-line application to the State.
- **(2) - Water and Sewer Advisory Council** - Ocean Pines (Frederick Stiehl and Bob Poremski)
- **(2) - Water and Sewer Advisory Council** – Mystic Harbour (Passing of Richard Jendrek and Bruce Burns)

Pending Board Appointments - By Commissioner

District 1 - Nordstrom p. 9 - Social Services Advisory Board (Sharon Dryden) - 3-year

District 2 - Purnell All District Appointments Received. Thank you!

District 3 - Church p. 15 - Water & Sewer Advisory Council, Mystic Harbour
Passing of Mr. Richard Jendrek and Mr. Bruce Burns

District 4 - Eder p. 14 - Tourism Advisory Committee (Michael Day) - 4-year
p. 12 - Social Services Advisory Board (Faith Coleman) - 3yr.

District 5 - Bertino
p. 12 - Social Services Advisory Board (Cathy Gallagher) - 3-year
p. 16 - Water & Sewer Advisory Council - Ocean Pines (Frederick Stiehl and Bob Poremski) - 4-year

District 6 - Bunting p. 12 - Social Services Advisory Board (Harry Hammond) - 3yr

District 7 - Mitrecic p. 12 - Social Services Advisory Board (Marie Campione-Lawrence) - 3-year

All Commissioners

- p. 4 - (4) Commission On Aging Board – 1- Resignation – Carolyn Dryzga;
1- Deceased-Tommy Mason and 2 -Term Endings Tommy Tucker and Helen Whaley. - 3yr
- p. 6 - (1) - Drug and Alcohol Abuse Council;. - 1 Position - (Passing of Dr. Cragway, Jr., also Knowledgeable of Substance Abuse Treatment), Mr. Orris hopes to have recommendations for The Commissioners later this year, **however**, if the Commissioners have someone they'd like to appoint, please advise. - 4-yr
- p. 8 - (1) Local Development Council for Ocean Downs Casino (Mark Wittmyer and- At-Large business or institution representative in immediate proximity to Ocean Downs) - 4-year
- p. 9 - (2) Lower Shore WorkForce Development Board – Reappoint Robert “Bo” Duke and Ivy Wells
- p. 11 - (1) Property Tax Assessment Appeal Board – Resignation of Mr. Richard Thompson, Mr. Richard Ramsey has submitted his on-line application to the State. - 5-yr.
- p. 15 - (2) Water & Sewer Advisory Council, Mystic Harbour - Passing of Mr. Richard Jendrek and the passing of Bruce Burns - 4-yr.
- p. 16 - (2) Water and Sewer Advisory Council - Ocean Pines (Frederick Stiehl and Bob Poremski) - 4-year

COMMISSION ON AGING BOARD

Reference: By Laws of Worcester County Commission on Aging
- As amended July 2015

Appointed by: Self-Appointing/Confirmed by County Commissioners

Function: Supervisory/Policy Making

Number/Term: Not less than 12; 3 year terms, may be reappointed
Terms Expire September 30

Compensation: None

Meetings: Monthly, unless otherwise agreed by a majority vote of the Board

Special Provisions: At least 50% of members to be consumers or volunteers of services provided by Commission on Aging, with a representative of minorities and from each of the senior centers; one County Commissioner; and Representatives of Health Department, Social Services and Board of Education as Ex-Officio members

Staff Contact: Worcester County Commission on Aging, Inc. - Snow Hill
John Dorrough, Executive Director or Rob Hart, Acting Deputy Director
(410-632-1277)

Current Members:

Member's Name	Resides/Represents	Years of Term(s)	
Tommy Tucker	Snow Hill	09-12-15-18, 18-21	Term Ending
Tommy Mason	Pocomoke	15-18, 18-21	Deceased
Helen Whaley	Berlin	*16-18, 18-21	Term Ending
Rebecca Cathell	Agency - Maryland Job Service		
Lou Taylor	Agency - Worcester County Board of Education		
Roberta Baldwin	Agency - Worcester County Department of Social Services		
Rebecca Jones	Agency - Worcester County Health Department		
Madison J. Bunting, Jr.	Worcester County Commissioners' Representative		
Fred Grant	Snow Hill	*15-16, 16-19, 19-22	
Joyce Cottman	Berlin	*16, 16-19, 19-22	
James Covington	Pocomoke City	*18-20, 20-23	
Bonita Ann Gisriel	Ocean City	*18-20, 20-23	
Carolyn Dryzga	Ocean Pines	*18-20, 20-23	Resigned
Samuel Henry	D-3-Church	20-23	
Dr. Mark Bowen	D-6-Bunting	20-23	

* = Appointed to fill an unexpired term

Prior Members: Since 1972

Virginia Harmon	William Talton (89-95)
Maude Love	Sunder Henry (89-95)
Dr. Donald Harting	Josephine Anderson
John C. Quillen	Saunders Marshall (90-96)
Violet Chesser	Louise Jackson (93-96)
William Briddell	Carolyn Dorman (93-98)
Harrison Matthews	Constance Sturgis (95-98)
John McDowell	Connie Morris (95-99)
Mildred Brittingham	Jerry Wells (93-99)
Maurice Peacock	Robert Robertson (93-99)
Father S. Connell	Margaret Davis (93-99)
Rev. Dr. T. McKelvey	Dr. Robert Jackson (93-99)
Samuel Henry	Patricia Dennis (95-00)
Rev. Richard Hughes	Rev. C. Richard Edmund (96-00)
Dorothy Hall	Viola Rodgers (99-00)
Charlotte Pilchard	Baine Yates (97-00)
Edgar Davis	James Shreeve (99-00)
Margaret Quillen	Tad Pruitt (95-01)
Lenore Robbins	Rev. Walter Reuschling (01-02)
Mary L. Krabill	Armond Merrill, Sr. (96-03)
Leon Robbins	Gene Theroux
Claire Waters	Blake Fohl (98-05)
Thelma Linz	Constance Harmon (98-05)
Oliver Williams	Catherine Whaley (98-05)
Michael Delano	Wayne Moulder (01-05)
Father Gardiner	Barbara Henderson (99-05)
Iva Baker	Gus Payne (99-05)
Minnie Blank	James Moeller (01-05)
Thomas Groton III	Rev Stephen Laffey (03-05)
Jere Hilbourne	Anne Taylor (01-07)
Sandy Facinoli	Jane Carmean (01-07)
Leon McClafin	Alex Bell (05-07)
Mabel Scott	Inez Somers (03-08)
Wilford Showell	Joanne Williams (05-08)
Rev. T. Wall	Ann Horth (05-08)
Jeaninne Aydelotte	Helen Richards (05-08)
Richard Kasabian	Peter Karras (00-09)
Dr. Fred Bruner	Vivian Pruitt (06-09)
Edward Phillips	Doris Hart (08-11)
Dorothy Elliott	Helen Heneghan (08-10)
John Sauer	Jack Uram (07-10)
Margaret Kerbin	Robert Hawkins (05-11)
Carolyn Dorman	Dr. Jon Andes
Marion Marshall	Lloyd Pullen (11-13)
Dr. Francis Ruffo	John T. Payne (08-15)
Dr. Douglas Moore	Sylvia Sturgis (07-15)
Hibernia Carey	Gloria Blake (05-15)
Charlotte Gladding	Dr. Jerry Wilson (Bd. of Ed.)
Josephine Anderson	Peter Buesgens (Social Services)
Rev. R. Howe	Deborah Goeller (Health Dept.)
Rev. John Zellman	George "Tad" Pruitt (05-17)
Jessee Fassett	Bonnie C. Caudell (09-17)
Delores Waters	Larry Walton (13-18)
Dr. Terrance A. Greenwood	Cynthia Malament (07-19)
Baine Yates	Lloyd Parks (08-19)
Wallace T. Garrett	Clifford Gannett (*12-20)
William Kuhn (86-93)	
Mary Ellen Elwell (90-93)	
Faye Thornes	
Mary Leister (89-95)	

* = Appointed to fill an unexpired term

Updated: February 16, 2021
Printed: August 5, 2021

Reference: PGL Health-General, Section 8-1001

Appointed by: County Commissioners

Functions: Advisory
Develop and implement a plan for meeting the needs of the general public and the criminal justice system for alcohol and drug abuse evaluation, prevention and treatment services.

Number/Term: At least 18 - At least 7 At-Large, and 11 ex-officio (also several non-voting members)
At-Large members serve 4-year terms; Terms expire December 31

Compensation: None

Meetings: As Necessary

Special Provisions: Former Alcohol and Other Drugs Task Force was converted to Drug and Alcohol Abuse Council on October 5, 2004.

Staff Contact: Jack Orris, Council Secretary, Health Department (410-632-1100, ext. 1038)
Doug Dods, Council Chair, Sheriff's Office (410-632-1111)

Current Members:

<u>Name</u>	<u>Representing</u>	<u>Years of Term(s)</u>
<u>At-Large Members</u>		
Eric Gray (Christina Purcell)	Substance Abuse Treatment Provider	*15-18, 18-22
Sue Abell-Rodden	Recipient of Addictions Treatment Services	10-14-18, 18-22
Colonel Doug Dods	Knowledgeable on Substance Abuse Issues	04-10 (advisory),10-14-18, 18-22
Jim Freeman, Jr.	Knowledgeable on Substance Abuse Issues	04-11-15, 15-19, 19-23
Jennifer LaMade	Knowledgeable on Substance Abuse Issues	*12-15, 15-19, 19-23
Mimi Dean	Substance Abuse Prevention Provider	*18-19, 19-23
Kim Moses	Knowledgeable on Substance Abuse Issues	08-12-16-20, 20-24
Dr. Roy W. Cragway, Jr.	Knowledgeable on Substance Abuse Issues	*17-20, 20-24
Rev. James Jones	Knowledge of Substance Abuse Issues	*21-25
Tina Simmons	Knowledge of Substance Abuse Treatment	21-25

Passed

Ex-Officio Members

Rebecca Jones	Health Officer	Ex-Officio, Indefinite
Roberta Baldwin	Social Services Director	Ex-Officio, Indefinite
Spencer Lee Tracy, Jr.	Juvenile Services, Regional Director	Ex-Officio, Indefinite
Trudy Brown	Parole & Probation, Regional Director	Ex-Officio, Indefinite
Kris Heiser	State's Attorney	Ex-Officio, Indefinite
Burton Anderson	District Public Defender	Ex-Officio, Indefinite
Sheriff Matt Crisafulli	County Sheriff	Ex-Officio, Indefinite
William Gordy (Eloise Henry Gordy)	Board of Education President	Ex-Officio, Indefinite
Diana Purnell	County Commissioners	Ex-Officio, Indefinite
Judge Brian Shockley (Jen Bauman)	Circuit Court Administrative Judge	Ex-Officio, Indefinite
Judge Gerald Purnell (Tracy Simpson)	District Court Administrative Judge	Ex-Officio, Indefinite

* Appointed to a partial term for proper staggering, or to fill a vacant term

Donna Bounds

Warden, Worcester County Jail

Ex-Officio, Indefinite

Advisory Members

Lt. Earl W. Starner	Maryland State Police	Since 2004
Charles "Buddy" Jenkins	Business Community - Jolly Roger Amusements	
Chief Ross Buzzuro (Lt. Rick Moreck)	Ocean City Police Dept.	
Leslie Brown	Hudson Health Services, Inc.	
James Mcquire, P.D.	Health Care Professional - Pharmacist	Since 2018
Shane Ferguson	Wor-Wic Community College Rep.	Since 2018
Jessica Sexauer, Director	Local Behavioral Health Authority	Since 2018

Prior Members:

Since 2004

Vince Gisriel	Mike Shamburek - Hudson Health
Michael McDermott	Shirleen Church - BOE
Marion Butler, Jr.	Tracy Tilghman (14-15)
Judge Richard Bloxom	Marty Pusey (04-15)
Paula Erdie	Debbie Goeller
Tom Cetola	Peter Buesgens
Gary James (04-08)	Aaron Dale
Vickie Wrenn	Garry Mumford
Deborah Winder	Sharon Smith
Garry Mumford	Jennifer Standish
Judge Theodore Eschenburg	Karen Johnson (14-17)
Andrea Hamilton	Rev. Bill Sterling (13-17)
Fannie Birckhead	Kat Gunby (16-18)
Sharon DeMar Reilly	William McDermott
Lisa Gebhardt	Sheriff Reggie Mason
Jenna Miller	Colleen Wareing (*06-19)
Dick Stegmaier	Rev. Matthew D'Amario(*18-21)
Paul Ford	Donna Nordstron *(19-21)
Megan Griffiths	
Ed Barber	
Eloise Henry-Gordy	
Lt. Lee Brumley	
Ptl. Noal Waters	
Ptl. Vicki Fisher	
Chief John Groncki	
Chief Arnold Downing	
Frank Pappas	
Captain William Harden	
Linda Busick (06-10)	
Sheriff Chuck Martin	
Joel Todd	
Diane Anderson (07-10)	
Joyce Baum (04-10)	
James Yost (08-10)	
Ira "Buck" Shockley (04-13)	
Teresa Fields (08-13)	
Frederick Grant (04-13)	
Doris Moxley (04-14)	
Commissioner Merrill Lockfaw	
Kelly Green (08-14)	
Sheila Warner - Juvenile Services	
Chief Bernadette DiPino - OCPD	
Chief Kirk Daugherty -SHPD	

* Appointed to a partial term for proper staggering, or to fill a vacant term

**LOCAL DEVELOPMENT COUNCIL
FOR THE OCEAN DOWNS CASINO**

ITEM 7

Reference: Subsection 9-1A-31(c) - State Government Article, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory
Review and comment on the multi-year plan for the expenditure of the local impact grant funds from video lottery facility proceeds for specified public services and improvements; Advise the County on the impact of the video lottery facility on the communities and the needs and priorities of the communities in the immediate proximity to the facility.

Number/Term: 15/4-year terms; Terms Expire December 31

Compensation: None

Meetings: At least semi-annually

Special Provisions: Membership to include State Delegation (or their designee); one representative of the Ocean Downs Video Lottery Facility, seven residents of communities in immediate proximity to Ocean Downs, and four business or institution representatives located in immediate proximity to Ocean Downs.

Staff Contacts: Kim Moses, Public Information Officer, 410-632-1194
Roscoe Leslie, County Attorney, 410-632-1194

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Represents/Resides</u>	<u>Years of Term(s)</u>
Mark Wittmyer	At-Large	Business - Ocean Pines	15-19
Gee Williams °	Dist. 3 - Church	Resident - Berlin	09-13-17, 17-21
Bob Gilmore	Dist. 5 - Bertino	Resident - Ocean Pines	*19-21
David Massey °	At-Large	Business - Ocean Pines	09-13-17, 17-21
Bobbi Sample	Ocean Downs Casino	Ocean Downs Casino	17-indefinite
Cam Bunting °	At-Large	Business - Berlin	*09-10-14-18, 18-22
Matt Gordon	Dist. 1 - Nordstrom	Resident - Pocomoke	19-22
Mary Beth Carozza		Maryland Senator	14-18, 18-22
Wayne A. Hartman		Maryland Delegate	18-22
Charles Otto		Maryland Delegate	14-18, 18-22
Roxane Rounds	Dist. 2 - Purnell	Resident - Berlin	*14-15-19, 19-23
Michael Donnelly	Dist. 7 - Mitrecic	Resident - Ocean City	*16-19, 19-23
Steve Ashcraft	Dist. 6 - Bunting	Resident - Ocean Pines	*19-20, 20-24
Gary Weber	Dist. 4 - Elder	Resident - Snow Hill	*19-20, 20-24
Mayor Rick Meehan °	At-Large	Business - Ocean City	*09-12-16-20-24

Prior Members:

J. Lowell Stoltzfus ° (09-10)
 Mark Wittmyer ° (09-11)
 John Salm ° (09-12)
 Mike Pruitt ° (09-12)
 Norman H. Conway ° (09-14)
 Michael McDermott (10-14)
 Diana Purnell ° (09-14)
 Linda Dearing (11-15)

Since 2009

Todd Ferrante ° (09-16)
 Joe Cavilla (12-17)
 James N. Mathias, Jr. ° (09-18)
 Ron Taylor ° (09-14)
 James Rosenberg (09-19)
 Rod Murray ° (*09-19)

Charlie Dorman (12-19)

* = Appointed to fill an unexpired term/initial terms staggered
 ° = Charter Member

LOWER SHORE WORKFORCE DEVELOPMENT BOARD
(Previously Private Industry Council Board - PIC)

Reference: Workforce Innovation and Opportunity Act of 2014, Section 107

Appointed by: County Commissioners

Functions: Advisory/Regulatory
Provide education and job training opportunities to eligible adults, youth and dislocated workers who are residents of Somerset, Wicomico and Worcester counties.

Number/Term: 26 - 5 Worcester County, 11 At-Large (by Tri-County Council), 10 Other
2, 3 or 4-year terms; Terms expire September 30

Compensation: None

Meetings: Quarterly (March, June, September, December) on the 2nd Wednesday

Special Provisions: Board must be at least 51% business membership.
Chair must be a businessperson

Staff Contact: Lower Shore Workforce Alliance
Becca Webster, Workforce Director (410-341-3835, ext 6)
American Job Center, 31901 Tri-County Way, Suite 215, Salisbury, MD 21804

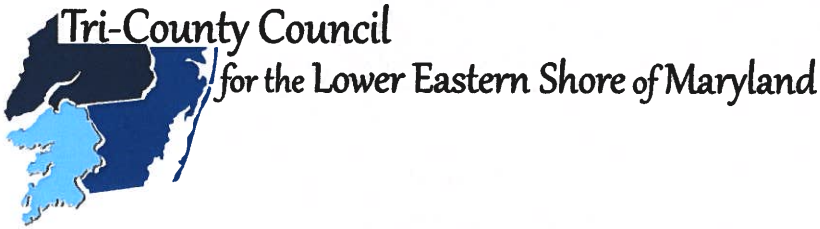
Current Members (Worcester County - also members from Wicomico, Somerset and Tri-County Council):

<u>Name</u>	<u>Resides/Agency</u>	<u>Term</u>	<u>Representing</u>
Robert "Bo" Duke	Ocean City	*17, 17-21	Business Rep.
Ivy Wells	Berlin	20-21	Business Rep.
Whitney Palmer	Berlin	*20-22	Business Rep.
Jason Cunha	Pocomoke	*16-19, 19-23	Business Rep.
Walter Maizel	Bishopville	*12-20, 20 -24	Private Business Rep.

