

AGENDA

WORCESTER COUNTY COMMISSIONERS

Worcester County Government Center, Room 1101, One West Market Street, Snow Hill, Maryland 21863

The public is invited to view this meeting live online at - <https://worcestercountymd.swagit.com/live>
Meeting Attendees are required to wear face coverings and practice social distancing.

June 1, 2021

| | Item # |
|--|--------------|
| 9:00 AM - Vote to Meet In Closed Session in Commissioners' Meeting Room - Room 1101 Government Center, One West Market Street, Snow Hill, Maryland | |
| 9:01 - Closed Session: Discussion regarding the hiring of a Grounds Worker II in Public Works, and certain personnel matters; receiving legal advice from Counsel; and performing administrative functions | |
| 10:00 - Call to Order, Prayer (Pastor Kenneth Elligson), Pledge of Allegiance | |
| 10:01 - Report on Closed Session; Review and Approval of Minutes of the May 11, 2021 Budget Work Session, the May 18, 2021 Meeting and May 18, 2021 Budget Work Session | |
| 10:05 - Commendations for Captain Bruce Bunting for years of service, Lorraine Mack for years of service, Fire Departments' Rescue in Burning Building, and a Proclamation for Elder Abuse Awareness Month and Elder Abuse Awareness Day | 1 |
| 10:15 - Chief Administrative Officer: Consent Agenda (Public Hearing Request for FY22 MALPF Easement Applications, Various 911 Board Project Reimbursement Requests, CDBG County Plan Updates, Public Hearing Request for CDBG Housing Rehab, CDBG Housing Rehab Grant Release, Bid Recommendation for CDBG Housing Rehab) | 2-10 |
| 10:20 - Chief Administrative Officer: Administrative Matters (Upcoming Board Appointments, Teen Reading Challenge, EDU Allocation Agreement, Pocomoke Speed Camera Placement, Ocean Pines Sanitary Service Area Water Permit, Gum Point Road Sewer Extension Bid Documents, Quitclaim Deed on Bayshore Drive, Nuisance Abatement Bid Request, Agritourism State Legislation Request of Delegation, 911 Board Request to Piggyback on Baltimore Contract, FY22 MOE Calculation, FY22 Budget Adoption) | 11-20, 23-24 |
| 10:30 - Public Hearing: Rezoning Case No. 429 | 21 |
| 10:45 - Public Hearing: Rezoning Case No. 430 | 22 |
| 11:00 - | |
| 11:30 - | |
| 12:00 - Questions from the Press; County Commissioner's Remarks | |
| Lunch | |
| 1:00 PM - Chief Administrative Officer: Administrative Matters (If Necessary) | 11-20, 23-24 |

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING

Hearing Assistance Units Available - see Weston Young, Asst. CAO.
Please be thoughtful and considerate of others.
Turn off your cell phones & pagers during the meeting!

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Minutes of the County Commissioners of Worcester County, Maryland

May 11, 2021

Budget Work Session

Joseph M. Mitrecic, President
Theodore J. Elder, Vice President
Anthony W. Bertino, Jr.
Madison J. Bunting, Jr.
James C. Church (Absent)
Joshua C. Nordstrom
Diana Purnell

The Commissioners met with Chief Administrative Officer Harold Higgins, Budget Officer Kathy Whited, incoming Budget Officer Candace Savage, and Finance Officer Phil Thompson to discuss issues pertaining to the FY22 Requested Operating Budget. The Commissioners deliberated on the projected revenues and requested expenditures in the Committee Reviewed FY22 Operating Budget, which currently reflects estimated revenues of \$213,210,813 and requested general fund operating expenditures of \$215,878,666, which leaves a shortfall of \$2,668,053.

A motion by Commissioner Bertino to reschedule their June 15, 2021 meeting to June 22 to accommodate Commissioner Nordstrom and County staff who will be attending the Hurricane Conference June 14-17 in New Orleans, Louisiana failed 3-3, with Commissioners Bertino, Nordstrom, and Purnell voting in favor of the motion and Commissioners Bunting, Elder, and Mitrecic voting in opposition.

The Commissioners declined a constituent request to host a special meeting in late May to discuss issuing a proclamation recognizing Worcester County as a sanctuary for the Second Amendment.

Mr. Higgins reviewed additional information requested by the Commissioners at the budget work session in April and other information that has come to light since presenting the May 4, 2021 public hearing on the requested FY22 Operating Budget, which includes the following: increasing commission and boards compensation, Girdletree Fire Department, Shock Trauma Center grant request, Wor-Wic Community College Maintenance and Repair Plan for FY22 approval request, Board of Education (BOE) Maintenance of Effort, Town of Snow Hill letter requesting an increase in the County grant of \$26,000 to cover this year's loan repayment for the Black Eyed Susan, Town of Ocean City letter.

In response to a question by Commissioner Mitrecic, Mr. Higgins advised that this budget does not include the \$1,006,000 in additional fire and emergency medical services requests to be discussed when reviewing the fire department budgets.

Upon a motion by Commissioner Bunting, the Commissioners unanimously agreed to increase board compensation from \$50 to \$100 per meeting.

Upon a motion by Commissioner Bertino, the Commissioners unanimously denied the

grant request from R Adams Cowley Shock Trauma, which was received after the FY22 grant request deadline, and to send a letter outlining the application process.

Upon a motion by Commissioner Bertino, the Commissioners voted unanimously to deny the additional grant request of \$26,000 from the Town of Snow Hill for the FY22 Black Eyed Susan loan payment.

In response to questions by the Commissioners, Recreation, Parks, Tourism, and Economic Development Director Tom Perlozzo confirmed that, since requesting a County grant of \$26,000, the Town of Snow Hill has secured a riverboat operator and been awarded a \$100,000 grant from the Maryland Department of Housing and Community Development to operate the riverboat.

In response to a request by Commissioner Mitrecic, Mr. Thompson provided an update on property taxes and the State Department of Assessment and Taxation reassessment cycle, noting that the County is seeing steady growth in the assessment cycles based on the current market.

The Commissioners met with Human Resources Officer Stacey Norton to review requested FY22 promotions, reclassifications, and new positions for General Fund employees.

Upon a motion by Commissioner Bertino, the Commissioners unanimously approved FY22 requested budget promotions totaling \$91,431 for 38 general fund employees who obtain certifications and/or licenses to operate equipment, pass probationary periods, or are tied to a designated time in their positions.

A motion by Commissioner Elder to deny a request to add four 911 Call Taker positions within Emergency Services failed for lack of a second. Upon a subsequent motion by Commissioner Bertino, the Commissioners voted 5-1, with Commissioner Elder voting in opposition, to add four 911 Call Taker positions within Emergency Services at (G10S/S2), with annual salaries each of \$31,803, at an overall cost of \$190,824 annually for salaries, benefits, and operating expenses.

Upon a motion by Commissioner Nordstrom, the Commissioners unanimously agreed to reclassify the starting salary of the Marketing Assistant position in the Library from (G10/S1), at \$14.22 per hour, to (G12/S1), at \$15.68 per hour.

Upon a motion by Commissioner Bertino, the Commissioners unanimously agreed to reclassify the starting salary of the following positions from Step 1 to Step 5 based on years of experience, which will impact 33 current positions for a total cost of \$99,732: full-time Deputy Sheriff (9) and Deputy Sheriff First Class (2) and part-time Deputy Sheriff (6), Court Deputy (13), Deputy Investigator (6), and School Resource Officer (7).

Upon a motion by Commissioner Bertino, the Commissioners voted 4-2, with Commissioners Bunting and Elder voting in opposition, to approve the request for 18 new and reclassified employee positions for General Fund employees for FY22 at a cost of \$1,425,413 minus \$117,000 for three vehicles, which will be considered separately.

Upon a motion by Commissioner Purnell, the Commissioners unanimously approved FY22 requested Enterprise Fund budget reclassifications totaling \$52,830, which includes \$4,866 for three Solid Waste Division employees and \$47,964 for 22 Water and Wastewater Division employees who obtain certifications and/or licenses to operate equipment, pass probationary periods, or are tied to a designated time in their positions.

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Upon a motion by Commissioner Elder, the Commissioners unanimously approved FY22 budget requests totaling \$82,660 to reclassify positions within the Water and Wastewater Division ranging from Plant Operator Trainee – Plant Operator IV by one grade, and to eliminate three Maintenance Mechanic II positions, with annual salaries totaling \$95,472, for an overall savings of \$12,812.

Following a motion by Commissioner Nordstrom, seconded by Commissioner Bertino, the Commissioners unanimously voted to meet in closed session at 10:18 a.m. in the Commissioners' Meeting Room to discuss legal and personnel matters permitted under the provisions of Section 3-305(b)(1) and (8) of the General Provisions (GP) Article of the Annotated Code of Maryland and to perform administrative functions, permitted under the provisions of Section GP 3-104. Also present at the closed session were Chief Administrative Officer Harold L. Higgins, Assistant Chief Administrative Officer Weston Young, County Attorney Roscoe Leslie, Public Information Officer Kim Moses, Budget Officer Kathy Whited, incoming Budget Officer Candace Savage, and Human Resources Director Stacey Norton. Topics discussed and actions taken included discussing individual personnel matters and salaries for the FY22 Operating Budget.

Following a motion by Commissioner Nordstrom, seconded by Commissioner Bertino, the Commissioners unanimously voted to adjourn their closed session at 11:02 a.m.

The Commissioners resumed their review of proposed expenditures for each department and agency within the requested operating budget.

The Commissioners concurred with the Committee Reviewed FY22 operating budgets, which reflect earlier personnel decisions, as follows: County Administration budget of \$1,049,434; Circuit Court budget of \$1,334,987; Orphan's Court budget of \$28,900; State's Attorney's Office budget of \$1,711,470; Treasurer's Office budget of \$1,237,130; Elections Office budget of \$1,225,156; Human Resources budget of \$463,944; Development Review and Permitting budget of \$1,885,424; Environmental Programs budget of \$1,514,758; Information Technology budget of \$557,387; Other General Government budget of \$3,312,509; Sheriff's Office budget of \$9,283,371; Emergency Services budget of \$3,815,705; Jail budget of \$9,568,071; Fire Marshal's Office budget of \$575,855; Maintenance Division budget of \$1,368,005; Roads Division budget of \$3,525,930; Public Works budget of \$500,275; Boat Landings budget of \$387,155; Homeowner Convenience Centers budget of \$793,550; Recycling budget of \$858,479; Health Department budget of \$5,676,975; Mosquito Control budget of \$225,083; and Commission on Aging budget of \$1,603,783.

With regard to the Committee Reviewed FY22 Other Social Services budget, the Commissioners made the following approvals, denials, and adjustments:

A motion by Commissioner Bertino to eliminate funding to Account No. 7100.010 County Grants to Atlantic General Hospital (AGH) of \$200,000, failed with Commissioners Bertino, Bunting, and Elder voting in favor of the motion and Commissioners Mitrecic, Nordstrom, and Purnell voting in opposition.

Upon a motion by Commissioner Bertino, the Commissioners unanimously approved funding to Account No. 7100.010 County Grants to Atlantic General Hospital (AGH) of

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\$100,000.

Upon a motion by Commissioner Bertino, the Commissioners unanimously approved funding to Account No. 7100.017 County Grants to Big Brothers/Big Sisters for \$1,000.

Upon a motion by Commissioner Bertino, the Commissioners unanimously approved funding to Account No. 7100.020 County Grants to BRAVE Program for \$3,500.

Upon a motion by Commissioner Bertino, the Commissioners unanimously denied the Committee Reviewed budget for Account No. 7100.021 County Grants to Chesapeake Housing Missions of \$5,000.

Upon a motion by Commissioner Bertino, the Commissioners unanimously approved funding to Account No. 7100.022 County Grants to Coastal Hospice at the Ocean for \$10,000.

Upon a motion by Commissioner Bertino, the Commissioners voted 4-2, with Commissioners Bunting and Elder voting in opposition, to approve funding to Account No. 7100.023 County Grants to the Cricket Center for \$200,000, rather than the Committee Reviewed budget of \$275,000.

Upon a motion by Commissioner Bertino, the Commissioners unanimously denied the Committee Reviewed budget for Account No. 7100.024 County Grants to the Child and Family Foundation, Inc. for \$15,000.

Upon a motion by Commissioner Nordstrom, the Commissioners unanimously approved funding to Account No. 7100.030 County Grants to the Worcester County Developmental Center (WCDC) for \$219,497.

Upon a motion by Commissioner Bunting, the Commissioners unanimously approved funding to Account No. 7100.035 County Grants to Diakonia for \$45,000, rather than the Committee Reviewed budget of \$50,000.

Upon a motion by Commissioner Bertino, the Commissioners unanimously approved funding to Account No. 7100.040 County Grants to Drug and Alcohol Abuse Council for \$9,000.

Upon a motion by Commissioner Bertino, the Commissioners unanimously denied the Committee Reviewed budget for Account No. 7100.074 County Grants to the Hope4Recovery for \$89,400.

Upon a motion by Commissioner Purnell, the Commissioners unanimously approved funding to Account No. 7100.077 County Grants to Jesse Klump Memorial Fund, Inc. for \$1,000.

Upon a motion by Commissioner Bunting, the Commissioners unanimously approved funding to Account No. 7100.085 County Grants to the Life Crisis Center for \$8,500.

Upon a motion by Commissioner Bunting, the Commissioners unanimously approved funding to Account No. 7100.100 County Grants to Maryland Food Bank of \$8,000, rather than the Committee Reviewed budget of \$10,000.

Upon a motion by Commissioner Bertino, the Commissioners unanimously approved funding to Account No. 7100.120 County Grants to Oasis Ministries for \$9,000.

Upon a motion by Commissioner Bunting, the Commissioners unanimously approved funding to Account No. 7100.160 County Grants to the Samaritan Shelter for \$20,000, rather than the Committee Reviewed budget of \$30,000.

Upon a motion by Commissioner Purnell, the Commissioners unanimously approved funding to Account No. 7100.175 County Grants to Social Services for \$15,000.

Upon a motion by Commissioner Purnell, the Commissioners unanimously approved funding to Account No. 7100.202 County Grants to Worcester County 4H & FFA Fair for

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\$10,000.

Upon a motion by Commissioner Bunting, the Commissioners unanimously approved funding to Account No. 7100.210 County Grants to Worcester County GOLD (Giving Other Lives Dignity) for \$15,000.

Upon a motion by Commissioner Elder, the Commissioners unanimously approved funding to Account No. 7100.220 County Grants to Worcester Youth and Family Counseling for \$91,710, rather than the Committee Reviewed budget of \$95,000.

Upon a motion by Commissioner Bertino, the Commissioners unanimously approved funding to Account No. 7130.005 County Matching Grants to DHMH Development Disabilities Administration (DDA) for \$28,871.

With regard to Wor-Wic Community College (WWCC), upon a motion by Commissioner Bertino, the Commissioners unanimously approved funding to Account No. 7120.040 Other Non-Matching Exp. Appropriation for WWCC for \$2,530,242.

With regard to the Board of Education (BOE), upon a motion by Commissioner Bertino, the Commissioners unanimously approved the Committee Reviewed budget for funding to the Board of Education of \$97,002,196. In response to a question by Commissioner Bertino, Budget Officer Kathy Whited advised that the MOE escalator, which is included in the BOE budget, could potentially be amended by the State.

The Commissioners adjourned for lunch.

The Commissioners resumed their review of proposed expenditures for each department and agency within the requested operating budget.

Upon a motion by Commissioner Bertino, the Commissioners unanimously approved Maintenance and Repair Plan of \$357,500 for FY22 within the WWCC budget.

The Commissioners concurred with the Committee Reviewed FY22 operating budgets, which reflect earlier personnel decisions, as follows: Recreation budget of \$2,317,732; Parks budget of \$1,109,981; Library budget of \$2,794,287.

Commissioner Bertino requested more information about a Black Lives Matter grant for a youth reading program being promoted by the Library.

With regard to Other Recreation and Culture, the Commissioners made the following adjustments:

Upon a motion by Commissioner Bertino, the Commissioners unanimously denied the Committee Reviewed budget for Account No. 7100.015 County Grants to Berlin Heritage Foundation of \$10,000.

Upon a motion by Commissioner Bertino, the Commissioners voted 5-1, with Commissioner Bertino voting in opposition to approve the Committee Reviewed budget for Account No. 7100.050 Furnace Town for \$40,000.

A motion by Commissioner Nordstrom to approve the Committee Reviewed budget for Account No. 7100.095 Marva Theatre for \$20,000 failed 2-4, with Commissioners Nordstrom and Purnell voting in favor and Commissioners Bertino, Bunting, Elder, and Mitreic voting in opposition. Upon a subsequent motion by Commissioner Bunting, the Commissioners

unanimously approved funding to Account No. 7100.095 Marva Theatre for \$15,000.

A motion by Commissioner Nordstrom to approve funding of \$20,000 to Account No. 7100.135 Delmarva Discovery Museum (DDM), rather than the Committee Reviewed budget of \$30,000, failed 3-3, with Commissioners Mitrecic, Nordstrom, and Purnell voting in favor and Commissioners Bertino, Bunting, and Elder voting in opposition. Upon a subsequent motion by Commissioner Purnell, the Commissioners unanimously approved funding to the DDM of \$15,000.

The Commissioners concurred with the Committee Reviewed FY22 operating budgets, which reflect earlier personnel decisions, as follows: Extension Services budget of \$206,217; Other Natural Resources budget of \$510,254; Economic Development budget of \$362,927; Tourism budget of \$1,298,131; and Taxes Shared with Towns budget of \$2,642,357.

With regard to Grants to Towns, the Commissioners made the following adjustments:

Upon a motion by Commissioner Nordstrom, the Commissioners voted 5-1, with Commissioner Bunting voting in opposition, to approve the Committee Reviewed FY22 Grants to the Town of Pocomoke in the amount of \$1,666,938, which includes an infrastructure grant.

Upon a motion by Commissioner Elder, the Commissioners voted 4-2, with Commissioners Bertino and Bunting voting in opposition, to approve the Committee Reviewed FY22 Grants to the Town of Snow Hill in the amount of \$1,915,830, which reflects a reduction of \$26,000 for the January 2022 loan payment for the Black Eyed Susan riverboat.

Upon a motion by Commissioner Bunting, the Commissioners agreed to table discussions regarding the Committee Reviewed FY22 Grants to the Town of Berlin in the amount of \$2,301,868 until after considering the fire and emergency medical services grant requests.

Upon a motion by Commissioner Bertino, the Commissioners voted 5-1, with Commissioner Mitrecic voting in opposition, to approve the Committee Reviewed FY22 Grants to the Town of Ocean City in the amount of \$8,206,024, which reflects the elimination of the \$100,000 Tourism Marketing increase.

Upon a motion by Commissioner Bertino, the Commissioners voted 5-1, with Commissioner Mitrecic voting in opposition to approve the Committee Reviewed FY22 Grants to the Ocean Pines Association (OPA) in the amount of \$1,442,051.

The Commissioners recessed for 10 minutes.

The Commissioners concurred with the Committee Reviewed FY22 operating budgets, which reflect earlier personnel decisions, as follows: Benefits and Insurance budget of \$23,047,280; and Debt Service budget of \$13,687,931.

With regard to Fire and Emergency Medical Services (EMS) funding, the Commissioners approved the Committee Reviewed FY22 budget of \$8,362,935, along with additional supplemental funding of approximately \$1 million.

A motion by Commissioner Purnell to approve the Committee Reviewed FY22 Grant to Berlin of \$2,301,868 failed 2-4, with Commissioners Nordstrom and Purnell voting in favor and Commissioners Bertino, Bunting, Elder, and Mitrecic voting in opposition. Upon a subsequent motion by Commissioner Bunting, the Commissioners voted 5-1, with Commissioner Nordstrom

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voting in opposition, to reduce the unrestricted grant of \$465,000 to the Town of Berlin by \$115,000 and to apply that funding to the Berlin Fire Company to cover EMS operating costs.

The Commissioners concurred with the Committee Reviewed FY22 Salary Increase for County employees of \$1,062,364, which includes a 3.5% cost of living adjustment (COLA) for classified and non-classified employees and longevity for eligible employees.

Commissioner Bertino discussed concerns regarding public comments made regarding the Commissioners' May 4, 2021 proclamation reaffirming their oath of office, noting that there is no place in public discourse for name calling among the Commissioners.

The Commissioners answered questions from the press, after which they adjourned to meet again on May 18, 2021.

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Minutes of the County Commissioners of Worcester County, Maryland

May 18, 2021

Budget Work Session

Joseph M. Mitrecic, President
Theodore J. Elder, Vice President
Anthony W. Bertino, Jr.
Madison J. Bunting, Jr.
James C. Church
Joshua C. Nordstrom
Diana Purnell

The Commissioners met with Chief Administrative Officer Harold Higgins, Budget Officer Kathy Whited, incoming Budget Officer Candace Savage, and Finance Officer Phil Thompson to discuss issues pertaining to the FY22 Requested Operating Budget. The Commissioners deliberated on the projected revenues and requested expenditures in the Committee Reviewed FY22 Operating Budget, which currently reflects estimated revenues of \$213,294,726 and requested general fund operating expenditures of \$216,338,353, which leaves a shortfall of \$3,043,627.

The Commissioners resumed their review of requested expenditures by department.

Berlin Mayor Zack Tyndall met with the Commissioners to request that they restore \$115,000 to the unrestricted grant to the Town of Berlin, which was cut from the town's budget on May 11, 2021 in response to flat and in some instances decreased funding from the Town of Berlin to the Berlin Fire Company (BFC). He stated that the town relies on the unrestricted grant to fund public safety, including fire, emergency medical services, and police. Mayor Tyndall reviewed the history of town grants to the BFC, advised that annual town grants are based on available funding and are not contingent upon the amount of the annual County grant to the BFC. He then advised that the FY22 town grant includes flat funding of \$400,000, which is what the town can afford. Following some discussion the Commissioners agreed to consider Mayor Tyndall's request and thanked him for meeting with them.

Mr. Higgins reviewed changes that were made to revenues, expenses, and fund balance based on actions taken by the Commissioners at their May 11 budget work session. Following some discussion and upon a motion by Commissioner Nordstrom, the Commissioners unanimously agreed to restore the \$115,000 grant to Berlin for total unrestricted grant funding of \$465,000 and total grant funding to the town of \$2,301,868 for FY22.

Upon a motion by Commissioner Nordstrom, the Commissioners unanimously approved a transfer in of \$3,158,627 in FY21 surplus funds to the FY22 budget, resulting in a balanced FY22 County Operating Budget.

Having balanced the budget, the Commissioners agreed to cancel their May 25, 2021 budget work session. The Commissioners adjourned to meet again on June 1, 2021.

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Minutes of the County Commissioners of Worcester County, Maryland

May 18, 2021

Joseph M. Mitrecic, President
Theodore J. Elder, Vice President
Anthony W. Bertino, Jr.
Madison J. Bunting, Jr.
James C. Church
Joshua C. Nordstrom
Diana Purnell

Following a motion by Commissioner Nordstrom, seconded by Commissioner Purnell, the Commissioners unanimously voted to meet in closed session at 9:00 a.m. in the Commissioners' Meeting Room to discuss legal and personnel matters permitted under the provisions of Section 3-305(b)(1) and (7) of the General Provisions (GP) Article of the Annotated Code of Maryland and to perform administrative functions permitted under the provisions of Section GP 3-104. Also present at the closed session were Chief Administrative Officer Harold L. Higgins, Assistant Chief Administrative Officer Weston Young, County Attorney Roscoe Leslie, Public Information Officer Kim Moses, Human Resources Director Stacey Norton, and Recreation, Parks, Tourism, and Economic Development Director Tom Perlozzo. Topics discussed and actions taken included: hiring Matthew LeCates as a Carpenter/Maintenance Worker III in Public Works, and certain personnel matters; discussing acquisition of real property for a public purpose; receiving legal advice from counsel; and performing administrative functions, including discussing potential board appointments and considering a grants writer position.

Following a motion by Commissioner Nordstrom, seconded by Commissioner Bertino, the Commissioners unanimously voted to adjourn their closed session at 10:18 a.m.

After the closed session, the Commissioners reconvened in open session. Commissioner Mitrecic called the meeting to order, and following a morning prayer by Father John Solomon of the Holy Roman Catholic Church in Ocean City and pledge of allegiance, announced the topics discussed during the morning closed session.

The Commissioners reviewed and approved the open and closed session minutes of their May 4, 2021 meeting as presented.

Upon a motion by Commissioner Bertino, the Commissioners unanimously approved as a consent agenda the item numbers 2-3 as follows: a Department of Housing and Community Development grant agreement for pass-through grant funds of \$172,937 to nonprofit organizations located in Worcester County; and advertise a summary of use-of-funding changes for a Community Development Block Grant awarded to the County and sub-awarded to Diakonia, Inc. in the amount of \$336,000 for emergency rental service, authorizing funds of \$145,000 for personal protective equipment, cleaning supplies, and two full-time emergency rental assistance case managers.

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Sheriff Matthew Crisafulli and Enterprise Fleet Management (EFM) Consultant Bailey Elliot presented a lease proposal to the Commissioners to replace vehicles within the Sheriff's Office beginning in FY22. Ms. Elliot reviewed a PowerPoint, including but not limited to the following: current fleet age and negative impacts on the overall budget and fleet operations; identifying an effective vehicle life cycle that maximizes potential equity at the time of resale to create a conservative savings of over \$2.2 million in 10 years, with a first year vehicle purchase cost of approximately \$315,000; increase employee safety with newer vehicles; and results, which include reducing fuel costs by 20% through increased fuel efficiency and reduce maintenance costs by \$205,000 annually once fully implemented; leverage EFM's buying power; implement a tighter controlled resale program to lower total ownership costs and operational spending; and leverage an open-ended lease to maximize cash flow and recognize equity from vehicles sold, creating an internal replacement fund, averaging 109% above Black Book value. Ms. Elliot advised that this would be an open-ended lease, with no mileage or early termination penalties.

In response to questions from the Commissioners, Ms. Elliot advised that the optional replacement time for vehicles is every five years or every 100,000 miles. She confirmed that the Sheriff's Office has only asked for 20 replacement vehicles, while EFM has identified 26 vehicles that meet the criteria for replacement, as they are either at least 20 years old or have over 150,000 miles. She confirmed that the Commissioners could chose the service options they do or do not need. For example, the County has a Fleet Maintenance Division, so they could eliminate that contract option. In response to questions by Commissioner Bertino, Ms. Elliot advised that the price quotes include the cost of police packages, noting that EFM will work with aftermarket technicians to install police packages in the vehicles. Furthermore if that same equipment remains compatible with newer technology it could later be installed in replacement vehicles. She confirmed that it would take EFM approximately 12 months to secure the proposed vehicles due to current vehicle shortages.

Following some discussion, the Commissioners thanked Ms. Elliot for her presentation.

The Commissioners met in legislative session.

The Commissioners met with Emergency Services Director Billy Birch to introduce legislation for the purpose of implementing and enforcing Md. Code, Public Safety 1-314 (known as "Kari's Law) to require that multiple-line telephone systems allow for direct dialing via 9-1-1.

Following some discussion, Commissioners Bertino, Bunting, Church, Elder, Mitrecic, Nordstrom, and Purnell introduced the aforementioned legislation as Bill 21-6 (Kari's Law) and agreed to schedule a public hearing on the bill.

Commissioner Mitrecic closed the legislative session.

Pursuant to the request of Sheriff Crisafulli and upon a motion by Commissioner Bertino, the Commissioners unanimously authorized the Sheriff's Office to apply for an FY22 Internet Crimes Against Children Task Force Grant of \$26,062 through the Governor's Office of Crime Control and Prevention to purchase a new server, computer, and various digital media. Sheriff Crisafulli advised that no cash match or in-kind match is required for this grant submission.

The Commissioners reviewed and discussed various board appointments.

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Upon a nomination by Commissioner Bertino, the Commissioners unanimously agreed to reappoint Donna Dillon to the Housing Review Board for a three-year term expiring December 31, 2023.

Upon a nomination by Commissioner Nordstrom, the Commissioners unanimously agreed to appoint Reverent James Jones to the Drug and Alcohol Abuse Council for a four-year term expiring December 31, 2025.

Pursuant to the recommendation of Public Works Deputy Director John Ross and upon a motion by Commissioner Bunting, the Commissioners voted 6-1, with Commissioner Mitrecic abstaining from the vote due to a potential conflict of interests, to award the low bid for the provision of galvanized steel corrugated metal pipe and HDPE double-wall plastic pipe for use within the Roads Division of Public Works to Tri Supply of Salisbury, Maryland of \$44,123.47, minus \$4,048.80 for six pieces of 24" x 20' metal pipe and minus \$337.40 for one piece of 24' x 10' metal pipe for a total revised cost of \$39,737.27, to remain in line with budgeted funds of \$40,000 for this purchase.

Pursuant to the recommendation of Mr. Ross and upon a motion by Commissioner Purnell, the Commissioners unanimously awarded the low bid for the grading and paving of the Department of Public Works parking lot at Timmons Road in Snow Hill to Terra Firma of Delmarva, Inc. at a total cost of \$45,500. Mr. Ross stated that the low bid exceeds budgeted funds of \$35,075 for this project due to escalating asphalt prices; however, the project shortfall could be covered by postponing several smaller projects totaling \$10,425.

Pursuant to the request of Finance Officer Phil Thompson and upon a motion by Commissioner Elder, the Commissioners unanimously approved the recommended FY22 tax ditch rates, certifications, and recommended managers for all 18 Tax Ditches in the County. The tax ditch rates were identical to the prior year.

Pursuant to the request of Development Review and Permitting Deputy Director Jennifer Keener and upon a motion by Commissioner Bertino, the Commissioners unanimously agreed to extend the County's temporary outdoor seating permit applications for a period of 60 days beyond the dissolution of the County's existing State of Emergency.

The Commissioners answered questions from the press.

In response to concerns raised by Commissioner Mitrecic and upon a motion by Commissioner Bertino, the Commissioners unanimously agreed to send a letter to the Department of Labor supporting the request of Trimper's Rides Board of Directors President Antoinette Bruno for additional summer workers on the J-1 visa program. Commissioner Mitrecic noted that Ms. Bruno applied for 150 J-1 students, but was allotted only nine J-1 workers for the 2021 summer season.

In response to a request from Senator Ben Cardin, the Commissioners unanimously agreed to issue a letter by May 21, 2021 seeking his support for the County's priority projects.

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In response to comments by Commissioner Mitrecic and upon a motion by Commissioner Bertino, the Commissioners voted unanimously to sponsor a \$100 Worcester County Award for the Worcester County Arts Council festival in September 2021.

The Commissioners recessed until their budget work session at 11:30 a.m.

TEL: 410-632-1194
FAX: 410-632-3131
E-MAIL: admin@co.worcester.md.us
WEB: www.co.worcester.md.us



OFFICE OF THE
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
ROSCOE R. LESLIE
COUNTY ATTORNEY

COMMISSIONERS
JOSEPH M. MITRECIC, PRESIDENT
THEODORE J. ELDER, VICE PRESIDENT
ANTHONY W. BERTINO, JR.
MADISON J. BUNTING, JR.
JAMES C. CHURCH
JOSHUA C. NORDSTROM
DIANA PURNELL

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103
SNOW HILL, MARYLAND
21863-1195

COMMENDATION

WHEREAS, Captain Bruce Bunting has contributed 40 years of service to the Worcester County Jail, where he began his career on May 4, 1981; and

WHEREAS, Captain Bunting's expertise and experience has been instrumental in the overall management of the Worcester County Jail.

NOW, THEREFORE, we the County Commissioners of Worcester County, Maryland, do hereby commend **Captain Bruce Bunting** for his years of devoted service to Worcester County, and we wish him a happy and healthy retirement.

Executed under the Seal of the County of Worcester, State of Maryland, this 1st day of June, in the Year of Our Lord Two Thousand and Twenty-One.



Joseph M. Mitrecic, President

Theodore J. Elder, Vice President

Anthony W. Bertino, Jr.

Madison J. Bunting, Jr.

James C. Church

Joshua C. Nordstrom

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HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
ROSCOE R. LESLIE
COUNTY ATTORNEY

COMMISSIONERS
JOSEPH M. MITRECIC, PRESIDENT
THEODORE J. ELDER, VICE PRESIDENT
ANTHONY W. BERTINO, JR.
MADISON J. BUNTING, JR.
JAMES C. CHURCH
JOSHUA C. NORDSTROM
DIANA PURNELL

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103
SNOW HILL, MARYLAND
21863-1195

COMMENDATION

WHEREAS, Lorraine Mack contributed 15 years of dedicated service to the Worcester County Office of the State’s Attorney where she began her career on July 17, 2006; and

WHEREAS, Ms. Mack played an integral role as an Office Assistant V, and her expertise and experience have been instrumental in the overall management of the Office of the State’s Attorney.

NOW, THEREFORE, we the County Commissioners of Worcester County, Maryland, do hereby commend **Lorraine Mack** for her years of devoted service to Worcester County, and we wish her a happy and healthy retirement.

Executed under the Seal of the County of Worcester, State of Maryland, this 1st day of June, in the Year of Our Lord Two Thousand and Twenty-One.



Joseph M. Mitrecic, President

Theodore J. Elder, Vice President

Anthony W. Bertino, Jr.

Madison J. Bunting, Jr.

James C. Church

Joshua C. Nordstrom

Diana Purnell

TEL: 410-632-1194
FAX: 410-632-3131
E-MAIL: admin@co.worcester.md.us
WEB: www.co.worcester.md.us



OFFICE OF THE
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
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Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

COMMENDATION

WHEREAS, on Sunday, March 7, 2021, just before 7:00 p.m., the Berlin Fire Company (BFC), Bishopville Volunteer Fire Department (BVFD), Showell Volunteer Fire Department (SVFD), and Willards Volunteer Fire Company responded to reports from Worcester County Emergency Services (WCES) of a house fire on Donaway Road and rescued a woman trapped in the burning home; and

WHEREAS, BFC Chief Robert “RJ” Rhode and Ocean City Volunteer Fire Company (OCVFC) Associate Member Robert “Bob” Rhode played crucial roles in executing a plan to rescue a female occupant trapped in the house by performing a window rescue.

NOW, THEREFORE, we, the County Commissioners of Worcester County, Maryland, do hereby commend **BFC Chief Robert “RJ” Rhode** and **OCVFC Associate Member Robert “Bob” Rhode** for their commitment to protecting the lives and properties of the residents and visitors of Worcester County.

Executed under the Seal of the County of Worcester, State of Maryland, this 1st day of June, in the Year of Our Lord Two Thousand and Twenty-One.



Joseph M. Mitrecic, President

Theodore J. Elder, Vice President

Anthony W. Bertino, Jr.

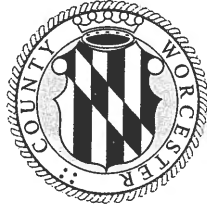
Madison J. Bunting, Jr.

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OFFICE OF THE
COUNTY COMMISSIONERS

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CHIEF ADMINISTRATIVE OFFICER
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ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

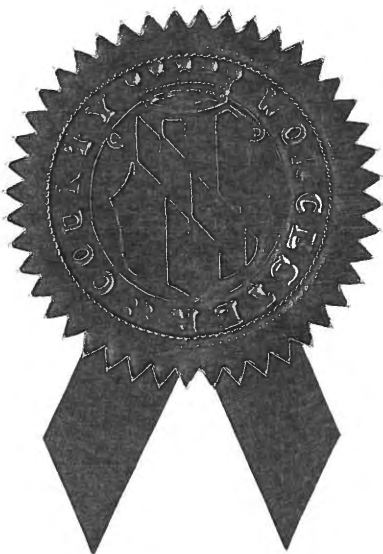
COMMENDATION

WHEREAS, on Sunday, March 7, 2021, just before 7:00 p.m., the Berlin Fire Company (BFC), Bishopville Volunteer Fire Department (BVFD), Showell Volunteer Fire Department (SVFD), and Willards Volunteer Fire Company (WVFC) responded to reports of a house fire on Donaway Road and rescued a woman trapped in the burning home; and

WHEREAS, there is nothing of greater value than human life, and thanks to the cooperative efforts of the officers, fire fighters, and paramedics with these outstanding agencies, a life was saved.

NOW, THEREFORE, we, the County Commissioners of Worcester County, Maryland, do hereby commend the members of the **BFC, BVFD, SVFD, and WVFC** for all they do to protect the lives and properties of the residents and visitors of Worcester County.

Executed under the Seal of the County of Worcester, State of Maryland, this 1st day of June, in the Year of Our Lord Two Thousand and Twenty-One.



Joseph M. Mitrecic, President

Theodore J. Elder, Vice President

Anthony W. Bertino, Jr.

Madison J. Bunting, Jr.

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OFFICE OF THE
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
ROSCOE R. LESLIE
COUNTY ATTORNEY

COMMISSIONERS
JOSEPH M. MITRECIC, PRESIDENT
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Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103
SNOW HILL, MARYLAND
21863-1195

PROCLAMATION

WHEREAS, elder abuse robs victims of their sense of dignity and self worth, and nearly 2.1 million senior-age U.S. citizens are violated each year when they become victims of physical, emotional, or sexual abuse, neglect, abandonment, financial exploitation, or healthcare fraud; and

WHEREAS, together we can prevent or end the cycle of elder abuse through detection and intervention by becoming aware, recognizing the warning signs, and advocating for the victims by reporting suspected abuse.

NOW, THEREFORE, we the County Commissioners of Worcester County, Maryland, do hereby proclaim June 2021 as **Elder Abuse Awareness Month** and June 15 as **Elder Abuse Awareness Day** in Worcester County and urge citizens to recognize the signs of elder abuse and to advocate to prevent or end abuse.

Executed under the Seal of the County of Worcester, State of Maryland, this 1st day of June, in the Year of Our Lord Two Thousand and Twenty-One.



Joseph M. Mitrecic, President

Theodore J. Elder, Vice President

Anthony W. Bertino, Jr.

Madison J. Bunting, Jr.

James C. Church

Joshua C. Nordstrom


Diana Purnell



Worcester County
Department of Environmental Programs

Memorandum

To: Harold L. Higgins, Chief Administrative Officer

From: Robert J. Mitchell, LEHS, REHS/RS
Director, Environmental Programs 

Subject: **Public Hearing Request**
Proposed FY 22 MALPF Easement Applications

Date: May 24, 2021

Attached you will find a memorandum from Katherine Munson, of my staff with regard to the next round of easement applications. We are requesting a public hearing be scheduled for the review of FY 22 Maryland Agricultural Land Preservation Foundation (MALPF) applications. The County received a total of eight (8) applications for the sale of easements for the next fiscal year.

As you can see from Katherine's memorandum, the required reviews from the County's Agricultural Land Preservation Advisory Board and Planning Commission are to be completed before this hearing will be held. We are scheduled to go before the Agricultural Land Preservation Advisory Board on June 1, 2021. We are scheduled to go before the Planning Commission on June 3, 2021 for their finding of consistency with the 2006 Comprehensive Plan and that a MALPF easement, if approved for these properties, would be appropriate. Those recommendations, the Planning Commission findings, maps and detailed information about the applications will be provided prior to the public hearing.

A draft notice for public hearing is attached for use by Mr. Young for submission for publication. If you have any questions or need additional information please let me know.

Enclosures

1. Memo from Katherine Munson dated 5-24-21

cc: Katherine Munson
David Bradford

Citizens and Government Working Together



DEPARTMENT OF
ENVIRONMENTAL PROGRAMS

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1306
SNOW HILL, MARYLAND 21863
TEL: 410.632.1220 / FAX: 410.632.2012

AGRICULTURAL PRESERVATION
CONSERVATION PROGRAM
WATER & SEWER PLANNING
SHORELINE CONSTRUCTION

WELL & SEPTIC
NATURAL RESOURCES
PLUMBING & GAS
COMMUNITY HYGIENE

Memorandum

To: Robert Mitchell, Director

From: Katherine Munson, Planner V *KM*

Subject: Public Hearing for Proposed FY 22 MALPF Easement Applications

Date: May 24, 2021

Please schedule a public hearing for the review of the following eight (8) applications to sell an agricultural preservation easement to the Maryland Agricultural Land Preservation Foundation (MALPF) in FY22.

1. Balon Charlotte, TM 92, P 57; 910 Bishop Road, Pocomoke City; 141.4 acres
2. Balon Charlotte, TM 91, P 17; Brantley Road, Pocomoke City; 106.5 acres
3. Lambertson, Jason and Kimberly, TM 92, P 8, 3105 Sheephouse Road; Pocomoke City; 74.8 acres (Reapplication)
4. Park, Yong, Jae, TM 84, P 15; 2911 Byrd Road, Pocomoke City, 74.8 acres
5. Queponco Farms, TM 57, P 42; 5631 Taylor Road, Snow Hill, 154.38 acres
6. Queponco Farms, TM 49, P 71; 6636 Basket Switch Road, Newark; 187.8 acres
7. Taylor, Wayne and Virginia, TM 101, P 28; Payne Road, Pocomoke City, 74.7 acres
8. Tyson, Chelsea and Matthew, TM 31, P 23, 8599 Foreman Road; 33.9 acres

In order for the applicants to be eligible to sell an easement to MALPF, their applications must be recommended for approval by the Worcester County Planning Commission and the Worcester County Agricultural Land Preservation Advisory Board, and approved by the Worcester County Commissioners after a public hearing. The Public Hearing requirement is mandated by Maryland Annotated Code Title 2, Subtitle 5, Section 2-509(b)(3).

All applications meet the minimum requirements of the MALPF program and will have been reviewed by the Worcester County Planning Commission (June 3, 2021) and the Worcester County Agricultural Land Preservation Advisory Board (June 1, 2021).

ITEM 2

Attached is a draft notice of public hearing. There is no State-mandated minimum time period between the date of advertisement and the date of public hearing. We will distribute the public hearing notice to the applicants and adjacent landowners.

Maps and detailed information about each application will be provided prior to the public hearing. Please do not hesitate to contact me with any questions you may have.

Attachment

NOTICE OF PUBLIC HEARING
FOR AGRICULTURAL EASEMENT ACQUISITION
Worcester County, Maryland

Notice is hereby given that the Worcester County Commissioners will hold a

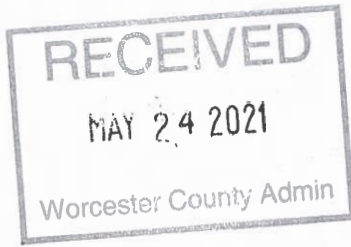
Public Hearing
on
Tuesday, , 2021 at AM
in the
COUNTY COMMISSIONERS MEETING ROOM
Room 1101- Government Center
One West Market Street
Snow Hill, MD 21863

The purpose of this public hearing is to hear comments on petitions to sell an agricultural easement to the Maryland Agricultural Land Preservation Foundation (MALPF) on the following properties in Worcester County:

1. Balon Charlotte, TM 92, P 57; 910 Bishop Road, Pocomoke City; 141.4 acres
2. Balon Charlotte, TM 91, P 17; Brantley Road, Pocomoke City; 106.5 acres
3. Lambertson, Jason and Kimberly, TM 92, P 8, 3105 Sheephouse Road; Pocomoke City; 74.8 acres (Reapplication)
4. Park, Yong, Jae, TM 84, P 15; 2911 Byrd Road, Pocomoke City, 74.8 acres
5. Queponco Farms, TM 57, P 42; 5631 Taylor Road, Snow Hill, 154.38 acres
6. Queponco Farms, TM 49, P 71; 6636 Basket Switch Road, Newark; 187.8 acres
7. Taylor, Wayne and Virginia, TM 101, P 28; Payne Road, Pocomoke City, 74.7 acres
8. Tyson, Chelsea and Matthew, TM 31, P 23, 8599 Foreman Road; 33.9 acres

Additional information is available for review at the Department of Environmental Programs, Worcester County Government Center, Suite 1306 (3rd floor), One West Market Street, Snow Hill, Maryland, 21863 during regular business hours of 8:00 am to 4:30 pm . Questions may be directed to Katherine Munson, Planner V, by calling (410) 632-1220, extension 1302 or email at kmunson@co.worcester.md.us.

County Commissioners of Worcester County, Maryland



EMERGENCY SERVICES
Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1002
SNOW HILL, MARYLAND 21863-1193
TEL: 410-632-1311
FAX: 410-632-4686

BILLY BIRCH
DIRECTOR

To: Harold Higgins, Chief Administrative Officer
From: Billy Birch, Director of Emergency Services **(B.B.)**
Re: Maryland 911 Board project approval #21-290 Headset battery replacements
Date: 24 May 2021

The Department of Emergency Services is seeking authorization and permission to proceed MD 911 Board Project #21-290 in the amount of \$926.40 to be reimbursed to the County for costs associated with 9-1-1 Headset battery replacements.

I am available to answer any questions at your convenience.

Attachments (8)



Department of Public Safety and Correctional Services

Maryland 9-1-1 Board

6776 Reisterstown Road – Suite 207, Baltimore, Maryland 21215-2362
(410) 339-6383 • www.dpscs.state.md.us/ensb/

STATE OF MARYLAND

LARRY HOGAN
GOVERNOR

May 19, 2021

BOYD K. RUTHERFORD
LT. GOVERNOR

ROBERT L. GREEN
SECRETARY

CHRISTOPHER
McCULLY
DEPUTY SECRETARY
ADMINISTRATION

ANTHONY MYERS
CHAIRMAN

SCOTT ROPER
EXECUTIVE DIRECTOR

JUMARY WEST
FISCAL COORDINATOR

Mr. Timothy Coale
Worcester County 9-1-1 Center
1 West Market Street
Courthouse Room 1002
Snow Hill, MD 21863

RE: ENSB Project # 21-290 Worcester County

Dear Mr. Coale:

Under authority granted by the Board, The Office of the Executive Director has approved your request for headset batteries for your county's 9-1-1 Specialists in an amount not to exceed \$926.40, per your County's request. This funding is contingent upon the availability of funds in the Trust Fund.

The Board has established certain time limits concerning funding. Per these time limits you must award a contract for this project within six months from the date of this letter and the project must be completed within one year of the date of this letter. If these deadlines are not met, you must notify the Office of the Executive Director and may be required to appear before the Board to explain the circumstance surrounding the delay of this project.

Once the entire project or billable portion has been completed you can be reimbursed for the costs or the Board can pay the vendor directly. If you want to be reimbursed, please send me a letter specifying the amount of the reimbursement and include a copy of the invoice and a copy of the cancelled check along with the county's federal tax ID number. If you want the Board to pay the bill directly forward the invoice accompanied by a letter specifying that the materials or services have been received/installed to your satisfaction, specifying the amount to be paid, and requesting direct payment. The invoice will then be processed for payment directly from the Trust Fund account. **The vendor's/county's Federal ID number must be included or the package will be returned without being processed.**

Thank you for your patience in this matter. Should you have any additional questions, please feel free to contact me at 410-339-6383.

Sincerely,

Scott G. Roper

Scott Roper
Executive Director



**Worcester County
Department of Emergency Services
1 West Market Street, Room 1002
Snow Hill, MD 21863
410-632-3080
410-632-2141 fax**

May 18, 2021

Maryland 911 Board
300 East Joppa Rd., Suite 1000
Towson, Maryland 21826-3068
Attn: Scott Roper

Request for Project Number

Dear Mr. Roper,

I am requesting approval and a project number for the purchase of replacement batteries for our wireless headsets at both our main and back-up centers. The lowest price I have found is \$28.95 per unit and I am requesting 32 batteries (2 per position, 1 in use while the other charges).

I am asking for a total of \$926.40 for these purposes.

Thank you and if there are any questions please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to read "Timothy E. Coale", with a long horizontal line extending to the right.

Timothy E. Coale
Communications Center Manager



Quote

DATE May 18, 2021
 QUOTE # 6200

www.telecomex.com (888) 922-5200

BILLING ADDRESS:

Timothy Coale
 Worcester County Department of Emergency Services
 Corporate Management - Owner, President, VP, Officer, Partner
 1 W. Market Street, Room 1002
 Snow Hill Maryland 21863
 United States
 +1-410-632-3080

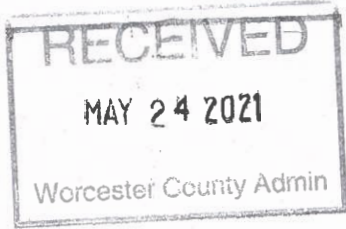
SHIPPING ADDRESS:

Timothy Coale

 1 W. Market Street, Room 1002
 Snow Hill Maryland 21863
 United States
 +1-410-632-3080

| SHIP VIA | QUOTE DATE | EXPIRY DATE | QUOTE REQUESTED BY | | SALES REPRESENTATIVE | |
|---------------|--|-------------|-----------------------|---------------|----------------------|----------------|
| Ground (Free) | 18-May-21 | 25-May-21 | Timothy | | | |
| PART # | DESCRIPTION | | AVAILABILITY | QUANTITY REQ. | UNIT PRICE | EXTENDED PRICE |
| 80322-01 | Plantronics CA12CD Battery Pack for CA12CD-S Wireless Headset System | | 38 available in stock | 32 | \$28.95 | \$926.40 |
| | | | | | NET AMOUNT | \$926.40 |
| | | | | | SUBTOTAL | \$926.40 |
| | | | | | S/H | \$0.00 |
| | | | | | GRAND TOTAL | \$926.40 |

Quotes are valid for 7 days or until promo expiration date if applicable.



EMERGENCY SERVICES
Worcester County
GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1002
SNOW HILL, MARYLAND 21863-1193
TEL: 410-632-1311
FAX: 410-632-4686

BILLY BIRCH
DIRECTOR

To: Harold Higgins, Chief Administrative Officer
From: Billy Birch, Director of Emergency Services *B.B.*
Re: Maryland 9-1-1 Board project approval #21-235
Date: 24 May 2021

The Department of Emergency Services is seeking authorization and permission to proceed with MD 9-1-1 Board Project #21-235 in the amount of \$8,341.00 to be reimbursed to the County for tuition costs associated with obtaining initial certification of Association of Public-Safety Communications Officials (APCO) Communications Training Officer (CTO) Certification.

This training is a requirement for anyone which chooses to become a trainer of new hire employees with national standards for EPD, EFD, EMD and call taking.

I am available to answer any questions at your convenience.

Attachments (1)



Department of Public Safety and Correctional Services

Maryland 9-1-1 Board

6776 Reisterstown Road – Suite 207, Baltimore, Maryland 21215-2362
(410) 339-6383 • www.dpscs.state.md.us/ensb/

April 29, 2021

STATE OF MARYLAND

LARRY HOGAN
GOVERNOR

BOYD K. RUTHERFORD
LT. GOVERNOR

ROBERT L. GREEN
SECRETARY

CHRISTOPHER
McCULLY
DEPUTY SECRETARY
ADMINISTRATION

ANTHONY MYERS
CHAIRMAN

SCOTT ROPER
EXECUTIVE DIRECTOR

JUMARY WEST
FISCAL COORDINATOR

Mr. Timothy Coale
Worcester Co. Dept. of Emerg. Serv.
1 West Market Street
Courthouse Room 1002
Snow Hill, MD 21863

RE: ENSB Project # 21-235 Worcester County

Dear Mr. Coale:

This will confirm the Board's decision during its April 29, 2021 meeting, to fund up to \$8,341.00 for Communications Training Officer Training (Project # 21-235), per your request. This funding is contingent upon the availability of funds in the Trust Fund.

The Board has established certain time limits concerning funding. Per these time limits you must award a contract for this project within six months from the date of this letter and the project must be completed within one year of the date of this letter. If these deadlines are not met, you must notify the Office of the Executive Director and may be required to appear before the Board to explain the circumstance surrounding the delay of this project.

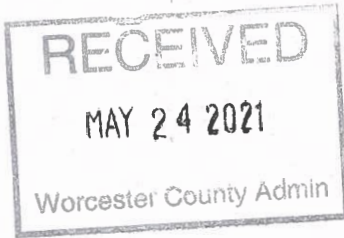
Once the entire project or billable portion has been completed you can be reimbursed for the costs or the Board can pay the vendor directly. If you want to be reimbursed, please send me a letter specifying the amount of the reimbursement and include a copy of the invoice and a copy of the cancelled check along with the county's federal tax ID number. If you want the Board to pay the bill directly forward the invoice accompanied by a letter specifying that the materials or services have been received/installed to your satisfaction, specifying the amount to be paid, and requesting direct payment. The invoice will then be processed for payment directly from the Trust Fund account. **The vendor's/county's Federal ID number must be included or the package will be returned without being processed.**

Thank you for your patience in this matter. Should you have any additional questions, please feel free to contact me at 410-339-6383.

Sincerely,

Scott G. Roper

Scott Roper
Executive Director



EMERGENCY SERVICES
Worcester County
GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1002
SNOW HILL, MARYLAND 21863-1193
TEL: 410-632-1311
FAX: 410-632-4686

BILLY BIRCH
DIRECTOR

To: Harold Higgins, Chief Administrative Officer
From: Billy Birch, Director of Emergency Services **BB**
Re: Maryland 9-1-1 Board project approval #21-241
Date: 24 May 2021

The Department of Emergency Services is seeking authorization and permission to proceed with MD 911 Board Project #21-241 in the amount of \$10,000.00 to be reimbursed to the County for tuition costs associated with obtaining initial certification of National Emergency Numbers Association (NENA) 911 Center Supervisor Certification for 5 employees.

I am available to answer any questions at your convenience.

Attachments (1)



Department of Public Safety and Correctional Services

Maryland 9-1-1 Board

6776 Reisterstown Road – Suite 207, Baltimore, Maryland 21215-2362
(410) 339-6383 • www.dpsscs.state.md.us/ensb/

April 29, 2021

STATE OF MARYLAND

LARRY HOGAN
GOVERNOR

BOYD K. RUTHERFORD
LT. GOVERNOR

ROBERT L. GREEN
SECRETARY

CHRISTOPHER
McCULLY
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ADMINISTRATION

ANTHONY MYERS
CHAIRMAN

SCOTT ROPER
EXECUTIVE DIRECTOR

JUMARY WEST
FISCAL COORDINATOR

Mr. Timothy Coale
Worcester Co. Dept. of Emerg. Serv.
1 West Market Street
Courthouse Room 1002
Snow Hill, MD 21863

RE: ENSB Project # 21-241 Worcester County

Dear Mr. Coale:

This will confirm the Board's decision during its April 29, 2021 meeting, to fund up to \$10,000.00 for NENA Center Supervisor Training (Project # 21-241), per your request. This funding is contingent upon the availability of funds in the Trust Fund.

The Board has established certain time limits concerning funding. Per these time limits you must award a contract for this project within six months from the date of this letter and the project must be completed within one year of the date of this letter. If these deadlines are not met, you must notify the Office of the Executive Director and may be required to appear before the Board to explain the circumstance surrounding the delay of this project.

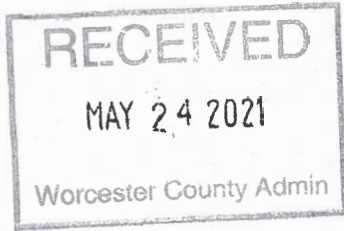
Once the entire project or billable portion has been completed you can be reimbursed for the costs or the Board can pay the vendor directly. If you want to be reimbursed, please send me a letter specifying the amount of the reimbursement and include a copy of the invoice and a copy of the cancelled check along with the county's federal tax ID number. If you want the Board to pay the bill directly forward the invoice accompanied by a letter specifying that the materials or services have been received/installed to your satisfaction, specifying the amount to be paid, and requesting direct payment. The invoice will then be processed for payment directly from the Trust Fund account. **The vendor's/county's Federal ID number must be included or the package will be returned without being processed.**

Thank you for your patience in this matter. Should you have any additional questions, please feel free to contact me at 410-339-6383.

Sincerely,

Scott G. Roper

Scott Roper
Executive Director



EMERGENCY SERVICES
Worcester County
GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1002
SNOW HILL, MARYLAND 21863-1193
TEL: 410-632-1311
FAX: 410-632-4686

BILLY BIRCH
DIRECTOR

To: Harold Higgins, Chief Administrative Officer
From: Billy Birch, Director of Emergency Services *B.B.*
Re: Maryland 9-1-1 Board project approval #21-275
Date: 24 May 2021

The Department of Emergency Services is seeking authorization and permission to proceed with MD 911 Board Project #21-275 in the amount of \$598.00 to be reimbursed to the County for tuition costs associated with obtaining Core Competencies training certification from the National Emergency Numbers Association (NENA).

I am available to answer any questions at your convenience.

Attachments (1)



Department of Public Safety and Correctional Services

Maryland 9-1-1 Board

6776 Reisterstown Road – Suite 207, Baltimore, Maryland 21215-2362
(410) 339-6383 • www.dpscs.state.md.us/ensb/

May 3, 2021

STATE OF MARYLAND

LARRY HOGAN
GOVERNOR

BOYD K. RUTHERFORD
LT. GOVERNOR

ROBERT L. GREEN
SECRETARY

CHRISTOPHER
McCULLY
DEPUTY SECRETARY
ADMINISTRATION

ANTHONY MYERS
CHAIRMAN

SCOTT ROPER
EXECUTIVE DIRECTOR

JUMARY WEST
FISCAL COORDINATOR

Mr. Timothy Coale
Worcester County 9-1-1 Center
1 West Market Street
Courthouse Room 1002
Snow Hill, MD 21863

RE: ENSB Project # 21-275 Worcester County

Dear Mr. Coale:

Under authority granted by the Board, The Office of the Executive Director has approved your NENA Core Competencies training request in an amount currently not to exceed \$598.00, per your County's request. This funding is contingent upon the availability of funds in the Trust Fund.

The Board has established certain time limits concerning funding. Per these time limits you must award a contract for this project within six months from the date of this letter and the project must be completed within one year of the date of this letter. If these deadlines are not met, you must notify the Office of the Executive Director and may be required to appear before the Board to explain the circumstance surrounding the delay of this project.

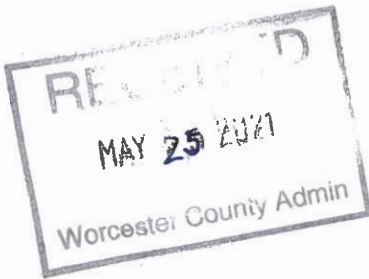
Once the entire project or billable portion has been completed you can be reimbursed for the costs or the Board can pay the vendor directly. If you want to be reimbursed, please send me a letter specifying the amount of the reimbursement and include a copy of the invoice and a copy of the cancelled check along with the county's federal tax ID number. If you want the Board to pay the bill directly forward the invoice accompanied by a letter specifying that the materials or services have been received/installed to your satisfaction, specifying the amount to be paid, and requesting direct payment. The invoice will then be processed for payment directly from the Trust Fund account. **The vendor's/county's Federal ID number must be included or the package will be returned without being processed.**

Thank you for your patience in this matter. Should you have any additional questions, please feel free to contact me at 410-339-6383.

Sincerely,

Scott G. Roper

Scott Roper
Executive Director




DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL: 410.632.1200 / FAX: 410.632.3008
www.co.worcester.md.us/drp/drpindex.htm

Memorandum

To: Worcester County Commissioners
CC: File
From: Jo Ellen Bynum 
Date: 5/25/2021
Re: County Plan Updates Required for CDBG Grants

Attached please find updates to the following plans the County is required to maintain as a recipient of CDBG funding:

- Fair Housing and Equal Opportunity Plan
- Citizen Participation Plan
- Section 3 Plan
- Minority Business Plan

There are no changes required to the current plans in place; current plans are set to expire June 5, 2021.

FAIR HOUSING AND EQUAL OPPORTUNITY PLAN

As a recipient of federal Community Development Block Grant funds from the United States Department of Housing and Urban Development received through the State of Maryland, Worcester County is required to comply with all federal statutes, regulations and Executive Orders relating to civil rights, fair housing, non-discrimination and equal opportunity. The City's compliance is not specific to the federally funded project or activity. The City must ensure that its administrative practices, policies and laws meet the intent of the statutes, regulations and Executive Orders.

Therefore, Worcester County commits to create an environment for its citizens where no one is excluded from participation or benefit due to their race, color, national origin, ethnicity, gender, disability, familial status, marital status, age or religion. The denial of rights based on any of these protected classes is detrimental to the health, safety and welfare of the citizens and constitutes an unjust denial or deprivation of such inalienable rights which is within the power and the proper responsibility of government to prevent.

Fair Housing

In accordance with the federal Civil Rights Act of 1968 (as amended), the federal Housing and Community Development Act of 1974 (as amended), and the Fair Housing Act of 1988, the City will promote through fair, orderly and lawful procedures, the opportunity for each person to obtain housing of such person's choice in this community without regard to race, color, national origin, ethnicity, gender, disability, familial status, marital status, age or religion.

To the best of our ability, Worcester County will promote and encourage fair housing choice for all its residents. The City's administrative practices, policies and laws will attempt to prohibit:

- Discrimination in the Sale or Rental of Housing
- Discrimination in Housing Financing
- Discrimination in Providing Brokerage Services
- Unlawful Intimidation

The City will accept complaints from any citizen that feels that they have been discriminated against related to their housing choice. The City will make an initial investigation and refer the complaint to the state or the federal housing departments.

For housing projects developed or assisted with federal funds, the City will ensure that its subrecipients and developers will comply with statutes, regulations and Executive Orders.

Equal Opportunity

In accordance with the federal Civil Rights Act of 1964 (as amended), no person in Worcester County shall be excluded from participation in, denied benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance.

The County will ensure that it will not discriminate in its procurement practices. The County's procurement policies allow for open and competitive bidding concerning all procured goods and services. When applicable, the County will solicit bids from minority women owned businesses.

Affirmative Action Strategy

It is the policy of the Worcester County not to discriminate against any employee or any applicant for employment because of race, color, national origin, ethnicity, gender, disability, familial status, marital status, age or religion. The County will take affirmative action to insure that this policy includes but is not limited to the following: recruitment and employment, promotion, demotion, transfer, compensation, selection for training, layoff and termination. Additionally, the County will ensure that our contractors and subcontractors will not discriminate against any employee or applicant for employment.

Affirmatively Furthering Fair Housing

Worcester County commits to affirmatively further fair housing in our community. Our programs will be administered in accordance with our efforts to provide a range of fair housing choices to our citizens.

The County will undertake the following activities on an annual basis:

- Adopt a Fair Housing Proclamation and celebrate the month of April as Fair Housing Month
- Review local zoning laws and building codes to determine if they impact fair housing choice

Excessive Force

The National Affordable Housing Act (NAHA) of 1990 (as amended) requires recipients of federal Community Development Block Grant funds through the United States Department of Housing and Urban Development to protect individuals engaging in non-violent civil rights demonstrations. To that end, the City is required to develop and maintain a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations.

Worcester County maintains a police department for the safety of its citizens. The County prohibits the use of excessive force by employees of the police department against anyone engaged in non-violent civil rights demonstrations. This is more defined in the County police department's "Use of Force" policy.

Limited English Proficiency

Worcester County recognizes that, as its population increases, its population now includes persons from other countries whose primary language is not English. To that end, the County will make efforts to identify various populations and to provide information to them in a language they understand.

Personnel Policies

Worcester County's personnel policies are in compliance with all federal and state equal opportunity requirements. They are updated as requirements change.

Specifically, employees are notified of their rights, responsibilities and requirements of their specific jobs and as a representative of this city. The personnel policies provide information on compensation, leave, termination, grievances, benefits, sexual harassment, and employee reviews. The personnel policy also provides information about conflict of interest provisions related to contracting and procurement.

A full copy of the personnel policies may be obtained at the Worcester County Government Center during normal business hours.

ATTEST/WITNESS

(Signature)
Chief Elected Official

This Fair Housing and Equal Opportunity Plan is hereby adopted by the Worcester County Commissioners on June 1, 2021. It is effective for a 3 year period until June 1, 2024.

**MARYLAND COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
CITIZEN PARTICIPATION PLAN
WORCESTER COUNTY**

The Worcester County Commissioners have adopted this Citizen Participation Plan to meet the citizen participation requirements of 24 CFR 570.486 and 24 CFR 91.115(e). Regulations require that each unit of general local government receiving or expecting to receive Community Development Block Grant Funds:

- Furnish citizens with information related to the availability of CDBG funding including the amount the State makes available under each State fiscal year; the eligible CDBG activities, and the eligible uses of CDBG funds;
- Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in slum or blighted areas and areas in which CDBG funds are proposed to be used;
- Ensure that citizens will be given reasonable and timely access to local meetings, information and records relating to the unit of general local government's proposed and actual use of CDBG funds;
- Provide technical assistance to groups representative of persons of low and moderate income that request assistance in developing proposals in accordance with procedures developed by the State. Such assistance need not include providing funds to such groups;
- Provide for a minimum of two public hearings, each at a different stage of the program, for the purpose of obtaining citizen's views and responding to proposals and questions. Together the hearings must cover community development and housing needs, development of proposed activities and a review of program performance. Public hearings to cover community development and housing needs must be held before submission of an application to the State. There must be reasonable notice of the hearings and they must be held at times and locations convenient to potential or actual beneficiaries, with accommodations for the handicapped. Public hearings shall be conducted in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can reasonably be expected to participate;
- Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities in an application to the State and, for grants all ready made, activities which are proposed to be added, deleted, or substantially changed from the unit of general local government's application to the State. Substantially changed means changes made in terms of purpose, scope, location or beneficiaries as defined by criteria established by the State;
- Provide citizens with the Worcester County Residential Anti-Displacement and Relocation Assistance Plan if proposed applications to be submitted will be likely to result in displacement of persons or businesses from their homes or businesses;

- Provide citizens the address, phone number and times for submitting complaints and grievances, and provide timely written answers to written complaints and grievances, within 15 working days where practicable.

CDBG funded activities may serve beneficiaries outside the jurisdiction of the unit of general local government that receives the grant, provided the unit of general local government determines that the activity is meeting its needs in accordance with section 106(d)(2)(D) of the Act.

PROVISION OF INFORMATION, PUBLIC HEARINGS AND COMMENTS

Worcester County will provide reasonable access to records and information on the proposed and actual use of CDBG funds during regular business hours of 8:00 a.m. – 4:30 p.m. at the following location: Worcester County Government Center One West Market Street, Room 1103, Snow Hill, Maryland 21863. Where possible, Worcester County will provide copies of documents or access to copying services to citizens or groups requesting information at their own expense.

Information will be furnished to citizens through public notice in The Daily Times and Ocean City Digest, two newspapers of general circulation. Worcester County may also provide additional information to its citizens about the CDBG Program through articles in local newspapers, newsletters or community bulletins, flyers distributed door to door or at presentations made at community meetings.

Worcester County will hold at least one public hearing to receive input by citizens on the housing and community development needs of the jurisdiction and to discuss the development of proposed activities. This hearing will be held in conjunction with a regularly scheduled meeting of the elected public officials prior to submission of an application for CDBG funds.

If the MD CDBG Program funds the activity, a second hearing on program performance must be held at some point during the grant period after the activity has been initiated.

The MD CDBG Program requires that notice of a public hearing be published in a newspaper of general local circulation no less than five (5) days in advance of the hearing. Hearings will be held at times and locations convenient to actual or potential beneficiaries and at locations accessible to the disabled. Documentary evidence that the required notices are published and public hearings are held in accordance with the plan will be maintained. Copies of the actual notices and/or affidavits shall be a part of the files, in addition to minutes of the hearings. Written minutes of the hearings and an attendance roster will be maintained by the Worcester County Commissioners at the following location: Worcester County Government Center, One West Market Street, Room 1103, Snow Hill, Maryland 21863.

If necessary, Worcester County will make arrangements for a translator when it is expected that non-English speaking persons will participate. Similarly, a signer shall be provided for a deaf or mute participant. If special accommodations are necessary, however, requests should be made to admin@co.worcester.md.us. At least 5 days advance notice is requested.

Worcester County will provide citizens an opportunity to comment on the proposed activities in an application to the State. Written comments may be sent to:

Worcester County Commissioners
Government Center
One West Market Street, Room 1103

Snow Hill, MD 21863

TECHNICAL ASSISTANCE

When requested to provide technical assistance to groups representative of persons of low and moderate income, Worcester County will assist if possible. Files shall document meetings between the group and the local government. If staff capacity to assist does not exist, Worcester County may offer a referral to the State or to a consultant who can provide the necessary expertise.

COMPLAINTS AND GRIEVANCES

Citizens who wish to submit a complaint or grievance may do so by calling or writing:

Worcester County Commissioners
Government Center
One West Market Street, Room 1103
Snow Hill, Maryland 21863

Worcester County shall make reasonable efforts to provide a response in writing to written complaints or grievances within 15 working days.

AMENDMENTS TO APPLICATIONS OR GRANTS

Worcester County will provide citizens notice of, and opportunity to comment on, substantial changes to grant all ready made, including changes in the purpose, scope, location or beneficiaries. This can be achieved through public notice describing the change and establishing a comment period or through public hearing.

This Citizen Participation Plan is hereby adopted by the Worcester County Commissioners on June 1, 2021. It is effective for a 3 year period until June 1, 2024.

Chief Elected Official

Witness

SECTION 3 PLAN

As a recipient of federal Community Development Block Grant (CDBG) funds through the United States Department of Housing and Urban Development (HUD) received through the State of Maryland, Worcester County is required to comply with Section 3 of the Housing and Urban Development Act of 1968 (as amended). Section 3 requires the County to ensure, to the greatest extent possible, and consistent with existing federal, state and local laws and regulations, that employment and contracting opportunities are provided to low and very low income persons. Section 3 applies to all contracts awarded that exceed \$100,000.

Definitions:

A low and very low income person who qualifies as a Section 3 Person is an individual who:

- resides in Worcester County; and
- resides in public housing funded by the federal government; or
- receives housing assistance from the federal government; or
- resides in a household where the total household income is less than 50% of the area median income for Worcester County using income limits provided by HUD.

A low and very low income person who benefits or qualifies as a Section 3 Business is defined as:

- a business that is 51% or more owned by Section 3 persons; or
- a business where 30% of the permanent, full time employees are currently Section 3 persons or within three years of the date of first employment were Section 3 persons; or
- a business that commits to subcontract over 25% of the total contract award to businesses that meet the definition of a Section 3 business as described above.

Worcester County is the Section 3 Business and Employment Project Area.

Compliance:

Worcester County certifies that it will, to the greatest extent feasible, comply with Section 3 requirements when awarding contracts for construction, non-construction, materials, and supplies.

Worcester County will undertake the following steps when Section 3 applies:

1. Develop bid and solicitation documents which will identify Section 3 requirements and include the Section 3 Hiring Estimate Form which will be submitted with bid.
2. Advertise RFP/RFQ which will include the following statement, "Federal Section 3 hiring requirements apply to this project."
3. Notify local housing authority, county housing office, job training services, and other related agencies of federally funded projects that may result in hiring in the near future.
4. Require bid submittals from Section 3 Businesses or from businesses using Section 3 Business subcontractors to include a Section 3 Business Certification form.
5. Insert Section 3 Clause in selected contractor's contract and include specific language to detail contractor's Section 3 intent related to new hires and/or Section 3 Businesses as subcontractors.

ITEM 7
MARYLAND CDBG PROGRAM | FHEO

6. At pre-construction conference, explain Section 3 requirements including certification process prior to hiring. Provide contractor with Section 3 Self-Certification Forms to use when accepting applications for employment.
7. Require contractor to submit a list of all current employees who will work on the project.
8. Review and approval by grantee of Section 3 Self-Certification Form submitted by the contractor before a hire is made.
9. Review payroll records to document the participation of Section 3 hire(s) on the project.
10. Review payroll records to document the participation of Section 3 Business employees on the project.
11. At the completion of the work under the contract, complete CDBG Section 3 Tracking Form which documents Section 3 compliance.