*Re-Appoint.
See Attached
Letter*

Prior Members: Since

- | | |
|---------------------------|-------------------------|
| Baine Yates | Ted Doukas (03-13) |
| Charles Nicholson (98-00) | Diana Nolte (06-14) |
| Gene Theroux (97-00) | John Ostrander (07-15) |
| Jackie Gordon (98-00) | Craig Davis (13-17) |
| Caren French (97-01) | Donna Weaver (08-17) |
| Jack Smith (97-01) | Geoffrey Failla (15-18) |
| Linda Busick (98-02) | Melanie Pursel (18-*20) |
| Edward Lee (97-03) | |
| Joe Mangini (97-03) | |
| Linda Wright (99-04) | |
| Kaye Holloway (95-04) | |
| Joanne Lusby (00-05) | |
| William Greenwood (97-06) | |
| Gabriel Purnell (04-07) | |
| Walter Kissel (03-07) | |
| Heidi Kelley (07-08) | |
| Bruce Morrison (05-08) | |
| Margaret Dennis (08-12) | |



July 13, 2021

Joseph M. Mitrecic, President
Worcester County Board of Commissioners
1 West Market Street, Room 1103
Snow Hill, MD 21863

Dear Commissioner Mitrecic:

The Lower Shore Workforce Alliance (LSWA) division of the Tri-County Council for the Lower Eastern Shore of Maryland (TCC) is funded through grants from the Maryland Department of Labor. Labor grant funding requirements are governed by the Federal Workforce Innovation and Opportunity Act (WIOA) regulations, which requires that the majority of the Workforce Development Board (WDB) members represent business in our community. There are five business seats per county on the WDB. WIOA requires that each of these members:

1. Be an owner, chief executive officer, chief operating officer, or other business executives or individual with optimum policymaking or hiring authority;
2. Provide employment opportunities in in-demand industry sectors or occupations;
3. Provide high-quality, work-relevant training and development opportunities to its workforce or the workforce of others; and
4. Be appointed from among individuals nominated by local business organizations and business trade associations.

The current WDB members for Worcester County are:

Worcester	Industry	Expiration
- Jason Cunha	Financial Services	11/5/23
- Bo Duke	Hospitality	9/30/21
- Walt Maizel	Construction	9/30/24
- Whitney Palmer	Veterinary Services	9/30/22
- Ivy Wells	Development	9/30/21

At this time, we are requesting the re-appointment of two (2) members. Current terms for Robert Bo Duke and Ivy Wells will end in September. They have been valuable members of the Board, and both wish to serve another four-year term.

I would appreciate your prompt attention to this matter and if you have any questions, please contact me.

Sincerely,

Gregory Padgham
Executive Director



PROPERTY TAX ASSESSMENT APPEAL BOARD

Reference: Annotated Code of Maryland, Tax-Property Article, §TP 3-102

Appointed by: Governor (From list of 3 nominees submitted by County Commissioners)
 - Nominees must each fill out a resume to be submitted to Governor
 - Nominations to be submitted 3 months before expiration of term

Function: Regulatory
 - Decides on appeals concerning: real property values and assessments, personal property valued by the supervisors, credits for various individuals and groups as established by State law, value of agricultural easements, rejection of applications for property tax exemptions.

Number/Term: 3 regular members, 1 alternate/5-year terms
 Terms Expire June 1st

Compensation: \$15 per hour (maximum \$90 per day), plus travel expenses

Meetings: As Necessary

Special Provisions: Chairman to be designated by Governor

Staff Contact: Department of Assessments & Taxation- Janet Rogers (410-632-1196)
 Ext:112

Current Members:

Steven W. Rakow	Ocean Pines	*19-22
Arlene C. Page	Bishopville	18-23
Richard Thompson(alternate)	Snow Hill	*18-23
Martha Bennett	Berlin	19-24

Resigned - Awaiting Approval of new member by The Gov.

C) = Chairman

Prior Members: Since 1972

- | | |
|-----------------------------|----------------------------------|
| Wilford Showell | Grace C. Purnell (96-04) |
| E. Carmel Wilson | George H. Henderson, Jr. (97-06) |
| Daniel Trimper, III | Joseph A. Calogero (04-09) |
| William Smith | Joan Vetare (04-12) |
| William Marshall, Jr. | Howard G. Jenkins (03-18) |
| Richard G. Stone | Robert D. Rose (*06-17) |
| Milton Laws | Larry Fry (*10-14 alt)(14-18) |
| W. Earl Timmons | |
| Hugh Cropper | |
| Lloyd Lewis | |
| Ann Granados | |
| John Spurling | |
| Robert N. McIntyre | |
| William H. Mitchell (96-98) | |
| Delores W. Groves (96-99) | |
| Mary Yenny (98-03) | |
| Walter F. Powers (01-04) | |

* = Appointed to fill an unexpired term

SOCIAL SERVICES ADVISORY BOARD

Reference: Human Services Article - Annotated Code of Maryland - Section 3-501

Appointed by: County Commissioners

Functions: Advisory
 Review activities of the local Social Services Department and make recommendations to the State Department of Human Resources.
 Act as liaison between Social Services Dept. and County Commissioners.
 Advocate social services programs on local, state and federal level.

Number/Term: 9 to 13 members/3 years
 Terms expire June 30th

Compensation: None - (Reasonable Expenses for attending meetings/official duties)

Meetings: 1 per month (Except June, July, August)

Special Provisions: Members to be persons with high degree of interest, capacity & objectivity, who in aggregate give a countywide representative character.
 Maximum 2 consecutive terms, minimum 1-year between reappointment
 Members must attend at least 50% of meetings
 One member (ex officio) must be a County Commissioner
 Except County Commissioner, members may not hold public office.

Staff Contact: Roberta Baldwin, Director of Social Services - (410-677-6806)

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Term(s)</u>
Cathy Gallagher	D-5, Bertino	Ocean Pines	*13-14-17, 17-20
Faith Coleman	D-4, Elder	Snow Hill	15-18, 18-21
Harry Hammond	D-6, Bunting	Bishopville	15-18, 18-21
Diana Purnell	ex officio - Commissioner		14-18, 18-22
Sharon Dryden	D-1, Nordstrom	Pocomoke City	*20-21
Voncelia Brown	D-3, Church	Berlin	16-19, 19-22
Mary White	At-Large	Berlin	*17-19, 19-22
Maria Campione-Lawren	D-7, Mitrecic	Ocean City	16-19, 19-22
Nancy Howard	D-2, Purnell	Ocean City	09-16-17-20, 20-23

Resigned

* = Appointed to fill an unexpired term

SOCIAL SERVICES BOARD
(Continued)

Prior Members: (Since 1972)

James Dryden	Jeanne Lynch (00-02)
Sheldon Chandler	Michael Reilly (00-03)
Richard Bunting	Oliver Waters, Sr. (97-03)
Anthony Purnell	Charles Hinz (02-04)
Richard Martin	Prentiss Miles (94-06)
Edward Hill	Lakeshia Townsend (03-06)
John Davis	Betty May (02-06)
Thomas Shockley	Robert "BJ" Corbin (01-06)
Michael Delano	William Decoligny (03-06)
Rev. James Seymour	Grace Smearman (99-07)
Pauline Robertson	Ann Almand (04-07)
Josephine Anderson	Norma Polk-Miles (06-08)
Wendell White	Anthony Bowen (96-08)
Steven Cress	Jeanette Tressler (06-09)
Odetta C. Perdue	Rev. Ronnie White (08-10)
Raymond Redden	Belle Redden (09-11)
Hinson Finney	E. Nadine Miller (07-11)
Ira Hancock	Mary Yenney (06-13)
Robert Ward	Dr. Nancy Dorman (07-13)
Elsie Bowen	Susan Canfora (11-13)
Faye Thomes	Judy Boggs (02-14)
Frederick Fletcher	Jeff Kelchner (06-15)
Rev. Thomas Wall	Laura McDermott (11-15)
Richard Bundick	Emma Klein (08-15)
Carmen Shrouck	Wes McCabe (13-16)
Maude Love	Nancy Howard (09-16)
Reginald T. Hancock	Judy Stinebiser (13-16)
Elsie Briddell	Arlette Bright (11-17)
Juanita Merrill	Tracey Cottman (15-17)
Raymond R. Jarvis, III	Ronnie White (18-19)
Edward O. Thomas	Wayne Ayer *(19-20)
Theo Hauck	
Marie Doughty	
James Taylor	
K. Bennett Bozman	
Wilson Duncan	
Connie Quillin	
Lela Hopson	
Dorothy Holzworth	
Doris Jarvis	
Eugene Birckett	
Eric Rauch	
Oliver Waters, Sr.	
Floyd F. Bassett, Jr.	
Warner Wilson	
Mance McCall	
Louise Matthews	
Geraldine Thweat (92-98)	
Darryl Hagy (95-98)	
Richard Bunting (96-99)	
John E. Bloxom (98-00)	
Katie Briddell (87-90, 93-00)	
Thomas J. Wall, Sr. (95-01)	
Mike Pennington (98-01)	
Desire Becketts (98-01)	
Naomi Washington (01-02)	
Lehman Tomlin, Jr. (01-02)	

* = Appointed to fill an unexpired term

Updated: November 17, 2020
Printed: August 5, 2021

Reference: County Commissioners' Resolution of May 4, 1999 and 03-6 of 2/18/03

Appointed by: County Commissioners

Function: Advisory
 Advise the County Commissioners on tourism development needs and recommend programs, policies and activities to meet needs, review tourism promotional materials, judge tourism related contests, review applications for State grant funds, review tourism development projects and proposals, establish annual tourism goals and objectives, prepare annual report of tourism projects and activities and evaluate achievement of tourism goals and objectives.

Number/Term: 7/4-Year term - Terms expire December 31st

Compensation: \$100 per meeting expense allowance

Meetings: At least bi-monthly (6 times per year), more frequently as necessary

Special Provisions: One member nominated by each County Commissioner

Staff Contact: Tourism Department – Melanie Pursel, Director of Tourism 410-632-3110

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Term(s)²</u>
Michael Day	D-4, Elder	Snow Hill	*19
Josh Davis	D-5, Bertino	Berlin	*19-21
Lauren Taylor	D-7, Mitrecic	Ocean City	13-17, 17-21
Gregory Purnell	D-2, Purnell	Berlin	14-18, 18-22
Barbara Tull	D-1, Nordstrom	Pocomoke	03-11-15-19, 19-23
Ruth Waters	D-6, Bunting	Bishopville	19-23
Elena Ake	D-3, Church	West Ocean City	*16-20, 20-24

Prior Members: Since 1972

Isaac Patterson ¹	Barry Laws (99-03)	Molly Hilligoss (15-18)
Lenora Robbins ¹	Klein Leister (99-03)	Denise Sawyer (*18-19)
Kathy Fisher ¹	Bill Simmons (99-04)	Isabel Morris (11-19)
Leroy A. Brittingham ¹	Bob Hulburd (99-05)	
George "Buzz" Gering ¹	Frederick Wise (99-05)	
Nancy Pridgeon ¹	Wayne Benson (05-06)	
Marty Batchelor ¹	Jonathan Cook (06-07)	
John Verrill ¹	John Glorioso (04-08)	
Thomas Hood ¹	David Blazer (05-09)	
Ruth Reynolds (90-95)	Ron Pilling (07-11)	
William H. Buchanan (90-95)	Gary Weber (99-03, 03-11)	
Jan Quick (90-95)	Annemarie Dickerson (99-13)	
John Verrill (90-95)	Diana Purnell (99-14)	
Larry Knudsen (95)	Kathy Fisher (11-15)	
Carol Johnsen (99-03)	Linda Glorioso (08-16)	
Jim Nooney (99-03)	Teresa Travatello (09-18)	

Updated: December 1, 2020
 Printed: August 6, 2021

* = Appointed to fill an unexpired term
 1 = Served on informal ad hoc committee prior to 1990, Committee abolished between 1995-1999
 2 = All members terms reduced by 1-year in 2003 to convert to 4-year terms

**WATER AND SEWER ADVISORY COUNCIL
MYSTIC HARBOUR SERVICE AREA**

Reference: County Commissioners' Resolutions of 11/19/93 and 2/1/05

Appointed by: County Commissioners

Function: Advisory
Advise Commissioners on water and sewer needs of the Service Area; review amendments to Water and Sewer Plan; make recommendations on policies and procedures; review and recommend charges and fees; review annual budget for the service area.

Number/Term: 7/4-year terms
Terms Expire December 31

Compensation: None

Meetings: Monthly or As-Needed

Special Provisions: Must be residents of Mystic Harbour Service Area

Staff Support: Department of Public Works - Water and Wastewater Division
John Ross - (410-641-5251)

Current Members:

<u>Member's Name</u>	<u>Resides</u>	<u>Years of Term(s)</u>	
Martin Kwesko	Mystic Harbour	13-17, 17-21	
Richard Jendrek ^C	Bay Vista I	05-10-14-18, 18-22	Deceased
Matthew Kraeuter	Ocean Reef	19-22	
Joseph Weitzell ^C	Mystic Harbour	05-11-15-19, 19-23	
Bruce Burns	Deer Point	19-23	Deceased
David Dypsky	Teal Marsh Center	*10-12-16, 16-20, 20-24	
Stan Cygam	Whispering Woods	*18-20, 20-24	

Prior Members: (Since 2005)

John Pinnero ^C (05-06)	Carol Ann Beres (14-18)
Brandon Phillips ^C (05-06)	Bob Hunt (*06-19)
William Bradshaw ^C (05-08)	
Buddy Jones (06-08)	
Lee Trice ^C (05-10)	
W. Charles Friesen ^C (05-13)	
Alma Seidel (08-14)	
Gerri Moler (08-16)	
Mary Martinez (16-18)	

^C = Charter member - Initial Terms Staggered in 2005
* = Appointed to fill an unexpired term

**WATER AND SEWER ADVISORY COUNCIL
OCEAN PINES SERVICE AREA**

Reference: County Commissioners’ Resolution of November 19, 1993

Appointed by: County Commissioners

Function: Advisory
Advise Commissioners on water and sewer needs of the Service Area; review amendments to Water and Sewer Plan; make recommendations on policies and procedures; review and recommend charges and fees; review annual budget for the service area.

Number/Term: 5/4-year terms
Terms Expire December 31

Compensation: None

Meetings: Monthly

Special Provisions: Must be residents of Ocean Pines Service Area

Staff Support: Department of Public Works - Water and Wastewater Division
John Ross - (410-641-5251)

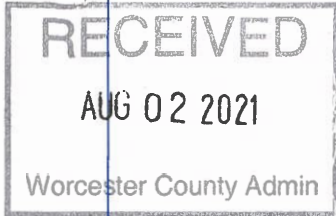
Current Members:

<u>Name</u>	<u>Resides</u>	<u>Years of Term(s)</u>	
Frederick Stiehl	Ocean Pines	*06-08-12-16, 16-20	Term Ended
Gregory R. Sauter, P.E.	Ocean Pines	17-21	
John F. (Jack) Collins, Jr.	Ocean Pines	*18-21	
James Spicknall	Ocean Pines	07-10-14-18, 18-22	
Bob Poremski	Ocean Pines	*17-19, 19-23	Resigned

Prior Members: (Since 1993)

- Andrew Bosco (93-95)
- Richard Brady (96-96, 03-04)
- Michael Robbins (93-99)
- Alfred Lotz (93-03)
- Ernest Armstrong (93-04)
- Jack Reed (93-06)
- Fred Henderson (04-06)
- E. A. “Bud” Rogner (96-07)
- David Walter (06-07)
- Darwin “Dart” Way, Jr. (99-08)
- Aris Spengos (04-14)
- Gail Blazer (07-17)
- Mike Hegarty (08-17)
- Michael Reilly (14-18)

* = Appointed to fill an unexpired term



Worcester County
DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MARYLAND 21863

DALLAS BAKER JR., P.E.
DIRECTOR

JOHN S. ROSS, P.E.
DEPUTY DIRECTOR

TEL: 410-632-5623
FAX: 410-632-1753

MEMORANDUM

TO: Harold L. Higgins, Chief Administrative Officer
FROM: Dallas Baker, Jr., P.E., Director *Dallas Baker*
DATE: July 30, 2021
SUBJECT: Bishopville Area Community Speed Studies

DIVISIONS

MAINTENANCE
TEL: 410-632-3766
FAX: 410-632-1753

ROADS
TEL: 410-632-2244
FAX: 410-632-0020

SOLID WASTE
TEL: 410-632-3177
FAX: 410-632-3000

FLEET MANAGEMENT
TEL: 410-632-5675
FAX: 410-632-1753

WATER AND
WASTEWATER
TEL: 410-641-5251
FAX: 410-641-5185

The Department conducted three speed studies within the Bishopville area community at the request of Francesca Zurla, an area resident, to address the communities concern relating to speeding vehicles. Listed below and attached is the results of the three studies.

Dixie Drive from Thursday, June 24, 2021 thru Thursday, July 1, 2021:

- Number of Vehicles: 5,924
- Posted Speed: 30 mph
- Average Speed: 33 mph
- 85th Percentile: 38 mph
- Vehicles 31 mph and greater: 3,993 or 67.4%
- Vehicles >1 mph to 30 mph: 1,931 or 32.6%

Pg. 3-10

St. Martins Neck Road from Tuesday, July 6, 2021 thru Monday, July 12, 2021:

- Number of Vehicles: 15,928
- Posted Speed: 40 mph
- Average Speed: 45 mph
- 85th Percentile: 53 mph
- Vehicles 41 mph and greater: 12,385 or 77.8%
- Vehicles >1 mph to 40 mph: 3,543 or 22.2%

Pg. 11-17

North Piney Point from Wednesday, July 14, 2021 thru Wednesday, July 21, 2021:

- Number of Vehicles: 491
- Posted Speed: 35 mph
- Average Speed: 31 mph
- 85th Percentile: 39 mph
- Vehicles 36 mph and greater: 189 or 38.5%
- Vehicles >1 mph to 35 mph: 302 or 61.5%

Pg. 18-25

After review of these speed studies, our recommendations are as follows:

1. Currently Dixie Drive is posted at 30 mph and is a safe speed for the road conditions. Based on the study, 67.4% of all traffic traveled more than 31 mph. 589 (10%) were recorded going 41 mph or higher, 22 of those were going 51 mph or higher. Of particular concern is that the speed counter was positioned approximately 100 feet **after** the first stop sign, which indicates multiple drivers are not stopping. A request for additional stop signs to control speed is not in accordance with the MUTCD section 2B.04 which states Stop signs should not be used for speed control; however, enforcement of the existing speed limit is recommended to ensure safety within the community.
2. St. Martins Neck Road is currently posted at 40 mph and is a safe speed for the road conditions. The study indicated that 77.8% of all traffic traveled more than 41 mph. 4,246 (27%) were recorded going 51 mph or higher, 303 of those were going 61 mph or higher, 26 were doing over 70 mph. Enforcement of the existing speed limit is recommended to ensure safety within the community.
3. North Piney Point Road is currently posted at 35 mph and is a safe speed for the road conditions. Based on the study, 61.5% of all traffic traveled less than 35 mph; however, 38.5% of all vehicles traveled greater than the posted speed limit. Enforcement of the existing speed limit is recommended to ensure safety within the community.

In general, vehicles are traveling at higher speeds on all our roadways causing unsafe conditions for residents and pedestrians. Safety is a priority for all our citizens and tourists. Stronger measures need to be taken when regulatory signs are evident but are being ignored.

Should you have any questions regarding this study I will be happy to discuss them with you.

Attachments

cc: Frank Adkins

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863

410-632-2244

Dixie Drive
Date Start: 24-Jun-21
Date End: 01-Jul-21

North, South

Start Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999	Total	85th Percent	95th Percent
06/24/21	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
01:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
02:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
03:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
04:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
05:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
06:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
07:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
08:00	0	2	8	13	13	7	3	2	0	0	0	0	0	0	48	38	44
09:00	1	1	5	10	18	11	5	0	0	0	0	0	0	0	51	38	42
10:00	1	0	4	10	16	14	2	1	0	0	1	0	0	0	49	38	43
11:00	0	0	7	13	19	14	2	1	0	0	0	0	0	0	56	38	40
12 PM	0	1	3	13	25	14	8	2	0	0	0	0	0	0	66	40	44
13:00	1	2	3	22	25	23	5	1	0	0	0	0	0	0	82	38	41
14:00	0	2	5	20	20	21	10	0	0	0	0	0	0	0	78	39	43
15:00	0	0	6	19	22	14	5	1	1	0	0	0	0	0	68	38	43
16:00	0	1	1	12	12	13	4	1	0	0	0	0	0	0	44	39	43
17:00	5	1	7	12	14	7	0	0	0	0	1	0	0	0	47	35	39
18:00	2	2	2	6	14	4	4	0	0	0	0	0	0	0	34	38	42
19:00	0	1	1	10	9	1	1	0	0	0	0	0	0	0	23	34	39
20:00	0	0	1	1	2	5	1	0	0	0	0	0	0	0	10	39	42
21:00	0	0	0	2	1	1	0	0	0	0	0	0	0	0	4	37	38
22:00	0	0	0	2	0	2	1	0	0	0	0	0	0	0	5	41	43
23:00	0	0	0	1	1	1	0	0	0	0	0	0	0	0	3	37	39
Total	10	13	53	166	211	152	51	9	1	0	2	0	0	0	668		
Percent	1.5%	1.9%	7.9%	24.9%	31.6%	22.8%	7.6%	1.3%	0.1%	0.0%	0.3%	0.0%	0.0%	0.0%			
AM Peak	09:00	08:00	08:00	08:00	11:00	10:00	09:00	08:00							11:00		
Vol.	1	2	8	13	19	14	5	2			1				56		
PM Peak	17:00	13:00	17:00	13:00	12:00	13:00	14:00	12:00	15:00		17:00				13:00		
Vol.	5	2	7	22	25	23	10	2	1		1				82		

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863

410-632-2244

Dixie Drive
Date Start: 24-Jun-21
Date End: 01-Jul-21

North, South																		
Start Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999	Total	85th Percent	95th Percent	
06/25/21	0	1	1	0	0	0	0	1	0	0	0	0	0	0	3	47	49	
01:00	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	29	29	
02:00	0	0	0	0	0	3	1	0	0	0	0	0	0	0	4	42	43	
03:00	0	1	1	2	4	1	2	1	0	0	0	0	0	0	12	42	46	
04:00	0	0	0	6	5	7	1	0	0	0	0	0	0	0	19	38	40	
05:00	1	1	3	5	20	11	2	1	0	0	0	0	0	0	44	38	42	
06:00	0	1	2	13	23	9	4	1	1	0	0	0	0	0	54	38	44	
07:00	0	0	2	22	18	14	3	1	0	0	0	0	0	0	60	38	41	
08:00	1	0	10	12	20	10	3	2	0	0	0	0	0	0	58	38	43	
09:00	1	2	4	19	21	13	6	0	0	0	0	0	0	0	66	38	42	
10:00	5	2	6	16	17	10	4	1	0	0	0	0	0	0	61	37	42	
11:00	0	2	8	14	18	15	2	0	0	0	0	0	0	0	59	37	39	
12 PM	1	1	6	17	17	13	3	0	1	0	0	0	0	0	59	38	41	
13:00	1	5	5	10	21	21	5	1	1	0	0	0	0	0	70	39	43	
14:00	3	4	6	20	22	15	5	2	0	0	0	0	0	0	77	38	43	
15:00	0	0	1	11	33	18	6	0	0	0	0	0	0	0	69	38	42	
16:00	2	0	6	14	28	17	4	3	0	0	1	0	0	0	75	39	45	
17:00	0	0	5	14	15	11	5	3	1	0	0	0	0	0	54	40	47	
18:00	0	1	7	6	15	7	0	0	0	0	0	0	0	0	36	36	38	
19:00	0	0	1	15	5	2	1	0	0	0	0	0	0	0	24	34	39	
20:00	0	1	2	8	15	8	0	0	0	0	0	0	0	0	34	36	38	
21:00	0	0	0	1	6	4	1	1	0	0	0	0	0	0	13	40	46	
22:00	0	0	0	2	3	0	1	0	1	0	0	0	0	0	7	44	53	
23:00	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	39	39	
Total	15	22	76	228	326	210	59	18	5	0	1	0	0	0	960			
Percent	1.6%	2.3%	7.9%	23.8%	34.0%	21.9%	6.1%	1.9%	0.5%	0.0%	0.1%	0.0%	0.0%	0.0%				
AM Peak	10:00	09:00	08:00	07:00	06:00	11:00	09:00	08:00	06:00						09:00			
Vol.	5	2	10	22	23	15	6	2	1						66			
PM Peak	14:00	13:00	18:00	14:00	15:00	13:00	15:00	16:00	12:00		16:00				14:00			
Vol.	3	5	7	20	33	21	6	3	1		1				77			

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863

410-632-2244

Dixie Drive
Date Start: 24-Jun-21
Date End: 01-Jul-21

North, South

Start Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999	Total	85th Percent	95th Percent
06/26/21	0	0	0	0	1	1	0	0	0	0	0	0	0	0	2	38	39
01:00	0	0	0	0	0	0	1	1	0	0	0	0	0	0	2	48	49
02:00	0	0	0	1	0	2	0	0	0	0	0	0	0	0	3	38	39
03:00	0	0	0	0	0	1	0	1	0	0	0	0	0	0	2	48	49
04:00	0	1	0	1	1	1	0	0	0	0	0	0	0	0	4	37	39
05:00	0	1	0	1	9	4	2	1	0	0	0	0	0	0	18	40	45
06:00	0	0	1	6	10	7	2	1	0	0	0	0	0	0	27	39	44
07:00	0	0	3	3	15	15	5	0	0	0	0	0	0	0	41	39	42
08:00	0	0	1	8	12	10	5	1	0	0	0	0	0	0	37	40	44
09:00	1	0	2	9	19	10	2	2	0	0	0	0	0	0	45	38	44
10:00	3	3	7	12	9	15	2	0	0	0	0	0	0	0	51	38	39
11:00	0	1	1	14	17	20	7	0	0	0	0	0	0	0	60	39	42
12 PM	0	0	3	7	9	12	1	0	1	0	0	0	0	0	33	38	41
13:00	3	3	4	7	12	13	1	3	0	0	0	0	0	0	46	38	46
14:00	0	0	6	11	10	10	4	0	0	0	0	0	0	0	41	38	42
15:00	2	4	3	12	20	12	4	0	0	0	0	0	0	0	57	38	41
16:00	0	2	4	12	18	20	2	0	1	0	0	0	0	0	59	38	40
17:00	0	0	0	8	22	14	4	0	0	0	0	0	0	0	48	38	41
18:00	2	3	3	9	13	4	5	2	0	0	0	0	0	0	41	40	44
19:00	0	1	3	10	15	5	4	0	0	0	0	0	0	0	38	38	42
20:00	0	0	1	5	10	5	2	1	0	0	0	0	0	0	24	39	44
21:00	0	1	1	6	7	3	0	0	0	0	0	0	0	0	18	35	38
22:00	0	0	3	1	9	1	4	1	0	0	0	0	0	0	19	42	45
23:00	0	0	0	0	2	4	1	0	0	0	0	0	0	0	7	39	43
Total	11	20	46	143	240	189	58	14	2	0	0	0	0	0	723		
Percent	1.5%	2.8%	6.4%	19.8%	33.2%	26.1%	8.0%	1.9%	0.3%	0.0%	0.0%	0.0%	0.0%	0.0%			
AM Peak	10:00	10:00	10:00	11:00	09:00	11:00	11:00	09:00							11:00		
Vol.	3	3	7	14	19	20	7	2							60		
PM Peak	13:00	15:00	14:00	15:00	17:00	16:00	18:00	13:00	12:00						16:00		
Vol.	3	4	6	12	22	20	5	3	1						59		

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

Dixie Drive
Date Start: 24-Jun-21
Date End: 01-Jul-21

North, South	1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th Percent	95th Percent
Start Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999			
06/27/21	0	0	1	4	0	1	0	0	0	0	0	0	0	0	6	35	38
01:00	0	0	0	0	2	0	1	0	0	0	0	0	0	0	3	42	44
02:00	0	0	0	0	1	1	0	0	0	0	0	0	0	0	2	38	39
03:00	0	0	0	1	1	1	0	0	0	0	0	0	0	0	3	37	39
04:00	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	49	49
05:00	0	0	0	1	1	1	1	0	0	0	0	0	0	0	4	42	44
06:00	0	0	0	6	3	6	2	0	0	0	0	0	0	0	17	39	42
07:00	2	0	1	7	11	4	1	2	0	0	0	0	0	0	28	38	46
08:00	0	0	2	3	10	6	2	1	0	0	0	0	0	0	24	39	44
09:00	1	1	4	10	19	6	4	1	0	0	0	0	0	0	46	38	43
10:00	0	0	4	5	12	7	2	0	0	0	0	0	0	0	30	38	41
11:00	1	1	3	5	16	8	2	0	0	0	0	0	0	0	36	37	40
12 PM	3	1	5	10	12	16	5	3	0	0	0	0	0	0	55	39	45
13:00	0	0	7	6	12	15	2	2	0	0	0	0	0	0	44	39	44
14:00	0	0	3	12	19	18	5	1	0	0	0	0	0	0	58	39	43
15:00	0	2	2	10	11	8	4	1	0	0	0	0	0	0	38	39	43
16:00	0	0	4	13	10	12	1	1	1	0	0	0	0	0	42	38	44
17:00	0	0	4	7	17	15	5	0	0	0	0	0	0	0	48	39	42
18:00	0	0	1	12	21	11	7	0	0	0	0	0	0	0	52	39	43
19:00	0	0	2	13	8	4	1	0	0	0	0	0	0	0	28	36	39
20:00	0	0	5	14	18	3	2	0	0	0	0	0	0	0	42	34	39
21:00	2	0	0	5	9	2	0	0	0	0	0	0	0	0	18	34	37
22:00	0	0	7	4	6	1	3	1	0	0	0	0	0	0	22	41	44
23:00	0	0	3	0	2	2	1	0	0	0	0	0	0	0	8	39	42
Total	9	5	58	148	221	148	51	14	1	0	0	0	0	0	655		
Percent	1.4%	0.8%	8.9%	22.6%	33.7%	22.6%	7.8%	2.1%	0.2%	0.0%	0.0%	0.0%	0.0%	0.0%			
AM Peak	07:00	09:00	09:00	09:00	09:00	11:00	09:00	07:00									09:00
Vol.	2	1	4	10	19	8	4	2							46		
PM Peak	12:00	15:00	13:00	20:00	18:00	14:00	18:00	12:00	16:00								14:00
Vol.	3	2	7	14	21	18	7	3	1						58		

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

Dixie Drive
Date Start: 24-Jun-21
Date End: 01-Jul-21

North, South		1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th	95th
Start	Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999		Percent	Percent
06/28/21		0	0	0	2	3	2	2	0	0	0	0	0	0	0	9	41	43
	01:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
	02:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
	03:00	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0		
	04:00	0	1	0	0	2	0	1	0	0	0	0	0	0	0	1	34	34
	05:00	0	0	1	0	1	1	0	0	0	0	0	0	0	0	3	37	39
	06:00	0	0	1	3	1	2	0	1	0	0	0	0	0	0	8	39	47
	07:00	0	0	3	2	15	4	2	0	0	0	0	0	0	0	26	37	41
	08:00	0	0	6	7	18	15	6	1	1	0	0	0	0	0	54	39	44
	09:00	0	1	1	9	19	22	2	1	0	0	0	0	0	0	55	38	40
	10:00	0	1	3	12	19	17	6	3	0	0	0	0	0	0	61	39	44
	11:00	0	2	1	12	21	17	5	0	0	0	0	0	0	0	58	38	42
	12 PM	2	0	5	8	20	17	5	0	0	0	0	0	0	0	57	38	42
	13:00	0	0	7	19	21	19	3	2	0	0	0	0	0	0	71	38	42
	14:00	0	1	5	5	22	14	8	0	1	0	0	0	0	0	56	40	43
	15:00	0	1	5	9	15	17	7	0	0	0	0	0	0	0	54	39	43
	16:00	3	6	8	15	24	5	2	1	0	0	0	0	0	0	64	34	39
	17:00	3	0	11	22	23	12	6	1	1	0	0	0	0	0	79	38	43
	18:00	3	0	0	15	20	10	6	1	0	0	0	0	0	0	55	39	43
	19:00	0	2	8	9	23	13	2	2	0	0	0	0	0	0	59	38	42
	20:00	0	0	2	4	17	6	6	1	0	0	0	0	0	0	36	41	44
	21:00	0	1	3	9	12	8	6	0	1	0	0	0	0	0	40	40	44
	22:00	0	0	1	11	12	5	1	0	0	0	0	0	0	0	30	36	39
	23:00	0	0	1	4	3	2	4	0	0	0	0	0	0	0	14	42	44
	Total	11	16	72	177	312	208	80	14	4	0	0	0	0	0	894		
	Percent	1.2%	1.8%	8.1%	19.8%	34.9%	23.3%	8.9%	1.6%	0.4%	0.0%	0.0%	0.0%	0.0%	0.0%			
AM Peak			11:00	08:00	10:00	11:00	09:00	08:00	10:00	08:00						10:00		
Vol.			2	6	12	21	22	6	3	1						61		
PM Peak	16:00	16:00	17:00	17:00	16:00	13:00	14:00	13:00	14:00							17:00		
Vol.	3	6	11	22	24	19	8	2	1							79		

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

Dixie Drive
Date Start: 24-Jun-21
Date End: 01-Jul-21

North, South		1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th Percent	95th Percent
Start Time		15	20	25	30	35	40	45	50	55	60	65	70	75	999			
06/29/21	0	1	0	2	2	1	1	1	0	0	0	0	0	0	0	7	39	43
01:00	0	0	0	1	1	1	0	0	0	0	0	0	0	0	0	3	37	39
02:00	0	0	0	0	0	2	1	1	0	0	0	0	0	0	0	4	47	48
03:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
04:00	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	34	34
05:00	0	0	0	0	2	0	1	0	0	0	0	0	0	0	0	3	42	44
06:00	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	24	24
07:00	2	0	0	1	8	2	0	0	0	0	0	0	0	0	0	13	35	38
08:00	1	1	1	5	13	5	1	1	0	0	0	0	0	0	0	28	37	43
09:00	1	1	3	4	14	17	2	1	1	0	0	0	0	0	0	44	39	44
10:00	1	0	4	8	15	14	7	2	0	0	0	0	0	0	0	51	40	44
11:00	0	3	3	13	18	10	4	3	0	0	0	0	0	0	0	54	39	45
12 PM	3	7	5	11	18	15	6	0	0	0	0	0	0	0	0	65	38	42
13:00	4	1	7	8	29	17	3	1	0	0	0	0	0	0	0	70	38	40
14:00	0	1	7	19	23	25	10	0	1	0	0	0	0	0	0	86	39	43
15:00	1	2	4	8	15	24	3	2	0	0	0	0	0	0	0	59	39	43
16:00	0	1	5	15	24	18	2	1	0	0	0	0	0	0	0	66	38	39
17:00	2	0	5	21	22	16	5	2	1	0	0	0	0	0	0	74	39	44
18:00	0	0	8	32	23	13	4	1	1	0	0	0	0	0	0	82	37	42
19:00	0	0	4	15	24	18	9	0	0	0	0	0	0	0	0	70	39	43
20:00	0	0	3	17	25	16	3	1	0	0	0	0	0	0	0	65	38	41
21:00	2	0	5	18	17	4	5	0	0	0	0	0	0	0	2	53	36	42
22:00	3	0	1	8	16	9	3	0	0	0	0	0	0	0	0	40	38	41
23:00	0	2	7	3	6	3	1	0	0	0	0	0	0	0	0	22	36	39
Total	20	20	73	209	316	230	71	16	4	0	0	0	0	0	2	961		
Percent	2.1%	2.1%	7.6%	21.7%	32.9%	23.9%	7.4%	1.7%	0.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.2%			
AM Peak	07:00	11:00	10:00	11:00	11:00	09:00	10:00	11:00	09:00									11:00
Vol.	2	3	4	13	18	17	7	3	1									54
PM Peak	13:00	12:00	18:00	18:00	13:00	14:00	14:00	15:00	14:00						21:00			14:00
Vol.	4	7	8	32	29	25	10	2	1					2			86	

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863

410-632-2244

Dixie Drive
Date Start: 24-Jun-21
Date End: 01-Jul-21

North, South																		
Start	1	16	21	26	31	36	41	46	51	56	61	66	71	76		85th	95th	
Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999	Total	Percent	Percent	
06/30/21	0	0	3	4	4	7	0	0	0	0	0	0	0	0	18	38	39	
01:00	0	1	0	5	0	1	0	0	0	0	0	0	0	0	7	29	38	
02:00	0	0	1	2	2	0	0	0	0	0	0	0	0	0	5	33	34	
03:00	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	44	44	
04:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*	
05:00	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	34	34	
06:00	0	0	0	0	1	0	1	0	1	0	0	0	0	0	3	52	54	
07:00	0	1	0	0	2	0	0	0	0	0	0	0	0	0	3	33	34	
08:00	0	0	0	3	2	1	2	0	0	0	0	0	0	0	8	42	44	
09:00	3	0	0	4	11	10	3	0	0	0	0	0	0	0	31	39	42	
10:00	1	0	4	11	21	16	9	0	0	0	0	0	0	0	62	39	43	
11:00	0	1	0	4	20	20	3	0	0	0	0	0	0	0	48	38	40	
12 PM	1	0	2	9	21	23	13	0	0	0	0	0	0	0	69	41	43	
13:00	1	0	4	11	13	30	5	1	0	0	0	0	0	0	65	39	42	
14:00	2	2	7	7	15	10	5	1	0	0	0	0	0	0	49	39	43	
15:00	0	2	10	11	23	17	3	1	0	0	0	0	0	0	67	38	41	
16:00	0	2	5	9	15	18	3	0	0	0	0	0	0	0	52	38	40	
17:00	2	2	7	15	18	12	2	1	0	0	0	0	0	0	59	37	40	
18:00	0	0	5	15	20	15	5	1	0	0	0	0	0	0	61	38	42	
19:00	0	1	5	16	22	12	13	0	0	0	0	0	0	0	69	41	43	
20:00	0	1	1	15	24	19	5	1	0	0	0	0	0	0	66	38	42	
21:00	0	0	0	10	15	12	3	1	0	0	0	0	0	0	41	39	43	
22:00	0	0	3	7	8	13	8	0	0	0	0	0	0	0	39	41	43	
23:00	0	0	2	6	4	10	0	0	0	0	0	0	0	0	22	38	39	
Total	10	13	59	164	262	246	84	7	1	0	0	0	0	0	846			
Percent	1.2%	1.5%	7.0%	19.4%	31.0%	29.1%	9.9%	0.8%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%				
AM Peak	09:00	01:00	10:00	10:00	10:00	11:00	10:00	10:00	06:00						10:00			
Vol.	3	1	4	11	21	20	9		1						62			
PM Peak	14:00	14:00	15:00	19:00	20:00	13:00	12:00	13:00							12:00			
Vol.	2	2	10	16	24	30	13	1							69			