The County will document efforts undertaken during the procurement process and maintain them in the CDBG files.

ATTEST/WITNESS :

_____ BY: _____
(Signature)
Chief Elected Official

This Section 3 Plan is hereby adopted by the Worcester County Commissioners on June 1, 2021. It is effective for a 3 year period until June 1, 2024.

MINORITY BUSINESS PLAN

As a recipient of federal Community Development Block Grant funds through the United States Department of Housing and Urban Development received through the State of Maryland, Worcester County is required to make good faith efforts to contract with minority business enterprises (MBE) and women business enterprises (WBE) for goods and services.

A minority or women business enterprise is one that is at least 50% owned by a minority or a woman. For publicly-owned businesses, at least 51% of the stock must be owned by minority group members or women.

Worcester County will make efforts to solicit MBEs and WBEs. These efforts will include:

- Developing and maintaining a list of qualified MBEs and WBEs
- Assuring that small businesses and MBEs and WBEs are solicited for appropriate contract opportunities
- Establishing a delivery system which will encourage participation by MBEs and WBEs
- Encouraging contractors to subcontract with MBE and WBE businesses

The County will document efforts undertaken during the procurement process and maintain them in the CDBG files.

ATTEST/WITNESS

(Signature)
President, Worcester County Commissioners

This Minority Business Plan is hereby adopted by the Worcester County Commissioners on June 1, 2021. It is effective for a 3 year period until June 1, 2024.




DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

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SNOW HILL, MARYLAND 21863
TEL: 410.632.1200 / FAX: 410.632.3008
www.co.worcester.md.us/drp/drpindex.htm

Memorandum

To: Weston Young
CC: File
From: Jo Ellen Bynum 
Date: 5/18/2021
Re: Request for Public Hearing

To fulfill the CDBG Program requirements, the County needs to hold a second public hearing to report on the progress to date on Worcester's current Housing Rehabilitation Grant, MD-20-CD-22. As discussed previously via email, after the June 1 Commissioners Meeting, please publicize our intent to hold a hearing on July 6, 2021. This will allow sufficient time for the minimum 3 week advertising period and ensure we have satisfied the 2nd hearing requirement well before the current grant deadline date of July 31, 2021. I have attached the information I plan to present at the hearing.




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www.co.worcester.md.us/drp/drpindex.htm

Memorandum

To: Worcester County Commissioners
CC: File
From: Jo Ellen Bynum 
Date: 5/18/2021
Re: Public Hearing #2 for Housing Rehabilitation Grant MD-20-CD-22

This is an update for the Commissioners on the status of the County's current CDBG Housing Rehabilitation Grant, MD-20-CD-22.

Worcester County received the aforementioned grant in July 2019 in the amount of \$300,000 for the rehabilitation of 18 owner occupied homes. All households must be in the low to moderate income category, classified as less than 80% of the County median income. Additionally, program income in the amount of \$19,539.90 was received in October of 2020 as a result of a pay-off on a grant from 2018 due to property transfer. This program income must be expended within the term of our current grant.

To date, \$187,055 of the combined CDBG grant and program income funding has been committed and supplemental funding in the amount of \$158,348 has been obtained from the STAR Special Loans Program and the Indoor Plumbing Program. 5 projects are complete, 2 are under construction and 4 are in the contractor selection process.

The current CDBG grant term will end on July 31, 2021 and I have received approval from the State CDBG Office for a grant extension due to the extenuating circumstances experienced during the COVID pandemic. A copy of the extension request detailing the difficulties encountered is attached. The State CDBG Office is in the process of drafting the grant amendment to be sent to the County. Upon receipt in our office, the amendment will be presented to the Commissioners at a future meeting.



DEPARTMENT OF
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Worcester County

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TEL: 410.632.1200 / FAX: 410.632.3008
<http://www.co.worcester.md.us/departments/drp>

April 30, 2021

Ms. Cindy Stone
Director, Office of Community Programs
Maryland Department of Housing & Community Development
Neighborhood Revitalization
7800 Harkins Road
Lanham, MD 20706

Dear Ms. Stone,

At this time, I am writing to request an amendment to extend the closing date of Worcester County's current housing rehabilitation grant, MD-20-CD-22; the present expiration date is July 31 of this year. Currently, we have expended 9% of the original \$300,000 grant on a total of 5 projects and an additional 5 projects are under construction or are in the bidding process. A total of \$83,006 of the \$300,000 available has been obligated to these projects.

The chief difficulty we have encountered in achieving the "spend down" on this grant is the delay associated in navigating a very hands on program during the COVID pandemic. The COVID shut downs and restrictions have slowed every aspect of our housing rehabilitation program, from client intake to construction. Typically, only one-third of initial are ultimately able to meet all of the requirements necessary to qualify for CDBG grant assistance. Therefore, I have relied heavily on direct community outreach through local non-profit organizations and my attendance at Neighborhood Watch meetings to solicit qualified recipients. Meetings of this nature were cancelled due to the limits to gatherings put in place by our local Health Department.

Additionally, I historically have provided a high level of customer service to elderly and disabled applicants who have difficulty in traveling. Most often, I met at clients' homes to perform application intake and assist them with gathering supporting documents. Due to this population's compromised health, they were uncomfortable with home visits and chose to place applications in process on hold until after the pandemic crisis eased and vaccines began to become available. Applicants who were able to complete documents with little assistance

could not enter the Worcester County Government Center to obtain copies and instead had to drop off or mail applications. We, in turn, made copies for our files and mailed clients' originals back to them; considerably lengthening the application process.

Our chief source of leveraging, the Special Loans Program, continues to work with us to provide the additional funding required to bring properties fully up to the HUD livability standards. The SLP underwriters and program managers have been working from home and are able to visit the offices to pick up new applications from the local jurisdictions. However, the check request process has been considerably slowed and my clients' loan settlements were delayed twice as ~~staff simply did not have access to the office to maintain their traditional check turn around.~~ Loan settlements were in turn more difficult to schedule as our attorney's office had to ensure we did not exceed the maximum allowed capacity for their business and that we could maintain all safety protocols in the settlement conference room.

Health concerns associated with exposure within client homes continued to be problematic, even after qualifying applicants, as homeowners have been requesting my inspector and contractors wear masks while performing construction. This has resulted in contractors choosing projects where the majority of work is outside or where owners are not in residence. Increasingly, local contractors are opting to leave rehab work and turn instead to new home construction as our area is experiencing a building boom associated with an influx of new residents to the County from urban areas. The contractors remaining in the program are reliable, but they are small, one crew companies without the manpower to work on several projects at a time.

Finally, matters were complicated by our receipt of \$19,539 in program income from a grant pay-off in October. The projects that were under construction this winter were paid utilizing the program income first, per CDBG requirements. Therefore, I could not access our current funds until these monies were expended.

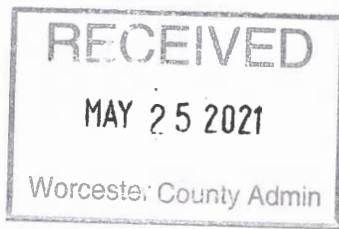
Your consideration of this request is greatly appreciated; I look forward to normalizing our operation as restrictions are lifted and intend to regain the momentum our partners and clients have come to expect. Please do not hesitate to contact me at 410-632-1200, ext. 1171 or via email at jbynum@co.worcester.md.us if you require further information.

Sincerely,



Jo Ellen R. Bynum
Administrator

Worcester County Housing Rehabilitation Program




DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

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ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL: 410.632.1200 / FAX: 410.632.3008
www.co.worcester.md.us/drp/drpindex.htm

Memorandum

To: Worcester County Commissioners
CC: File
From: Jo Ellen Bynum 
Date: 5/18/2021
Re: Housing Rehabilitation CDBG Grant Release

Attached please find a Certificate of Satisfaction for Mr. Leon Foreman.

The above named was a recipient of housing rehabilitation assistance under Worcester's MD-15-CD-23 CDBG grant. At this time, his obligations under the grant agreement have been satisfied and I am requesting that Commission President Joseph Mitrecic sign the Certificate authorizing the removal of the County's lien against his property.

Please return the Certificate to my office so that I may have the release recorded by the Clerk of Court.



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

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CERTIFICATE OF SATISFACTION

KNOW ALL MEN BY THESE PRESENTS:

That the COUNTY COMMISSIONERS OF WORCESTER COUNTY do hereby acknowledge that the indebtedness secured by a certain Housing Rehabilitation Loan/Conditional Grant Agreement made by Leon Charles Foreman, recorded September 7, 2017 among the Financing Records of Worcester County in Liber 7071, folios 179-181 has been fully paid and discharged, and that the lien of the Financing Statement is hereby released.

IN WITNESS WHEREOF, the holder of said Financing Statement has caused this instrument to be executed in its behalf by its agent this 1st day of June, 2021.

By _____ (SEAL)

Witness, Harold L. Higgins

Joseph M. Mitrecic, President

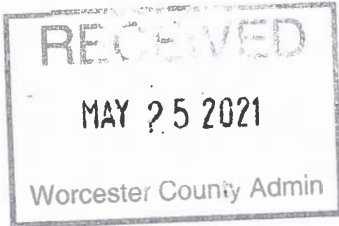
STATE OF MARYLAND, COUNTY OF WORCESTER, TO WIT:

I HEREBY CERTIFY, that on this 1st day of June 2021, before me, the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared Joseph M. Mitrecic, who acknowledged himself to be the President of the County Commissioners of Worcester County, and acknowledged the foregoing release to be its and deed.

AS WITNESS my hand and notarial seal.

My Commission expires _____

NOTARY PUBLIC



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

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SNOW HILL, MARYLAND 21863
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www.co.worcester.md.us/drp/drpindex.htm

Memorandum

To: Worcester County Commissioners
CC: File
From: Jo Ellen Bynum *JEB*
Date: 5/25/2021
Re: Housing Rehabilitation Program Bid Recommendation

A bid opening was held on Monday, May 17 for a proposed septic system replacement at a housing rehabilitation project located in Berlin. Bids were received from two contractors as follows:

Doug Vann Excavating, Inc. - \$14,250.00

2 Kuz Waste & Septic Services, LLC - \$10,900.00

This project is proposed to be funded through the current CDBG housing rehabilitation grant, MD-20-CD-22. Under the purchasing guidelines of this funding source, a minimum of three contractor bids is required. However, the County may request a waiver to the minimum bid requirement to avoid a re-bid situation.

After reviewing the proposals, in the interest of an expeditious resolution to the environmental waste hazard existing at this property, it is my recommendation to accept the bid presented by 2 Kuz Waste & Septic Services at \$10,900 as low bidder, contingent upon the County's receipt of a waiver to the three bid minimum required by the State CDBG grant office. Copies of the Competitive Bid Worksheet and the contractor proposal are attached for your review.

Additionally, a bid opening was held on this same date for a lead hazard reduction and general rehabilitation project for a single-family home in Pocomoke City, MD. No bids were received, thus triggering a mandatory re-bid of this project.

Competitive Bid Worksheet

Item: Housing Rehabilitation Project in Berlin, Maryland

Bid Deadline/Opening Date: 1:00 P.M., Monday, May 17, 2021

Bids Received by deadline = 2

Story Parks
10237 Henry Road
Berlin, Maryland

Contractor's Submitting Bids

Total Quote

Doug Vann Excavating, Inc.
PO Box 125
Princess Anne, Maryland 21853

\$14,250.00

2Kuz Waste & Septic Services, LLC
12615 Sheppards Crossing Road
Whaleyville, Maryland 21872

\$10,900.00

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2 Kuz Waste & Septic Services, LLC.
12615 Sheppards Crossing Road
Whaleyville, MD 21872
410-957-0379
2kuzwaste@gmail.com

Bid Form

May 17, 2021

Property:

Story Parks
10237 Henry Road
Berlin, MD 21811

Job Name: 10237 Henry Road
Berlin, MD

I have reviewed the specifications and provisions for rehabilitation work on the above referenced property and understand said requirements. I hereby propose to perform this work for the total price of:

Total Quote: 10,900
Date: 5/23/21

We hereby submit specifications & estimates for Installation of Lift pump station and sand Drainfield compliant to Worcester County Standards as follows:

- Stone and Sand to be brought in: \$ 2500
- Install 1000-gallon septic and lift pump station-top seam. Old tank to be pumped, crushed, and filled. Includes lift pump, manpower and equipment used: \$7800
- Cover and backfilling, includes cover and seeding: \$700

We propose to furnish material & labor – complete in accordance with the above specifications for the sum of \$ 10,900.00.

****Price includes permit cost.****

Respectfully Submitted:



Robert H. Reed, Owner – 2 Kuz Waste & Septic Services, LLC
Typed Name: *Robert Reed*

Acceptance of Proposal: The above prices, specifications & conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Stroy Parks
10237 Henry Road
Stockton, MD 21864
TM 32 Parcel 314

3/18/21

Septic Scope of Work

- Site visit is required. Any prospective bidder needs contact Eddie Lawson of Environmental Programs at 410-632-1220 to review prior to submitting bid.
- 500 square foot stone seepage bed.
- Installation depth of 18 to 24 inches. Sand lined to 36" with approved sand.
- Installation is on top and will probably go in old drainfield. Any contaminated material will need to be incorporated in the cover or disposed of properly.
- Minimum 1,000 gallon septic tank is required. Installer to determine if a lift station and pump are needed. Include electrical hook up in bid needed.
- Old tank to be pumped crushed and filled. A pump out prior to installation to allow the existing system a little time to dry may be helpful with installation.
- Final stabilization of seeding and straw is required.
- Site to be cleaned up and stockpile areas graded.
- County Environmental Programs will need to give final approval before heavy equipment is pulled from the jobsite.
- The permit fee of \$325 must be included in quote

Date of site visit: 5/11/21

Project Total= ^{\$}10,900

Date: 5/11/21

[Signature]
Signature

Robert Reed
Typed Name

Owner
Title

2Kuz Waste & Septic Services LLC
Company Name

12615 Sheppards Crossing Road
Address

Whateyville, MD 21872

410-957-0379
Phone Number(s)

23869769 4/26/2022
License # Expiration Date

TEL: 410-632-1194
 FAX: 410-632-3131
 E-MAIL: admin@co.worcester.md.us
 WEB: www.co.worcester.md.us



OFFICE OF THE
 COUNTY COMMISSIONERS

Worcester County

GOVERNMENT CENTER
 ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

May 24, 2021

HAROLD L. HIGGINS, CPA
 CHIEF ADMINISTRATIVE OFFICER
 ROSCOE R. LESLIE
 COUNTY ATTORNEY

COMMISSIONERS
 JOSEPH M. MITRECIC, PRESIDENT
 THEODORE J. ELDER, VICE PRESIDENT
 ANTHONY W. BERTINO, JR.
 MADISON J. BUNTING, JR.
 JAMES C. CHURCH
 JOSHUA C. NORDSTROM
 DIANA PURNELL

TO: Worcester County Commissioners
 FROM: Karen Hammer, Administrative Assistant V
 SUBJECT: Upcoming Board Appointments - Terms Beginning January 1, 2021

Attached, please find copies of the Board Summary sheets for all County Boards or Commissions (6), which have current or upcoming vacancies (10 total). I have circled the members whose terms have expired or will expire on each of these boards.

President Mitrecic - You have **One (1)** positions open:

- Marie Campione-Lawrence (**Resigned**) - replacement to the Social Services Advisory Board

Vice President Elder – You have **One (1)** position needed:

- Michael Day to the Tourism Advisory Committee

Commissioner Bertino – You have **Three (3)** positions needed:

- Cathy Gallagher to the Social Services Advisory Board
- Frederick Stiehl to the Water & Sewer Advisory Council, Ocean Pines
- Bob Poremski (**Resigned**) - replacement to the Water & Sewer Advisory Council, Ocean Pines
-

All Commissioners:

- (2) - Drug and Alcohol Abuse Council; (1 resignation: Ms. Nordstrom, 1 Position - (Passing of Dr. Cragway, Jr.), Mr. Orris hopes to have recommendations for The Commissioners later this year, **however**, if the Commissioners have someone they'd like to appoint, please advise.
- At Large position on Local Development Council For the Ocean Downs Casino-4 yr. Mark Wittmyer - (Business – Ocean Pines)
- Water and Sewer Advisory Council - Ocean Pines (Frederick Stiehl and Bob Poremski)
- Library Board of Trustees –has 1 resignation - April 2021 of Holly Anderson, the board is actively looking for a replacement.

- PLEASE NOTE – The Worcester County Board of Library Trustees have voted to appoint Sandra Buchanan to replace Donald James Bailey who resigned in March 2021.

SEE INSERT

Citizens and Government Working Together

Pending Board Appointments - By Commissioner

District 1 - Nordstrom

All District Appointments Received. Thank you!

District 2 - Purnell

All District Appointments Received. Thank you!

District 3 - Church

All District Appointments Received. Thank you!

District 4 - Eder

p. 10 - Tourism Advisory Committee (Michael Day) - 4-year

District 5 - Bertino

p. 8 - Social Services Advisory Board (Cathy Gallagher) - 3-year
 p. 11 - Water & Sewer Advisory Council - Ocean Pines (Frederick Stiehl and Bob Poremski) - 4-year

District 6 - Bunting

All District Appointments Received. Thank you

District 7 - Mitrecic

p. 8 - Social Services Advisory Board (Marie Campione-Lawrence) - 3-year

All Commissioners

- p. 3 - (2) Drug and Alcohol Abuse Council; (1 resignations: Ms. Nordstrom), 1 position available (Passing of Dr. Cragway, Jr.), Mr. Orris hopes to have recommendations for The Commissioners later this year, **however**, if the Commissioners have someone they'd like to appoint, please advise.
- p. 5 - (2) Board of Library Trustees - Replace Sandra Buchanan as replacement for resignation of Donald James Bailey; there is still 1 position available due to the resignation of Holly Anderson
- p. 7 - (1) Local Development Council for Ocean Downs Casino (Mark Wittmyer and- At-Large - business or institution representative in immediate proximity to Ocean Downs) - 4-year
- p. 11 - (2) Water and Sewer Advisory Council - Ocean Pines (Frederick Stiehl and Bob Poremski) - 4-year

DRUG AND ALCOHOL ABUSE COUNCIL

Reference: PGL Health-General, Section 8-1001

Appointed by: County Commissioners

Functions: Advisory
Develop and implement a plan for meeting the needs of the general public and the criminal justice system for alcohol and drug abuse evaluation, prevention and treatment services.

Number/Term: At least 18 - At least 7 At-Large, and 11 ex-officio (also several non-voting members)
At-Large members serve 4-year terms; Terms expire December 31

Compensation: None

Meetings: As Necessary

Special Provisions: Former Alcohol and Other Drugs Task Force was converted to Drug and Alcohol Abuse Council on October 5, 2004.

Staff Contact: Jack Orris, Council Secretary, Health Department (410-632-1100, ext. 1038)
Doug Dods, Council Chair, Sheriff's Office (410-632-1111)

Current Members:

| <u>Name</u> | <u>Representing</u> | <u>Years of Term(s)</u> | |
|--------------------------------|--|-----------------------------------|-----------------|
| <u>At-Large Members</u> | | | |
| Donna Nordstrom | Knowledge of Substance Abuse Treatment | * 19-21 | <i>Resigned</i> |
| Eric Gray (Christina Purcell) | Substance Abuse Treatment Provider | *15-18, 18-22 | |
| Sue Abell-Rodden | Recipient of Addictions Treatment Services | 10-14-18, 18-22 | |
| Colonel Doug Dods | Knowledgeable on Substance Abuse Issues | 04-10 (advisory), 10-14-18, 18-22 | |
| Jim Freeman, Jr. | Knowledgeable on Substance Abuse Issues | 04-11-15, 15-19, 19-23 | |
| Jennifer LaMade | Knowledgeable on Substance Abuse Issues | *12-15, 15-19, 19-23 | |
| Mimi Dean | Substance Abuse Prevention Provider | *18-19, 19-23 | |
| Kim Moses | Knowledgeable on Substance Abuse Issues | 08-12-16-20, 20-24 | |
| Dr. Roy W. Cragway, Jr. | Knowledgeable on Substance Abuse Issues | *17-20, 20-24 | <i>Passed</i> |
| Rev. James Jones | Knowledge of Substance Abuse Issues | *21-25 | |

Ex-Officio Members

| | | |
|--------------------------------------|---------------------------------------|------------------------|
| Rebecca Jones | Health Officer | Ex-Officio, Indefinite |
| Roberta Baldwin | Social Services Director | Ex-Officio, Indefinite |
| Spencer Lee Tracy, Jr. | Juvenile Services, Regional Director | Ex-Officio, Indefinite |
| Trudy Brown | Parole & Probation, Regional Director | Ex-Officio, Indefinite |
| Kris Heiser | State's Attorney | Ex-Officio, Indefinite |
| Burton Anderson | District Public Defender | Ex-Officio, Indefinite |
| Sheriff Matt Crisafulli | County Sheriff | Ex-Officio, Indefinite |
| William Gordy (Eloise Henry Gordy) | Board of Education President | Ex-Officio, Indefinite |
| Diana Purnell | County Commissioners | Ex-Officio, Indefinite |
| Judge Brian Shockley (Jen Bauman) | Circuit Court Administrative Judge | Ex-Officio, Indefinite |
| Judge Gerald Purnell (Tracy Simpson) | District Court Administrative Judge | Ex-Officio, Indefinite |

* Appointed to a partial term for proper staggering, or to fill a vacant term

Donna Bounds

Warden, Worcester County Jail

Ex-Officio, Indefinite

Advisory Members

| | | |
|--------------------------------------|---|------------|
| Lt. Earl W. Starner | Maryland State Police | Since 2004 |
| Charles "Buddy" Jenkins | Business Community - Jolly Roger Amusements | |
| Chief Ross Buzzuro (Lt. Rick Moreck) | Ocean City Police Dept. | |
| Leslie Brown | Hudson Health Services, Inc. | |
| James Mcquire, P.D. | Health Care Professional - Pharmacist | Since 2018 |
| Shane Ferguson | Wor-Wic Community College Rep. | Since 2018 |
| Jessica Sexauer, Director | Local Behavioral Health Authority | Since 2018 |

Prior Members:

Since 2004

| | |
|-----------------------------------|--------------------------------|
| Vince Gisriel | Mike Shamburek - Hudson Health |
| Michael McDermott | Shirleen Church - BOE |
| Marion Butler, Jr. | Tracy Tilghman (14-15) |
| Judge Richard Bloxom | Marty Pusey (04-15) |
| Paula Erdie | Debbie Goeller |
| Tom Cetola | Peter Buesgens |
| Gary James (04-08) | Aaron Dale |
| Vickie Wrenn | Garry Mumford |
| Deborah Winder | Sharon Smith |
| Garry Mumford | Jennifer Standish |
| Judge Theodore Eschenburg | Karen Johnson (14-17) |
| Andrea Hamilton | Rev. Bill Sterling (13-17) |
| Fannie Birkhead | Kat Gunby (16-18) |
| Sharon DeMar Reilly | William McDermott |
| Lisa Gebhardt | Sheriff Reggie Mason |
| Jenna Miller | Colleen Wareing (*06-19) |
| Dick Stegmaier | Rev. Matthew D'Amario(*18-21) |
| Paul Ford | |
| Megan Griffiths | |
| Ed Barber | |
| Eloise Henry-Gordy | |
| Lt. Lee Brumley | |
| Ptl. Noal Waters | |
| Ptl. Vicki Fisher | |
| Chief John Groncki | |
| Chief Arnold Downing | |
| Frank Pappas | |
| Captain William Harden | |
| Linda Busick (06-10) | |
| Sheriff Chuck Martin | |
| Joel Todd | |
| Diane Anderson (07-10) | |
| Joyce Baum (04-10) | |
| James Yost (08-10) | |
| Ira "Buck" Shockley (04-13) | |
| Teresa Fields (08-13) | |
| Frederick Grant (04-13) | |
| Doris Moxley (04-14) | |
| Commissioner Merrill Lockfaw | |
| Kelly Green (08-14) | |
| Sheila Warner - Juvenile Services | |
| Chief Bernadette DiPino - OCPD | |
| Chief Kirk Daugherty -SHPD | |

* Appointed to a partial term for proper staggering, or to fill a vacant term

BOARD OF LIBRARY TRUSTEES

Reference: PGL Education 23-403, Annotated Code of Maryland

Appointed by: County Commissioners (from nominees submitted by Board of Library Trustees)

Function: Supervisory
Responsible for the general control and development of the County library system. Oversees management of the libraries, assists in preparation of library budget and other fiscal matters, arranges for an annual audit, makes an annual report to the County Commissioners, make recommendations to the County Commissioners regarding library acquisitions/development.

Number/Term: 7/5 years
Terms expire December 31st

Compensation: None

Meetings: 1 per month except July, and August

Special Provisions: Nominees submitted by Library Board; Maximum 2 consecutive terms

Staff Contact: Library Director - Jennifer Ranck (410) 632-2600

Current Members:

| <u>Name</u> | <u>Resides</u> | <u>Years of Term(s)</u> |
|---------------------|----------------|-------------------------|
| Holly Anderson | Newark | *10-11-16, 16-21 |
| Nancy Howard | Ocean City | 16-21 |
| Donald James Bailey | Pocomoke | 16-21 |
| Vicki O'Mara | Ocean Pines | *18-22 |
| Leslie Mulligan | Snow Hill | *17-18, 18-23 |
| Jeff Smith | Berlin | 19-24 |
| Patricia Tomasovic | Pocomoke | *19, 19-24 |

Resigned April 2021

resigned March 20: Replace w/ Sandra Buchanan

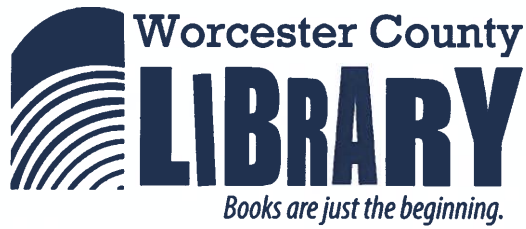
Prior Members: Since 1972

Herman Baker
Lieselette Pennewell
Edith Dryden
Clifford D. Cooper, Jr.
Klein Leister
Evelyn Mumford
Ann Eschenburg
Barbara Ward
Donald F. McCabe
Fannie Russell
Stedman Rounds
Donald Turner
Sarah Dryden
L. Richard Phillips
Barbara Bunting
Joanne Mason

Jere Hilbourn
Janet Owens
Ruth Westfall
Helen Farlow
Judy Quillin
Gay Showell
Susan Mariner
Jacqueline Mathias
Ann S. Coates (88-97)
Jim Dembeck (91-97)
Bill Waters (88-98)
Geraldine Thweatt (97-98)
Martha Hoover (87-99)
Eloise Henry-Gordy (98-00)
William Cropper (91-01)
Ms. Willie Gaddis (89-01)
Leola Smack (99-02)
Jean Tarr (94-04)
Lois Sirman (01-06)
Amanda DeShields (00-07)
David Nedrow (04-09)

Belle Redden (99-09)
Beverly Dryden Wilkerson (06-10)
John Staley (97-11)
James Gatling (01-11)
Shirley Dale (02-12)
Edith Barnes (07-13)
Richard Polhemus (11-16)
Richard Warner Davis (11-16)
Frederick Grant (13-17)
Rosemary S. Keech (12-18)
Vivian Pruitt (09-19)
Ron Cascio 09-19

* = Appointed to fill an unexpired term



To: Harold Higgins
From: Jennifer Ranck *JR*
Date: May 20, 2021
Re: Library Board of Trustees

The Worcester County Library Board of Trustees voted to appoint Sandra Buchanan at their meeting on May 11, 2021 to replace Jamie Bailey who resigned from the board in March 2021.

Sandra Buchanan
217 Silva Road
Stockton, Maryland 21864
(443-235-9313)

The board is actively looking for a replacement for Holly Anderson who resigned in April 2021.

Thank you and the County Commissioners for your consideration of the Trustees' recommendation.

Copy: Weston Young

LOCAL DEVELOPMENT COUNCIL FOR THE OCEAN DOWNS CASINO

Reference: Subsection 9-1A-31(c) - State Government Article, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory
Review and comment on the multi-year plan for the expenditure of the local impact grant funds from video lottery facility proceeds for specified public services and improvements; Advise the County on the impact of the video lottery facility on the communities and the needs and priorities of the communities in the immediate proximity to the facility.

Number/Term: 15/4-year terms; Terms Expire December 31

Compensation: None

Meetings: At least semi-annually

Special Provisions: Membership to include State Delegation (or their designee); one representative of the Ocean Downs Video Lottery Facility, seven residents of communities in immediate proximity to Ocean Downs, and four business or institution representatives located in immediate proximity to Ocean Downs.

Staff Contacts: Kim Moses, Public Information Officer, 410-632-1194
Roscoe Leslie, County Attorney, 410-632-1194

Current Members:

| <u>Member's Name</u> | <u>Nominated By</u> | <u>Represents/Resides</u> | <u>Years of Term(s)</u> |
|--------------------------------|---------------------|---------------------------|-------------------------|
| Mark Wittmyer | At-Large | Business - Ocean Pines | 15-19 |
| Gee Williams ^c | Dist. 3 - Church | Resident - Berlin | 09-13-17, 17-21 |
| Bob Gilmore | Dist. 5 - Bertino | Resident - Ocean Pines | *19-21 |
| David Massey ^c | At-Large | Business - Ocean Pines | 09-13-17, 17-21 |
| Bobbi Sample | Ocean Downs Casino | Ocean Downs Casino | 17-indefinite |
| Cam Bunting ^c | At-Large | Business - Berlin | *09-10-14-18, 18-22 |
| Matt Gordon | Dist. 1 - Nordstrom | Resident - Pocomoke | 19-22 |
| Mary Beth Carozza | | Maryland Senator | 14-18, 18-22 |
| Wayne A. Hartman | | Maryland Delegate | 18-22 |
| Charles Otto | | Maryland Delegate | 14-18, 18-22 |
| Roxane Rounds | Dist. 2 - Purnell | Resident - Berlin | *14-15-19, 19-23 |
| Michael Donnelly | Dist. 7 - Mitrecic | Resident - Ocean City | *16-19, 19-23 |
| Steve Ashcraft | Dist. 6 - Bunting | Resident - Ocean Pines | *19-20, 20-24 |
| Gary Weber | Dist. 4 - Elder | Resident - Snow Hill | *19-20, 20-24 |
| Mayor Rick Meehan ^c | At-Large | Business - Ocean City | *09-12-16-20-24 |

Prior Members:

J. Lowell Stoltzfus ^c (09-10)
Mark Wittmyer ^c (09-11)
John Salm ^c (09-12)
Mike Pruitt ^c (09-12)
Norman H. Conway ^c (09-14)
Michael McDermott (10-14)
Diana Purnell ^c (09-14)
Linda Dearing (11-15)

Since 2009

Todd Ferrante ^c (09-16)
Joe Cavilla (12-17)
James N. Mathias, Jr. ^c (09-18)
Ron Taylor ^c (09-14)
James Rosenberg (09-19)
Rod Murray ^c (*09-19)

Charlie Dorman (12-19)

* = Appointed to fill an unexpired term/initial terms staggered
^c = Charter Member

SOCIAL SERVICES ADVISORY BOARD

Reference: Human Services Article - Annotated Code of Maryland - Section 3-501

Appointed by: County Commissioners

Functions: Advisory
 Review activities of the local Social Services Department and make recommendations to the State Department of Human Resources.
 Act as liaison between Social Services Dept. and County Commissioners.
 Advocate social services programs on local, state and federal level.

Number/Term: 9 to 13 members/3 years
 Terms expire June 30th

Compensation: None - (Reasonable Expenses for attending meetings/official duties)

Meetings: 1 per month (Except June, July, August)

Special Provisions: Members to be persons with high degree of interest, capacity & objectivity, who in aggregate give a countywide representative character.
 Maximum 2 consecutive terms, minimum 1-year between reappointment
 Members must attend at least 50% of meetings
 One member (ex officio) must be a County Commissioner
 Except County Commissioner, members may not hold public office.

Staff Contact: Roberta Baldwin, Director of Social Services - (410-677-6806)

Current Members:

| <u>Member's Name</u> | <u>Nominated By</u> | <u>Resides</u> | <u>Years of Term(s)</u> |
|-----------------------|---------------------------|----------------|-------------------------|
| Cathy Gallagher | D-5, Bertino | Ocean Pines | *13-14-17, 17-20 |
| Faith Coleman | D-4, Elder | Snow Hill | 15-18, 18-21 |
| Harry Hammond | D-6, Bunting | Bishopville | 15-18, 18-21 |
| Diana Purnell | ex officio - Commissioner | | 14-18, 18-22 |
| Sharon Dryden | D-1, Nordstrom | Pocomoke City | *20-21 |
| Voncelia Brown | D-3, Church | Berlin | 16-19, 19-22 |
| Mary White | At-Large | Berlin | *17-19, 19-22 |
| Maria Campione-Lawren | D-7, Mitrecic | Ocean City | 16-19, 19-22 |
| Nancy Howard | D-2, Purnell | Ocean City | 09-16-17-20, 20-23 |

Term Ended

Resigned

* = Appointed to fill an unexpired term

SOCIAL SERVICES BOARD
(Continued)

Prior Members: (Since 1972)

| | |
|-------------------------------|----------------------------|
| James Dryden | Jeanne Lynch (00-02) |
| Sheldon Chandler | Michael Reilly (00-03) |
| Richard Bunting | Oliver Waters, Sr. (97-03) |
| Anthony Purnell | Charles Hinz (02-04) |
| Richard Martin | Prentiss Miles (94-06) |
| Edward Hill | Lakeshia Townsend (03-06) |
| John Davis | Betty May (02-06) |
| Thomas Shockley | Robert "BJ" Corbin (01-06) |
| Michael Delano | William Decoligny (03-06) |
| Rev. James Seymour | Grace Smearman (99-07) |
| Pauline Robertson | Ann Almand (04-07) |
| Josephine Anderson | Norma Polk-Miles (06-08) |
| Wendell White | Anthony Bowen (96-08) |
| Steven Cress | Jeanette Tressler (06-09) |
| Odetta C. Perdue | Rev. Ronnie White (08-10) |
| Raymond Redden | Belle Redden (09-11) |
| Hinson Finney | E. Nadine Miller (07-11) |
| Ira Hancock | Mary Yenny (06-13) |
| Robert Ward | Dr. Nancy Dorman (07-13) |
| Elsie Bowen | Susan Canfora (11-13) |
| Faye Thornes | Judy Boggs (02-14) |
| Frederick Fletcher | Jeff Kelchner (06-15) |
| Rev. Thomas Wall | Laura McDermott (11-15) |
| Richard Bundick | Emma Klein (08-15) |
| Carmen Shrouck | Wes McCabe (13-16) |
| Maude Love | Nancy Howard (09-16) |
| Reginald T. Hancock | Judy Stinebiser (13-16) |
| Elsie Briddell | Arlette Bright (11-17) |
| Juanita Merrill | Tracey Cottman (15-17) |
| Raymond R. Jarvis, III | Ronnie White (18-19) |
| Edward O. Thomas | Wayne Ayer *(19-20) |
| Theo Hauck | |
| Marie Doughty | |
| James Taylor | |
| K. Bennett Bozman | |
| Wilson Duncan | |
| Connie Quillin | |
| Lela Hopson | |
| Dorothy Holzworth | |
| Doris Jarvis | |
| Eugene Birckett | |
| Eric Rauch | |
| Oliver Waters, Sr. | |
| Floyd F. Bassett, Jr. | |
| Warner Wilson | |
| Mance McCall | |
| Louise Matthews | |
| Geraldine Thweat (92-98) | |
| Darryl Hagy (95-98) | |
| Richard Bunting (96-99) | |
| John E. Bloxom (98-00) | |
| Katie Briddell (87-90, 93-00) | |
| Thomas J. Wall, Sr. (95-01) | |
| Mike Pennington (98-01) | |
| Desire Becketts (98-01) | |
| Naomi Washington (01-02) | |
| Lehman Tomlin, Jr. (01-02) | |

* = Appointed to fill an unexpired term

Updated: November 17, 2020
Printed: May 24, 2021

TOURISM ADVISORY COMMITTEE

Reference: County Commissioners' Resolution of May 4, 1999 and 03-6 of 2/18/03

Appointed by: County Commissioners

Function: Advisory
 Advise the County Commissioners on tourism development needs and recommend programs, policies and activities to meet needs, review tourism promotional materials, judge tourism related contests, review applications for State grant funds, review tourism development projects and proposals, establish annual tourism goals and objectives, prepare annual report of tourism projects and activities and evaluate achievement of tourism goals and objectives.

Number/Term: 7/4-Year term - Terms expire December 31st

Compensation: \$50 per meeting expense allowance

Meetings: At least bi-monthly (6 times per year), more frequently as necessary

Special Provisions: One member nominated by each County Commissioner

Staff Contact: Tourism Department – Melanie Pursel, Director of Tourism 410-632-3110

Current Members:

| <u>Member's Name</u> | <u>Nominated By</u> | <u>Resides</u> | <u>Years of Term(s)²</u> |
|----------------------|---------------------|-----------------|-------------------------------------|
| Michael Day | D-4, Elder | Snow Hill | *19 |
| Josh Davis | D-5, Bertino | Berlin | *19-21 |
| Lauren Taylor | D-7, Mitrecic | Ocean City | 13-17, 17-21 |
| Gregory Purnell | D-2, Purnell | Berlin | 14-18, 18-22 |
| Barbara Tull | D-1, Nordstrom | Pocomoke | 03-11-15-19, 19-23 |
| Ruth Waters | D-6, Bunting | Bishopville | 19-23 |
| Elena Ake | D-3, Church | West Ocean City | *16-20, 20-24 |

Term Ended

Prior Members: Since 1972

| | | |
|-----------------------------------|-----------------------------|-------------------------|
| Isaac Patterson ¹ | Barry Laws (99-03) | Molly Hilligoss (15-18) |
| Lenora Robbins ¹ | Klein Leister (99-03) | Denise Sawyer (*18-19) |
| Kathy Fisher ¹ | Bill Simmons (99-04) | Isabel Morris (11-19) |
| Leroy A. Brittingham ¹ | Bob Hulburd (99-05) | |
| George "Buzz" Gering ¹ | Frederick Wise (99-05) | |
| Nancy Pridgeon ¹ | Wayne Benson (05-06) | |
| Marty Batchelor ¹ | Jonathan Cook (06-07) | |
| John Verrill ¹ | John Glorioso (04-08) | |
| Thomas Hood ¹ | David Blazer (05-09) | |
| Ruth Reynolds (90-95) | Ron Pilling (07-11) | |
| William H. Buchanan (90-95) | Gary Weber (99-03, 03-11) | |
| Jan Quick (90-95) | Annemarie Dickerson (99-13) | |
| John Verrill (90-95) | Diana Purnell (99-14) | |
| Larry Knudsen (95) | Kathy Fisher (11-15) | |
| Carol Johnsen (99-03) | Linda Glorioso (08-16) | |
| Jim Nooney (99-03) | Teresa Travatello (09-18) | |

* = Appointed to fill an unexpired term

1 = Served on informal ad hoc committee prior to 1990, Committee abolished between 1995-1999

2 = All members terms reduced by 1-year in 2003 to convert to 4-year terms

WATER AND SEWER ADVISORY COUNCIL OCEAN PINES SERVICE AREA

Reference: County Commissioners' Resolution of November 19, 1993

Appointed by: County Commissioners

Function: Advisory
Advise Commissioners on water and sewer needs of the Service Area; review amendments to Water and Sewer Plan; make recommendations on policies and procedures; review and recommend charges and fees; review annual budget for the service area.

Number/Term: 5/4-year terms
Terms Expire December 31

Compensation: None

Meetings: Monthly

Special Provisions: Must be residents of Ocean Pines Service Area

Staff Support: Department of Public Works - Water and Wastewater Division
John Ross - (410-641-5251)

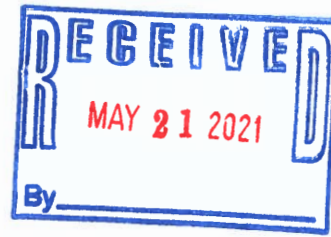
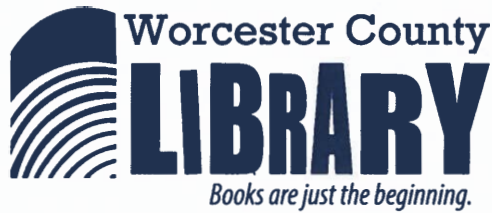
Current Members:

| <u>Name</u> | <u>Resides</u> | <u>Years of Term(s)</u> | |
|-----------------------------|----------------|-------------------------|------------|
| Frederick Stiehl | Ocean Pines | *06-08-12-16, 16-20 | Term Ended |
| Gregory R. Sauter, P.E. | Ocean Pines | 17-21 | |
| John F. (Jack) Collins, Jr. | Ocean Pines | *18-21 | |
| James Spicknall | Ocean Pines | 07-10-14-18, 18-22 | |
| Bob Poremski | Ocean Pines | *17-19, 19-23 | Resigned |

Prior Members: (Since 1993)

Andrew Bosco (93-95)
 Richard Brady (96-96, 03-04)
 Michael Robbins (93-99)
 Alfred Lotz (93-03)
 Ernest Armstrong (93-04)
 Jack Reed (93-06)
 Fred Henderson (04-06)
 E. A. "Bud" Rogner (96-07)
 David Walter (06-07)
 Darwin "Dart" Way, Jr. (99-08)
 Aris Spengos (04-14)
 Gail Blazer (07-17)
 Mike Hegarty (08-17)
 Michael Reilly (14-18)

* = Appointed to fill an unexpired term



To: Harold Higgins, Chief Administrative Officer
 From: Jennifer Ranck, Library Director *JR*
 Date: May 18, 2021
 Re: "Read Woke" Teen Reading Challenge

In December 2020 the library was selected as a recipient of a \$1,000 Beanstack Black Voices Microgrant. The library uses Beanstack software to track year-round reading challenges, especially the Summer Reading program. The microgrants were announced last year: *"These grants are designed to support you -- our clients -- in your efforts to bring about social justice, raise awareness, and effect change in the ways that your communities need it most."*

Worcester County Library is using the grant funding to provide two \$500 prizes. Participants (ages 13-18) can earn a badge (entry) into the drawing by logging a book read from different topic areas and also by attending a monthly discussion group. The topics of discussion are: African American Voices, Asian American Voices, Diverse Abilities Voices, Female Voices, Native American Voices, Immigrant Voices, LGBTQ+ Voices, Hispanic American Voices, and Voices of Poverty and Homelessness. This virtual program is voluntary and provides an opportunity for teens to meet, share book recommendations, and talk about the books they're reading.

The Black Voices website includes this phrase, "in solidarity with the Black Lives Matter movement" but the grant was not funded by the Black Lives Matter organization. The purpose is to uplift Black voices and voices from other underserved communities. Exposure to diverse literature and cultures can increase reading engagement, support academic performance, reduce stereotyping, and improve respectful communication. The library strives to represent many points of view in both our collection and our programs.


Please let me know if you have any questions. Thank you.



Worcester County
Department of Environmental Programs

Memorandum

To: Harold L. Higgins, Chief Administrative Officer

From: Robert J. Mitchell, LEHS, REHS/RS
Director 

Subject: Coastal Ventures Properties, LLC
Allocation Agreement
11109 Cathage Road

Date: 5/21/21

Attached is the executed Allocation Agreement for the Palmer Gillis Medical Office Property upon their purchase of EDUs for the entire building this week. Under Section 2.B of County Commissioners Resolution 19-37 (Other Uses and Disputed Allocations), if the proposed use is adequately addressed in the flow tables but owner disputes the projected sewer flows per unit of measure in the flow table, the property owner may request a review of the projected sewer flows. In accordance with Section 2.B.1 of the subject resolution, the property owner shall enter into an allocation agreement as specified in Section 3. This agreement specifies a total of twelve (12) EDUs will serve this building, as agreed to in conversations between Administration, staff and the developer's attorney this week. We will monitor this building for the specified period to establish baseline data for any future EDU capacity adjustments.

If you could get President Mitrecic's signature and your witness on the document at the next meeting, I can get this recorded. I have the recording fee submitted by the developer.

If you have any questions on this matter, please do not hesitate to contact me.

Attachment

Citizens and Government Working Together

WORCESTER COUNTY GOVERNMENT CENTER 1 WEST MARKET STREET, SUITE 1306 SNOW HILL, MARYLAND 21863
TEL: 410-632-1220 FAX: 410-632-2012

ALLOCATION AGREEMENT

This Agreement, is dated May 19, 2021 and is between the County Commissioners of Worcester County, Maryland ("County") and COASTAL VENTURE PARTNERS LLC ("Owner").

Recitals
11/07/2021

- A. Owner owns property known as ROAD ("Property").
- B. Owners wishes to use the Property for PROFESSIONAL OFFICE ("Project").
- C. On December 3, 2019, the County adopted Resolution 19-37 establishing standard sewer flow calculations ("Flow Table") for residential and non-residential land uses to be served by public sewer systems in the County.
- D. Resolution 19-37 that requires that an allocation agreement if a project or use is not adequately addressed in the Flow Table or if the Owner disputes the projected sewer flows in the Flow Table.
- E. An allocation agreement will document how many equivalent dwelling units ("EDUs") are required and will provide for monitoring of the daily sewer flows for 24 months after the commencement of operations.
- F. The County has determined that an allocation agreement is required for the Project under Resolution 19-37.

Terms

The County and Owner agree as follows:

1. The County has determined that the Project requires 12 EDUs. This was done after a staff review of metered flow data and technical submittals by the customer in accordance with the procedures for reviewing non-listed or typical flows under Resolution 19-37
2. Before any County building permit will be issued for the Project, the following are required:
 - a. The Owner must pay in full for the number of EDUs.
 - b. A meter must be installed at the Property at the Owner's expense.
 - c. The Owner must pay a non-refundable \$500 meter-monitoring fee.
3. The Project's daily sewer flow will be monitored for 24 continuous months.
4. For the County to evaluate daily sewer flow data under this Agreement, the Project must be operating at no less than 95% of its permitted occupancy during the entire monitoring period. If the County determines that the project is

operating at less than 95% of the permitted occupancy, the County may continue to monitor the Project until 24 continuous months of data is recorded.

- 5. If in the 24 months, the daily sewer flow over any three consecutive days or any ten individual days exceeds the EDU allocation specified in the allocation agreement, then the Owner is required to immediately purchase in full the additional EDUs being used. Owner must pay any usage charges that may have escaped since the account was placed in service. If additional EDUs are not available as determined by the County, the Owner must take all necessary steps to reduce their flow below the allocated limits. All flows must be reduced to the allocated flows within 90 days of notice of the results of the 24-month monitoring period.
- 6. If in the 24 months, the highest daily sewer flow over any three consecutive days or the highest daily sewer flow for any ten individual days is less than the EDU allocation specified in the allocation agreement, then the County must refund the initial purchase price of the additional EDUs to the Owner and the Owner forfeits the EDUs to the County. The EDUs to be refunded must be whole number. Daily sewer flow calculations resulting in a fraction of an EDU must be rounded up to the next whole number. No other costs or fees associated with the EDUs will be refunded.
- 7. This Agreement is governed by Maryland law. The Circuit Court for Worcester County, Maryland is the exclusive jurisdiction for any action arising from this Agreement.
- 8. This Agreement is an encumbrance on the Property and runs with the land.

The Parties agree to this Agreement on the date stated above.

Attest:

County Commissioners of
Worcester County, Maryland

Harold Higgins
Chief Administrative Officer

Joseph M Mitreic
President

Witness

Stacy Powell

E3 Core Berlin, LLC
Owner
(Signature) (Seal)
By: PALMER GILLIS
MANAGING MEMBER
COASTAL VENTURE PROPERTIES LLC

MEMORANDUM

TO: Harold L. Higgins, Chief Administrative Officer
FROM: Dallas Baker, P.E., Director
DATE: May 25, 2021
SUBJECT: Speed Camera – Old Virginia Road – Pocomoke, MD

The Department has reviewed the attached request and documentation from Mario Hernandez, Vice-President of RedSpeed Maryland, LLC, dated April 6, 2021 concerning the possibility of installing speed cameras in two locations on Old Virginia Road adjacent to the Pocomoke High School.

After investigating this request and the area involved, I would recommend approval with the condition that Worcester County not be responsible for any damages to these structures and wiring within the County right-of-way during our normal maintenance operations which include improperly or neglecting to locate their private cables. Any liability issues that may be present due to these structures in the County right-of-way need to be addressed by the Worcester County attorney.

Should you have any questions, please do not hesitate to contact me.

Attachments

cc: Frank J. Adkins



April 6th 2021

Worcester County Commissioners
1 West Market St.
Snow Hill, MD 21863

RE: Speed Camera Placement
Pocomoke High School, Old Virginia Road
Pocomoke City, Maryland

Dear Commissioners,

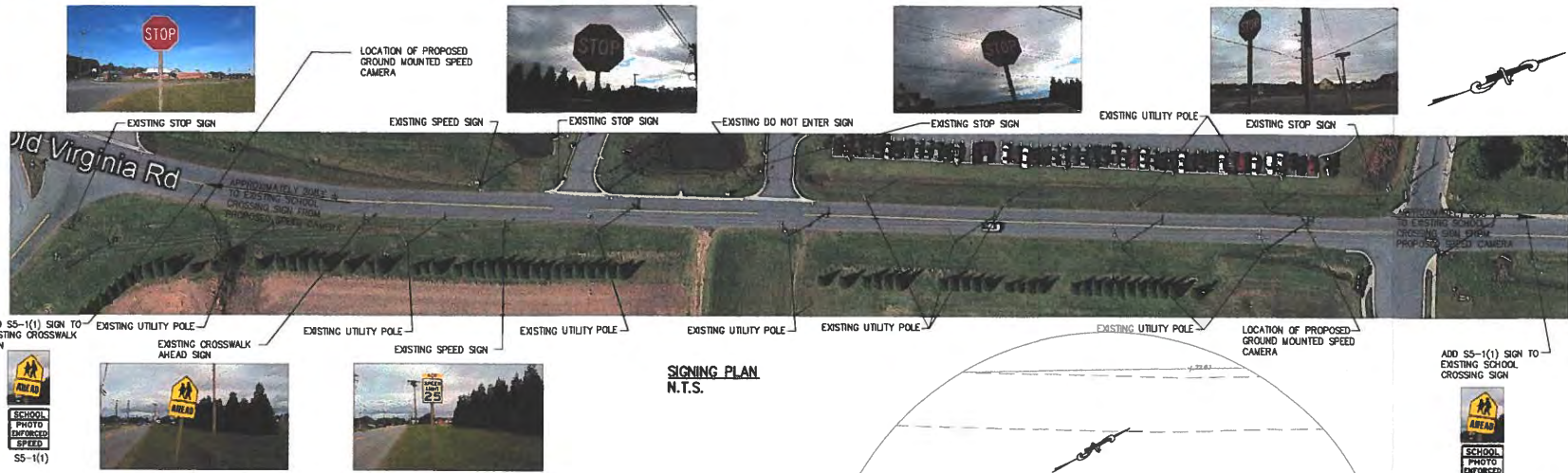
RedSpeed Maryland, LLC is proposing to install speed cameras in two locations within the Old Virginia Road right-of-way (ROW) adjacent to Pocomoke High School. We have already received endorsement by the Pocomoke City Police Department and an ordinance has been approved by the Pocomoke City Council for the installation and operation of the cameras. We are sending notice of the camera installation for your review because Old Virginia Road is a Worcester County maintained ROW.

If you have any concerns or request for additional information, please do not hesitate to contact me at 630-800-6674. We look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mario Hernandez'.

Mario Hernandez,
Vice-President
RedSpeed Maryland, LLC
630-800-6674



LEGEND

- R.O.W. LINE
- BENCH MARK ELEV. 100.00
- ROAD CENTERLINE
- EDGE OF PAVEMENT
- EDGE OF TRAVEL LANE
- SIGN
- STORM PIPE
- C OF DITCH/GRASS SWALE
- UTILITY POLE
- GUY WIRE
- MAIL BOX
- PAVEMENT HATCH
- CONCRETE HATCH
- BOLLARD
- SANITARY MANHOLE
- WATER VALVE
- GAS MANHOLE
- SPEED CAMERA

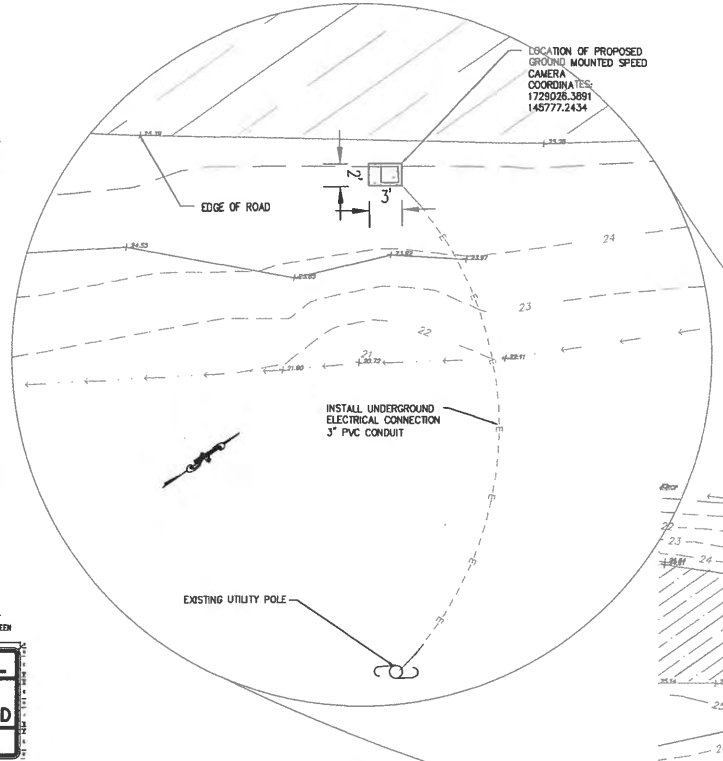
SIGN S5-1(1)
TOP - FLUORESCENT YELLOW-GREEN



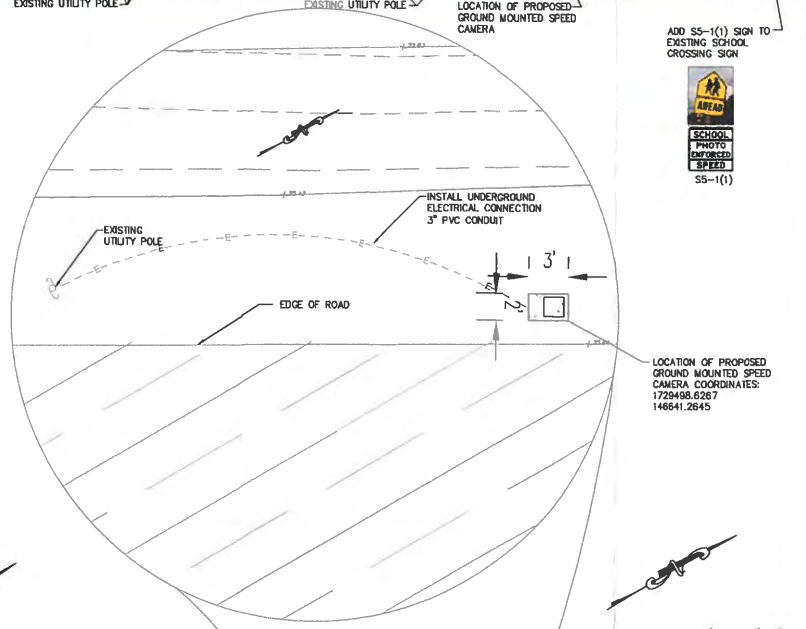
BOTTOM - FLUORESCENT YELLOW-GREEN

| SIZE | DIMENSIONS (INCHES) | | | | | | | | | | | |
|----------|---------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| | A | B | C | D | E | F | G | H | J | K | L | M |
| STANDARD | 30" | 3 1/2" | 7 1/8" | 1 3/8" | 1 1/2" | 1 1/2" | 1 1/2" | 1 1/2" | 1 1/2" | 1 1/2" | 1 1/2" | 1 1/2" |

SITE ENLARGEMENT
1"=6'



SOUTH OLD VIRGINIA ROAD SITE
1"=20'



GRAPHIC SCALE
1 inch = 20 ft

Q:\D2180092\Pocomoke High School\D2180092-Pocomoke Site Plan.dwg

I, ROBERT S. KANE, HEREBY CERTIFY THAT THESE DOCUMENTS WERE PREPARED OR APPROVED BY ME, AND THAT I AM A DAILY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MARYLAND, LICENSE NO. 28651, EXPIRATION DATE: MARCH 01, 2022.

| REV. # | DATE | DESCRIPTION |
|--------|------|-------------|
| | | |
| | | |
| | | |
| | | |

McCRONE
ENGINEERS ■ SURVEYORS ■ PLANNERS
AN ARCADIS ■ CONTRACTOR ■ FLEXON ■ SALIBUTY ■ IPCOMPAR
1800 W. BROADWAY, SUITE 500
ANNAPOLIS, MARYLAND 21403
www.mccrone.com
Copyright © 2021

| | |
|------------------|----------|
| DATE | 10/1/18 |
| JOB NUMBER | D2180092 |
| SCALE | AS NOTED |
| DRAWN BY | ECR |
| DESIGNED BY | ECR |
| APPROVED BY | RSK |
| FOLDER REFERENCE | |

SITE AND SIGNING PLAN
FOR
AUTOMATED SPEED ENFORCEMENT SYSTEMS IN SCHOOL ZONES
POCOMOKE HIGH SCHOOL AND ELEMENTARY SCHOOL
WORCESTER COUNTY, MARYLAND
Proposed For: RED SPEED MARYLAND, LLC

SHEET NO. 1
FILE NO.: D2180092-PocomokeHS



Worcester County
DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MARYLAND 21863

DALLAS BAKER JR., P.E.
DIRECTOR

JOHN S. ROSS, P.E.
DEPUTY DIRECTOR

TEL: 410-632-5623
FAX: 410-632-1753

MEMORANDUM

TO: Harold L. Higgins, Chief Administrative Officer
FROM: John S. Ross, P.E., Deputy Director of Public Works
DATE: May 24, 2021
SUBJECT: Ocean Pines Sanitary Service Area
Water Allocation Permit

DIVISIONS

MAINTENANCE
TEL: 410-632-3766
FAX: 410-632-1753

ROADS
TEL: 410-632-2244
FAX: 410-632-0020

SOLID WASTE
TEL: 410-632-3177
FAX: 410-632-3000

FLEET MANAGEMENT
TEL: 410-632-5675
FAX: 410-632-1753

WATER AND
WASTEWATER
TEL: 410-641-5251
FAX: 410-641-5185

The Ocean Pines Water System has taken on a number of new customers in the past few years. Several years ago, we completed a Water Supply Capacity Management Evaluation that showed in the long term, the system would have problems meeting the peak system demand. Although the pumping and treatment systems are adequate, the permitted allocation of water is not.

In an effort to increase the permitted water allocation, we contacted two consultants with expertise in that area to provide the services required to increase the water allocation. The proposals from those firms are attached and their costs are summarized below:

| Firm | Price |
|--|----------|
| EA Engineering, Science and Technology, Inc. | \$11,399 |
| Barton and Loguidice, D.P.C. | \$23,800 |

Both firms have the necessary qualifications to complete the requested services.

Funding for this work was included in the 2021 system budget in account number 555.8001.6530.100. We are requesting authorization to have EA Engineering, Science and Technology complete the evaluation required to increase the water allocation for the Ocean Pines Service Area.

If you have any questions, please do not hesitate to contact me.

Attachments

cc: Dallas Baker, Jr., P.E., Director of Public Works
Michelle Carmean, Enterprise Fund Controller



EA Engineering, Science,
and Technology

11200 Racetrack Road, Unit 101A
Ocean Pines, MD 21811
Telephone: 410-641-5341
Fax: 410-641-5349
www.eaest.com

February 15, 2021
Proposal No. 0791485

Mr. John Ross, PE
Deputy Director
Worcester County Dept. of Public Works
1000 Shore Drive
Berlin, MD 21811

**Re: Prepare an Application for a Modification to the County's Ocean Pines
Current Water Appropriation Permit No. WO1968G010/09**

Dear Mr. Ross:

EA Engineering, Science, and Technology, Inc., PBC (EA) is pleased to submit this letter proposal to the Worcester County Department of Public Works (the County) to prepare an application to modify the County's current. Ocean Pines Water Appropriation Permit.

Background

Over the years, the County has increasing connected multiple additional water service customers to the Ocean Pines Service Area including, Pines Plaza (shopping center), McDonalds, Showell Elementary, Catholic Church, etc. Due to the increased use of the Ocean Pines water system, the County is interesting in evaluating and applying for an increase in the water use allocation and current Water Appropriation Permit. The county is looking to modify their water appropriation permit from the current allocation of 1.5MGD annual avg / 2.5MGD max to 2.0MGD annual avg / 3.0MGD max. In 2019, the County submitted an application requesting a Water Appropriation and Use Permit to the Maryland Department of the Environment (MDE) the Water and Science Administration's Water Supply Program. MDE responded on March 7, 2019. MDE's response identified a project manager (Mahmoud Mahmoud) and a file number was assigned as indicated above in the subject line and will be used in any correspondence related to this application. Additional information is required to complete the County's application since the requested annual average is greater than 10,000 gallons per day (gpd). Enclosed is an Application Process Outline, which outlines the procedures for processing this application; on which the proposed appropriation is to be made and where the water will be used; a Certification of Notification form and a suggested form letter for notifying contiguous property owners and elected officials; a Public Notice Billing Form and Coastal Plain Unconfined Aquifer Hydrogeologic Investigation Procedure. MDE. The County will be required to provide the name and complete mailing address of all persons notified on the Certification of Notification Form.



Scope of Work

In support of the permit application, EA will assist the County to follow and complete the Application Process Outline and specifically the following items:

- Identify contiguous property owners for the County to prepare and distribute the required notification form.
- On behalf of the County prepare a Public Notice Billing Form.
- Coastal Plain Unconfined Aquifer Hydrogeologic Investigation Procedure. The following is a more detailed description of the hydrogeologic investigation.

EA will assign a Senior Hydrogeologist and use available information and records to calculate the aquifer characteristics from the existing aquifer test data, make time-distance-drawdown projections, a water balance analysis, address the reasonableness of the proposed use, and address the reasonableness of the impact upon the water resource and upon existing uses. The comprehensive hydrogeological investigation will include the following.

1. Complete a comprehensive water demand analysis for the project, during the nominal 12-year period of the proposed permit.
2. Determine the availability of groundwater in the aquifer, from gage data reference in MDE's March 2019 letter, from which the appropriation is to be taken. Further, EA will submit pertinent land use information from the Worcester County Comprehensive Plan and, if available and previously completed, a water balance analysis for the watershed where the proposed production wells will be located.
3. Identify the drawdown effects of the proposed use on the water levels in wells of nearby other users in the aquifer from which the water is to be withdrawn. Drawdown projections will be calculated, for pumping a central or multiple-well supply at the annual average rate for one year and 12 years, and the maximum monthly rate for 30 to 90 days. The evaluation will discuss the potential impacts to "shallow" wells. EA will submit a request to MDE for a copy of the number of well permits issued to nearby users completed after about 1969.
4. The Ocean Pines wells are located in a Water Management Strategy Area due to potential for saltwater intrusion in Columbia aquifer from excessive pumping. EA will evaluate the potential for saltwater intrusion via analytical modeling approach from the proposed increase in withdrawals. Drawdown projections at the coastal line will be modeled and an analysis of the results submitted in this report.



Mr. John Ross
Worcester County – Ocean Pines Water Appropriation Permit Proposal
February 15, 2021

- 5. Prepare a location map indicating all proposed test and production well sites and other existing water sources, such as wells, ponds, reservoirs, streams, and other features that may be relevant to the proposed appropriation.

Assumptions

- EA assumes that the hydrogeologic investigation can be completed with available groundwater and existing well data. This proposal does not include field investigations or pump drawdown tests.
- EA will provide a list of contiguous property owners to the County within the area identified by MDE for the County to prepare, distribute, and track the required notification form and letter.
- With the uncertainty of the public requesting a meeting/hearing, this proposal does not include effort to prepare for and attend a public meeting/hearing.
- EA assumes that the saltwater intrusion modeling will not require a numeric modeling or grid formation effort.

Level of Effort

EA proposes to complete this effort in the amount of \$11,399. A summary of the anticipated labor hours and cost for the work is presented in Attachments 1 and 2. The work described under this proposal will be performed on a time and materials basis in accordance the County’s Standard Terms and Conditions (attached). If you have questions, please feel free to contact EA’s Senior Geologist Kevin Sharpe at 410-584-7000.

Respectfully yours,

Kevin Sharpe, P.G.
Senior Geologist

Darl Kolar, P.E.
Program Manager

ACCEPTANCE: I have reviewed and understand the information contained in this proposal, and by my signature below provide authorization to proceed with the work defined herein.

| | |
|---------------------------------------|--------------------------------|
| Signature | Date |
| John Ross P.E. – Deputy Director, DPW | Worcester County, Maryland |
| Name and Title (printed or typed) | Client Name (printed or typed) |
| 410-641-5251 | 410-641-5185 |
| Phone Number | Fax Number |

**Attachment 1
Cost Estimate
Worcester County - Ocean Pines Water Appropriation Permit
Permit Application Assistance and Hydrogeologic Investigation
February 2021**

Total Task 1: Water Appropriation Permit Modification

| EA Labor *(Refer to details in Attachment B-2) | Hours | | Rate | Effort | Anticipated Staff | |
|--|-------|----|--------|-------------|-------------------|--------------------|
| Program Manager | 2 | \$ | 214.68 | \$ 429.37 | Darl Kolar | |
| Senior Geologist | 20 | \$ | 185.30 | \$ 3,705.94 | Kevin Sharpe | |
| Project Manager | 10 | \$ | 133.70 | \$ 1,337.02 | Steven Lemasters | |
| Mid Geologist | 32 | \$ | 97.36 | \$ 3,115.64 | Elizabeth Eyer | |
| Junior Geologist | 32 | \$ | 55.49 | \$ 1,775.62 | Derrick Hendricks | |
| Senior Technical Writer | 4 | \$ | 143.48 | \$ 573.92 | Janet Earickson | |
| CADD | 4 | \$ | 101.40 | \$ 405.61 | Neil Hallowell | |
| <i>Total Personnel Effort</i> | | | | | 104 | \$11,343.12 |

Other Direct Costs

| | | | | | |
|---|---|--------|-----------|----------|----------------|
| Office Equipment (Fax, telephone, etc.) | 0 | is | \$ 100.00 | \$ - | |
| Mobile Phone | 0 | months | \$ 75.00 | \$ - | |
| Digital Camera | 0 | months | \$ 50.00 | \$ - | |
| Drawing Reproduction | 0 | sheets | \$ 1.00 | \$ - | |
| Copies | 0 | pgs | \$ 0.10 | \$ - | |
| Color Copies | 0 | sheets | \$ 1.45 | \$ - | |
| Binders/Report Covers | 1 | is | \$ 56.00 | \$ 56.00 | |
| Postage | 0 | is | \$ 100.00 | \$ - | |
| Auto | 0 | days | \$ 46.00 | \$ - | |
| Auto mileage | 0 | miles | \$ 0.58 | \$ - | |
| Misc. Supplies | 0 | is | \$ 100.00 | \$ - | |
| <i>Total Other Direct Costs</i> | | | | | \$56.00 |

| | |
|---------------------|--------------------|
| TOTAL TASK 1 | \$11,399.00 |
|---------------------|--------------------|

**Attachment 2
Labor/Hour Estimate
Worcester County - Ocean Pines Water Appropriation Permit
Permit Application Assistance and Hydrogeologic Investigation
February 2021**

Total Task 1: Water Appropriation Permit Modification

| | Program Manager | Senior Geologist | Project Manager | Mid Geologist | Junior Geologist | Senior Technica l Writer | CADD |
|--|--------------------|---------------------|--------------------|------------------|---------------------|--------------------------------|------|
| Data Research (Pump Drawdown Tests, Well Data, etc.) | | | | 4 | | | |
| Water Demand Analysis | | 4 | 1 | 2 | 2 | | |
| Groundwater Availability and Aquifer Evaluation | | 4 | 1 | 8 | 10 | | |
| Drawdown Impact Evaluation | | 4 | 1 | 8 | 8 | | |
| Salt Water Intrusion Evaluation | | 4 | 1 | 8 | 8 | | |
| Site Map | | 1 | | 2 | 4 | | 4 |
| Response to MDE Comments | 1 | 1 | 2 | | | | |
| Final Application/Report Preparation | 1 | 2 | 4 | | | 4 | |
| <i>Total - Task 1</i> | 2 | 20 | 10 | 32 | 32 | 4 | 4 |

*Professional Profile**Kevin T. Sharpe, C.P.G., P.G., PMP*

Frederick County Maintenance Facility; Maryland State Highway Administration (SHA); Hydrogeologist—Conducted dye tracer study as part of an investigation of petroleum hydrocarbons in fractured/karst bedrock for protection of Frederick County drinking water wells.

Groundwater Discharge Permit for Wah Property, Howard County Maryland; Hydrogeologist—Groundwater discharge permit for wastewater disposal for a commercial site in West Friendship Howard County. Activities included well installation, water quality monitoring, local water quality background, groundwater modeling for mounding height at various times, and permit application and report preparation.

Well Rehabilitation for Two Production Wells at the South Mountain Rest Area, Frederick County, Maryland; Project Geologist—Supervised downhole geophysical surveys and rehabilitation by mechanical treatment and carbon dioxide injection for two production wells and provided recommendations on well field maintenance and management.

Phase II Hydrogeologic Investigation Report for Ritchie Rubble Landfill in Prince George's County, Maryland; Ritchie Land Reclamation Limited Partnership; Project Geologist—Phase II Hydrogeologic Investigation Report that included a characterization of site soil, hydrogeologic units, ground-water flow, local production well locations, ground-water quality, and the potential for contaminant transport into local ground-water supplies.

Hydraulic Evaluation of Leachate Extraction Wells and Groundwater Monitoring Plan for Novak Sanitary Landfill Site, Allentown, Pennsylvania; Novak RD/RA PRP Group; Project Geologist—Step-drawdown tests, aquifer coefficient calculations, and depth determinations at 18 extraction wells and for an overall ground-water monitoring plan for the NPL-listed former landfill.

Hydrogeologic Evaluation; City of Annapolis; Geologist—Hydrogeologic investigation and contaminant assessment of the county sanitary landfill and proposed adjacent expansion property, Annapolis, Maryland.

Design/Build In-Well Stripping Groundwater Remediation; North Belmont, NC; EPA Region IV, via CDM Federal Programs; Project Geologist—Supported design-build-operate services for the ground-water remediation by in-well vapor stripping in a residential neighborhood of the North Belmont PCE Site (state Superfund) in North Belmont, North Carolina.

Water Supply Feasibility Study; Tenaska, Inc; Project Geologist—Studied the available water resources of south-central Pennsylvania and made recommendations on the feasibility of a 2-3 million gallon per day withdrawal.



Maryland
Department of
the Environment

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor
Ben Grumbles, Secretary
Horacio Tablada, Deputy Secretary

March 7, 2019

Worcester County Department of Public Works
C/O John Ross, P.E.
1000 Shore Lane
Berlin MD 21811

RE: Water Appropriation and Use Permit Application No. WO1968G010/09
Assigned Project Manager: Mahmoud Mahmoud

Dear Mr. Ross:

Your application requesting a Water Appropriation and Use Permit has been received by the Water and Science Administration's (Administration) Water Supply Program (WSP). A file number and project manager have been assigned as indicated above and should be used in any correspondence related to this application. Please note, the submittal of an application is not an authorization for the increased withdrawal of water for the proposed use.