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

Dixie Drive
Date Start: 24-Jun-21
Date End: 01-Jul-21

North, South

Start Time	1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th Percent	95th Percent
	15	20	25	30	35	40	45	50	55	60	65	70	75	999			
07/01/21	0	1	1	2	5	4	0	0	0	0	0	0	0	0	13	37	39
01:00	0	1	2	3	6	3	1	0	0	0	0	0	0	0	16	37	40
02:00	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	39	39
03:00	0	0	2	0	0	2	0	0	0	0	0	0	0	0	4	38	39
04:00	0	0	0	3	0	0	0	1	0	0	0	0	0	0	4	47	48
05:00	0	0	0	0	0	1	0	0	1	0	0	0	0	0	2	53	54
06:00	0	0	0	0	1	1	1	0	0	0	0	0	0	0	3	42	44
07:00	0	0	0	0	0	1	0	1	0	0	0	0	0	0	2	48	49
08:00	0	0	1	0	2	1	0	0	0	0	0	0	0	0	4	37	39
09:00	0	1	1	5	6	3	1	0	0	0	0	0	0	0	17	37	40
10:00	0	1	1	9	15	10	5	0	0	0	0	0	0	0	41	39	42
11:00	0	0	2	9	21	15	6	2	0	0	0	0	0	0	55	39	44
12 PM	0	0	5	14	19	14	2	1	0	0	0	0	0	0	55	38	40
13:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
14:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
15:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
16:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
17:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
18:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
19:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
20:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
21:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
22:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
23:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Total	0	4	15	45	75	56	16	5	1	0	0	0	0	0	217		
Percent	0.0%	1.8%	6.9%	20.7%	34.6%	25.8%	7.4%	2.3%	0.5%	0.0%	0.0%	0.0%	0.0%	0.0%			
AM Peak		00:00	01:00	10:00	11:00	11:00	11:00	11:00	05:00						11:00		
Vol.		1	2	9	21	15	6	2	1						55		
PM Peak			12:00	12:00	12:00	12:00	12:00	12:00							12:00		
Vol.			5	14	19	14	2	1							55		
Total	86	113	452	1280	1963	1439	470	97	19	0	3	0	0	2	5924		
Percent	1.5%	1.9%	7.6%	21.6%	33.1%	24.3%	7.9%	1.6%	0.3%	0.0%	0.1%	0.0%	0.0%	0.0%			

15th Percentile : 25 MPH
50th Percentile : 32 MPH
85th Percentile : 38 MPH
95th Percentile : 43 MPH

Stats
10 MPH Pace Speed : 31-40 MPH
Number in Pace : 3402
Percent in Pace : 57.4%
Number of Vehicles > 30 MPH : 3993
Percent of Vehicles > 30 MPH : 67.4%
Mean Speed(Average) : 33 MPH

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

St Martins Neck Rd (near Dixie Dr)

Date Start: 06-Jul-21

Date End: 12-Jul-21

South, North

Start Time	1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th Percent	95th Percent
Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999			
07/06/21	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
01:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
02:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
03:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
04:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
05:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
06:00	0	2	1	8	9	16	23	29	10	4	0	0	0	0	102	49	54
07:00	0	0	0	9	14	11	26	53	24	5	0	0	0	0	142	51	54
08:00	0	0	1	5	11	14	41	44	32	8	1	0	0	0	157	52	55
09:00	0	0	0	5	11	17	24	46	22	11	3	0	0	0	139	53	58
10:00	2	0	1	7	11	10	33	48	26	7	0	1	0	0	146	52	55
11:00	2	0	1	4	8	12	39	49	28	12	2	0	0	0	157	53	57
12 PM	0	0	2	6	11	16	25	30	19	8	2	1	0	0	120	53	58
13:00	0	0	0	9	22	15	41	74	21	6	1	0	0	0	189	49	54
14:00	6	0	0	3	8	14	33	68	33	9	0	0	0	0	174	52	55
15:00	2	0	0	2	12	19	30	30	20	10	1	0	0	0	126	53	57
16:00	2	1	0	5	12	10	25	21	16	4	0	0	0	0	96	51	54
17:00	0	0	0	10	7	10	17	21	10	4	2	0	0	0	81	51	57
18:00	0	0	0	5	3	5	18	9	7	3	1	1	0	0	52	53	59
19:00	0	0	0	3	7	2	5	10	3	0	0	0	0	0	30	49	52
20:00	2	0	0	3	1	4	6	12	3	5	0	0	0	0	36	54	58
21:00	0	0	0	0	1	2	6	7	3	2	0	0	0	0	21	53	57
22:00	0	0	0	0	1	2	1	5	2	2	0	0	0	0	13	55	58
23:00	0	0	0	0	0	0	0	1	0	1	0	0	0	0	2	58	59
Total	16	3	6	84	149	179	393	557	279	101	13	3	0	0	1783		
Percent	0.9%	0.2%	0.3%	4.7%	8.4%	10.0%	22.0%	31.2%	15.6%	5.7%	0.7%	0.2%	0.0%	0.0%			
AM Peak	10:00	06:00	06:00	07:00	07:00	09:00	08:00	07:00	08:00	11:00	09:00	10:00					08:00
Vol.	2	2	1	9	14	17	41	53	32	12	3	1					157
PM Peak	14:00	16:00	12:00	17:00	13:00	15:00	13:00	13:00	14:00	15:00	12:00	12:00					13:00
Vol.	6	1	2	10	22	19	41	74	33	10	2	1					189

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

St Martins Neck Rd (near Dixie Dr)
Date Start: 06-Jul-21
Date End: 12-Jul-21

South, North

Start Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999	Total	85th Percent	95th Percent
07/07/21	0	0	0	0	1	1	1	1	0	0	0	0	0	0	4	47	49
01:00	0	0	0	0	0	1	2	1	1	0	0	0	0	0	5	51	53
02:00	0	0	1	1	2	0	6	5	3	0	0	0	0	0	18	50	53
03:00	0	0	1	3	0	3	10	13	6	4	2	1	0	0	43	55	62
04:00	0	0	1	9	7	9	8	27	22	3	2	0	0	1	89	53	56
05:00	0	0	0	2	18	6	27	43	22	7	4	1	1	0	131	53	59
06:00	2	1	4	4	8	11	19	30	24	8	1	0	0	0	112	53	57
07:00	0	0	2	7	9	8	33	29	16	5	1	1	0	0	111	51	56
08:00	2	0	0	5	16	17	19	38	15	4	2	0	0	0	118	51	55
09:00	0	0	1	1	18	10	34	32	17	7	1	0	0	0	121	52	56
10:00	0	0	1	10	16	13	24	42	18	2	3	1	0	0	130	51	54
11:00	0	0	2	5	3	17	25	36	21	4	1	0	0	0	114	52	54
12 PM	0	0	3	6	18	13	22	33	16	5	1	1	0	0	118	51	56
13:00	0	0	2	7	15	14	39	38	20	8	7	1	0	0	151	53	60
14:00	0	0	1	7	13	18	30	51	16	9	2	1	0	0	148	51	57
15:00	0	0	1	8	7	7	24	38	22	9	1	0	0	0	117	53	57
16:00	0	2	1	7	11	10	22	28	18	4	1	0	0	0	104	52	54
17:00	0	0	0	0	6	10	20	20	6	2	1	0	1	0	66	50	56
18:00	0	0	0	7	6	7	14	16	5	3	0	0	1	0	59	50	56
19:00	0	0	1	4	3	5	10	11	7	1	0	0	0	0	42	51	54
20:00	2	0	1	4	7	6	11	11	4	1	1	0	0	0	48	49	54
21:00	0	0	0	1	1	0	7	10	4	2	1	0	0	0	26	53	59
22:00	0	0	0	0	2	3	5	5	3	0	0	0	0	0	18	50	53
23:00	0	0	0	1	1	1	2	2	1	2	0	0	0	0	10	56	58
Total	6	3	23	99	188	190	414	560	287	90	32	7	3	1	1903		
Percent	0.3%	0.2%	1.2%	5.2%	9.9%	10.0%	21.8%	29.4%	15.1%	4.7%	1.7%	0.4%	0.2%	0.1%			
AM Peak	06:00	06:00	06:00	10:00	05:00	08:00	09:00	05:00	06:00	06:00	05:00	03:00	05:00	04:00	05:00		
Vol.	2	1	4	10	18	17	34	43	24	8	4	1	1	1	131		
PM Peak	20:00	16:00	12:00	15:00	12:00	14:00	13:00	14:00	15:00	14:00	13:00	12:00	17:00		13:00		
Vol.	2	2	3	8	18	18	39	51	22	9	7	1	1		151		

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

St Martins Neck Rd (near Dixie Dr)
Date Start: 06-Jul-21
Date End: 12-Jul-21

South, North

Start Time	1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th Percent	95th Percent
Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999			
07/08/21	0	0	0	0	0	0	1	1	0	1	1	0	0	0	4	62	64
01:00	0	0	0	0	1	1	0	4	3	0	1	0	0	0	10	54	62
02:00	0	0	0	1	1	0	1	1	3	0	0	0	0	0	7	53	54
03:00	0	0	1	2	1	1	7	6	1	1	0	0	0	0	20	49	55
04:00	0	0	2	3	4	7	8	16	13	5	1	1	0	0	60	54	59
05:00	0	0	2	7	11	7	19	31	23	12	2	2	0	0	116	54	59
06:00	0	0	2	4	9	16	26	35	26	13	2	1	0	0	134	54	58
07:00	0	0	1	8	9	5	36	38	16	4	0	0	0	0	117	50	54
08:00	0	0	0	8	9	7	30	26	8	2	0	0	0	0	90	49	53
09:00	0	0	0	12	8	8	33	35	22	4	0	0	0	0	122	51	54
10:00	0	0	0	5	8	10	23	32	16	4	2	1	0	0	101	52	57
11:00	0	1	0	10	7	19	22	41	23	7	4	0	0	0	134	53	58
12 PM	0	0	0	5	10	12	27	42	24	6	0	0	0	0	126	52	54
13:00	2	13	10	5	9	15	34	62	23	9	0	0	1	0	183	51	55
14:00	6	2	0	8	11	17	39	52	19	8	2	0	0	0	164	51	56
15:00	1	0	0	2	13	13	34	47	25	6	2	0	0	0	143	52	55
16:00	0	0	0	3	12	8	9	19	23	8	2	1	0	1	86	54	59
17:00	0	0	3	2	8	5	8	14	12	5	0	2	0	0	59	54	59
18:00	7	1	2	4	6	7	11	9	13	3	1	0	0	0	64	52	56
19:00	14	12	1	2	3	4	6	4	4	3	0	0	0	0	53	48	55
20:00	51	66	3	1	2	5	9	10	1	1	0	0	0	0	149	38	47
21:00	92	138	14	3	1	1	6	5	4	0	0	0	0	0	264	19	41
22:00	31	81	41	27	2	1	6	0	3	0	0	1	0	0	193	27	40
23:00	18	6	0	0	0	0	3	2	0	0	1	0	0	0	30	42	48
Total	222	320	82	122	145	169	398	532	305	102	21	9	1	1	2429		
Percent	9.1%	13.2%	3.4%	5.0%	6.0%	7.0%	16.4%	21.9%	12.6%	4.2%	0.9%	0.4%	0.0%	0.0%			
AM Peak		11:00	04:00	09:00	05:00	11:00	07:00	11:00	06:00	06:00	11:00	05:00					06:00
Vol.		1	2	12	11	19	36	41	26	13	4	2					134
PM Peak	21:00	21:00	22:00	22:00	15:00	14:00	14:00	13:00	15:00	13:00	14:00	17:00	13:00	16:00			21:00
Vol.	92	138	41	27	13	17	39	62	25	9	2	2	1	1			264

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

St Martins Neck Rd (near Dixie Dr)

Date Start: 06-Jul-21

Date End: 12-Jul-21

South, North

Start Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999	Total	85th Percent	95th Percent
07/09/21	0	0	0	0	1	0	0	3	1	1	0	0	0	0	6	55	58
01:00	1	5	0	0	0	0	2	0	1	0	0	0	0	0	9	44	52
02:00	0	0	0	1	2	0	1	0	2	0	0	1	0	0	7	54	68
03:00	0	1	0	2	3	4	6	1	3	0	0	0	0	0	20	50	53
04:00	0	0	0	2	7	0	10	10	6	2	2	1	1	0	41	54	64
05:00	0	0	0	8	9	6	13	34	15	9	2	1	0	0	97	54	58
06:00	0	0	3	9	12	9	19	40	26	9	5	4	0	0	136	54	62
07:00	0	0	1	5	9	10	15	45	16	10	1	1	0	0	113	53	58
08:00	0	0	0	9	14	11	15	34	29	4	1	0	0	0	117	52	54
09:00	0	0	0	5	14	9	19	38	28	7	1	0	0	0	121	53	56
10:00	0	0	0	4	7	10	31	39	29	11	3	0	0	0	134	53	58
11:00	0	0	1	6	11	8	27	34	29	11	3	1	0	1	132	54	58
12 PM	4	0	0	5	9	27	85	180	96	17	1	2	0	0	426	52	54
13:00	0	0	2	4	9	38	126	207	116	15	4	1	0	0	522	52	54
14:00	0	0	0	2	15	13	71	128	90	18	6	2	0	0	345	53	57
15:00	0	2	1	6	16	15	40	73	46	16	4	1	0	0	220	53	58
16:00	2	0	2	2	4	7	16	38	33	10	3	1	1	0	119	54	59
17:00	0	0	0	3	5	12	16	17	13	6	6	3	1	0	82	58	64
18:00	0	0	1	5	12	9	14	21	8	5	0	0	0	0	75	51	56
19:00	0	0	1	4	5	6	7	20	2	5	1	2	0	0	53	55	61
20:00	0	0	1	8	6	4	19	15	13	1	0	2	0	0	69	52	54
21:00	0	0	0	4	5	6	10	14	6	0	0	0	0	1	46	49	53
22:00	0	0	0	3	4	5	6	11	3	2	0	1	1	0	36	52	66
23:00	0	0	0	0	1	1	4	4	0	1	0	0	0	0	11	49	57
Total	7	8	13	97	180	210	572	1006	611	160	43	24	4	2	2937		
Percent	0.2%	0.3%	0.4%	3.3%	6.1%	7.2%	19.5%	34.3%	20.8%	5.4%	1.5%	0.8%	0.1%	0.1%			
AM Peak	01:00	01:00	06:00	06:00	08:00	08:00	10:00	07:00	08:00	10:00	06:00	06:00	04:00	11:00	06:00		
Vol.	1	5	3	9	14	11	31	45	29	11	5	4	1	1	136		
PM Peak	12:00	15:00	13:00	20:00	15:00	13:00	13:00	13:00	13:00	14:00	14:00	17:00	16:00	21:00	13:00		
Vol.	4	2	2	8	16	38	126	207	116	18	6	3	1	1	522		

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

St Martins Neck Rd (near Dixie Dr)

Date Start: 06-Jul-21

Date End: 12-Jul-21

South, North

Start Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999	Total	85th Percent	95th Percent
07/10/21	0	0	0	0	0	0	1	2	2	0	0	0	0	0	5	53	54
01:00	0	0	0	0	1	2	1	2	2	4	1	0	0	0	13	58	61
02:00	0	0	0	0	0	1	0	2	1	2	0	0	0	0	6	57	59
03:00	0	0	0	0	1	1	1	3	2	0	0	0	0	0	8	52	53
04:00	0	0	0	2	3	2	5	1	6	0	0	0	0	0	19	52	54
05:00	3	0	1	6	4	1	8	8	9	6	1	0	0	0	47	54	58
06:00	0	0	2	2	11	5	16	31	28	6	3	0	0	0	104	53	58
07:00	0	1	2	6	5	9	22	38	27	3	2	0	0	1	116	52	54
08:00	0	1	5	5	12	10	24	72	68	18	1	2	0	0	218	54	57
09:00	0	0	1	3	6	19	92	184	117	25	6	1	0	0	454	53	56
10:00	0	0	1	2	6	28	91	200	93	20	3	1	0	0	445	52	55
11:00	0	0	1	6	8	16	128	187	83	21	3	2	0	0	455	52	55
12 PM	0	0	1	3	10	42	75	158	93	18	2	0	2	0	404	52	55
13:00	0	0	1	3	6	21	102	203	99	13	4	0	0	1	453	52	54
14:00	0	0	0	4	10	21	76	166	105	22	3	3	0	0	410	53	56
15:00	0	0	1	5	13	16	75	218	163	23	3	0	1	0	518	53	55
16:00	0	0	0	6	9	14	31	86	64	16	3	0	1	0	230	53	57
17:00	2	0	1	3	3	8	24	53	43	18	1	1	0	0	157	54	58
18:00	1	0	1	4	6	11	16	14	16	5	0	0	0	0	74	53	56
19:00	0	0	0	7	8	5	18	18	8	3	1	0	0	0	68	51	55
20:00	2	0	0	2	8	5	16	19	8	3	2	0	0	0	65	52	57
21:00	0	0	0	3	10	1	10	18	6	1	1	0	0	0	50	50	54
22:00	0	0	0	3	3	2	5	7	7	1	1	0	0	0	29	53	57
23:00	0	0	0	2	2	2	7	3	2	3	2	0	0	0	23	57	62
Total	8	2	18	77	145	242	844	1693	1052	231	43	10	4	2	4371		
Percent	0.2%	0.0%	0.4%	1.8%	3.3%	5.5%	19.3%	38.7%	24.1%	5.3%	1.0%	0.2%	0.1%	0.0%			
AM Peak	05:00	07:00	08:00	05:00	08:00	10:00	11:00	10:00	09:00	09:00	09:00	08:00		07:00	11:00		
Vol.	3	1	5	6	12	28	128	200	117	25	6	2		1	455		
PM Peak	17:00		12:00	19:00	15:00	12:00	13:00	15:00	15:00	15:00	13:00	14:00	12:00	13:00	15:00		
Vol.	2		1	7	13	42	102	218	163	23	4	3	2	1	518		

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

St Martins Neck Rd (near Dixie Dr)
Date Start: 06-Jul-21
Date End: 12-Jul-21

South, North

Start Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999	Total	85th Percent	95th Percent
07/11/21	0	0	0	1	0	2	3	3	2	1	0	0	0	0	12	52	56
01:00	0	0	0	1	1	1	3	8	3	0	2	0	0	0	19	53	62
02:00	0	0	0	0	2	0	1	1	5	1	0	0	0	0	10	54	57
03:00	0	0	0	0	1	0	1	0	0	0	0	0	0	0	2	43	44
04:00	0	0	0	2	1	2	5	5	2	1	0	0	0	0	18	50	55
05:00	0	0	0	5	2	1	4	12	5	1	0	0	0	0	30	51	54
06:00	1	0	0	5	4	1	5	10	10	4	3	1	0	0	44	56	63
07:00	0	0	0	4	7	4	14	27	21	5	1	2	0	0	85	53	58
08:00	0	0	2	3	5	4	10	19	21	8	2	1	0	0	75	54	59
09:00	0	0	0	2	7	4	16	43	21	10	2	0	0	1	106	54	58
10:00	1	0	0	8	6	11	19	27	23	13	3	1	0	1	113	55	59
11:00	2	0	1	9	5	6	19	55	42	13	3	1	1	0	157	54	58
12 PM	0	0	1	4	2	8	18	43	33	8	1	0	0	0	118	53	56
13:00	0	0	1	3	9	15	9	27	19	12	2	1	0	0	98	55	59
14:00	0	0	0	3	11	15	15	25	22	4	4	4	0	0	103	54	63
15:00	0	0	0	1	9	8	15	27	31	11	6	0	0	0	108	55	60
16:00	2	0	0	4	9	3	15	43	21	14	1	1	0	0	113	54	58
17:00	0	0	2	4	10	11	23	50	20	11	4	0	0	1	136	53	58
18:00	2	0	0	4	12	7	16	37	44	18	1	1	0	0	142	54	58
19:00	0	0	0	5	4	6	10	21	11	2	1	0	1	0	61	52	57
20:00	2	0	0	6	8	6	7	13	4	4	3	1	1	0	55	55	63
21:00	0	0	0	3	7	10	16	15	6	3	3	1	0	0	64	52	61
22:00	0	0	0	0	3	6	13	10	4	0	0	1	0	0	37	49	53
23:00	0	0	0	1	2	2	5	8	6	2	1	0	0	0	27	54	59
Total	10	0	7	78	127	133	262	529	376	146	43	16	3	3	1733		
Percent	0.6%	0.0%	0.4%	4.5%	7.3%	7.7%	15.1%	30.5%	21.7%	8.4%	2.5%	0.9%	0.2%	0.2%			
AM Peak	11:00		08:00	11:00	07:00	10:00	10:00	11:00	11:00	10:00	06:00	07:00	11:00	09:00	11:00		
Vol.	2		2	9	7	11	19	55	42	13	3	2	1	1	157		
PM Peak	16:00		17:00	20:00	18:00	13:00	17:00	17:00	18:00	18:00	15:00	14:00	19:00	17:00	18:00		
Vol.	2		2	6	12	15	23	50	44	18	6	4	1	1	142		

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

St Martins Neck Rd (near Dixie Dr)
Date Start: 06-Jul-21
Date End: 12-Jul-21

South, North

Start Time	1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th Percent	95th Percent
Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999			
07/12/21	0	0	0	0	1	1	0	5	1	1	0	0	0	0	9	53	57
01:00	0	0	0	0	2	0	0	2	1	0	0	0	0	0	5	51	53
02:00	0	0	0	0	2	0	0	1	1	0	1	0	0	0	5	61	63
03:00	0	0	0	1	2	2	0	0	3	0	0	0	0	0	8	53	54
04:00	0	0	0	1	3	2	4	3	2	1	0	0	0	0	16	51	55
05:00	0	0	0	1	5	0	6	16	6	3	1	0	1	0	39	54	60
06:00	0	0	2	3	6	9	9	24	29	9	3	0	0	0	94	54	59
07:00	0	0	0	7	8	6	30	56	28	6	2	0	1	0	144	52	56
08:00	0	0	1	7	12	2	22	47	18	8	2	0	0	0	119	52	57
09:00	0	0	4	6	11	24	18	37	17	8	2	0	0	0	127	52	57
10:00	0	0	1	4	16	5	26	31	28	10	1	0	0	0	122	53	57
11:00	0	0	0	2	9	7	13	29	14	9	1	0	0	0	84	54	58
12 PM	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
13:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
14:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
15:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
16:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
17:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
18:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
19:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
20:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
21:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
22:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
23:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Total	0	0	8	32	77	58	128	251	148	55	13	0	2	0	772		
Percent	0.0%	0.0%	1.0%	4.1%	10.0%	7.5%	16.6%	32.5%	19.2%	7.1%	1.7%	0.0%	0.3%	0.0%			
AM Peak			09:00	07:00	10:00	09:00	07:00	07:00	06:00	10:00	06:00		05:00		07:00		
Vol.			4	7	16	24	30	56	29	10	3		1		144		
PM Peak																	
Vol.																	
Total	269	336	157	589	1011	1181	3011	5128	3058	885	208	69	17	9	15928		
Percent	1.7%	2.1%	1.0%	3.7%	6.3%	7.4%	18.9%	32.2%	19.2%	5.6%	1.3%	0.4%	0.1%	0.1%			

15th Percentile : 35 MPH
50th Percentile : 46 MPH
85th Percentile : 53 MPH
95th Percentile : 57 MPH

Stats
10 MPH Pace Speed : 46-55 MPH
Number in Pace : 8186
Percent in Pace : 51.4%
Number of Vehicles > 40 MPH : 12385
Percent of Vehicles > 40 MPH : 77.8%
Mean Speed(Average) : 45 MPH

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

N. Piney Point
Date Start: 14-Jul-21
Date End: 21-Jul-21

West, East	1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th	95th
Start Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999	Percent	Percent	
07/14/21	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
01:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
02:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
03:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
04:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
05:00	0	0	0	1	1	1	0	0	0	0	0	0	0	0	3	37	39
06:00	0	0	0	0	4	1	1	0	0	0	0	0	0	0	6	40	43
07:00	0	0	0	2	1	2	1	0	0	0	0	0	0	0	6	40	43
08:00	0	0	0	3	1	2	2	3	1	0	0	0	0	0	12	48	51
09:00	0	1	0	0	1	1	0	1	0	0	0	0	0	0	4	47	49
10:00	0	0	1	3	2	2	2	0	0	0	0	0	0	0	10	41	43
11:00	0	0	1	1	0	4	1	0	0	0	0	0	0	0	7	39	43
12 PM	0	0	0	0	1	4	1	0	1	0	0	0	0	0	7	44	53
13:00	0	0	1	0	2	2	0	0	0	0	0	0	0	0	5	38	39
14:00	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2	18	19
15:00	0	2	1	1	4	1	0	0	0	0	0	0	0	0	9	34	37
16:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
17:00	0	0	0	0	2	1	0	0	0	0	0	0	0	0	3	37	39
18:00	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	39	39
19:00	2	0	0	1	0	0	0	0	0	0	0	0	0	0	3	27	29
20:00	0	0	0	0	0	0	2	0	0	0	0	0	0	0	2	44	44
21:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
22:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
23:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
Total	3	4	4	12	19	22	10	4	2	0	0	0	0	0	80		
Percent	3.8%	5.0%	5.0%	15.0%	23.8%	27.5%	12.5%	5.0%	2.5%	0.0%	0.0%	0.0%	0.0%	0.0%			
AM Peak		09:00	10:00	08:00	06:00	11:00	08:00	08:00	08:00						08:00		
Vol.		1	1	3	4	4	2	3	1						12		
PM Peak	19:00	15:00	13:00	15:00	15:00	12:00	20:00		12:00						15:00		
Vol.	2	2	1	1	4	4	2		1						9		

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

N. Piney Point
Date Start: 14-Jul-21
Date End: 21-Jul-21

West, East		1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th	95th
Start	Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999	Percent	Percent	
07/15/21		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
01:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
02:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
03:00		1	0	1	1	0	1	1	0	0	0	0	0	0	0	5	41	43
04:00		0	0	1	1	0	1	0	0	0	0	0	0	0	0	3	37	39
05:00		0	0	0	0	2	2	0	0	0	0	0	0	0	0	4	38	39
06:00		0	0	0	0	1	2	1	0	0	0	0	0	0	0	4	42	44
07:00		0	0	0	0	2	2	0	0	0	0	0	0	0	0	4	38	39
08:00		0	0	0	0	1	0	0	1	0	0	0	0	0	0	2	48	49
09:00		0	0	0	0	3	0	0	0	0	0	0	0	0	0	3	34	34
10:00		0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	44	44
11:00		6	0	0	1	2	4	0	0	0	0	0	0	0	0	13	37	39
12 PM		0	1	0	0	3	3	2	0	0	0	0	0	0	0	9	41	43
13:00		0	1	0	1	2	1	1	0	0	0	0	0	0	0	6	40	43
14:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
15:00		0	0	0	0	1	1	0	0	0	0	0	0	0	0	2	38	39
16:00		1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	12	14
17:00		0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	39	39
18:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
19:00		0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	39	39
20:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
21:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
22:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
23:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
Total		8	2	2	4	17	19	6	1	0	0	0	0	0	0	59		
Percent		13.6%	3.4%	3.4%	6.8%	28.8%	32.2%	10.2%	1.7%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%			
AM Peak	11:00			03:00	03:00	09:00	11:00	03:00	08:00									11:00
Vol.		6		1	1	3	4	1	1									13
PM Peak	16:00		12:00		13:00	12:00	12:00	12:00										12:00
Vol.		1	1		1	3	3	2										9

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

N. Piney Point
Date Start: 14-Jul-21
Date End: 21-Jul-21

West, East		1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th	95th
Start	Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999	Percent	Percent	
07/16/21		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
01:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
02:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
03:00		0	0	0	1	0	1	0	0	0	0	0	0	0	0	2	38	39
04:00		0	0	0	2	3	3	0	0	0	0	0	0	0	0	8	38	39
05:00		0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	39	39
06:00		0	0	0	2	1	4	0	0	0	0	0	0	0	0	7	38	39
07:00		0	2	0	3	0	0	0	0	0	0	0	0	0	0	5	28	29
08:00		0	0	2	0	1	0	1	0	0	0	0	0	0	0	4	42	43
09:00		0	0	0	1	0	1	0	0	0	0	0	0	0	0	2	38	39
10:00		0	0	0	2	0	1	0	0	0	0	0	0	0	0	3	37	39
11:00		0	0	1	0	1	1	1	0	0	0	0	0	0	0	4	42	44
12 PM		0	1	0	1	1	1	0	0	0	0	0	0	0	0	4	37	39
13:00		0	0	0	2	3	2	2	1	0	0	0	0	0	0	10	43	47
14:00		0	0	0	0	1	1	0	0	0	0	0	0	0	0	2	38	39
15:00		1	0	0	0	0	1	1	0	0	0	0	0	0	0	3	42	44
16:00		0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	39	39
17:00		1	0	0	0	1	0	0	0	0	0	0	0	0	0	2	33	34
18:00		0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	34	34
19:00		0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	39	39
20:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
21:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
22:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
23:00		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
Total		2	3	3	14	13	19	5	1	0	0	0	0	0	0	60		
Percent		3.3%	5.0%	5.0%	23.3%	21.7%	31.7%	8.3%	1.7%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%			
AM Peak			07:00	08:00	07:00	04:00	06:00	08:00										04:00
Vol.			2	2	3	3	4	1										8
PM Peak		15:00	12:00		13:00	13:00	13:00	13:00	13:00									13:00
Vol.		1	1		2	3	2	2	1									10

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

N. Piney Point
Date Start: 14-Jul-21
Date End: 21-Jul-21

West, East		1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th	95th
Start	Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999		Percent	Percent
07/17/21		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
	01:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
	02:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
	03:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
	04:00	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	44	44
	05:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
	06:00	0	0	0	1	2	1	0	0	0	0	0	0	0	0	4	37	39
	07:00	0	0	0	2	2	3	1	0	0	0	0	0	0	0	8	39	42
	08:00	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	34	34
	09:00	0	0	0	0	3	1	0	0	0	0	0	0	0	0	4	37	38
	10:00	0	0	0	1	0	2	1	2	0	0	0	0	0	0	6	47	49
	11:00	0	0	0	0	0	1	1	0	0	0	0	0	0	0	2	43	44
	12 PM	0	0	0	0	0	2	0	0	0	0	0	0	0	0	2	39	39
	13:00	0	0	0	0	1	1	1	0	0	0	0	0	0	0	3	42	44
	14:00	0	0	0	0	1	3	0	1	0	0	0	0	0	0	5	46	48
	15:00	0	0	0	0	2	1	1	0	0	0	0	0	0	0	4	42	43
	16:00	0	0	0	0	1	2	1	0	0	0	0	0	0	0	4	42	44
	17:00	0	0	0	0	2	1	0	0	0	0	0	0	0	0	3	37	39
	18:00	0	0	0	1	1	1	0	0	0	0	0	0	0	0	3	37	39
	19:00	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	29	29
	20:00	21	7	0	0	1	0	0	0	0	0	0	0	0	0	29	17	19
	21:00	23	4	0	1	1	0	0	0	0	0	0	0	0	0	29	17	27
	22:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
	23:00	5	0	0	0	0	0	0	0	0	0	0	0	0	0	5	12	14
	Total	49	11	0	7	18	19	7	3	0	0	0	0	0	0	114		
	Percent	43.0%	9.6%	0.0%	6.1%	15.8%	16.7%	6.1%	2.6%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%			
AM Peak				07:00	09:00	07:00	04:00	10:00										07:00
Vol.				2	3	3	1	2										8
PM Peak	21:00	20:00		18:00	15:00	14:00	13:00	14:00										20:00
Vol.	23	7		1	2	3	1	1										29

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

N. Piney Point
Date Start: 14-Jul-21
Date End: 21-Jul-21

West, East																		
Start	1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th	95th	
Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999		Percent	Percent	
07/18/21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*	
01:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*	
02:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*	
03:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*	
04:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*	
05:00	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	44	44	
06:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*	
07:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*	
08:00	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	24	24	
09:00	0	0	0	3	3	0	0	0	0	0	0	0	0	0	6	33	34	
10:00	0	0	0	2	1	1	0	1	0	0	0	0	0	0	5	46	48	
11:00	0	0	0	0	2	2	0	0	0	0	0	0	0	0	4	38	39	
12 PM	0	1	0	0	2	1	0	0	0	0	0	0	0	0	4	37	39	
13:00	0	0	0	0	1	1	1	0	0	0	0	0	0	0	3	42	44	
14:00	0	0	0	0	1	2	0	0	0	0	0	0	0	0	3	38	39	
15:00	0	0	1	1	1	2	0	0	0	0	0	0	0	0	5	38	39	
16:00	0	0	0	0	0	1	1	0	0	0	0	0	0	0	2	43	44	
17:00	0	0	0	0	0	1	0	1	0	0	0	0	0	0	2	48	49	
18:00	0	0	0	0	2	2	0	0	0	0	0	0	0	0	4	38	39	
19:00	0	0	0	0	1	1	0	0	0	0	0	0	0	0	2	38	39	
20:00	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	29	29	
21:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*	
22:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*	
23:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*	
Total	0	1	2	7	14	14	3	2	0	0	0	0	0	0	43			
Percent	0.0%	2.3%	4.7%	16.3%	32.6%	32.6%	7.0%	4.7%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
AM Peak			08:00	09:00	09:00	11:00	05:00	10:00										
Vol.			1	3	3	2	1	1							6			
PM Peak		12:00	15:00	15:00	12:00	14:00	13:00	17:00										
Vol.		1	1	1	2	2	1	1							5			

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

N. Piney Point
Date Start: 14-Jul-21
Date End: 21-Jul-21

West, East	1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th	95th
Start Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999	Percent	Percent	
07/19/21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
01:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
02:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
03:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
04:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
05:00	0	0	1	1	1	1	0	0	0	0	0	0	0	0	4	37	39
06:00	0	0	0	0	2	0	1	0	0	0	0	0	0	0	3	42	44
07:00	0	0	0	1	2	1	0	0	0	0	0	0	0	0	4	37	39
08:00	1	2	1	2	1	2	1	0	0	0	0	0	0	0	10	38	42
09:00	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	39	39
10:00	0	0	0	0	2	0	2	0	0	0	0	0	0	0	4	43	44
11:00	0	0	0	0	1	0	1	0	0	0	0	0	0	0	2	43	44
12 PM	0	0	1	0	0	1	0	0	0	0	0	0	0	0	2	38	39
13:00	0	0	1	1	0	1	0	0	0	0	0	0	0	0	3	37	39
14:00	0	1	1	1	1	2	1	0	0	0	0	0	0	0	7	39	43
15:00	0	1	1	3	1	3	1	0	0	0	0	0	0	0	10	39	42
16:00	0	0	0	0	2	3	0	0	0	1	1	0	0	0	7	59	63
17:00	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	39	39
18:00	0	2	2	0	0	0	0	0	0	0	0	0	0	0	4	23	24
19:00	0	0	0	1	1	0	0	0	0	0	0	0	0	0	2	33	34
20:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
21:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
22:00	0	0	0	1	1	0	0	0	0	0	0	0	0	0	2	33	34
23:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
Total	1	6	8	11	15	16	7	0	0	1	1	0	0	0	66		
Percent	1.5%	9.1%	12.1%	16.7%	22.7%	24.2%	10.6%	0.0%	0.0%	1.5%	1.5%	0.0%	0.0%	0.0%			
AM Peak	08:00	08:00	05:00	08:00	06:00	08:00	10:00								08:00		
Vol.	1	2	1	2	2	2	2								10		
PM Peak		18:00	18:00	15:00	16:00	15:00	14:00			16:00	16:00				15:00		
Vol.		2	2	3	2	3	1			1	1				10		

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

N. Piney Point
Date Start: 14-Jul-21
Date End: 21-Jul-21

West, East	1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th Percent	95th Percent
Start Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999			
07/20/21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
01:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
02:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
03:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
04:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
05:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
06:00	0	0	1	2	3	0	0	0	0	0	0	0	0	0	6	33	34
07:00	0	0	0	1	0	1	1	0	0	0	0	0	0	0	3	42	44
08:00	0	0	0	0	1	2	0	0	0	0	0	0	0	0	3	38	39
09:00	0	1	0	1	1	0	1	0	0	0	0	0	0	0	4	42	44
10:00	0	0	0	0	2	3	0	0	0	0	0	0	0	0	5	38	39
11:00	0	0	0	1	0	0	1	0	0	0	0	0	0	0	2	43	44
12 PM	0	0	0	0	1	2	3	0	0	0	0	0	0	0	6	43	44
13:00	0	2	1	0	3	0	1	0	0	0	0	0	0	0	7	34	43
14:00	0	0	0	2	0	1	0	0	0	0	0	0	0	0	3	37	39
15:00	0	0	0	1	2	2	0	1	0	0	0	0	0	0	6	45	48
16:00	0	0	0	0	2	1	0	0	0	0	0	0	0	0	3	37	39
17:00	0	0	1	0	2	0	0	0	2	0	0	0	0	0	5	53	54
18:00	0	1	0	1	0	1	0	0	0	0	0	0	0	0	3	37	39
19:00	0	0	0	0	2	0	0	0	0	0	0	0	0	0	2	34	34
20:00	0	0	0	1	0	1	0	0	0	0	0	0	0	0	2	38	39
21:00	0	0	1	0	0	0	1	0	0	0	0	0	0	0	2	43	44
22:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
23:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
Total	0	4	4	10	19	14	8	1	2	0	0	0	0	0	62		
Percent	0.0%	6.5%	6.5%	16.1%	30.6%	22.6%	12.9%	1.6%	3.2%	0.0%	0.0%	0.0%	0.0%	0.0%			
AM Peak	09:00	06:00	06:00	06:00	06:00	10:00	07:00								06:00		
Vol.	1	1	1	2	3	3	1								6		
PM Peak	13:00	13:00	14:00	13:00	12:00	12:00	15:00	17:00							13:00		
Vol.	2	1	2	3	2	3	1	2							7		