IT IS THE APPLICANT'S RESPONSIBILITY TO PROVIDE SUFFICIENTLY DETAILED DATA/INFORMATION TO DEMONSTRATE TO THE ADMINISTRATION'S WSP THAT ISSUING THE PERMIT WILL NOT JEOPARDIZE THE STATE'S NATURAL RESOURCES; THAT THE PROPOSED APPROPRIATION PROVIDES THE GREATEST FEASIBLE UTILIZATION OF THE WATER; THAT THE PUBLIC SAFETY IS PRESERVED AND THAT SUCH USE PROMOTES THE GENERAL PUBLIC WELFARE. THE PROPOSED APPROPRIATION MUST NOT BE INADEQUATE, WASTEFUL, DANGEROUS, IMPRACTICABLE, OR DETRIMENTAL TO THE BEST PUBLIC INTEREST. THIS PROPOSED APPROPRIATION MUST BE FEASIBLE IN EVERY RESPECT. THE QUANTITY OF WATER REQUESTED MUST BE REASONABLE, COMMENSURATE WITH THE PROPOSED USE, AND THE PROPOSED APPROPRIATION MUST NOT HAVE AN UNREASONABLE IMPACT UPON THE WATER RESOURCE OR OTHER USERS OF THAT RESOURCE.

Additional information is required to complete your application since the requested annual average is greater than 10,000 gallons per day (gpd). Enclosed is an Application Process Outline, which outlines the procedures for processing this application; a copy of a portion of Worcester County tax map 0016, parcel 0066 indicating the properties (highlighted yellow) on which the proposed appropriation is to be made and where the water will be used; a Certification of Notification form and a suggested form letter (your signature will need to be added) for notifying contiguous property owners and elected officials; a Public Notice Billing Form and Coastal Plain Unconfined Aquifer Hydrogeologic Investigation Procedure.

Worcester County Department of Public Works
Re: WO1968G010/09
March 7, 2019
Page 2

Contiguous property owners to be notified of this project are the owners of all properties touched by the pink line on the enclosed map. Local officials who shall be notified are the County Executive the presiding officer of the County Council/Commission, and if the proposed appropriation is within or adjacent to, or determined by the WSP to potentially affect a town or municipality, similar town or municipal officials. These persons shall be notified by delivery of a signed and dated notification letter either sent by certified mail or delivered in-person. It is your responsibility to provide the name and complete mailing address of all persons notified on the Certification of Notification Form. If there is a discrepancy between properties shown on the enclosed map and those where the water source will be located and on which the water will be used, then only those owners of property contiguous to the properties associated with the proposed appropriation need to be notified. Should any contiguous property be owned by the Maryland Department of Natural Resources (DNR), the notification letter is to be mailed to: DNR, Attn: Tony Redman, AICP, Tawes State Office Bldg C-3, 580 Taylor Avenue, Annapolis, MD 21401.

The Applicant shall complete and submit all forms, statements, reports, evaluations, and any other information required to be submitted as part of this package to the Administration at the following address:

Maryland Department of the Environment
Water Supply Program
1800 Washington Boulevard
Baltimore, Maryland 21230

The WSP shall review all information required to be submitted to complete your permit application. After review, if additional information is required to complete the application, you will be contacted.

Once the application is determined to be complete, the Administration will place a notice in a widely distributed publication within the County where the project is located and you will be billed for those costs. For requests of an annual average of 50,000 gallons of water a day (gpd) or more, interested persons may submit written comments and/or request a public informational hearing. If a public hearing

Worcester County Department of Public Works
WO1968G010/09
March 5, 2019
Page 3

is requested, one will be held. As the applicant, you must be present at the hearing to answer questions concerning the proposed withdrawal. IF A PUBLIC INFORMATIONAL HEARING IS REQUESTED, ADVOCACY AND DEFENSE OF THE PROPOSED APPROPRIATION AT THE HEARING SHALL BE THE SOLE RESPONSIBILITY OF THE APPLICANT.

If you should have any questions on this matter, please contact Mahmoud Mahmoud or me at 410-537-3590.

Sincerely,

Norman Lazarus
Water Supply Program

Enclosures:

Processing Procedures and Flow Diagram (Non-Agricultural)
Application Process Outline (Non-Agricultural)
County Tax Map
Certification of Notification Form
Public Notice Billing Form
Coastal Plain Unconfined Aquifer Investigation Hydrogeologic Procedure

PROCESSING PROCEDURES AND FLOW DIAGRAM

The following information describes the Water Supply Program (WSP) processing procedure of a request for a Permit to Appropriate and Use Waters of the State.

I. RECEIVING PROCESS

Upon receipt of a request, the application is given a File Number and is assigned to a project manager for processing. The assigned project manager may be contacted concerning an application at 410-537-3590.

II. INITIAL PROCESSING

The application is examined by the assigned project manager and the proposed appropriation is analyzed. If the proposed appropriation is 10,000 gallons per day (gpd) or less, if the application is complete and if the opportunity for a public hearing is waived by the Program, the application can be processed within a few weeks. If the requested appropriation is incomplete or if the quantity of water is more than 10,000 gpd, there are additional requirements.

The request will not be considered a complete application until all data requested from the applicant has been submitted and reviewed. The applicant will be advised by the assigned project manager of the necessity for providing any additional information. This may include, but is not limited to: maps, plans and specifications, construction of one or more test or observation wells, aquifer/pump testing results, flow data from streams and/or springs, or any other data and information the Program may require.

If the request is for a quantity greater than 10,000 gpd, a Certification of Notification must be completed as part of the application process. The completed form must state the name and mailing address of the owners of property contiguous to the property on which the proposed water sources are to be located and to property where the water will be used. The local city or county tax office should be able to help identify the owners of contiguous property. In addition, it is necessary to notify by certified mail the County Executive and the presiding officer of the County Commission/Council and the Director of Public Works. If the proposed appropriation will impact a town or municipality, similar town and municipal officials shall be notified. The notification of city and county officials must be included on the Certification of Notification.

The applicant must complete and submit a Public Notice Billing Approval Form if the requested appropriation for greater than 10,000 gpd. The completed form constitutes consent on the part of the applicant to be billed by the Administration for publication of the legal notice in the newspaper, as required by law. This form must be completed and returned to the WSP before the public notice will be advertised.

III. INTERMEDIATE PROCESSING

Upon the submission of all data requested by WSP from the applicant the assigned project manager will complete a thorough review of all submitted information/data to determine if the application is complete. The project manager will prepare a statement which outlines the salient features of the project. This statement is incorporated into the advertising.

IV. FINAL PROCESSING

A public notice of opportunity for hearing and the project statement are prepared. If the proposed annual average allocation is greater than 50,000 gpd, the public notice will include an opportunity for interested parties to request a public informational hearing. The written version of the public notice is mailed to the applicant, contiguous property owners, and any persons who have expressed an interest in the proposed appropriation. The public notice is published in certain selected newspapers as required by law. The notice will contain a date by which requests for a hearing must be submitted to the WSP. The applicant will be billed for the cost of newspaper publication. The legal notice is published one time and allows written comments and/or requests for a public informational hearing to be submitted within two weeks of the publication date. If no written comments or requests for a public informational hearing are received by the date stipulated in the notice, the WSP will consider the application for final action. Should written comments be received, preparation of the final action may be delayed a minimum of 3 to 4 weeks.

If requests for a public informational hearing are received by the WSP and a public informational hearing is scheduled, the applicant, owners of contiguous property and persons who have expressed an interest in the proposed appropriation will be advised by mail from WSP of the location, date and time of the public informational hearing and of any additional requirements. The applicant must attend the public informational hearing. At the hearing the applicant, interested parties and local or State officials will be given an opportunity to present information in an orderly manner. Upon completion of the public informational hearing process, a final decision to issue, modify, or deny the permit will be rendered. A copy of the final permit decision, including a summary of the WSP evaluation, will be mailed to the applicant and all interested parties.

The above is an effort to inform applicants of the water appropriation permit application processing procedure. The periods of time for accomplishing various portions of the processing procedure are stated for informational purposes only. The amount of time that is needed to process an individual request for a permit may vary considerably from the times stated. Please be assured that every effort is made by the WSP to process each application in the shortest possible time commensurate with compliance with all applicable statutes, rules and regulations.

Application Process Outline
APPLICATION FOR A PERMIT TO APPROPRIATE AND USE WATERS OF THE STATE

Applications for water withdrawals of 10,000 gpd or less and for which hearings have been waived are not subject to all of these requirements.

APPLICANT

Application submitted

Applicant must respond to request for additional information. One or more of these may be required, depending on the nature of the requested use. Notification of adjoining property owners is a statutory requirement. The time required for initial form processing is variable, depending upon the nature and complexity of the project. Additional information is returned to WSP.

If a public informational hearing is requested, the applicant will be advised of further requirements. The applicant must be present at the hearing to explain the proposed water use. WSP will be present to answer technical questions.

WATER SUPPLY PROGRAM (WSP)

I. RECEIVING PROCESS

- A. Application received by WSP
- B. Assigned file number
- C. Assigned to staff member

II. INITIAL APPLICATION PROCESSING

- A. Detailed examination of project
- B. Request for additional information
 - 1. Certification of Notification Form
 - 2. Maps
 - 3. Plans and Specifications
 - 4. Performance of an aquifer test
 - 5. Public Notice Billing Approval Form
 - 6. Water Quality Data
 - 7. Ground/Surface Water Hydrogeologic

Investigation

- 8. Other information as may be required, such as test well(s) and/or aquifer tests

III. INTERMEDIATE PROCESSING

- A. Process additional information
- B. Project analysis
- C. Application considered complete
- D. Prepare documents
 - 1. Preliminary Impact Analysis Summary
 - 2. Public notice

IV. FINAL PROCESSING

- A. Notice of opportunity for comment is prepared by WSP and sent to the paper for publication and sent to the applicant and all persons on the interested persons list. If the requested annual average quantity is greater than 50,000 gallons per day the notice includes an opportunity to request a public informational hearing
- B. Notice published in local newspaper once with a 14 day comment period
- C. Comment period ends
- D. Comments received?
 - 1. NO – Decision made to issue, modify or deny the permit.
 - 2. YES -
 - a. Written response to commenter prepared
 - b. Decision made to issue, modify or deny the permit.
- E. Hearing requested?
 - 1. NO – Decision made to issue, modify or deny the permit.
 - 2. YES -
 - a. Schedule hearing date and notify applicant and all persons on interested persons list
 - b. Hold hearing
 - c. Response to hearing comments prepared
 - d. Decision made to issue, modify or deny the permit.
- F. Final decision mailed with evaluation summary and Judicial Review Fact Sheet.

Please complete, sign and date the form below. On the attached sheet provide the name(s) and complete mailing address for all contiguous property owners and elected officials notified. Additional sheets are to be attached, if needed. All are to be returned to: Maryland Department of the Environment, Water Supply Program, Attention: Norman Lazarus, 1800 Washington Boulevard, Baltimore, Maryland 21230.

Retain certified mail return receipts in your records.

CERTIFICATION OF NOTIFICATION

I hereby certify that I have properly notified the owners of the contiguous properties, either in-person or by certified mail, and by certified mail to the County Executive and the presiding officer of the County Council of the county in which the proposed appropriation is located, and analogous town or municipal officials of any town or municipality which may be affected by Application No. WO1968G010/09, which seeks to increase an existing allocation from an annual average of 1,500,000 gallons of groundwater per day (gpd) and an average of 2,500,000 gpd in the month of maximum use to 2,000,000 gpd and 3,000,000 gpd, respectively, for a community water supply for the Ocean City water system. Water is withdrawn from five wells in the Columbia aquifer. The project is located at 1000 Shore Lane, Ocean Pines, Worcester County, Maryland.

The name(s) and complete mailing address of all parties notified are shown on the attached sheet(s). If delivery was not affected to certain parties, the reason(s) for non-delivery has been stated.

Application Number: WO1968G010/09

Worcester County Department of Public Works
C/O John Ross, P.E.
1000 Shore Lane
Berlin MD 21811

Applicant/Agent Signature

Applicant/Agent Name (please print)

Date

Should all information required on this form and the attached sheet not be completed or should all contiguous property owners and elected officials not be notified, processing of your application will be delayed.

Dear Property Owner or Local Official:

Worcester County Department of Public Works has applied for a Permit to Appropriate and Use Waters of the State, which has been assigned permit application number WO1968G010/09. The applicant seeks to increase an existing allocation from an annual average of 1,500,000 gallons of groundwater per day (gpd) and an average of 2,500,000 gpd in the month of maximum use to 2,000,000 gpd and 3,000,000 gpd, respectively for a community supply for the Ocean City water system. Water is withdrawn from five wells in the Columbia aquifer. The project is located at 1000 Shore Lane, Ocean Pines, Worcester County, Maryland.

Since you are a contiguous property owner or an appropriate local official, you are being notified of this application, as required by the Maryland Annotated Code Environment Article §5-506. Your name has also been placed on the "List of Interested Persons" for the above referenced project. At a later date, you will be notified when the proposed project is being published, any projected impacts, and be offered an opportunity to comment and request a public informational hearing on the matter before a decision is rendered by the State to issue or deny the permit.

The Maryland Department of the Environment, Water and Science Administration (Administration) has created a file for this proposed project. If you wish to review the Administration's application file or make comments on the application at this time, you may contact the Administration by mail at Water Supply Program, Source Protection and Appropriation Division, 1800 Washington Boulevard, Baltimore, Maryland 21230 or by phone at 410-537-3590. If you have any questions concerning the application, please contact me by phone at 410-641-5251 or by mail at the address listed below.

Sincerely,

Worcester County Department of Public Works
C/O John Ross, P.E.
1000 Shore Lane
Berlin MD 21811

Please sign and date the form below and return to: Maryland Department of the Environment, Water Supply Program, Attention: Norman Lazarus, 1800 Washington Boulevard, Baltimore, Maryland 21230.

PUBLIC NOTICE BILLING APPROVAL FORM

I agree to pay all expenses associated with the publishing of a public notice (legal ad) for Water Appropriation and Use Permit Application No. WO1968G010/09 for Worcester County Department of Public Works for a municipal water supply for the Ocean Pines-River Run service area. The project is located at 1000 Shore Lane, Ocean Pines, Worcester County, Maryland. I understand that I will be billed by the Maryland Department of the Environment's Water and Science Administration, either at the time the notice is published or after the notice is published.

Application Number: WO1968G010/09

Applicant/Agent Signature _____

Applicant/Agent Name (Please Print) _____

Billing Address: _____

Applicant Phone Number _____

All information requested on this form is required to be completed or it will delay processing your application.

Coastal Plain Unconfined Aquifer Hydrogeologic Investigation Procedure

Application No.: WO1968G010/09

Applicant: Worcester County Department of Public Works

Project: A municipal water supply for the Ocean Pines-River Run service area.

Assigned Project Manager: Mahmoud Mahmoud

The applicant shall have a competent hydrogeologist or engineer calculate the aquifer characteristics from the aquifer test data; make time-distance-drawdown projections; a water balance analysis; address the issues in the bold type portion of the second paragraph of this letter; address the reasonableness of the proposed use; address the reasonableness of the impact upon the water resource and upon existing uses; and address other issues which might be discussed at a public informational hearing. Discussion of these items should be submitted to Water Management Administration (Administration) in report form.

It has been determined by the Administration that to properly evaluate the above referenced application, it will be necessary for the applicant to conduct a coastal plain unconfined aquifer hydrogeological investigation. As part of the investigation, the applicant shall complete a hydrogeologic evaluation that will include, as a minimum, the following items.

(1) In order to address the reasonableness of the proposed use, the applicant shall submit a comprehensive water demand analysis for the project, during the nominal 12-year period of the proposed permit.

For a municipal supply, water demand is generally estimated using population projections, water use trends and projected development; however, it has been noted by the Administration that the highest growth areas during the 12-year period that included the economic expansion of the mid-1980's increased water use by no more than about 50-60%. The Administration generally requires that the sustained yield of any municipal water supply at least be equal to 1.3 to 1.5 times the annual average use. It is expected that each municipality pursue aggressive leak detection and repair program will institute water conservation measures.

The average and maximum daily quantities included in the certification of notification form and notification letter reflect either the amounts requested in the application or as adjusted by the Administration, and may change as the application/hydrogeologic evaluation proceeds.

(2) In order to demonstrate the reasonableness of the impact upon the resource, in an unconfined aquifer, the applicant shall determine the availability of groundwater in the aquifer from which the appropriation is to be taken, using the detailed procedures provided below.

Water balance analysis entails a demonstration, through calculations, that sufficient drought year (1-in-10 year) recharge occurs on the land "owned or controlled" by the applicant to support the requested quantities to be withdrawn, while preserving at least 7Q10 baseflow conditions. Enclosed is a table of values for various gages in Maryland and nearby states where hydrograph separation methods have been used to calculate annual drought (1-in-10 year) effective recharge rates. The table also includes the 7Q10 baseflow values determined at each gage. For public water systems, the land "owned or controlled" in the watershed refers to the water service area and any park land or other open space owned by the applicant. Deductions of available recharge including accounting for the projected level of impervious surfaces and other users of groundwater within the service area. The analysis shall include a detailed discussion of the derivation of any recharge rates, impervious surfaces acreage, etc. used in determining the water balance. In addition, a map(s) showing the area or land "owned or controlled" by the applicant shall be submitted. If the applicant believes that a gage or gages not on the enclosed table would be more representative of the hydrogeologic conditions at the project site any alternative gage must have at least an adequate period of record (twenty years) and the baseflow separation method should follow Rutledge (1993, USGS W-RIR 93-4121). Rutledge, 1993, has developed computer programs that can be used to estimate groundwater recharge from streamflow records.

The Administration, when appropriate, considers what the aggregate changes and cumulative impact of the proposed and future appropriations in an area may have on the waters of the State. Concerning potential aggregate changes and cumulative impacts, it may benefit the applicant to submit pertinent land use information from the Worcester County Comprehensive Plan and a water balance analysis for the watershed or watersheds where the proposed production wells will be located.

(3) In order to demonstrate the reasonableness of the impact of the proposed withdrawal on other users, the applicant shall indicate the drawdown effects of the proposed use on the water levels in wells of nearby other users in the aquifer from which the water is to be withdrawn. Drawdown projections shall be calculated, for pumping a central or multiple-well supply at the annual average rate for one year and 12 years, and the maximum monthly rate for 30 to 90 days.

The applicant shall discuss the potential impacts to "shallow" wells, those using suction or jet pumps, which are generally in 1- to 2-inch wells; telescoped wells; wells that are 4 inches in diameter or larger using submersible pumps that can be continuously lowered as water levels decline; and, any other types of wells that may exist in the general area of the proposed appropriation. A computer printout of well permits issued to nearby users completed after about 1969 can be obtained from the Administration's Wastewater Permits Program, On-Site Systems Division. Records in various formats for the period 1945-1980 are available for inspection and copying at the Administration's Wastewater Permits Program, On-Site Systems Division offices and the respective County Environmental Health Departments or like agency. Information concerning some wells completed prior to 1945 are contained in various publications of the MGS.

(4) The Ocean Pines wells are located in a Water Management Strategy Area due to potential for saltwater intrusion in Columbia aquifer from excessive pumping. The applicant needs to evaluate the potential for saltwater intrusion from the proposed increase in withdrawals. Drawdown projections at the coastal line need to be modeled and an analysis of the results submitted in this report.

(5) A location map shall be submitted indicating all proposed test and production well sites and other existing water sources, such as wells, ponds, reservoirs, streams, and other features that may be relevant to the proposed appropriation. The location map and any supporting maps shall have the same origin, a scale of 1 inch = 1200 feet, and be capable of producing overlay graphics. The applicant can submit additional maps at different scales or origins to demonstrate significant points.

(6) If a permit is issued for the proposed use, the applicant will be required to report monthly water use on a semi-annual basis. The applicant shall indicate the method or means that will be used for measuring water use. If different than the applicant, the applicant shall indicate the name, address and phone number of the office or person responsible for submitting the semi-annual report.

Any deviation from the outlined procedures shall be approved in advance by me or the assigned project manager. All model parameters or assumptions used to complete the hydrogeologic evaluation should be discussed with the Administration prior to submission of the final report. This will reduce the possibility that, upon review of the report, the Administration will request additional information, with the implied additional cost to the applicant.

EXHIBIT A

Worcester County Maryland
Standard Terms

The provisions below are applicable to all Worcester County ("County") contracts. These provisions are not a complete agreement. These provisions must be attached to an executed document that identifies the work to be performed, compensation, term, incorporated attachments, and any special conditions ("Contract"). If the Standard Terms and any other part of the Contract conflict, then the Standard Terms will prevail.

1. **Amendment.** Amendments to the Contract must be in writing and signed by the parties.
2. **Bankruptcy.** If a bankruptcy proceeding by or against the Contractor is filed, then:
 - a. The Contractor must notify the County immediately; and
 - b. The County may cancel the Contract or affirm the Contract and hold the Contractor responsible for damages.
3. **Compliance with Law.** Contractor must comply with all applicable federal, state, and local law. Contractor is qualified to do business in the State of Maryland. Contractor must obtain, at its expense, all licenses, permits, insurance, and governmental approvals needed to perform its obligations under the Contract.
4. **Contingent Fee Prohibition.** The Contractor has not directed anyone, other than its employee or agent, to solicit the Contract and it has not promised to pay anyone a commission, percentage, brokerage fee, contingent fee, or other consideration contingent on the making of the Contract.
5. **Counterparts and Signature.** The Contract may be executed in several counterparts, each of which may be an original and all of which will be the same instrument. The Contract may be signed in writing or by electronic signature, including by email. An electronic signature, a facsimile copy, or computer image of the Contract will have the same effect as an original signed copy.
6. **Force Majeure.** The parties are not responsible for delay or default caused by fire, riot, acts of God, County-declaration-of-emergency, or war beyond their reasonable control. The parties must make all reasonable efforts to eliminate a cause of delay or default and must, upon cessation, diligently pursue their obligations under the Contract.
7. **Governing Law.** The Contract is governed by the laws of Maryland and the County.
8. **Indemnification.** The Contractor must indemnify the County and its agents from all liability, penalties, costs, damages, or claims (including attorney's fees) resulting from personal injury, death, or damage to property that arises from or is connected to the performance of the work or failure to perform its obligations under the Contract. All indemnification provisions will survive the expiration or termination of the Contract.
9. **Independent Contractor.**
 - a. Contractor is an "Independent Contractor", not an employee. Although the County may determine the delivery schedule for the work and evaluate the

quality of the work, the County will not control the means or manner of the Contractor's performance.

- b. Contractor is responsible for all applicable taxes on any compensation paid under the Contract. Contractor is not eligible for any federal Social Security, unemployment insurance, or workers' compensation benefits under the Contract.
- c. Contractor must immediately provide the County notice of any claim made against Contractor by any third party.

10. Insurance Requirements.

- a. Contractor must have Commercial General Liability Insurance in the amounts listed below. The insurance must include coverage for personal injury, discrimination, and civil rights violation claims. All insurance must name County, its employees, and agents as "ADDITIONAL INSURED". A copy of the certificate of insurance must be filed with the County before the Contract is executed, providing coverage in the amount of \$1,000,000 per occurrence, \$2,000,000 general aggregate, and \$500,000 for property damage.
 - b. Contractor must have automobile insurance on all vehicles used in the Contract to protect Contractor against claims for damages resulting from bodily injury, including wrongful death, and property damage that may arise from the operations in connection with the Contract. All insurance must name County, its employees, and agents as "ADDITIONAL INSURED".
 - c. Contractor must provide the County with a certification of Workers' Compensation Insurance, with employer's liability in the minimum amount required by Maryland law in effect for each year of the Contract.
 - d. All insurance policies must have a minimum 30 days' notice of cancellation. The County must be notified immediately upon cancellation.
 - e. When insurance coverage is renewed, Contractor must provide new certificates of insurance prior to expiration of current policies.
11. **Nondiscrimination.** Contractor must not discriminate against any worker, employee, or applicant because of religion, race, sex, age, sexual orientation, physical or mental disability, or perceived disability. This provision must be incorporated in all subcontracts related to the Contract.

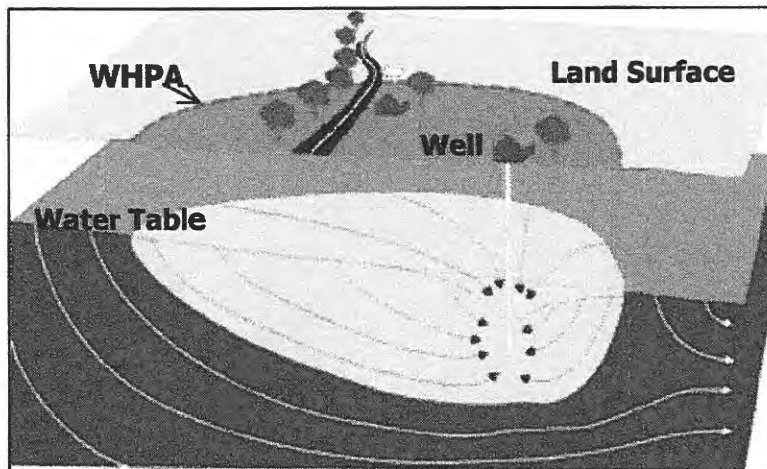
12. Ownership of Documents; Intellectual Property.

- a. All documents prepared under the Contract must be available to the County upon request and will become the exclusive property of the County upon termination or completion of the services. The County may use the documents without restriction or without additional compensation to the Contractor. The County will be the owner of the documents for the purposes of copyright, patent, or trademark registration.
- b. If the Contractor obtains, uses, or subcontracts for any intellectual property, then it must provide an assignment to the County of ownership or use of the property.

- c. The Contractor must indemnify the County from all claims of infringement related to the use of any patented design, device, materials, or process, or any trademark or copyright, and must indemnify the County, its officers, agents, and employees with respect to any claim, action, costs, or infringement, for royalties or user fees, arising out of purchase or use of materials, construction, supplies, equipment, or services covered by the Contract.
13. **Payments.** Payments to the Contractor under the Contract will be within 30 days of the County's receipt of a proper invoice from the Contractor. If an invoice remains unpaid 45 days after the invoice was received, interest will accrue at 6% per year.
14. **Records.** Contractor must maintain fiscal records relating to the Contract in accordance with generally accepted accounting principles. All other relevant records must be retained by Contractor and kept accessible for at least three years after final payment, termination of the Contract, or until the conclusion of any audit, controversy, or litigation related to the Contract. All subcontracts must comply with these provisions. County may access all records of the Contractor related to the Contract.
15. **Remedies.**
 - a. **Corrections of errors and omissions.** Contractor must perform work necessary to correct errors and omissions in the services required under the Contract, without undue delays and cost to the County. The County's acceptance will not relieve the Contractor of the responsibility of subsequent corrections of errors.
 - b. **Set-off.** The County may deduct from any amounts payable to the Contractor any back-charges, penalties, or damages sustained by the County, its agents, or employees caused by Contractor's breach. Contractor will not be relieved of liability for any costs caused by a failure to satisfactorily perform the services.
 - c. **Cumulative.** These remedies are cumulative and without waiver of any others.
16. **Responsibility of Contractor.**
 - a. The Contractor must perform the services with the standard of care, skill, and diligence normally provided by a Contractor in the performance of services similar the services.
 - b. Notwithstanding any review, approval, acceptance, or payment for the services by the County, the Contractor will be responsible for the accuracy of any work, design, drawings, specifications, and materials furnished by the Contractor under the Contract.
 - c. If the Contractor fails to conform with subparagraph (a) above, then it must, if required by the County, perform at its own expense any service necessary for the correction of any deficiencies or damages resulting from the Contractor's failure. This obligation is in addition to any other remedy available to the County.

17. **Severability/Waiver.** If a court finds any term of the Contract to be invalid, the validity of the remaining terms will not be affected. The failure of either party to enforce any term of the Contract is not a waiver by that party.
18. **Subcontracting or Assignment.** The Contractor may not subcontract or assign any part of the Contract without the prior written consent of the County. The County may withhold consent for any reason the County deems appropriate.
19. **Termination.** If the Contractor violates any provision of the Contract, the County may terminate the Contract by written notice. All finished or unfinished work provided by the Contractor will, at the County's option, become the County's property. The County will pay the Contractor fair compensation for satisfactory performance that occurred before termination less the amount of damages caused by the Contractor's breach. If the damages are more than the compensation payable to the Contractor, the Contractor will remain liable after termination and the County can affirmatively collect damages.
20. **Termination of Contract for Convenience.** Upon written notice, the County may terminate the Contract when the County determines termination is in the County's best interest. Termination for convenience is effective on the date specified in the County's written notice. The County will pay for reasonable costs allocable to the Contract for costs incurred by the Contractor up to the date of termination. But the Contractor will not be reimbursed for any anticipatory profits that have not been earned before termination.
21. **Termination of Multi-year Contract.** If funds are not available for any fiscal period of the Contract after the first fiscal period, then the Contract will be terminated automatically as of the beginning of unfunded fiscal period. Termination will discharge the Contractor and the County from future performance of the Contract, but not from their rights and obligations existing at the time of termination.
22. **Third Party Beneficiaries.** The County and Contractor are the only parties to the Contract and are the only parties entitled to enforce its terms. Nothing in the Contract gives any benefit or right to third persons unless individually identified by name and expressly described as intended beneficiaries of the Contract.
23. **Use of County Facilities.** Contractor may only County facilities that are needed to perform the Contract. County has no responsibility for the loss or damage to Contractor's personal property which may be stored on County property.
24. **Whole Contract.** The Contract, the Standard Terms, and attachments are the complete agreement between the parties and supersede all earlier agreements, proposals, or other communications between the parties relating to the subject matter of the Contract.

**SOURCE WATER ASSESSMENT
FOR THE OCEAN PINES WATER SUPPLY
WORCESTER COUNTY, MD**



**Prepared By
Water Management Administration
Water Supply Program
March 2000**



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SUMMARY

The Maryland Department of the Environment's Water Supply Program (WSP) has conducted a Source Water Assessment for the Ocean Pines Water System. The major components of this report as described in Maryland's Source Water Assessment Plan (SWAP) are: 1) delineation of an area that contributes water to the source, 2) an inventory of potential sources of contamination, and 3) determining the susceptibility of the water supply to contamination. Recommendations for management of the assessment area conclude this report.

The source of Ocean Pines's water supply is an unconfined aquifer in the Coastal Plain known as the Pleistocene aquifer. The system currently uses four wells to obtain its drinking water. The Source Water Assessment Area was delineated by the WSP using EPA's approved methods specifically designed for each source.

A survey to identify potential sources of contamination within the assessment area was conducted based on site visits, database review and land use maps. Well information and water quality data were also reviewed. Figures showing land uses and potential contaminant sources within the Source Water Assessment Area and an aerial photograph of the well locations are enclosed at the end of the report.

The susceptibility analysis for Ocean Pines's water supply is based on the water quality data, potential sources of contamination, aquifer characteristics, and well integrity. It was determined that Ocean Pines's water supply is susceptible to contamination by volatile organic compounds, but not susceptible to contamination by nitrate, radionuclides, synthetic organic compounds or microbiological contaminants.

INTRODUCTION

Ocean Pines is a residential community located approximately five miles west of Ocean City in Worcester County. The Ocean Pines water system is owned and operated by the Worcester County Department of Public Works (DPW), Water and Wastewater Services. The system serves a population of 10,000. The water is supplied by four wells (Nos. 2, 3, 4 and 5). Figure 1 shows the location of the supply wells.

WELL INFORMATION

A review of the well completion reports and sanitary surveys of the Ocean Pines water system indicates that three wells (Nos. 2, 3 and 4) were drilled in 1969, prior to the implementation of the State's well construction regulations in 1973. The completion report for Well No. 2 indicates that it was grouted to 50 feet. Well No. 5 was drilled in 1974 and meets the well construction standards. Table 1 contains a summary of the well construction data.

| SOURCE ID | SOURCE NAME | PERMIT | TOTAL DEPTH | CASING DEPTH | AQUIFER |
|-----------|---------------|----------|-------------|--------------|-------------|
| 01 | OCEAN PINES 2 | WO690070 | 105' | 60' | PLEISTOCENE |
| 02 | OCEAN PINES 3 | WO690069 | 107' | 62' | PLEISTOCENE |
| 03 | OCEAN PINES 4 | WO690068 | 110' | 70' | PLEISTOCENE |
| 04 | OCEAN PINES 5 | WO730351 | 97' | 60' | PLEISTOCENE |

Table 1. Ocean Pines Well Information.

Each of the supply wells has an average yield of about 500 gallons per minute (gpm).

HYDROGEOLOGY

The Ocean Pines wells obtain water from the Pleistocene aquifer which is considered to be a leaky semi-confined aquifer (Wilson, 1993). Monitoring data indicates that the water quality is sensitive to land use. Based on the MDE Monitoring Waiver Program criteria of nitrate detections of >1.0 ppm, the aquifer is considered to be unconfined. The Pleistocene aquifer (also known as the Beaverdam Sand) consists of lensoidal or roughly layered deposits of medium to very coarse sand and gravel (Weigle and Achmad, 1982). In the Ocean Pines area, the Pleistocene aquifer is overlain by the Sinepuxent Formation which consists of beds of clay, silt and fine-grained sand. The Sinepuxent Formation functions as a thin leaky confining unit for the Pleistocene aquifer (Wilson, 1993).

Based on the well completion reports for the supply wells, the average thickness for the Pleistocene aquifer and the Sinepuxent Formation were determined to be 73 feet and 15 feet, respectively. The ground water flow direction is toward the southeast at a gradient of 0.0005 (Wilson, 1993). The transmissivity of the aquifer is 7,500 ft²/day and the estimated porosity of the aquifer is assumed to be 30%.

SOURCE WATER ASSESSMENT AREA DELINEATION

For ground water systems, a Wellhead Protection Area (WHPA) is considered to be the source water assessment area for the system. WHPAs were delineated for the Ocean Pines wells in 1996 when MDE did a Wellhead Protection Plan for Ocean Pines. WHPAs were delineated using EPA's WHPA Code version 2.0, a user friendly two-dimensional ground water flow model. The permitted daily average for Ocean Pines in 1996 and at the present time is 1.0 million gallons. In order to determine the daily average pumpage for each well for the WHPA Code model, pumpage records for 1995 and 1996 were reviewed. Based on the records, the percentages pumped for each well were as follows: Well No. 2 - 7.2%, Well No. 3 - 43.4%, Well No. 4 - 17.4%, and Well No. 5 - 32%. A review of 1999 pumpage records indicates that percentages were: 24%, 35%, 4% and 37% respectively. A model run with the new well pumpage percentages did not show any significant change in the overall combined WHPA due to the total daily pumpage being similar to 1996. Mr. Jeff Hudson, the Superintendent for the water supply operations at Ocean Pines, indicated that Well No. 4's pump was being replaced hence the well pumpage was so low.

Delineation Zones

Zone 1: Zone 1 is the WHPA delineated using a 1 year time-of-travel (TOT) criterion. Zone 1 serves as the first zone of protection. The one year criterion was selected based on the maximum survival times of microbial organisms in ground water. Four Zone 1 WHPAs were delineated, one for each well (figure 2). The WHPAs are circular with diameters ranging from 500 to 1,500 feet.

Zone 2: Zone 2 is the WHPA delineated using a 10^{year} TOT criterion. It would take any chemical contaminant present at the Zone 2 boundary 10 years to reach the well (if it moves at the same rate as the ground water). Zone 2 provides adequate time for facilities outside the WHPA to address chemical contamination before it could reach the well.

Four Zone 2 WHPAs were delineated, one for each well (figure 2). The WHPAs for Well Nos. 3 and 5 show interference effects due to their pumpage and close proximity to each other. The circular shaped WHPAs for these two wells show some distortion around the area between these wells. The WHPAs for Well Nos. 2 and 4 do not appear to show any interference effects and are respectively oval and circular in shape.

The four Zone 2 WHPAs were combined together to form a large Zone 2 WHPA for the whole water system (figure 2). The total area of this combined Zone 2 is 387.7 acres.

POTENTIAL SOURCES OF CONTAMINATION

Several potential sources of contamination were identified in the 1996 Wellhead Protection study, all of which were outside the Ocean Pines WHPA except for a golf course – a potential non-point source of contamination. For this assessment, MDE Waste and Water Management databases were reviewed, staff consulted, and field inspections conducted, to identify potential sources of contamination in and around the Ocean Pines WHPA. In addition, MDE staff met with Mr. Jeff Hudson, Superintendent of Water Operations for Ocean Pines on December 23, 1999, to survey the WHPA and to discuss water quality concerns. No potential point sources of contamination were identified within the Ocean Pines WHPA.

Two potential point sources of contamination were identified outside the WHPA along Route 589 (see figure 2). The first one is an Underground Storage Tank (UST) site and the other is a leaking UST site. The leaking UST site is currently under investigation by MDE’s Oil Control Program (Case No. 99-2912). The tank was discovered in May 1999 during an excavation of the site for property development. The tank had a capacity of 300 gallons and contained petroleum products. The tank has been removed and contaminated soil has been removed and a monitoring well drilled at the site. Soil and water samples indicate that most of the contamination is confined to the tank site. According the Oil Control Program further investigation and monitoring will continue to ensure that the contamination is contained to the site.

Based on the Maryland Office of Planning’s 1997 Land Use map, the land use within the WHPA is as follows:

| LAND USE | TOTAL AREA (acres) | PERCENTAGE OF WHPA |
|----------------------------|--------------------|--------------------|
| Medium Density Residential | 288.2 | 74 |
| Open Urban Land | 84.7 | 22 |
| Cropland | 13.2 | 3 |
| Forest | 1.6 | <1 |

Table 2. Land Use Summary for WHPA Zones 1 and 2

Figure 3 shows the land use in and around the Ocean Pines WHPA. Within Zone 1 the land use is broken down into medium density residential (90%) and open urban land (10%).

Lawn maintenance and landscaping activities on residential land could be potential sources of nitrates and synthetic organic chemicals (pesticides) to Ocean Pines water supply. The open urban land on the northwest side Well Nos. 2 and 4 has golf courses on them. These golf courses could be potential sources of nitrate and synthetic

organic chemicals to Ocean Pines water supply due to application of fertilizers and pesticides. The cropland just west of Well 5 is used to raise corn and could also be potential sources of nitrate and synthetic organic chemicals.

A review of Maryland Office of Planning's Worcester County Sewer Map shows that 96% of land area in the WHPA is in the sewer service area (figure 4). The cropland and forest in the WHPA are the areas that have no planned sewer service.

WATER QUALITY DATA

Water Quality data was reviewed from the Water Supply Program's database and system files for Safe Drinking Water Act contaminants. The data described is from the finished (treated) water unless otherwise noted. The treatment currently in use at Ocean Pines is hypochlorination for disinfection, and pH adjustment for corrosion control. The pH adjustment is done through the addition of caustic soda (sodium hydroxide).

MDE staff met with Mr. Jeff Hudson, on December 23, 1999 to conduct a site survey and discuss any water quality concerns for Ocean Pines. Mr. Hudson indicated that main concerns were the presence of the VOC methy-tert-butyl-ether (MTBE) and the high levels of sodium.

A review of the monitoring data since 1993 for Ocean Pines's finished water indicates that the system's water supply meets the drinking water standards. No contaminant at or above 50% of the Maximum Contaminant Level (MCL) has been detected in Ocean Pines water supply since 1993.

Inorganic Compounds (IOCs)

Nitrate was detected in all the four wells at levels below 50% of the MCL. The MCL for nitrate is 10 ppm. The range of values for nitrate detected in the four wells are as follows: Well No. 2 - 1.4 to 2.43 ppm; Well No. 3 - 1.4 to 4.8 ppm; Well No. 4 - 1.3 to 2.4 ppm; Well No. 5 - 1.1 to 2.56 ppm.

Sodium was detected at levels ranging from 12 ppm to 93.7 ppm. There is no MCL or secondary MCL established for sodium at the present time. The high values of the sodium can be attributed to the addition of caustic soda for corrosion control.

Volatile Organic Compounds (VOCs)

Chloroform was detected in all the wells. The range of values for chloroform detected in the four wells are as follows: Well No. 2 - 3 ppb; Well No. 3 - 1.1 to 10.2 ppb; Well No. 4 - 1.1 to 2.4 ppb; Well No. 5 - 1.9 to 8 ppb. Chloroform is a disinfection by-product and is currently regulated only for systems serving a population of over 10,000.

A composite sample of all the four wells taken on 2/11/91 showed detections of bromodichloromethane at 7 ppb, bromoform at 7 ppb chloroform at 3 ppb and

dibromochloromethane at 1ppb. All these VOCs, known as trihalomethanes, are disinfection by-products and are currently regulated for systems serving a population of over 10,000. The MCL for the regulated systems is 100 ppb for the total of these four VOCs. The disinfection by-products are the result of a reaction between chlorine used for disinfection and organic material in the water supply.

The composite sample also had a detection of dichloromethane (methylene chloride) at 9 ppb. Dichloromethane has an MCL of 5 ppb. This detection was attributed to a laboratory error, since this compound is used to clean laboratory equipment and was found in samples collected from other locations that day.

MTBE was detected in Well No. 5 at 1 ppb on 7/31/97 and at 1.5 ppb on 9/15/98. MBTE is an unregulated VOC and has no MCL. EPA has issued an advisory recommending that levels be kept at or below 20 ppb based on taste and odor concerns. Based on limited data they also believe that this level is protective of public health.

Synthetic Organic Compounds (SOCs)

Two samples collected on 6/27/95 showed detects of di (ethylexyl) pthlate at 3.71 and 2.49 ppb. This compound was found in the laboratory blank and these detects do not represent the water quality of the system. No other SOC's were detected in any samples collected between 1993 and 1995.

Radionuclides

Gross beta was detected in samples collected on 11/13/97 from Wells 2 and 3 at 2 pCi/L for each sample. Gross beta has an MCL of 50 pCi/L. It is a decay product of naturally occurring radioactive minerals in the aquifer sediments.

Microbiological Contaminants

Ground Water Under the Direct Influence of Surface Water (GWUDI) sampling was conducted for each well on 12/10/98. The results were negative for the presence of total and fecal coliform for all the wells.

SUSCEPTIBILITY ANALYSIS

Ocean Pines wells obtain water from an unconfined aquifer. In general, water supplies in unconfined aquifers are susceptible to contamination from land use activities. The well completion reports for all the supply wells indicate the presence of about 10- 15 feet of silty clay beds between the surface and the well screens. These beds may inhibit the infiltration of some of the surface contaminants into the aquifer. Continued routine monitoring of contaminants is essential in assuring a safe drinking water supply.

Inorganic Compounds (IOCs)

Nitrate has been detected in Ocean Pines water supply. The levels of nitrate have been below 50% of the MCL and there has been no pattern of any increase with time. Sources of nitrate can generally be traced to land use. Fertilization of agricultural fields and residential lawns, and on-site septic systems are non-point sources of nitrate in ground water. Nitrate present in Ocean Pines water supply may be related to the use of fertilizers in the golf courses, and residential lawns and cornfields. In addition, a lot of the Ocean Pines land use in the past was agricultural and residual nitrate may still be present in the ground water. Currently Ocean Pines water supply is not susceptible to nitrate, but it has the potential for susceptibility to nitrate if land use is not managed effectively.

Volatile Organic Compounds (Vocs)

VOCs have been detected in Ocean Pines water supply. Low levels of MTBE were detected twice in Well 5. There are no known potential sources of VOCs in the WHPA. Two potential sources identified are both outside the WHPA (see figure 2). The UST site is in compliance with State regulations. The leaking UST site is under investigation and initial monitoring data indicates that the contaminant flow is away from the Ocean Pines WHPA. Mr. Hudson indicated that there may be other buried leaking UST in and around the WHPA since in the past farmhouses were located on the property. Ocean Pines water supply is susceptible to VOC contamination.

Synthetic Organic Compound (SOCs)

The current land use indicates that non-point sources like cropland, golf courses and residential lawns exist within the WHPA. Pesticides used for agricultural operations and golf course and residential lawn maintenance are a potential threat. Based on data since 1993, no SOC's have been detected in the water supply. Currently, Ocean Pines water supply is not susceptible to SOC contamination.

Radionuclides

Gross beta radiation was detected one time in samples from Well 2 and Well 3. However the detected levels were way below 50% of the MCL for gross beta radiation. Gross beta radiation may be attributed to decay of naturally occurring minerals like uranium in the aquifer sediments. Ocean Pines water supply is not susceptible to radionuclides.

Microbiological Contaminants

Based on coliform sampling data, the Ocean Pines supply wells were determined not to be susceptible to protozoans or bacteriological contaminants. The wells may be susceptible to viral contaminants, as these are much smaller, can survive longer, and may not be as effectively filtered by the aquifer as protozoans and bacteria. Future monitoring will be needed to determine susceptibility to viruses.

MANAGEMENT OF THE WHPA

Form a Local Planning Team

- The team should represent all the interests in the community. The water supplier, home association officers, the County Health Department, local planning agencies, local businesses, developers, farmers and residents within and near the WHPA should work to reach a consensus on how to protect the water supply.

Public Awareness and Outreach

- Pamphlets, flyers and bill stuffers sent to local residents, businesses, and farmers will help educate the general public about Wellhead Protection. An MDE pamphlet entitled Gardening in a Wellhead Protection Area is such an example.
- Placing signs at the WHPA boundaries is a good way to make the public aware of protecting their source of water supply.

Monitoring

- A monitoring well was drilled at the leaking UST outside the WHPA to determine VOC contamination level and extent. A supply well for another system has been drilled near the site. This well will also be sampled for VOCs.
- Monitoring wells should be installed at any new UST sites to sample for VOC contamination and ensure that such contaminants do not migrate toward the supply wells.
- Continue annual VOC and nitrate sampling, SOC sampling every 3 years and periodic sampling of radiological contaminants and other IOCs.
- Annual sampling for microbiological contaminants is a good check on well integrity.

Planning /New Development

- Adopt a local land use ordinance in cooperation with Worcester County Planning Department to protect water quality. The State of Maryland Wellhead Protection Ordinance may be used as a template.
- Planners should address future land use and recharge preservation with consideration to Wellhead Protection.
- Continue to stress the importance of a Comprehensive Water and Sewer Plan to ensure that new development (residential and commercial) adjacent to the WHPA is sewered. Currently there is no planned sewer service for new developments along Route 589.

Land Acquisition/Easements

- The availability of loans for purchase of and or easements for the purpose of protecting water supplies is available from MDE. Loans are offered at zero percent interest and zero points.

Contingency Plan

- Comar 26.04.01.22 regulations require all community water systems to prepare and submit for approval a plan for providing a safe and adequate for ~~providing a safe and adequate~~ drinking water supply under emergency conditions.

Change in Uses

- Any increase in pumpage or the addition of new wells to the system will require revision of the WHPA since it is affected by pumpage. It is recommended that Ocean Pines contact the MDE Water Supply Program when an increase in pumpage is applied for or when new proposed wells are being discussed.

Contaminant Source Inventory Updates/Well Inspections

- Ocean Pines should conduct its own detailed survey to ensure that there are no other potential sources of contamination within the WHPA. Updated records of new development within the WHPA should be maintained. MDE does not regulate residential USTs due to their small capacity for storing oils and petroleum products. A record of any residential UST in the WHPA should be noted.
- Water operation personnel should have a regular inspection and maintenance program for the supply to ensure their integrity and to protect the aquifer from surficial contamination.

REFERENCES

- Achmad, G., and Wilson, J. M., 1993, Hydrogeologic framework and the distribution and movement of brackish water in the Ocean City-Manokin aquifer system in Ocean City, Maryland: Maryland Geological Survey Report of Investigations No. 57, 125 p.
- Blandford, T. N., and Huyakorn, P.S., 1991, WHPA: A modular semi-analytical model for the delineation of wellhead protection areas, version 2: U.S Environmental Protection Agency, Office of Ground Water Protection, Washington, D.C.
- MDE, Public Drinking Water Program, 1996, A Wellhead Protection Plan for Ocean Pines, Maryland, 8 p.
- Rasmussen, W. C., and Slaughter, T. H., 1955, The ground-water resources in The Water Resources of Somerset, Wicomico, and Worcester Counties: Maryland Department of Geology, Mines and Water Resources Bulletin 16 pages 1-469.
- Weigle, J.M., and Achmad, G., 1982, Geohydrology of the freshwater aquifer system in the vicinity of Ocean City, Maryland, with a section on simulated water-level changes: Maryland Geological Survey Report of Investigations No. 37, 55 p.
- Wilson, J. M., Review of the MDE WHPA for Ocean Pines, Maryland, 2 p.

OTHER SOURCES OF DATA

Water Appropriation and Use Permit No. WO68G010
 Public Water Supply Inspection Reports
 MDE Water Supply Program Oracle Database
 MDE Waste Management Sites Database
 Department of Natural Resources Digital Orthophoto Quarter Quadrangle for Selbyville SE
 USGS Orthophoto Topographic 7.5 Minute Quadrangle, Selbyville, MD-DEL
 Maryland Office of Planning 1997 Worcester Count Land Use Map
 Maryland Office of Planning 1995 Worcester County Sewer Map

FIGURES

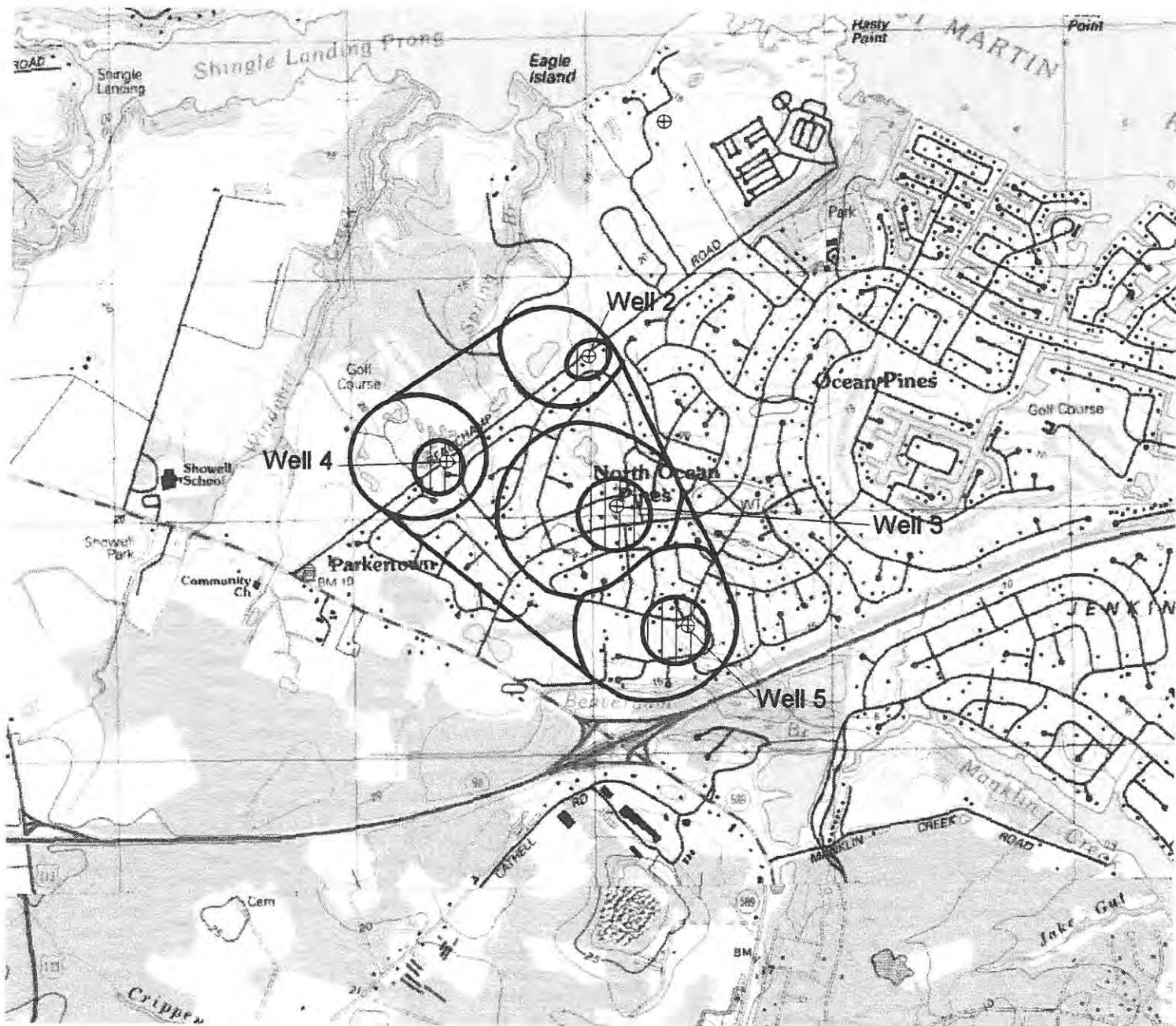


Figure 2. Ocean Pines Wellhead Protection Area with Potential Contaminant Sites

LEGEND

| | | | |
|--|--------------------------------|--|---------------------------|
| | Underground Storage Tank (UST) | | Wellhead Protection Areas |
| | Leaking UST | | Zone 1 |
| | Supply wells | | Zone 2 |



Base Map: USGS Topographic 7.5 Minute Quadrangle - Selbyville, Del.-Md.

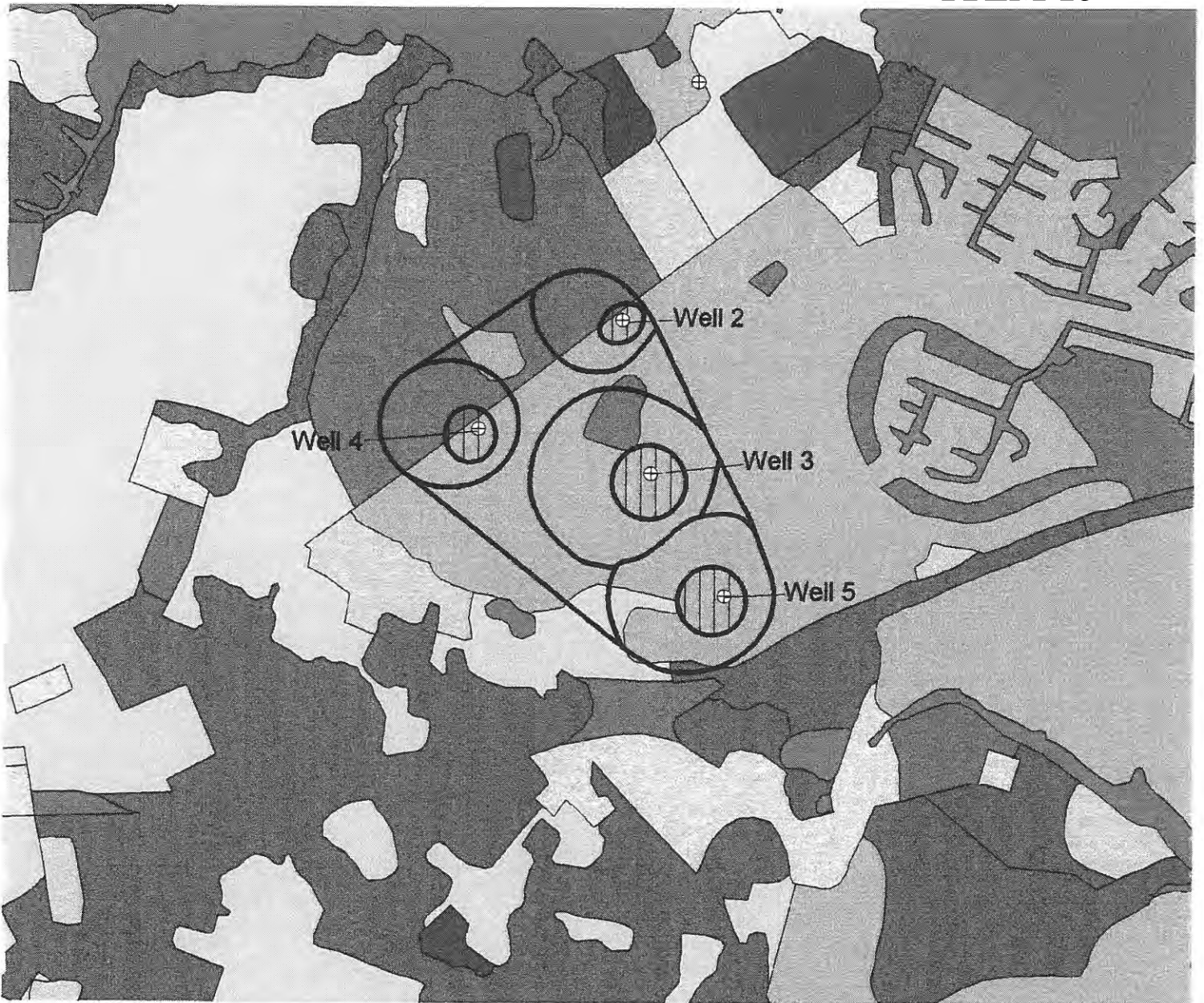
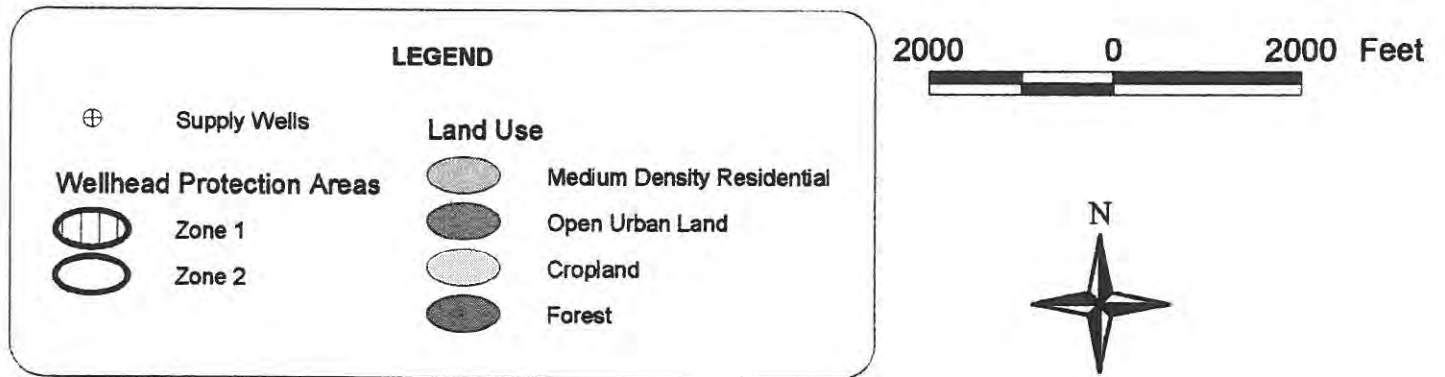


Figure 3. Land Use Map of Ocean Pines Wellhead Protection Area



Source: Maryland Office of Planning 1997 Worcester County Land Use Map

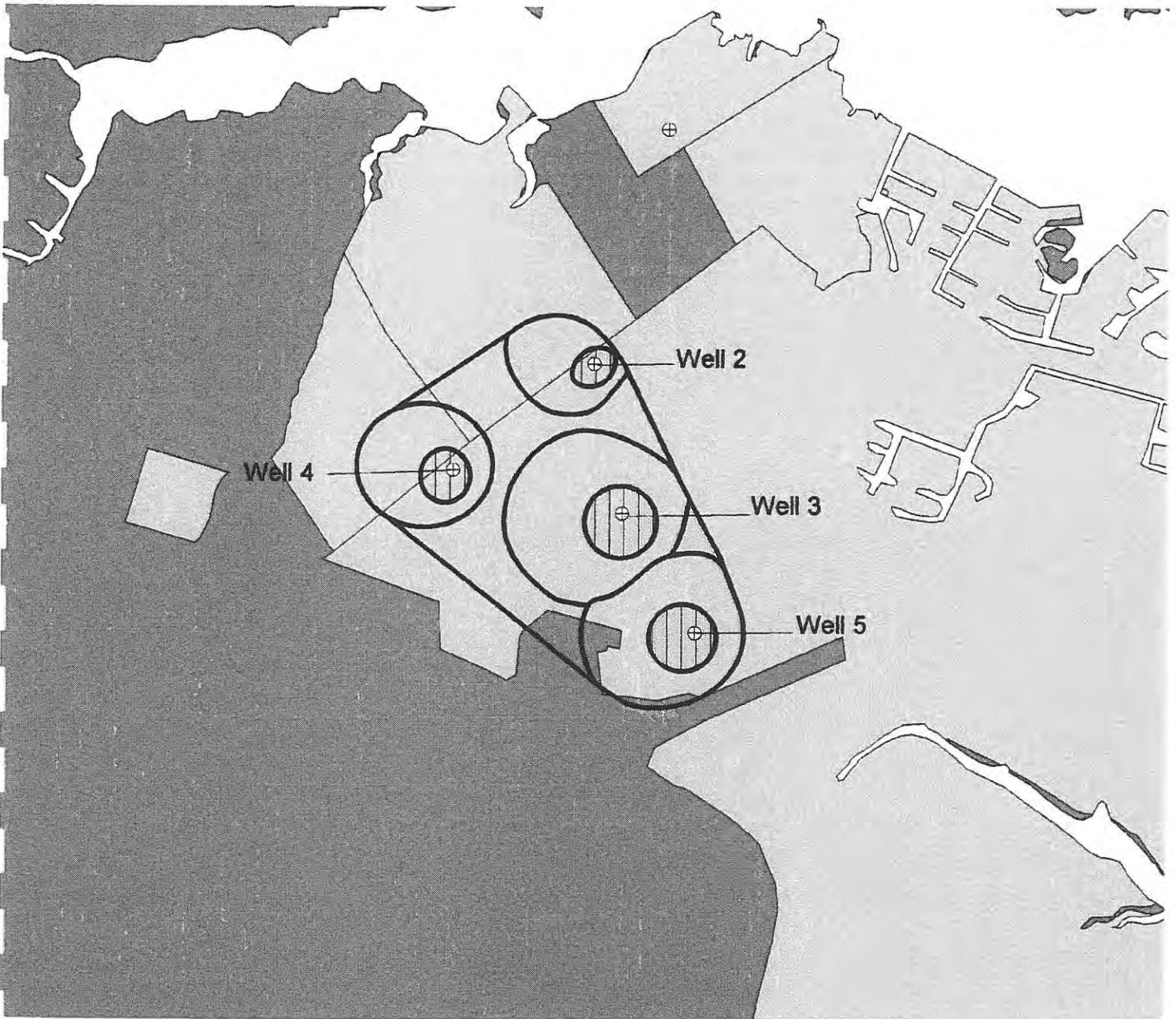
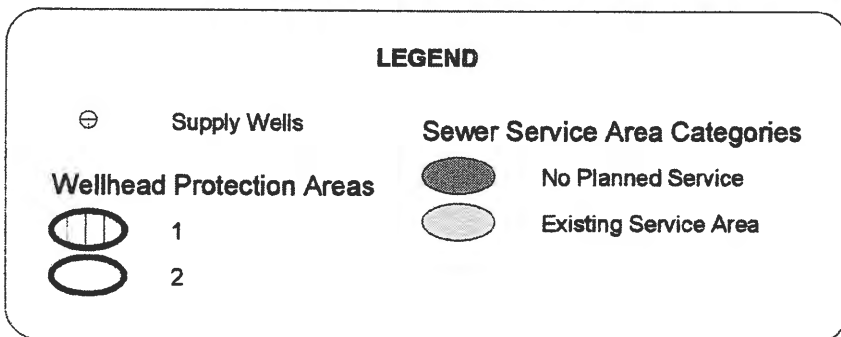


Figure 4. Sewer Service Area Map of Ocean Pines Wellhead Protection Area



Source: Maryland Office of Planning 1995 Worcester County Sewer Map

Professional Profile
Kevin T. Sharpe, C.P.G., P.G., PMP

Kevin T. Sharpe, C.P.G., P.G., PMP
Geologist/Project Manager

Mr. Sharpe is a professional geologist and project management professional with more than 30 years of experience with geological investigations relating to environmental and engineering geology applications. He is responsible for planning, implementing, and managing hydrogeologic and geotechnical field and laboratory investigations, water supply and water quality studies, impact assessments, and feasibility/treatability studies. Project-specific tasks include management, work plan preparation, performance of field investigations, fulfilling quality assurance/quality control procedures, and analyzing and interpreting data during production of technical reports. Selected water-supply projects are highlighted below:

Source Water Protection Studies for Harford, Cecil, and Garrett Counties, Maryland; Maryland Department of the Environment; Project Manager—Project Manager for the assessment of 134 water supply systems in Maryland. Each drinking water supply system required the definition of the zone of ground-water contribution and known and potential contaminant sources along with recommendations for protection of the ground-water resource.

Dominion Charles Station; Charles County, Maryland; Dominion Resources; Geologist—Provided support for the review of a water appropriation permit as part of a planned gas compressor station in Charles County, Maryland. The work consisted of public relations and the communication of technical information as part of a public hearing with Maryland Department of the Environment for a Water Appropriation and Use Permit.

Architect of the Capitol: Botanic Garden Production Facility Water Supply, Washington, D.C.; RMF Engineering—Geologist for a hydrostratigraphy evaluation as part of permitting a new production well to supply the facility. Efforts included data collection and interpretation, interpretive cross-sections, and time-distance-drawdown projections for impacts to the underlying confined aquifer. Provided well construction information as part of the permit application, attended meetings, spearheaded client communications, and prepared a summary technical memorandum.

Atlantic Wood Industries Superfund Site, Portsmouth, Virginia, Additional Design and Construction; EPA Region 3—Senior Technical Review for a tidal influence evaluation at the 48-acre Atlantic Wood Industries site, located on the south branch of the Elizabeth River. The study involved monitoring of tidal cycles at the site and evaluation of the tidal response in the aquifer and calculation of

Education

B.A./Geology/1989 (Susquehanna University, Selinsgrove, Pennsylvania)

Registrations/Certifications

Certified Professional Geologist—PA (1995, No. PG002810G)
Registered Professional Geologist—GA (1996, No. PG001357), TN (2000, 00004532), DE (2005, No. S4-0001162)
Licensed Professional Geologist—NC (2002, No. 1928), UT (2014, No. 8963587-2250)
Project Management Professional (PMP); 2011

Specialized Training

OSHA 40-Hour Hazardous Waste Operations and Emergency Response Training; 1989
OSHA 8-Hour Hazardous Waste Operations Supervisor Training; 1993
Anti-Terrorism Level I Awareness Training; 2015
UX-Analyze for Oasis Montaj; 2012
Karst Contaminant Hydrogeology; 2011
Structural and Hydro-Structural Geology; 2010
Princeton Groundwater Modeling Short Course; 2006
Seminar on Two- and Three-Dimensional Geophysical Resistivity; 2000
EPA Short Course; Data Quality Objectives; 1997
EPA Record of Decision Forum; 1997
U.S. Navy Short Course; Data Quality Objectives; 1997
U.S. Navy Short Course; Geostatistics; 1995
National Ground Water Association; Environmental Geochemistry; 1994
National Ground Water Association Short Course; Understanding Migration, Assessment, and Remediation of Non-Aqueous Phase Liquids; 1993
CPR and First Aid Training

Experience

Years with EA: 27 Total Years: 30



*Professional Profile**Kevin T. Sharpe, C.P.G., P.G., PMP*

tidal efficiencies to show direct or indirect influence from tides or associated pressure effects in monitoring wells screened in three separate aquifers beneath the site.

Mount Zoar Water Appropriation Permit; Mount Zoar Corporation; Principal Investigator—Performed a hydrogeologic investigation to provide data necessary to support requirements for a water appropriation permit for a 400-unit housing development. High-density rural development was hindered by the need for a water source. EA negotiations with the State allowed for an economically viable ground-water allocation for the developer.

Dominion Charles Station; Charles County, Maryland; Dominion Resources; Geologist—Performed a hydrologic evaluation for a water appropriation permit as part of a planned gas compressor station in Charles County, Maryland. The work consisted of analytical modeling of construction dewatering volumes. Based on the dewatering volume needed, EA prepared a report to be utilized for the permit processing of a Water Appropriation and Use Permit with Maryland Department of the Environment.

Water Supply Development for Wah and Grimes Properties, Howard County, Maryland; Hydrogeologist—Groundwater appropriation permit application for a commercial site in West Friendship Howard County. Activities included water balance, fracture trace analysis, production well siting and installation, fracture logging, step-drawdown and constant rate pumping tests, and permit application and report preparation including groundwater modeling for zone of contribution and impact analysis.

Fisher's Island Water Supply Evaluation: Fishers Island Water Works Corporation—Senior Technical Review for an evaluation to identify alternatives for groundwater withdrawal from locations where the placement of a future water supply well will support peak demands, eliminate dependency on surface water as a supplemental water supply source, and provide an additional source of drinking water to augment the supply for operations and maintenance flexibility. EA evaluated potential supply well locations, characterized the current groundwater supply, performed potential contaminant mapping and records review, and provided a water quality summary.

CPV Maryland; Charles County, Maryland; Dominion Resources; Task Manager—Performed hydrologic evaluation tasks for a water appropriation permit as part of a gas tap connection at a gas metering station in Charles County, Maryland. The work consisted of project included aquifer characterization, water budgets, regional drawdown analysis and impact analysis, as well as permit processing. Submittals were made to Charles County Planning and Growth Management, Charles Soil Conservation District, and Maryland Department of the Environment.

River Downs Golf Course/Residential Community; Gaylord Brooks Realty Company; Principal Investigator—Conducted a hydrogeology/hydrology investigation to provide data to support a ground-water appropriation permit for a 136-unit housing development and associated golf course.

Groundwater Feasibility Study for Cecil County Department of Public Works, Cecil County, Maryland; Geologist—Test well siting, logging, and hydraulic testing at two potential water supply system production sites in Cecil County.

Hydrogeologic Investigation and Remedial Investigation/Feasibility Study; Harford County Maryland, Division of Environmental Affairs; Project Geologist—Hydrogeologic investigations and contaminant assessment at an unlined county landfill, Scarboro, Maryland. Project included data development for a water appropriation permit for planned pump and treat operations.

February 26, 2021

Worcester County Department of Public Works
C/o John Ross, P.E.
1000 Shore Lane
Berlin, MD 21811

Re: Hydrogeologic Evaluation & Water Appropriation Permit Application Support
Ocean Pines Water System; B&L Proposal No. P708.4690

Dear Mr. Ross:

Barton and Loguidice, D.P.C. (B&L) is pleased to present this proposal to provide hydrogeologic and regulatory consulting support for the benefit of the Worcester County Department of Public Works (the County), in connection with its efforts to increase permitted groundwater withdrawals for the Ocean Pines Water System (the System).

This proposal follows our meeting on April 17, 2019 and our preliminary review of available information. We have prepared this proposal to reflect our conversation and agreements. This proposal is furnished for your review and approval. We look forward to the opportunity to provide you with timely, accurate and successful professional services.

Our Professional Qualifications

In the circumstance that you or others reviewing this proposal may not be fully aware of our qualifications, B&L is a full-service environmental consulting firm specializing in water and wastewater systems development and management throughout the Mid-Atlantic region.

Our hydrogeologists and environmental scientists enjoy a successful track record on groundwater appropriation permitting projects across Delmarva and statewide. The Source Protection and Appropriation Division of the Maryland Department of the Environment (MDE) has been among our largest and most satisfied clients. Our intimate knowledge of the water appropriation permitting process is key to our agency relationship. In 2013, B&L was engaged by MDE to assist the County in developing and implementing a Source Water Protection Program for Ocean Pines as well as other water systems. Many of the key professionals who were involved with this work remain on staff.