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

N. Piney Point
Date Start: 14-Jul-21
Date End: 21-Jul-21

West, East	1	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	85th Percent	95th Percent
Start Time	15	20	25	30	35	40	45	50	55	60	65	70	75	999			
07/21/21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
01:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
02:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
03:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
04:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
05:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
06:00	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	29	29
07:00	0	0	0	1	3	1	1	0	0	0	0	0	0	0	6	40	43
08:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
09:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
10:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
11:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
12 PM	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
13:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
14:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
15:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
16:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
17:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
18:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
19:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
20:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
21:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
22:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
23:00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Total	0	0	0	2	3	1	1	0	0	0	0	0	0	0	7		
Percent	0.0%	0.0%	0.0%	28.6%	42.9%	14.3%	14.3%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%			
AM Peak Vol.				06:00	07:00	07:00	07:00								07:00		
				1	3	1	1								6		
PM Peak Vol.																	
Total	63	31	23	67	118	124	47	12	4	1	1	0	0	0	491		
Percent	12.8%	6.3%	4.7%	13.6%	24.0%	25.3%	9.6%	2.4%	0.8%	0.2%	0.2%	0.0%	0.0%	0.0%			
				15th Percentile :	16 MPH												
				50th Percentile :	32 MPH												
				85th Percentile :	39 MPH												
				95th Percentile :	44 MPH												

Stats
 10 MPH Pace Speed : 31-40 MPH
 Number in Pace : 242
 Percent in Pace : 49.3%
 Number of Vehicles > 35 MPH : 189
 Percent of Vehicles > 35 MPH : 38.5%
 Mean Speed(Average) : 31 MPH

8 - 25

ITEM 8



Worcester County
DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MARYLAND 21863

DALLAS BAKER JR., P.E.
DIRECTOR

JOHN S. ROSS, P.E.
DEPUTY DIRECTOR

TEL: 410-632-5623
FAX: 410-632-1753

MEMORANDUM

TO: Harold L. Higgins, Chief Administrative Officer
FROM: Dallas Baker, Jr., P.E., Director *Dallas Baker*
DATE: August 4, 2021
SUBJECT: FY 22 Consolidated Transportation Program Letter

DIVISIONS

MAINTENANCE
TEL: 410-632-3766
FAX: 410-632-1753

ROADS
TEL: 410-632-2244
FAX: 410-632-0020

SOLID WASTE
TEL: 410-632-3177
FAX: 410-632-3000

FLEET MANAGEMENT
TEL: 410-632-5675
FAX: 410-632-1753

WATER AND
WASTEWATER
TEL: 410-641-5251
FAX: 410-641-5185

Attached for the Commissioner's review and comment is the draft FY 22 Consolidated Transportation Program (CTP) priority letter addressed to the Maryland Department of Transportation (MDOT). Each year, the County sends a letter to MDOT outlining our priorities to the State's transportation network. Since the completion of the US 113 dualization project, Worcester County's priorities have focused on dualizing MD 90, rebuilding or supplementing the US 50 drawbridge into Ocean City, and dualizing MD 589. These projects remain the top 3 requests in this year's CTP letter. However, this year's letter differs in that it includes suggestions for phased interim improvements on MD 90, in addition, smaller projects have been added to present MDOT with our top 10 priorities.

The reason for the additional projects is that MD 90, US 50 drawbridge, and MD 589 are all substantial capital projects that will require long term planning, design, and permitting as well as hundreds of millions of dollars in construction costs. Progress on them is likely to take years before shovels are in the ground. Projects 4 through 10 present smaller, shorter duration, less expensive opportunities for MDOT to improve our local roadways which they can pursue while still continuing to advance the larger projects. MDOT funding is structured with separate pots of money for items such as large capital projects, safety improvements, intersection capacity improvements, bike/pedestrian mobility, planning studies, etc. The suggested list of projects takes advantage of the wide array of funding available in an effort to maximize the improvements to State roads in our area while not detracting from the top 3 projects.

Attachment

cc: Weston Young, Incoming Chief Administrative Officer

DRAFT

August 17, 2021

Mr. Greg Slater, Secretary
Maryland Department of Transportation
7201 Corporate Center Drive
Hanover, MD 21076

RE: State Transportation Priorities in Worcester County for 2021

Dear Secretary Slater:

Thank you for the opportunity to present Worcester County's transportation priorities at the upcoming Consolidated Transportation Program tour this coming fall. In advance of that meeting, listed below is the prioritized list of projects we would like to discuss with you and the MDOT team during the tour and at the summer MACO conference in Ocean City, August 18 – 20, 2021.

1. DUALIZE MD 90

Traffic congestion on MD 90 continues to worsen. Ocean City has become a year-round tourist destination and development on the north end of Worcester County continues to see record growth in new home and business construction. MD 90 needs to be dualized to address the increased traffic demands. Worcester County recognizes full dualization is a major capital project with a prolonged timeline for completion. It is requested MDOT review the possibility of phased improvements to MD 90 while full dualization is pursued. Below are some suggested improves that are requested to be study to determine their feasibility in implementing.

A. PHASE I – Strengthen and widen the existing shoulders.

The shoulders of MD 90 are too narrow and too thin to support sustained vehicular traffic. As such, during most routine maintenance operations by SHA, MD 90 is placed into a flagging operation or one lane is shut

down entirely because the presence of the median guardrail. Traffic quickly backs up and significant delays are encountered. By widening and strengthening the shoulders to support temporary vehicular traffic, it will reduce the need to fully close a travel lane during maintenance or emergency response activities.

B. PHASE II – Add a New Center Lane

The existing MD 90 bridges are approximately 40' wide with the ability to support three (3) 11' wide travel lanes and the existing landscaped medians can be removed. Overhead lane designation signing could be installed similar to the Bay Bridge to provide positive guidance to motorists regarding which lane to use. During tourist season, Monday -Thursday operations could run one lane in each direction with the center lane close and a 55 mph speed limit. Friday and Saturday could run with 2 lanes east bound, 1 lane west bound. The use of variable speed limits could be employed to lower the speed limit to 45 mph to enhance safety during the contra flow scenario. On Sundays, traffic could run with 2 lanes open west bound and 1 lane open east bound. It is also recommended overhead lighting be installed for the entire corridor for this phase.

This phase also provides greater flexibility for evacuation procedures during hurricane season.

C. PHASE III – Fully dualize MD 90

It is believed this phased approach could address mobility and congestion concerns in a more timely and economical manner while long range planning, permitting, design, and construction moves forward towards full dualization.

2. NEW DRAWBRIDGE ON US 50 ENTERING OCEAN CITY

Similar to MD 90, traffic congestion on US 50 continues to worsen. In recent years, there have been several incidents of the existing drawbridge getting stuck. With Ocean City serving as a year-round tourist destination, the US 50 drawbridge needs to be replaced with a more reliable structure and one that can accommodate the increasing traffic congestion issues.

3. DUALIZE MD 589

The north end of Worcester County has experienced significant growth over the last decade and the MD 589 corridor has become heavily congested at all times of the year. More people are living in Ocean Pines year-round than ever before and commercial development is increasing. Congestion and delay issues along MD 589 are at or are approaching failing conditions as the road network reaches maximum capacity. MD 589 needs to be dualized to address the congestion issues and increasing safety concerns as additional residents come to the area.

4. SIGNALIZE THE INTERSECTION AT MD 611 & MD 376

During tourist season, MD 376 experiences significant delays and queuing as eastbound traffic waits to turn left onto northbound MD 611. There are several traffic generating businesses north of the intersection (ex. Frontier Town Campground & Water Park, Eagle's Landing Golf Course, Ocean City Airport) as well as numerous residential and commercial developments. The steady stream of traffic to and from Assateague Park does not allow for adequate gaps for traffic to enter onto MD 611. The intersection needs to be signalized to reduce the delay and congestion on MD 376, even if using a seasonal signal operation similar to what was approved for MD 611 and Golf Course Road several years ago.

5. SIGNALIZE THE INTERSECTION AT MD 367 & MD 368 (BISHOPVILLE)

GPS applications such as Google Maps and Waze are sending increasing amounts of traffic down MD 367 and MD 368 as an alternate route to MD 90 instead of the more appropriate and better suited route of US 113. MD 367 & MD 368 are two lane, two way roads intended more to serve residential traffic, not the volume of tourist traffic currently being experienced. Local residents and visitors to the area are getting stuck on MD 368 north bound as they try to turn left on MD 367 west bound. The intersection needs to be signalized to reduce delay and congestion.

6. ELIMINATE FLOODING ON MD 12 NORTH OF SNOW HILL

MD 12 north of Snow Hill floods even during moderate rain events. High water signs have been installed and are left in place year-round. The road is lower than surrounding properties and there are no drainage structures to relieve flooding. MD 12 is a designated evacuation route that is impassible during large storms (when the route is needed the most) due to the flooding. The road needs to be raised with drainage structures added to keep the road passable and clear during storm events.

7. CONSTRUCT DEDICATED RIGHT TURN LANE ON SOUTH BOUND ST. MARTINS NECK ROAD AT MD 90

Thanks to GPS apps like Google and Waze, more and more out of town traffic is being directed down St. Martin's Neck Road as a way to bypass traffic slowdowns on US 113 and MD 90. During tourist season traffic backs up as people wait to make left turns off of south bound St. Martin's Neck Road onto east bound MD 90. Currently there is only one south bound lane at the intersection. Local residents wanting to turn right onto west bound MD 90 must wait in long queues. A south bound right turn lane needs to be constructed to better facilitate traffic wanting to head west bound on MD 90.

8. CONSTRUCT APS/CPS PEDESTRIAN TO CROSS US 113 AT MD 346

The intersection of US 113 and MD 346 in Berlin has sidewalks, handicap ramps, and crosswalks on the east and west sides of the intersection but is lacking the necessary amenities for pedestrians to safely cross US 113. APS/CPS and crosswalks need to be added to the north leg of the intersection.

9. DEVELOP AN ACCESS MANAGEMENT STRATEGIC PLAN FOR THE MD 611 CORRIDOR

Residential and commercial development on MD 611 is increasing. There is concern that if the growth continues, traffic congestion will become similar to what is currently experienced on MD 589. An access management plan needs to be developed for the corridor in order to provide a consistent and clearly understood approach as to the placement of access points, traffic signals, access roads, lane designations, pedestrian & bicycle amenities, and right-of-way needs. Future residential & commercial businesses can then reference and use the plan when developing the layout of their developments.

10. CONSTRUCT SHARED USE PATH ON MD 611 FROM US 50 TO ASSATEAGUE PARK

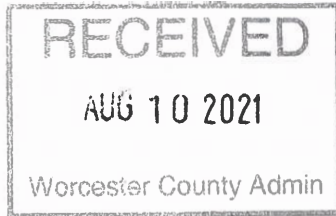
The recent completion of the shared use path on US 50 in West Ocean City has been received and used by the public with great success. Worcester County is requesting SHA begin planning for an extension of the existing path to connect the West Ocean City area to Assateague State Park. With the volume of traffic on MD 611, the numerous traffic generating destinations along the corridor, and MDOT's goal of promoting multimodal travel, extension of the path to one of the largest traffic and tourist generating destinations in Worcester County is a logical project. A phased approach for design and construction could be used to make the project more financially feasible similar to the approach used for the shared use path on MD 413 in Somerset County.

Thank you for your attention to these matters. If you should require any additional information or you should have any questions or concerns with regards to these matters, please feel free to contact me or Weston Young, incoming Chief Administrative Officer, at this office.

Sincerely,

Joseph M. Mitrecic
President

cc: Weston Young, incoming Chief Administrative Officer
Dallas Baker, Director of Public Works
Jennifer Keener, Director of Development, Review, and Permitting
Mayor Rick Meehan, Town of Ocean City
Jay Meredith, District Engineer, SHA
Senator Mary Beth Carozza
Delegate Wayne Hartman
Delegate Charles J. Otto



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863

TEL: 410-632-1200 / FAX: 410-632-3008

<http://www.co.worcester.md.us/departments/drp>

ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICE DIVISION

MEMORANDUM

TO: Harold L. Higgins, Chief Administrative Officer
FROM: William Bradshaw, P.E., County Engineer/Bldg. Administrator *wbr*
DATE: August 10, 2021
SUBJECT: Washington Street Parking Lot Expansion Bid

Proposals were solicited for the expansion of the existing parking lot on Washington Street. Bid specifications detailed a base bid including the addition of 16 parking spaces and an alternate which includes an underground water storage system designed to delay storm water admission into the existing town system, mitigate overflow and flooding of the government center. Also solicited was an option to seal coat and re-stripe the rear section of the existing parking lot.

One Bid was received on the due date August 9, 2021 as follows:

<u>Vendor</u>	<u>Base Bid</u>	<u>Alternate A</u>	<u>Option B</u>
Chesapeake Turf LLC PO Box 2696 Salisbury, MD	\$309,300	\$153,200	\$15,900

Chesapeake Turf provided all solicited information with their proposal. There were three references provided which were associated with the State of Maryland parks general services and Salisbury University. All references indicated positive experience with Chesapeake Turf LLC. There was one mention of additional equipment needed for work in the parks that was overcome. Chesapeake Turf LLC included an exception to holding bid price due to current market fluctuations in material supply. Worcester County has not previously contracted with Chesapeake Turf LLC and has no direct experience working with the company.

Since this is the only proposal, there is no competitive price benchmark for the solicited work. The current construction market is known to be inflated due to material

August 10, 2021

Re.: **Washington Street Parking Lot Expansion Bid**

Page 2

delays and high labor utilization. The planned expenditure for the work including base and alternate A was \$325,000 included in the general fund. The base bid and alternate A would cost \$462,500 if awarded which is 40% more than planned.

At this point, there are a few options which include rejecting the bids based on cost of services or award the base bid only or the base plus alternate A and increase funding.

When you are available, I look forward to discussing the options so we can determine direction for the project. Thank you.

Attachments

Competitive Bid Worksheet

Item: Washington Street Parking Lot Expansion

August 9, 2021

Bids Received by deadline = 1

Vendor's Submitting Bids

Base Bid Bid Alt. A Scope Bid Option B

Chesapeake Turf Llc
P.O. Box 2696
Salisbury, MD 21802

309,300 153,200 15,900

A1 Bid Form –

Worcester County Washington Street Parking Lot Expansion

We submit this proposal for the following project:

Construction Services:

- 1. Base Bid Work Scope \$ _____ 309,300.00
- 2. Bid Add Alternate A Scope (see design drawings)
\$ _____ 153,200.00
- 3. Bid Option Seal Coating B (per specification section D2)
\$ _____ 15,900.00

List any Exceptions to the Scope of Work (provide attachment and reference if needed – if no exceptions then enter “NONE” below):

Materials associated with piping and Alternate A stormtech system are impacted by COVID 19 supply shortages and price escalation, every attempt will be made to hold quote price with an expedited award.

Addendum Acknowledgement (All addenda must be acknowledged)

- Addendum # 1 Dated 08/03/21 :Signature Cherie Tucker
- Addendum # Dated :Signature
- Addendum # Dated :Signature

Bid must be signed to be considered

Date 08/09/2021

Signature: Cherie Tucker

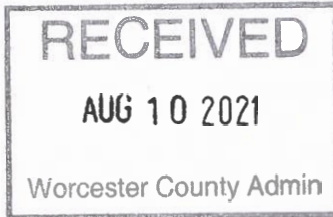
Name: Cherie Tucker, Member

Company: Chesapeake Turf LLC

Address: 5652 N Nithsdale Drive
Salisbury, MD 21801

Telephone: 410-341-4363


Email : debbie@chesapeaketurf.com



Worcester County
Department of Environmental Programs

Memorandum

To: Harold L. Higgins, Chief Administrative Officer

From: Robert J. Mitchell, LEHS, REHS/RS
Director, Environmental Programs 

Subject: **Comprehensive Update**
Atlantic Coastal Bays and Chesapeake Bay Critical Area Ordinance
Projected Schedule

Date: August 9, 2021

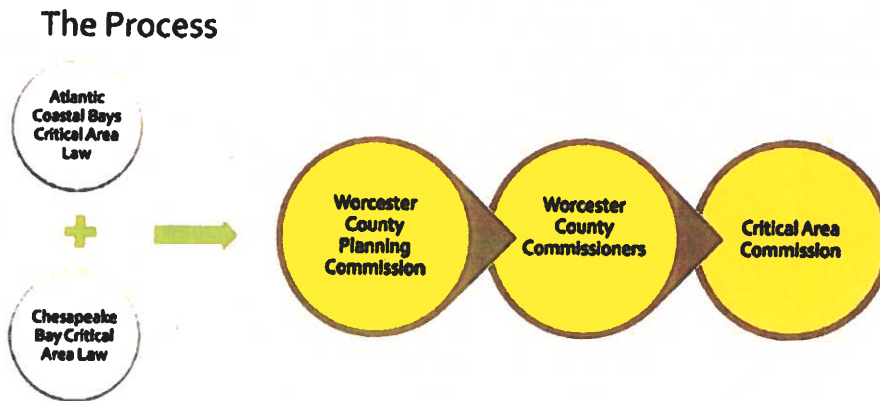
The Department has been working for some time in drafting a comprehensive update to the Atlantic Coastal Bays and Chesapeake Bay Critical Area programs, which involves the combination of the two programs into a single code. This is done to simplify the program for our citizens and contractors. We have also updated the code to reflect changes in state law since the code was last comprehensively updated.

The attached memorandum from our Natural Resources Administrator, Jenelle Gerthoffer, details a suggested path forward that I concur with and would recommend that path to the County Commissioners as well. She has also included a summary of the proposed comprehensive update and the individual changes proposed itemized in the roadmap attached.

We are recommending that since we have recently been given new language from the Critical Area Commission staff since the last presentation to the Planning Commission, we again visit the Planning Commission at their September meeting to detail these changes once again and ask for any comments. We will introduce the proposed bill at the September legislative meeting and will concurrently post the language on the County website and provide for public comments on the revised ordinance. We will hold two (2) listening sessions in the north and south county and will provide the County Commissioners a detailed response to all comments given in advance of the public hearing which we suggest would be at the November legislative meeting.

Citizens and Government Working Together

The process forward is as follows:



We would appreciate the opportunity to communicate this pending legislation to the County Commissioners at the next meeting.

If you have any questions or need any additional information please let me know.

Attachment


cc: David Bradford
Jenelle Gerthoffer
Katherine Munson



Worcester County
 Department of Environmental Programs
 Natural Resources Division

Memorandum

To: Robert Mitchell, Director

From: Jenelle Gerthoffer, Natural Resources Administrator 

Subject: Comprehensive Update of the Atlantic Coastal Bays and Chesapeake Bay Critical Area Codes

Date: August 6, 2021

The Natural Resources Division has finished drafting the Comprehensive Update of the Worcester County Atlantic Coastal Bays and Chesapeake Bay Critical Area programs, which includes the combination of the two programs into a simplified code. This Comprehensive update has been reviewed by Worcester County Natural Resources and contracted reviewer, Worcester County Attorney (past and present), and the State Critical Area Commission. All changes made reflect what is currently enforced by the Department through the Code of Maryland Regulations (COMAR) and will reflect the Model Ordinance written by the State Critical Area Commission, with language adapted to blend with Worcester County's Code of Public Local Laws.

The Division first introduced the Comprehensive update to the Planning Commission in February of 2021. After final edits were made by the Critical Area Commission, the Division would like to present to the Planning Commission one last time, then bring forward to the County Commissioners. After introduction of the Bill at the September legislative session, this Division recommends scheduling at least two workgroups, one in the Southern area of the County and another in the Northern area of the County, for any public inquiries and comments. We will also post the draft Bill on the Department's website and provide for comments to be forwarded online. A compendium of suggestions received at the public workgroups and online comments will be addressed individually by staff in a document that will be given to the County Commissioners in advance of the public hearing. We are suggesting a two month period before a public hearing on the Bill is held during the November 2021 legislative session. After approval from the Worcester County Commissioners, the Division is required to formally submit to the Critical Area Commission who will also hold a hearing on the update.

Citizens and Government Working Together

WORCESTER COUNTY GOVERNMENT CENTER 1 WEST MARKET STREET, ROOM 1306 SNOW HILL, MARYLAND 21863
 TEL: 410-632-1220 FAX: 410-632-2012

On the following page, you will find a summary of the Comprehensive Code update and what changes and updates should be expected. Should you have any questions or concerns, please feel free to contact me. Thank you.

cc: David Bradford, Deputy Director of Environmental Programs

Citizens and Government Working Together

**WORCESTER COUNTY GOVERNMENT CENTER 1 WEST MARKET STREET, ROOM 1308 SNOW HILL, MARYLAND 21863
TEL: 410-632-1220 FAX: 410-632-2012**

Comprehensive Update of the Atlantic Coastal Bays and Chesapeake Bay Critical Area Code

Worcester County, Maryland

History:

The Chesapeake Bay Critical Area (CBCA) Program was adopted by County Commissioners on May 30, 1990. Whereas the Atlantic Coastal Bays Critical Area (ACBCA) Programs was adopted by County Commissioners on November 19, 2002.

Comprehensive Review:

The updates that will be seen in the Comprehensive Review are taken from the Critical Area Commission Model Ordinance. Staff currently references both the Worcester County Public Laws and Code of Maryland Regulations (COMAR) when conducting project and subdivision reviews; therefore, the updates made at the State level are already being enforced by local Planners, also as required in COMAR 27.01.01.03 and Senate Bill 1030. This simplified, updated ordinance will assist residents, contractors, and other varying entities in streamlining and understanding Critical Area regulations.

Following this summary is a table providing further details on changes made in each code section.

The Critical Areas and the Comprehensive Plan:

Recommendations from the Comprehensive Plan, including, but not limited to preserving existing and creating forested riparian corridors and channeling growth and development away from habitats of threatened and endangered species, are supported by the Critical Area Programs through Habitat Protections, limits on tree clearing, and Buffer/Expanded Buffer requirements.

Critical Area Map Update:

At the same time as the Comprehensive Update, the Department has begun working with the Department of Natural Resources (DNR) to complete an update of the County Critical Area Maps. In 2008, legislation was passed and signed into law that required the State to work with local governments to update the Critical Area Maps. DNR, in conjunction with the Eastern Shore Regional GIS Cooperative based at Salisbury University, is preparing a Statewide Base maps that includes a State determined shoreline, landward boundary of tidal wetlands, and the 1,000 foot Critical Area boundary, all of which is integrated into a GIS map.

Worcester County Critical Area Code Update

Roadmap for Changes and Updates- 8/9/2021

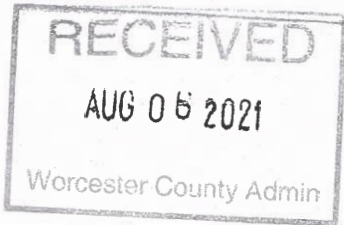
Code Section	Summary of Code Amendment and Justification	Notes and Comments
NR 3-101 Intent; Purpose; Findings; Severability	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections and to update current State regulations.	
NR 3-102 Definitions	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections and to update current State regulations (i.e. provide definition for lot coverage which took the place of the term impervious surface). Definition for "Special Events" added per text amendment.	
NR 3-103 Development in the Critical Area	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections and to update current State regulations	
NR 3-104 The 100-Foot Buffer	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections and to update current State regulations. Changes also made to bring in language from other Code sections (specifically the BMA Appendix section), that make more sense to place within the 100' Buffer section.	
NR 3-105 Grandfathered Uses Structures and Density	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections.	
NR 3-106 Intensely Developed Areas	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections and to update current State regulations.	
NR 3-107 Limited Development Areas	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections and to update current State regulations. Some language changes made to reflect new terminology (i.e. lot coverage vs impervious surface)	
NR 3-108 Resource Conservation Areas	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections. Special Event text amendment language added.	
NR 3-109 Implementation of the Critical Area Provisions	Changes made to combine the Chesapeake and Atlantic Coast Bays sections and to update current State regulations.	

Worcester County Critical Area Code Update

NR 3-110 Amendment and Refinements	Changes made to update current State regulations.	
NR 3-111 Variances	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections and to update current State regulations, including After the Fact variance requests, per COMAR	
NR 3-112 Growth Allocation	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections and to update current State regulations.	
NR 3-113 Intrafamily Transfers	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections.	
NR 3-114 Administration and Enforcement	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections and to update current State regulations. Unauthorized clearing section originally from NR 3-116(g) moved to this section as it makes more sense to be placed within the enforcement section.	
NR 3-115 Cutting and Clearing of Trees/ Lot Consolidation and Reconfiguration	This section was entirely placed within NR 3-114, then Lot Consolidation and Reconfiguration section (from COMAR) was added to the Worcester County Code; therefore, the language in this section is completely new and added to update to current State regulations.	
NR 3-116 Forest and Woodland Protection	Parts of this section were deleted because they are not in COMAR. Other parts of this section (g-Enforcement) were placed in NR 3-114 as it makes more sense to be placed within the enforcement section.	
NR 3-117 Commercial Timber Harvesting	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections and to update current State regulations.	
NR 3-118 Surface Mining	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections and to update current State regulations.	
NR 3-119 Agriculture	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections.	
NR 3-120 Habitat Protection	No changes.	
NR 3-121 Threatened and Endangered Species and Species in Need of Conservation	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections. Removed section on Bald Eagles as they are no longer considered an endangered species.	

Worcester County Critical Area Code Update

NR 3-122 Plant and Wildlife Habitat Protection Plan	Changes made to combine the Chesapeake and Atlantic Coastal Bays sections. Removed "wetlands" from section because this is now under the jurisdiction of MDE.	
NR 3-123 Anadromous Fish Propagation Waters	Changes made to combine the Chesapeake and Atlantic Coastal Bays Sections and to update current State regulations.	
NR 3-124 Water Dependent Facilities	Changes made to combine the Chesapeake and Atlantic Coastal Bays.	
NR 3-125 Individual Private Piers and Docks	No changes.	
NR 3-126 Non-water Dependent Structures on Piers	This is a completely new section, taken from COMAR/State regulations.	
NR 3-127 Shore Erosion Protection Works	This section was renumbered from NR 3-126. Changes made to combine the Chesapeake and Atlantic Coastal Bays sections and to update current State regulations.	
NR 3-127 (old code section)	This section was removed because MDE now oversees all Non-Tidal Wetlands.	
NR 3-128 Renewable Energy Generating Systems	This is a new section based on recent regulations passed by the Critical Area Commission on April 1, 2021.	



EMERGENCY SERVICES

Worcester County

GOVERNMENT CENTER

ONE WEST MARKET STREET, ROOM 1002


SNOW HILL, MARYLAND 21863-1193

TEL: 410-632-1311

FAX: 410-632-4686

BILLY BIRCH
DIRECTOR

To: Weston Young, Chief Administrative Officer

From: Billy Birch, Director of Emergency Services 

Re: International Association of Emergency Managers Conference 2019

Date: 4 August 2021

The Department of Emergency Services is seeking permission for me to attend the International Association of Emergency Managers Conference 2021. Which will be held from October 14th until 22nd in Grand Rapids, Michigan. The total amount of the request is \$3,994.80 which was included in our FY22 approved budget. This amount will cover all costs associated with the conference including: registration fees, lodging, meals, air fare/baggage fees, and transportation.

I am available to answer any questions at your convenience.

Attachments (2)

2021 International Association of Emergency Managers
Conference in Grand Rapids, Michigan
October 14th – 22nd 2021

Registration fees - \$1,140

Lodging with tax - \$1,554.80

Airfare/baggage - \$750

Food - \$450

Transportation - \$100

Total cost = \$3,994.80



January 1, 2021

Dear Emergency Management Professional:

I am writing to formally request your presence at the IAEM 69th Annual Conference & EMEX, October 15-20, 2021 in Grand Rapids, Michigan, USA.

If you have to pick just one conference to attend this year, **the 2021 IAEM 69th Annual Conference & EMEX – Looking Back to Look Ahead** is the one. This multi-day training and educational event provides many benefits to emergency management professionals in all levels of government, the private sector, and non-government agencies alike. The conference includes a multitude of topics across the emergency management spectrum, enhancing your knowledge and strengthening your network of professionals.

The goal of the IAEM Annual Conference is to improve your knowledge, competency level and collaborative skills. IAEM accomplishes this by attracting **relevant high-profile speakers to address current topics and practical solutions**. Convening in tandem to this annual event, EMEX, IAEM's Emergency Management & Homeland Security Expo, draws a myriad of exhibitors who are the top suppliers to the fields of disaster preparedness and homeland security.

Here are some of the **benefits** that you will receive from attending the IAEM Annual Conference:

- **Education and Training:**
 - Best value for obtaining/learning new skillsets
 - Learn best practices from the field's most respected speakers
 - Hear lessons learned from actual disasters
 - Earn certificates of attendance for training courses and conference sessions
- **Collaboration:** Improve job proficiency through critical information sharing with other emergency management professionals in all levels of government, private sector, public health and related professions with nearly 2,000 participants.
 - Attend private meetings and training sessions specific to your group
- **Hands-On Training:**
 - FEMA - EMI, TEEX, and NDPTC, EMAP and the Naval Postgraduate School - CHDS, training offered to maximize continuing education
 - Many other pre/post-conference training courses offered
- **Products and Services:** EMEX 2021 will showcase the industry's best technologies, products and services.
- **Return on Investment:** The attendee overtly and intuitively gains knowledge with attendance.

Thank you for considering this request. Learn more about the IAEM 69th Annual Conference & EMEX 2021 by visiting our conference website at <https://iaemconference.info/2021/>

Sincerely,

Elizabeth B. Armstrong, MAM, CAE
IAEM CEO

International Association of Emergency Managers

201 Park Washington Court | Falls Church, VA 22046

armstrong@iaem.com | www.iaem.com | www.iaemconference.info

October 15-20, 2021, IAEM 69th Annual Conference & EMEX, Grand Rapids, MI



Q

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Pre/Post-Conference Training

Program > Pre/Post-Conference Training

Free Training for all DHS/FEMA courses and The IAEM Leadership Symposium for registered attendees at the full and student registration rates.

IAEM CERTIFICATION PROGRAM CREDIT - Participants of these training courses, with the exception of the Certification offerings, can apply the attendance certificate received by the course provider towards the IAEM Certification program under the Training section. Appropriate documentation of course content must also be provided within the certification application.

All DHS/FEMA courses have pre-requisite requirements. View the online program under the individual course listing for complete

details.

*All Pre-Conference Training marked with an * have a separate registration fee.*

TEXAS A&M ENGINEERING



EXTENSION SERVICE



NAVAL POSTGRADUATE SCHOOL
CENTER FOR HOMELAND
DEFENSE AND SECURITY



Pre-Conference Training

Friday, October 15, 2021

8:00am – 5:00pm

L0102

Science for Disasters – Day 1 of 3

(This course builds toward the completion of the Basic Academy)



MGT-
439Pediatric Disaster Response and Emergency Preparedness - Day
1 of 2*MUST be a U.S. Citizen per U.S. DHS rules or properly vetted
through DHS.*

Saturday, October 16, 2021

8:00am – 5:00pm

L0102

Science for Disasters – Day 2 of 3

(This course builds toward the completion of the Basic Academy)

L0146

Homeland Security Exercise and Evaluation Program Training
Course – Day 1 of 2*(This course builds toward the completion of the Basic Academy)*

L0318

Local Mitigation Planning Workshop – Day 1 of 2

MGT-317

Disaster Management for Public Services - Day 1 of 2

*MUST be a U.S. Citizen per U.S. DHS rules or properly vetted
through DHS.*

Ascentra Advanced Exercise Design Course – Day 1 of 2

Sponsored by Ascentra

IAEM-USA Universities and Colleges Symposium* – Day 1 of 2

Registration Fee:

Early Bird Registration \$185; Registration as of October 14, 2021

\$200

L0191

Emergency Operations Center/Incident Command System
Interface – 1 DayMGT-
452

Physical and Cybersecurity for Critical Infrastructure – 1 Day

*MUST be a U.S. Citizen per U.S. DHS rules or properly vetted
through DHS.*

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The IAEM Leadership Symposium: Enhancing Diversity, Equity and Inclusion in the Emergency Management Practice and the Communities We Serve – 1 Day (Saturday Offering)

Sponsored by the Center for Homeland Defense and Security (CHDS)

MGT-439

Pediatric Disaster Response and Emergency Preparedness - Day 2 of 2

MUST be a U.S. Citizen per U.S. DHS rules or properly vetted through DHS.

Sunday, October 17, 2021

8:00am – 5:00pm

L0102

Science for Disasters – Day 3 of 3

(This course builds toward the completion of the Basic Academy)

L0146

:Homeland Security Exercise and Evaluation Program Training Course – Day 2 of 2

(This course builds toward the completion of the Basic Academy)

L0318

Local Mitigation Planning Workshop – Day 2 of 2

MGT-317

Disaster Management for Public Services - Day 2 of 2

MUST be a U.S. Citizen per U.S. DHS rules or properly vetted through DHS.

Ascentra Advanced Exercise Design Course – Day 2 of 2

Sponsored by Ascentra

IAEM-USA Universities and Colleges Caucus Symposium* – Day 2 of 2

Registration Fee:

Early Bird Registration \$185; Registration as of October 14, 2021

\$200



IAEM-USA Healthcare Caucus Emergency Managers Symposium* – 1 Day

Registration fee:

\$75 – IAEM Member

\$150 – Non-Members

L0191 :Emergency Operations Center/Incident Command System
Interface – 1 Day

The IAEM Leadership Symposium: Enhancing Diversity, Equity and Inclusion in
the Emergency Management Practice and the Communities We Serve – 1 day (Sunday Offering)

Sponsored by the Center for Homeland Defense and Security (CHDS)

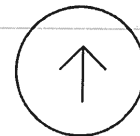
CERTIFICATION OFFERINGS



Sunday, October 17, 2021

8:00am – 1:00pm

AWR-308 Certification Prep Course * – \$495 fee



12:00pm – 2:00pm

Certification Consultations

2:00pm – 4:00pm

Certification Examination * – \$415 fee for IAEM members; \$625 fee for non-members

FEMA Updates

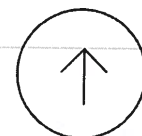
12:00pm – 4:00pm

1. **Preparing for Recovery: Insights to Help Decision Makers Prepare for Delivering FEMA's Recovery Grant Programs Following a Disaster** - *Amanda Parker, Senior Analyst, U.S. GAO & Matt Lowney, Senior Analyst, U.S. GAO*
2. **Evacuation and Shelter-in-Place Planning: New FEMA Research and Resources to Help Jurisdictions Plan for and Coordinate this Critical Responsibility** - *Karen Marsh, Technical Assistance Branch Chief, NIC, FEMA and Jason Biermann, CEM, Emergency Management Director, Snohomish County, WA*
3. **Preparedness Grants in the Time of COVID-19** - *Sharon Kushnir, Branch Chief, NAID, FEMA*
4. **Leveraging the National Exercise Program & EMPP Looks to the Past to Shape the Future of EM** - *Kate Bogan, Analytics and Narrative Management Section Chief, NED, FEMA & Kelly Garrett, Director, EMPP, EMI*

Post-Conference Training

Thursday, October 21, 2021

8:00am – 12:00pm



AWR-308 **Natural Disaster Awareness for Caregiver – 4 hrs.**
MUST be a U.S. Citizen per U.S. DHS rules or properly vetted through DHS.

8:00am – 5:00pm

MGT- Planning for Disaster Debris Management – 1 Day
460 *MUST be a U.S. Citizen per U.S. DHS rules or properly vetted through DHS.*

AWR- Community Planning for Disaster Recovery – 1 Day
356 *MUST be a U.S. Citizen per U.S. DHS rules or properly vetted through DHS*

Contact Us

For any questions contact the IAEM Conference Manager, Julie Husk at jhusk@iaem.com or 703-538-1795 x 1789.

201 Park Washington Ct,
Falls Church, VA 22046
703.538.1795

Dates and Locations

Dates and Locations of Future IAEM Annual Conferences:

Oct. 15-22, 2021*

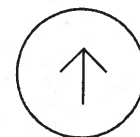
Grand Rapids, Michigan

Nov. 11-18, 2022*

Savannah, Georgia

Nov. 3-10, 2023*

Long Beach, California



*The core program dates are Sunday-Wednesday, with additional Friday-Saturday and Thursday-Friday pre- and post-conference training and other options.

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Order Details

	John Birch
	Event
IAEM Annual Conference & EMEX 21: Member Early Bird Full Registration Date: October 15, 2021 - October 20, 2021 Time: 8:00 AM - 7:00 PM DeVos Place Convention Center & Amway Gr Grand Rapids, MI	
	\$645.00
	1
	\$645.00
	Function
Presidential Reception/Banquet and AEM/CEM Awards Program	
	\$0.00
	1
	\$0.00
	Function
AEM / CEM Preparatory Course	
	\$495.00
	1
	\$495.00

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Function
Monday Opening Reception in EMEX 2021 Exhibit Hall
1

Function
Sunday Night Welcome Party
\$0.00
1
\$0.00

Function
Tuesday Luncheon in Exhibit Hall
1

Function
Tuesday Reception & Scholarship Auction in Exhibit Hall
1

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Function
MGT439: Pediatric Disaster Response and Emergency Preparedness (2 Day Session)
\$0.00
1
\$0.00

Function
MGT460: Planning For Disaster Debris Management (1 Day Session)
\$0.00
1
\$0.00

Function
Monday Networking Luncheon
1

ITEM 12

Function

Wednesday Luncheon in Exhibit Hall

1

Individual Cart Total:

\$1140.00

Cart Total:

\$1140.00

Shipping:

\$0.00

Taxes:

\$0.00

Balance Due:

\$1140.00

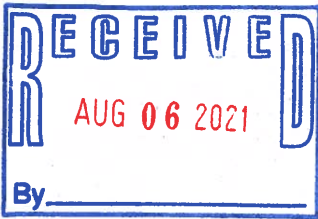
Invoice #187405

John Birch (#1001897)

ITEM 12

Bill To Address	Ship To Address	Order Number
John Birch Worcester County Director of Emergency Services One W. Market Street Rm 1002 Snow Hill, MD 21863 United States	John Birch Worcester County Director of Emergency Services One W. Market Street Rm 1002 Snow Hill, MD 21863 United States	187405
		Balance Due
		\$1140.00
Payment Method		Due Date
<input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Amex <input type="checkbox"/> Discover		8/4/2021
Credit Card #		Expiration Date
Signature		Today's Date

International Association of Emergency Managers
201 Park Washington Court
Falls Church, VA 22046



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL:410.632.1200 / FAX: 410.632.3008
www.co.worcester.md.us/drp/drpindex.htm

ZONING DIVISION
BUILDING DIVISION
ADMINISTRATIVE DIVISION

DATA RESEARCH DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICES DIVISION

MEMORANDUM

To: Harold L. Higgins, Chief Administrative Officer
From: Jennifer K. Keener, Director *JKK*
Date: August 5, 2021
Re: Planning Commission Recommendation - Text Amendment Application – Agritourism

The purpose of this memo is to forward the Planning Commission’s comments and recommendation regarding the proposed text amendment to create a new definition for agritourism and agricultural alcohol production, which will be a special exception use in the A-1 and A-2 Agricultural Districts, replacing the existing agritainment facilities and wineries.