We strongly believe that our firm's knowledge and familiarity with both Ocean Pines and the intricacies of the groundwater appropriation process is unsurpassed. Our firm's extensive experience with the hydrogeology of the Maryland Coastal Plain and geochemical analyses further qualify us for this work. Additional information is available online at www.bartonandloguidice.com.

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Statement of Project Understanding

The County seeks to increase its existing Ocean Pines groundwater allocation from an annualized amount of 1,500,000 gallons per day (gpd) and an average of 2,500,000 gpd in the month of maximum use to 2,000,000 gpd and 3,000,000 gpd, respectively.

The decision to apply for the permit was reached by the County following the completion of a MDE Water Supply Capacity Management Plan (WSCMP) for the System. We understand that a recently completed MDE WSCMP for Ocean Pines forecasted water demands close enough to the present allocation to warrant application for an increased appropriation. While the permit application seeks an annualized 2,000,000 gpd, the County understands that the actual reallocation by MDE may differ based on MDE protocols as the application process proceeds. As such, a goal of this work is to evaluate the hydrogeologic impacts of such an increase and to support the issuance of the greatest appropriation increase supportable through applying MDE-approvable criteria.

The County withdraws groundwater from five production wells completed (per the MDE water appropriation application packet furnished to the County) in the unconfined Columbia aquifer. As such, MDE included in its application response the Coastal Plain Unconfined Aquifer Hydrogeologic Investigation Procedure. This procedure requires the completion of a hydrogeologic evaluation which addresses four key issues, outlined below.

- The reasonableness of the proposed use – MDE requires a comprehensive water demand analysis for the 12-year period of the proposed permit. At our meeting we discussed the need for present and future (year 2032) service area maps, population estimates and the like.
- The reasonableness of the impact upon the resource – MDE requires that a water balance analysis be completed for the area serviced by the System. We will require an understanding of the locations of other nearby County-owned lands to complete this task.
- The reasonableness of the impact on other users – MDE requires an evaluation of the possible impacts to nearby wells of similar depth. We possess the data necessary to complete this assessment.
- The potential for saltwater intrusion – Due to the System's proximity to estuarine waters, MDE requires an evaluation of the potential for saltwater intrusion from the increased withdrawals. We discussed in our meeting how baseline water quality information would be beneficial, how the existing monitoring well located northeast of the wellfield may be helpful and how even in the circumstance of a possible hydrogeological concern, our recent and successful experience similarly assisting the City of Rehoboth Beach should help limit costs and risks.

At our meeting, we discussed how elements of this evaluation are codependent and rely on successful outcomes at intermediate stages of the work. The scope and budget information, below, fundamentally presume that no "red flag" issues will arise warranting undue agency concern or unexpected County expense. The possible need to construct and connect new production well(s) and/or to perform a sophisticated saltwater intrusion predictive model are examples of the kinds of "red flags" that are

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unlikely but not impossible. Broadly, address of such “red flag” issues may require more hydrogeological or other technical work and are excluded for simplicity, based on their unlikelihood of occurrence.

Scope of Professional Services

Below we identify tasks reflecting both the MDE requirements and our experience. On written authorization of this proposal, we will proceed as follows:

1. **Background Information Review** – We will review and analyze background information provided by the County and from our previous work at Ocean Pines. B&L will perform a well inventory to locate nearby wells within the unconfined aquifer, as MDE requires. We will review the following information that your office will need to provide:
 - Supervisory control and data acquisition (SCADA) information, including groundwater levels, pumping rates, and pumping schedules for all five production wells;
 - The recently completed MDE WSCMP, including its supporting figures, tables and appendices;
 - Information on the future growth of water demand, projected at least to 2032 (Future service area maps, zoning information and/or population projections are examples of helpful kinds of records.);
 - Raw individual well water quality data, both from the time of initial development of the wells and any collected since;
 - GIS data layers including impervious surfaces, water service areas, existing well locations, parcel with ownership information, and other data required to complete our work; and
 - Data on any other shallow wells in the service area (if any).
2. **Regulatory Correspondence and MDE Project Kickoff Teleconference/Meeting** – We will contact appropriate MDE officials to discuss our approach to compliance with the permit application requirements. We then will confirm this discussion via letter. We have budgeted for one teleconference or meeting with/at MDE, if necessary.
3. **Water Demand Analysis** – Following MDE protocols, we will use the WSCMP and other County-supplied information to assess the greatest supportable year 2032 appropriation (2,000,000 gpd or perhaps a different amount). If we determine that an increased water allocation is not supportable from a demand perspective, we will stop and seek guidance from your office before proceeding with subsequent tasks.
4. **Water Balance Analysis** – Following standard MDE protocols, we will perform a water balance analysis wherein we contrast the amount of groundwater used with the estimated amount infiltrating via percolating rainwater. If the pervious footprint of the 2032 service area is insufficient to support the otherwise-supportable appropriation increase, we still stop and discuss other options with you and (if necessary) MDE.
5. **Groundwater Flow Model** – Also following standard MDE requirements for Coastal Plain hydrogeologic evaluations and using information developed from our earlier work supporting the Ocean Pines source water assessment as input parameters, we will execute a simple analytical flow

John Ross, P.E.
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February 26, 2021
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model illustrating the areal extent of additional drawdown arising from the increased appropriation. The model will allow us to see whether drawdown effects (that exceed natural variance) extend either (1) off-premises toward private wells or (2) beneath neighboring saltwater estuaries. We have not now budgeted for other or more sophisticated computer models to address possible MDE saltwater intrusion or adjacent well impact concerns, as we expect this simple approach to be adequate for predictive purposes. Additional MDE predictive modeling requirements are possible but have not been anticipated, planned or budgeted at this time.

6. **Geochemical Analyses; Saltwater Risk Assessment** - We will complete a preliminary geochemical analysis of raw water quality samples collected by the County, following a sampling and analysis program we design and provide (generally sodium, chloride and bromide). The purpose of this will be to establish a baseline for these and related parameters both before and after the peak (summer) season. Our comparative analyses will help establish whether saltwater intrusion is an existing circumstance. Sample collection and laboratory analysis will be the responsibility of the County. Laboratory analysis must adhere to specific minimum detection limits as determined by B&L. We will use the findings to form the basis of recommended monitoring and other measures going forward, which MDE may embrace as a permit condition. We have not planned or budgeted for a greater measure of up-front saltwater intrusion geochemical risk assessment than this singular baseline assessment with recommendations. If such a requirement materializes, we will stop and discuss scope and budget effects with you.
7. **Administrative Permit Application Requirements** – We will complete administrative requirements for the permit increase including sending certified letters of notification to contiguous property owners and elected officials and completing the Certification of Notification and Public Notice Billing forms. The billing form will identify your office as responsible for the classified advertising; MDE will bill you directly for this cost.
8. **Report Submittal** – B&L will document its work in report format including methods, assumptions, limitations, associated maps, tables and graphs as may be necessary. The report will include the elements mentioned above. Note that likely we will need to present a County commitment to affirmatively resolve the potential impact on historic, narrow-diameter wells that MDE may come to believe have been adversely affected by the increased water use. An electronic draft version of the report will first be sent to the County for review, if you like. A finalized copy of the report will be submitted to MDE with a copy provided for your records. We have budgeted for up to 8 hours of agency follow-up. Technical content changes other than those arising from our possible errors or oversight may result in additional charges.

For an hourly fee, we would be pleased to prepare and present verbal testimony summarizing our work in support of the permit application, if and when MDE so schedules one. Hearings are held only if formally requested of the agency. Hearings against appropriation permits supporting existing land development projects are rare. We have not included hearing preparation and presentation services for this reason.

John Ross, P.E.
Hydrogeologic Evaluation & Water Appropriation Permit Support
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Professional Services Fee, Terms and Conditions

B&L proposes to perform the work outlined above for a combined lump sum of \$23,800. Invoices will be generated on a percentage complete basis and will be issued monthly, with payment due in 30 days. Requests for additional work are excluded and will result in additional charges. The attached Terms and Conditions govern the administration of the contract between B&L and the County.

Major budget assumptions are imbedded within the scope above. Additionally and based on the conversation at our meeting and our correlative experience, in preparing this proposal we assumed the following:

1. **Information provided to us is complete, correct and accurate** – Additional costs may arise if added work becomes necessary to address problems borne of incomplete or erroneous information. Agency file reviews are an example of unbudgeted but possibly needed services.
2. **MDE accepts published values for hydrogeological parameters** – Groundwater recharge rates, aquifer coefficients and other variables will be parameterized based on the published literature. Our independent derivation of these parameters has been excluded for simplicity and economy. We assume MDE acceptance of literature-based values based on experience, and that pumping tests will not be required.
3. **No fieldwork** – We plan a desktop evaluation. The County will collect and analyze water samples under our guidance and direction. No field mapping or hydrogeological data collection is anticipated to be needed, and none has been budgeted.
4. **No additional meetings are required** – We have only budgeted for one meeting/teleconference at MDE. Additional meetings may result in additional costs.

Proprietary Notice and Acceptance

This proposal is the property of and is proprietary to B&L and shall not be reproduced, used (except for evaluation purposes) or disclosed without written permission from B&L. A duly authorized signature below will signify your authorization of the work and your understanding that a favorable finding supportive of the permit increase is not guaranteed. More generally, the timeliness and favorability of agency actions cannot be guaranteed.

Your signature also shall certify that you have read, understood and accepted the attached Standard Terms and Conditions. Should differing terms and conditions come to govern this proposal, we reserve the right to revisit pricing, payment terms and related matters. Submittal of this proposal or its contained/attached information to any other party, in whole or in part, to obtain a competitive proposal or for any other reason, is expressly prohibited.

John Ross, P.E.
Hydrogeologic Evaluation & Water Appropriation Permit Support
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Thank you for the opportunity to serve your hydrogeological and regulatory permitting needs. Please feel free to contact us if you have any questions regarding this proposal. We look forward to the opportunity to assist the County.

Sincerely,
BARTON AND LOGUIDICE, D.P.C



Mark W. Eisner, P.G.
Vice President



David L. Pielmeier
Project Manager

Authorization

Barton & Loguidice, D.P.C., is hereby authorized by Worcester County Department of Public Works ("Owner") to proceed with the services described herein in accordance with the attached Terms and Conditions.

John Ross, P.E.
Worcester County Department of Public Works

Date

STANDARD TERMS AND CONDITIONS
for
PROFESSIONAL ENGINEERING SERVICES
provided by
BARTON & LOGUIDICE, D.P.C.

ITEM 15

The OWNER and the ENGINEER, for themselves, their successors and assigns, have mutually agreed and do agree with each other as follows:

1.0 Basic Agreement

Engineer shall provide, or cause to be provided, the services set forth in the proposal to which these terms and conditions are attached (PROPOSAL), and Owner shall pay Engineer for such Services as set forth in PROPOSAL. The PROPOSAL, in conjunction with these terms and conditions, is referred to herein as "Agreement".

2.0 Payment Procedures

Engineer will prepare a monthly invoice in accordance with Engineer's standard invoicing practices and submit the invoice to Owner. Invoices are due and payable within 30 days of the date of the invoice. If Owner fails to make any payment due Engineer for services and expenses within 30 days after the date of Engineer's invoice, the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges.

3.0 Additional Services

If mutually agreed by Owner and Engineer, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth in the PROPOSAL if requested by the Owner. Owner shall pay Engineer for such additional services as follows: (1) as mutually agreed by Owner and Engineer, or (2) an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and Engineer's consultants' charges, if any.

4.0 Termination

If Engineer's services related to the project are terminated for any reason, Engineer shall be compensated for time plus reasonable expenses associated with demobilizing personnel and equipment, and, if requested in writing by the OWNER, for completion of tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

5.0 Controlling Law

This Agreement is to be governed by the law of the state in which the Project is located.

6.0 Successors, Assigns, and Beneficiaries

Owner and Engineer each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted herein the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

7.0 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Engineer and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers.

B. Engineer shall not at any time supervise, direct, or have control over any contractor's work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

C. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. Engineer shall not be responsible for the acts or omissions of any Contractor, Subcontractor, or Supplier, or of any of their agents or employees or of any other persons (except Engineer's own agents, employees, and Consultants) at the Site or otherwise furnishing or performing any Work; or for any decision made regarding the Contract Documents, or any application, interpretation, or clarification, of the Contract Documents, other than those made by Engineer.

E. All design documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

F. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer pursuant to the PROPOSAL, whichever is greater.

H. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials) except as may be specifically defined in the Scope of Services. If Engineer or any other party encounters a Hazardous Environmental Condition, Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

I. The services to be provided by Barton & Loguidice under this Agreement DO NOT INCLUDE advice or recommendations with respect to the issuance, structure, timing, terms or any other aspect of municipal securities, municipal derivatives, guaranteed investment contracts or investment strategies. Any opinions, advice, information or recommendations provided by Barton & Loguidice are understood by the parties to this Agreement to be strictly *engineering* opinions, advice, information or recommendations. Barton & Loguidice is not a "municipal advisor" as defined by 15 U.S.C. 78o-4 or the related rules of the Securities and Exchange Commission. The other parties to this Agreement should determine independently whether they require the services of a municipal advisor.

8.0 Dispute Resolution

Owner and Engineer agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice by either party of the existence of the dispute. If the parties fail to resolve a dispute through negotiation then Owner and Engineer agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof ("Disputes") to mediation by a mutually acceptable mediator. Owner and Engineer agree to participate in the mediation process in good faith and to share the cost of the mediation equally. The process shall be conducted on a confidential basis, and shall be completed within 120 days. If such mediation is unsuccessful in resolving a Dispute, then (1) the parties may mutually agree to a dispute resolution of their choice, or (2) either party may seek to have the Dispute resolved by a court of competent jurisdiction.

9.0 Accrual of Claims

All causes of action between the parties to this Agreement including those pertaining to acts, failures to act, failures to perform in accordance with the obligations of the Agreement or failures to perform in accordance with the standard of care shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of Substantial Completion for acts, failures to act or failures to perform occurring prior to Substantial Completion, or the date of issuance of the Notice of Acceptability of Work for acts, failures to act or failures to perform occurring after Substantial Completion.

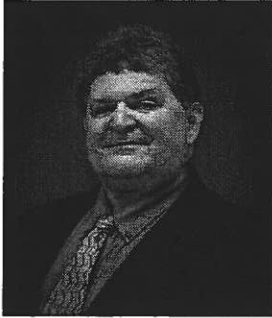
10.0 Total Agreement

This Agreement constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Mark W. Eisner, P.G.

Vice President

meisner@bartonandloguidice.com



Years of Experience: 35

Education:

B.S., Geology, University of Maryland

M.S., Geology, University of Delaware

Professional Registrations:

Professional Geologist (P.G.) in Pennsylvania, Delaware and Virginia

Certified Hazardous Waste Site Worker Supervisor / OSHA

Barton&Loguidice**Summary**

Mr. Mark W. Eisner, P.G. is Vice President of Barton and Loguidice, D.P.C. and manages its Baltimore branch office. Possessing more than 35 years of experience in environmental and hydrogeological consulting, Mr. Eisner directs hydrogeologic and hydrologic investigations for both private and public sector clients throughout Pennsylvania and the Mid-Atlantic region.

Mr. Eisner's foremost technical expertise is in matters relating to water resources, including the occurrence, movement, use and management of both groundwater and surface water as a natural resource, its susceptibility and properties when contaminated, and in methods for its safe and sustainable development, and when necessary, its remediation. He is a licensed Professional Geologist in all Mid-Atlantic States that have regulatory licensure and certification programs (PA, DE and VA).

Relevant Project Experience**Water Supply Resources & Impact Evaluation**

Mr. Eisner possesses an outstanding track record of locating, developing, and permitting many of the highest yielding and quality potable, irrigation and industrial supply wells ever drilled in hydrogeologically challenging terrain throughout the Mid-Atlantic Region. He has evaluated and testified regarding the potential impacts of incompatible land uses, including quarries, mines and mineral extraction projects. Specific areas of his technical expertise include fracture trace analysis; well design and construction management; pumping test design and analysis; wellhead protection delineations and source water assessment plans; surface water studies; and mathematical modeling of hydrogeologic systems.

Hydrogeologic and Regulatory Consulting Services; City of Westminster, Maryland

Mr. Eisner designed and managed hydrogeologic projects entailing a wide range of water supply characterization, planning, development, testing, evaluation and protection services. One project entailed a long-term pumping test evaluation of a former quarry planned as a municipal water supply. He, and staff working under his direction, improved water system capacity, reliability, redundancy and economy.

Source Water Assessment Plans (SWAPs); Community and Non-Community Water Systems; Maryland Department of the Environment; Statewide Throughout Maryland

Mr. Eisner directed the successful completion of hundreds of EPA-mandated and MDE-required SWAPs and Source Water Protection Plans (SWPPs) benefiting customers of both community and private water systems throughout Maryland. He formulated strategies to protect capacity sustainability and to reduce the risk of contamination, entailing defensible and implementable recommendations.

Mark W. Eisner, P.G., Vice President

Hydrogeological Support for Pennsylvania Small Water Systems with Chronic Safe Yield or Nitrate Contamination Challenges; PADEP Small Water Systems Assistance Program, Pennsylvania

Mr. Eisner directed successful hydrogeological support for a 6-year program administered by the Pennsylvania Department of Environmental Protection. As a hydrogeological sub-consultant, Mr. Eisner provided hydrogeologic consulting services in evaluating, improving and replacing community supply wells facing chronic safe yield and/or nitrate challenges. Mr. Eisner closely coordinated with dozens of water system representatives and with many regional and district DEP offices statewide.

Expert Witness and Litigation Support Experience

On numerous occasions, Mr. Eisner has testified as an expert on matters related to groundwater resources, surface water resources, hydrogeological conditions, water use and demand, water quality and potability, hydrogeological impacts arising from incompatible land uses (quarries, mines, impervious footprints, etc.), water imperilment upon the built environment (e.g., basement flooding, inundation risk, etc.), hydrology, wastewater discharge, environmental contamination and due diligence studies.

Specific areas of his prior expert qualifications include the above as well as regulatory permitting of water supply and discharge systems, water supply and demand planning, hydrogeological impact evaluations, mathematical modeling of hydrogeologic systems, pumping tests, the prediction of sustainable well yields, surface water hydrology and groundwater-surface water interaction. Testimony has been offered in various planning and zoning meetings and hearings, before local and State elective officials including legislative bodies, public informational hearings, state adjudicatory hearings and a variety of courts.

Hydrogeologic Impact Evaluations of Incompatible Land Uses; Somerset County Maryland

Mr. Eisner designed and managed hydrogeologic projects entailing groundwater supply impact evaluations arising from nearby incompatible land users using large amounts of groundwater: a large prison and from a sod farm. Impacts entailed excessive regional aquifer drawdown, the functional failure of 177 private domestic wells relying on suction pumps, increased operational expenses for well owners forced to develop and/or rely on more costly backup supplies and related litigation costs. Mr. Eisner's expert opinions and litigation support resulted in favorable settlement agreements for the plaintiffs.

Basement Causation Investigation, Henry Reus vs. City of Baltimore; Baltimore, MD

Mr. Eisner investigated and testified on the cause of a chronic wet basement inundation circumstance, wherein a residential water customer of Baltimore City alleged that leaky utilities caused repeated basement floods. The property owner brought a lawsuit, and Mr. Eisner's expert testimony resulted in a jury finding for defendant Baltimore City. Using forensic geochemistry and hydrogeologic analysis, he determined that the floods were of natural origin, caused by shallow natural groundwater and exacerbated by various flawed basement sump installation and improvement efforts.

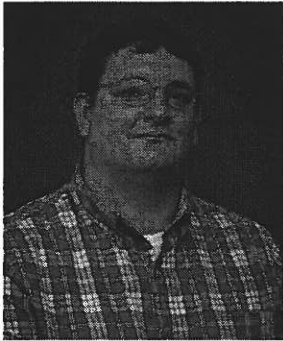
Groundwater Supply Impact Evaluation; Expert Opinion and Testimony; Proposed Commercial Land Development Near Existing Municipal Wellfield; City of Lewes; Sussex County, Delaware

A large commercial shopping center was planned for development within the existing source water protection area of the Lewes, DE municipal wellfield. Mr. Eisner evaluated the potential impact of such a land use change. Mr. Eisner testified that the proposed shopping center presented three inter-related imperilments: (1) Reduction in wellfield capacity from the creation of impervious surfaces; (2) Degradation in water quality resulting from the potential entrainment of inferior water quality from planned point-source hazardous waste generators as well as from stormwater running off of the proposed parking lots; and (3) the potential entrainment of surface water of inferior quality.

David L. Pielmeier

Project Manager

dpielmeier@bartonandloguidice.com



Years of Experience: 19

Education:

B.S., Department of Geography/Earth Science – Shippensburg University (2001)

Professional Registrations:

Visual MODFLOW, 2008, GIS Certificate: Shippensburg University (2001), ArcView v. 3.x, ArcGIS v. 8.x, 9.x and 10.x, ArcGIS Pro, Maryland Potable Water Sampler Certification, Qualified MS4 Stormwater Compliance Certified

Barton&Loguidice**Summary**

Mr. Pielmeier is responsible for branch office operations and staff management, liaison and coordination with clients and regulatory officials, project conceptualization and management, hydrogeologic analyses and technical report and cost proposal preparation and review. He designs, coordinates and oversees drilling programs and pumping tests, soils and related hydrogeologic evaluations. He applies scientific techniques to select high-yielding well sites, performs geologic logging, collects and evaluates hydrologic and geochemical data, deploys data-loggers and conducts sampling activities. Mr. Pielmeier also provides expert testimony in support of water resources projects.

Mr. Pielmeier's expertise in Geographic Information Systems (GIS) has included its full integration in supporting the company's work product and agency submittals. Related responsibilities include the development, implementation, and management of systems for the collection, interpretation, and portrayal of multi-dimensional and multi-platform digital site data, including both analytical and numerical groundwater modeling. He possesses complete proficiency in the use of ArcGIS.

Relevant Project Experience**Water Source Development**

Source Water and Water Resources Protection Project Experience

Mr. Pielmeier has managed and performed hundreds of source water protection projects across the Mid-Atlantic region for a combined contract value exceeding \$1,000,000. His expertise includes contract management and administration, wellhead protection area delineation and updating, contaminant susceptibility and threat potential, formation of Steering Committees, liaison between regulating entities, public water system owners, and stakeholders, and organization and hosting of public informational workshops and hearings.

Construction and Quarry Dewatering Impact Evaluations; Westminster, MD/Bearing Construction

Mr. Pielmeier performed hydrogeologic impact evaluations supporting water appropriation and discharge permits for temporary (construction) and permanent (quarry) dewatering projects in both fractured rock and coastal plain settings throughout the Mid-Atlantic region. Methods included estimating radii of influence and project dewatering flow requirements. Investigative efforts included evaluation of Zones of Responsibility, nearby water user (spring and well) and water body (streams and rivers) impacts. Managed a project in Carroll County, Maryland for the benefit of the City of Westminster where a large marble quarry was evaluated for use as a possible drinking water supply source.

David L. Pielmeier, Project Manager

Source Water Assessment Plans (SWAPs); Maryland Department of the Environment

Mr. Pielmeier managed projects for Source Water Assessment Programs (SWAPs) for Maryland municipal water systems and hundreds of transient, non-community supplies judged susceptible to future source contamination. Served as liaison between state agencies and water system owners. Reviewed and updated hydrogeologic wellhead protection delineations; established Steering Committees and shareholder teams; prepared and defended implementable recommendations for ongoing management and protection of potable water sources.

Source Water Protection Programs (SWPPs); West Virginia Region 9 Eastern Panhandle Regional Planning and Development Council

Mr. Pielmeier managed multiple large-scale contracts for Source Water Protection Programs (SWPPs) for West Virginia municipal water systems judged susceptible to future source contamination. Served as liaison between state agencies, water system owners and stakeholders. Reviewed and updated hydrogeologic wellhead protection delineations; established Steering Committees and shareholder teams; prepared and defended implementable recommendations for ongoing management and protection of potable water sources.

Surface Water – Groundwater Interactions Assessment; City of Westminster, Maryland

Mr. Pielmeier assessed surface water-groundwater interactions in the context of a large-scale municipal groundwater withdrawal in a complex geologic setting. Methods employed included long-term groundwater level monitoring of onsite observation wells, collection of streamflow measurements using velocimeters and flumes, and the installation and monitoring of drive point piezometers and stilling wells. Recorded stream stage changes and correlated data with discharge measurements to establish rating curves. Applied heat tracing methods to evaluate changes in how streams interacted with the groundwater system.

New Source Identification, Evaluation and Permitting Project Experience

Mr. Pielmeier possesses an outstanding track record of locating, developing, and permitting many of the highest yielding and quality potable, irrigation and industrial supply wells ever drilled in hydrogeologically challenging terrain throughout the Mid-Atlantic Region. Specific areas of his technical expertise include fracture trace analysis; well design and construction management; pumping test design and analysis; wellhead protection delineations and source water assessment plans; surface water studies; and mathematical modeling of hydrogeologic systems.

Production Well Locating, Development and Permitting; Westminster, Maryland

Mr. Pielmeier located and developed production wells for numerous municipalities in the Mid-Atlantic region, but most notably identified and secured permits and approvals for a new production well with triple-digit capacity for the City of Westminster, Maryland. He designed and executed the requisite aquifer pumping tests to evaluate long-term sustainable well yield, quantify hydraulic parameter, and assessed impacts on neighboring supplies in fractured rock. He also designed and implemented plans for long-term groundwater monitoring and impact mitigation.

Production Well Locating, Development and Permitting; Fruitland, Maryland

Mr. Pielmeier located and developed a new, triple-digit capacity production well for the City of Fruitland, Maryland in the locally relatively unexplored Manokin Aquifer. He designed and executed the requisite aquifer pumping test to evaluate long-term sustainable well yield, quantify hydraulic parameter, and assessed impacts on neighboring supplies in the unconsolidated formations of the Atlantic Coastal Plain. He also designed and implemented plans for long-term groundwater monitoring and impact mitigation.



Worcester County

DEPARTMENT OF PUBLIC WORKS

6113 TIMMONS ROAD

SNOW HILL, MARYLAND 21863

DALLAS BAKER JR., P.E.
DIRECTOR

JOHN S. ROSS, P.E.
DEPUTY DIRECTOR

TEL: 410-632-5623
FAX: 410-632-1753

MEMORANDUM

TO: Harold L. Higgins, Chief Administrative Officer
FROM: John S. Ross, P.E., Deputy Director of Public Works
DATE: May 24, 2021
SUBJECT: Gum Point Road Sewer Line Extension

DIVISIONS

MAINTENANCE
TEL: 410-632-3766
FAX: 410-632-1753

ROADS
TEL: 410-632-2244
FAX: 410-632-0020

SOLID WASTE
TEL: 410-632-3177
FAX: 410-632-3000

FLEET MANAGEMENT
TEL: 410-632-5675
FAX: 410-632-1753

WATER AND WASTEWATER
TEL: 410-641-5251
FAX: 410-641-5185

The drawings for the Gum Point Road Sewer Extension Project have been completed and an application has been submitted for permits required to complete the project. The next step will be preparation of bidding specifications, bidding and award of construction contracts. Attached is an email from J.W. Salm Engineering detailing his proposed cost to prepare bidding documents and for services during, award and construction. The following tasks are included:

| Task | Price |
|---|----------|
| 1 Prepare the Bid Docs | \$ 1,400 |
| 2 Attend Pre-bid meeting and answer questions | \$ 720 |
| 3 Submittal review | \$ 1,260 |
| 4 Four site visits | \$ 720 |
| 5 As-Built Drawings from Contractor red-lines | \$ 2,170 |
| Total | \$ 6,270 |

Funding for this phase of the work will come from the intergovernmental loan secured for this project and ultimately repaid as residents connect. We are requesting authorization to approve this work and move forward with this project.

If you have any questions, please do not hesitate to contact me.

Attachment

cc: Dallas H. Baker, P.E., Director of Public Works
Michelle Carmean, Enterprise Fund Controller

John Ross

From: John Salm <jsalm@jwse.com>
Sent: Tuesday, May 11, 2021 2:55 PM
To: John Ross
Subject: *EXTERNAL*:Re[2]: *EXTERNAL*:Re[2]: *EXTERNAL*:Re[3]: *EXTERNAL*:Gum Point Road LP Sewer,

CAUTION: This email originated from an external email domain which carries the additional risk that it may be a phishing email and/or contain malware.

Dear John Ross:

I have prepared an estimate for the following 5 tasks to assist with bidding and for engineering services during construction, as follows:

- 1) Prepare the Bid Docs: \$1,400
- 2) Attend Pre-bid meeting and answer questions: \$720
- 3) Submittal review: \$1,260
- 4) Four site visits: \$720
- 5)As/Builts from Contractor red-lines: \$2,170

This totals \$6270.

This work can be performed as extra work to the base agreement.

Please let me know if you have any questions or comments.

John W. Salm, III, P.E.
President
J. W. SALM ENGINEERING, INC.
office; 410-641-0126
mobile: 410-251-4066

16-2



Worcester County
DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MARYLAND 21863

DALLAS BAKER JR., P.E.
DIRECTOR

JOHN S. ROSS, P.E.
DEPUTY DIRECTOR

TEL: 410-632-5623
FAX: 410-632-1753

MEMORANDUM

DIVISIONS

MAINTENANCE
TEL: 410-632-3766
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ROADS
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SOLID WASTE
TEL: 410-632-3177
FAX: 410-632-3000

FLEET MANAGEMENT
TEL: 410-632-5675
FAX: 410-632-1753

WATER AND
WASTEWATER
TEL: 410-641-5251
FAX: 410-641-5185

TO: Harold L. Higgins, Chief Administrative Officer
FROM: John Ross, P.E., Deputy Director
Frank J. Adkins, Roads Superintendent
DATE: May 24, 2021
SUBJECT: Quitclaim – Bayshore Drive - Kendall

.....
I have had the opportunity to review the attached March 31, 2021 letter and documentation from Peter S. Buas of Williams, Moore, Shockley & Harrison, L.L.P., as it relates to the proposed quitclaim by Ross Lee Kendall for the portion of the 40' unimproved platted road known as Bay Shore Drive within Bay Shore Acres in West Ocean City as referenced on the Pier and Boatlift As-Constructed Survey from Frank G. Lynch, Jr. & Associates dated October 25, 2019 and offer the following comments.

This unimproved road as shown on the attached survey is not listed within the Inventory of Public Roads of Worcester County. There are no plans for the County to make improvements to this road; therefore, I would recommend that the quitclaim deed be executed when appropriate.

Should you have any questions, please do not hesitate to contact me.

Attachment

cc: Dallas Baker, Jr., P.E.

LAW OFFICES
WILLIAMS, MOORE, SHOCKLEY & HARRISON, L.L.P.
3509 COASTAL HIGHWAY
OCEAN CITY, MARYLAND 21842

JOSEPH E. MOORE
RAYMOND C. SHOCKLEY
J. RICHARD COLLINS
REGAN J.R. SMITH
CHRISTOPHER T. WOODLEY
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(410) 289-3553
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pbuas@whmsh.com

MARCUS J. WILLIAMS (1923-1995)
EDWARD H. HAMMOND, JR.
(1942-2011)

OF COUNSEL
JOSEPH G. HARRISON, JR

March 31, 2021

Roscoe Leslie
County Attorney
Worcester County Government Center
1 West Market Street, Room 1103
Snow Hill, MD 21863-1195

RE: Quitclaim Deed for Platted But Unimproved Road

Dear Mr. Leslie:

I represent Ross Lee Kendall with regard to acquiring that portion of a platted but unimproved road passing through certain land owned by him in West Ocean City, Maryland. In order to process this request and consistent with the resolution adopted by the Worcester County Commissioners on April 18, 1995, please find enclosed the following:

1. A draft Quitclaim Deed with an Exhibit A attached thereto, which is a survey prepared by Frank G. Lynch, Jr. & Associates, Inc., that reflects the property owned by Mr. Kendall and adjoining lands, including that portion of Bay Shore Drive being requested;
2. A copy of Mr. Kendall's deed of record;
3. A title certification signed by me; and
4. An email from Frank J. Adkins certifying that Bay Shore Drive is not included in the Inventory of Public Roads of Worcester County.

Please contact me with any questions, comments or concerns.

Sincerely,



Peter S. Buas

TITLE EXAMINATION NEITHER REQUESTED NOR PERFORMED.

THIS QUITCLAIM DEED, made this ____ day of _____, in the year two thousand twenty (2021), by and between **County Commissioners of Worcester County, Maryland, a body corporate and politic of the State of Maryland**, hereinafter called Grantor, and **Ross Lee Kendall**, hereinafter referred to as Grantee.

WHEREAS, Grantee is the owner of Lot 5 in Blocks 8 and Lot 5 in Block 9 of Bay Shore Acres pursuant to Deed dated January 29, 2018 and recorded among the Land Records of Worcester County, Maryland in Liber No. 7157, folio 393, et seq., and

WHEREAS, the plat of Bay Shore Acres which is recorded in Plat Book ODC No. 1, folio 4, references a 40-foot-wide proposed road running between Lot 5 and 44 (now consolidated as Lot 5) in Block 8 and Lot 5 in Block 9, and

WHEREAS, the Grantor does not intend to build a road on said property, and said road has never been accepted by Grantor as part of the County Road System, and

WHEREAS, the Grantor has agreed to convey to Grantee a portion of the 40-foot wide proposed road known as Bay Shore Drive as more specifically defined on the "Pier & Boatlift as Constructed Survey" dated October 25, 2019 attached hereto as Exhibit A and incorporated herein by reference.

NOW, THEREFORE, THIS QUITCLAIM DEED, WITNESSETH, that for good consideration but no monetary consideration, the Grantor conveys to the Grantee whatever right, title and interest the Grantor may have in the property identified as a 40 wide section of "Bay Shore Drive (Unimproved)" as reflected on Exhibit A attached hereto and made a part hereof.

TOGETHER with the improvements thereon and the rights, roads, ways, waters, privileges, appurtenances to the same belonging or in anywise appertaining.

TO HAVE AND TO HOLD the above described property unto the Grantee herein, his

successors, personal representatives and assigns, forever in fee simple.

AS WITNESS the hand and seal of the Grantors herein as of the day and year first above written.

WITNESS: County Commissioners of Worcester County, Maryland

Harold Higgins
Chief Administrative Officer

By: _____ (SEAL)
Joseph M. Mitrecic
President

STATE OF MARYLAND, COUNTY OF WORCESTER, to wit:

I HEREBY CERTIFY that on this ____ day of _____, 2021, before me, the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared Joseph M. Mitrecic, who acknowledged himself to be the President of the County Commissioners of Worcester County, Maryland, and that she, as such, being authorized so to do, executed the foregoing instrument for the purposed therein contained.

AS WITNESS my hand and Notarial Seal.

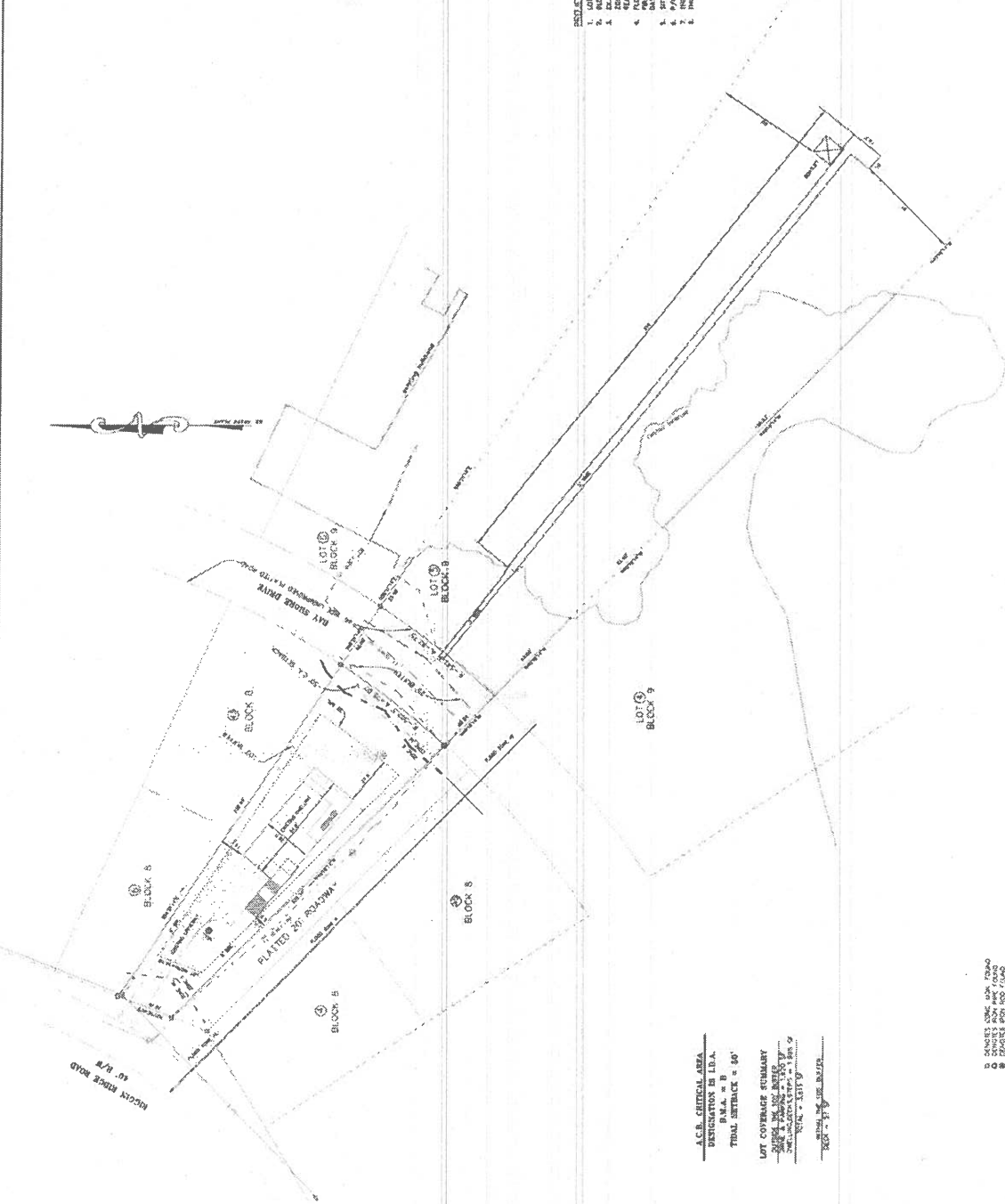
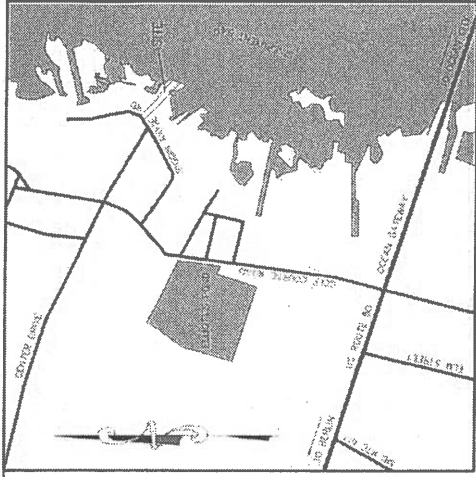
NOTARY PUBLIC

My Commission Expires:

I, an Attorney-at-Law of the State of Maryland, do hereby certify that the within instrument was either prepared by me or prepared under my supervision.

Peter S. Buas

EXHIBIT A



- PROJECT NOTES**
1. LOT 5 & 6 AREA = 11,971 S.F.
 2. TOTAL AREA = 5,197 S.F.
 3. SETTING (FROM) 50' FROM CENTER OF ROAD
 4. ZONING ZONE: R-100 & (R-100) PD
 5. SITE 50'3" A/C (approximately 100' and 60' - DATA A)
 6. P.O. 50'3" - 100' and 20'
 7. THIS SITE IS WITHIN UNINCORPORATED COUNTY JURISDICTION. PLEASE SEE FILE OF MAPS FOR DETAILS.



PROFESSOR OF ARCHITECTURE
Frank G. Lynch, Jr.
& Associates, Inc.
 SURVEYING - LAND PLANNING
 100A HUNTERS BLVD. - SUITE 100, BALTIMORE, MD 21204
 PHONE: (410) 633-7373
 FAX: (410) 633-7373
 PROJECT NO.: 15771-B
 SHEET 1 OF 1

PARCEL 307 - TAX MAP 22
 TENTH TAX DISTRICT, WORCESTER COUNTY, MARYLAND
 LOTS 5 AND 6 IN BLOCK 8
 LOT 5 AND 6 IN BLOCK 9
 ADDITION TO BAY SHORE LOTS
 PLAT BOOK: J.E.B. 1/A

**PIER & BOATLIFT
 AS CONSTRUCTED SURVEY**

A.C.B. INITIAL AREA
 TOTAL AREA = 5,197 S.F.
 TOTAL SETBACK = 50'
LOT COVERAGE SUMMARY
 TOTAL LOT AREA = 11,971 S.F.
 TOTAL SETBACK = 50'
 TOTAL LOT AREA = 11,971 S.F.
 TOTAL SETBACK = 50'

SURVEYED AND PLATTED
 DATE: 10-27-2008
 BY: FRANK G. LYNCH, JR.
 PROJECT NO.: 15771-B

| SECTION | DATE | BY | PROJECT |
|---------|------------|---------------------|-------------------------|
| 1 | 10-27-2008 | FRANK G. LYNCH, JR. | PARCEL 307 - TAX MAP 22 |

CTW-pd:63403

THIS DEED, made this 29th day of January, in the year two thousand eighteen (2018), by and between JAMES E. CLUBB, JR. and NONA M. CLUBB, TRUSTEES OF THE JAMES E. CLUBB, JR. REVOCABLE TRUST dated November 20, 2012, as amended, and NONA M. CLUBB and JAMES E. CLUBB, JR., TRUSTEES OF THE NONA M. CLUBB REVOCABLE TRUST dated November 20, 2012, as amended, hereinafter called Grantors, and ROSS LEE KENDALL, of 12913 Old Bridge Road, Ocean City, MD 21842, hereinafter referred to as Grantee, WITNESSETH:

THAT FOR AND IN CONSIDERATION of the premises and the sum of THREE HUNDRED THIRTY THOUSAND DOLLARS (\$330,000.00), the receipt of which is hereby acknowledged, the said Grantors do hereby grant and convey unto ROSS LEE KENDALL, his heirs, personal representatives, and assigns, forever in fee simple:

ALL that property lying and being situate in the Tenth Election District of Worcester County, Maryland, designated and distinguished as Lot No. 44 as set forth in that Declaration of Consolidation dated January 24, 2018, and recorded among the Land Records of Worcester County, in Liber 7154, folio 125, et seq., said parcel being formerly known as Lot No. 44 and Lot No. 5 in Block No. 8, and Lot No. 5 in Block No. 9 all as shown on the plat entitled "Addition to Bay Shore Acres" made by Samuel F. Miles, Esquire, Surveyor of Somerset County, Maryland, dated June 28, 1940, and recorded among the Land Records of Worcester County, Maryland, in Plat Book J.E.B. No. 1, folio 4; and BEING ALL AND THE SAME property conveyed unto the Grantors herein from Robert Bennett, Successor Trustee of the Revocable Trust Agreement of Alice E. Bennett dated October 17, 1990, by Deed dated July 29, 2013, and recorded among the Land Records

650
178
100

Worcester County Clerk (Lainie) 12913 Old Bridge Rd Ocean City, MD 21842

12913 Old Bridge Rd Ocean City, MD 21842

CTW-pd:63403

of Worcester County, Maryland, in Liber S.V.H. No. 6208, folio 364, et seq.

TOGETHER with all the buildings and improvements thereon, and the rights, roads, ways, waters, privileges and appurtenances thereto belonging or in anywise appertaining.


TO HAVE AND TO HOLD the above described property unto the said ROSS LEE KENDALL, his heirs, personal representatives, and assigns, forever in fee simple.


AND the grantors herein do hereby covenant that they will warrant specially the property hereby conveyed, and that they will execute such other and further assurances of the same as may be requisite.

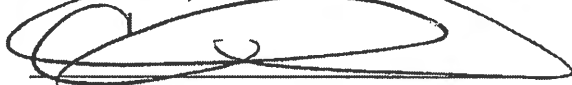
AS WITNESS the hands and seals of the grantors herein, the day and year first herein written.

WITNESS:

THE JAMES E. CLUBB, JR. REVOCABLE TRUST dated November 20, 2012, as amended



As to J.E.C., Jr.

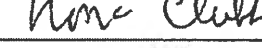
By:  (SEAL)
JAMES E. CLUBB, JR., Trustee

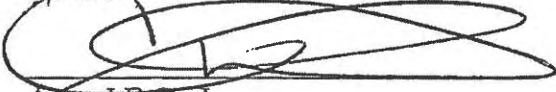

As to N.M.C.

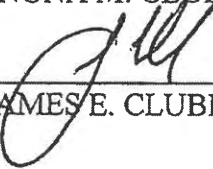
By:  (SEAL)
NONA M. CLUBB, Trustee

THE NONA M. CLUBB REVOCABLE TRUST dated November 20, 2012, as amended


As to N.M.C.

By:  (SEAL)
NONA M. CLUBB, Trustee


As to J.E.C., Jr.

By:  (SEAL)
JAMES E. CLUBB, JR., Trustee

Worcester County Clerk (Laini Reclus) 300 N. 1st St., P.O. Box 244, Middletown, MD 21776. Date available 02/02/2016. Printed 02/03/2016.

CTW-pd:63403

STATE OF MARYLAND, COUNTY OF WORCESTER, TO WIT:

I HEREBY CERTIFY, that on this th 21 day of January, 2018, before me, the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared JAMES E. CLUBB, JR., who did acknowledge himself to be a Trustee of The James E. Clubb, Jr. Revocable Trust dated November 20, 2012, as amended, and a Trustee of The Nona M. Clubb Revocable Trust dated November 20, 2012, as amended, and as such, being authorized to do so, did execute the foregoing instrument for the purposes herein contained.

AS WITNESS my hand and official seal.

Notary Public

My Commission Expires:



STATE OF MARYLAND, COUNTY OF WORCESTER, TO WIT:

I HEREBY CERTIFY, that on this th 29 day of January, 2018, before me, the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared NONA M. CLUBB, who did acknowledge herself to be a Trustee of The James E. Clubb, Jr. Revocable Trust dated November 20, 2012, as amended, and a Trustee of The Nona M. Clubb Revocable Trust dated November 20, 2012, as amended, and as such, being authorized to do so, did execute the foregoing instrument for the purposes herein contained.

AS WITNESS my hand and official seal.

Notary Public

My Commission Expires:

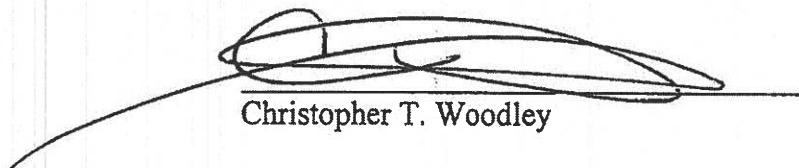


WORCESTER COUNTY CIRCUIT COURT (Lanham Records) SRK / 107, p. 0390, WISA_DEC1_1333. Date available 02/02/2018. Filmed 03/31/2021.

CTW-pd:63403

ATTORNEY AFFIDAVIT

I HEREBY CERTIFY, that this instrument was prepared by or under the supervision of an attorney admitted to practice law before the Court of Appeals for the State of Maryland.


Christopher T. Woodley

Water & Wastewater Services
paid as of this
date 01/31/18
Wor. Co. Finance Officer
by SH

TRANSFER TAX PAID
FINANCE OFFICER
WORCESTER COUNTY MARYLAND
By SH Date 1/31/18
Tax \$1,650.00

TAXES FOR WHICH ASSESSMENTS
HAVE BEEN RECEIVED HAVE BEEN
PAID AS OF THIS DATE. 1/31/18
Worcester County Finance Officer
By SH
EXCEPT PERSONAL PROPERTY

WORCESTER COUNTY CIRCUIT COURT (Lainu Records) 3000 7107, p. 0000, MSA_DE3_1_000. Date available 02/02/2018. Filmed 02/02/2018.

MARYLAND FORM WH-AR

Certification of Exemption from Withholding Upon Disposition of Maryland Real Estate Affidavit of Residence or Principal Residence

2017

Based on the certification below, Transferor claims exemption from the tax withholding requirements of §10-912 of the Tax-General Article, Annotated Code of Maryland. Section 10-912 provides that certain tax payments must be withheld and paid when a deed or other instrument that effects a change

in ownership of real property is presented for recordation. The requirements of §10-912 do not apply when a transferor provides a certification of Maryland residence or certification that the transferred property is the transferor's principal residence.

1. Transferor Information

Name of Transferor The Nona M. Clubb Revocable Trust

2. Reasons for Exemption

- Resident Status: I, Transferor, am a resident of the State of Maryland. (unchecked)
Transferor is a resident entity as defined in Code of Maryland Regulations (COMAR)03.04.12.02B(11), I am an agent of Transferor, and I have authority to sign this document on Transferor's behalf. (checked)
Principal Residence: Although I am no longer a resident of the State of Maryland, the Property is my principal residence as defined in IRC 121 (principal residence for 2 (two) of the last 5 (five) years) and is currently recorded as such with the State Department of Assessments and Taxation. (unchecked)

Under penalty of perjury, I certify that I have examined this declaration and that, to the best of my knowledge, it is true, correct, and complete.

3a. Individual Transferors

Witness Name Signature

3b. Entity Transferors

Witness/Attest

THE NONA M. CLUBB REVOCABLE TRUST
Name of Entity
By James E. Clubb, Jr.
Trustee
Name Title
LR - Deed (w Taxes) Recording Fee - no CT 20.00
Name: clubb trusts/kendall
Ref:
LR - Surcharge - linked 40.00
LR - Recordation Tax - linked 2,178.00
LR - State Transfer Tax - linked 1,650.00
LR - NR Tax - lkd 0.00
SubTotal: 3,888.00
Total: 3,948.00
01/31/2018 03:09
CC23-AGT
#9775117 CC0104 - Worcester County/CC01.04.01 - Register 01

File No. 63403CTW Re: 13034 Riggan Ridge Road, Ocean City, MD 21842

WORCESTER COUNTY CIRCUIT COURT (Lanin Records) OKD / 107, P. 0397, MSA_CES1_7033, Date Available 02/02/2018, Filmed 03/13/2021.

MARYLAND FORM WH-AR

Certification of Exemption from Withholding Upon Disposition of Maryland Real Estate Affidavit of Residence or Principal Residence

2017

Based on the certification below, Transferor claims exemption from the tax withholding requirements of §10-912 of the Tax-General Article, Annotated Code of Maryland. Section 10-912 provides that certain tax payments must be withheld and paid when a deed or other instrument that effects a change

in ownership of real property is presented for recordation. The requirements of §10-912 do not apply when a transferor provides a certification of Maryland residence or certification that the transferred property is the transferor's principal residence.

1. Transferor Information

Name of Transferor The James E. Clubb, Jr. Revocable Trust

2. Reasons for Exemption

Resident Status [] I, Transferor, am a resident of the State of Maryland.

[X] Transferor is a resident entity as defined in Code of Maryland Regulations (COMAR)03.04.12.02B(11), I am an agent of Transferor, and I have authority to sign this document on Transferor's behalf.

Principal Residence [] Although I am no longer a resident of the State of Maryland, the Property is my principal residence as defined in IRC 121 (principal residence for 2 (two) of the last 5 (five) years) and is currently recorded as such with the State Department of Assessments and Taxation.

Under penalty of perjury, I certify that I have examined this declaration and that, to the best of my knowledge, it is true, correct, and complete.

3a. Individual Transferors

Witness

Name

Signature

3b. Entity Transferors

Witness/Attest

THE JAMES E. CLUBB, JR. REVOCABLE TRUST

Name of Entity

By

James E. Clubb, Jr.

Name

Trustee

Title

WURVESTER COUNTY CLERK (LAWYER) 1000 N. 101, P. 0330, MDA, DC01, 000. Date available 02/02/2010. File No. 63403CTW.

MARYLAND FORM WH-AR

Certification of Exemption from Withholding Upon Disposition of Maryland Real Estate Affidavit of Residence or Principal Residence

2017

Based on the certification below, Transferor claims exemption from the tax withholding requirements of §10-912 of the Tax-General Article, Annotated Code of Maryland. Section 10-912 provides that certain tax payments must be withheld and paid when a deed or other instrument that effects a change

in ownership of real property is presented for recordation. The requirements of §10-912 do not apply when a transferor provides a certification of Maryland residence or certification that the transferred property is the transferor's principal residence.

1. Transferor Information

Name of Transferor The James E. Clubb, Jr. Revocable Trust

2. Reasons for Exemption

Resident Status [] I, Transferor, am a resident of the State of Maryland.

[X] Transferor is a resident entity as defined in Code of Maryland Regulations (COMAR)03.04.12.02B(11), I am an agent of Transferor, and I have authority to sign this document on Transferor's behalf.

Principal Residence [] Although I am no longer a resident of the State of Maryland, the Property is my principal residence as defined in IRC 121 (principal residence for 2 (two) of the last 5 (five) years) and is currently recorded as such with the State Department of Assessments and Taxation.

Under penalty of perjury, I certify that I have examined this declaration and that, to the best of my knowledge, it is true, correct, and complete.

3a. Individual Transferors

Witness

Name

Signature

3b. Entity Transferors

Witness/Attest

THE JAMES E. CLUBB, JR. REVOCABLE TRUST

Name of Entity

By

Nona M. Clubb

Name

Trustee

Title

MARYLAND FORM WH-AR

Certification of Exemption from Withholding Upon Disposition of Maryland Real Estate Affidavit of Residence or Principal Residence

2017

Based on the certification below, Transferor claims exemption from the tax withholding requirements of §10-912 of the Tax-General Article, Annotated Code of Maryland. Section 10-912 provides that certain tax payments must be withheld and paid when a deed or other instrument that effects a change

in ownership of real property is presented for recordation. The requirements of §10-912 do not apply when a transferor provides a certification of Maryland residence or certification that the transferred property is the transferor's principal residence.

1. Transferor Information

Name of Transferor The Nona M. Clubb Revocable Trust

2. Reasons for Exemption

Resident Status [] I, Transferor, am a resident of the State of Maryland.

[X] Transferor is a resident entity as defined in Code of Maryland Regulations (COMAR)03.04.12.02B(11), I am an agent of Transferor, and I have authority to sign this document on Transferor's behalf.

Principal Residence [] Although I am no longer a resident of the State of Maryland, the Property is my principal residence as defined in IRC 121 (principal residence for 2 (two) of the last 5 (five) years) and is currently recorded as such with the State Department of Assessments and Taxation.

Under penalty of perjury, I certify that I have examined this declaration and that, to the best of my knowledge, it is true, correct, and complete.

3a. Individual Transferors

Witness

Name

Signature

3b. Entity Transferors

Witness/Attest (Handwritten signature)

THE NONA M. CLUBB REVOCABLE TRUST

Name of Entity

By

Nona M. Clubb

Name

(Handwritten signature: Nona Clubb)

Trustee

Title

JAN 31 2018 The foregoing instrument filed for record and is accordingly recorded among the land records of Worcester County, Maryland.

(Handwritten signature: Ellen Proemel) Clerk

Vertical text on the left edge of the page, likely a scanning artifact or page number.

State of Maryland Land Instrument Intake Sheet

[] Baltimore City [X] County: Worcester
Information provided is for the use of the Clerk's Office and State Department of Assessments and Taxation, and the County Finance Office only.
(Type or Print in Black Ink Only All Copies Must Be Legible)

1. Type(s) of Instruments
2. Conveyance Check Box
3. Tax Exemptions (if Applicable)
4. Cite or Explain Authority

Table with 2 columns: Description, Amount. Rows include Purchase Price/Consideration, Any New Mortgage, Balance of Existing Mortgage, Other, Full Cash Value, and TOTAL DUE.

Table with 2 columns: Description, Amount. Rows include Recording Charge, Surcharge, State Recording Tax, State Transfer Tax, County Transfer Tax, Other, and Other.

6. Description of Property
SDAT requires submission of all applicable information. A maximum of 40 characters will be indexed in accordance with the priority cited in Real Property Article Section 3-104(g)(3)(i).

7. Transferred From
Doc: 1 Grantor(s) Name(s)
Doc: 2 Grantor(s) Name(s)

8. Transferred To
Doc: 1 Grantee(s) Name(s)
Doc: 2 Grantee(s) Name(s)

9. Other Names to Be Indexed
Doc: 1 Additional Names to be Indexed (Optional)
Doc: 2 Additional Names to be Indexed (Optional)

10. Contact/Mail Information
Name: Christopher T. Woodley
Firm: Williams, Moore, Shockley & Harrison, LLP
Address: 3509 Coastal Highway, Ocean City, MD 21842
Phone: Telephone: 410-289-3553 Fax: 410-289-4157

11. IMPORTANT: BOTH THE ORIGINAL DEED AND A PHOTOCOPY MUST ACCOMPANY EACH TRANSFER.
Assessment Information
Will the property being conveyed be the grantee's principal residence?
Does transfer include personal property? If yes, identify:
Was property surveyed? If yes, attach copy of survey (if recorded, no copy required)

12. Terminal Verification, Agricultural Verification, Whole, Part, Trans Process Verification, Transfer Number, Date Received, Dead Reference, Assigned Property No., Geo., Map, Sub, Block, Land, Buildings, Zoning, Grid, Plat, Lot, Use, Parcel, Section, Occ, Cd, Town Cd, Ex. St, Ex. Cd, REMARKS

WORCESTER COUNTY CIRCUIT COURT (Land Records) SBB 7147 P. 0401, MSA_CE31_7333 Date available 02/02/2018. Printed 03/31/2021.

CERTIFICATION

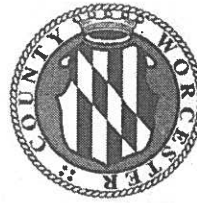
The undersigned hereby certifies to the County Commissioners of Worcester County, Maryland, the marketable fee simple title to 13034 Riggan Ridge Road, Ocean City, Maryland 21842, further described as Lot 5 and 44 (now consolidated as Lot 5) in Block 8 and Lot 5 in Block 9 of Bay Shore Acres, is, as of the date of this certification, vested in Ross Lee Kendall, his successors, personal representatives and assigns, by virtue of Deed dated January 29, 2018 and recorded among the Land Records of Worcester County, Maryland in Liber 7157, folio 393, et seq.

Dated: 3/31, 2021

WILLIAMS, MOORE, SHOCKLEY, & HARRISON, L.L.P.

By:


Peter S. Buas



Worcester County
DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MARYLAND 21863

JOHN H. TUSTIN, P.E.
DIRECTOR

March 31, 2021

JOHN S. ROSS, P.E.
DEPUTY DIRECTOR

Peter S. Buas
Williams, Moore, Shockley & Harrison, LLP
3509 Coastal Highway
Ocean City, MD 21842

TEL: 410-632-5623
FAX: 410-632-1753

RE: Proposed Quit Claim – Bayshore Drive - Kendall

DIVISIONS

Dear Mr. Buas:

MAINTENANCE
TEL: 410-632-3766
FAX: 410-632-1753

This letter is in response to your email of March 29, 2021 regarding the status of the road indicated as "Bayshore Drive" as shown on the survey that was included with your email located off Riggin Ridge Road in Worcester County.

ROADS
TEL: 410-632-2244
FAX: 410-632-0020

This road as indicated on the survey is not listed within the Inventory of Public Roads of Worcester County.

SOLID WASTE
TEL: 410-632-3177
FAX: 410-632-3000

Should you have any questions or concerns regarding this issue, please feel free to call me directly at (410) 632-2244.

**FLEET
MANAGEMENT**
TEL: 410-632-5675
FAX: 410-632-1753

Sincerely,

Frank J. Adkins
Roads Superintendent

**WATER AND
WASTEWATER**
TEL: 410-641-5251
FAX: 410-641-5185

Attachments

cc: John H. Tustin, P.E., Director of Public Works

FJA/ll
\\wfile2\users\llawrence\Letters\Bayshore Drive.Quit Claim Kendall.doc

DEED OF EASEMENT

This Deed of Easement, dated _____ between Ross Lee Kendall (“Grantor”) and County Commissioners of Worcester County, Maryland (“Grantee”).

RECITALS

- A. This transaction is exempt from transfer and recordation taxes under Md. Code, Tax-Prop. § 12-108(a)(1)(iv);
- B. Grantor is the fee simple owner of Lot 5 (formerly Lot 5 and Lot 44 before being consolidated) in Block 8 and Lot 5 in Block 9 of Bay Shore Acres by way of a deed dated January 29, 2018 recorded at Liber 7157, folio 393 in the Land Records of Worcester County;
- C. In a quitclaim deed, recorded immediately before the recordation of this document, Grantee quitclaimed to Grantor all its rights in a certain portion of a proposed road situated between the two parcels of property owned by Grantor; and
- D. Grantee wants to obtain a general utility easement upon the property described below to maintain a sewer force main that runs from West Ocean City to the Town of Ocean City.

GRANT OF EASEMENT

1. Grantor grants unto Grantee, its successors, and assigns, in perpetuity, a permanent easement for maintaining a sewage force main and described as:

The portion of the former 40-foot wide proposed road known as Bay Shore Drive, located between Lot 5 (formerly Lot 5 and Lot 44 before being consolidated) in Block 8 and Lot 5 in Block 9 of Bay Shore Acres, and as more specifically defined on the “Pier & Boatlift as Constructed Survey” dated October 25, 2019 attached as Exhibit A.

2. Together with the rights of ingress and egress over the property of the Grantors for the purposes of construction, repair, maintenance, inspection, or removal of utilities.

- 3. Grantee covenants to restore the surface of the property to its original condition upon completion of the construction, repair, inspection, or removal.
- 4. Grantor covenants that it will not construct any improvements, plant trees or shrubs, or place any landscaping other than grass on the easement or in the air over the easement conveyed without the written consent of Grantee.
- 5. And Grantor covenants to execute any further assurances as may be necessary.

Grantor signs this deed under seal on the date written above:

_____ (SEAL)
 Witness BY: Ross Lee Kendall

STATE OF MARYLAND, _____ COUNTY TO WIT:

On this _____ day of _____, 20____, before me, the undersigned officer, personally appeared Ross Lee Kendall, known to me or satisfactorily proven to be the person(s) whose name(s) is/are subscribed to within the instrument and acknowledged that he/she/they executed the instrument.

As witness my hand and Notarial Seal.

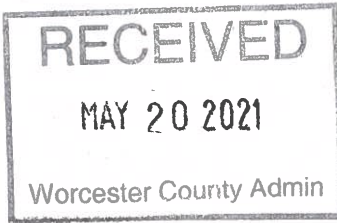
Notary Public: _____

My Commission Expires:

* * *

I certify that this Deed of Easement was prepared by an attorney licensed to practice law in the State of Maryland.

Roscoe R. Leslie



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863

TEL: 410-632-1200 / FAX: 410-632-3008

<http://www.co.worcester.md.us/departments/drp>

MEMORANDUM

ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICE DIVISION

TO: Harold L. Higgins, Chief Administrative Officer
FROM: Edward A. Tudor, Director *E.A.T.*
DATE: May 20, 2021
RE: Nuisance Abatement Order No. 20-2 – 5641 George Island Landing Road

The attached correspondence from both your office and mine was sent to the owner of the property subject to the above referenced nuisance abatement order. One letter was returned as undeliverable, and a second letter sent to a Middle River mailing address was signed for. No request for a hearing before the County Commissioners has been received from the owner as provided for in the correspondence and no attempt has been made to abate the nuisance.

I have prepared a notice to bidders and a request for proposals associated with the demolition of the structure, which you will find attached. These are the standard documents we have used for all other recent abatements.

As always should you have any questions or need any additional information please let me know.

Attachments

cc: Jennifer Keener, Deputy Director
Kristen Tremblay, Zoning Administrator
Lisa Wilkens, Zoning Inspector

NOTICE TO BIDDERS

Demolition
5641 George Island Landing Road
Stockton, Maryland 21864

Worcester County, Maryland

The County Commissioners of Worcester County, Maryland are currently accepting bids for the demolition of a structure located at 5641 George Island Landing Road, Stockton, Maryland. Bid specification packages and bid forms may be obtained from the Office of the County Commissioners, Worcester County Government Center, 1 West Market Street, Room 1103, Snow Hill, Maryland, 21863 or by calling the County Commissioners' Office at 410-632-1194 to request a package by mail and are also available online at www.co.worcester.md.us. Any questions must be submitted in writing to the Department of Development Review and Permitting, Government Center, 1 West Market Street, Room 1201, Snow Hill, Maryland 21863 no later than 1:00 p.m. EST on Wednesday, June 16, 2021. Sealed bids will be accepted until **1:00 p.m. EST on Monday, June 21, 2021**, in the Office of the County Commissioners at the above address, at which time they will be opened and publicly read aloud. Envelopes shall be marked "**Bid for Demolition of 5641 George Island Landing Road, Stockton, MD**" in the lower left-hand corner. After opening, bids will be reviewed and a recommendation prepared for the County Commissioners for their consideration at a future meeting. In awarding the bid, the County Commissioners reserve the right to reject any and all bids, waive formalities, informalities and technicalities therein, and to take whatever bid they determine to be in the best interest of the County considering lowest or best bid, quality of goods and work, time of delivery or completion, responsibility of bidders being considered, previous experience of bidders with County contracts, or any other factors they deem appropriate. All inquiries shall be directed to Edward A. Tudor, Director, Development Review and Permitting at the above address or by email at etudor@co.worcester.md.us. Email correspondence is encouraged.

TEL: 410-632-1194
FAX: 410-632-3131
E-MAIL: admin@co.worcester.md.us
WEB: www.co.worcester.md.us



OFFICE OF THE
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
ROSCOE F. LESLIE
COUNTY ATTORNEY

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Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

April 7, 2021

Sandra Ulrich
20 Yawmeter Drive
Middle River, MD 21220-4549

BY REGULAR MAIL AND CERTIFIED MAIL

Nuisance Abatement Order #20-2

You are hereby notified pursuant to Section 1-102 of the Public Health Article of the Code of Public Local Laws of Worcester County, Maryland, the County Commissioners of Worcester County have ordered that you abate the nuisance condition which exists on property owned by you located at 5641 George Island Landing Road, Stockton, Maryland 21864, and identified on Worcester County Tax Map 86 as Parcel 44. The precise nature of the nuisance, as determined by the County Commissioners, being the uncontrolled growth of grass, weeds or other rank vegetation to a height exceeding one foot and structure(s) that are ramshackled or decayed and beyond reasonable hope of rehabilitation or restoration, each of which constitutes a nuisance under the provisions of Subsections PH 1-101(a)(1) and (11) of the County Code. A copy of the law is enclosed for your reference.

You are hereby ordered to abate such nuisance by May 15, 2021. Should you wish a hearing on the matter, you must sign and deliver the enclosed request for a hearing to the Office of the County Commissioners, Room 1103 – Worcester County Government Center, One West Market Street, Snow Hill, Maryland 21863-1195, not later than five (5) days from your receipt of this letter.

Should you request technical assistance with regard to the abatement of the nuisance, you may contact Lisa Wilkens, Zoning Inspector, at the Worcester County Department of Development, Review and Permitting at (410) 632-1200, ext. 1135.

For the County Commissioners

Weston S. Young
Assistant Chief Administrative Officer

cc: Edward A. Tudor, Director of Development, Review and Permitting
Jennifer Keener, Deputy Director, DRP
Kristen Tremblay, Zoning Administrator, DRP
Lisa Wilkens, Zoning Inspector, DRP
Phil Thompson, Finance Officer

TO: The Worcester County Commissioners
Room 1103 – Worcester County Government Center
One West Market Street
Snow Hill, Maryland 21863-1195

Having been served with Nuisance Abatement Order No. 20-2 of the board of County Commissioners of Worcester County to abate a nuisance pursuant to Section 1-102 of the Public Health Article of the Code of Public Local Laws of Worcester County, Maryland, I hereby request a hearing on the matter before the Board of County Commissioners.

Name (please print)

Address _____

Phone #: _____

Date: _____

TO: Sandra Ulrich
20 Yameter Drive
Middle River, MD 21220-4549

BY CERTIFIED MAIL

Your request for a hearing on Nuisance Abatement Order No. 20-2 has been received.

The hearing on this matter has been scheduled for _____, at _____, in Room 1101 – Worcester County Government Center, One West Market Street, Snow Hill, Maryland 21863-1195.

Harold L. Higgins
Chief Administrative Officer

Worcester County Maryland
Request For Proposal
Building/Structure Demolition

Location of Work: 5641 George Island Landing Road, Stockton,
Maryland 21864
Worcester County Contract: Nuisance Abatement Order #20-2
Proposal Due: By 1:00 P.M. Monday, June 21, 2021

1. Description of Work

- a. The structure at the above location will be demolished and completely removed from the property. The structure is not occupied and has been declared by the Commissioners of Worcester County to be a public nuisance. The demolition includes the removal of the entire structure and its contents, proper disposal of all material and debris, the cutting and disposal of all vegetation to allow access, and the restoration of the site. Demolition by fire is not acceptable.

2. Scope of Work

- a. Hazardous Materials Survey
 - i. Conduct a hazardous materials survey of the structure and property. The survey must be conducted by an approved vendor, licensed by the State of Maryland. Results of the survey are to be provided to Worcester County prior to demolition activities.
 - ii. Removal of any asbestos or other hazardous substances identified in the survey shall be completed by a licensed contractor in accordance with State and Federal Regulations.
 - iii. The cost for removal of any identified hazardous material may be considered a change order to the original cost of the contract. Prior approval of the change order must be completed, in writing, with Worcester County. Any hazardous material removal in excess of \$10,000 requires at least three proposals from licensed contractors.
- b. Rodents, Pests and Animals
 - i. Inspect the structure and contents to the extent possible for rodents, pests and animals prior to any site demolition.
 - ii. Extract any Rodent, Pests or Animals by appropriate means prior to demolition activities.
- c. Work areas, Adjacent Properties and Access
 - i. Establish safe work areas for demolition operations.
 - ii. Secure agreements with adjacent property owners if necessary to carry out the demolition.
 - iii. Establish loading and hauling routes with State and County agencies and conduct traffic control if required.
 - iv. Post and barricade work area to assure safety. The contractor shall provide, erect and maintain at all times suitable barricades, fences, signs or

other adequate protection (including danger lights, area lights, signals, watchmen) as may be necessary to ensure site safety.