The Planning Commission reviewed the proposed text amendment at its meeting on August 5, 2021. Following the discussion, the Planning Commission gave a favorable recommendation to the text amendment application as submitted.

Should you have questions or require additional information, please do not hesitate to contact me.

TEL: 410-632-1194
 FAX: 410-632-3131
 E-MAIL: admin@co.worcester.md.us
 WEB: www.co.worcester.md.us



OFFICE OF THE
 COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
 CHIEF ADMINISTRATIVE OFFICER
 ROSCOE R. LESLIE
 COUNTY ATTORNEY

COMMISSIONERS
 JOSEPH M. MITRECIC, PRESIDENT
 THEODORE J. ELDER, VICEPRESIDENT
 ANTHONY W. BERTINO, JR.
 MADISON J. BUNTING, JR.
 JAMES C. CHURCH
 JOSHUA C. NORDSTROM
 DIANA PURNELL

Worcester County

GOVERNMENT CENTER
 ONE WEST MARKET STREET • ROOM 1103

Snow Hill, Maryland

21863-1195

MEMORANDUM

TO: *The Daily Times* Group and *Ocean City Today* Group
 FROM: Weston S. Young, Assistant Chief Administrative Officer
 DATE: July 21, 2021
 RE: Notice of Introduction of Bill 21-7

Please print the attached notice in *The Daily Times/Worcester County Times/Ocean Pines Independent* and *Ocean City Digest/Ocean City Today* on July 29, 2021 and August 5, 2021

NOTICE OF INTRODUCTION OF BILL 21-7 WORCESTER COUNTY COMMISSIONERS

Take Notice that Bill 21-7 (Zoning – Agritourism) was introduced by Commissioners Church, Elder, Mitrecic, Nordstrom, and Purnell on July 20, 2021.

A fair summary of the bill is as follows:

§ ZS 1-103(b). (Repeals the definition for “agritainment facility” in the Zoning and Subdivision Control Article.)

§ ZS 1-103(b). (Adds the definition for “agricultural alcohol production” in the Zoning and Subdivision Control Article to describe an activity that is carried out by a license holder as defined in Section § 1-101 of the Annotated Code of the State of Maryland, Alcoholic Beverage Article, as may be amended from time to time, which occurs on a farm which is zoned as either A-1 or A-2 Agricultural District, and is related to the manufacture, packaging, storage, distribution, promotion, sale or tasting of alcoholic beverages that use any portion of ingredients produced on the farm.)

§ ZS 1-103(b). (Adds the definition for “agritourism” in the Zoning and Subdivision Control Article to describe farm enterprise wherein activities are conducted on a working farm and offered to the public for the purpose of recreation, education, or active involvement in the farm operation and for promotion of farm products and traditional rural living. These activities must be related to agriculture, natural resources or traditional rural living and be incidental to the primary operation of the site as a farm. The term includes but is not limited to farm tours; pumpkin hunts; hay rides; crop mazes; hay tunnels; petting, feeding and viewing of farm animals; horse

ITEM 13

or pony rides; farm equipment rides; festivals; informational displays or activities; classes or demonstrations related to agricultural products or skills; and agricultural alcohol production including packaging, storage, distribution, tastings and sales.)

§ ZS 1-201(c)(9). (Repeals the special exception use for agritainment facilities in the A-1 Agricultural District and replaces it with an agritourism facility as a special exception use; establishes a maximum use area of twenty percent of the gross acreage of a lot or parcel for agritourism uses and structures; establishes general lot requirements; allows a maximum of four festivals per year as an event conducted at an agritourism facility for up to three consecutive days for the purpose of promoting products grown on the farm or farm- related education or recreation; sets restrictions on hours of outdoor amplified entertainment or music; and prohibits overnight events.)

§ ZS 1-201(c)(10). (Repeals the special exception use for wineries in the A-1 Agricultural District.)

§ ZS 1-202(c)(9). (Repeals the special exception use for agritainment facilities in the A-2 Agricultural District and replaces it with an agritourism facility as a special exception use; establishes a maximum use area of twenty percent of the gross acreage of a lot or parcel for agritourism uses and structures; establishes general lot requirements; allows a maximum of four festivals per year as an event conducted at an agritourism facility for up to three consecutive days for the purpose of promoting products grown on the farm or farm- related education or recreation; sets restrictions on hours of outdoor amplified entertainment or music; and prohibits overnight events.)

§ ZS 1-202(c)(10). (Repeals the special exception use for wineries in the A-2 Agricultural District.)

§ ZS 1-320(a). (Retitles the off-street parking requirements for “agritainment and winery facilities” to “agritourism facilities”.)

A Public Hearing

will be held on Bill 21-7 at the Commissioners’ Meeting Room, Room 1101 – Government Center, One West Market Street, Snow Hill, Maryland on **Tuesday, August 17, 2021 at 10:30 a.m.**

This is only a fair summary of the bill. A full copy of the bill is posted on the Legislative Bulletin Board in the main hall of the Worcester County Government Center outside Room 1103, is available for public inspection in Room 1103 of the Worcester County Government Center once County Government Offices are opened to the public. In the interim, a full copy of the bill is available on the County Website at www.co.worcester.md.us.

THE WORCESTER COUNTY COMMISSIONERS

COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND

BILL 21-7

BY: Commissioners Church, Elder, Mitreic, Nordstrom, and Purnell
 INTRODUCED: July 20, 2021

A BILL ENTITLED

AN ACT Concerning

Zoning – Agritourism

For the purpose of amending the Zoning and Subdivision Control Article to add a definition of agricultural alcohol production, to repeal the definition of agritainment facility and reenact the definition of agritourism to include agricultural alcohol production, to remove agritainment facilities and wineries as a special exception use in the A-1 and A-2 Agricultural Districts, to allow agritourism as a special exception use in the A-1 and A-2 Agricultural Districts, and to retitle the off-street parking requirements for agritainment facilities and wineries to agritourism facilities.

Section 1. BE IT ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that the existing definition of “agritainment facility” as contained in Subsection § ZS 1-103(b) of the Zoning and Subdivision Control Article of the Code of Public Local Laws of Worcester County, Maryland be repealed and replaced by the new definition “agritourism” to read as follows:

AGRITOURISM - A farm enterprise wherein activities are conducted on a working farm and offered to the public for the purpose of recreation, education, or active involvement in the farm operation and for promotion of farm products and traditional rural living. These activities must be related to agriculture, natural resources or traditional rural living and be incidental to the primary operation of the site as a farm. The term includes but is not limited to farm tours; pumpkin hunts; hay rides; crop mazes; hay tunnels; petting, feeding and viewing of farm animals; horse or pony rides; farm equipment rides; festivals; informational displays or activities; classes or demonstrations related to agricultural products or skills; and agricultural alcohol production including packaging, storage, distribution, tastings and sales.

Section 2. BE IT FURTHER ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that Subsection § ZS 1-103(b) of the Zoning and Subdivision Control Article of the Code of Public Local Laws of Worcester County, Maryland be amended by the addition of a definition of the term “agricultural alcohol production” to read as follows:

AGRICULTURAL ALCOHOL PRODUCTION - An activity that is carried out by a license holder as defined in Section § 1-101 of the Annotated Code of the State of Maryland, Alcoholic Beverage Article, as may be amended from time to time, which occurs on a farm as defined in Subsection § ZS 1-103(b) herein and which is zoned as either A-1 or A-2 Agricultural District, and is related to the manufacture, packaging,

storage, distribution, promotion, sale or tasting of alcoholic beverages that use any portion of ingredients produced on the farm.

Section 3. BE IT FURTHER ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that Subsection § ZS 1-201(c)(9) of the Zoning and Subdivision Control Article of the Code of Public Local Laws of Worcester County, Maryland be repealed and reenacted to read as follows:

- (9) Agritourism facility. On a farm, as defined herein, the use of not more than twenty percent of the gross acreage of a lot or parcel, for agritourism uses and structures as defined herein. Minimum lot requirements for the agritourism uses and structures shall be: lot area, ten acres; lot width, two hundred feet; front yard setback, one hundred feet each side yard setback, one hundred feet; and rear yard setback, one hundred feet; and subject to the provisions of §§ ZS 1-322, ZS 1-323 and ZS 1-325 hereof. Festivals may be permitted up to four times per year. For purposes of this section, a "festival" is an event conducted at an agritourism facility for up to three consecutive days for the purpose of promoting products grown on the farm or farm- related education or recreation. All amplified outdoor entertainment or background music shall only be permitted between 1:00 P.M. and 10:00 P.M. Overnight events are prohibited.

Section 4. BE IT FURTHER ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that Subsection § ZS 1-201(c)(10) of the Zoning and Subdivision Control Article of the Code of Public Local Laws of Worcester County, Maryland be repealed and Subsections §§ ZS 1-201(c)(11) through ZS 1-201(c)(34) be renumbered as Subsections §§ ZS 1-201(c)(10) through ZS 1-201(c)(33) respectively.

Section 5. BE IT FURTHER ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that Subsection § ZS 1-202(c)(9) of the Zoning and Subdivision Control Article of the Code of Public Local Laws of Worcester County, Maryland be repealed and reenacted to read as follows:

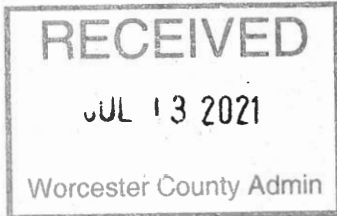
- (9) Agritourism facility. On a farm, as defined herein, the use of not more than twenty percent of the gross acreage of a lot or parcel, for agritourism uses and structures as defined herein. Minimum lot requirements for the agritourism uses and structures shall be: lot area, ten acres; lot width, two hundred feet; front yard setback, one hundred feet each side yard setback, one hundred feet; and rear yard setback, one hundred feet; and subject to the provisions of §§ ZS 1-322, ZS 1-323 and ZS 1-325 hereof. Festivals may be permitted up to four times per year. For purposes of this section, a "festival" is an event conducted at an agritourism facility for up to three consecutive days for the purpose of promoting products grown on the farm or farm- related education or recreation. All amplified outdoor entertainment or background music shall only be permitted between 1:00 P.M. and 10:00 P.M. Overnight events are prohibited.

Section 6. BE IT FURTHER ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that Subsection § ZS 1-202(c)(10) of the Zoning and Subdivision Control Article of the Code of Public Local Laws of Worcester County, Maryland

be repealed and Subsections §§ ZS 1-202(c)(11) through ZS 1-202(c)(44) be renumbered as Subsections §§ ZS 1-202(c)(10) through ZS 1-202(c)(43) respectively.

Section 7. BE IT FURTHER ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that the off-street parking requirements contained in Subsection § ZS 1-320(a) of the Zoning and Subdivision Control Article of the Code of Public Local Laws of Worcester County, Maryland for “agritainment and winery facilities” as prescribed under the “Recreational uses” Use Category be retitled “agritourism facilities”.

Section 8. BE IT FURTHER ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that this Bill shall take effect forty-five (45) days from the date of its passage.



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
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SNOW HILL, MARYLAND 21863
TEL: 410.632.1200 / FAX: 410.632.3008
www.co.worcester.md.us/drp/drpindex.htm

ZONING DIVISION
BUILDING DIVISION
ADMINISTRATIVE DIVISION

DATA RESEARCH DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICES DIVISION

MEMORANDUM

To: Harold L. Higgins, Chief Administrative Officer
From: Edward A. Tudor, Director *EAT*
Jennifer K. Keener, Deputy Director *JKK*
Date: July 13, 2021
Re: Draft Bill - Agritourism

Following the work session with the County Commissioners on July 6, 2021, the attached draft bill has been revised to address several of the concerns raised at the meeting. Generally, the changes include modifying the agritourism use to calculate the useable lot area based upon a percentage of the total lot or parcel size; limiting the number of festivals allowed; increasing the minimum yard setbacks; and establishing the use as a special exception.

An electronic version has also been sent to your office for use should one of the Commissioners wish to introduce it at their upcoming legislative session. Prior to any public hearing, the department will forward a copy of the bill to the Planning Commission for their review and recommendation.

As always, we will be available to discuss this matter with you and the County Commissioners at your convenience.

Attachment

cc: Melanie Pursel, Director, Office of Tourism and Economic Development
Michele Burke, Business Development and Retention Specialist
Bob Mitchell, Director, Department of Environmental Programs



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ACAO Note: If introduced, this will be Emergency Bill 21-1

ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICE DIVISION

MEMORANDUM

TO: Harold L. Higgins, Chief Administrative Officer
FROM: Jennifer K. Keener, Director JKK
DATE: August 6, 2021
RE: Board of Electrical Examiners Recommendations

Over the past few months, the Worcester County Board of Electrical Examiners has been discussing the local impacts of Senate Bill 762 Maryland Electricians Act, which prohibit local jurisdictions from licensing certain classes of electricians as of July 1, 2021. Worcester County is one of several counties that previously licensed General Electricians, a type which does not fit within the states' three licensure categories (Master, Journeyman, or Apprentice). After many discussions with the Department of Labor, Licensing and Regulation and state officials, our board has determined that certain local amendments are necessary in order to provide the General Electricians of Worcester County with a viable path forward.

At their meeting of July 23, 2021, the Board of Electrical Examiners recommended that General Electricians be provided an opportunity to qualify to test for a Master Electrician License. Those electricians passing the test will be provided with a Worcester County Master's Electrician License, retroactively dated to June 30, 2021, which they can then use to apply to the state for reciprocity. The board developed qualification criterion, which has been incorporated into the attached draft bill for consideration by the Worcester County Commissioners.

Given the limited timeframe available to implement the provisions of this bill, it is being proposed as emergency legislation. An electronic version of the bill has been sent to your office for use should one of the Commissioners wish to introduce it at their upcoming legislative session. As always, I will be available to discuss this matter with you and the County Commissioners at your convenience.

Attachment

cc: Roscoe Leslie, County Attorney
Board of Electrical Examiners

COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND

EMERGENCY BILL 21-

 BY:

 INTRODUCED:

AN EMERGENCY BILL ENTITLED

AN ACT Concerning

Electrical Standards – Licensing requirements

For the purpose of amending the Building Regulations Article to provide additional eligibility criteria for an individual licensed as an electrician general as of June 30, 2021 to apply to take a test to qualify as a master electrician; and set an expiration date for electrician licenses issued by Worcester County, with the exception of an electrician limited license.

Section 1. BE IT ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that a new subparagraph (1) and (2) be added to Subsection § BR 2-208(a) of the Building Regulations Article of the Code of Public Local Laws of Worcester County, Maryland to read as follows:

- (1) Notwithstanding the eligibility requirements contained in subsection (a) above, any individual who held a valid Worcester County license as an electrician general as of June 30, 2021 may apply to take a test to qualify as a master electrician in accordance with the provisions of § BR 2-210 hereof, and upon passage thereof be issued a Master Electrician License retroactive to June 30, 2021, provided the following criterion are met:
 - (A) The individual must have been actively engaged in the provision of electrical services while holding a valid electrician general license in Worcester County for at least seven years preceding the taking of such test. The board may consider training in a technical school or college or the active engagement in the provision of electrical services while under the direct supervision of a duly licensed master electrician to count for equivalent years of experience.
 - (B) The individual must have been in good standing, without any complaints filed in Worcester County within the preceding seven years.
- (2) The dates and times for administration of any test administered in accordance with subsection (1) above shall be determined by the Board. The Board shall provide written notice, by either email or through the United States Postal Service, to all individuals that held a valid Worcester County General Electrician's license as of June 30, 2021 sent not less than 60 days prior to the date of administration of the test. Any applicant desirous of such testing shall file

a written application to the Board, on forms provided by the Board, not less than 30 calendar days prior to the administration of the test.

Section 2. BE IT FURTHER ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that Subsection § BR 2-214(a) of the Building Regulations Article of the Code of Public Local Laws of Worcester County, Maryland be repealed and reenacted to read as follows:

- (a) With the exception of a license for an electrician limited, which shall expire on the thirty-first day of the second December following the license's issuance or renewal, all other licenses which have been issued by the Board from time to time shall expire on December 31, 2021 and have no future force or effect other than when used to obtain any particular class of electrical license provided for and issued by the State Department of Labor, Licensing and Regulation pursuant to state law and regulation.

Section 3. BE IT FURTHER ENACTED BY THE COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND, that this Bill, having been declared an Emergency Bill, shall take effect immediately upon its passage.

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OFFICE OF THE
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
ROSCOE R. LESLIE
COUNTY ATTORNEY

COMMISSIONERS
JOSEPH M. MITRECIC, PRESIDENT
THEODORE J. ELDER, VICE PRESIDENT
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DIANA PURNELL

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

MEMORANDUM

TO: Chief Administrative Officer Harold Higgins
FROM: Kim Moses, Public Information Officer *K.M.*
DATE: August 11, 2021
RE: Town of Berlin Requesting Letter of Grant Support

Berlin Economic Development Director Ivy Wells is requesting a letter of support from the Worcester County Commissioners to include with an application being submitting by the Town of Berlin for an FY22 Maryland State Arts Council grant. The grant funds will be used to hire artist Jay Coleman to paint a mural in the Arts and Entertainment District depicting Berlin native and gospel music godfather Reverend Dr. Charles Albert Tindley.

This mural will pay tribute to Reverend Tindley's life and contributions and serve as a catalyst for a broader African American history through art campaign throughout the Eastern Shore.

A draft letter supporting the town's grant request is attached for Commission President Mitrecic to sign.

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OFFICE OF THE
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Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

August 17, 2021

Steven Skerritt-Davis
Maryland State Arts Council
175 West Ostend Street, Suite E
Baltimore, MD 21230

DRAFT

Dear Mr. Skirritt-Davis:

On behalf of the Worcester County Commissioners, it is my express honor to write to you in support of the Town of Berlin's request for Maryland State Arts Council Grant funds to hire artist Jay Coleman to paint a mural in the Arts and Entertainment District depicting Berlin native and gospel music godfather Reverend Dr. Charles Albert Tindley.

We on the Eastern Shore are extremely proud of both our rich history and arts heritage. This mural will both pay tribute to Reverend Tindley's life and contributions and serve as a catalyst for a broader African American history through art campaign throughout the Eastern Shore. We appreciate your support of their grant request.

Sincerely,

Joseph M. Mitrecic
President

JMM/KAM