- v. The Contractor shall supply sanitary facilities for site use by workers. All facilities shall be maintained and comply with local State health standards.

d. Permits

- i. Secure all necessary permits or certificates required to complete the demolition in accordance with Federal, State and Local jurisdictions.
- ii. Permits include but are not limited to:
 1. Worcester County Demolition Permit in cooperation with the County. (No fee will be required.)
 2. Worcester County Sediment and Erosion Control if area disturbed for demolition exceeds 5,000 Square feet.
 3. Maryland Department of Environment Notification of Intent to Demolish (800-633-6101).

e. Utility Services

- i. Coordinate the safe removal of all utilities that serve the structure, including electric, phone, cable television, sewer and water by the appropriate utility company.
- ii. Secure and maintain an updated Miss Utility ticket.
- iii. All utilities and piping to be cut off and capped before entering the building to be completed prior to demolition.

f. Demolition

- i. Demolish designated structure/s, including all foundations, footings, slab, below and above grade components and related appurtenances. Crush and fill septic tanks identified onsite by County personnel. Locate and have abandoned any wells on site by a licensed well driller as directed by the County Department of Environmental Programs.
- ii. Execute all demolition work in a safe, orderly manner. Barricade site and cover as necessary to protect all pedestrians, workmen and adjacent properties. Control dusting associated with the demolition.
- iii. Avoid encroachment on adjacent properties. Contact all adjacent property owners prior to demolition. If encroachment is required to safely execute work, complete agreement in writing with adjacent owners and provide to County prior to site demolition work. The demolition contractor shall repair any damage to adjoining properties, buildings, vehicles, buildings, landscaping, soils, etc. resulting from the demolition or demolition operations.
- iv. Provide, if necessary, an erosion and sediment control plan and, once approved, all onsite measures required by the approved plan.

g. Restoration of Site

- i. Backfill any excavated and below exterior grade area as a result of the demolition.
- ii. Provide and place clean AASHTO A-2-4 backfill material as required to level site.

- iii. Areas damaged and disturbed by the demolition shall be re-seeded with appropriate ground cover and covered with straw. Backfill shall be stabilized.
- h. Disposal
- i. All demolition material, branches, vegetation, trash and debris shall become the property of the Contractor and be promptly removed from site. Contractors shall not be permitted to bury, store, stage or allow debris to accumulate at site. Any salvage operation is not permitted to continue at site beyond building demolition.
 - ii. Transport demolition waste materials from the site and dispose of at a legal offsite disposal area. Provide documentation of disposal in a legal landfill or recycler. Documentation of proper disposal will be required to release final payment of funds.
 - iii. On completion of the demolition, the property and adjacent areas shall be neat and clean to the satisfaction of the Project Manager, County and State inspectors.
3. Schedule of Work
- a. Work will proceed when released by Worcester County. Proposals shall include contractor's first available date for work at site.
 - b. All work shall be scheduled between the hours of 7:00 am and 8:00 pm on weekdays and 9:00 am to 8:00 pm weekends.
4. Proposal Requirements
- a. Pricing shall be proposed as lump sum for the entire project. Hazardous material investigation shall be included with the lump sum proposal. Actual hazardous material abatement costs shall be identified and submitted as a change order for approval by the Commissioners of Worcester County Maryland, if required.
 - b. A separate contract with Worcester County may be required prior to the completion of this work.
 - c. Proof of Insurance is required to be provided and accepted by Worcester County.
 - d. The proposals will be evaluated and awarded based on best overall value. Worcester County reserves the option to reject any and all proposals.
 - e. By submitting a proposal, the Contractor acknowledges that they have investigated the work and all conditions affecting the work, including but not limited to physical conditions of the site, access to water, electric and other utilities, the character and quantity of all surface and subsurface materials or obstacles to be encountered. Failure to adequately investigate the work will not relieve the responsibility to successfully perform the work.
 - f. Discrepancies and incomplete information requests shall be submitted to Worcester County by the contractor prior to the proposal due date.
 - g. Contractors must be licensed in the State of Maryland to perform the services requested. Contractors may be required to provide proof of experience and references at the request of Worcester County.

- h. Payment shall be governed by the award amount. Worcester County will not pay for incomplete work. 10% retention will be held until final disposal documentation and final release of liens is provided to Worcester County.
- i. Proposals are requested by 1:00 pm Monday, June 21, 2021 provided to Worcester County Administration, 1 West Market Street – Room 1103, Snow Hill, Md. 21863. Proposals shall be submitted in a sealed envelope which must be marked in the lower left-hand corner as follows: “Bid for Demolition Services of 5641 George Island Landing Road, Stockton, MD.” Proposals must include any exceptions pertaining to this scope of work. Complete and return the attached bid form by the proposal due date.

_____: submits this proposal for the following project:
(NAME OF COMPANY)

Building/ Structure Demolition for:

Location: 5641 George Island Landing Road, Stockton, Maryland 21864

A. Proposal Pricing

a. Lump Sum Scope of Work – Inspections, Demolition, Disposal, Restoration
\$ _____

b. List Exceptions to the Scope of Work

B. Addendum Acknowledgement

Addendum # _____ - Signature _____

C. Maryland Licensed Material Inspection Contractor

Company Name: _____

Company Contact: _____

MD License: _____

Phone Number: _____

D. Bid must be signed to be considered

Date: _____

Signature: _____

Name: _____

Company: _____

Mailing Address: _____

Telephone: _____

MD License: _____

Bidders List

Item: Demolition of 5641 George Island Landing Road, Stockton, Maryland

Absolute Demolition
c/o Mr. Bryant Bunting
PO Box 662
Ocean City, MD 21843

Beauchamp Construction
c/o Ms. Kimberly Aydelotte
900 Clark Avenue
PO Box 389
Pocomoke, MD 21851

Doug Van Excavating, Inc.
c/o Mr. Doug Van
31697 Dublin Road
Princess Anne, MD 21853

Site Services
c/o Ms. Jessica B. Tsottles
2231 Conowingo Road, Suite C
Bel Air, Maryland, 21015

Scrimgeour Farm All, LLC
c/o Mr. Harold Scrimgeour
5728 George Island Landing Road
Stockton, MD 21864



Worcester County Economic Development

100 Pearl Street, Suite B | Snow Hill MD 21863 | (410) 632-2144 | www.ChooseMarylandsCoast.org

MEMORANDUM

To: Harold Higgins, Weston Young
From: Tom Perlozzo, Melanie Pursel, Michele Burke- Office of Tourism and Economic Development
Subject: Request to add Worcester County to HB 801 Public Safety – Buildings Used for Agritourism
Date: May 14, 2021

As part of the office of Tourism & Economic Developments effort to encourage agriculturally based economic development in our rural areas as well Agritourism, we are requesting that Worcester County be added to House Bill 801 (or whatever number it may be assigned in 2022) Public Safety- Buildings used for Agritourism. This piece of legislation already includes 18 counties in Maryland.

The bill summary would read: For the purpose of adding Worcester County to the list of counties where an existing agricultural building used for agritourism is not considered a change of occupancy that requires a building permit under certain circumstances; and generally relating to buildings used for agritourism in Worcester County.

We have attached the bill that passed to include Calvert County in our most recent 2021 legislative session.

Kindly let us know if you have any questions.

HOUSE BILL 801

E4, L2, M4

1lr2143

By: Delegate Clark

Introduced and read first time: January 29, 2021

Assigned to: Environment and Transportation

A BILL ENTITLED

1 AN ACT concerning

2 **Calvert County – Public Safety – Buildings Used for Agritourism**

3 FOR the purpose of adding Calvert County to the list of counties where an existing
 4 agricultural building used for agritourism is not considered a change of occupancy
 5 that requires a building permit under certain circumstances; and generally relating
 6 to buildings used for agritourism in Calvert County.

7 BY repealing and reenacting, with amendments,
 8 Article – Public Safety
 9 Section 12–508
 10 Annotated Code of Maryland
 11 (2018 Replacement Volume and 2020 Supplement)

12 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
 13 That the Laws of Maryland read as follows:

14 **Article – Public Safety**

15 12–508.

16 (a) (1) In this section, “agricultural building” means a structure designed and
 17 constructed to house farm implements, hay, grain, poultry, livestock, or other horticultural
 18 products.

19 (2) “Agricultural building” does not include a place of human residence.

20 (b) This section applies only to:

21 (1) Allegany County, Anne Arundel County, Baltimore County, Calvert
 22 County, Carroll County, Cecil County, Charles County, Dorchester County, Frederick
 23 County, Garrett County, Harford County, Howard County, Kent County, Montgomery

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



1 County, Prince George's County, St. Mary's County, Somerset County, and Talbot County;
2 or

3 (2) a county where the local legislative body has approved the application
4 of this section to the county.

5 (c) The Standards do not apply to the construction, alteration, or modification of
6 an agricultural building for which agritourism is an intended subordinate use.

7 (d) Except as provided in subsection (e) and (f) of this section, an existing
8 agricultural building used for agritourism is not considered a change of occupancy that
9 requires a building permit if the subordinate use of agritourism:

10 (1) is in accordance with limitations set forth in regulations adopted by the
11 Department;

12 (2) occupies only levels of the building on which a ground level exit is
13 located; and

14 (3) does not require more than 50 people to occupy an individual building
15 at any one time.

16 (e) In Allegany County, Anne Arundel County, Baltimore County, **CALVERT**
17 **COUNTY**, Carroll County, Cecil County, Garrett County, Howard County, Kent County,
18 Prince George's County, and St. Mary's County, an existing agricultural building used for
19 agritourism is not considered a change of occupancy that requires a building permit if:

20 (1) the subordinate use of agritourism does not require more than 200
21 people to occupy an individual building at any one time; and

22 (2) the total width of means of egress meets or exceeds the International
23 Building Code standard that applies to egress components other than stairways in a
24 building without a sprinkler system.

25 (f) (1) In Montgomery County, an existing agricultural building used for
26 agritourism is not considered a change of occupancy that requires a building permit as
27 provided in this subsection.

28 (2) Except as provided in paragraph (3) of this subsection, if the
29 subordinate use of agritourism does not require more than 50 people to occupy an individual
30 building at any one time, then that use must be:

31 (i) in accordance with limitations established by the Department;
32 and

33 (ii) limited to levels of the building on which a ground level exit is
34 located.

1 (3) If the subordinate use of agritourism requires more than 50 people but
2 fewer than 100 people to occupy an individual building at any one time, then that use must
3 be:

4 (i) in accordance with the requirements in paragraph (2) of this
5 subsection; and

6 (ii) the total width and number of means of egress must meet or
7 exceed the International Building Code standard that applies to egress components other
8 than stairways in a building without a sprinkler system.

9 (g) An agricultural building used for agritourism:

10 (1) shall be structurally sound and in good repair; but

11 (2) need not comply with:

12 (i) requirements for bathrooms, sprinkler systems, and elevators set
13 forth in the Standards; or

14 (ii) any other requirements of the Standards or other building codes
15 as set forth in regulations adopted by the Department.

16 (h) The Department shall adopt regulations to implement this section.

17 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect
18 October 1, 2021.



EMERGENCY SERVICES

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1002

SNOW HILL, MARYLAND 21863-1193

TEL: 410-632-1311

FAX: 410-632-4686

BILLY BIRCH
DIRECTOR

To: Harold Higgins, Chief Administrative Officer

From: Billy Birch, Director of Emergency Services *B.B.*

Re: Maryland 911 Board project approval #21-224 Waiver of bidding process and final approval

Date: 24 May 2021

The Department of Emergency Services is seeking authorization to waive bidding to utilize the competitively bid Baltimore City Carousel awarded contract and permission to proceed with final signatures of MD 911 Board Project #21-224 in the of \$3,077,731.77 to be reimbursed to the County for costs associated with obtaining a complete 911 Phone System Refresh upgrade. This will include and 5-year support contract which will cover critical spare parts to be onsite, upgrades a service plan, onsite support staff response with a 4-hour response requirement for our two Worcester County Centers along with the Maryland State Police Barrack, Berlin PD, Ocean City, Ocean Pines PD, and Pocomoke PD.

I am available to answer any questions at your convenience.

Attachments (7)

Billy Birch

From: Todd Herb <todd.herb@centralsquare.com>
Sent: Friday, May 21, 2021 8:02 AM
To: Timothy E. Coale; Billy Birch
Subject: *EXTERNAL*:Sole Source Information
Attachments: CAD-to-CAD Sole Source Justification.pdf; CAD-to-CAD Unify Sole Source Letter - WorcesterCoDES(MD) 05.19.2021.docx.pdf

CAUTION: This email originated from an external email domain which carries the additional risk that it may be a phishing email and/or contain malware.

Good Morning Tim and Billy,

Please see the attached sole source information you requested. As soon as the contract docs are done on our end I will get them over to you. Again, my hope is that your legal can do the red line corrections to align with council approval to get you on the calendar to start implementation ASAP. When we get to that point, the only other thing I will need is a Purchase Order or email stating you do not use them. Anything you need, let me know. Thanks!

Todd Herb

Senior Account Executive, Public Safety Sales
todd.herb@centralsquare.com
m: 407-448-0197



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CentralSquare Technologies, LLC
1000 Business Center Drive
Lake Mary, FL 32746

May 19, 2021

Worcester County Department of Emergency Services
1 West Market Street, Room 1002
Snow Hill, MD 21863

To Whom It May Concern:

This letter is in response to Worcester County Department of Emergency Services' request for a sole source letter from our company. This letter is to confirm that CentralSquare CAD-to-CAD Unify is a sole source product, manufactured, sold, serviced, and distributed exclusively by CentralSquare Technologies, LLC (CentralSquare). This product must be purchased directly by institutions from CentralSquare at the address listed above. There are no agents or dealers authorized to resell this product. CentralSquare CAD-to-CAD Unify is sold only as a direct transaction between CentralSquare and end Clients.

Sincerely,

DocuSigned by:

D14DB36518AA405...

Brian Pagels
Vice President of Sales, Public Safety & Justice
CentralSquare Technologies



CentralSquare Technologies

CAD-to-CAD

Sole Source Justification



Interoperability Justification

Interoperability supports the National Preparedness Strategy and aligns with national frameworks including the National Response Framework, the National Incident Management System, the National Emergency Communications Plan, and the National Communications Baseline Assessment.

CentralSquare Technologies (CentralSquare) is the premiere provider of next generation interoperability solutions, providing more expertise, greater functionality and configurability, lower cost, and more successful deployments than any other provider.

Importance of Real-Time Information Sharing

Mobile technology makes it easier than ever for people to stay in touch with each other. Unfortunately, in many communities 9-1-1 capabilities have not kept up with all of the ways individuals use their technology. For instance, the FCC recently stated,

“The number of 911 calls placed by people using wireless phones has significantly increased in recent years. It is estimated that about 70 percent of 911 calls are placed from wireless phones, and that percentage is growing. For many Americans, the ability to call 911 for help in an emergency is one of the main reasons they own a wireless phone.”

Public Safety agencies need to be able to quickly and accurately transfer incident information to neighboring dispatch centers for multiple reasons, including to dispatch the closest available unit to an incident, sending the right apparatus with specific capabilities, or to include neighboring jurisdictions for certain types of incidents. CAD-to-CAD Hub uses automation to accelerate and to simplify information sharing in every situation.

Interoperability is an essential component of the timeliness and accuracy citizens expect from their emergency responders. CentralSquare is uniquely qualified provide automatic information sharing between disparate Computer-Aided Dispatch (CAD), Records Management (RMS) and Mobile applications.

HOMELAND SECURITY

Emergency responders—emergency medical services (EMS), fire-rescue personnel, and law enforcement officers—need to share vital data or voice information across disciplines and jurisdictions to successfully respond to day-to-day incidents and large-scale emergencies.

~ Department of Homeland Security,
Interoperability Continuum Brochure



CAD-to-CAD Unique Differentiators

1. CentralSquare is the only Public Safety information-sharing provider awarded **3 separate patents** and whose features are protected by 82 unique patent claims. We are the only software provider who can deliver a commercial off-the-shelf solution with 100% of the unique features and configurability of CAD-to-CAD Hub.
2. CentralSquare products are the only CAD-to-CAD solution offered through the Sourcewell contract (formerly NJPA) following a competitive bid process.
3. CentralSquare products are the only CAD-to-CAD solution available through GSA Advantage.
4. CentralSquare has numerous successful implementations throughout the U.S., Canada, and the Caribbean.
5. CentralSquare enables agency-specific configuration settings so each connection can define geofences, business rules, filters, and permissions appropriate for their information-sharing environment.
6. CentralSquare is in sound financial condition with no incidents of bankruptcy in its history.
7. CentralSquare utilizes an intelligent hub designed from the ground up to be configurable, reliable and scalable.
8. CentralSquare includes configuration tools that empower administrators to configure numerous settings themselves without expensive and time-consuming change orders or custom development.
9. CAD-to-CAD Hub is a Commercial-Off-The-Shelf (COTS), purpose-built solution designed with input from our Public Safety partners to meet the needs of all stakeholders (Communications Centers, Fire Departments, EMS providers, Law Agencies, Emergency Operations Centers, private ambulance companies, and more).
10. CAD-to-CAD Hub works with any CAD system by operating as a real-time mediation layer built around an intelligent, centralized hub. Our hub is functionally and operationally different than a customized solution, an enterprise service bus (ESB), a message switch, or a point-to-point interface.
11. CentralSquare is focused exclusively on technology that enables information sharing for Public Safety agencies. Our focus enables us to provide each product from our suite along with tailored professional implementation services for a completely turnkey solution delivered quickly and affordably.
12. CAD-to-CAD Hub supports multiple environments such as test, training, and production with each environment available through a single hardware configuration (using physical or virtual servers and installed in the cloud or on-premises). This enables agencies to fully test functionality and configure filters and business rules before deploying to live operations.



13. CAD-to-CAD Hub is designed as a client/server application. Server-side components can be deployed on-premises or cloud-based and can utilize physical or virtual machines with redundancy and failover.
14. CentralSquare offers three product options and each connected PSAP/agency can select the product that meets their information-sharing needs and budget. The three options are **Aware** for real-time situational awareness, **Notify** which adds configurable pop-up alerts, emails and text messaging, and **Unify** which adds full bidirectional incident and unit information sharing directly within the CAD application.
15. Regional information-sharing can be expanded to additional PSAPs as well as entities such as ambulance companies, State Police, Department of Transportation, Power & Light, and private towing companies. Participants can start with one option, such as Aware, then upgrade at any time to the next level.
16. CentralSquare's patented intelligent hub approach streamlines the work required by CAD vendors to develop their connections. CentralSquare provides a software developer kit (SDK) along with application programming interfaces (APIs) so CAD vendors write a single interface that can be reused over and over. All major CAD vendors already offer a standard adapter to CAD-to-CAD Hub.
17. CAD-to-CAD Hub can also be used as a backup/failover option for each connected CAD system, if at least one connected CAD must use Unify. All connected CAD system information will be updating in the hub in real time, so if any system fails, the last status of active calls and units are preserved in the hub. A connection using Unify can then take ownership of those calls and units.

CAD-to-CAD's Unique Benefits

CentralSquare solutions include numerous benefits for the information-sharing partners connected through our intelligent hub, including automatic call transfers, automatic mutual-aid and automatic aid coordination, and requesting and granting units between PSAPs. These information-sharing options reduce response times, eliminate duplicate data entry, improves citizen satisfaction, and reduces dispatcher stress.

Automated Call Transfers

Wireless 9-1-1 calls are often sent to the wrong PSAP by the mobile phone provider, and several 9-1-1 calls must be transferred from a primary PSAP to a secondary PSAP depending on the response required. CAD-to-CAD Hub shortens the call processing and call transfer time between PSAPs by at least 30 seconds and up to over 2 minutes. Correct and appropriate help is dispatched faster without the need to transfer the caller or pick up the phone to call another PSAP. CAD-to-CAD Hub's advance



filters and business rules engine provides exponentially more capability than other providers. This capability:

- Saves precious minutes compared to the receiving PSAP entering call details in their CAD, then manually calling the secondary PSAP and verbally repeating all collected information, which then must be re-entered into the secondary CAD system. This manual process must be repeated with all subsequent calls related to the transferred call, which could include dozens of duplicate calls in the case of highly visible incidents such as a severe traffic accident or a fire. Verbal information can be misinterpreted or erroneously entered in the secondary CAD system.
- Saves time and increases accuracy of incident transfers between primary and secondary PSAPs, or to PSAPs handling a single service (such as ambulance) with CAD-to-CAD Hub's business rules, geofences and filters.
- Automates the information sharing for all mutual aid and automatic aid calls. This saves significant time and can positively impact response times, potentially resulting in a higher ISO rating and therefore lower insurance premiums for all businesses and residences in a community.
- Automates any mandate to expedite medical-related calls to the correct agency that handles medical responses. This automation is especially helpful when transferring to a busy PSAP that may be understaffed and unable to answer a ringing phone promptly; information flows immediately and directly into the target CAD as a pending incident, ready for dispatch.

Greater Citizen Satisfaction

Communities where a CAD-to-CAD Hub is already in place report a higher degree of satisfaction when they call 911 and their call is no longer transferred to multiple call takers where the caller must repeat himself several times. Better service to the community is a measurable result of CAD interoperability.

Reduced Dispatcher Stress

Automating CAD-to-CAD interoperability can relieve dispatcher stress and reduce workloads by transferring incident and unit information in real-time based on pre-determined business rules and other filters. Our flexible configuration allows agencies to automate any manual process and standard operating procedures, thus systematizing the process and reducing the potential for human error. Mutual aid and automatic aid scenarios can be automated to streamline every aspect of incident information sharing.

Potentially Reduced Liability

There have been several lawsuits purporting that an agency failed to dispatch the closest available unit. PSAPs must demonstrate a conscientious effort to ensure the closest appropriate, available unit is the one dispatched to a call. Citizens expect the closest resource to come to their aid regardless of what agency serves the area in which the emergency is occurring. The right interoperability platform can provide this capability by integrating disparate GPS devices and AVL systems, move-up modules, and interconnected CAD systems.



Benefits to Law Enforcement

Law enforcement agencies report numerous benefits from CAD-to-CAD interoperability, including:

Situational Awareness

- Automatic notifications can be created for incidents types or incident locations that may impact multiple jurisdictions. Police and Sheriff's Departments can enable notifications for fleeing suspects, BOLOs, elderly or missing persons, or suspicious persons and vehicles.
- Multi-agency assists such as setting perimeters, roadblocks, pursuits, accidents, searches, attempt to locate and more can be associated with automatic notifications.
- Closest-unit notifications and situational awareness empowers officers with information on emergencies where they may save a life by being the closest responding unit, even if the call comes in to a neighboring agency's PSAP. This is also useful for officer assists and emergency backups.
- Real-time awareness of resources in neighboring jurisdictions empowers dispatchers if an event escalates.

Officer Safety

- Officers have increased situational awareness before responding to a call. Law enforcement response can be handled more effectively with better-richer-faster information.
- Knowing that the closest back-up is aware of the call to which you are responding even if that resources is from a neighboring agency.
- Knowing your agency is aware and able to request help from the closest resource to you.
- Knowing dispatchers can communicate with dispatchers and officers from neighboring agencies.

Benefits to Fire/Rescue

Automation of Mutual Aid and Automatic Aid agreements

- Manual SOP's and run cards can be automated, saving phone calls, improving efficiency, reducing response times, and eliminating most human error.
- Triggers based on incident type and/or location, automated notification and resource requests can mirror established sharing agreements already in place.
- Dispatchers do not have to remember all the details for each circumstance and location because automated SOP's have already been configured.



Reduce Incident Transfer Time by Seconds or Minutes

- Transfers all critical incident data and comments to the appropriate dispatch center CAD so that nothing is overlooked or forgotten.
- Information transfer can begin as soon as the location, call type, or other key data element is entered into the receiving CAD system.
- Incident updates and comments flow automatically between sharing CAD systems in real-time.
- Enables closest unit dispatch
- When resource location and status is shared, the closest available unit(s), including those with required resources and equipment, are easily identified by authorized dispatchers. Also facilitates station-based dispatch.
- CAD-to-CAD Hub can share resource information with third-party move-up modules on a regional basis for better coverage and availability assessment.

Benefits to Other Stakeholders

- Emergency Operation Centers (EOC)
 - Information feeds from regional stakeholder CAD systems can be pushed in real time to the EOC for situational awareness and incident command support.
- State Police/Highway Patrol
 - Those whose primary responsibility is to handle enforcement on specific roadways can receive incident information faster to initiate traffic control and more reduce the impact of an accident on the traveling public.
- Traffic Operations Centers and the Department of Transportation
 - Information feeds from regional stakeholder CAD systems can be pushed in real time to TOCs for faster handling of roadway incidents including integration to the appropriate accident handling/investigation authority, towing company dispatch, camera networks, signage systems, and to DOT for crash information.
- Trauma Centers and Emergency Rooms
 - Information feeds from regional stakeholder CAD systems can be pushed to hospitals, emergency room and trauma centers to alert them to incoming critical patients and support triage of large scale incidents.
- Fusion Centers
 - Information feeds from regional stakeholder's CAD systems can be pushed to fusion centers, crime centers, analytic applications, regional intelligence centers, and various task force operations for information awareness.



- Federal Law Enforcement
 - Information feeds from regional stakeholder CAD systems can be pushed to any number of agencies interested in certain events (call types) such as suspicious activity reporting, bank robbery, fraud, active shooter and more.
- Other Non-Traditional Emergency Responders
 - In a large-scale emergencies, power, gas, water, and transportation companies will all become involved and subject to dispatch and assignment to assist affected citizens.
- Public Information Sharing
 - Information can be filtered and shared from regional stakeholders' CAD systems to media and other authorized subscribers. A web-based tool is provided for Public Information Officer's to interact and answer questions posed by the public.

Return on Investment

Efficiency and effectiveness are the twin pillars of the investment return agencies can expect. Some examples are listed below.

| Effectiveness | Efficiency |
|---|--|
| Select closest available resources | Reduce dispatcher time requesting shared resources |
| Automates incident transfer and ongoing updates | Eliminate dispatchers calling other PSAPs |
| Automate SOPs, sharing rules and protocols | Speed mutual aid and automatic aid responses |
| Share ongoing call comments based on call type | Ensure multi-agency coordination and collaboration |
| Reduce data entry time and improve accuracy | Configure information-sharing per agency |
| Better use of equipment and apparatus | Minimize capital expenses and maintenance |
| Utilize current CAD investment | Minimize ongoing expense by self-administration |
| Enhance incident command post | Enhance current mobile app through call sharing |
| System familiarity and local control | Avoid expensive consolidation and retraining |
| Improve situational awareness and response time | Avoid data conversion required with consolidation |
| Existing interfaces to databases and apps remain | Utilize familiar CAD environment |

Bottom Line: Live unit status and location updates from neighboring vehicles allows for closest-unit dispatching across borders. Connected PSAPs reduce the time to share incidents and decrease response times. Regional coordination and communication from within CAD systems during large-scale incidents saves lives, reduces property loss, and enhances first responder awareness.



Scalability and Reliability Benefits

Regionally Scalable

Agencies can easily join the interoperability platform at any time. It requires only the connection license and an interface to their CAD system. Flexible configurations are supported through the CAD-to-CAD Hub platform with some agencies desiring true bi-directional information sharing, while others need only a one-way information access. Agencies can join the information sharing hub without affecting the current system users or user configuration. Through the spoke-hub architecture, each connected system needs no specific knowledge of the other systems in place, while other CAD-to-CAD solutions that try to add additional agencies (or change/upgrade CAD systems) have enormous negative impact on other participants, complicate the functionality at each node, and become unmanageable.

Reliable Platform

CAD-to-CAD Hub is based on a web-service architecture that is scalable through redundant parallel-processing application and database servers, delivering high availability through inherent failover capabilities. Interfaces to other systems are facilitated through a RESTful API that is accessed through one or more load balancer front-end systems. The environment can be implemented as a virtualized system or as separate physical machines. It can also be cloud hosted.

Empowering Administrators

CAD-to-CAD Hub centralizes system administration and the ability to set-up operational configurations between agencies in the hands of the customer. A fully integrated, GUI-based client application included with the CAD-to-CAD Hub makes system administration and management efficient and timely, providing better response and service to system users, and reducing the expense and reliance on the platform's provider.

Dispatcher Experience

CentralSquare's CAD-to-CAD Hub is transparent to dispatchers who are the front-line users of the system. Dispatchers use their native CAD system console with which they are already familiar to utilize the additional functionality provided by CAD-to-CAD Hub. With the administrative tools provided and dispatchers using their native CAD consoles, training is simplified and adoption is maximized.

Lowering Costs and Shortening Implementation

CAD-to-CAD Hub's central hub architecture greatly simplifies the requirements for developing CAD system interfaces. Once a CAD provider develops and certifies a CAD-to-CAD Hub interface, it becomes Plug-n-Play and can be re-used in nearly every installation of that CAD system. This will



eliminate two of the barriers to successful CAD interoperability initiatives: the high cost and time-consuming wait for custom-built CAD-to-CAD interfaces.

Use Cases

Boston Marathon Bombing

The Brookline Command Post (CP) was monitoring the Marathon route that passed through Boston and Brookline. When word was received at the Command Post from the Command Center at MEMA headquarters that possible explosions were reported near the finish line, the CP used CentralSquare to see all locations where Boston EMS and Fire were responding *nearly five minutes* before they were notified by radio. (A white paper is available that describes this event in detail.)

Lake County IL – Shots Fired / Officers Down

On October 17, 2014, the McHenry County Sheriff's Department called for backup, exclaiming, "*...shots fired! Two deputies down!*" Using location information shared in CAD-to-CAD Hub, officers from a neighboring city were dispatched and arrived on scene in time to move the two injured officers to safety while still under fire from the assailant. They are credited by everyone involved with saving these two officers lives.

Each agency was dispatched by separate PSAPs using different CAD systems and radio frequencies. Dispatchers used information shared in CAD-to-CAD Hub to guide backup officers to the scene. Information shared in CAD-to-CAD Hub improved officer safety and increased situational awareness during a potentially deadly situation.

When describing the importance of CAD interoperability and data sharing with prospective new members, Lake County ETSB officials stress the importance of live situational awareness. They state that during this incident, the information-sharing worked exactly as expected. Because of information-sharing, two deputies are alive, no other first responders were injured, and the assailant was apprehended.

Bountiful UT – Back-up and Failover

In early 2016, construction crews at the Station Park shopping complex in Farmington, Utah accidentally severed the phone lines that link Davis County citizens to Davis County Dispatch, cutting off emergency 9-1-1 and non-emergency calls alike. In such an event 9-1-1 calls roll over automatically to nearby Bountiful Dispatch; however, until recently Davis County dispatchers had to jump into vehicles and set up a temporary center alongside Bountiful dispatchers to enter call information into their computer-aided dispatch (CAD) system.



In 2017, Bountiful Police Chief Tom Ross and Davis County Sheriff Todd Richardson, acting on technological foresight, partnered to implement CAD-to-CAD Hub to more effectively share information and resources between dispatch centers and to prepare for unexpected service interruptions. Bountiful and Davis County have been using the system for ongoing, bidirectional information-sharing operations.

Following the mishap that severed the phone lines to Davis County Dispatch, Bountiful Police Dispatch received the Davis County 9-1-1 calls, collected callers' information, and entered the incidents indirectly into the Davis County Dispatch CAD system remotely, through fusionUNIFY. Dispatchers in Davis County were then able to assign their units and coordinate response transparently to citizens, officers, and deputies. The event was a significant validation that the CAD-to-CAD Hub not only lets disparate police, fire, and medical services agencies jointly respond to shared incidents effectively, but even provides powerful fail-over capabilities in the event of a major outage.

Procurement Recommendation and Summary

CentralSquare recommends that procuring organizations seriously consider the differentiators and unique capabilities presented in this document. CAD-to-CAD Hub is a purpose-built COTS solution that meets the interoperability needs of most Public Safety agencies. Standard adapters/interfaces to many popular CAD systems already exist, simplifying many implementations and saving significant time and money compared to building custom interfaces. For CAD vendors that haven't yet developed a standard adapter to CAD-to-CAD Hub, CentralSquare provides our SDK and API along with technical resources to assist as needed.

No other vendor offers the stability, the flexibility or the proven success of CentralSquare's CAD-to-CAD Hub. Many of our customers purchased CentralSquare software as a sole-source acquisition after a comprehensive analysis of the various information-sharing options available. Their determination was that only CentralSquare offered all of the required functionality and configurability required and only CentralSquare already had one (or more) standard adapters to the CAD systems in use by the connecting agencies.

There are significant differences between CentralSquare's proven, configurable, supported COTS solution and a custom solution, even if the latter is offered at a lower initial cost. Custom solutions generally do not receive ongoing development and are not supported by a highly-trained, dedicated staff with 24/7/365 availability. CAD-to-CAD Hub incorporates the requirements and suggestions of hundreds of customers into a flexible, customer-configurable solution that will meet your needs today and into the future.

Billy Birch

----- Original message -----

From: "Heilman, Daniel" <DHeilman@carouselindustries.com>

Date: 4/12/21 10:13 (GMT-05:00)

To: "Timothy E. Coale" <tcoale@co.worcester.md.us>

Subject: *EXTERNAL*:RE: Refresh Considerations

CAUTION: This email originated from an external email domain which carries the additional risk that it may be a phishing email and/or contain malware.

Hi Tim

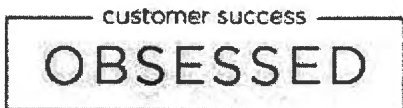
Great news. The document package that I have attached is pretty straight forward since this is a rider off of Baltimore Contract. Please review and return. Attached are:

00-Worcester County MD NG911 Order Form (This document references all the docs below including the Quote, Vesta Support Agreement, Managed Services, and SOW documents. Please sign on main page)

1. Worcester County Quote (This is the main design document. Please sign on main page)
2. Support Agreement (Vesta Support Agreement. Please sign at end of document)
3. Managed Services Document (Please sign on page 7)
4. SOW (Please sign at end of document)

If the county is encumbering the money from the state, we would need a PO. If the County is going to submit to state for payment, we only need a copy of the 911 board approval letter which acts as PO

Let me know if there are any questions on the attached documents. I look forward to a successful cutover that will make a substantial positive impact on Worcester 911 operations!

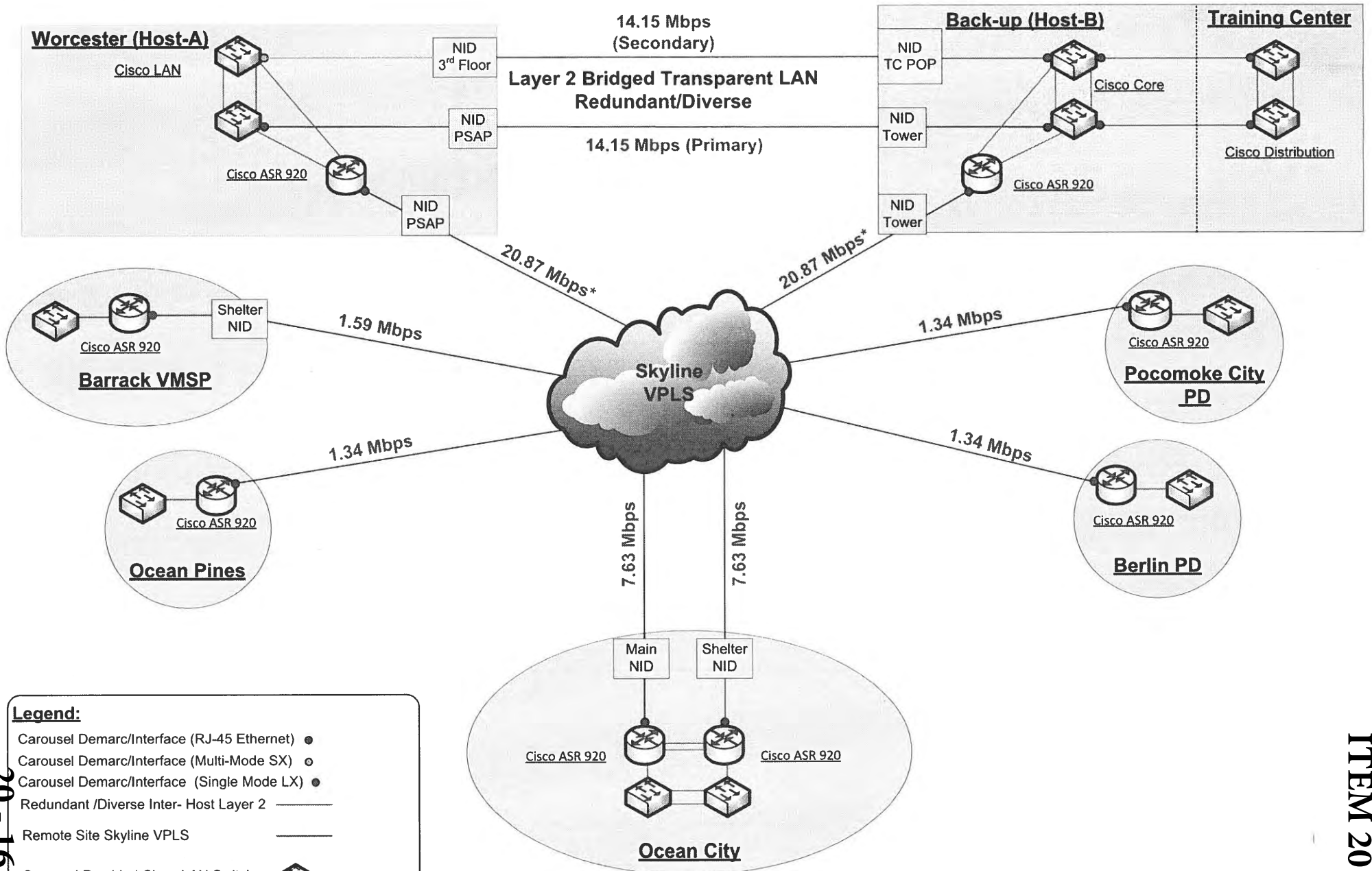


Daniel Heilman | Strategic Accounts-Public Safety
| Carousel
 423 Normandy Lane | Newport News, VA 23606
 o: 757.930.8686 c: 757.377.0066
dheilman@carouselindustries.com

Respectfully,

Billy Birch
 Emergency Management Director
 Worcester County Department of Emergency Services

Worcester County, MD VESTA 9-1-1 LAN/WAN Overview (1-14-2021)



Legend:

- Carousel Demarc/Interface (RJ-45 Ethernet) ●
- Carousel Demarc/Interface (Multi-Mode SX) ○
- Carousel Demarc/Interface (Single Mode LX) ●
- Redundant /Diverse Inter- Host Layer 2 —
- Remote Site Skyline VPLS —
- Carousel Provided Cisco LAN Switches [Switch Icon]
- Carousel Provided Cisco WAN Routers [Router Icon]
- Aggregated Remote Bandwidth *

20-16

ITEM 20



Proposal For: Worcester County -MD
Solution Proposed: VESTA® 9-1-1 Upgrade
Date: March 11, 2021
Contract: Baltimore B50004585-911 Customer Premise Equipment

Multi-Site Summary

Design Assumptions- Provides a Multi-Site Geo-Diverse VESTA 9-1-1 Upgrade

(7) Node Regional Wide Area Network with Redundant Connectivity and Routing to Ocean City MD

360 Protection Bundle with Managed Security and Router Services

*Redundant MDS and DDS DL380 servers in a virtualized design with the VESTA SMS module,
Automatic Abandon Callback, VESTA Map Local, Enhanced Data Module for RapidSOS, VESTA Analytics and ECaTS MIS*

*5 Years -Security UTM Firewall and WAN Router Managed Service in line with new ENSB Security Standards
5 Years of HP Extended Warranties for the Servers and Workstations
5 Years VESTA Software Support, Managed Services (M&R, Anti-Virus and Patch Management)
5 Year Carousel Essential Onsite Support and Managed Services*

Worcester County- Host A

*Eleven (11) VESTA 9-1-1 Positions with ProDesk Mini, SAM, IRR, 4-port KM and Genovation Keypads
Two (2) 22" LED FP Monitors at each position for the VESTA and VESTA Map Local display
One (1) CommandPOST Laptops with docking station, SAM, IRR, 4-port KM and Genovation Keypad
Docking stations, Monitors, 4-port KM and Genovation Keypads for three (3) existing CommandPOST
Two (2) 22" LED FP Monitors for the VESTA and VESTA Map Local display at each docking station
Two (2) HP ProDesk Mini workstations for VESTA Analytics each with one (1) 22" monitor
VESTA Analytics MIS Upgrade with Advanced Reporting and one (1) Upgrade Reporting License
Two (2) VESTA SMS 60E Firewalls
Two (2) Mediant 1000 Gateway Chassis
Four (4) 4-port FXO Modules for Analog Loop Start POTS/Wet Ringdowns
Four (4) 4-port FXS Modules for Analog CAMA Trunks/Dry Ringdowns
Two (2) 1-SPAN PRI Module
Two (2) 24-Port Cisco 2960-XR LAN Switches
Two (2) 1000BASE-SX SFP (MMF) for secondary connection to Host B across County provided transport
One (1) FortiGate 60F with FortiGuard (5) Year 360 Protection
One (1) Cisco ASR920 WAN router for Layer 3 connections to Remotes
One (1) 42U lockable cabinet with monitor tray, metered PDUs and KVM for backroom equipment
One (1) Netclock and 4NTP ports, GPS Antenna, Surge Protector and Grounding Kit
Onsite Critical Spares
Administration training for VESTA, VESTA Analytics, VESTA Map Local, and ECaTS MIS*

Worcester County- Host B

*Five (5) VESTA 9-1-1 Positions with ProDesk Mini, SAM, IRR, 4-port KM and Genovation Keypads
Two (2) 22" LED FP Monitors at each position for the VESTA and VESTA Map Local display
Two (2) VESTA SMS 60E Firewalls
Two (2) Mediant 1000 Gateway Chassis
Three (3) 4-port FXO Modules for Analog Loop Start POTS/Wet Ringdowns
Three (3) 4-port FXS Modules for Analog CAMA Trunks/Dry Ringdowns
One (1) 1-SPAN PRI Module
Two (2) 24-Port Cisco 2960-XR LAN Switches for Radio Tower
Two (2) 24-Port Cisco 2960-XR LAN Switches for Training Center
Four (4) 1000BASE-LX/LH SFPs for connection from Radio Tower to Training Center
Two (2) 1000BASE-LX/LH SFPs for secondary Inter Host connection from Radio Tower to Training Center NID
One (1) FortiGate 60F with FortiGuard (5) Year 360 Protection
One (1) Cisco ASR920 WAN router for Layer 3 connections to Remotes
One (1) 42U lockable cabinet with monitor tray, metered PDUs and KVM for backroom equipment
One (1) Netclock and 4NTP ports, GPS Antenna, Surge Protector and Grounding Kit*

Berlin PD (Remote)

*One (1) VESTA 9-1-1 Position with ProDesk Mini, SAM, IRR, 4-port KM, Genovation Keypad and UPS
Two (2) 22" LED FP Monitors for the VESTA and VESTA Map Local display
One (1) 24-Port Cisco 2960-XR LAN Switch
One (1) Cisco ASR920 WAN router for Layer 3 connection to VESTA Host
One (1) Eaton 9PX Online UPS*



Existing rack enclosure will be reused for backroom equipment

MSP- Barrack V (Remote)

- Three (3) VESTA 9-1-1 Positions with ProDesk Mini, SAM, IRR, 4-port KM, Genovation Keypad and UPS
- Two (2) 22" LED FP Monitors at each position for the VESTA and VESTA Map Local display
- One (1) 24-Port Cisco 2960-XR LAN Switch
- Two (2) 1000BASE-LX/LH SFPs for connection to Shelter NID
- One (1) Cisco ASR920 WAN router for Layer 3 connection to VESTA Host
- Three (3) Eaton 9PX Online UPS

Existing rack enclosure will be reused for backroom equipment

Ocean City (Remote)

- Fifteen (15) VESTA 9-1-1 Positions with ProDesk Mini, SAM, IRR, 4-port KM and Genovation Keypads
- Two (2) 22" LED FP Monitors at each position for the VESTA and VESTA Map Local display
- Three (3) CommandPOST Laptops with docking station, SAM, IRR, 4-port KM and Genovation Keypad
- Two (2) 22" LED FP Monitors for the VESTA and VESTA Map Local display at each docking station
- One (1) HP ProDesk Mini workstation for VESTA Analytics with one (1) 22" monitor
- Two (2) Mediant 1000 Gateway Chassis

- Four (4) 4-port FXO Modules for Analog Loop Start POTS/Wet Ringdowns
 - Two (2) 4-port FXS Modules for Analog CAMA Trunks/Dry Ringdowns
 - One (1) 1-SPAN PRI Module
 - Two (2) 24-Port Cisco 2960-XR LAN Switches
 - Two (2) 1000BASE-LX/LH SFPs for connection to Shelter NID
 - Two (2) Cisco ASR920 WAN router for Layer 3 connections to VESTA Host
- Existing rack enclosure will be reused for backroom equipment

Ocean Pines (Remote)

- Two (2) VESTA 9-1-1 Positions with ProDesk Mini, SAM, IRR, 4-port KM, Genovation Keypad and UPS
 - Two (2) 22" LED FP Monitors at each position for the VESTA and VESTA Map Local display
 - One (1) 24-Port Cisco 2960-XR LAN Switch
 - One (1) Cisco ASR920 WAN router for Layer 3 connection to VESTA Host
 - Two (2) Eaton 9PX Online UPS
- Existing rack enclosure will be reused for backroom equipment

Pocomoke (Remote)

- One (1) VESTA 9-1-1 Position with ProDesk Mini, SAM, IRR, 4-port KM, Genovation Keypad and UPS
- Two (2) 22" LED FP Monitors for the VESTA and VESTA Map Local display
- One (1) 24-Port Cisco 2960-XR LAN Switch
- One (1) Cisco ASR920 WAN router for Layer 3 connection to VESTA Host
- One (1) Eaton 9PX Online UPS
- One (1) Eaton 5P Line Interactive UPS
- One (1) Eaton MiniRaQ Secure 10U Enclosure

Pricing is valid for 90 days

| | |
|------------------------|-----------------------|
| Worcester- Host A | \$1,449,682.57 |
| Worcester- Host B | \$369,512.86 |
| Berlin PD | \$64,697.68 |
| MSP-Barrack V | \$158,043.04 |
| Ocean City | \$845,164.29 |
| Ocean Pines | \$117,009.65 |
| Pocomoke PD | \$67,301.68 |
| Freight | \$6,320.00 |
| Total Solution: | \$3,077,731.77 |

All new products are guaranteed to be as specified by the manufacturer's documentation, and are provided with the manufacturer's standard Product warranty. All refurbished components are covered by a Carousel direct warranty.

Customer is responsible for any electrical service, environmental conditions and cable work needed to support the quoted Products, unless otherwise specified on the Quote. Any changes to the above Products and /or Scope of Work will require the written authorization of both Carousel and the Customer. Pricing does not include taxes and freight charges, and as applicable, these costs will be added to the invoice.

By signing below, Customer makes an offer to purchase the Products and/or Services above from Carousel. Carousel's acceptance of this offer to purchase shall be evidenced by the conversion of the Quote into a Carousel Service Order, and the return of the Service Order number to the Customer.

By: _____ Title: _____

Date: _____

Proposal For: Worcester County -MD

Solution Proposed VESTA® 9-1-1 Upgrade

Site Name: Worcester- Host A

Date: March 11, 2021

VESTA® 9-1-1

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|------|------------------|---|-------------|-----|-------------|
| 1 | 870899-0104R7.5U | VESTA® 9-1-1 V911 R7.5 DOC/MED UPG | \$0.00 | EA | \$0.00 |
| 1 | 873099-03002U | V911 CAD INTF LIC UPGD | \$0.00 | EA | \$0.00 |
| | | VM Large Server Bundle | | | |
| 1 | 853031-DLLL-GD-2 | V-DL SVR LG LOW BNDL GEO | \$23,108.57 | EA | \$23,108.57 |
| 2 | 04000-68009 | V-SVR BASIC SPT 5YR | \$680.00 | EA | \$1,360.00 |
| | | ESInet Interface Module (EIM) | | | |
| 11 | 873090-11102 | V911 LIC EIM MOD | \$0.00 | EA | \$0.00 |
| 2 | 809800-00200 | CFG NTWK DEVICE | \$190.00 | EA | \$380.00 |
| | | VESTA® 9-1-1 Multi-Queue Display | | | |
| 1 | 870809-00801 | V911 MQD MODULE | \$0.00 | EA | \$0.00 |
| | | VESTA® SMS | | | |
| | | <i>Note: Worcester is responsible for Text Control Center (TCC) services and network charges.</i> | | | |
| 1 | 870891-66301 | VESTA 9-1-1 SMS LIC | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB | \$0.00 | EA | \$0.00 |
| | | <i>Note: Annual Subscription - Year 1</i> | | | |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB | \$0.00 | EA | \$0.00 |
| | | <i>Note: Annual Subscription - Year 2</i> | | | |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB | \$0.00 | EA | \$0.00 |
| | | <i>Note: Annual Subscription - Year 3</i> | | | |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB | \$0.00 | EA | \$0.00 |
| | | <i>Note: Annual Subscription - Year 4</i> | | | |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB | \$0.00 | EA | \$0.00 |
| | | <i>Note: Annual Subscription - Year 5</i> | | | |
| 2 | 809800-00200 | CFG NTWK DEVICE | \$190.00 | EA | \$380.00 |
| | | RapidSOS | | | |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB | \$1,071.43 | EA | \$1,071.43 |
| | | <i>Note: Annual Subscription - Year 1</i> | | | |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB | \$1,071.43 | EA | \$1,071.43 |
| | | <i>Note: Annual Subscription - Year 2</i> | | | |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB | \$1,071.43 | EA | \$1,071.43 |
| | | <i>Note: Annual Subscription - Year 3</i> | | | |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB | \$1,071.43 | EA | \$1,071.43 |
| | | <i>Note: Annual Subscription - Year 4</i> | | | |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB | \$1,071.43 | EA | \$1,071.43 |
| | | <i>Note: Annual Subscription - Year 5</i> | | | |
| 2 | 809800-00200 | CFG NTWK DEVICE | \$190.00 | EA | \$380.00 |
| | | Automated Abandoned Callback | | | |
| 1 | 870810-01302 | VESTA 9-1-1 AAC PSAP MOD | \$7,857.14 | EA | \$7,857.14 |
| | | Call Filter Service (CFS) Server Equipment | | | |
| 1 | 853031-DLSVRCFS | V-DL CFS SVR BNDL | \$12,142.86 | EA | \$12,142.86 |
| 2 | 04000-68009 | V-SVR BASIC SPT 5YR | \$680.00 | EA | \$1,360.00 |
| | | VESTA® 9-1-1 CDR Module | | | |
| 1 | 873099-00602 | V911 CDR SVR LIC | \$1,557.14 | EA | \$1,557.14 |

| | | | | | |
|----|------------------|---|------------|----|-------------|
| 11 | 873099-01102 | V911 CDR PER SEAT LIC | \$128.57 | EA | \$1,414.29 |
| 1 | BA-MGD-VSSL-M | Geo Diverse Add On License GEO-DIV LIC MIG SYS | \$0.00 | EA | \$0.00 |
| 10 | PS-0AD-VSML-M | VESTA® 9-1-1 Advanced Enhanced Operations VADV MLTP SEAT LIC NFEF | \$0.00 | EA | \$0.00 |
| 10 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$73,500.00 |
| 1 | PS-0AD-VSML | VADV MLTP PER SEAT LIC | \$8,928.57 | EA | \$8,928.57 |
| 1 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$7,350.00 |
| 10 | 873099-00502U | VESTA® 9-1-1 IRR Module V911 IRR LIC UPGD <i>Customer will use existing HASP Keys.</i> | \$0.00 | EA | \$0.00 |
| 10 | 809800-35114 | V911 IRR SW SPT 5YR | \$895.71 | EA | \$8,957.14 |
| 1 | 873099-00502 | V911 IRR LIC/DOC/MED | \$1,421.43 | EA | \$1,421.43 |
| 1 | 809800-35114 | V911 IRR SW SPT 5YR | \$895.71 | EA | \$895.71 |
| 11 | 61000-409612 | VESTA® Workstation Equipment DKTP ELITE MINI 705 G5 W/O OS | \$1,201.43 | EA | \$13,215.71 |
| 11 | 04000-00441 | WINDOWS 10 LTSC LIC | \$132.86 | EA | \$1,461.43 |
| 11 | 64000-00200 | DKTP TWR STAND | \$34.29 | EA | \$377.14 |
| 11 | 63000-221693 | MNTR FP WIDE SCRIN LED 22IN | \$338.57 | EA | \$3,724.29 |
| 11 | 65000-00197 | KIT CBL DP/USB 15FT EXT | \$30.00 | EA | \$330.00 |
| 11 | 64007-50022 | KEYPAD 24-KEY USB CBL 25FT | \$177.14 | EA | \$1,948.57 |
| 11 | 04000-01093 | SWITCH KM 4-PORT | \$1,638.57 | EA | \$18,024.29 |
| 44 | 65000-13404 | CBL USB 2.0 A/B 15FT | \$5.71 | EA | \$251.43 |
| 11 | 853030-00302 | V911 SAM HDWR KIT | \$2,360.00 | EA | \$25,960.00 |
| 22 | 833401-00101G-15 | CBL SAM JKBX 15FT | \$51.43 | EA | \$1,131.43 |
| 11 | 853004-00401 | SAM EXT SPKR KIT | \$240.00 | EA | \$2,640.00 |
| 11 | 65000-00124 | CBL PATCH 15FT | \$20.00 | EA | \$220.00 |
| 11 | 02800-20501 | HDST 4W MOD ELEC MIC BLK | \$52.86 | EA | \$581.43 |
| 11 | 03044-20000 | HDST CORD 12FT 4W MOD BLK | \$4.29 | EA | \$47.14 |
| 11 | 809800-35109 | V911 IWS CFG | \$285.71 | EA | \$3,142.86 |
| 11 | 809800-35108 | V911 IWS STG FEE | \$428.57 | EA | \$4,714.29 |
| 1 | 870890-07501 | CPR/SYSPREP MEDIA IMAGE | \$0.00 | EA | \$0.00 |
| 1 | 64040-60088 | VESTA® 9-1-1 Admin Printer PRNTR COLOR NTWK LASER | \$610.00 | EA | \$610.00 |
| 1 | 65000-13403 | CBL USB 2.0 A/B 10FT | \$4.29 | EA | \$4.29 |
| 2 | 03800-03060 | Network Equipment FIREWALL 60E | \$814.29 | EA | \$1,628.57 |
| 2 | 03800-03065 | WARR FIREWALL 60E 5YR | \$1,200.00 | EA | \$2,400.00 |
| 2 | 809800-00201 | VPN CFG SVCS | \$285.71 | EA | \$571.43 |
| 2 | 04000-22974 | SWITCH 2960-XR 24P BNDL | \$5,318.57 | EA | \$10,637.14 |
| 2 | 04000-12981 | WARR 2960-XR 24P 24X7 5YR | \$4,464.29 | EA | \$8,928.57 |
| 2 | 04000-00129 | Peripherals & Gateways MED 1000B CHASSIS BNDL | \$2,621.43 | EA | \$5,242.86 |
| 1 | 870890-74901 | V911 M1KB FIRMWARE | \$0.00 | EA | \$0.00 |
| 2 | 04000-00190 | SW SPT M1000 GATEWAY 5YR | \$2,142.86 | EA | \$4,285.71 |
| 4 | 04000-00116 | MED 1000 FXO-LS BNDL | \$494.29 | EA | \$1,977.14 |
| 4 | 04000-00119 | MED 1000 FXS-O BNDL | \$474.29 | EA | \$1,897.14 |
| 2 | 04000-00152 | MED 1000 1-SPAN BNDL | \$3,295.71 | EA | \$6,591.43 |
| 2 | 04000-00195 | SW SPT M1000 T1 MOD 5YR | \$2,142.86 | EA | \$4,285.71 |
| 1 | 04000-RS232 | ALI/CAD Output BLKBX TL601A-R2 DATASHARE | \$527.14 | EA | \$527.14 |
| 1 | 04000-01014-10 | CBL SRL DB25M/DB9F 10FT | \$14.29 | EA | \$14.29 |
| 1 | 04000-00159 | BLKBX TL159A 8-PORT DATACAST | \$554.29 | EA | \$554.29 |
| 8 | 65000-00262 | KIT CBL RJ11 ADPTR DB25 | \$21.43 | EA | \$171.43 |
| 1 | 04000-01751 | TS-4 PORT TERMINAL SVR | \$925.71 | EA | \$925.71 |
| 4 | 65000-00182 | CBL RJ45-10P/DB25M 4FT | \$30.00 | EA | \$120.00 |

| | | | | | |
|---|--------------|------------------------------------|------------|----|---------------------|
| Cabinet & Peripheral Equipment | | | | | |
| 1 | 00600-20042 | CABINET 42U 19IN | \$4,714.29 | EA | \$4,714.29 |
| 1 | 63009-192803 | MNTR RACK KYBD KVM 19IN | \$1,712.86 | EA | \$1,712.86 |
| 1 | 04000-00707 | FAN KIT BLK | \$298.57 | EA | \$298.57 |
| 1 | 00600-20143 | CABINET ROOF FAN HOLE | \$235.71 | EA | \$235.71 |
| 1 | 04000-50033 | SEISMIC BRACING KIT | \$37.14 | EA | \$37.14 |
| 1 | 809800-80044 | SVR CAB CFG FEE | \$1,571.43 | EA | \$1,571.43 |
| 2 | EMI101-10 | Eaton Metered Output Vertical ePDU | \$552.50 | | \$1,105.00 |
| Time Synchronization Equipment | | | | | |
| 1 | 04000-09485 | NETCLOCK 9483 +OCXO+3PORT | \$9,968.57 | EA | \$9,968.57 |
| 1 | 04000-08230 | GPS/GNSS OUTDOOR ANTENNA | \$462.86 | EA | \$462.86 |
| 1 | 04000-08231 | GPS ANTENNA POST MT KIT | \$132.86 | EA | \$132.86 |
| 1 | 04000-08236 | GPS PVC POST MNT | \$112.86 | EA | \$112.86 |
| 1 | 04000-08228 | GPS ANTENNA SURG PROTECTR | \$401.43 | EA | \$401.43 |
| 1 | 04000-20601 | GND KIT FOR 8226 | \$561.43 | EA | \$561.43 |
| 1 | 04000-67022 | GPS CBL CONN | \$64.29 | EA | \$64.29 |
| <i>Note: Existing Antenna cabling will be reused.</i> | | | | | |
| VESTA 9-1-1 Subtotal | | | | | \$306,872.14 |

VESTA® CommandPOST

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--|------------------|--|------------|-----|-------------|
| 4 | 873090-11102 | ESInet Interface Module (EIM) V911 LIC EIM MOD | \$0.00 | EA | \$0.00 |
| 4 | 873099-01102 | VESTA® 9-1-1 CDR Module V911 CDR PER SEAT LIC | \$128.57 | EA | \$514.29 |
| VESTA® 9-1-1 Advanced Enhanced Operations | | | | | |
| 1 | PS-0AD-VSML-M | VADV MLTP SEAT LIC NFEE | \$0.00 | EA | \$0.00 |
| 1 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$7,350.00 |
| 3 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$22,050.00 |
| VESTA® 9-1-1 IRR Module | | | | | |
| 1 | 873099-00502U | V911 IRR LIC UPGD <i>Customer will use existing HASP Key.</i> | \$0.00 | EA | \$0.00 |
| 1 | 809800-35114 | V911 IRR SW SPT 5YR | \$895.71 | EA | \$895.71 |
| 3 | 809800-35114 | V911 IRR SW SPT 5YR | \$895.71 | EA | \$2,687.14 |
| CommandPOST Hardware | | | | | |
| 1 | 61050-G819605-5Y | LAPTOP ZBOOK15 G6 W/O OS & WARR 5YR | \$3,484.29 | EA | \$3,484.29 |
| 1 | 04000-00441 | WINDOWS 10 LTSC LIC | \$132.86 | EA | \$132.86 |
| 1 | 65000-00263 | DOCK STATION THUNDERBOLT KIT | \$722.86 | EA | \$722.86 |
| 1 | 64021-10025 | KYBD/MOUSE BNDL | \$62.86 | EA | \$62.86 |
| 1 | 63000-221693 | MNTR FP WIDE SCRNL 22IN | \$338.57 | EA | \$338.57 |
| 1 | 65000-00197 | KIT CBL DP/USB 15FT EXT | \$30.00 | EA | \$30.00 |
| 1 | 64007-50022 | KEYPAD 24-KEY USB CBL 25FT | \$177.14 | EA | \$177.14 |
| 1 | 04000-01093 | SWITCH KM 4-PORT | \$1,638.57 | EA | \$1,638.57 |
| 4 | 65000-13404 | CBL USB 2.0 A/B 15FT | \$5.71 | EA | \$22.86 |
| 1 | 853004-00301 | CPOST SAM HDWR KIT | \$3,260.00 | EA | \$3,260.00 |
| 1 | 833401-00101G-15 | CBL SAM JKBX 15FT | \$51.43 | EA | \$51.43 |
| 1 | 853004-00401 | SAM EXT SPKR KIT | \$240.00 | EA | \$240.00 |
| 1 | 65000-00124 | CBL PATCH 15FT | \$20.00 | EA | \$20.00 |
| 1 | 809800-35109 | V911 IWS CFG | \$285.71 | EA | \$285.71 |
| 1 | 809800-35108 | V911 IWS STG FEE | \$428.57 | EA | \$428.57 |
| 1 | 870890-07501 | CPR/SYSPREP MEDIA IMAGE | \$0.00 | EA | \$0.00 |
| <i>Equipment for the (3) CommandPOSTs that were purchased in 2020:</i> | | | | | |
| 3 | 65000-00263 | DOCK STATION THUNDERBOLT KIT | \$722.86 | EA | \$2,168.57 |
| 3 | 64021-10025 | KYBD/MOUSE BNDL | \$62.86 | EA | \$188.57 |
| 3 | 63000-221693 | MNTR FP WIDE SCRNL 22IN | \$338.57 | EA | \$1,015.71 |
| 3 | 65000-00197 | KIT CBL DP/USB 15FT EXT | \$30.00 | EA | \$90.00 |
| 3 | 64007-50022 | KEYPAD 24-KEY USB CBL 25FT | \$177.14 | EA | \$531.43 |

| | | | | | |
|-----------------------------------|-------------|----------------------|------------|----|--------------------|
| 3 | 04000-01093 | SWITCH KM 4-PORT | \$1,638.57 | EA | \$4,915.71 |
| 12 | 65000-13404 | CBL USB 2.0 A/B 15FT | \$5.71 | EA | \$68.57 |
| VESTA CommandPOST Subtotal | | | | | \$53,371.43 |

VESTA® Analytics

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---|----------------|-------------------------------|------------|-----|--------------------|
| VESTA® Analytics Standard - Multi Product Purchase | | | | | |
| 1 | 873390-05201 | V-ANLYT 3.4.2 | \$0.00 | EA | \$0.00 |
| 1 | 873391-00501U | V-ANLYT STD LIC UPGD | \$0.00 | EA | \$0.00 |
| 5 | 873391-00301U | V-ANLYT USER LIC UPGD | \$0.00 | EA | \$0.00 |
| 11 | PA-MSG-ASSL-M | V-ANLYT STD SEAT LIC MIG | \$0.00 | EA | \$0.00 |
| 11 | SA-MSG-ALSL-5Y | SPT V-ANLYT STD 5YR | \$682.86 | EA | \$7,511.43 |
| 3 | SA-MSG-ALSL-5Y | SPT V-ANLYT STD 5YR | \$682.86 | EA | \$2,048.57 |
| 1 | PA-MSG-ASSL | V-ANLYT STD PER SEAT LIC | \$928.57 | EA | \$928.57 |
| 1 | SA-MSG-ALSL-5Y | SPT V-ANLYT STD 5YR | \$682.86 | EA | \$682.86 |
| \$0.00 | | | | | |
| VESTA® Analytics Modules | | | | | |
| 1 | 873391-00901U | V-ANLYT ADV RPT PKG LIC UPGD | \$0.00 | EA | \$0.00 |
| VESTA® Analytics Server Equipment | | | | | |
| <i>Note: Server is configured for up to 1,000,000 calls per year.</i> | | | | | |
| 1 | 62040-G819204 | SVR 2U RACK ENH DL380/G10 2.2 | \$7,108.57 | EA | \$7,108.57 |
| 1 | 06500-00201 | 2-POST RELAY RACK MNT KIT | \$244.29 | EA | \$244.29 |
| 6 | 64000-20064 | HARD DRIVE 300GB 12G SAS 10K | \$627.14 | EA | \$3,762.86 |
| 4 | 6400C-40044 | 8GB RAM G10 | \$445.71 | EA | \$1,782.86 |
| 1 | 62033-2GB4T04 | SVR NAS 8TB | \$2,361.43 | EA | \$2,361.43 |
| 1 | 04000-00444 | SVR WIN2019 STD DWNGRD 2012 | \$1,818.57 | EA | \$1,818.57 |
| 1 | 04000-00319 | SQL 2014 CAL RUN EMB LIC | \$157.14 | EA | \$157.14 |
| 1 | 04000-00346 | SQL 2014 SVR RUN EMB LIC | \$5,105.71 | EA | \$5,105.71 |
| 1 | 04000-00436 | PRESENTENSE TIME CLIENT 5.1 | \$78.57 | EA | \$78.57 |
| 1 | 809800-01416 | MIS SVR CFG | \$714.29 | EA | \$714.29 |
| Administrative Workstation Equipment | | | | | |
| 2 | 61000-409612 | DKTP ELITE MINI 705 G5 W/O OS | \$1,201.43 | EA | \$2,402.86 |
| 2 | 04000-00441 | WINDOWS 10 LTSC LIC | \$132.86 | EA | \$265.71 |
| 2 | 64000-00200 | DKTP TWR STAND | \$34.29 | EA | \$68.57 |
| 2 | 63000-221693 | MNTR FP WIDE SCR N LED 22IN | \$338.57 | EA | \$677.14 |
| 2 | 809800-00102 | GENERIC WKST CFG FEE | \$357.14 | EA | \$714.29 |
| VESTA Analytics Subtotal | | | | | \$38,434.29 |

ECaTS MIS

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|-----------------------------------|------------|---|------------|-----|-------------|
| ECaTS MIS | | | | | |
| <i>ECaTS MIS WITH TEXT TO 911</i> | | | | | |
| 2 | DC-LNX -1 | High Availability Data Collection Activation Services for Standard deployments (Main and Back Up) | \$3,400.00 | EA | \$6,800.00 |
| 2 | DC STAGE | Data Collector Staging | \$500.00 | EA | \$1,000.00 |
| 1 | ES-SA | Post-Cutover Setup - Host/Remote Configuration | \$2,000.00 | EA | \$2,000.00 |
| 2 | ES-TRN | Training-Host-Remote Configuration | \$400.00 | EA | \$800.00 |
| 2 | T9-SETUP | Text to 9-1-1 Reporting Module Installation and Setup | \$400.00 | EA | \$800.00 |
| 2 | T9-TRN | Text to 9-1-1 Reporting Module Initial Training | \$100.00 | EA | \$200.00 |
| 120 | ES-T3-MIS | Tier 2 :100K -<250K (5 Year 2 Agencies) | \$379.60 | EA | \$45,552.00 |
| 60 | ES-BU-MIS | Back Up Center (5 Year) | \$200.00 | EA | \$12,000.00 |
| 120 | T9-SERVICE | T911 Service Fee (5 Year-2 Agencies) | \$59.00 | EA | \$7,080.00 |
| ECaTS Dashboard | | | | | |
| 2 | DB-SETUP | Dashboard Instal | \$900.00 | EA | \$1,800.00 |
| 2 | DB-TRN | Dashboard Training | \$100.00 | EA | \$200.00 |

| | | | | | |
|--|---------------|--|------------|----|---------------------|
| 120 | DB-SERVICE | Dashboard Monthly Service Fee (5 Year-2 Agency: | \$100.00 | EA | \$12,000.00 |
| ANNUAL REPORTING PACKAGE-9 CUSTOM | | | | | |
| 5 | AO-BRP-9` | 9 Report Bundle (5 Year) | \$68.00 | EA | \$340.00 |
| ECaTS Staffing Forecast | | | | | |
| 2 | SM-ISETUP | Staffing Module Per PSAP Instal | \$400.00 | EA | \$800.00 |
| 2 | SM-TRN | Staffing Module Training | \$100.00 | EA | \$200.00 |
| 336 | SM-SVC-POS | Staffing Module Per Position Annual Service Fee (Deployments < 35 PSAPs) | \$25.00 | EA | \$8,400.00 |
| ECaTS Wireless Routing Analysis | | | | | |
| 2 | WR-INSTALL-TC | WRA Transfer Code Install (Provides mapping for 18 codes) | \$3,800.00 | EA | \$7,600.00 |
| 2 | WR-TRN | WRA Training | \$200.00 | EA | \$400.00 |
| 2 | WR-INSTALL-SF | WRA Shape File Loading Service | \$500.00 | EA | \$1,000.00 |
| 120 | WRA-SERVICE | WRA Annual Service Fee (5 Year | \$162.50 | EA | \$19,500.00 |
| ECaTS MIS Subtotal | | | | | \$128,472.00 |

VESTA® Map Local

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--|----------------|--|------------|-----|---------------------|
| 1 | 871399-50103.0 | VESTA® Map Local VMAP LOCAL R3 PREM LIC-KEY/MED | \$5,357.14 | EA | \$5,357.14 |
| 14 | 871391-50101.0 | VMAP LOCAL PREM LIC ONLY | \$5,357.14 | EA | \$75,000.00 |
| 15 | 809800-46005 | VMAP LOCAL PREM SPT 5YR | \$4,500.00 | EA | \$67,500.00 |
| VESTA® Map Local Workstation Equipment | | | | | |
| 11 | 6400C-40050 | 8GB RAM DDR4 705 G4/G5 | \$297.14 | EA | \$3,268.57 |
| 1 | 6400C-40051 | 8GB RAM ZBOOK 15 G5/G6 | \$282.86 | EA | \$282.86 |
| 12 | 63000-221693 | MNTR FP WIDE SCRIN LED 22IN | \$338.57 | EA | \$4,062.86 |
| 12 | 04000-13362 | CBL DP M/M 15FT BLK | \$15.71 | EA | \$188.57 |
| <i>Equipment for the (3) CommandPOSTs that were purchased in 2020:</i> | | | | | |
| 3 | 6400C-40051 | 8GB RAM ZBOOK 15 G5/G6 | \$282.86 | EA | \$848.57 |
| 3 | 63000-221693 | MNTR FP WIDE SCRIN LED 22IN | \$338.57 | EA | \$1,015.71 |
| 3 | 04000-13362 | CBL DP M/M 15FT BLK | \$15.71 | EA | \$47.14 |
| VESTA® Map Local GIS Services | | | | | |
| 1 | 809800-44119 | VMAP LOCAL GIS SVCS (1) common GIS dataset will be deployed across all sites. | \$6,247.14 | EA | \$6,247.14 |
| VESTA® Map Local Database Host Server/Workstation | | | | | |
| 1 | 62030-M819205 | SVR TWR ML110/G10 2.2 | \$4,200.00 | EA | \$4,200.00 |
| 1 | 04000-00444 | SVR WIN2019 STD DWNGRD 2012 | \$1,818.57 | EA | \$1,818.57 |
| 2 | 64000-20066 | HARD DRIVE 600GB SAS 10K (2) HDDs for RAID1 configuration. | \$910.00 | EA | \$1,820.00 |
| 1 | 809800-00112 | GENERIC SVR CFG FEE | \$357.14 | EA | \$357.14 |
| 1 | 870890-07501 | CPR/SYSPREP MEDIA IMAGE | \$0.00 | EA | \$0.00 |
| VESTA Map Local Subtotal | | | | | \$172,014.29 |

FortiGuard 360 Protection and Cisco Wide Area Network Design

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|----------------|-------------------|---|------------|-----|------------|
| 1 | FG-60F-BDL-988-60 | Host A Hardware plus ASE FortiCare and FortiGuard 5 Yr 360 Protection | \$3,753.00 | EA | \$3,753.00 |
| Layer 3 | | | | | |
| 1 | ASR-920-12CZ-A | Cisco ASR920 Series - 12GE and 2-10GE - AC model | \$2,408.40 | EA | \$2,408.40 |
| 1 | ASR920-SA | Cisco ASR920 Series - Metro IP Access | \$1,806.30 | EA | \$1,806.30 |
| 2 | GLC-SX-MMD | 1000BASE-SX SFP transceiver module, MMF, 850nm, DOM | \$311.85 | EA | \$623.70 |

| | | | | | |
|---------------------------|-------------------|--|-------------|----|---------------------|
| | | <u>Host B</u> | | | |
| 1 | FG-60F-BDL-988-60 | Hardware plus ASE FortiCare and FortiGuard 5 Yr 360 Protection | \$3,753.00 | EA | \$3,753.00 |
| | | <u>Layer 3</u> | | | |
| 1 | ASR-920-12CZ-A | Cisco ASR920 Series - 12GE and 2-10GE - AC model | \$2,408.40 | EA | \$2,408.40 |
| 1 | ASR920-S-A | Cisco ASR920 Series - Metro IP Access | \$1,806.30 | EA | \$1,806.30 |
| 6 | GLC-LH-SMD | 1000BASE-LX/LH SFP transceiver module, MMF/SMF, 1310nm, DOM | \$617.69 | EA | \$3,706.14 |
| | | <u>MSP Barracks</u> | | | |
| 1 | ASR-920-12CZ-A | Cisco ASR920 Series - 12GE and 2-10GE - AC model | \$2,408.40 | EA | \$2,408.40 |
| 1 | ASR920-S-A | Cisco ASR920 Series - Metro IP Access | \$1,806.30 | EA | \$1,806.30 |
| 2 | GLC-LH-SMD | 1000BASE-LX/LH SFP transceiver module, MMF/SMF, 1310nm, DOM | \$617.69 | EA | \$1,235.38 |
| | | <u>Ocean Pines</u> | | | |
| 1 | ASR-920-12CZ-A | Cisco ASR920 Series - 12GE and 2-10GE - AC model | \$2,408.40 | EA | \$2,408.40 |
| 1 | ASR920-S-A | Cisco ASR920 Series - Metro IP Access | \$1,806.30 | EA | \$1,806.30 |
| | | <u>Ocean City</u> | | | |
| 2 | ASR-920-12CZ-A | Cisco ASR920 Series - 12GE and 2-10GE - AC model | \$2,408.40 | EA | \$4,816.80 |
| 2 | ASR920-S-A | Cisco ASR920 Series - Metro IP Access | \$1,806.30 | EA | \$3,612.60 |
| 2 | GLC-LH-SMD | 1000BASE-LX/LH SFP transceiver module, MMF/SMF, 1310nm, DOM | \$617.69 | EA | \$1,235.38 |
| | | <u>Berlin PD</u> | | | |
| 1 | ASR-920-12CZ-A | Cisco ASR920 Series - 12GE and 2-10GE - AC model | \$2,408.40 | EA | \$2,408.40 |
| 1 | ASR920-S-A | Cisco ASR920 Series - Metro IP Access | \$1,806.30 | EA | \$1,806.30 |
| | | <u>Pocomoke City</u> | | | |
| 1 | ASR-920-12CZ-A | Cisco ASR920 Series - 12GE and 2-10GE - AC model | \$2,408.40 | EA | \$2,408.40 |
| 1 | ASR920-S-A | Cisco ASR920 Series - Metro IP Access | \$1,806.30 | EA | \$1,806.30 |
| | | <u>Spares</u> | | | |
| 1 | GLC-SX-MMD | 1000BASE-SX SFP transceiver module, MMF, 850nm, DOM | \$311.85 | EA | \$311.85 |
| 1 | GLC-LH-SMD | 1000BASE-LX/LH SFP transceiver module, MMF/SMF, 1310nm, DOM | \$617.69 | EA | \$617.69 |
| | OOO49 | Professional Services | \$38,550.00 | EA | \$38,550.00 |
| | | <u>Support</u> | | | |
| 8 | CON-SNTP-ASR12CZA | SNTP-24X7X4 Cisco ASR920 Series - 12GE and 2-10GE - | \$2,560.00 | EA | \$20,480.00 |
| 8 | CON-SNTP-ASR920SA | SNTP-24X7X4 Cisco ASR920 Series | \$1,200.00 | EA | \$9,600.00 |
| Cisco WAN Subtotal | | | | | \$117,583.73 |

Managed Services

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|------|--------------|--|------------|-----|-------------|
| | | Monitoring & Response (M&R): Servers | | | |
| | | Note: Includes (1) DDS Server, (1) VESTA Analytics Server, (1) VESTA Map Local Server. | | | |
| 3 | 04000-00398 | M&R SVR AGENT LIC | \$702.86 | EA | \$2,108.57 |
| 3 | 809800-16315 | M&R SVR SRVC 5YR | \$7,985.71 | EA | \$23,957.14 |
| | | Monitoring & Response (M&R): Workstations | | | |
| | | Note: Includes (11) VESTA Workstations, (1) Management Console, (2) VESTA Analytics Administrative Workstations. | | | |
| 14 | 04000-00399 | M&R WKST AGENT LIC | \$205.71 | EA | \$2,880.00 |
| 14 | 809800-16331 | M&R WKST SRVC 5YR | \$2,211.43 | EA | \$30,960.00 |
| | | Note: Includes (4) CommandPOST Laptops | | | |
| 4 | 04000-00399 | M&R WKST AGENT LIC | \$205.71 | EA | \$822.86 |

| | | | | | |
|--|--------------|---------------------------|------------|----|---------------------|
| 4 | 809800-16331 | M&R WKST SRVC 5YR | \$2,211.43 | EA | \$8,845.71 |
| Monitoring & Response (M&R): IP Devices <i>Note: Includes (1) Virtual Host/Machine, (1) MDS Server, (1) ASN Server, (2) Gateways, (2) Firewalls, (1) 8TB NAS Device - VESTA Analytics, (2) Cisco Switches.</i> | | | | | |
| 10 | 04000-00400 | M&R NETWORK/IP AGENT LIC | \$112.86 | EA | \$1,128.57 |
| 10 | 809800-16347 | M&R IP DEVICE SRVC 5YR | \$2,211.43 | EA | \$22,114.29 |
| <i>Note: Includes (2) CFS Servers.</i> | | | | | |
| 2 | 04000-00400 | M&R NETWORK/IP AGENT LIC | \$112.86 | EA | \$225.71 |
| 2 | 809800-16347 | M&R IP DEVICE SRVC 5YR | \$2,211.43 | EA | \$4,422.86 |
| Managed Services Implementation Fee | | | | | |
| 21 | 809800-14152 | MGD SERV DEV & IMPL | \$107.14 | EA | \$2,250.00 |
| Anti-Virus | | | | | |
| 17 | 809800-14175 | VIRUS PROTECT 3.0 SVC 5YR | \$565.71 | EA | \$9,617.14 |
| 4 | 809800-14175 | VIRUS PROTECT 3.0 SVC 5YR | \$565.71 | EA | \$2,262.86 |
| Patch Management | | | | | |
| 17 | 809800-16215 | PATCH MGMT 3.2 SVC 5YR | \$1,494.29 | EA | \$25,402.86 |
| 4 | 809800-16215 | PATCH MGMT 3.2 SVC 5YR | \$1,494.29 | EA | \$5,977.14 |
| Managed Services Subtotal | | | | | \$142,975.71 |

Critical Spares

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---------------------------------|------------------|----------------------------------|------------|-----|--------------------|
| Gateway Equipment | | | | | |
| 1 | 04000-00127-SP | MED 1000B CHASSIS SPARE | \$2,621.43 | EA | \$2,621.43 |
| 1 | 04000-00116 | MED 1000 FXO-LS BNDL | \$494.29 | EA | \$494.29 |
| 1 | 04000-00119 | MED 1000 FXS-O BNDL | \$474.29 | EA | \$474.29 |
| 1 | 04000-00152-SP | MED 1000 1-SPAN SPARE | \$3,295.71 | EA | \$3,295.71 |
| Switch Equipment | | | | | |
| 1 | 04000-22974 | SWITCH 2960-XR 24P BNDL | \$5,318.57 | EA | \$5,318.57 |
| 1 | 04000-12981 | WARR 2960-XR 24P 24X7 5YR | \$4,464.29 | EA | \$4,464.29 |
| Workstation Equipment | | | | | |
| 1 | 61000-409612 | DKTP ELITE MINI 705 G5 W/O OS | \$1,201.43 | EA | \$1,201.43 |
| 1 | 04000-00441 | WINDOWS 10 LTSC LIC | \$132.86 | EA | \$132.86 |
| 1 | 63000-221693 | MNTR FP WIDE SCRNB LED 22IN | \$338.57 | EA | \$338.57 |
| 1 | 65000-00197 | KIT CBL DP/USB 15FT EXT | \$30.00 | EA | \$30.00 |
| 1 | 64007-50022 | KEYPAD 24-KEY USB CBL 25FT | \$177.14 | EA | \$177.14 |
| 1 | 04000-01093 | SWITCH KM 4-PORT | \$1,638.57 | EA | \$1,638.57 |
| 4 | 65000-13404 | CBL USB 2.0 A/B 15FT | \$5.71 | EA | \$22.86 |
| 1 | 853030-00302 | V911 SAM HDWR KIT | \$2,360.00 | EA | \$2,360.00 |
| 2 | 833401-00101G-15 | CBL SAM JKBX 15FT | \$51.43 | EA | \$102.86 |
| 1 | 853004-00401 | SAM EXT SPKR KIT | \$240.00 | EA | \$240.00 |
| 1 | 65000-00124 | CBL PATCH 15FT | \$20.00 | EA | \$20.00 |
| 1 | 02800-20501 | HDST 4W MOD ELEC MIC BLK | \$52.86 | EA | \$52.86 |
| 1 | 03044-20000 | HDST CORD 12FT 4W MOD BLK | \$4.29 | EA | \$4.29 |
| 1 | 809800-00102 | GENERIC WKST CFG FEE | \$357.14 | EA | \$357.14 |
| 1 | 04000-01594 | WARR NBD 600/705 G2/G3/G4/G5 5YR | \$164.29 | EA | \$164.29 |
| Critical Spares Subtotal | | | | | \$23,511.43 |

Extended Warranties

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--|-------------|------------------------|------------|-----|-------------|
| Server Extended Warranty | | | | | |
| 3 | 04000-01620 | WARR 24X7 DL380G10 5YR | \$7,968.57 | EA | \$23,905.71 |
| 1 | 04000-01623 | WARR 24X7 ML110G10 5YR | \$1,675.71 | EA | \$1,675.71 |
| <i>Note: Upgrade & uplift from 3YR warranty 9x5 NBD to 3YRs, 24x7, 4 hour response time.</i> | | | | | |

| | | | | | |
|--|-------------|--|----------|----|--------------------|
| 14 | 04000-01594 | Workstation Extended Warranty WARR NBD 600/705 G2/G3/G4/G5 5YR | \$164.29 | EA | \$2,300.00 |
| Note: Upgrade & uplift from 3YR warranty 9x5 NBD to 5YRs | | | | | |
| Extended Warranties Subtotal | | | | | \$27,881.43 |

VESTA® Services

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---------------------------------------|------------------|--|------------|-----|--------------------|
| Field Engineering Services | | | | | |
| 208 | 809800-17007 | FIELD ENG-STANDARD | \$142.86 | EA | \$29,714.29 |
| 112 | 809800-17007 | FIELD ENG-STANDARD | \$142.86 | EA | \$16,000.00 |
| Data Migration | | | | | |
| 80 | 809800-17007 | FIELD ENG-STANDARD Note: Data Migration for Analytics Server | \$142.86 | EA | \$11,428.57 |
| Services to Support VESTA® SMS | | | | | |
| 90 | 809800-17006-SMS | FIELD ENG-EXPRESS SMS | \$104.29 | EA | \$9,385.71 |
| 43 | 809800-51007-SMS | SMS COORDINATION | \$107.14 | UN | \$4,607.14 |
| Training | | | | | |
| 1 | 000001-06708 | V9-1-1 ADMIN FOR COMPLEX Note: VESTA® 9-1-1 Complex Admin bundle includes (1) 2 day class of Admin training for up to 8 students. Includes trainer's daily training expenses and travel. Complex Admin training provides training on Multi-Agency. Roles Based Routing and Event Notification features. | \$7,428.57 | SU | \$7,428.57 |
| 1 | 000002-24404 | V-ANLYT ADMIN TRNG Note: VESTA® Analytics Admin bundle includes (1) 1 day class of Admin training for up to 8 students. Includes trainer's daily training expenses and travel. | \$2,857.14 | SU | \$2,857.14 |
| 6 | 000001-69012 | E-LEARN VESTA MAP LOCAL AGENT TRNG Note: VESTA Map Local Agent training course. Only offered as a computer-based training course. Maximum number of students per class is 10. | \$421.43 | EA | \$2,528.57 |
| 1 | 000001-69013 | E-LEARN VMAP LOCAL GIS DATA HUB TRNG Note: VESTA Map Local GIS Hub training course. Only offered as a computer-based training course. Maximum number of students per class is 5. | \$421.43 | EA | \$421.43 |
| VESTA Services Subtotal | | | | | \$84,371.43 |

Summary

| Qty | Product Code | Product Description | Ext. Price |
|-----|--------------|---|--------------|
| 1 | | VESTA 9-1-1 w/5YRs Software Support | \$306,872.14 |
| 1 | | VESTA CommandPOST w/5YRs Software Support | \$53,371.43 |
| 1 | | VESTA Analytics w/5YRs Software Support | \$38,434.29 |
| 1 | | ECaTS MIS Install, Training, and Subscription | \$128,472.00 |
| 1 | | VESTA Map Local w/5YRs Software Support | \$172,014.29 |
| 1 | | Cisco Wide Area Network | \$117,583.73 |
| 1 | | 5YR Managed Services (M&R, Anti-Virus and Patch Management) | \$142,975.71 |
| 1 | | Critical Spares | \$23,511.43 |
| 1 | | HP Extended Warranties | \$27,881.43 |
| 1 | | VESTA Services | \$84,371.43 |
| 1 | | Carousel Industries Installation | \$80,748.32 |
| 1 | | Carousel Industries - Project Management | \$34,249.19 |
| 1 | | Carousel VESTA 9-1-1 Essential Onsite 5YR | \$149,625.00 |
| 1 | | Managed Security and Router Infrastructure Service 5YR | \$79,696.19 |
| 1 | | Network Assessment Testing | \$8,376.00 |
| 1 | | Minor Materials | \$1,500.00 |

Pricing is valid for 90 days

Total Equipment & Services Cost: \$1,449,682.57

Total This Site: \$1,449,682.57

Proposal For: Worcester County -MD

Solution Proposed VESTA® 9-1-1 Upgrade

Site Name: Worcester- Host B

Date: March 11, 2021

VESTA® 9-1-1

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|------|------------------|--|-------------|-----|-------------|
| 1 | 870899-0104R7.5U | VESTA® 9-1-1 V911 R7.5 DOC/MED UPG | \$0.00 | EA | \$0.00 |
| 1 | 873099-03002U | V911 CAD INTF LIC UPGD | \$0.00 | EA | \$0.00 |
| | | VM Large Server Bundle | | | |
| 1 | 853031-DLLL-GD-2 | V-DL SVR LG LOW BNDL GEO | \$23,108.57 | EA | \$23,108.57 |
| 2 | 04000-68009 | V-SVR BASIC SPT 5YR | \$680.00 | EA | \$1,360.00 |
| | | ESInet Interface Module (EIM) | | | |
| 5 | 873090-11102 | V911 LIC EIM MOD | \$0.00 | EA | \$0.00 |
| 2 | 809800-00200 | CFG NTWK DEVICE | \$190.00 | EA | \$380.00 |
| | | VESTA® SMS <i>Note: Worcester is responsible for Text Control Center (TCC) services and network charges.</i> | | | |
| 1 | 870891-66301 | VESTA 9-1-1 SMS LIC | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 1</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 2</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 3</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 4</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 5</i> | \$0.00 | EA | \$0.00 |
| 2 | 809800-00200 | CFG NTWK DEVICE | \$190.00 | EA | \$380.00 |
| | | RapidSOS | | | |
| 2 | 809800-00200 | CFG NTWK DEVICE | \$190.00 | EA | \$380.00 |
| | | VESTA® 9-1-1 CDR Module | | | |
| 1 | 873099-00602 | V911 CDR SVR LIC | \$1,557.14 | EA | \$1,557.14 |
| 5 | 873099-01102 | V911 CDR PER SEAT LIC | \$128.57 | EA | \$642.86 |
| | | Geo Diverse Add On License | | | |
| 1 | BA-MGD-VSSL-M | GEO-DIV LIC MIG SYS | \$0.00 | EA | \$0.00 |
| | | VESTA® 9-1-1 Advanced Enhanced Operations | | | |
| 5 | PS-0AD-VSML-M | VADV MLTP SEAT LIC NFE | \$0.00 | EA | \$0.00 |
| 5 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$36,750.00 |
| | | VESTA® 9-1-1 IRR Module | | | |
| 5 | 873099-00502U | V911 IRR LIC UPGD <i>Customer will use existing HASP Keys.</i> | \$0.00 | EA | \$0.00 |
| 5 | 809800-35114 | V911 IRR SW SPT 5YR | \$895.71 | EA | \$4,478.57 |
| | | VESTA® Workstation Equipment | | | |
| 5 | 61000-409612 | DKTP ELITE MINI 705 G5 W/O OS | \$1,201.43 | EA | \$6,007.14 |
| 5 | 04000-00441 | WINDOWS 10 LTSC LIC | \$132.86 | EA | \$664.29 |
| 5 | 64000-00200 | DKTP TWR STAND | \$34.29 | EA | \$171.43 |
| 5 | 63000-221693 | MNTR FP WIDE SCR N LED 22IN | \$338.57 | EA | \$1,692.86 |
| 5 | 65000-00197 | KIT CBL DP/USB 15FT EXT | \$30.00 | EA | \$150.00 |
| 5 | 64007-50022 | KEYPAD 24-KEY USB CBL 25FT | \$177.14 | EA | \$885.71 |

| | | | | | |
|--|------------------|------------------------------------|------------|----|---------------------|
| 5 | 04000-01093 | SWITCH KM 4-PORT | \$1,638.57 | EA | \$8,192.86 |
| 20 | 65000-13404 | CBL USB 2.0 A/B 15FT | \$5.71 | EA | \$114.29 |
| 5 | 853030-00302 | V911 SAM HDWR KIT | \$2,360.00 | EA | \$11,800.00 |
| 10 | 833401-00101G-15 | CBL SAM JKBX 15FT | \$51.43 | EA | \$514.29 |
| 5 | 853004-00401 | SAM EXT SPKR KIT | \$240.00 | EA | \$1,200.00 |
| 5 | 65000-00124 | CBL PATCH 15FT | \$20.00 | EA | \$100.00 |
| 5 | 02800-20501 | HDST 4W MOD ELEC MIC BLK | \$52.86 | EA | \$264.29 |
| 5 | 03044-20000 | HDST CORD 12FT 4W MOD BLK | \$4.29 | EA | \$21.43 |
| 5 | 809800-35109 | V911 IWS CFG | \$285.71 | EA | \$1,428.57 |
| 5 | 809800-35108 | V911 IWS STG FEE | \$428.57 | EA | \$2,142.86 |
| 1 | 870890-07501 | CPR/SYSPREP MEDIA IMAGE | \$0.00 | EA | \$0.00 |
| VESTA® 9-1-1 Admin Printer | | | | | |
| 1 | 64040-60088 | PRNTR COLOR NTWK LASER | \$610.00 | EA | \$610.00 |
| 1 | 65000-13403 | CBL USB 2.0 A/B 10FT | \$4.29 | EA | \$4.29 |
| Network Equipment | | | | | |
| 2 | 03800-03060 | FIREWALL 60E | \$814.29 | EA | \$1,628.57 |
| 2 | 03800-03065 | WARR FIREWALL 60E 5YR | \$1,200.00 | EA | \$2,400.00 |
| 2 | 809800-00201 | VPN CFG SVCS | \$285.71 | EA | \$571.43 |
| <i>(2) switches for Radio Tower and (2) for the Training Center:</i> | | | | | |
| 4 | 04000-22974 | SWITCH 2960-XR 24P BNDL | \$5,318.57 | EA | \$21,274.29 |
| 4 | 04000-12981 | WARR 2960-XR 24P 24X7 5YR | \$4,464.29 | EA | \$17,857.14 |
| Peripherals & Gateways | | | | | |
| 2 | 04000-00129 | MED 1000B CHASSIS BNDL | \$2,621.43 | EA | \$5,242.86 |
| 1 | 870890-74901 | V911 M1KB FIRMWARE | \$0.00 | EA | \$0.00 |
| 2 | 04000-00190 | SW SPT M1000 GATEWAY 5YR | \$2,142.86 | EA | \$4,285.71 |
| 3 | 04000-00116 | MED 1000 FXO-LS BNDL | \$494.29 | EA | \$1,482.86 |
| 3 | 04000-00119 | MED 1000 FXS-O BNDL | \$474.29 | EA | \$1,422.86 |
| 1 | 04000-00152 | MED 1000 1-SPAN BNDL | \$3,295.71 | EA | \$3,295.71 |
| 1 | 04000-00195 | SW SPT M1000 T1 MOD 5YR | \$2,142.86 | EA | \$2,142.86 |
| ALI/CAD Output | | | | | |
| 1 | 04000-RS232 | BLKBX TL601A-R2 DATASHARE | \$527.14 | EA | \$527.14 |
| 1 | 04000-01014-10 | CBL SRL DB25M/DB9F 10FT | \$14.29 | EA | \$14.29 |
| 1 | 04000-00159 | BLKBX TL159A 8-PORT DATACAST | \$554.29 | EA | \$554.29 |
| 8 | 65000-00262 | KIT CBL RJ11 ADPTR DB25 | \$21.43 | EA | \$171.43 |
| 1 | 04000-01751 | TS-4 PORT TERMINAL SVR | \$925.71 | EA | \$925.71 |
| 4 | 65000-00182 | CBL RJ45-10P/DB25M 4FT | \$30.00 | EA | \$120.00 |
| Cabinet & Peripheral Equipment | | | | | |
| 1 | 00600-20042 | CABINET 42U 19IN | \$4,714.29 | EA | \$4,714.29 |
| 1 | 63009-192803 | MNTR RACK KYBD KVM 19IN | \$1,712.86 | EA | \$1,712.86 |
| 1 | 04000-00707 | FAN KIT BLK | \$298.57 | EA | \$298.57 |
| 1 | 00600-20143 | CABINET ROOF FAN HOLE | \$235.71 | EA | \$235.71 |
| 1 | 04000-50033 | SEISMIC BRACING KIT | \$37.14 | EA | \$37.14 |
| 1 | 809800-80044 | SVR CAB CFG FEE | \$1,571.43 | EA | \$1,571.43 |
| 2 | EMI101-10 | Eaton Metered Output Vertical ePDU | \$552.50 | EA | \$1,105.00 |
| Time Synchronization Equipment | | | | | |
| 1 | 04000-09485 | NETCLOCK 9483 +OCXO+3PORT | \$9,968.57 | EA | \$9,968.57 |
| 1 | 04000-08230 | GPS/GNSS OUTDOOR ANTENNA | \$462.86 | EA | \$462.86 |
| 1 | 04000-08231 | GPS ANTENNA POST MT KIT | \$132.86 | EA | \$132.86 |
| 1 | 04000-08236 | GPS PVC POST MNT | \$112.86 | EA | \$112.86 |
| 1 | 04000-08228 | GPS ANTENNA SURG PROTECTR | \$401.43 | EA | \$401.43 |
| 1 | 04000-20601 | GND KIT FOR 8226 | \$561.43 | EA | \$561.43 |
| 1 | 04000-67022 | GPS CBL CONN | \$64.29 | EA | \$64.29 |
| <i>Note: Existing Antenna cabling will be reused.</i> | | | | | |
| VESTA 9-1-1 Subtotal | | | | | \$190,297.86 |

VESTA® Analytics

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--|----------|-------------|------------|-----|-------|
| VESTA® Analytics Standard - Multi Product Purchase | | | | | |

| | | | | | |
|---------------------------------|----------------|--------------------------|----------|----|-------------------|
| 1 | 873391-00301U | V-ANLYT USER LIC UPGD | \$0.00 | EA | \$0.00 |
| 5 | PA-MSG-ASSL-M | V-ANLYT STD SEAT LIC MIG | \$0.00 | EA | \$0.00 |
| 5 | SA-MSG-ALSL-5Y | SPT V-ANLYT STD 5YR | \$682.86 | EA | \$3,414.29 |
| VESTA Analytics Subtotal | | | | | \$3,414.29 |

VESTA® Map Local

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---|----------------|---|------------|-----|--------------------|
| 1 | 871399-50103.0 | VESTA® Map Local VMAP LOCAL R3 PREM LIC-KEY/MED | \$5,357.14 | EA | \$5,357.14 |
| 4 | 871391-50101.0 | VMAP LOCAL PREM LIC ONLY | \$5,357.14 | EA | \$21,428.57 |
| 5 | 809800-46005 | VMAP LOCAL PREM SPT 5YR | \$4,500.00 | EA | \$22,500.00 |
| VESTA® Map Local Workstation Equipment | | | | | |
| 5 | 6400C-40050 | 8GB RAM DDR4 705 G4/G5 | \$297.14 | EA | \$1,485.71 |
| 5 | 63000-221693 | MNTR FP WIDE SCRNL 22IN | \$338.57 | EA | \$1,692.86 |
| 5 | 04000-13362 | CBL DP M/M 15FT BLK | \$15.71 | EA | \$78.57 |
| VESTA Map Local Subtotal | | | | | \$52,542.86 |

Managed Services

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--|--------------|---------------------------|------------|-----|--------------------|
| Monitoring & Response (M&R): Servers | | | | | |
| <i>Note: Includes (1) DDS Server.</i> | | | | | |
| 1 | 04000-00398 | M&R SVR AGENT LIC | \$702.86 | EA | \$702.86 |
| 1 | 809800-16315 | M&R SVR SRVC 5YR | \$7,985.71 | EA | \$7,985.71 |
| Monitoring & Response (M&R): Workstations | | | | | |
| <i>Note: Includes (5) VESTA Workstations. (1) Management Console.</i> | | | | | |
| 6 | 04000-00399 | M&R WKST AGENT LIC | \$205.71 | EA | \$1,234.29 |
| 6 | 809800-16331 | M&R WKST SRVC 5YR | \$2,211.43 | EA | \$13,268.57 |
| Monitoring & Response (M&R): IP Devices | | | | | |
| <i>Note: Includes (1) Virtual Host/Machine, (1) MDS Server, (1) ASN Server. (2) Gateways, (2) Firewalls, (4) Cisco Switches.</i> | | | | | |
| 11 | 04000-00400 | M&R NETWORK/IP AGENT LIC | \$112.86 | EA | \$1,241.43 |
| 11 | 809800-16347 | M&R IP DEVICE SRVC 5YR | \$2,211.43 | EA | \$24,325.71 |
| Managed Services Implementation Fee | | | | | |
| 7 | 809800-14152 | MGD SERV DEV & IMPL | \$107.14 | EA | \$750.00 |
| Anti-Virus | | | | | |
| 7 | 809800-14175 | VIRUS PROTECT 3.0 SVC 5YR | \$565.71 | EA | \$3,960.00 |
| Patch Management | | | | | |
| 7 | 809800-16215 | PATCH MGMT 3.2 SVC 5YR | \$1,494.29 | EA | \$10,460.00 |
| Managed Services Subtotal | | | | | \$63,928.57 |

Extended Warranties

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|-------------------------------------|-------------|---|------------|-----|-------------------|
| 1 | 04000-01620 | Server Extended Warranty WARR 24X7 DL380G10 5YR <i>Note: Upgrade & uplift from 3YR warranty 9x5 NBD to 3YRs, 24x7, 4 hour response time.</i> | \$7,968.57 | EA | \$7,968.57 |
| 6 | 04000-01594 | Workstation Extended Warranty WARR NBD 600/705 G2/G3/G4/G5 5YR <i>Note: Upgrade & uplift from 3YR warranty 9x5 NBD to 5YRs</i> | \$164.29 | EA | \$985.71 |
| Extended Warranties Subtotal | | | | | \$8,954.29 |

Summary

| Qty | Product Code | Product Description | Ext. Price |
|-----|--------------|---|--------------|
| 1 | | VESTA 9-1-1 w/5YRs Software Support | \$190,297.86 |
| 1 | | VESTA Analytics w/5YRs Software Support | \$3,414.29 |
| 1 | | VESTA Map Local w/5YRs Software Support | \$52,542.86 |
| 1 | | 5YR Managed Services (M&R, Anti-Virus and Patch Management) | \$63,928.57 |
| 1 | | HP Extended Warranties | \$8,954.29 |
| 1 | | Carousel Essential Onsite 5YR | \$49,875.00 |
| 1 | | Minor Materials | \$500.00 |

Pricing is valid for 90 days

Total Equipment & Services Cost: \$369,512.86

Total This Site: \$369,512.86

Proposal For: Worcester County -MD

Solution Proposed VESTA® 9-1-1 Upgrade

Site Name: Berlin PD

Date: March 11, 2021

VESTA® 9-1-1

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|------|------------------|--|------------|-----|------------|
| 1 | 873090-11102 | ESinet Interface Module (EIM) V911 LIC EIM MOD | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | VESTA® SMS V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 1</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 2</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 3</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 4</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 5</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00103 | RapidSOS V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 1</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 2</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 3</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 4</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 5</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 873099-01102 | VESTA® 9-1-1 CDR Module V911 CDR PER SEAT LIC | \$128.57 | EA | \$128.57 |
| 1 | PS-0AD-VSML-M | VESTA® 9-1-1 Advanced Enhanced Operations VADV MLTP SEAT LIC NFREE | \$0.00 | EA | \$0.00 |
| 1 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$7,350.00 |
| 1 | 873099-00502U | VESTA® 9-1-1 IRR Module V911 IRR LIC UPGD <i>Customer will use existing HASP Key.</i> | \$0.00 | EA | \$0.00 |
| 1 | 809800-35114 | V911 IRR SW SPT 5YR | \$895.71 | EA | \$895.71 |
| 1 | 61000-409612 | VESTA® Workstation Equipment DKTP ELITE MINI 705 G5 W/O OS | \$1,201.43 | EA | \$1,201.43 |
| 1 | 04000-00441 | WINDOWS 10 LTSC LIC | \$132.86 | EA | \$132.86 |
| 1 | 9PX1000RT | EATON 9PX SERIES ONLINE UPS | \$970.00 | EA | \$970.00 |
| 1 | 9SW3Y-1000UC | EATON UPS 1 YEAR WARRANTY EXTENSION 3 YR. TOTAL | \$124.11 | EA | \$124.11 |
| 1 | 64000-00200 | DKTP TWR STAND | \$34.29 | EA | \$34.29 |
| 1 | 63000-221693 | MNTR FP WIDE SCRIN LED 22IN | \$338.57 | EA | \$338.57 |
| 1 | 65000-00197 | KIT CBL DP/USB 15FT EXT | \$30.00 | EA | \$30.00 |
| 1 | 64007-50022 | KEYPAD 24-KEY USB CBL 25FT | \$177.14 | EA | \$177.14 |
| 1 | 04000-01093 | SWITCH KM 4-PORT | \$1,638.57 | EA | \$1,638.57 |
| 4 | 65000-13404 | CBL USB 2.0 A/B 15FT | \$5.71 | EA | \$22.86 |
| 1 | 853030-00302 | V911 SAM HDWR KIT | \$2,360.00 | EA | \$2,360.00 |
| 2 | 833401-00101G-15 | CBL SAM JKBX 15FT | \$51.43 | EA | \$102.86 |
| 1 | 853004-00401 | SAM EXT SPKR KIT | \$240.00 | EA | \$240.00 |
| 1 | 65000-00124 | CBL PATCH 15FT | \$20.00 | EA | \$20.00 |
| 1 | 02800-20501 | HDST 4W MOD ELEC MIC BLK | \$52.86 | EA | \$52.86 |
| 1 | 03044-20000 | HDST CORD 12FT 4W MOD BLK | \$4.29 | EA | \$4.29 |
| 1 | 809800-35109 | V911 IWS CFG | \$285.71 | EA | \$285.71 |

| | | | | | |
|--|----------------|------------------------------|------------|----|--------------------|
| 1 | 809800-35108 | V911 IWS STG FEE | \$428.57 | EA | \$428.57 |
| 1 | 870890-07501 | CPR/SYSPREP MEDIA IMAGE | \$0.00 | EA | \$0.00 |
| VESTA® 9-1-1 Admin Printer | | | | | |
| 1 | 64040-60088 | PRNTR COLOR NTWK LASER | \$610.00 | EA | \$610.00 |
| 1 | 65000-13403 | CBL USB 2.0 A/B 10FT | \$4.29 | EA | \$4.29 |
| Network Equipment | | | | | |
| 1 | 04000-22974 | SWITCH 2960-XR 24P BNDL | \$5,318.57 | EA | \$5,318.57 |
| 1 | 04000-12981 | WARR 2960-XR 24P 24X7 5YR | \$4,464.29 | EA | \$4,464.29 |
| ALI/CAD Output | | | | | |
| 1 | 04000-00159 | BLKBX TL159A 8-PORT DATACAST | \$554.29 | EA | \$554.29 |
| 5 | 65000-00262 | KIT CBL RJ11 ADPTR DB25 | \$21.43 | EA | \$107.14 |
| 1 | 04000-RS232 | BLKBX TL601A-R2 DATASHARE | \$527.14 | EA | \$527.14 |
| 1 | 04000-01014-10 | CBL SRL DB25M/DB9F 10FT | \$14.29 | EA | \$14.29 |
| 1 | 04000-01751 | TS-4 PORT TERMINAL SVR | \$925.71 | EA | \$925.71 |
| 4 | 65000-00182 | CBL RJ45-10P/DB25M 4FT | \$30.00 | EA | \$120.00 |
| Rack & Peripheral Equipment | | | | | |
| <i>Will use existing rack enclosure and peripherals.</i> | | | | | |
| VESTA 9-1-1 Subtotal | | | | | \$34,541.25 |

VESTA® Analytics

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---|----------------|--------------------------|------------|-----|-----------------|
| VESTA® Analytics Standard - Multi Product Purchase | | | | | |
| 1 | PA-MSG-ASSL-M | V-ANLYT STD SEAT LIC MIG | \$0.00 | EA | \$0.00 |
| 1 | SA-MSG-ALSL-5Y | SPT V-ANLYT STD 5YR | \$682.86 | EA | \$682.86 |
| VESTA Analytics Subtotal | | | | | \$682.86 |

VESTA® Map Local

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---|----------------|--------------------------------|------------|-----|--------------------|
| VESTA® Map Local | | | | | |
| 1 | 871399-50103.0 | VMAP LOCAL R3 PREM LIC-KEY/MED | \$5,357.14 | EA | \$5,357.14 |
| 1 | 809800-46005 | VMAP LOCAL PREM SPT 5YR | \$4,500.00 | EA | \$4,500.00 |
| VESTA® Map Local Workstation Equipment | | | | | |
| 1 | 6400C-40050 | 8GB RAM DDR4 705 G4/G5 | \$297.14 | EA | \$297.14 |
| 1 | 63000-221693 | MNTR FP WIDE SCRNM LED 22IN | \$338.57 | EA | \$338.57 |
| 1 | 04000-13362 | CBL DP M/M 15FT BLK | \$15.71 | EA | \$15.71 |
| VESTA Map Local Subtotal | | | | | \$10,508.57 |

Managed Services

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--|--------------|---------------------------|------------|-----|-------------------|
| Monitoring & Response (M&R): Workstations | | | | | |
| <i>Note: Includes (1) VESTA Workstation.</i> | | | | | |
| 1 | 04000-00399 | M&R WKST AGENT LIC | \$205.71 | EA | \$205.71 |
| 1 | 809800-16331 | M&R WKST SRVC 5YR | \$2,211.43 | EA | \$2,211.43 |
| Monitoring & Response (M&R): IP Devices | | | | | |
| <i>Note: Includes (1) Cisco Switch.</i> | | | | | |
| 1 | 04000-00400 | M&R NETWORK/IP AGENT LIC | \$112.86 | EA | \$112.86 |
| 1 | 809800-16347 | M&R IP DEVICE SRVC 5YR | \$2,211.43 | EA | \$2,211.43 |
| Managed Services Implementation Fee | | | | | |
| 1 | 809800-14152 | MGD SERV DEV & IMPL | \$107.14 | EA | \$107.14 |
| Anti-Virus | | | | | |
| 1 | 809800-14175 | VIRUS PROTECT 3.0 SVC 5YR | \$565.71 | EA | \$565.71 |
| Patch Management | | | | | |
| 1 | 809800-16215 | PATCH MGMT 3.2 SVC 5YR | \$1,494.29 | EA | \$1,494.29 |
| Managed Services Subtotal | | | | | \$6,908.57 |

Extended Warranties

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|-------------------------------------|-------------|---|------------|-----|-----------------|
| 1 | 04000-01594 | Workstation Extended Warranty WARR NBD 600/705 G2/G3/G4/G5 5YR <i>Note: Upgrade & uplift from 3YR warranty 9x5 NBD to 5YRs</i> | \$164.29 | EA | \$164.29 |
| Extended Warranties Subtotal | | | | | \$164.29 |

VESTA® Services

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--------------------------------|------------------|---|------------|-----|-------------------|
| 16 | 809800-17006-SMS | Services to Support VESTA® SMS - Remote Sites FIELD ENG-EXPRESS SMS | \$104.29 | EA | \$1,668.57 |
| 16 | 809800-17006-SMS | FIELD ENG-EXPRESS SMS | \$104.29 | EA | \$1,668.57 |
| VESTA Services Subtotal | | | | | \$3,337.14 |

Summary

| Qty | Product Code | Product Description | Ext. Price |
|-----|--------------|---|-------------|
| 1 | | VESTA 9-1-1 w/5YRs Software Support | \$34,541.25 |
| 1 | | VESTA Analytics w/5YRs Software Support | \$682.86 |
| 1 | | VESTA Map Local w/5YRs Software Support | \$10,508.57 |
| 1 | | 5YR Managed Services (M&R, Anti-Virus and Patch Management) | \$6,908.57 |
| 1 | | HP Extended Warranties | \$164.29 |
| 1 | | VESTA Services | \$3,337.14 |
| 1 | | Carousel Essential Onsite 5YR | \$8,455.00 |
| 1 | | Minor Materials | \$100.00 |

Pricing is valid for 90 days

Total Equipment & Services Cost: \$64,697.68

Total This Site: \$64,697.68

Proposal For: Worcester County -MD

Solution Proposed VESTA® 9-1-1 Upgrade

Site Name: MSP-Barrack V

Date: March 11, 2021

VESTA® 9-1-1

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|------|----------------|---|------------|-----|-------------|
| 3 | 873090-11102 | ESInet Interface Module (EIM) V911 LIC EIM MOD | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | VESTA® SMS V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 1</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 2</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 3</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 4</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 5</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00103 | RapidSOS V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 1</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 2</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 3</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 4</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 5</i> | \$1,071.43 | EA | \$1,071.43 |
| 3 | 873099-01102 | VESTA® 9-1-1 CDR Module V911 CDR PER SEAT LIC | \$128.57 | EA | \$385.71 |
| 2 | PS-0AD-VSML-M | VESTA® 9-1-1 Advanced Enhanced Operations VADV MLTP SEAT LIC NFEE | \$0.00 | EA | \$0.00 |
| 2 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$14,700.00 |
| 1 | PS-0AD-VSML | VADV MLTP PER SEAT LIC | \$8,928.57 | EA | \$8,928.57 |
| 1 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$7,350.00 |
| 2 | 873099-00502U | VESTA® 9-1-1 IRR Module V911 IRR LIC UPGD <i>Customer will use existing HASP Keys.</i> | \$0.00 | EA | \$0.00 |
| 2 | 809800-35114 | V911 IRR SW SPT 5YR | \$895.71 | EA | \$1,791.43 |
| 1 | 873099-00502 | V911 IRR LIC/DOC/MED | \$1,421.43 | EA | \$1,421.43 |
| 1 | 809800-35114 | V911 IRR SW SPT 5YR | \$895.71 | EA | \$895.71 |
| 3 | 61000-409612 | VESTA® Workstation Equipment DKTP ELITE MINI 705 G5 W/O OS | \$1,201.43 | EA | \$3,604.29 |
| 3 | 04000-00441 | WINDOWS 10 LTSC LIC | \$132.86 | EA | \$398.57 |
| 3 | 9PX1000RT | EATON 9PX SERIES ONLINE UPS | \$970.00 | EA | \$2,910.00 |
| 3 | 9SW3Y-1000UC | EATON UPS 1 YEAR WARRANTRY EXTENSION 3 YR. TOTAL | \$124.11 | EA | \$372.33 |
| 3 | 64000-00200 | DKTP TWR STAND | \$34.29 | EA | \$102.86 |
| 3 | 63000-221693 | MNTR FP WIDE SCRIN LED 22IN | \$338.57 | EA | \$1,015.71 |
| 3 | 65000-00197 | KIT CBL DP/USB 15FT EXT | \$30.00 | EA | \$90.00 |
| 3 | 64007-50022 | KEYPAD 24-KEY USB CBL 25FT | \$177.14 | EA | \$531.43 |
| 3 | 04000-01093 | SWITCH KM 4-PORT | \$1,638.57 | EA | \$4,915.71 |
| 12 | 65000-13404 | CBL USB 2.0 A/B 15FT | \$5.71 | EA | \$68.57 |

| | | | | | |
|--|------------------|------------------------------|------------|----|--------------------|
| 3 | 853030-00302 | V911 SAM HDWR KIT | \$2,360.00 | EA | \$7,080.00 |
| 6 | 833401-00101G-15 | CBL SAM JKBX 15FT | \$51.43 | EA | \$308.57 |
| 3 | 853004-00401 | SAM EXT SPKR KIT | \$240.00 | EA | \$720.00 |
| 3 | 65000-00124 | CBL PATCH 15FT | \$20.00 | EA | \$60.00 |
| 3 | 02800-20501 | HDST 4W MOD ELEC MIC BLK | \$52.86 | EA | \$158.57 |
| 3 | 03044-20000 | HDST CORD 12FT 4W MOD BLK | \$4.29 | EA | \$12.86 |
| 3 | 809800-35109 | V911 IWS CFG | \$285.71 | EA | \$857.14 |
| 3 | 809800-35108 | V911 IWS STG FEE | \$428.57 | EA | \$1,285.71 |
| 1 | 870890-07501 | CPR/SYSPREP MEDIA IMAGE | \$0.00 | EA | \$0.00 |
| VESTA® 9-1-1 Admin Printer | | | | | |
| 1 | 64040-60088 | PRNTR COLOR NTWK LASER | \$610.00 | EA | \$610.00 |
| 1 | 65000-13403 | CBL USB 2.0 A/B 10FT | \$4.29 | EA | \$4.29 |
| Network Equipment | | | | | |
| 1 | 04000-22974 | SWITCH 2960-XR 24P BNDL | \$5,318.57 | EA | \$5,318.57 |
| 1 | 04000-12981 | WARR 2960-XR 24P 24X7 5YR | \$4,464.29 | EA | \$4,464.29 |
| ALI/CAD Output | | | | | |
| 1 | 04000-00159 | BLKBX TL159A 8-PORT DATACAST | \$554.29 | EA | \$554.29 |
| 5 | 65000-00262 | KIT CBL RJ11 ADPTR DB25 | \$21.43 | EA | \$107.14 |
| 1 | 04000-RS232 | BLKBX TL601A-R2 DATASHARE | \$527.14 | EA | \$527.14 |
| 1 | 04000-01014-10 | CBL SRL DB25M/DB9F 10FT | \$14.29 | EA | \$14.29 |
| 1 | 04000-01751 | TS-4 PORT TERMINAL SVR | \$925.71 | EA | \$925.71 |
| 4 | 65000-00182 | CBL RJ45-10P/DB25M 4FT | \$30.00 | EA | \$120.00 |
| Rack & Peripheral Equipment | | | | | |
| <i>Will use existing rack enclosure and peripherals.</i> | | | | | |
| VESTA 9-1-1 Subtotal | | | | | \$77,968.04 |

VESTA® Analytics

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---|----------------|--------------------------|------------|-----|-------------------|
| VESTA® Analytics Standard - Multi Product Purchase | | | | | |
| 2 | PA-MSG-ASSL-M | V-ANLYT STD SEAT LIC MIG | \$0.00 | EA | \$0.00 |
| 2 | SA-MSG-ALSL-5Y | SPT V-ANLYT STD 5YR | \$682.86 | EA | \$1,365.71 |
| 1 | PA-MSG-ASSL | V-ANLYT STD PER SEAT LIC | \$928.57 | EA | \$928.57 |
| 1 | SA-MSG-ALSL-5Y | SPT V-ANLYT STD 5YR | \$682.86 | EA | \$682.86 |
| VESTA Analytics Subtotal | | | | | \$2,977.14 |

VESTA® Map Local

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---|----------------|--------------------------------|------------|-----|--------------------|
| VESTA® Map Local | | | | | |
| 1 | 871399-50103.0 | VMAP LOCAL R3 PREM LIC-KEY/MED | \$5,357.14 | EA | \$5,357.14 |
| 2 | 871391-50101.0 | VMAP LOCAL PREM LIC ONLY | \$5,357.14 | EA | \$10,714.29 |
| 3 | 809800-46005 | VMAP LOCAL PREM SPT 5YR | \$4,500.00 | EA | \$13,500.00 |
| VESTA® Map Local Workstation Equipment | | | | | |
| 3 | 6400C-40050 | 8GB RAM DDR4 705 G4/G5 | \$297.14 | EA | \$891.43 |
| 3 | 63000-221693 | MNTR FP WIDE SCRNM LED 22IN | \$338.57 | EA | \$1,015.71 |
| 3 | 04000-13362 | CBL DP M/M 15FT BLK | \$15.71 | EA | \$47.14 |
| VESTA Map Local Subtotal | | | | | \$31,525.71 |

Managed Services

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--|--------------|--------------------|------------|-----|------------|
| Monitoring & Response (M&R): Workstations | | | | | |
| <i>Note: Includes (2) VESTA Workstations.</i> | | | | | |
| 2 | 04000-00399 | M&R WKST AGENT LIC | \$205.71 | EA | \$411.43 |
| 2 | 809800-16331 | M&R WKST SRVC 5YR | \$2,211.43 | EA | \$4,422.86 |
| <i>Note: Includes (1) VESTA Workstation.</i> | | | | | |

| | | | | | |
|--|--------------|---------------------------|------------|----|--------------------|
| 1 | 04000-00399 | M&R WKST AGENT LIC | \$205.71 | EA | \$205.71 |
| 1 | 809800-16331 | M&R WKST SRVC 5YR | \$2,211.43 | EA | \$2,211.43 |
| <p>Monitoring & Response (M&R): IP Devices <i>Note: Includes (1) Cisco Switch.</i></p> | | | | | |
| 1 | 04000-00400 | M&R NETWORK/IP AGENT LIC | \$112.86 | EA | \$112.86 |
| 1 | 809800-16347 | M&R IP DEVICE SRVC 5YR | \$2,211.43 | EA | \$2,211.43 |
| <p>Managed Services Implementation Fee</p> | | | | | |
| 3 | 809800-14152 | MGD SERV DEV & IMPL | \$107.14 | EA | \$321.43 |
| <p>Anti-Virus</p> | | | | | |
| 2 | 809800-14175 | VIRUS PROTECT 3.0 SVC 5YR | \$565.71 | EA | \$1,131.43 |
| 1 | 809800-14175 | VIRUS PROTECT 3.0 SVC 5YR | \$565.71 | EA | \$565.71 |
| <p>Patch Management</p> | | | | | |
| 2 | 809800-16215 | PATCH MGMT 3.2 SVC 5YR | \$1,494.29 | EA | \$2,988.57 |
| 1 | 809800-16215 | PATCH MGMT 3.2 SVC 5YR | \$1,494.29 | EA | \$1,494.29 |
| Managed Services Subtotal | | | | | \$16,077.14 |

Extended Warranties

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|-------------------------------------|-------------|---|------------|-----|-----------------|
| 3 | 04000-01594 | Workstation Extended Warranty WARR NBD 600/705 G2/G3/G4/G5 5YR <i>Note: Upgrade & uplift from 3YR warranty 9x5 NBD to 5YRs</i> | \$164.29 | EA | \$492.86 |
| Extended Warranties Subtotal | | | | | \$492.86 |

VESTA® Services

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--------------------------------|------------------|---|------------|-----|-------------------|
| 16 | 809800-17006-SMS | Services to Support VESTA® SMS - Remote Sites FIELD ENG-EXPRESS SMS | \$104.29 | EA | \$1,668.57 |
| 16 | 809800-17006-SMS | FIELD ENG-EXPRESS SMS | \$104.29 | EA | \$1,668.57 |
| VESTA Services Subtotal | | | | | \$3,337.14 |

Summary

| Qty | Product Code | Product Description | Ext. Price |
|-----|--------------|---|-------------|
| 1 | | VESTA 9-1-1 w/5YRs Software Support | \$77,968.04 |
| 1 | | VESTA Analytics w/5YRs Software Support | \$2,977.14 |
| 1 | | VESTA Map Local w/5YRs Software Support | \$31,525.71 |
| 1 | | 5YR Managed Services (M&R, Anti-Virus and Patch Management) | \$16,077.14 |
| 1 | | HP Extended Warranties | \$492.86 |
| 1 | | VESTA Services | \$3,337.14 |
| 1 | | Carousel Essential Onsite 5YR | \$25,365.00 |
| 1 | | Minor Materials | \$300.00 |

Pricing is valid for 90 days

Total Equipment & Services Cost: \$158,043.04

Total This Site: **\$158,043.04**

Proposal For: Worcester County -MD
Solution Proposed VESTA® 9-1-1 Upgrade
Site Name: Ocean City
Date: March 11, 2021

VESTA® 9-1-1

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|------|------------------|---|------------|-----|-------------|
| 15 | 873090-11102 | ESinet Interface Module (EIM) V911 LIC EIM MOD | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | VESTA® SMS V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 1</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 2</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 3</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 4</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 5</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00103 | RapidSOS V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 1</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 2</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 3</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 4</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 5</i> | \$1,071.43 | EA | \$1,071.43 |
| 17 | 873099-01102 | VESTA® 9-1-1 CDR Module V911 CDR PER SEAT LIC | \$128.57 | EA | \$2,185.71 |
| 11 | PS-0AD-VSML-M | VESTA® 9-1-1 Advanced Enhanced Operations VADV MLTP SEAT LIC NFFEE | \$0.00 | EA | \$0.00 |
| 11 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$80,850.00 |
| 4 | PS-0AD-VSML | VADV MLTP PER SEAT LIC | \$8,928.57 | EA | \$35,714.29 |
| 4 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$29,400.00 |
| 11 | 873099-00502U | VESTA® 9-1-1 IRR Module V911 IRR LIC UPGD <i>Customer will use existing HASP Keys.</i> | \$0.00 | EA | \$0.00 |
| 11 | 809800-35114 | V911 IRR SW SPT 5YR | \$895.71 | EA | \$9,852.86 |
| 4 | 873099-00502 | V911 IRR LIC/DOC/MED | \$1,421.43 | EA | \$5,685.71 |
| 4 | 809800-35114 | V911 IRR SW SPT 5YR | \$895.71 | EA | \$3,582.86 |
| 15 | 61000-409612 | VESTA® Workstation Equipment DKTP ELITE MINI 705 G5 W/O OS | \$1,201.43 | EA | \$18,021.43 |
| 15 | 04000-00441 | WINDOWS 10 LTSC LIC | \$132.86 | EA | \$1,992.86 |
| 15 | 64000-00200 | DKTP TWR STAND | \$34.29 | EA | \$514.29 |
| 15 | 63000-221693 | MNTR FP WIDE SCRNM LED 22IN | \$338.57 | EA | \$5,078.57 |
| 15 | 65000-00197 | KIT CBL DP/USB 15FT EXT | \$30.00 | EA | \$450.00 |
| 15 | 64007-50022 | KEYPAD 24-KEY USB CBL 25FT | \$177.14 | EA | \$2,657.14 |
| 15 | 04000-01093 | SWITCH KM 4-PORT | \$1,638.57 | EA | \$24,578.57 |
| 60 | 65000-13404 | CBL USB 2.0 A/B 15FT | \$5.71 | EA | \$342.86 |
| 15 | 853030-00302 | V911 SAM HDWR KIT | \$2,360.00 | EA | \$35,400.00 |
| 30 | 833401-00101G-15 | CBL SAM JKBX 15FT | \$51.43 | EA | \$1,542.86 |
| 15 | 853004-00401 | SAM EXT SPKR KIT | \$240.00 | EA | \$3,600.00 |
| 15 | 65000-00124 | CBL PATCH 15FT | \$20.00 | EA | \$300.00 |

| | | | | | |
|---|----------------|------------------------------|------------|----|---------------------|
| 15 | 02800-20501 | HDST 4W MOD ELEC MIC BLK | \$52.86 | EA | \$792.86 |
| 15 | 03044-20000 | HDST CORD 12FT 4W MOD BLK | \$4.29 | EA | \$64.29 |
| 15 | 809800-35109 | V911 IWS CFG | \$285.71 | EA | \$4,285.71 |
| 15 | 809800-35108 | V911 IWS STG FEE | \$428.57 | EA | \$6,428.57 |
| 1 | 870890-07501 | CPR/SYSPREP MEDIA IMAGE | \$0.00 | EA | \$0.00 |
| <p>VESTA® 9-1-1 Phones/Voice Mail Option <i>Enhanced IP Phones for 9-1-1 call processing:</i></p> | | | | | |
| 2 | 873010-00202U | IP PHN LIC ENH UPGD | \$0.00 | EA | \$0.00 |
| 2 | 04000-16867 | 6867I PHN/ADPTR KIT | \$281.43 | EA | \$562.86 |
| 6 | 04000-01685 | 685i KEY EXP MOD | \$221.43 | EA | \$1,328.57 |
| 2 | 809800-10201 | IP PHN CFG FEE PER PHN | \$71.43 | EA | \$142.86 |
| <p>VESTA® 9-1-1 Admin Printer</p> | | | | | |
| 1 | 64040-60088 | PRNTR COLOR NTWK LASER | \$610.00 | EA | \$610.00 |
| 1 | 65000-13403 | CBL USB 2.0 A/B 10FT | \$4.29 | EA | \$4.29 |
| <p>Network Equipment</p> | | | | | |
| 2 | 04000-22974 | SWITCH 2960-XR 24P BNDL | \$5,318.57 | EA | \$10,637.14 |
| 2 | 04000-12981 | WARR 2960-XR 24P 24X7 5YR | \$4,464.29 | EA | \$8,928.57 |
| <p>Peripherals & Gateways</p> | | | | | |
| 2 | 04000-00129 | MED 1000B CHASSIS BNDL | \$2,621.43 | EA | \$5,242.86 |
| 1 | 870890-74901 | V911 M1KB FIRMWARE | \$0.00 | EA | \$0.00 |
| 2 | 04000-00190 | SW SPT M1000 GATEWAY 5YR | \$2,142.86 | EA | \$4,285.71 |
| 4 | 04000-00116 | MED 1000 FXO-LS BNDL | \$494.29 | EA | \$1,977.14 |
| 2 | 04000-00119 | MED 1000 FXS-O BNDL | \$474.29 | EA | \$948.57 |
| 1 | 04000-00152 | MED 1000 1-SPAN BNDL | \$3,295.71 | EA | \$3,295.71 |
| 1 | 04000-00195 | SW SPT M1000 T1 MOD 5YR | \$2,142.86 | EA | \$2,142.86 |
| <p>ALI/CAD Output</p> | | | | | |
| 1 | 04000-00159 | BLKBX TL159A 8-PORT DATACAST | \$554.29 | EA | \$554.29 |
| 5 | 65000-00262 | KIT CBL RJ11 ADPTR DB25 | \$21.43 | EA | \$107.14 |
| 1 | 04000-RS232 | BLKBX TL601A-R2 DATASHARE | \$527.14 | EA | \$527.14 |
| 1 | 04000-01014-10 | CBL SRL DB25M/DB9F 10FT | \$14.29 | EA | \$14.29 |
| 1 | 04000-01751 | TS-4 PORT TERMINAL SVR | \$925.71 | EA | \$925.71 |
| 4 | 65000-00182 | CBL RJ45-10P/DB25M 4FT | \$30.00 | EA | \$120.00 |
| <p>Rack & Peripheral Equipment <i>Will use existing rack enclosure.</i></p> | | | | | |
| 1 | 863014-00201 | REMOTE PERIPHERAL KIT | \$1,418.57 | EA | \$1,418.57 |
| VESTA 9-1-1 Subtotal | | | | | \$322,452.86 |

VESTA® CommandPOST

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|------|------------------|---|------------|-----|-------------|
| 3 | 873090-11102 | ESInet Interface Module (EIM) V911 LIC EIM MOD | \$0.00 | EA | \$0.00 |
| 3 | 873099-01102 | VESTA® 9-1-1 CDR Module V911 CDR PER SEAT LIC | \$128.57 | EA | \$385.71 |
| 3 | PS-0AD-VSML-M | VESTA® 9-1-1 Advanced Enhanced Operations VADV MLTP SEAT LIC NFEF | \$0.00 | EA | \$0.00 |
| 3 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$22,050.00 |
| 3 | 873099-00502U | VESTA® 9-1-1 IRR Module V911 IRR LIC UPGD | \$0.00 | EA | \$0.00 |
| 3 | 809800-35114 | <i>Customer will use existing HASP Keys.</i> V911 IRR SW SPT 5YR | \$895.71 | EA | \$2,687.14 |
| 3 | 61050-G819605-5Y | CommandPOST Hardware LAPTOP ZBOOK15 G6 W/O OS & WARR 5YR | \$3,484.29 | EA | \$10,452.86 |
| 3 | 04000-00441 | WINDOWS 10 LTSC LIC | \$132.86 | EA | \$398.57 |
| 3 | 65000-00263 | DOCK STATION THUNDERBOLT KIT | \$722.86 | EA | \$2,168.57 |
| 3 | 64021-10025 | KYBD/MOUSE BNDL | \$62.86 | EA | \$188.57 |
| 3 | 63000-221693 | MNTR FP WIDE SCRNL LED 22IN | \$338.57 | EA | \$1,015.71 |
| 3 | 65000-00197 | KIT CBL DP/USB 15FT EXT | \$30.00 | EA | \$90.00 |

| | | | | | |
|-----------------------------------|------------------|----------------------------|------------|----|--------------------|
| 3 | 64007-50022 | KEYPAD 24-KEY USB CBL 25FT | \$177.14 | EA | \$531.43 |
| 3 | 04000-01093 | SWITCH KM 4-PORT | \$1,638.57 | EA | \$4,915.71 |
| 12 | 65000-13404 | CBL USB 2.0 A/B 15FT | \$5.71 | EA | \$68.57 |
| 3 | 853004-00301 | CPOST SAM HDWR KIT | \$3,260.00 | EA | \$9,780.00 |
| 3 | 833401-00101G-15 | CBL SAM JKBX 15FT | \$51.43 | EA | \$154.29 |
| 3 | 853004-00401 | SAM EXT SPKR KIT | \$240.00 | EA | \$720.00 |
| 3 | 65000-00124 | CBL PATCH 15FT | \$20.00 | EA | \$60.00 |
| 3 | 809800-35109 | V911 IWS CFG | \$285.71 | EA | \$857.14 |
| 3 | 809800-35108 | V911 IWS STG FEE | \$428.57 | EA | \$1,285.71 |
| 1 | 870890-07501 | CPR/SYSPREP MEDIA IMAGE | \$0.00 | EA | \$0.00 |
| VESTA CommandPOST Subtotal | | | | | \$57,810.00 |

VESTA® Analytics

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---|----------------|--|------------|-----|--------------------|
| 2 | 873391-00301U | VESTA® Analytics Standard - Multi Product Purchase V-ANLYT USER LIC UPGD | \$0.00 | EA | \$0.00 |
| 16 | PA-MSG-ASSL-M | V-ANLYT STD SEAT LIC MIG | \$0.00 | EA | \$0.00 |
| 16 | SA-MSG-ALSL-5Y | SPT V-ANLYT STD 5YR | \$682.86 | EA | \$10,925.71 |
| 4 | PA-MSG-ASSL | V-ANLYT STD PER SEAT LIC | \$928.57 | EA | \$3,714.29 |
| 4 | SA-MSG-ALSL-5Y | SPT V-ANLYT STD 5YR | \$682.86 | EA | \$2,731.43 |
| Administrative Workstation Equipment | | | | | |
| 1 | 61000-409612 | DKTP ELITE MINI 705 G5 W/O OS | \$1,201.43 | EA | \$1,201.43 |
| 1 | 04000-00441 | WINDOWS 10 LTSC LIC | \$132.86 | EA | \$132.86 |
| 1 | 64000-00200 | DKTP TWR STAND | \$34.29 | EA | \$34.29 |
| 1 | 63000-221693 | MNTR FP WIDE SCRNL LED 22IN | \$338.57 | EA | \$338.57 |
| 1 | 809800-00102 | GENERIC WKST CFG FEE | \$357.14 | EA | \$357.14 |
| VESTA Analytics Subtotal | | | | | \$19,435.71 |

VESTA® Map Local

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---|----------------|---|------------|-----|---------------------|
| 1 | 871399-50103.0 | VESTA® Map Local VMAP LOCAL R3 PREM LIC-KEY/MED | \$5,357.14 | EA | \$5,357.14 |
| 17 | 871391-50101.0 | VMAP LOCAL PREM LIC ONLY | \$5,357.14 | EA | \$91,071.43 |
| 18 | 809800-46005 | VMAP LOCAL PREM SPT 5YR | \$4,500.00 | EA | \$81,000.00 |
| VESTA® Map Local Workstation Equipment | | | | | |
| 15 | 6400C-40050 | 8GB RAM DDR4 705 G4/G5 | \$297.14 | EA | \$4,457.14 |
| 3 | 6400C-40051 | 8GB RAM ZBOOK 15 G5/G6 | \$282.86 | EA | \$848.57 |
| 18 | 63000-221693 | MNTR FP WIDE SCRNL LED 22IN | \$338.57 | EA | \$6,094.29 |
| 18 | 04000-13362 | CBL DP M/M 15FT BLK | \$15.71 | EA | \$282.86 |
| VESTA Map Local Subtotal | | | | | \$189,111.43 |

Managed Services

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--|--------------|--------------------------|------------|-----|-------------|
| Monitoring & Response (M&R): Workstations <i>Note: Includes (12) VESTA Workstations, (1) VESTA Analytics Administrative Workstation, (3) CommandPOST Laptops</i> | | | | | |
| 16 | 04000-00399 | M&R WKST AGENT LIC | \$205.71 | EA | \$3,291.43 |
| 16 | 809800-16331 | M&R WKST SRVC 5YR | \$2,211.43 | EA | \$35,382.86 |
| <i>Note: Includes (3) VESTA Workstations.</i> | | | | | |
| 3 | 04000-00399 | M&R WKST AGENT LIC | \$205.71 | EA | \$617.14 |
| 3 | 809800-16331 | M&R WKST SRVC 5YR | \$2,211.43 | EA | \$6,634.29 |
| Monitoring & Response (M&R): IP Devices <i>Note: Includes (2) Gateways, (2) Cisco Switches.</i> | | | | | |
| 4 | 04000-00400 | M&R NETWORK/IP AGENT LIC | \$112.86 | EA | \$451.43 |
| 4 | 809800-16347 | M&R IP DEVICE SRVC 5YR | \$2,211.43 | EA | \$8,845.71 |
| Managed Services Implementation Fee | | | | | |

| | | | | | |
|----------------------------------|--------------|---------------------------|------------|----|--------------------|
| 19 | 809800-14152 | MGD SERV DEV & IMPL | \$107.14 | EA | \$2,035.71 |
| | | <i>Anti-Virus</i> | | | |
| 17 | 809800-14175 | VIRUS PROTECT 3.0 SVC 5YR | \$565.71 | EA | \$9,617.14 |
| 2 | 809800-14175 | VIRUS PROTECT 3.0 SVC 5YR | \$565.71 | EA | \$1,131.43 |
| | | <i>Patch Management</i> | | | |
| 17 | 809800-16215 | PATCH MGMT 3.2 SVC 5YR | \$1,494.29 | EA | \$25,402.86 |
| 2 | 809800-16215 | PATCH MGMT 3.2 SVC 5YR | \$1,494.29 | EA | \$2,988.57 |
| Managed Services Subtotal | | | | | \$96,398.57 |

Extended Warranties

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|-------------------------------------|-------------|---|------------|-----|-------------------|
| 16 | 04000-01594 | Workstation Extended Warranty WARR NBD 600/705 G2/G3/G4/G5 5YR <i>Note: Upgrade & uplift from 3YR warranty 9x5 NBD to 5YRs</i> | \$164.29 | EA | \$2,628.57 |
| Extended Warranties Subtotal | | | | | \$2,628.57 |

VESTA® Services

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--------------------------------|------------------|---|------------|-----|-------------------|
| 16 | 809800-17006-SMS | Services to Support VESTA® SMS - Remote Sites FIELD ENG-EXPRESS SMS | \$104.29 | EA | \$1,668.57 |
| 16 | 809800-17006-SMS | FIELD ENG-EXPRESS SMS | \$104.29 | EA | \$1,668.57 |
| VESTA Services Subtotal | | | | | \$3,337.14 |

Summary

| Qty | Product Code | Product Description | Ext. Price |
|-----|--------------|---|--------------|
| 1 | | VESTA 9-1-1 w/5YRs Software Support | \$322,452.86 |
| 1 | | VESTA CommandPOST w/5YRs Software Support | \$57,810.00 |
| 1 | | VESTA Analytics w/5YRs Software Support | \$19,435.71 |
| 1 | | VESTA Map Local w/5YRs Software Support | \$189,111.43 |
| 1 | | 5YR Managed Services (M&R, Anti-Virus and Patch Management) | \$96,398.57 |
| 1 | | HP Extended Warranties | \$2,628.57 |
| 1 | | VESTA Services | \$3,337.14 |
| 1 | | Carousel Essential Onsite 5YR | \$152,190.00 |
| 1 | | Minor Materials | \$1,800.00 |

Pricing is valid for 90 days

Total Equipment & Services Cost: \$845,164.29

Total This Site: \$845,164.29

Proposal For: Worcester County -MD
Solution Proposed: VESTA® 9-1-1 Upgrade
Site Name: Ocean Pines
Date: March 11, 2021

VESTA® 9-1-1

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|------|------------------|--|------------|-----|------------|
| 2 | 873090-11102 | ESInet Interface Module (EIM) V911 LIC EIM MOD | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | VESTA® SMS V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 1</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 2</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 3</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 4</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 5</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00103 | RapidSOS V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 1</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 2</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 3</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 4</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 5</i> | \$1,071.43 | EA | \$1,071.43 |
| 2 | 873099-01102 | VESTA® 9-1-1 CDR Module V911 CDR PER SEAT LIC | \$128.57 | EA | \$257.14 |
| 1 | PS-0AD-VSML-M | VESTA® 9-1-1 Advanced Enhanced Operations VADV MLTP SEAT LIC NFEE | \$0.00 | EA | \$0.00 |
| 1 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$7,350.00 |
| 1 | PS-0AD-VSML | VADV MLTP PER SEAT LIC | \$8,928.57 | EA | \$8,928.57 |
| 1 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$7,350.00 |
| 1 | 873099-00502U | VESTA® 9-1-1 IRR Module V911 IRR LIC UPGD <i>Customer will use existing HASP Key.</i> | \$0.00 | EA | \$0.00 |
| 1 | 809800-35114 | V911 IRR SW SPT 5YR | \$895.71 | EA | \$895.71 |
| 1 | 873099-00502 | V911 IRR LIC/DOC/MED | \$1,421.43 | EA | \$1,421.43 |
| 1 | 809800-35114 | V911 IRR SW SPT 5YR | \$895.71 | EA | \$895.71 |
| 2 | 61000-409612 | VESTA® Workstation Equipment DKTP ELITE MINI 705 G5 W/O OS | \$1,201.43 | EA | \$2,402.86 |
| 2 | 04000-00441 | WINDOWS 10 LTSC LIC | \$132.86 | EA | \$265.71 |
| 2 | 9PX1000RT | EATON 9PX SERIES ONLINE UPS | \$970.00 | EA | \$1,940.00 |
| 2 | 9SW3Y-1000UC | EATON UPS 1 YEAR WARRANTRY EXTENSION 3 YR. TOTAL | \$124.11 | EA | \$248.22 |
| 2 | 64000-00200 | DKTP TWR STAND | \$34.29 | EA | \$68.57 |
| 2 | 63000-221693 | MNTR FP WIDE SCRIN LED 22IN | \$338.57 | EA | \$677.14 |
| 2 | 65000-00197 | KIT CBL DP/USB 15FT EXT | \$30.00 | EA | \$60.00 |
| 2 | 64007-50022 | KEYPAD 24-KEY USB CBL 25FT | \$177.14 | EA | \$354.29 |
| 2 | 04000-01093 | SWITCH KM 4-PORT | \$1,638.57 | EA | \$3,277.14 |
| 8 | 65000-13404 | CBL USB 2.0 A/B 15FT | \$5.71 | EA | \$45.71 |
| 2 | 853030-00302 | V911 SAM HDWR KIT | \$2,360.00 | EA | \$4,720.00 |
| 4 | 833401-00101G-15 | CBL SAM JKBX 15FT | \$51.43 | EA | \$205.71 |
| 2 | 853004-00401 | SAM EXT SPKR KIT | \$240.00 | EA | \$480.00 |

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| | | | | | |
|---|--------------|---------------------------|----------|----|----------|
| 2 | 65000-00124 | CBL PATCH 15FT | \$20.00 | EA | \$40.00 |
| 2 | 02800-20501 | HDST 4W MOD ELEC MIC BLK | \$52.86 | EA | \$105.71 |
| 2 | 03044-20000 | HDST CORD 12FT 4W MOD BLK | \$4.29 | EA | \$8.57 |
| 2 | 809800-35109 | V911 IWS CFG | \$285.71 | EA | \$571.43 |

| | | | | | |
|---|----------------|------------------------------|------------|----|--------------------|
| 2 | 809800-35108 | V911 IWS STG FEE | \$428.57 | EA | \$857.14 |
| 1 | 870890-07501 | CPR/SYSPREP MEDIA IMAGE | \$0.00 | EA | \$0.00 |
| VESTA® 9-1-1 Admin Printer | | | | | |
| 1 | 64040-60088 | PRNTR COLOR NTWK LASER | \$610.00 | EA | \$610.00 |
| 1 | 65000-13403 | CBL USB 2.0 A/B 10FT | \$4.29 | EA | \$4.29 |
| Network Equipment | | | | | |
| 1 | 04000-22974 | SWITCH 2960-XR 24P BNDL | \$5,318.57 | EA | \$5,318.57 |
| 1 | 04000-12981 | WARR 2960-XR 24P 24X7 5YR | \$4,464.29 | EA | \$4,464.29 |
| ALI/CAD Output | | | | | |
| 1 | 04000-00159 | BLKBX TL159A 8-PORT DATACAST | \$554.29 | EA | \$554.29 |
| 5 | 65000-00262 | KIT CBL RJ11 ADPTR DB25 | \$21.43 | EA | \$107.14 |
| 1 | 04000-RS232 | BLKBX TL601A-R2 DATASHARE | \$527.14 | EA | \$527.14 |
| 1 | 04000-01014-10 | CBL SRL DB25M/DB9F 10FT | \$14.29 | EA | \$14.29 |
| 1 | 04000-01751 | TS-4 PORT TERMINAL SVR | \$925.71 | EA | \$925.71 |
| 4 | 65000-00182 | CBL RJ45-10P/DB25M 4FT | \$30.00 | EA | \$120.00 |
| Rack & Peripheral Equipment | | | | | |
| <i>Will use existing rack enclosure and peripherals</i> | | | | | |
| VESTA 9-1-1 Subtotal | | | | | \$61,429.05 |

VESTA® Analytics

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---|----------------|--------------------------|------------|-----|-------------------|
| VESTA® Analytics Standard - Multi Product Purchase | | | | | |
| 1 | PA-MSG-ASSL-M | V-ANLYT STD SEAT LIC MIG | \$0.00 | EA | \$0.00 |
| 1 | SA-MSG-ALSL-5Y | SPT V-ANLYT STD 5YR | \$682.86 | EA | \$682.86 |
| 1 | PA-MSG-ASSL | V-ANLYT STD PER SEAT LIC | \$928.57 | EA | \$928.57 |
| 1 | SA-MSG-ALSL-5Y | SPT V-ANLYT STD 5YR | \$682.86 | EA | \$682.86 |
| VESTA Analytics Subtotal | | | | | \$2,294.29 |

VESTA® Map Local

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---|----------------|--------------------------------|------------|-----|--------------------|
| VESTA® Map Local | | | | | |
| 1 | 871399-50103.0 | VMAP LOCAL R3 PREM LIC-KEY/MED | \$5,357.14 | EA | \$5,357.14 |
| 1 | 871391-50101.0 | VMAP LOCAL PREM LIC ONLY | \$5,357.14 | EA | \$5,357.14 |
| 2 | 809800-46005 | VMAP LOCAL PREM SPT 5YR | \$4,500.00 | EA | \$9,000.00 |
| VESTA® Map Local Workstation Equipment | | | | | |
| 2 | 6400C-40050 | 8GB RAM DDR4 705 G4/G5 | \$297.14 | EA | \$594.29 |
| 2 | 63000-221693 | MNTR FP WIDE SCRIN LED 22IN | \$338.57 | EA | \$677.14 |
| 2 | 04000-13362 | CBL DP M/M 15FT BLK | \$15.71 | EA | \$31.43 |
| VESTA Map Local Subtotal | | | | | \$21,017.14 |

Managed Services

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--|--------------|---------------------------|------------|-----|------------|
| Monitoring & Response (M&R): Workstations | | | | | |
| <i>Note: Includes (1) VESTA Workstation.</i> | | | | | |
| 2 | 04000-00399 | M&R WKST AGENT LIC | \$205.71 | EA | \$411.43 |
| 2 | 809800-16331 | M&R WKST SRVC 5YR | \$2,211.43 | EA | \$4,422.86 |
| Monitoring & Response (M&R): IP Devices | | | | | |
| <i>Note: Includes (1) Cisco Switch.</i> | | | | | |
| 1 | 04000-00400 | M&R NETWORK/IP AGENT LIC | \$112.86 | EA | \$112.86 |
| 1 | 809800-16347 | M&R IP DEVICE SRVC 5YR | \$2,211.43 | EA | \$2,211.43 |
| Managed Services Implementation Fee | | | | | |
| 2 | 809800-14152 | MGD SERV DEV & IMPL | \$107.14 | EA | \$214.29 |
| Anti-Virus | | | | | |
| 2 | 809800-14175 | VIRUS PROTECT 3.0 SVC 5YR | \$565.71 | EA | \$1,131.43 |
| Patch Management | | | | | |

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| | | | | | |
|----------------------------------|--------------|------------------------|------------|----|--------------------|
| 2 | 809800-16215 | PATCH MGMT 3.2 SVC 5YR | \$1,494.29 | EA | \$2,988.57 |
| <i>Managed Services Subtotal</i> | | | | | \$11,492.86 |

Extended Warranties

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|-------------------------------------|-------------|---|------------|-----|-----------------|
| 2 | 04000-01594 | Workstation Extended Warranty WARR NBD 600/705 G2/G3/G4/G5 5YR Note: Upgrade & uplift from 3YR warranty 9x5 NBD to 5YRs | \$164.29 | EA | \$328.57 |
| <i>Extended Warranties Subtotal</i> | | | | | \$328.57 |

VESTA® Services

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--------------------------------|------------------|--|------------|-----|-------------------|
| 16 | 809800-17006-SMS | Services to Support VESTA® SMS - Remote Sites FIELD ENG-EXPRESS SMS | \$104.29 | EA | \$1,668.57 |
| 16 | 809800-17006-SMS | FIELD ENG-EXPRESS SMS | \$104.29 | EA | \$1,668.57 |
| <i>VESTA Services Subtotal</i> | | | | | \$3,337.14 |

Summary

| Qty | Product Code | Product Description | Ext. Price |
|-----|--------------|---|-------------|
| 1 | | VESTA 9-1-1 w/5YRs Software Support | \$61,429.65 |
| 1 | | VESTA Analytics w/5YRs Software Support | \$2,294.29 |
| 1 | | VESTA Map Local w/5YRs Software Support | \$21,017.14 |
| 1 | | 5YR Managed Services (M&R, Anti-Virus and Patch Management) | \$11,492.86 |
| 1 | | HP Extended Warranties | \$328.57 |
| 1 | | VESTA Services | \$3,337.14 |
| 1 | | Carousel Essential Onsite 5YR | \$16,910.00 |
| 1 | | Minor Materials | \$200.00 |

Pricing is valid for 90 days

Total Equipment & Services Cost: \$117,009.65

Total This Site: \$117,009.65

Proposal For: **Worcester County -MD**

Solution Proposed **VESTA® 9-1-1 Upgrade**

Site Name: **Pocomoke PD**

Date: **March 11, 2021**

VESTA® 9-1-1

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|------|------------------|--|------------|-----|------------|
| 1 | 873090-11102 | ESInet Interface Module (EIM) V911 LIC EIM MOC | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | VESTA® SMS V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 1</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 2</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 3</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 4</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00102 | V911 ADV DATA LVL 1 ANNUAL SUB <i>Note: Annual Subscription - Year 5</i> | \$0.00 | EA | \$0.00 |
| 1 | 809810-00103 | RapidSOS V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 1</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 2</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 3</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 4</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 809810-00103 | V911 ADV DATA LVL 2 STD ANNUAL SUB <i>Note: Annual Subscription - Year 5</i> | \$1,071.43 | EA | \$1,071.43 |
| 1 | 873099-01102 | VESTA® 9-1-1 CDR Module V911 CDR PER SEAT LIC | \$128.57 | EA | \$128.57 |
| 1 | PS-0AD-VSML-M | VESTA® 9-1-1 Advanced Enhanced Operations VADV MLTP SEAT LIC NFEE | \$0.00 | EA | \$0.00 |
| 1 | SS-0AD-VSSL-5Y | SPT VADV 5YR | \$7,350.00 | EA | \$7,350.00 |
| 1 | 873099-00502U | VESTA® 9-1-1 IRR Module V911 IRR LIC UPGD <i>Customer will use existing HASP Key.</i> | \$0.00 | EA | \$0.00 |
| 1 | 809800-35114 | V911 IRR SW SPT 5YR | \$895.71 | EA | \$895.71 |
| 1 | 61000-409612 | VESTA® Workstation Equipment DKTP ELITE MINI 705 G5 W/O OS | \$1,201.43 | EA | \$1,201.43 |
| 1 | 04000-00441 | WINDOWS 10 LTSC LIC | \$132.86 | EA | \$132.86 |
| 1 | 9PX1000RT | EATON 9PX SERIES ONLINE UPS | \$970.00 | EA | \$970.00 |
| 1 | 9SW3Y-1000UC | EATON UPS 1 YEAR WARRANTRY EXTENSION 3 YR. TOTAL | \$124.11 | EA | \$124.11 |
| 1 | 64000-00200 | DKTP TWR STAND | \$34.29 | EA | \$34.29 |
| 1 | 63000-221693 | MNTR FP WIDE SCRNL LED 22IN | \$338.57 | EA | \$338.57 |
| 1 | 65000-00197 | KIT CBL DP/USB 15FT EXT | \$30.00 | EA | \$30.00 |
| 1 | 64007-50022 | KEYPAD 24-KEY USB CBL 25FT | \$177.14 | EA | \$177.14 |
| 1 | 04000-01093 | SWITCH KM 4-PORT | \$1,638.57 | EA | \$1,638.57 |
| 4 | 65000-13404 | CBL USB 2.0 A/B 15FT | \$5.71 | EA | \$22.86 |
| 1 | 853030-00302 | V911 SAM HDWR KIT | \$2,360.00 | EA | \$2,360.00 |
| 2 | 833401-00101G-15 | CBL SAM JKBX 15FT | \$51.43 | EA | \$102.86 |
| 1 | 853004-00401 | SAM EXT SPKR KIT | \$240.00 | EA | \$240.00 |
| 1 | 65000-00124 | CBL PATCH 15FT | \$20.00 | EA | \$20.00 |
| 1 | 02800-20501 | HDST 4W MOD ELEC MIC BLK | \$52.86 | EA | \$52.86 |
| 1 | 03044-20000 | HDST CORD 12FT 4W MOD BLK | \$4.29 | EA | \$4.29 |
| 1 | 809800-35109 | V911 IWS CFG | \$285.71 | EA | \$285.71 |
| 1 | 809800-35108 | V911 IWS STG FEE | \$428.57 | EA | \$428.57 |
| 1 | 870890-07501 | CPR/SYSPREP MEDIA IMAGE | \$0.00 | EA | \$0.00 |

| | | | | | |
|--|----------------|---|------------|----|--------------------|
| 1 | 64040-60088 | VESTA® 9-1-1 Admin Printer PRNTR COLOR NTWK LASER | \$610.00 | EA | \$610.00 |
| 1 | 65000-13403 | CBL USB 2.0 A/B 10FT | \$4.29 | EA | \$4.29 |
| Network Equipment | | | | | |
| 1 | 04000-22974 | SWITCH 2960-XR 24P BNDL | \$5,318.57 | EA | \$5,318.57 |
| 1 | 04000-12981 | WARR 2960-XR 24P 24X7 5YR | \$4,464.29 | EA | \$4,464.29 |
| ALI/CAD Output | | | | | |
| 1 | 04000-00159 | BLKBX TL159A 8-PORT DATACAST | \$554.29 | EA | \$554.29 |
| 5 | 65000-00262 | KIT CBL RJ11 ADPTR DB25 | \$21.43 | EA | \$107.14 |
| 1 | 04000-RS232 | BLKBX TL601A-R2 DATASHARE | \$527.14 | EA | \$527.14 |
| 1 | 04000-01014-10 | CBL SRL DB25M/DB9F 10FT | \$14.29 | EA | \$14.29 |
| 1 | 04000-01751 | TS-4 PORT TERMINAL SVR | \$925.71 | EA | \$925.71 |
| 4 | 65000-00182 | CBL RJ45-10P/DB25M 4FT | \$30.00 | EA | \$120.00 |
| Rack & Peripheral Equipment | | | | | |
| 1 | ETN-MRQ301S16 | Eaton MiniRaQ Secure - Tall with 10U Side Panels | \$1,160.00 | EA | \$1,160.00 |
| 1 | 5P1500R | Eaton 5P Series Line Interactive UPS - 1440VA/ 1100W | \$916.00 | EA | \$916.00 |
| 2 | 5SW5Y-1750UC | 2 Year Factory Warranty Extension - 5 Years Total - Upgrade to Advanced Exchange RMA - Parts Only - UPS | \$264.00 | EA | \$528.00 |
| VESTA 9-1-1 Subtotal | | | | | \$37,145.25 |

VESTA® Analytics

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---------------------------------|----------------|---|------------|-----|-----------------|
| 1 | PA-MSG-ASSL-M | VESTA® Analytics Standard - Multi Product Purchase V-ANLYT STD SEAT LIC MIG | \$0.00 | EA | \$0.00 |
| 1 | SA-MSG-ALSL-5Y | SPT V-ANLYT STD 5YR | \$682.86 | EA | \$682.86 |
| VESTA Analytics Subtotal | | | | | \$682.86 |

VESTA® Map Local

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|---|----------------|--|------------|-----|--------------------|
| 1 | 871399-50103.0 | VESTA® Map Local VMAP LOCAL R3 PREM LIC-KEY/MEEC | \$5,357.14 | EA | \$5,357.14 |
| 1 | 809800-46005 | VMAP LOCAL PREM SPT 5YR | \$4,500.00 | EA | \$4,500.00 |
| VESTA® Map Local Workstation Equipment | | | | | |
| 1 | 6400C-40050 | 8GB RAM DDR4 705 G4/G5 | \$297.14 | EA | \$297.14 |
| 1 | 63000-221693 | MNTR FP WIDE SCRNL LED 22IN | \$338.57 | EA | \$338.57 |
| 1 | 04000-13362 | CBL DP M/M 15FT BLK | \$15.71 | EA | \$15.71 |
| VESTA Map Local Subtotal | | | | | \$10,508.57 |

Managed Services

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--|--------------|---|------------|-----|-------------------|
| Monitoring & Response (M&R): Workstations | | | | | |
| <i>Note: Includes (1) VESTA Workstation.</i> | | | | | |
| 1 | 04000-00399 | M&R WKST AGENT LIC | \$205.71 | EA | \$205.71 |
| 1 | 809800-16331 | M&R WKST SRVC 5YR | \$2,211.43 | EA | \$2,211.43 |
| Monitoring & Response (M&R): IP Devices | | | | | |
| <i>Note: Includes (1) Cisco Switch.</i> | | | | | |
| 1 | 04000-00400 | M&R NETWORK/IP AGENT LIC | \$112.86 | EA | \$112.86 |
| 1 | 809800-16347 | M&R IP DEVICE SRVC 5YR | \$2,211.43 | EA | \$2,211.43 |
| 1 | 809800-14152 | Managed Services Implementation Fee MGD SERV DEV & IMPL | \$107.14 | EA | \$107.14 |
| 1 | 809800-14175 | Anti-Virus VIRUS PROTECT 3.0 SVC 5YR | \$565.71 | EA | \$565.71 |
| 1 | 809800-16215 | Patch Management PATCH MGMT 3.2 SVC 5YR | \$1,494.29 | EA | \$1,494.29 |
| Managed Services Subtotal | | | | | \$6,908.57 |

Extended Warranties

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|-------------------------------------|-------------|---|------------|-----|-----------------|
| 1 | 04000-01594 | Workstation Extended Warranty WARR NBD 600/705 G2/G3/G4/G5 5YR <i>Note: Upgrade & uplift from 3YR warranty 9x5 NBD to 5YRs</i> | \$164.29 | EA | \$164.29 |
| <i>Extended Warranties Subtotal</i> | | | | | \$164.29 |

VESTA® Services

| Qty. | Part No. | Description | Unit Price | U/M | Total |
|--------------------------------|------------------|---|------------|-----|-------------------|
| 16 | 809800-17006-SMS | Services to Support VESTA® SMS - Remote Sites FIELD ENG-EXPRESS SMS | \$104.29 | EA | \$1,668.57 |
| 16 | 809800-17006-SMS | FIELD ENG-EXPRESS SMS | \$104.29 | EA | \$1,668.57 |
| <i>VESTA Services Subtotal</i> | | | | | \$3,337.14 |

Summary

| Qty | Product Code | Product Description | Ext. Price |
|-----|--------------|---|-------------|
| 1 | | VESTA 9-1-1 w/5YRs Software Support | \$37,145.25 |
| 1 | | VESTA Analytics w/5YRs Software Support | \$682.86 |
| 1 | | VESTA Map Local w/5YRs Software Support | \$10,508.57 |
| 1 | | 5YR Managed Services (M&R, Anti-Virus and Patch Management) | \$6,908.57 |
| 1 | | HP Extended Warranties | \$164.29 |
| 1 | | VESTA Services | \$3,337.14 |
| 1 | | Carousel Essential Onsite 5YR | \$8,455.00 |
| 1 | | Minor Materials | \$100.00 |

Pricing is valid for 90 days

Total Equipment & Services Cost: \$67,301.68

Total This Site: \$67,301.68



Order Form

Version May2013

Customer Name: Worcester County, MD; Sales Rep: Heilman, Daniel; Address: 1 W. Market St.; Phone: 757-930-8686; City, State, Zip: Snow Hill, MD 21863; Installation Information: Location Name: Worcester County, MD; Cust Contact: Tim Coale; Address: 1 W. Market St.; Phone: 410-632-3080; City, State, Zip: Snow Hill, MD 21863; Email: tcoale@co.worcester.md.us

Product Sales, Licensing & Installation Documents

Table with columns: Pricing documents, Date, Terms of Payment, Method of Payment (Cash or Finance), Purchase Price, Financed By. Rows include Carousel Quote, Support Service Agreement, and Managed Services.

Custom Payment Terms must be approved by Mike Weis or a member of his team and clearly defined in the space provided to the right for proper processing.

* Cash purchases are subject to credit approval prior to Product order or rendering of Services.

** Purchase Price does not include taxes and shipping charges.

Table with columns: Additional Product Sales, Licensing and Installation documents; Comments / Notes. Includes Scope or Statement of Work (SOW) and Other - replace this text with type of document.

Support and Managed Services

All Support and Managed Services are defined in detail on the Support Services Agreement ("SSA"). Every Support Services Agreement must be signed by an authorized representative of the customer to be active and valid.

Master Agreement information

Table with columns: Sales / Sales Support; Comments / Notes. Includes dropdown for Master Agreement and a comment: City of Baltimore Contract B50004585-911 Customer Premise Equipment.

Customer's Acceptance of this Order

The Customer acknowledges that Customer has read this Order Form and the above referenced documents for acceptance, and agrees to be bound by their provisions.

Table for Seller and Customer signatures and names. Seller: Carousel Industries of North America, Inc. Customer: Worcester County, MD.

NOTICE
OF
PROPOSED CHANGE IN ZONING

SOUTHERLY SIDE OF NASSAWANGO ROAD
WEST OF MD ROUTE 12

SEVENTH TAX DISTRICT
WORCESTER COUNTY, MARYLAND

Pursuant to Section 1-113 of the Worcester County Zoning Ordinance, Rezoning Case No. 429 has been filed by Hugh Cropper, IV on behalf of Daniel Strickland Hope, property owner, for an amendment to the Official Zoning Maps to change approximately 129.28 acres of land located on the southerly side of Nassawango Road, west of MD Route 12 in the Seventh Tax District of Worcester County, Maryland, from RP Resource Protection District to A-1 Agricultural District. The Planning Commission has given a favorable recommendation to the rezoning application as amended.

Pursuant to Sections 1-113 and 1-114 of the Worcester County Zoning Ordinance, the County Commissioners will hold a

PUBLIC HEARING

on

TUESDAY, JUNE 1, 2021

AT 10:30AM

IN THE COUNTY COMMISSIONERS' MEETING ROOM
WORCESTER COUNTY GOVERNMENT CENTER – ROOM 1101
ONE WEST MARKET STREET
SNOW HILL, MARYLAND 21863

At said public hearing the County Commissioners will consider the rezoning application, the staff file on Rezoning Case No. 429 and the recommendation of the Planning Commission, any proposed restrictions on the rezoning, other appropriate restrictions, conditions or limitations as may be deemed by them to be appropriate to preserve, improve, or protect the general character and design of the lands and improvements being zoned or rezoned or of the surrounding or adjacent lands and improvements, and the advisability of reserving the power and authority to approve or disapprove the design of buildings, construction, landscaping or other improvements, alterations and changes made or to be made on the subject land or lands to assure conformity with the intent and purpose of applicable State laws and regulations and the County Zoning Ordinance.

Maps of the petitioned area, the staff file on Rezoning Case No. 429 and the Planning Commission's recommendation, which will be entered into record at the public hearing, are on file and available to view electronically by contacting the Department of Development, Review and Permitting, Worcester County Government Center, One West Market Street, Room 1201, Snow Hill, Maryland 21863 Monday through Friday from 8:00 A.M. and 4:30 P.M. (except holidays), at (410) 632-1200 as well as www.co.worcester.md.us.

THE WORCESTER COUNTY COMMISSIONERS



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863

TEL: 410.632.1200 / FAX: 410.632.3008

<http://www.co.worcester.md.us/departments/drp>

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICES DIVISION

ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

MEMORANDUM

To: Harold L. Higgins, Chief Administrative Officer
From: Edward A. Tudor, Director, Development, Review and Permitting *EAT*
Date: April 12, 2021
Re: Rezoning Case No. 429 – Daniel Strickland Hope, applicant, Hugh Cropper IV, Esquire, attorney for the applicant

.....
Attached herewith please find the Planning Commission’s written Findings of Fact and Recommendation relative to Rezoning Case No. 429, seeking to rezone approximately 192.28 acres of land located on the southerly side of Nassawango Road, to the west of MD Route 12, northwest of Snow Hill, from RP Resource Protection District to A-1 Agricultural District. The case was reviewed by the Planning Commission at its meeting on April 1, 2021 and was given a favorable recommendation, on the condition that the area by the Pocomoke River be maintained as the RP Resource Protection District, as illustrated on Applicant’s Exhibit No. 4, the former C-1 Conservation District boundary line.

Also attached for your use is a draft public hearing notice for the required public hearing that must be held by the County Commissioners. An electronic copy has already been forwarded to Weston Young. Please advise our department at your earliest convenience as to the public hearing date so that our department can ensure that the mandatory public notice of 15 days is met via posting on the site and mailings to adjoining property owners.

Thank you for your attention to this matter. Should you have any questions or require additional information, please do not hesitate to contact me.

EAT/jkk

cc: Jennifer K. Keener, Deputy Director

**PLANNING COMMISSION
FINDINGS OF FACT
AND
RECOMMENDATION**

REZONING CASE NO. 429

APPLICANT:

**Daniel Strickland Hope
4224 Nassawango Road
Snow Hill, Maryland 21863**

ATTORNEY FOR THE APPLICANT:

**Hugh Cropper, IV
9923 Stephen Decatur Highway, D-2
Ocean City, Maryland 21842**

April 1, 2021

WORCESTER COUNTY PLANNING COMMISSION

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I. INTRODUCTORY DATA

- A. CASE NUMBER: Rezoning Case No. 429, filed on September 28, 2020.
- B. APPLICANT: Daniel Strickland Hope
4224 Nassawango Road
Snow Hill, Maryland 21863
- APPLICANT'S ATTORNEY: Hugh Cropper, IV
9923 Stephen Decatur Highway, D-2
Ocean City, Maryland 21842
- C. TAX MAP/PARCEL: Tax Map 70 - Parcel 18 – Parcel A - Tax District 7
- D. SIZE: The petitioned area is 192.28 acres in size.
- E. LOCATION: The petitioned area is located on the southerly side of Nassawango Road, to the west of MD Route 12, northwest of Snow Hill.
- F. CURRENT USE OF PETITIONED AREA: Tilled land, forest, a single-family dwelling with customary residential accessory structures and an agricultural storage building.
- G. CURRENT ZONING CLASSIFICATION: RP Resource Protection District.
- H. REQUESTED ZONING CLASSIFICATION: A-1 Agricultural District.
- I. ZONING HISTORY: At the time zoning was first established in the 1960's, the petitioned area was given an A-1 Agricultural District classification, with a portion of the forested waterfront area placed in the C-1 Conservation District. That designation was retained in the 1992 comprehensive rezoning. During the 2009 comprehensive rezoning, the entire property was placed in the RP Resource Protection District. This district was the former C-1 Conservation District.
- J. SURROUNDING ZONING: All adjoining and nearby properties are also zoned RP Resource Protection District. On the adjacent Parcel 18, Parcel B, also owned by the applicant, the farmed portion of the property considered upland was rezoned from RP Resource Protection District to A-1 Agricultural District as the subject of Rezoning Case No. 425 by the Worcester County Commissioners on October 6, 2020. As a condition of that approval, the wetlands adjacent to the Pocomoke River had to be retained in the RP Resource Protection District.
- K. COMPREHENSIVE PLAN: According to the 2006 Comprehensive Plan and

associated land use map, the petitioned area lies within the Agricultural and Green Infrastructure Land Use Categories.

- L. **WATER AND WASTEWATER:** According to the response memo from Robert J. Mitchell, Director of the Department of Environmental Programs (copy attached), the existing structures on the subject property are currently served by private well and septic. The petitioned area has a designation of a Sewer Service Category of S-6 and W-6 (No Planned Service) in the Master Water and Sewerage Plan.
- M. **ROAD ACCESS:** The petitioned area fronts on Nassawango Road, a County-owned and -maintained roadway. The Comprehensive Plan classifies Nassawango Road as a two-lane secondary highway/minor collector highway. It should be noted that other portions of this roadway are named Dividing Creek Road and/or MD Route 364 and are State-owned and -maintained. This minor collector begins at US Route 13 in Pocomoke City and links to MD Routes 12 and 354 to the north of Snow Hill.

II. APPLICANT'S TESTIMONY BEFORE THE PLANNING COMMISSION

- A. Hugh Cropper, IV, applicant's attorney, Frank G. Lynch, Jr., surveyor, Chris McCabe, environmental consultant, and Mr. Hope, property owner, were present for the review. Mr. Cropper testified that the request is being made based upon a mistake in the assigned zoning district, and not as a result of a change in the character of the neighborhood. Therefore, no precedence would be set.

Mr. Cropper stated that the property has road frontage on Nassawango Road and abuts the Pocomoke River. As noted in the staff report, the property had been primarily zoned A-1 Agricultural District with the fringe of wetlands along the river zoned C-1 Conservation District until the comprehensive rezoning in 2009, when the property had been rezoned to RP Resource Protection District. Mr. Cropper proffered that his client is willing to retain the original C-1 District boundary line in the RP Resource Protection District, or Mr. Lynch can field delineate and provide a metes and bounds survey, depending on the preference of the board.

Philosophically, Mr. and Mrs. Hope are good stewards of the environment and the land has been in the family for generations, and they wish want to keep this farm in the family. Their goal is to protect the farm and the timber operation, and the A-1 Agricultural District will give them the flexibility in uses to grow the farm. The A-1 Agricultural District allows the agricultural structures associated with the farm as a principal permitted use. Mr. Cropper referenced the quote on the Agricultural Land Use category from the Comprehensive Plan as stated in the

staff report, which stressed the significance of agriculture to Worcester County.

Submitted as Applicant's Exhibit No. 1 is the deed to the farm from 1965 (Liber 184 Folio 433).

Mr. Cropper introduced his first witness, Chris McCabe, environmental consultant and owner of Coastal Compliance Solutions, LLC. Submitted as Applicant's Exhibit No. 2 were copies of the A-1 Agricultural and RP Resource Protection District regulations for comparison. Mr. McCabe read the purpose and intent statements for each district. He confirmed that the RP Resource Protection District statement does not include a reference to agriculture or forestry. He concurred that the land area located outside of the former C-1 Conservation District boundary line is more appropriate for an A-1 Agricultural District classification. Mr. McCabe referenced Mr. Clarke's comments that the property has been under an active timber management plan even before his tenure as a county Forester beginning in 1978 with the Maryland Forest Service. Mr. McCabe stated that agricultural structures are a special exception in the RP Resource Protection District, as well as single-family dwellings. Both uses are permitted uses in the A-1 Agricultural District, as are roadside stands and other similar uses. Mr. Cropper alleged that the county created a non-conforming single-family dwelling by downzoning the property. Mr. McCabe also noted that any new development would likely require compliance with various environmental regulations such as stormwater management, Critical Area, and Forestry. He stated that the Critical Area regulations apply within 1,000 feet of the river, and that a 100-foot to 300-foot buffer may apply to the property. Mr. McCabe agreed that certain special exception uses in the A-1 Agricultural District such as roadside stands and agritainment facilities would allow this property to be supported under an agricultural use, and the A-1 Agricultural District is more consistent with the Comprehensive Plan.

Mr. Cropper requested that the staff report be incorporated into the record. He stated that the RP Resource Protection District aligns with the Green Infrastructure Land Use Category of the Comprehensive Plan in approximately 90% of the county. However, this is not the case when applied to the petitioned area. Submitted as Applicant's Exhibit No. 3 were the Formal Notice of Zoning Action, Resolution No. 20-4, and the County Commissioners' Findings of Fact, all of which were associated with Rezoning Case No. 425. Mr. Cropper stated that he also represented Mr. and Mrs. Hope on Rezoning Case No. 425, which was a request to rezone approximately fifty-four acres of the adjoining property from RP Resource Protection District to A-1 Agricultural District.

Mr. Cropper summarized that there would be no environmental harm caused as a result of the rezoning of the petitioned area, and that in the forty-four years that

the property was zoned as A-1 Agricultural District, the property owners have shown that they were good stewards of the environment. He stated that other farms to the north and south of the petitioned area were currently zoned A-1 Agricultural District, but in this particular instance, the county expanded the RP Resource Protection District line around Milburn Landing. He reiterated that the A-1 Agricultural District is more consistent with the Comprehensive Plan and the Land Use Map designation as Agricultural. In reference to the findings that the Planning Commission must make, he noted that there has not been a change in population, transportation, or any other factor. The use of the land will remain the same, however the existing uses will be brought into compliance.

Mr. Cropper introduced his second witness, Frank Lynch, Jr., land surveyor. Mr. Lynch stated that he had worked on the adjoining property and testified as a witness in Rezoning Case No. 425. Overall, Parcel A (the petitioned area) and Parcel B (subject to Rezoning Case No. 425) were one large farm that had been subdivided in half. He noted that in the RP Resource Protection District, agricultural and minor subdivisions were special exception uses. If Mr. and Mrs. Hope would like to subdivide a lot, it would require Board of Zoning Appeals approval for the subdivision action. Mr. Cropper stated that in the Resource Conservation Area (RCA) of the Critical Area regulations, a subdivision is allowed at a density of one lot per twenty acres. Mr. Lynch concurred that the RP Resource Protection District regulations were inconsistent with the Critical Area regulations. Mr. Cropper said that the entire property will need to be rezoned to A-1 Agricultural District, otherwise if the forested area along Nassawango Road was retained in the RP Resource Protection District, then the property owner would have to apply for a special exception to the Board of Zoning Appeals to subdivide in order to access the road frontage. Mr. Lynch concurred that the timber management and agricultural activities are more closely aligned with the A-1 Agricultural District, and that the RP Resource Protection District was a mistake.

Mr. Lynch stated that he testified before the county during the 2009 and 1992 comprehensive rezoning processes, and confirmed that the county does not send a certified letter to every property owner when held. Mr. Hope was not aware that his property had been rezoned in 2009. Mr. Hope explained that his grandfather had purchased the land in the 1920's, and the house has been on the farm since then. He stated that there have been hogs, corn, potatoes, and the land is now in a soybean and corn rotation. The property has been a working farm with crops, the timber management has been ongoing for decades, and it is a very productive property for growing timber. Mr. Hope reiterated that he was unaware of the 2009 rezoning of his property. He stated that he is not desirous of building anything beyond a sustainable working farm.

Mr. Tudor clarified a statement made by Mr. Cropper relative to the existing uses within the RP Resource Protection District. The non-conformities section of the zoning code states that any use or structure that was in existence at the time of the rezoning, which is permitted as a special exception use in the new zoning district, shall not be deemed non-conforming, but rather a conforming special exception. This provision does not require the property owner to seek any additional approval from the Board of Zoning Appeals to maintain or add to the existing agricultural structures or single-family dwelling.

Mr. Mitchell, Director of the Department of Environmental Programs asked for clarification on the area to be rezoned. Mr. Cropper stated that the area by the river, previously zoned C-1 Conservation District, is proposed to be retained in the RP Resource Protection District. Submitted as Applicant's Exhibit No. 4 was a copy of the recorded boundary line adjustment plat for Parcels A and B, which delineates the zoning district boundary line.

In closing, Mr. Cropper stated that the findings of fact as outlined in Rezoning Case No. 425 were all true for the petitioned area as well.

III. PLANNING COMMISSION'S FINDINGS AND CONCLUSIONS

- A. Regarding the definition of the neighborhood: The Planning Commission found that because Mr. Cropper was basing his argument for rezoning solely upon a claim of mistake in existing zoning, a definition of the neighborhood was not applicable.
- B. Regarding population change: The Planning Commission concluded that there has been no significant change to the population of the vicinity surrounding the petitioned area since the comprehensive rezoning of 2009.
- C. Regarding availability of public facilities: The Planning Commission found that there would be no impact upon public facilities as it pertains to wastewater disposal and the provision of potable water, as the single-family dwelling is served by a private septic system and well. Mr. Mitchell's memo stated that the subject property is in the S-6 category (no planned service) of the Master Water and Sewerage Plan. Additionally, the Planning Commission found that the Critical Area designation of Resource Conservation Area (RCA) limits development to one dwelling per 20 acres; thus, the petitioned area could theoretically have a maximum of two lots with one dwelling each. Fire and ambulance service will be available from the Snow Hill Volunteer Fire Company's facility, approximately ten minutes away from the subject property. No comments were received from the fire company with regard to this review. Police protection will be available from the Maryland State Police Barracks in

Berlin, approximately thirty minutes away, and the Worcester County Sheriff's Department in Snow Hill, approximately ten minutes away. No comments were received from either the Maryland State Police or the Worcester County Sheriff's Department. The petitioned area is served by the following schools: Snow Hill Elementary School, Snow Hill Middle School, and Snow Hill High School. No comments were received from the Worcester County Board of Education. In consideration of its review, the Planning Commission found that there will be no negative impacts to public facilities and services resulting from the proposed rezoning, and the site will be subject to the limitations of private water and wastewater as well as the Critical Area regulations.

- D. Regarding present and future transportation patterns: The Planning Commission found that the petitioned area fronts on Nassawango Road, a County-owned and -maintained roadway. The Comprehensive Plan classifies Nassawango Road as a two-lane secondary highway/minor collector highway. It should be noted that other portions of this roadway are named Dividing Creek Road and/or MD Route 364 and are State-owned and -maintained. This minor collector begins at US Route 13 in Pocomoke City and links to MD Routes 12 and 354 to the north of Snow Hill. James W. Meredith, District Engineer for the Maryland Department of Transportation State Highway Administration (MDOT SHA) District 1 office commented by letter (copy attached) that if development of the property is proposed in the future, the MDOT SHA may require a traffic impact study to determine potential impacts to the surrounding state roadway network and that future development may also require an access permit to be issued from his office. He also stated that with the exception of the aforementioned comments, MDOT SHA has no objection to a rezoning determination by Worcester County. Frank J. Adkins, Worcester County Roads Superintendent, responded by memo (copy attached) that he had no comment at this time. Based upon its review, the Planning Commission found that there will be no negative impact to the transportation patterns arising from the proposed rezoning of the petitioned area as no significant changes are anticipated.
- E. Regarding compatibility with existing and proposed development and existing environmental conditions in the area, including having no adverse impact to waters included on the State's impaired waters list or having an established total maximum daily load requirement: The Planning Commission found that the petitioned area is current tilled lands and forested wetlands, and is improved with a single-family dwelling, accessory residential buildings, and agricultural buildings. Additionally, the Planning Commission agreed that the petitioned area has historically been cultivated fields, and that the existing use of the property for a single-family dwelling is consistent with the A-1 Agricultural District. Based upon its review, the Planning Commission found that the proposed rezoning of the petitioned area from RP Resource Protection District to A-1 Agricultural

District, excluding the area designated as the former C-1 Conservation District adjacent to the Pocomoke River on Applicant's Exhibit No. 4, is compatible with existing and proposed development and existing environmental conditions in the area.

- F. Regarding compatibility with the Comprehensive Plan: The Planning Commission found that according to the Comprehensive Plan and associated land use plan map, the petitioned area lies within the Agricultural and Green Infrastructure Land Use categories within the Comprehensive Plan. Therefore, rezoning the petitioned area would further its compatibility with the Comprehensive Plan. They agreed that the portion of the petitioned area containing wetlands and located adjacent to the Pocomoke River is more consistent with the Green Infrastructure category and should remain in the RP Resource Protection District. Based upon its review, the Planning Commission found that the proposed rezoning of the petitioned area from RP Resource Protection District to A-1 Agricultural District, excluding the area designated as the former C-1 Conservation District adjacent to the Pocomoke River on Applicant's Exhibit No. 4, is compatible with the Comprehensive Plan and in keeping with its goals and objectives.

IV. PLANNING COMMISSION RECOMMENDATION

- A. In consideration of its findings and testimony provided to the Commission, the Planning Commission concluded that there is a mistake in the existing zoning of the petitioned area. Given the current and historical use of the petitioned area as tilled lands and residential use, as well as the Agricultural Land Use category in the Comprehensive Plan, the Planning Commission found that it was a mistake to have placed the petitioned area in the RP Resource Protection District designation during the 2009 comprehensive rezoning. The uplands portion of the petitioned area should have received an A-1 Agricultural District zoning classification so as to be consistent with the Land Use Map. The Planning Commission also concurred that the findings of fact provided for Rezoning Case No. 425 on the adjoining parcel are applicable to the current request. Based upon its review, the Planning Commission concluded that a change in zoning would be more desirable in terms of the objectives of the Comprehensive Plan and gave a favorable recommendation to Rezoning Case No. 429, seeking a rezoning of the petitioned area from RP Resource Protection District to A-1 Agricultural District, on the condition that the portion of the petitioned area formerly zoned C-1 Conservation District and located adjacent to the Pocomoke River, as illustrated on the survey provided as Applicant's Exhibit No. 4 be retained in the RP Resource Protection District.

V. RELATED MATERIALS AND ATTACHMENTS

STAFF REPORT**REZONING CASE NO. 429**

PROPERTY OWNER: Daniel Strickland Hope
4224 Nassawango Road
Snow Hill, Maryland 21863

ATTORNEY: Hugh Cropper, IV
9923 Stephen Decatur Highway, D-2
Ocean City, Maryland 21842

TAX MAP/PARCEL INFO: Tax Map 70 - Parcel 18 – Parcel A - Tax District 7

SIZE: The petitioned area is 192.28 acres in size.

LOCATION: The petitioned area is located on the southerly side of Nassawango Road, to the west of MD Route 12, northwest of Snow Hill.

CURRENT USE OF PETITIONED AREA: Tilled land, forest, a single-family dwelling with customary residential accessory structures and an agricultural storage building.

CURRENT ZONING CLASSIFICATION: RP Resource Protection District

REQUESTED ZONING CLASSIFICATION: A-1 Agricultural District

APPLICANT'S BASIS FOR REZONING: The application indicates that there was a mistake made in the existing zoning.

ZONING HISTORY: At the time zoning was first established in the 1960's, the petitioned area was given an A-1 Agricultural District classification, with a portion of the forested waterfront area placed in the C-1 Conservation District. That designation was retained in the 1992 comprehensive rezoning. During the 2009 comprehensive rezoning, the entire property was placed in the RP Resource Protection District. This district was the former C-1 Conservation District.

SURROUNDING ZONING: All adjoining and nearby properties are also zoned RP Resource Protection District. On the adjacent Parcel 18, Parcel B, also owned by the applicant, the farmed portion of the property considered upland was rezoned from RP Resource Protection District to A-1 Agricultural District as the subject of Rezoning Case No. 425 by the Worcester County Commissioners on October 6, 2020. As a condition of that approval, the wetlands adjacent to the Pocomoke River had to be retained in the RP Resource Protection District.

COMPREHENSIVE PLAN:

According to Chapter 2 – Land Use of the Comprehensive Plan and associated land use map, the petitioned area lies within the Agricultural and Green Infrastructure Land Use Categories. With regard to the Agricultural Land Use Category, the Comprehensive Plan states the following:

“The importance of agriculture to the county cannot be overstated. Its significance is economic, cultural, environmental, and aesthetic. Agriculture is simply the bedrock of the county’s way of life. The county must do all it can do to preserve farming as a viable industry. This category is reserved for farming, forestry and related industries with minimal residential and other incompatible uses permitted. Large contiguous areas of productive farms and forest shall be maintained for agricultural uses and residential and other conflicting land uses, although permitted, are discouraged.” (Page 18)

With respect to the Green Infrastructure Land Use Category, the Comprehensive Plan states that this category addresses state and locally designated natural and open spaces and that these are designated to preserve environmentally significant areas and to maintain the environmental functionality of the County’s landscape. It states that greenways improve water quality, provide flood control and maintain the County’s rural and coastal character. The Comprehensive Plan further states that this category includes conservation zones, which are highly restricted due to their special sensitivity and that conservation areas are defined by their soils (muck), state owned natural areas, existing conservation zoning, tidal wetlands, and selected riparian corridors. It also states that greenway and conservation areas have distinct physical characteristics which make them special habitat areas or place extreme limitations on development and that such areas are “place dependent”, that is, they only occur at specific locations. Their identification and preservation must be proactively addressed and after-the-fact mitigation and restoration is expensive and often of limited effect. The Comprehensive Plan also states that the green infrastructure system is designed to maintain existing resource areas and, where absent, create sufficient natural “corridors” linking larger green “hubs”.

Pertinent objectives cited in Chapter 2 – Land Use state the following:

2. Continue the dominance of agriculture and forestry uses throughout the county’s less developed regions.
3. Maintain the character of the county’s existing population centers.
4. Provide for appropriate residential, commercial, institutional, and industrial uses.
5. Locate new development in or near existing population centers and within planned growth centers.
6. Infill existing population centers without overwhelming their existing character.
7. Work with municipalities to develop annexation guidance policies that encourage infill within a municipality and then provide for logical community extensions.
8. Regulate development to minimize consumption of land, while continuing the county’s rural and coastal character.

9. Minimize conflicts among land uses due to noise, smoke, dust, odors, lighting, and heavy traffic.
11. Set high environmental standards for new development, especially in designated growth areas.
12. Develop green infrastructure system.
13. Expand the protection of the Coastal Bays and the Pocomoke River drainage basins through watershed plans and their implementation.
19. Limit rural development to uses compatible with agriculture and forestry.
20. Direct new development in growth areas to planned communities.

(Pages 12, 13)

In Chapter 3, Natural Resources, pertinent objectives include the following:

1. Use a systems approach to environmental planning addressing pollution at or close to its source and use sustainable development techniques.
2. Instill environmental stewardship as a universal ethic.
3. Identify and protect environmentally sensitive areas.
4. Restore and/or enhance natural resource functions where possible.
8. Conserve resources by reducing unnecessary consumption.
10. Establish sufficient buffers for sensitive areas.

(Page 33)

In Chapter 7 – Transportation, the Comprehensive Plan states that “[t]he county’s rural road system continues to have an excellent service record. Local car and truck traffic share this system with farm machinery. On-going maintenance will remain the primary need for these roads. Due to their configuration, rural roads within this plan’s growth areas will require improvements to handle the expected additional traffic.” (Page 80)

Chapter 7 also states that “MD 364 Dividing Creek/Nassawango Road (Two Lane Secondary Highway/Minor Collector Highway) This minor collector begins at US 13 west of Pocomoke City and links to MD 354 to the north of Snow Hill. This roadway’s current configuration should be adequate for the planning period.” (Page 87)

In this same chapter, under the heading General Recommendations – Roadways, it states the following:

1. **Acceptable Levels of Service**—It is this plan’s policy that the minimal acceptable level of service for all roadways be LOS C. Developers shall be responsible for maintaining this standard.

2. Rural Roadways—Institute access controls for rural roads if their LOS drops below B for daily peak traffic.
3. Traffic studies--Developers should provide traffic studies to assess the effect of each major development on the LOS for nearby roadways.
4. Impacted Roads--Roads that regularly have LOS D or below during weekly peaks are considered “impacted.” Areas surrounding impacted roads should be planned for minimal development (infill existing lots). Plans and funding for improving such roads should be developed.
5. Impacted Intersections--Upgrade intersections that have fallen below a LOS C, for example, the intersection of US 13 and MD 756 Old Snow Hill Road, intersection of MD 589 and US 50.

(Page 87)

WATER AND WASTEWATER: According to the response memo from Robert J. Mitchell, Director of the Department of Environmental Programs (copy attached), the existing structures on the subject property are currently served by private well and septic, with a designation of a Sewer Service Category of S-6 and W-6 (No Planned Service) in the Master Water and Sewerage Plan. No comments were received from John H. Tustin, P.E., Director of Public Works, or John Ross, P.E., Deputy Director of Public Works.

The primary soil types on the petitioned area according to the Worcester County Soil Survey are as follows:

OtA – Othello silt loams, severe limitations to on-site wastewater disposal
 HbA – Hambrook sandy loam, severe limitations to on-site wastewater disposal
 SadB – Sassafra sandy loam, severe limitations to on-site wastewater disposal
 HuA – Hurlock loamy sand, severe limitations to on-site wastewater disposal

EMERGENCY SERVICES: Fire and ambulance service will be available from the Snow Hill Volunteer Fire Company, located approximately ten minutes away. No comments were received from the fire company with regard to this review. Police protection will be available from the Maryland State Police Barracks in Berlin, approximately thirty minutes away, and the Worcester County Sheriff’s Office in Snow Hill, approximately ten minutes away. No comments were received from the Maryland State Police Barracks or from the Sheriff’s Office.

ROADWAYS AND TRANSPORTATION: The petitioned area fronts on Nassawango Road, a County-owned and -maintained roadway. The Comprehensive Plan classifies Nassawango Road as a two-lane secondary highway/minor collector highway. It should be noted that other portions of this roadway are named Dividing Creek Road and/or MD Route 364 and are State-owned and -maintained. This minor collector begins at US Route 13 in Pocomoke City and links to MD Routes 12 and 354 to the north of Snow Hill. James W. Meredith, District Engineer for the Maryland Department of Transportation State Highway Administration (MDOT SHA) District 1 commented by letter (copy attached) that he had no objection to the rezoning request. Frank J.

Adkins, Worcester County Roads Superintendent, responded by memo (copy attached) that he had no comments at this time.

SCHOOLS: The petitioned area is within Zone 4 of the Worcester County Public School Zones and is served by the following schools: Snow Hill Elementary School, Snow Hill Middle School, and Snow Hill High School. No comments were received from the Worcester County Board of Education (WCBOE).

CHESAPEAKE/ ATLANTIC COASTAL BAYS CRITICAL AREAS: Mr. Mitchell also notes in his memorandum that the petitioned area is partially located within the boundaries of the Chesapeake Bay Critical Area (CBCA). He states that this portion of the parcel is designated as a Resource Conservation Area (RCA) and has an associated 100-foot buffer from the mean high water line of tidal waters, the edge of the bank of tributary streams, and the landward extent of tidal wetlands. He further states that RCA's are areas characterized by nature-dominated environments (i.e. wetlands, forests and abandoned fields) and resource-utilization activities (i.e. agriculture, forestry, fisheries and aquaculture). He stated that allowed uses within the A-1 Agricultural District support the County's farms and forestry operations. Furthermore, Mr. Mitchell states that if the proposed rezoning is approved, lands within the boundaries of the RCA must abide by the allowances of §NR 3-206.

Any rezoning application located wholly or partially within the Critical Area require that notification be sent to the Critical Area Commission (CAC). Mr. Mitchell has attached the comments provided by Michael Grassmann, Natural Resources Planner with the CAC. Mr. Grassmann states that a zoning map amendment may only be made in the Critical Area on the basis of a mistake in the existing zoning *and* a local jurisdiction must determine that the change is wholly consistent with the Critical Area land classification. Mr. Grassmann further states that the A-1 zone is *mostly* consistent with the RCA classification as evidenced by the A-1 Agricultural District in the County zoning code as being *intended to preserve, encourage and protect the County's farms and forestry operations*. However, Mr. Grassmann pointed out that there are certain uses allowed in the A-1 District that would not be permitted in the RCA, such as landing strips, spray irrigation fields and storage lagoons for Class II effluent, and large solar energy systems. Therefore, the County must ensure that the site complies with the RCA use limits in the code. Mr. Grassmann states that any future development of this site, including construction of a dwelling and accessory structures, or any future subdivision of this property, must be governed by the County and State Critical Area regulations, including rules and regulations regarding lot coverage, forest and developed woodland clearing, buffer establishment, and RCA density.

For those lands outside of the CBCA, Mr. Mitchell notes that those areas will be subject to the Forest Conservation Law. The afforestation threshold is 20% and the reforestation threshold is 50%.

FLOOD ZONE: The FIRM map (24047C0250H, effective July 16, 2015) indicates that this property is located in Zone X (Area of Minimal Flood Hazard) and A (100-year flood).

PRIORITY FUNDING AREA: The petitioned area is not within a designated Priority Funding Area.

INCORPORATED TOWNS: This site is not within one mile of any incorporated town.

ADDITIONAL COMMENTS RECEIVED: Comments received from various agencies, etc. are attached and are summarized as follows:

Rob Clarke, DNR Forester: On behalf of the Maryland Forest Service, Mr. Clarke confirmed that the subject property has been under active forest management and the property owners are members of the American Tree Farm system. These activities pre-date his tenure as a county forester which started in 1978.

!!**IMPORTANT**!!

THE PLANNING COMMISSION MUST MAKE FINDINGS OF FACT IN EACH SPECIFIC CASE, INCLUDING BUT NOT LIMITED TO THE FOLLOWING MATTERS:

1. What is the applicant’s definition of the neighborhood in which the subject property is located? (Not applicable if request is based solely on a claim of mistake in existing zoning.)
2. Does the Planning Commission concur with the applicant’s definition of the neighborhood? If not, how does the Planning Commission define the neighborhood?
3. Relating to population change.
4. Relating to availability of public facilities.
5. Relating to present and future transportation patterns.
6. Relating to compatibility with existing and proposed development and existing environmental conditions in the area, including having no adverse impact on waters included on the State’s impaired waters list or having an established total maximum daily load requirement.
7. Relating to compatibility with the Comprehensive Plan.
8. Has there been a substantial change in the character of the neighborhood where the property is located since the last zoning of the property (November 3, 2009) or is there a mistake in the existing zoning of the property?
9. Would a change in zoning be more desirable in terms of the objectives of the Comprehensive Plan?

Fee Received
9/28/2020

Worcester County Commissioners
Worcester County Government Center
One W. Market Street, Room 1103
Snow Hill, Maryland 21863

PLEASE TYPE
OR PRINT IN
INK

APPLICATION FOR AMENDMENT OF OFFICIAL ZONING MAP

(Office Use One - Please Do Not Write In This Space)

Rezoning Case No. 429

Date Received by Office of County Commissioners: _____

Date Received by Development, Review and Permitting: 9/28/2020

Date Reviewed by Planning Commission: 4/1/2021

I. Application

Proposals for amendment of the Official Zoning Maps may be made only by a governmental agency or by the property owner, contract purchaser, option holder, leasee, or their attorney or agent of the property to be directly affected by the proposed amendment. Check applicable status below:

- A. _____ Governmental Agency
- B. _____ Property Owner
- C. _____ Contract Purchaser
- D. _____ Option Holder
- E. _____ Leasee
- F. XXX Attorney for B (Insert A, B, C, D, or E)
- G. _____ Agent of _____ (Insert A, B, C, D, or E)

II. Legal Description of Property

- A. Tax Map/Zoning Map Number(s): 70
- B. Parcel Number(s): 18
- C. Lot Number(s), if applicable: A
- D. Tax District Number: 7th

III. Physical Description of Property

- A. Located on the South side of Nassawango River Road.
- B. Consisting of a total of 192.28 acres of land.
- C. Other descriptive physical features or characteristics necessary to accurately locate the petitioned area:

-
- D. Petitions for map amendments shall be accompanied by a plat drawn to scale showing property lines, the existing and proposed district boundaries and such other information as the Planning Commission may need in order to locate and plot the amendment on the Official Zoning Maps.

IV. Requested Change to Zoning Classification(s)

- A. Existing zoning classification(s): RP, Resource Protection
(Name and Zoning District)
- B. Acreage of zoning classification(s) in "A" above: 192.28
- C. Requested zoning classification(s): A-1, Agricultural District
(Name and Zoning District)
- D. Acreage of zoning classification(s) in "C" above: _____

V. Reasons for Requested Change

The County Commissioners may grant a map amendment based upon a finding that there: (a) has been a substantial change in the character of the neighborhood where the property is located since the last zoning of the property, or (b) is a mistake in the existing zoning classification and that a change in zoning would be more desirable in terms of the objectives of the Comprehensive Plan.

- A. Please list reasons or other information as to why the rezoning change is requested, including whether the request is based upon a claim of change in the character of the neighborhood or a mistake in existing zoning:


This rezoning is based upon a mistake. A more detailed summary is attached.

IV. Filing Information and Required Signatures


- A. Every application shall contain the following information:
 - 1. If the application is made by a person other than the property owner, the application shall be co-signed by the property owner or the property owner's attorney.

- 2. If the applicant is a corporation, the names and mailing addresses of the officers, directors and all stockholders owning more than 20 percent of the capital stock of the corporation.
- 3. If the applicant is a partnership, whether a general or limited partnership, the names and mailing addresses of all partners who own more than 20 percent of the interest of the partnership.
- 4. If the applicant is an individual, his/her name and mailing address.
- 5. If the applicant is a joint venture, unincorporated association, real estate investment trust or other business trust, the names and mailing addresses of all persons holding an interest of more than 20 percent in the joint venture, unincorporated association, real estate investment trust or other business trust.

B. Signature of Applicant in Accordance with VI.A. above.

Signature: 
 Printed Name of Applicant: _____
Hugh Cropper, IV, Attorney for Property Owner
 Mailing Address: 9923 Stephen Decatur Hwy., D-2, Ocean City,
MD 21842 Phone Number: 410-4213-2681
 E-Mail: hcropper@bbcmlaw.com
 Date: September 29, 2020

C. Signature of Property Owner in Accordance with VI.A. above

Signature: 
 Printed Name of Owner: _____
Daniel S. Hope
 Mailing Address: 4224 Nassawango Road, Snow Hill, MD 21863
 Phone Number: 410-430-4095
 E-Mail: _____
dpinewood@gmail.com.com
 Date: September 29, 2020

(Please use additional pages and attach to application if more space is required.)

VII. General Information Relating to the Rezoning Process

- A. Applications shall only be accepted from January 1st to January

31st, May 1st to May 31st, and September 1st to September 30th of any calendar year.

- B. Applications for map amendments shall be addressed to and filed with the Office of the County Commissioners. The required filing fee must accompany the application.
- C. Any officially filed amendment or other change shall first be referred by the County Commissioners to the Planning Commission for an investigation and recommendation. The Planning Commission may make such investigations as it deems appropriate or necessary and for the purpose may require the submission of pertinent information by any person concerned and may hold such public hearings as are appropriate in its judgment.

The Planning Commission shall formulate its recommendation on said amendment or change and shall submit its recommendation and pertinent supporting information to the County Commissioners within 90 days after the Planning Commission's decision of recommendation, unless an extension of time is granted by the County Commissioners.

After receiving the recommendation of the Planning Commission concerning any such amendment, and before adopting or denying same, the County Commissioners shall hold a public hearing in reference thereto in order that parties of interest and citizens shall have an opportunity to be heard. The County Commissioners shall give public notice of such hearing.

- D. Where the purpose and effect of the proposed amendment is to change the zoning classification of property, the County Commissioners shall make findings of fact in each specific case including but not limited to the following matters:

population change, availability of public facilities, present and future transportation patterns, compatibility with existing and proposed development and existing environmental conditions for the area, including no adverse impact on waters included on the State's Impaired Waters List or having an established total maximum daily load requirement, the recommendation of the Planning Commission, and compatibility with the County's Comprehensive Plan. The County Commissioners may grant the map amendment based upon a finding that (a) there a substantial change in the character of the neighborhood where the property is located since the last zoning of the property, or (b) there is a mistake in the existing zoning classification and that a change in zoning would be

more desirable in terms of the objectives of the Comprehensive Plan.

The fact that an application for a map amendment complies with all of the specific requirements and purposes set forth above shall not be deemed to create a presumption that the proposed reclassification and resulting development would in fact be compatible with the surrounding land uses and is not, in itself, sufficient to require the granting of the application.

- E. No application for map amendment shall be accepted for filing by the office of the County Commissioners if the application is for the reclassification of the whole or any part of the land for which the County Commissioners have denied reclassification within the previous 12 months as measured from the date of the County Commissioners' vote of denial. However, the County Commissioners may grant reasonable continuance for good cause or may allow the applicant to withdraw an application for map amendment at any time, provided that if the request for withdrawal is made after publication of the notice of public hearing, no application for reclassification of all or any part of the land which is the subject of the application shall be allowed within 12 months following the date of such withdrawal, unless the County Commissioners specify by formal resolution that the time limitation shall not apply.

ATTACHMENT IN SUPPORT OF REZONING APPLICATION

INTRODUCTION

Daniel S. Hope, by his attorney, Hugh Cropper IV, respectfully submits the following in support of his Application for Amendment of Official Zoning Map:

Parcel A, 192 acres, has been in the Hope Family since the 1960's. In approximately 1998, the property was surveyed, and a copy of that recorded survey is attached. As shown on that survey, the majority was zoned A-1, Agricultural District. The survey also showed existing dwelling unit, garage, shed, and other outbuildings located on the property. It also showed an entrance road.

The property was again surveyed in 2007, and a Boundary Line Adjustment was approved in February 2008.

Approximately 25 acres of the property is tillable. This agricultural use has existed since approximately 1937.

The property has been a certified Tree Farm for over 50 years. The February 22, 1965 deed to Ann S. Hope, Mr. Hope's mother, is attached. It specifically references the timber, and includes a reservation of timber rights: "to all of the timber, but not including ornamental trees and shrubs, growing and standing on the above described property..." It is clear that commercial timber dates back prior to 1965.

The current property owner, Daniel S. Hope, has resided there with his wife, Jana, for many years. There is a large pond on the property where they train their dogs. They have raised Chesapeake Bay Retrievers on the property

for many, many years.

The RP, Resource Protection Zoning, does not allow single family dwellings, without a special exception. As such, the property is a non-conformity. This working farm has been in operation for many years, along with the single-family dwelling, and accessory uses. The rezoning of the property to A-1, Agricultural District, will bring those uses into conformity. According to SDAT records, the primary structure was built in 1920.

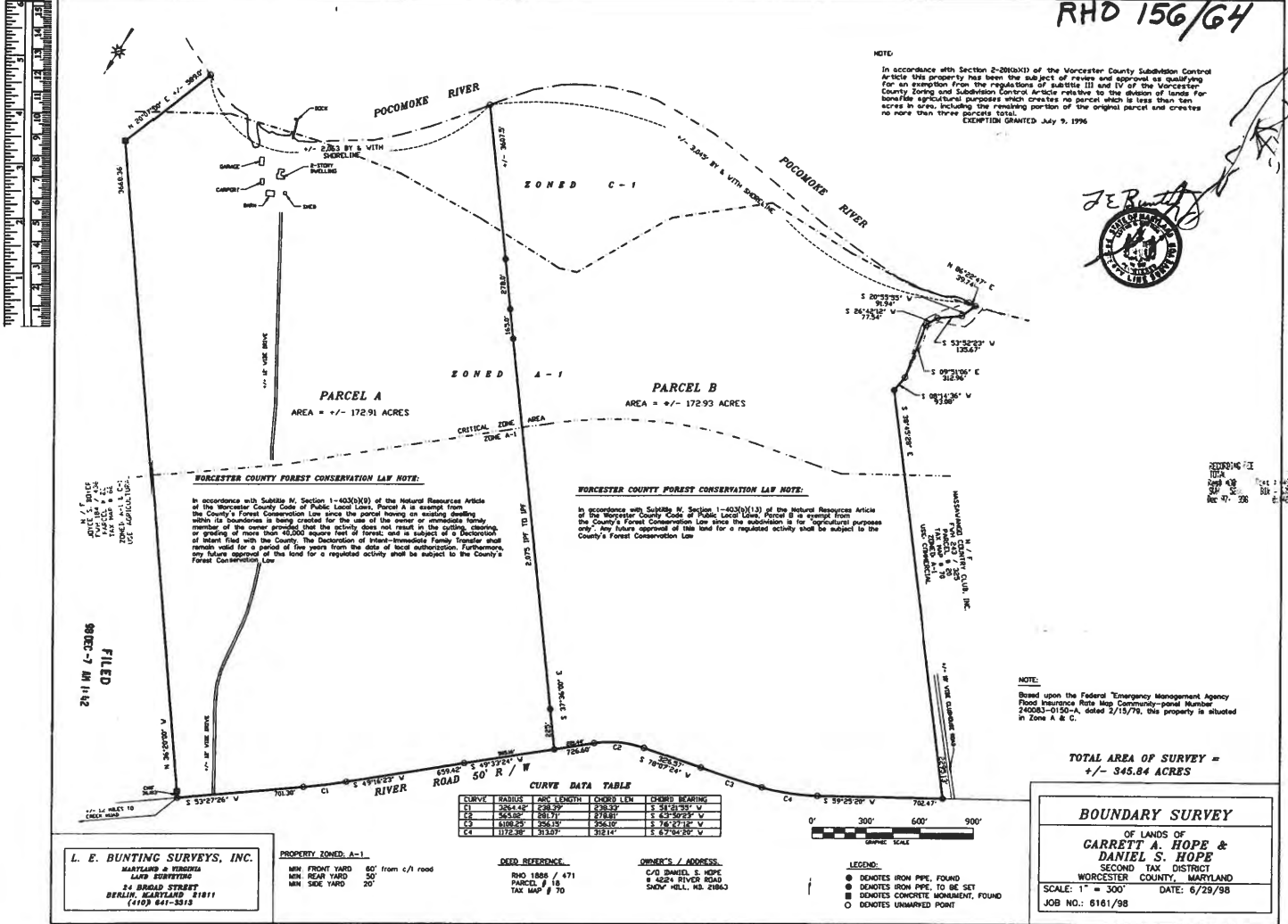
A large portion of the property is in the Critical Area, and the A-1, Agricultural District will be consistent with the RCA designation.

Respectfully submitted,



Hugh Cropper IV
Attorney for Owner Daniel S. Hope

RHD 156/64



WORCESTER COUNTY CIRCUIT COURT (Part Book) Plat Book RHD 156, p. 64, HSA_C2157_6455, Date available, Printed 09/21/2020.

1986

LIBER 184 PAGE 433

PROOF-READ

3-15-65 By mail to Granter

RECORDED IN THE OFFICE OF THE CLERK OF THE DISTRICT COURT OF MARYLAND FOR THE DISTRICT OF WORCESTER COUNTY, MARYLAND, ON MARCH 15, 1965, AT 10:00 A.M.

RECORD NO. 433

THIS DEED, made this 22nd day of February, in the year nine-
 teen hundred and sixty-five, by Clarence W. Strickland and Nannie
 E. Strickland, his wife, of Worcester County, State of Maryland,
 witnesseth that in consideration of love and affection and other
 good and valuable considerations, the said Clarence W. Strickland
 and Nannie E. Strickland, his wife, do hereby grant and convey unto
 Anne S. Hope, of Worcester County, State of Maryland, her heirs and
 assigns, forever in fee simple, but subject to the reservations
 hereinafter set forth, all that tract, part of a tract, or parcel
 of land lying and being situate in the Seventh Election District
 of Worcester County, Maryland, on the southerly or southeasterly
 side of the county road leading from Snow Hill to Milbourne's
 Landing and Pocomoke City, which was formerly known as parts of
 "The Selby Farm" and "The John Wicks Farm", saving and excepting
 therefrom, however, all that portion of said tract as granted and
 conveyed by deed of even date herewith from the said grantors herein
 to Joyce S. Boyer which is intended to be recorded among the land
 records of Worcester County, Maryland, simultaneously herewith,
 which said deed granted the northernmost part of said tract on the
 southerly or southeasterly side of said road; and being all of the
 same tract or parcel of land firstly described in a deed from Levin
 C. Bailey, Assignee, to the said Clarence W. Strickland and Nannie
 E. Strickland, his wife, dated January 7, 1937, and recorded
 among said land records in Liber B.P. No. 31, folio 141, et seq.,
 saving and excepting the portion thereof conveyed to Joyce S.
 Boyer, aforesaid; to which said deed and to the references therein
 contained, reference is hereby made for a more particular descrip-
 tion of the property hereby conveyed.

TOGETHER with the buildings and improvements thereupon being
 and erected and all rights, ways, waters, privileges, appurtenances
 and advantages thereunto belonging or in anywise appertaining.

TO HAVE AND TO HOLD the above described and hereby granted
 property unto the said Anne S. Hope, her heirs and assigns, for-

LMPR 184 PAGE 440

ever in fee simple, subject, however, to a reservation unto the grantors herein during their joint lives or the life of the survivor, to all of the timber, but not including ornamental trees and shrubs, growing and standing on the above described property, with the right to the said grantors, their agents, servants, employees, or assignees, with the necessary machinery or tools, to enter said land and cut and remove any and all of said timber at any time during joint lives of the grantors or the life of the survivor or for such time thereafter as may be set forth in any contract made during their respective lifetimes, with full rights of ingress, egress, and regress over the said land for said purpose.

AND said grantors hereby covenant that they will warrant specially the property hereby conveyed and that they will execute such other and further assurances of the same as may be requisite.

WITNESS the hands and seals of said grantors.

Witness:

Subscribed by Clarence W. Strickland (SEAL)
Clarence W. Strickland

Subscribed by Patricia G. Berdan
Patricia G. Berdan
Subscribed by Nannie E. Strickland (SEAL)
Nannie E. Strickland

STATE OF MARYLAND, WORCESTER COUNTY, to wit:

On this the 22nd day of February, 1965, before me, Patricia G. Berdan, the undersigned officer, personally appeared Clarence W. Strickland and Nannie E. Strickland, his wife, known or satisfactorily proven to me to be the persons whose names are subscribed to the within instrument and acknowledged that they executed same for the purposes therein contained.

In witness whereof I hereunto set my hand and official seal.

Patricia G. Berdan
Patricia G. Berdan, Notary Public

1965 Mar 2 The foregoing deed filed for record and is accordingly recorded among the land records of Worcester County, Md., in Liber. F.W.H. No. 184 ... folios 439, 440
..... Frank H. Hales Clerk

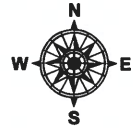
Real Property Data Search

Search Result for WORCESTER COUNTY

| View Map | View GroundRent Redemption | View GroundRent Registration |
|--|---|--|
| Special Tax Recapture: AGRICULTURAL TRANSFER TAX | | |
| Account Identifier: | District - 07 Account Number - 005202 | |
| Owner Information | | |
| Owner Name: | HOPE DANIEL STRICKLAND | Use: AGRICULTURAL |
| | | Principal Residence: YES |
| Mailing Address: | 4224 NASSAWANGO RD SNOW HILL MD 21863-3622 | Deed Reference: /02646/ 00576 |
| Location & Structure Information | | |
| Premises Address: | 4224 NASSAWANGO RD SNOW HILL 21863-0000 | Legal Description: PARCEL A 192.28 ACS SOUTH SIDE RIVER RD BNDRY LN ADJ DANIEL HOPE |
| Map: | Grid: | Parcel: |
| 0070 | 0004 | 0018 |
| Neighborhood: | Subdivision: | Section: |
| 7010060.24 | 0000 | |
| Block: | Lot: | Assessment Year: |
| | A | 2020 |
| Plat No: | Plat Ref: | 156064 |
| | 0225/0013 | |
| Town: None | | |
| Primary Structure Built | Above Grade Living Area | Finished Basement Area |
| 1920 | 3,024 SF | |
| | | Property Land Area |
| | | 192.2800 AC |
| Stories | Basement | Type |
| 2 | NO | STANDARD UNIT |
| Exterior | Quality | Full/Half Bath |
| FRAME/ 3 | | 3 full/ 1 half |
| Garage | Last Notice of Major Improvements | |
| 1 Detached | | |
| Value Information | | |
| | Base Value | Value |
| | | As of |
| | | 01/01/2020 |
| Land: | 149,900 | 149,900 |
| Improvements | 111,700 | 113,000 |
| Total: | 261,600 | 262,900 |
| Preferential Land: | 32,500 | |
| | | Phase-in Assessments |
| | | As of |
| | | 07/01/2020 |
| | | As of |
| | | 07/01/2021 |
| | | 262,033 |
| | | 262,467 |
| | | 32,500 |
| | | 32,500 |
| Transfer Information | | |
| Seller: HOPE GARRETT A & DANIEL | Date: 02/16/1999 | Price: \$0 |
| Type: NON-ARMS LENGTH OTHER | Deed1: SVH /02646/ 00576 | Deed2: |
| Seller: HOPE GARRETT ANTHONY & | Date: 12/08/1992 | Price: \$0 |
| Type: NON-ARMS LENGTH OTHER | Deed1: RHO /01886/ 00471 | Deed2: |
| Seller: HOPE CLIFTON & CHARLES R | Date: 12/08/1992 | Price: \$0 |
| Type: NON-ARMS LENGTH OTHER | Deed1: RHO /01886/ 00469 | Deed2: |
| Exemption Information | | |
| Partial Exempt Assessments: | Class | |
| | | 07/01/2020 |
| County: | 000 | 0.00 |
| State: | 000 | 0.00 |
| Municipal: | 000 | 0.00 0.00 |
| | | 07/01/2021 |
| | | 0.00 0.00 |
| Special Tax Recapture: AGRICULTURAL TRANSFER TAX | | |
| Homestead Application Information | | |
| Homestead Application Status: Approved 09/08/2008 | | |

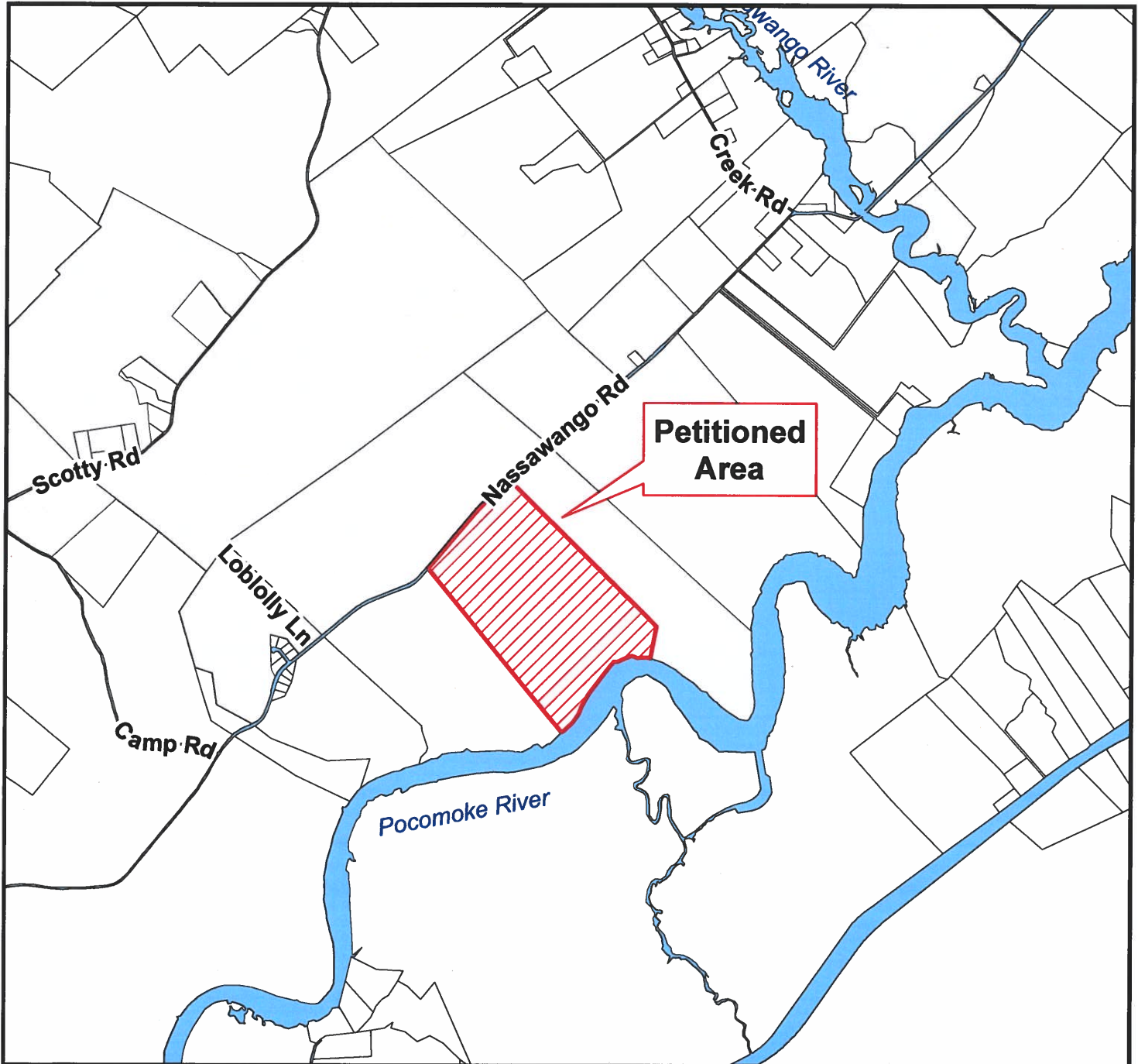


WORCESTER COUNTY, MARYLAND

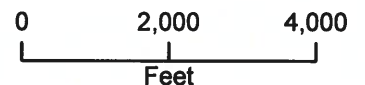


REZONING CASE NO. 429
RP Resource Protection to A-1 Agricultural District
Tax Map: 70, Parcel 18

LOCATION MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



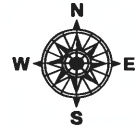
Source: Worcester County GIS Data Layers

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK



WORCESTER COUNTY, MARYLAND

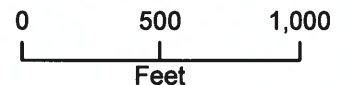


REZONING CASE NO. 429
RP Resource Protection to A-1 Agricultural District
Tax Map: 70, Parcel 18

AERIAL MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



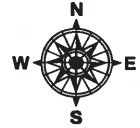
Source: Worcester County GIS Data Layers, 2019 Aerial Imagery

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK

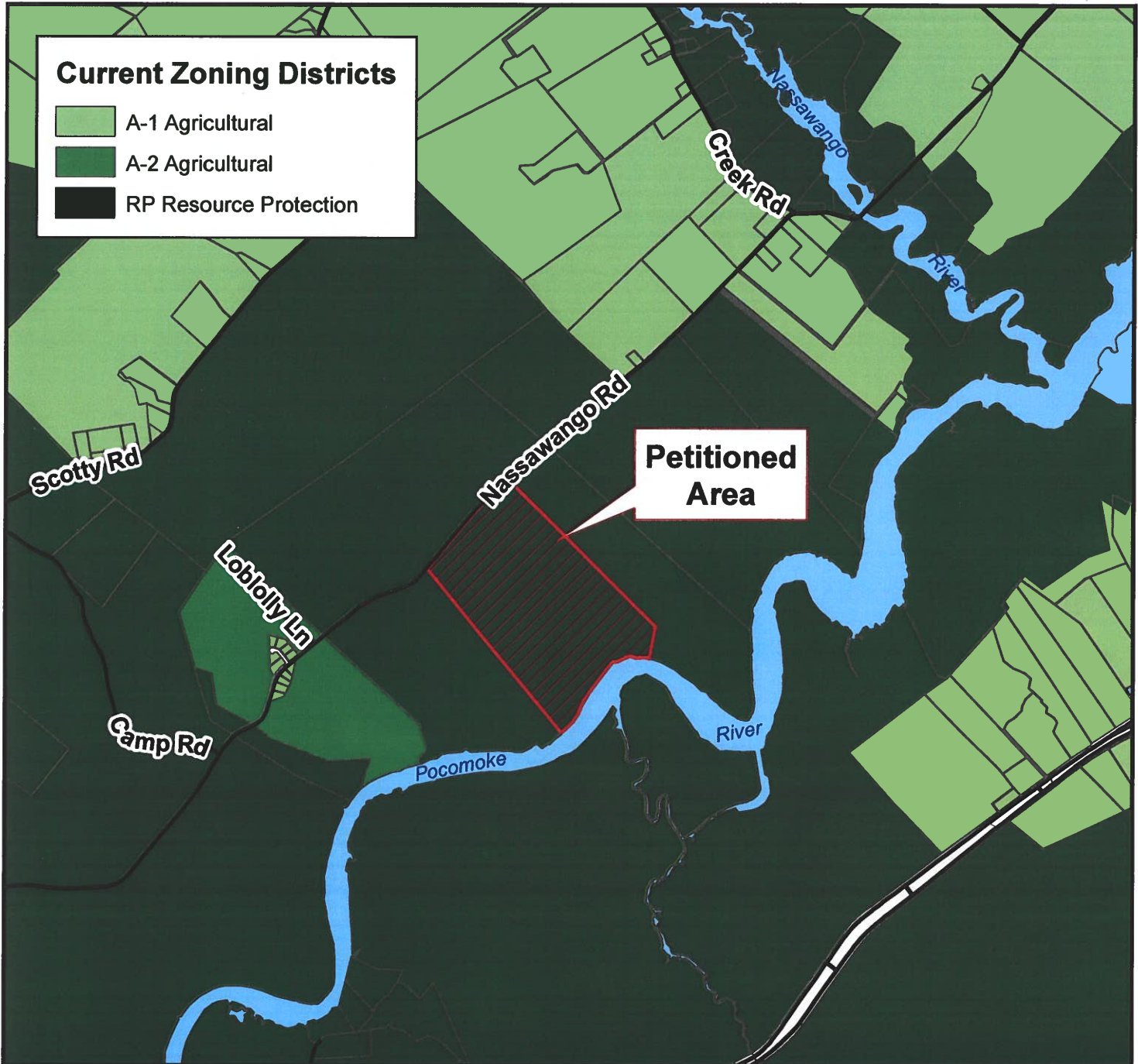


WORCESTER COUNTY, MARYLAND

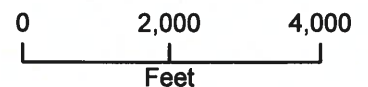


REZONING CASE NO. 429
RP Resource Protection to A-1 Agricultural District
Tax Map: 70, Parcel 18

ZONING MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



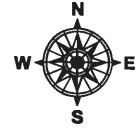
Source: Worcester County GIS Data Layers, 2009 Official Zoning Districts

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK

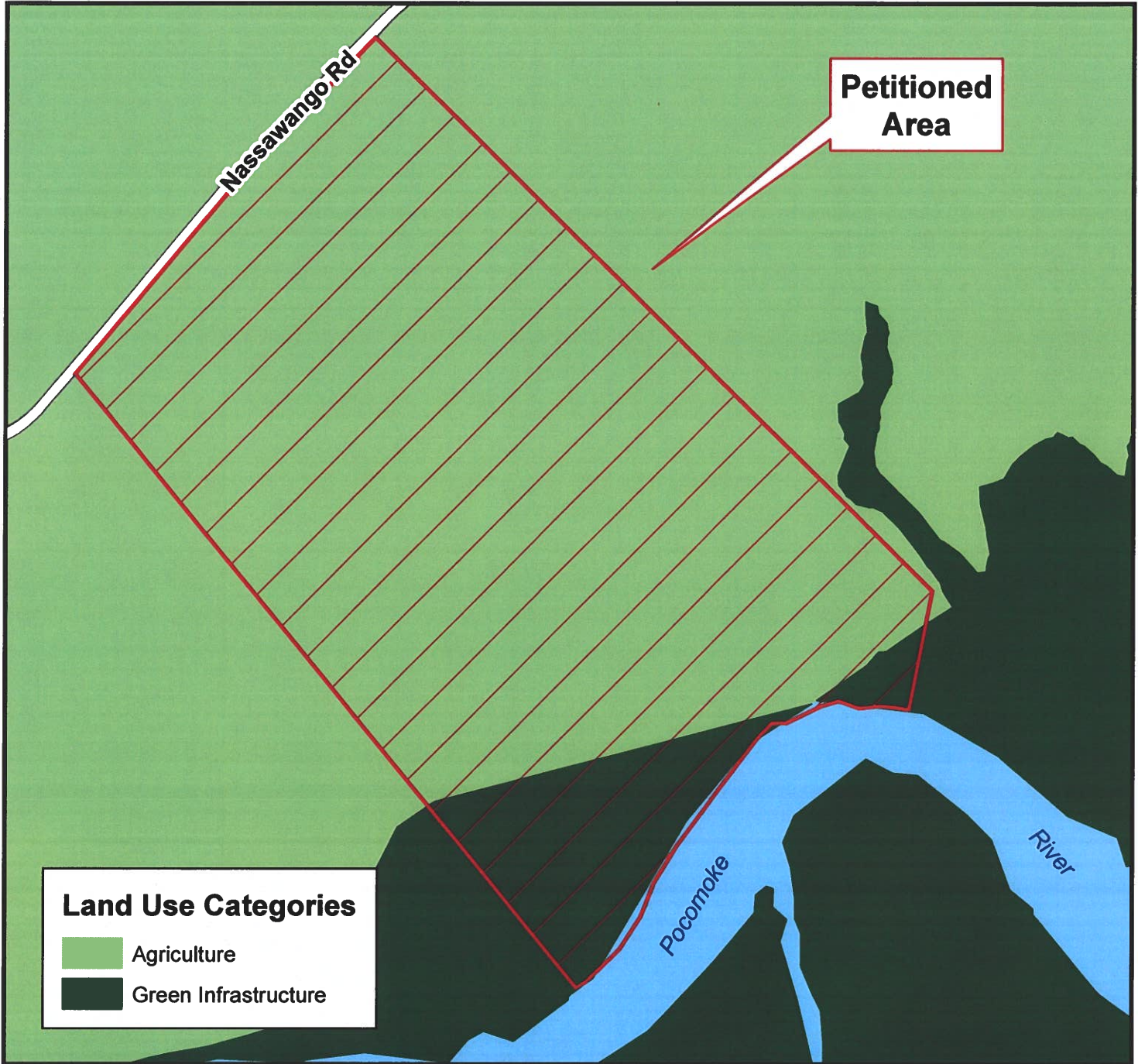


WORCESTER COUNTY, MARYLAND

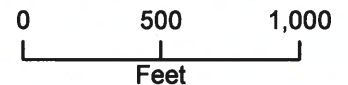


REZONING CASE NO. 429
RP Resource Protection to A-1 Agricultural District
Tax Map: 70, Parcel 18

LAND USE MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



Source: Worcester County GIS Data Layers, 2006 Land Use Map

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK

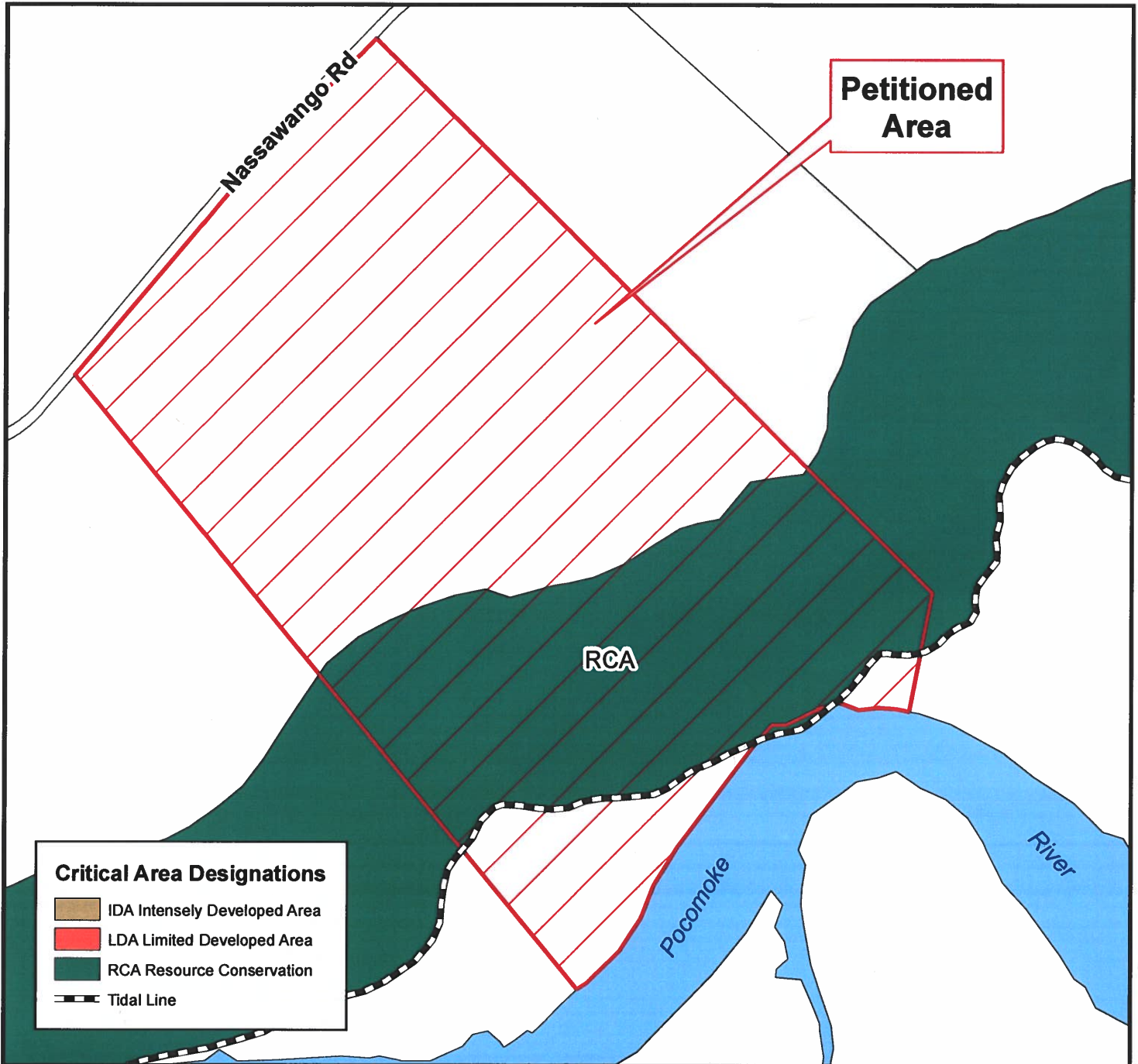


WORCESTER COUNTY, MARYLAND

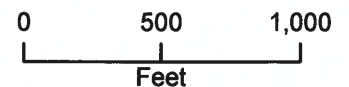


REZONING CASE NO. 429
RP Resource Protection to A-1 Agricultural District
Tax Map: 70, Parcel 18

CHESAPEAKE BAY CRITICAL AREA MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



Source: Worcester County GIS Data Layers, Chesapeake Bay Critical Area Map

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK

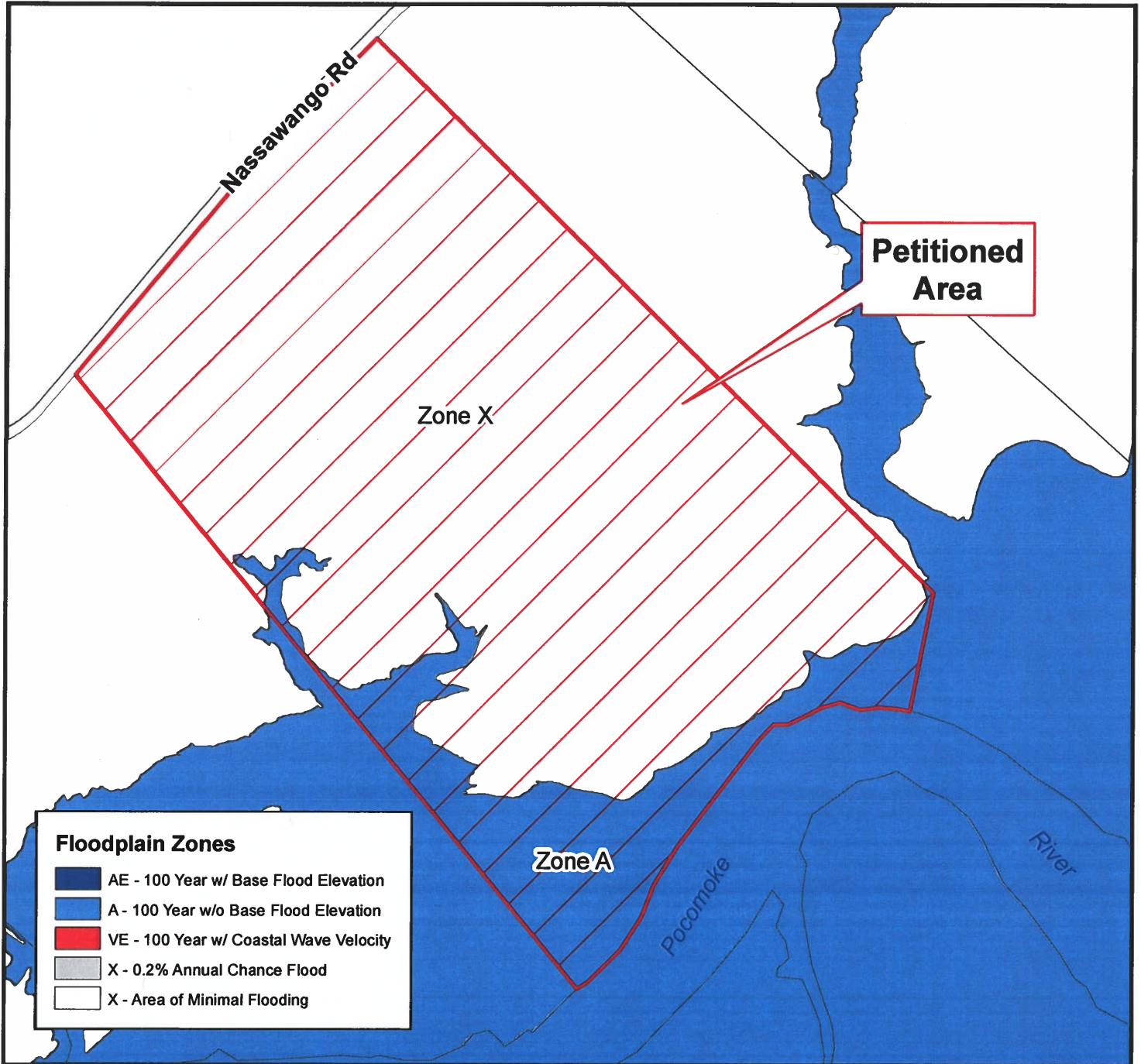


WORCESTER COUNTY, MARYLAND

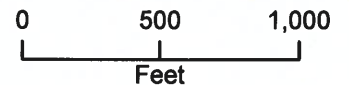


REZONING CASE NO. 429
RP Resource Protection to A-1 Agricultural District
Tax Map: 70, Parcel 18

FLOODPLAIN MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



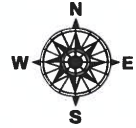
Source: Worcester County GIS Data Layers, 2015 FEMA Flood Insurance Rate Map

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK

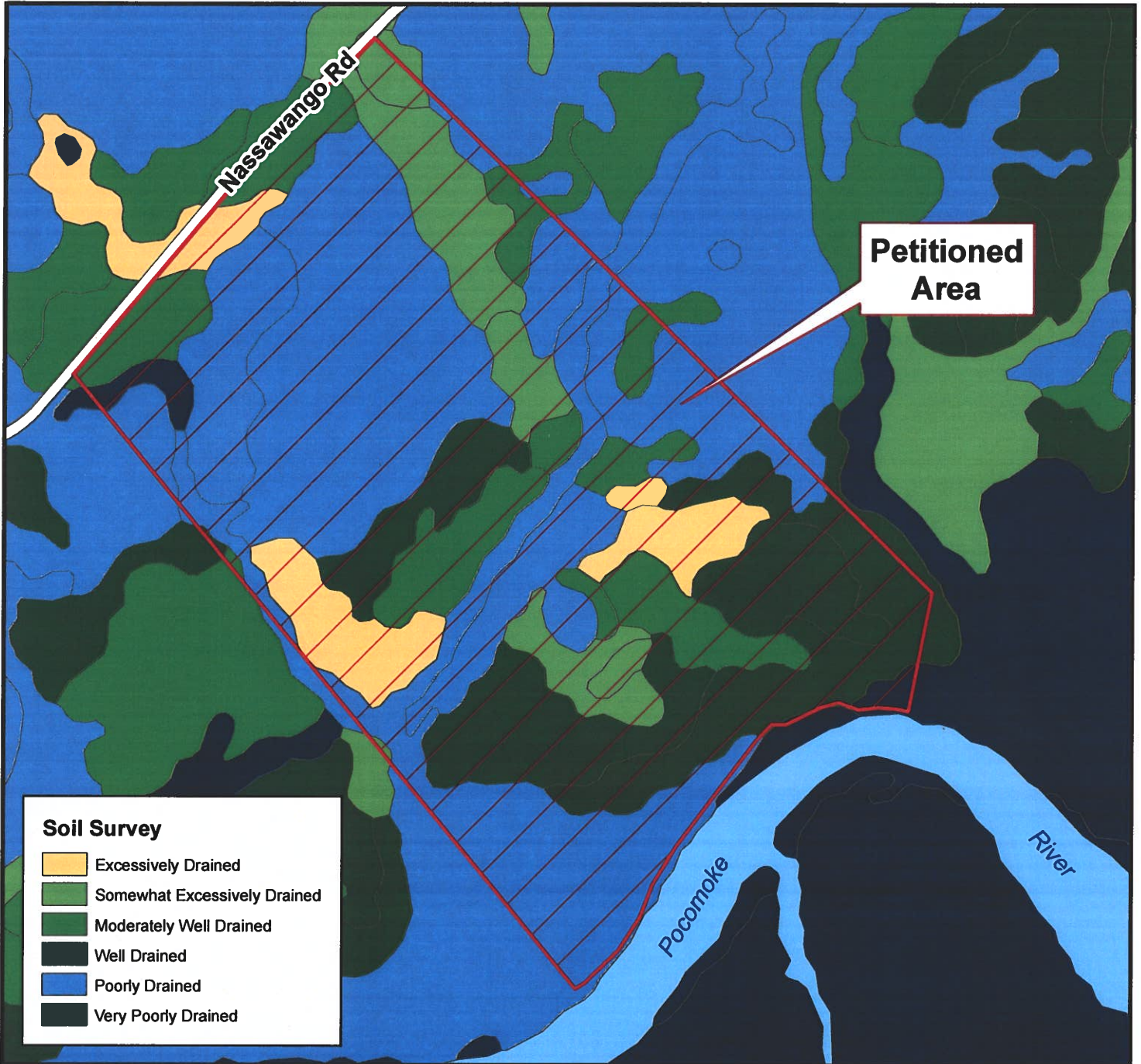


WORCESTER COUNTY, MARYLAND

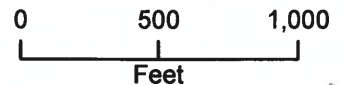


REZONING CASE NO. 429
RP Resource Protection to A-1 Agricultural District
Tax Map: 70, Parcel 18

SOILS MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



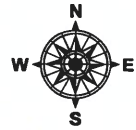
Source: Worcester County GIS Data Layers, 2007 Soil Survey

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK

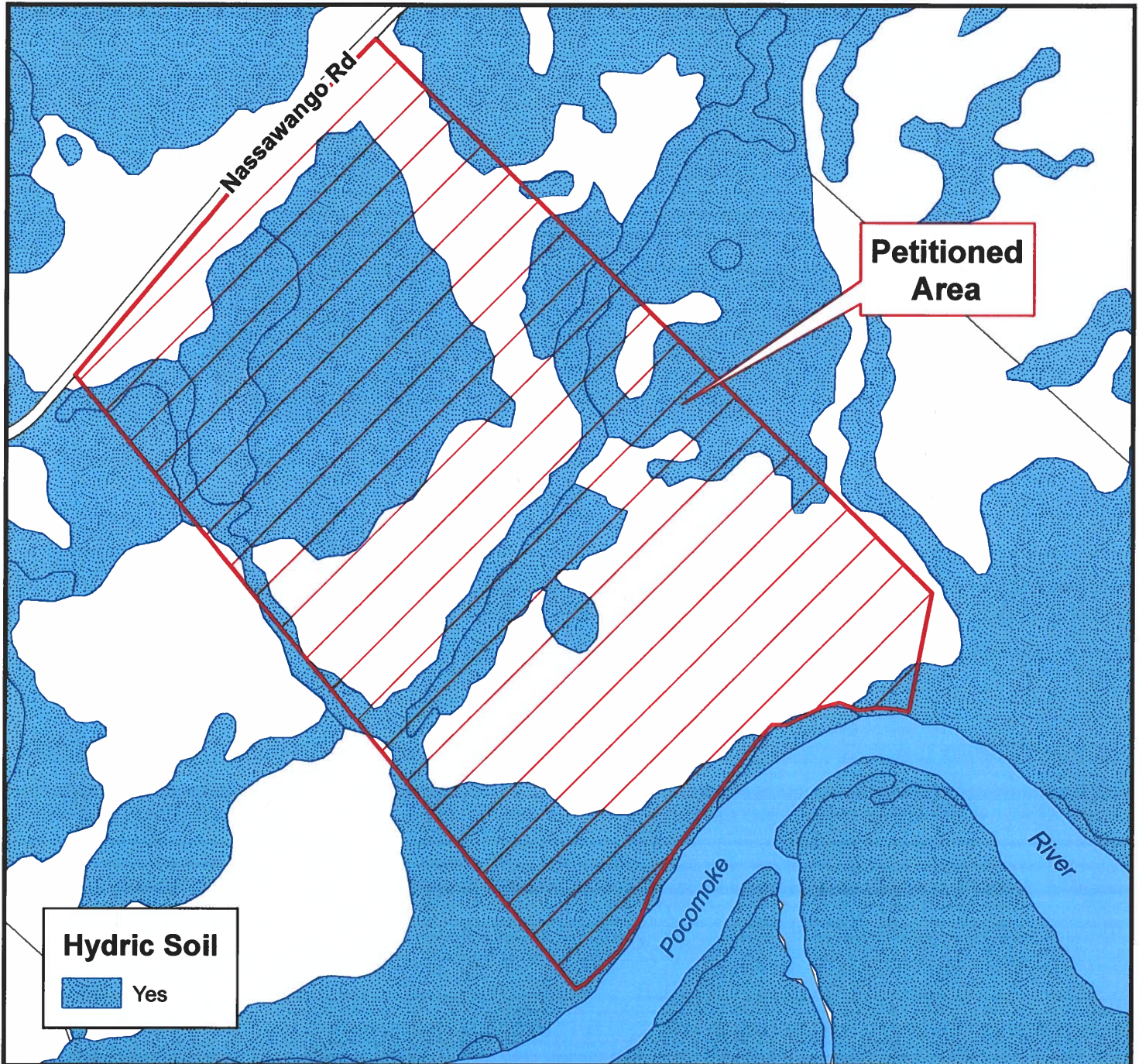


WORCESTER COUNTY, MARYLAND

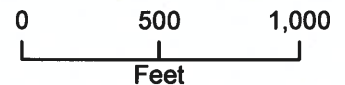


REZONING CASE NO. 429
RP Resource Protection to A-1 Agricultural District
Tax Map: 70, Parcel 18

HYDRIC SOILS MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



Source: Worcester County GIS Data Layers, 2007 Soil Survey

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK



Worcester County
Department of Environmental Programs

Memorandum

To: Jennifer Keener, Deputy Director, DDRP

From: Robert J. Mitchell 
Director, Environmental Programs

Subject: **EP Staff Comments on Rezoning Case No. 429**
Worcester County Tax Map 70, Parcel 18 Lot A
Reclassify approximately 192.28 Total Acres of
RP- Resource Protection District to A-1 Agricultural District

Date: 11/10/20

This response to your request for comments is prepared for the map amendment application associated with the above referenced property. The Worcester County *Zoning and Subdivision Control Article*, Section ZS1-113(c)(3), states that the applicant must affirmatively demonstrate that there has been a substantial change in the character of the neighborhood since the last zoning of the property or that a mistake has been made in the existing zoning classification. The application argues that there was a mistake in the Comprehensive Rezoning that was approved by the County Commissioners on November 3, 2009. The Code requires that the Commissioners find that the proposed “change in zoning” would be more desirable in terms of the objectives of the *Comprehensive Plan*.

The Department of Environmental Programs has the following comments:

1. This property has mostly an agricultural land use designation in the Land Use Map in the Worcester County Comprehensive Plan (*Comprehensive Plan*), while the remaining portions along the Pocumoke River are located in the Green Infrastructure District. The Green Infrastructure land use designation addresses state and locally designated natural and open spaces. These areas are designated to preserve environmentally significant areas and to maintain the environmental functionality of the county’s landscape. Greenways improve water quality, provide flood control and maintain the county’s rural and coastal character. The Agricultural land use designation is reserved for farming, forestry and related industries with minimal residential and other incompatible uses permitted. It is expected that residential and other conflicting land uses although permitted, are discouraged within this district. The areas adjacent properties are all in the Agricultural

land use district save the portions directly fronting the Pocomoke River, where a Green Infrastructure designation is found.

2. The existing residence on the property is served by private well and septic at the present time. The subject property has a designation of a Sewer and Water Service Category of S-6/W-6 and (No Planned Service) in the *Master Water and Sewerage Plan*.
3. This rezoning is partially located within the Chesapeake Bay Critical Area (CBCA). The parcel is designated as a Resource Conservation Area (RCA) and has an associated 100ft buffer from the mean high water line of tidal water, the edge of the bank of tributary streams, and landward extent of tidal wetlands. RCA's are areas characterized by nature-dominated environments (i.e. wetlands, forests, abandoned fields) and resource-utilization activities (i.e agricultural, forestry, fisheries, aquaculture). Allowed uses within the A-1 Zoning District support the County's farms and forestry operations. As the attached letter from the Critical Area Commission asserts, the A-1 zone is *mostly* consistent with the RCA classification but not entirely, and there are uses that are allowed in the A-1 zone that are not permitted in the RCA.
4. It should be noted that if the proposed rezoning is approved, lands within RCA boundaries must abide by the allowances in §NR 3-206. This includes, but is not limited to, lot coverage, clearing, and density limitations. Also, no new commercial, industrial, or institutional uses can be permitted within approval of a Growth Allocation. Though they are not claimed here, any existing industrial or commercial facilities may not exceed density specified in §NR 3-206(c)(3).
5. This proposed rezoning is also proposed for portions of the property located in an area outside the CBCA; therefore, that area will also be subject to the Forest Conservation Law (FCL). The property has not been subject to the FCL, due to all permitted construction having occurred prior to the implementation of the Law. A change from RP to A-1 would not change the afforestation/reforestation thresholds when/if the property is further developed to the point that compliance with the law is required. The afforestation threshold will remain at 20 percent and the reforestation threshold will remain at 50 percent should rezoning be granted.
6. The boundary of the RP zone does not follow the green infrastructure boundary of the 2006 Land Use Plan in this location, however there are several reasons why this property is zoned RP.
7. The purpose of the RP is to preserve environmentally significant areas of the County and includes those areas which pose constraints for development or where development could have a substantially adverse environmental effect. The district serves to maintain the environmental functionality of the landscape. Full text is provided below in Note #10.
8. Among other things, the criteria used to determine RP zone boundaries included presence of Critical Area, extensive woodland, hydric soils/wetlands, and a riparian corridor.

9. These parcels are consistent with the purpose of the RP zone and the criteria used to map the boundary of this zone. The subject parcel is primarily wooded and part of a large contiguous tract of private and publicly owned woodland corridor protecting the Pocomoke River. The subject parcel includes extensive Chesapeake Bay Critical Area (the land on the parcel that is not wooded is mainly in the Critical Area). The parcel is adjacent to a “wetland of special state concern” and Sensitive Species Project Review Area. The zoning designation is consistent with the RP zoning in this portion of the river corridor: Land that is primarily wooded, whether privately or publicly owned, is zoned RP in this corridor. Protection of contiguous riparian woodland in this location is key to the continued health of the Pocomoke River—both its water quality and the quality of habitat. (Maps are attached)

10. Text from §ZS 1-215 for the RP District - *Purpose and Intent: protect its natural resources in all areas. The district includes those areas of the County which pose constraints for development or where development could have a substantially adverse environmental effect. This district serves to maintain the environmental functionality of the landscape by avoiding or minimizing disturbance of sensitive areas which generally include tidal and nontidal wetlands, state-owned natural areas, selected riparian corridors, conservation areas, and muck and alluvial soils. Development potential within this district is severely limited; however, some minor development may be carried out, provided it is done in a manner sufficiently sensitive to the existing natural environment and visual character of the site.*

11. It would appear that reasons exist for a restriction in the change for the zoning reclassification for the entire property. The applicant should be prepared to address why portions of the property where sensitive areas exist and where a Green Infrastructure land use designation exists should be included in this zoning reclassification.

If you have any questions on these comments, please do not hesitate to contact me.

Attachments

Larry Hogan
Governor
Boyd K. Rutherford
Lt. Governor



Charles C. Deegan
Chairman
Katherine Charbonneau
Executive Director

STATE OF MARYLAND
CRITICAL AREA COMMISSION
CHESAPEAKE AND ATLANTIC COASTAL BAYS

October 27, 2020

Ms. Jenelle Gerthoffer
Worcester County Department of Environmental Programs
One West Market Street – Room 1306
Snow Hill, Maryland 21863

Re: Rezoning Case No. 429: Hope, Daniel & Jana
4224 Nassawango Road (Tax Map 70, Parcel 18, Lot A)

Dear Ms. Gerthoffer:

Thank you for providing information on the proposed rezoning of the above referenced parcel. The 192.28 acre property is located partially the Critical Area, with 60 acres of land designated as Resource Conservation Area (RCA). The proposed rezoning would change the property from Resource Protection (RP) to Agricultural District (A-1). The petitioned area is located at 4224 Nassawango Road in Snow Hill on Tax Map 70, Parcel 18, Lot A.

The applicant is arguing that a mapping mistake was made in the Comprehensive Rezoning in 2009. A zoning map amendment in the Critical Area can only be made in the Critical Area on the basis of mistake in the existing zoning *and* a local jurisdiction must determine that the change is wholly consistent with the Critical Area land classification (Natural Resources Article 8-1809(h)(2)). The A-1 zone is *mostly* consistent with the RCA classification as evidenced by the description of the A-1 Agricultural District in the County's zoning code as being *intended to preserve, encourage and protect the County's farms and forestry operations*. However, the A-1 zone allows certain uses that are not permitted in the RCA per Worcester County Code NR 3-206 and NR 3-217. These uses include, but are not limited to, landing strips, spray irrigation fields and storage lagoons for Class II effluent, and large solar energy systems. Therefore, the County must ensure that the site complies with the RCA use limits outlined in the Code.

Additionally, the County's text amendment for adding special events to the RCA use table is still pending revision, so commercial non-agriculture functions and events cannot be hosted on the RCA portions of the property until such time as the Critical Area Commission approves the revised language and it is adopted into the Worcester County Code.

Any future development of this site, including construction of a dwelling and accessory structures, or any future subdivision of this property, must be governed by Worcester County Code NR3:II Chesapeake Bay Critical Area and COMAR Title 27, including, but not limited to, rules and regulations regarding lot coverage, forest and developed woodland clearing, Buffer

Ms. Jenelle Gerthoffer
October 27, 2020
Page 2 of 2

establishment, and RCA density. Where Worcester County Code NR3:II and COMAR Title 27 differ, the stricter rule or regulation shall prevail.

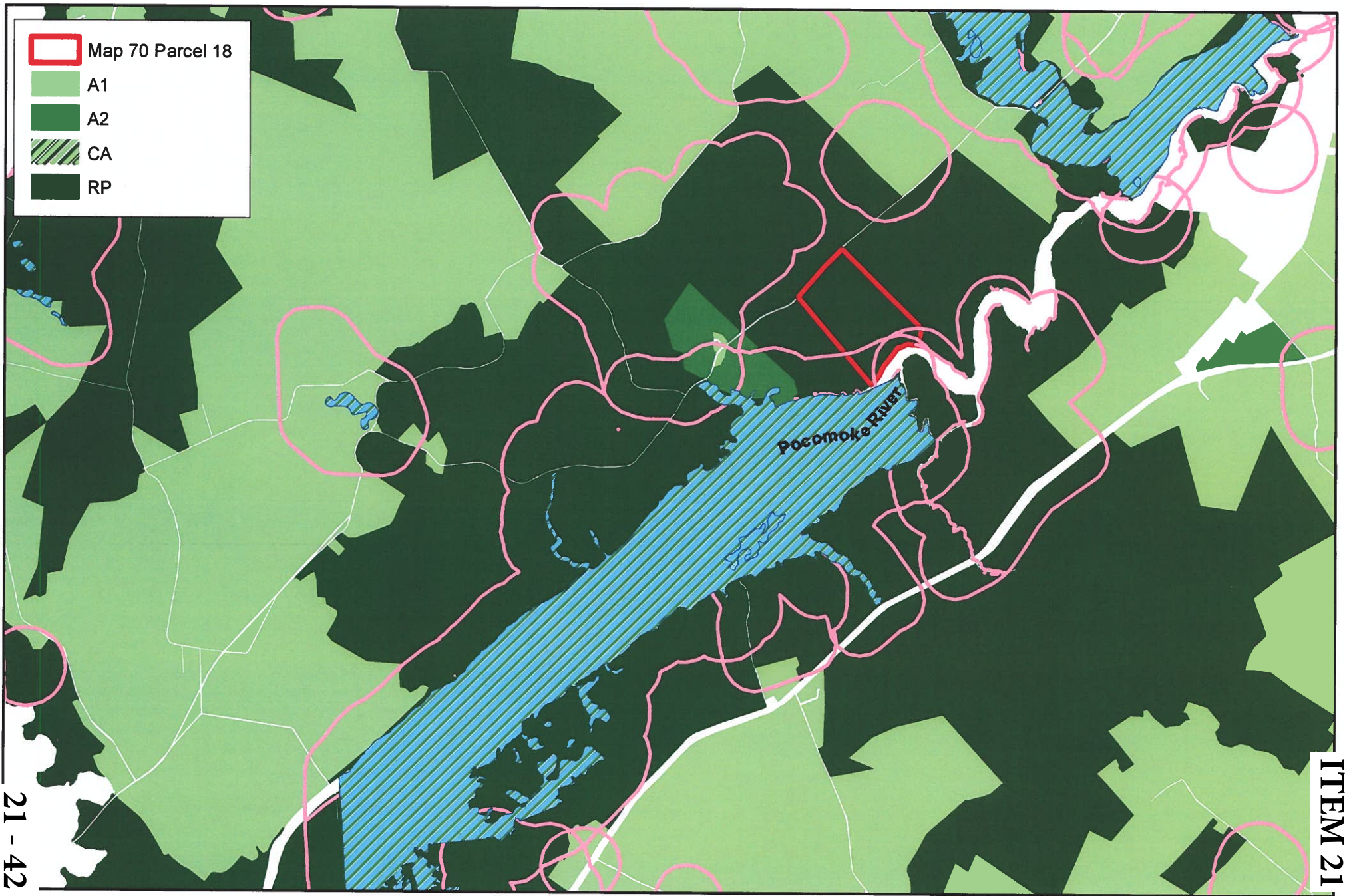
Please include this letter in the file and submit it as part of the record. In addition, please notify the Commission in writing of the decision made in this case. Thank you for the opportunity to comment. If you have any questions, please contact me at (410) 260-3462 or by emailing me at michael.grassmann@maryland.gov.

Sincerely,



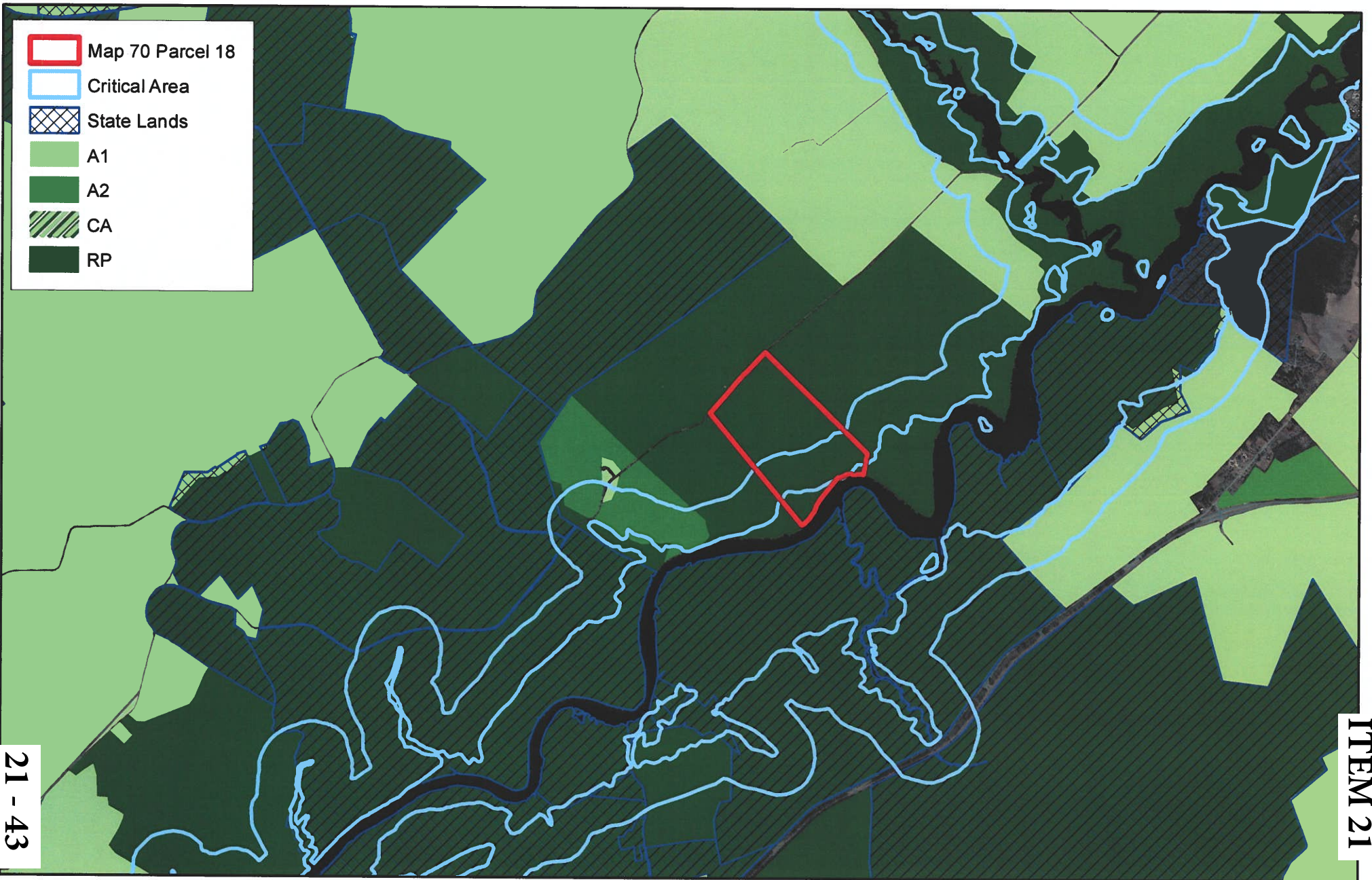
Michael Grassmann
Natural Resources Planner

File: WO 399-20

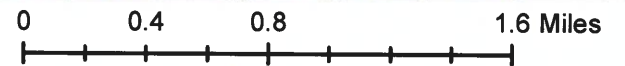


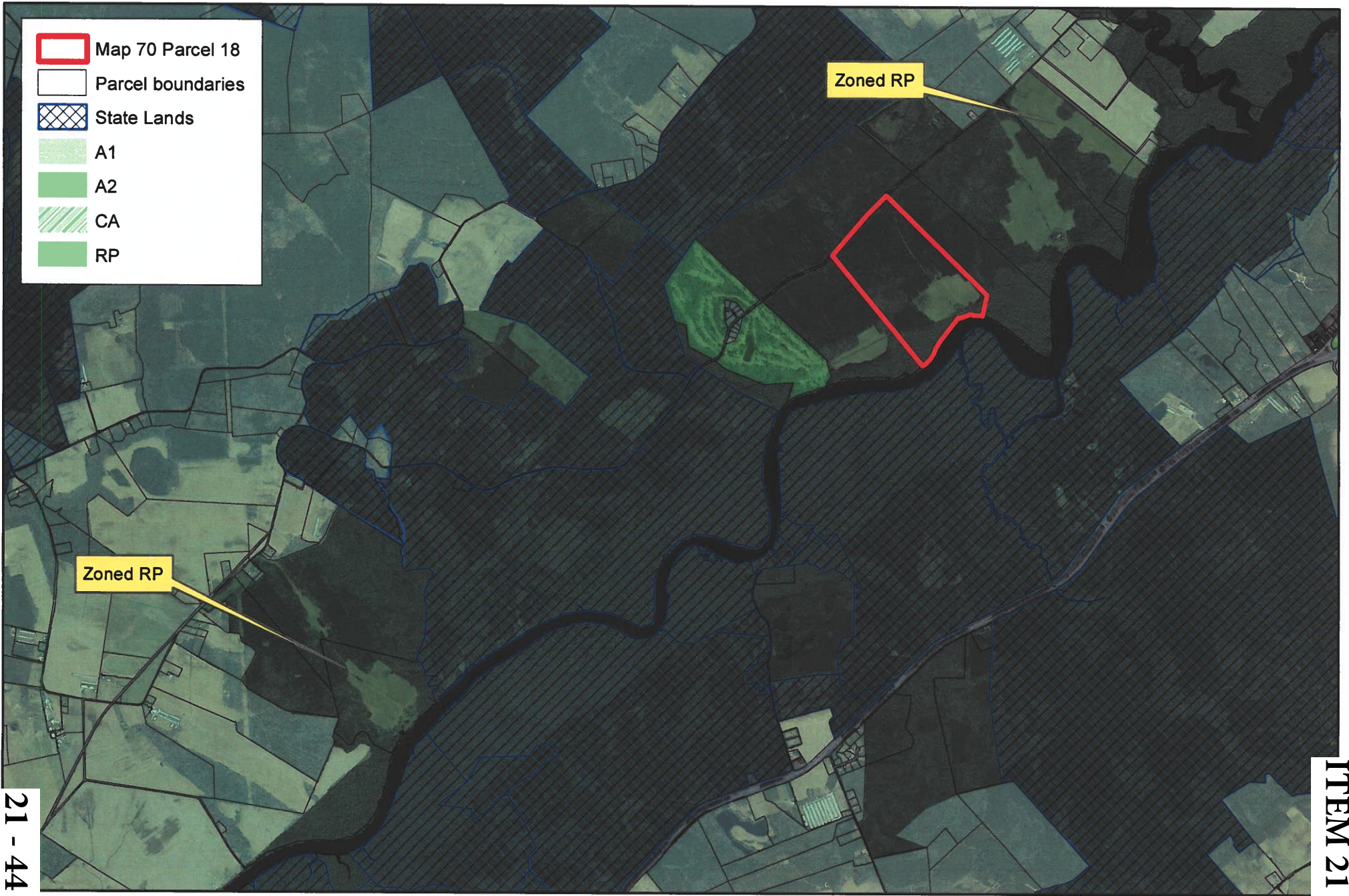
Re-zoning Case 429: TM 70, Parcel 18
 Zoning, Wetland of Special State Concern, Sensitive Species Project Review Area





Re-zoning Case 429: TM 70, Parcel 18
 Zoning, Critical Area, State Lands





Re-zoning Case 429: TM 70, Parcel 18
 Zoning, Aerial Image



STATE HIGHWAY
ADMINISTRATION

Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Gregory Slater
Secretary

Tim Smith, P.E.
Administrator

October 23, 2020

Ms. Jennifer Keener
Deputy Director
Department of Development Review and Permitting
Worcester County Government Center
One West Market Street, Room 1201
Snow Hill MD 21863

Dear Ms. Keener:

Thank you for the opportunity to review the Rezoning Application from Hugh Cropper for Rezoning Case No. 429 – Daniel S. and Jana P. Hope. The property is described as Tax Map 70, Parcel number 18, Lot number A, Tax District number 7th, located on the south side of River Road, in Worcester County. The Maryland Department of Transportation State Highway Administration (MDOT SHA) has reviewed the application and associated documents. We are pleased to respond.

Rezoning is a land use issue, which is not under the jurisdiction of the MDOT SHA. If development of the property is proposed in the future, District 1 will require a concept study to determine potential impacts to the surrounding State roadway network, with the potential for a traffic study and permitting, as necessary.

As reflected in our aforementioned comments, MDOT SHA has no objection to the rezoning as determined by Worcester County. Thank you for the opportunity to provide a response. If you have any questions regarding this response, please feel free to contact Mr. Daniel Wilson, District 1 Access Management Regional Engineer, via email at dwilson12@mdot.maryland.gov or by calling him directly at 410-677-4048.

Sincerely,

James W. Meredith,
District Engineer

cc: Mr. Dallas Baker, D-1 Assistant District Engineer Project Development, MDOT SHA
Mr. Rodney Hubble, Resident Maintenance Engineer, Snow Hill Shop, MDOT SHA
Mr. Tony Turner, Asst. Resident Maintenance Engineer, Snow Hill Shop, MDOT SHA
Mr. Daniel Wilson, D-1 Access Management Regional Engineer, MDOT SHA



Worcester County
DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MARYLAND 21863

MEMORANDUM

JOHN H. TUSTIN, P.E.
DIRECTOR

JOHN S. ROSS, P.E.
DEPUTY DIRECTOR

TEL: 410-632-5623
FAX: 410-632-1753

TO: Jennifer Keener, Deputy Director
FROM: Frank J. Adkins, Roads Superintendent (FA)
DATE: October 13, 2020
RE: Rezoning Case No. 429, 430 and 431

DIVISIONS

MAINTENANCE
TEL: 410-632-3766
FAX: 410-632-1753

ROADS
TEL: 410-632-2244
FAX: 410-632-0020

SOLID WASTE
TEL: 410-632-3177
FAX: 410-632-3000

FLEET
MANAGEMENT
TEL: 410-632-5675
FAX: 410-632-1753

WATER AND
WASTEWATER
TEL: 410-641-5251
FAX: 410-641-5185

.....
Upon review of the above referenced rezoning case, I offer the following comments:



Rezoning Case 429: No comments at this time.

Rezoning Case 430: No comments at this time.

Rezoning Case 431: No comments at this time.

Should you have any questions, please do not hesitate to contact me.

cc: John H. Tustin, P.E., Director

FJA/ll
\\wfile2\users\llawrence\Rezoning\Rezoning Case 429.430.431.doc

Jennifer Keener

From: April Mariner
Sent: Thursday, October 8, 2020 2:09 PM
To: Jennifer Keener
Subject: FW: Rezonings

FYI

April L. Mariner
Office Assistant IV
Worcester County Development Review & Permitting
amariner@co.worcester.md.us
410-632-1200 x1172

From: Rob Clarke -DNR- <rob.clarke@maryland.gov>
Sent: Thursday, October 8, 2020 2:06 PM
To: April Mariner <amariner@co.worcester.md.us>
Subject: Re: Rezonings

CAUTION: This email originated from an external email domain which carries the additional risk that it may be a phishing email and/or contain malware.

Hi April,

I am doing well, thanks.

I can vouch for the fact that the Hope Farm (case 429) and Cellarhouse Farms (case 430) have been under active forest management and members of the American Tree Farm System for decades. I have worked on forest management activities with 3 generations of the Strickland / Hope families. In both cases, their forest management activities predate my tenure here as county forester, which started in 1978. I have no other comments on these two requests.

I have no comments case 431.

Thanks for the opportunity to provide input.



Rob Clarke
Forester
Maryland Forest Service
Department of Natural Resources
10990 Market Lane
Princess Anne, Maryland 21853-2910
Rob.Clarke@maryland.gov
(410) 651-2004 (O)
(443)235-1636 (M)
[Website](#) | [Facebook](#) | [Twitter](#)

On Thu, Oct 8, 2020 at 1:37 PM April Mariner <amariner@co.worcester.md.us> wrote:

Good Afternoon Rob, I hope this email finds you well. I have attached 3 memos requesting comment for three upcoming Rezoning Cases. Please send any comments back to me and I will pass them along. Thank you and have a great day!

April L. Mariner

Office Assistant IV

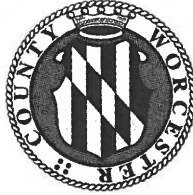
Worcester County Development Review & Permitting

amariner@co.worcester.md.us

410-632-1200 x1172

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DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863

TEL: 410-632-1200 / FAX: 410-632-3008
<http://www.co.worcester.md.us/departments/drp>

ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICE DIVISION

MEMO

TO: Robert Mitchell, Director, Worcester County Environmental Programs
 Billy Birch, Director, Worcester County Emergency Services
 Matthew Crisafulli, Sheriff, Worcester County Sheriff's Office
 John H. Tustin, P.E., Director, Worcester County Public Works Department
 John Ross, P.E., Deputy Director, Worcester County Public Works Department
 Frank Adkins, Roads Superintendent, Worcester County Public Works Department
 Jeff McMahan, Fire Marshal, Worcester County Fire Marshal's Office
 Tom Perlozzo, Director of Recreation and Parks, Tourism & Economic Development
 Louis H. Taylor, Superintendent, Worcester County Board of Education
 James Meredith, District Engineer, Maryland State Highway Administration
 Lt. Earl W. Starnier, Commander, Barracks V, Maryland State Police
 Rebecca L. Jones, Health Officer, Worcester County Health Department
 Rob Clarke, State Forester, Maryland Forest Services
 Nelson D. Brice, District Conservationist, Worcester County Natural Resources Conservation Service
 Trey Heiser, Fire Chief, Snow Hill Volunteer Fire Department

FROM: Jennifer K. Keener, Deputy Director *JKK*

DATE: October 8, 2020

RE: Rezoning Case No. 429- Daniel S. and Janna P. Hope, Property Owners, and Hugh Cropper, IV, Attorney- South of River Road at Pocomoke River, Southwest of Snow Hill

The Worcester County Planning Commission is tentatively scheduled to review the above referenced rezoning application at a forthcoming meeting. This application seeks to rezone approximately 192.28 acres of land shown on Tax Map 70 as Parcel 18, Parcel A, from RP Resource Protection District to A-1 Agricultural District. Uses allowed in the District include, but are not limited to, single family dwellings, agriculture, grain dryers, feed mills, agricultural processing

plants, aquaculture or seafood processing facilities and landing sites, sawmills, and commercial hosting of non-agricultural functions and events.

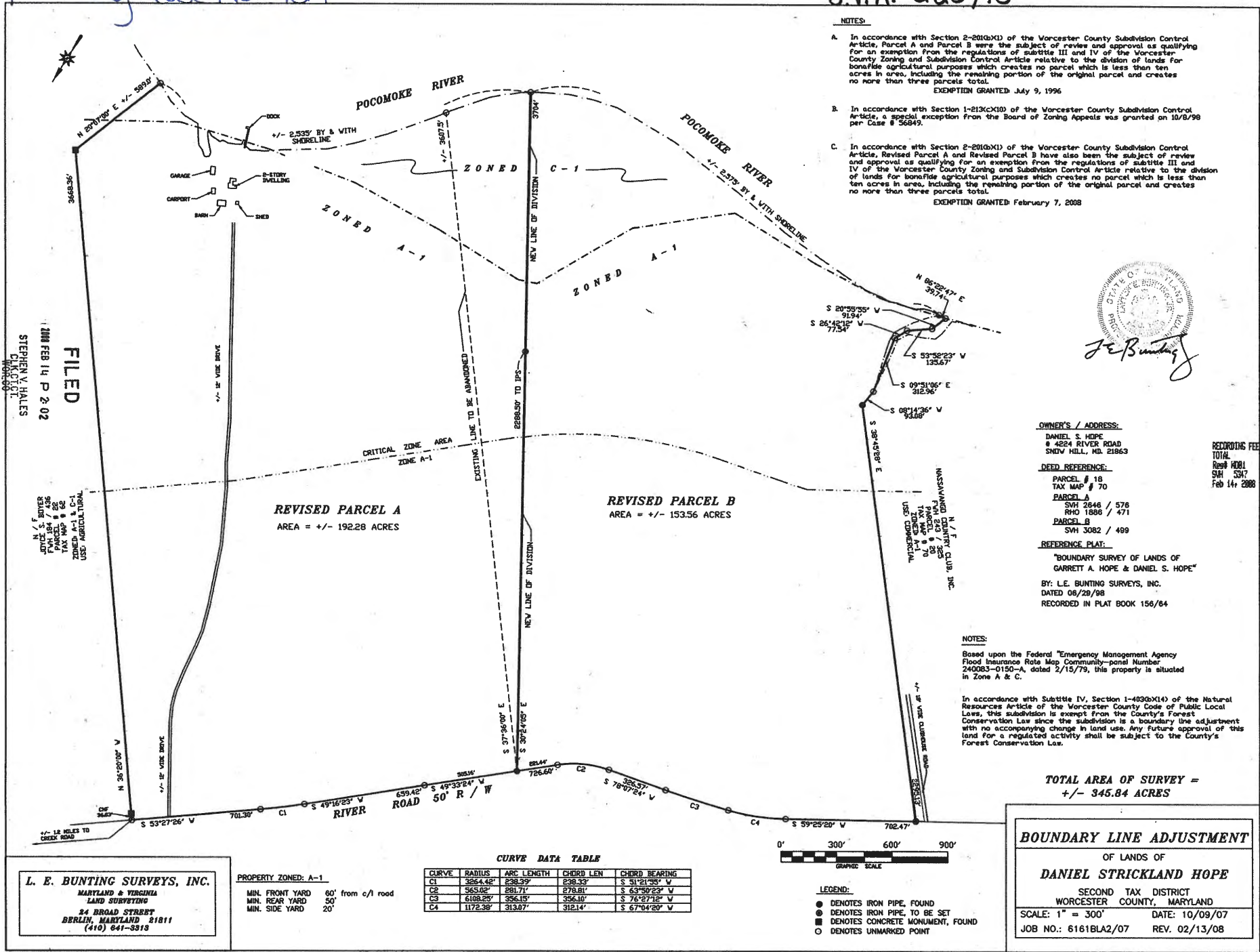
For your reference I have attached a copy of the rezoning application and location and zoning maps showing the property petitioned for rezoning.

The Planning Commission would appreciate any comments you or your designee might offer with regard to the effect that this application and potential subsequent development of the site may have on plans, facilities, or services for which **your** agency is responsible. ***If no response is received by NOVEMBER 13, 2020, the Planning Commission will have to assume that the proposed rezoning, in your opinion, will have no effect on your agency, that the application is compatible with your agency's plans, that your agency has or will have adequate facilities and resources to serve the proposed rezoning and its subsequent land uses and that you have no objection to the Planning Commission stating this information in its report to the Worcester County Commissioners. If I have not received your response by that date I will note same in the staff report I prepare for the Planning Commission's review.***

If you have any questions or require further information, please do not hesitate to call this office or email me at jkkeener@co.worcester.md.us. On behalf of the Planning Commission, thank you for your attention to this matter.

Attachments

6
5
4
3
2
1
Maryland State Archives



NOTES:

- A. In accordance with Section 2-201(b)(1) of the Worcester County Subdivision Control Article, Parcel A and Parcel B were the subject of review and approval as qualifying for an exemption from the regulations of subtitle III and IV of the Worcester County Zoning and Subdivision Control Article relative to the division of lands for bona fide agricultural purposes which creates no parcel which is less than ten acres in area, including the remaining portion of the original parcel and creates no more than three parcels total.
EXEMPTION GRANTED July 9, 1996
- B. In accordance with Section 1-213(c)(10) of the Worcester County Subdivision Control Article, a special exception from the Board of Zoning Appeals was granted on 10/8/98 per Case # 56845.
- C. In accordance with Section 2-201(b)(1) of the Worcester County Subdivision Control Article, Revised Parcel A and Revised Parcel B have also been the subject of review and approval as qualifying for an exemption from the regulations of subtitle III and IV of the Worcester County Zoning and Subdivision Control Article relative to the division of lands for bona fide agricultural purposes which creates no parcel which is less than ten acres in area, including the remaining portion of the original parcel and creates no more than three parcels total.
EXEMPTION GRANTED February 7, 2008



OWNER'S / ADDRESS:
 DANIEL S. HOPE
 # 4224 RIVER ROAD
 SMOY HILL, MD. 21863

DEED REFERENCE:
 PARCEL # 18
 TAX MAP # 70
 PARCEL A
 SVH 2846 / 578
 RHO 1808 / 471
 PARCEL B
 SVH 3082 / 499

REFERENCE PLAT:
 "BOUNDARY SURVEY OF LANDS OF
 GARRETT A. HOPE & DANIEL S. HOPE"
 BY: L.E. BUNTING SURVEYS, INC.
 DATED 06/28/98
 RECORDED IN PLAT BOOK 156/84

NOTES:

Based upon the Federal "Emergency Management Agency Flood Insurance Rate Map Community-panel Number 240083-0150-A, dated 2/15/79, this property is situated in Zone A & C.

In accordance with Subtitle IV, Section 1-453(b)(14) of the Natural Resources Article of the Worcester County Code of Public Local Laws, this subdivision is exempt from the County's Forest Conservation Law since the subdivision is a boundary line adjustment with no accompanying change in land use. Any future approval of this land for a regulated activity shall be subject to the County's Forest Conservation Law.

TOTAL AREA OF SURVEY =
 +/- 345.84 ACRES

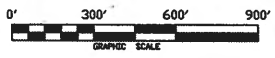
BOUNDARY LINE ADJUSTMENT
 OF LANDS OF
DANIEL STRICKLAND HOPE
 SECOND TAX DISTRICT
 WORCESTER COUNTY, MARYLAND
 SCALE: 1" = 300' DATE: 10/09/07
 JOB NO.: 6161BLA2/07 REV. 02/13/08

CURVE DATA TABLE

| CURVE | RADIUS | ARC LENGTH | CHORD LEN | CHORD BEARING |
|-------|----------|------------|-----------|---------------|
| C1 | 3254.42' | 238.33' | 238.33' | S 51°21'35" W |
| C2 | 365.02' | 281.71' | 278.81' | S 43°50'23" W |
| C3 | 6108.25' | 356.15' | 356.16' | S 76°27'12" W |
| C4 | 1172.38' | 313.07' | 312.14' | S 67°04'20" W |

PROPERTY ZONED: A-1
 MIN. FRONT YARD 60' from c/l road
 MIN. REAR YARD 50'
 MIN. SIDE YARD 20'

L. E. BUNTING SURVEYS, INC.
 MARYLAND & VIRGINIA
 LAND SURVEYING
 24 BROAD STREET
 BERLIN, MARYLAND 21811
 (410) 641-3813



- LEGEND:**
- DENOTES IRON PIPE, FOUND
 - DENOTES IRON PIPE, TO BE SET
 - DENOTES CONCRETE MONUMENT, FOUND
 - DENOTES UNMARKED POINT

RECORDING FEE
 TOTAL 3.00
 Reel # 74545
 SH 5347 Blk # 645
 Feb 14, 2008 82+00 ps

ITEM 21

21-51

WORCESTER COUNTY CIRCUIT COURT (Plat Book SVH 225, p. 13, MSA_C2157_7943, Date available 2008/02/14, Printed 04/06/2021)

NOTICE
OF
PROPOSED CHANGE IN ZONING

SOUTHERLY SIDE OF CELLAR HOUSE ROAD
NORTHEAST OF WHITESBURG ROAD

SEVENTH TAX DISTRICT
WORCESTER COUNTY, MARYLAND

Pursuant to Section 1-113 of the Worcester County Zoning Ordinance, Rezoning Case No. 430 has been filed by Hugh Cropper, IV on behalf of Cellar House Farms, Limited Partnership, property owner, for an amendment to the Official Zoning Maps to change approximately 387.5 acres of land located on the southerly side of Cellar House Road, northeast of Whitesburg Road in the Seventh Tax District of Worcester County, Maryland, from RP Resource Protection District to A-1 Agricultural District. The Planning Commission has given a favorable recommendation to the rezoning application as amended.

Pursuant to Sections 1-113 and 1-114 of the Worcester County Zoning Ordinance, the County Commissioners will hold a

PUBLIC HEARING

on

TUESDAY, JUNE 1, 2021

AT 10:45 AM

IN THE COUNTY COMMISSIONERS' MEETING ROOM
WORCETER COUNTY GOVERNMENT CENTER – ROOM 1101
ONE WEST MARKET STREET
SNOW HILL, MARYLAND 21863

At said public hearing the County Commissioners will consider the rezoning application, the staff file on Rezoning Case No. 430 and the recommendation of the Planning Commission, any proposed restrictions on the rezoning, other appropriate restrictions, conditions or limitations as may be deemed by them to be appropriate to preserve, improve, or protect the general character and design of the lands and improvements being zoned or rezoned or of the surrounding or adjacent lands and improvements, and the advisability of reserving the power and authority to approve or disapprove the design of buildings, construction, landscaping or other improvements, alterations and changes made or to be made on the subject land or lands to assure conformity with the intent and purpose of applicable State laws and regulations and the County Zoning Ordinance.

Maps of the petitioned area, the staff file on Rezoning Case No. 430 and the Planning Commission's recommendation, which will be entered into record at the public hearing, are on file and available to view electronically by contacting the Department of Development, Review and Permitting, Worcester County Government Center, One West Market Street, Room 1201, Snow Hill, Maryland 21863 Monday through Friday from 8:00 A.M. and 4:30 P.M. (except holidays), at (410) 632-1200 as well as www.co.worcester.md.us.

THE WORCESTER COUNTY COMMISSIONERS



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

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ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICES DIVISION

ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

MEMORANDUM

To: Harold L. Higgins, Chief Administrative Officer
From: Edward A. Tudor, Director, Development, Review and Permitting *EAT*
Date: April 12, 2021
Re: Rezoning Case No. 430 – Cellar House Farms, LP, applicant, Hugh Cropper IV, Esquire, attorney for the applicant

Attached herewith please find the Planning Commission’s written Findings of Fact and Recommendation relative to Rezoning Case No. 430, seeking to rezone approximately 387.5 acres of land located on the southerly side of Cellar House Road, to the northeast of Whitesburg Road, northeast of Pocomoke City, from RP Resource Protection District to A-1 Agricultural District. The case was reviewed by the Planning Commission at its meeting on April 1, 2021 and was given a favorable recommendation, on the condition that the portion of the petitioned area the area designated in the Green Infrastructure Land Use Category and illustrated on Applicant’s Exhibit No. 5 be retained in the RP Resource Protection District.

Also attached for your use is a draft public hearing notice for the required public hearing that must be held by the County Commissioners. An electronic copy has already been forwarded to Weston Young. Please advise our department at your earliest convenience as to the public hearing date so that our department can ensure that the mandatory public notice of 15 days is met via posting on the site and mailings to adjoining property owners.

Thank you for your attention to this matter. Should you have any questions or require additional information, please do not hesitate to contact me.

EAT/jkk

cc: Jennifer K. Keener, Deputy Director

**PLANNING COMMISSION
FINDINGS OF FACT
AND
RECOMMENDATION**

REZONING CASE NO. 430

APPLICANT:

**Cellar House Farms, Limited Partnership
c/o Robert Graham
1878 Silverado Trail
Napa, California 94558**

ATTORNEY FOR THE APPLICANT:

**Hugh Cropper, IV
9923 Stephen Decatur Highway, D-2
Ocean City, Maryland 21842**

April 1, 2021

WORCESTER COUNTY PLANNING COMMISSION

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I. INTRODUCTORY DATA

- A. CASE NUMBER: Rezoning Case No. 430, filed on September 28, 2020.
- B. APPLICANT: Cellar House Farms, Limited Partnership
c/o Robert Graham
1878 Silverado Trail
Napa, California 94558
- APPLICANT'S ATTORNEY: Hugh Cropper, IV
9923 Stephen Decatur Highway, D-2
Ocean City, Maryland 21842
- C. TAX MAP/PARCEL: Tax Map 69 – Parcels 25 and 27 - Tax District 7
- D. SIZE: The petitioned area is 387.5 acres in size.
- E. LOCATION: The petitioned area is located on the southerly side of Cellar House Road, northeast of Whitesburg Road, northeast of Pocomoke City.
- F. CURRENT USE OF PETITIONED AREA: Tilled land, forest, and a single-family dwelling with accessory structures.
- G. CURRENT ZONING CLASSIFICATION: RP Resource Protection District.
- H. REQUESTED ZONING CLASSIFICATION: A-1 Agricultural District.
- I. ZONING HISTORY: At the time zoning was first established in the 1960's, the petitioned area was given an A-1 Agricultural District classification, with a portion of the waterfront area where the single-family dwelling is located placed in the R-3 Multi-Family Residential District. That designation was retained in the 1978 comprehensive rezoning. During the 1992 comprehensive rezoning, the property was placed completely in the A-1 Agricultural District. During the 2009 comprehensive rezoning, the entire property was placed in the RP Resource Protection District.
- J. SURROUNDING ZONING: Adjoining and nearby properties are also zoned RP Resource Protection District, with the exception of those bordering Cellar House Road and Nassawango Road, which are currently zoned A-1 Agricultural District.
- K. COMPREHENSIVE PLAN: According to the 2006 Comprehensive Plan and associated land use map, the petitioned area lies primarily within the Agricultural

Land Use Category, with a small portion of area along the tributaries within the Green Infrastructure Land Use Category.

- L. WATER AND WASTEWATER: According to the response memo from Robert J. Mitchell, Director of the Department of Environmental Programs (copy attached), the existing structures on the subject property are currently served by private well and septic. The petitioned area has a designation of a Sewer Service Category of S-6 and W-6 (No Planned Service) in the Master Water and Sewerage Plan.
- M. ROAD ACCESS: The petitioned area fronts on Cellar House Road, a County-owned and -maintained roadway. It should be noted that Cellar House Road is less than half a mile in length, beginning and ending at Nassawango Road, which is State-owned and -maintained.

II. APPLICANT'S TESTIMONY BEFORE THE PLANNING COMMISSION

- A. Hugh Cropper, IV, applicant's attorney, Frank G. Lynch, Jr., surveyor, Chris McCabe, environmental consultant, Jack Graham, and Robert Graham, property owners, were present for the review. Mr. Cropper testified that the request is being made based upon a mistake in the assigned zoning district, and not as a result of a change in the character of the neighborhood. Mr. Cropper stated that the property is immediately south of Milburn Landing, and there was a very clear assertion of a mistake in the rezoning of the property to RP Resource Protection District. The adjoining property is state-owned, and also zoned RP Resource Protection District. As his testimony, Mr. Cropper requested to incorporate the testimony provided for Rezoning Case No. 429, which was reviewed by the Planning Commission at the meeting just prior to this case. [Attached under Section V of the Planning Commission Findings of Fact].

Mr. Cropper stated that the petitioned area has a rich history, and has the oldest house on the Pocomoke river dating back to 1750. He stated that the petitioned area was a working, sustainable farm, and Mr. Jack Graham has a strong desire to keep it that way for future generations, with the ability to create a minor subdivision for lots for the family. Submitted as Applicant's Exhibit No. 1 was a photograph of the existing dwelling dating back to the 1950's.

Mr. Cropper introduced his first witness, Chris McCabe, environmental consultant and owner of Coastal Compliance Solutions, LLC. Mr. McCabe reiterated the differences between the purpose and intent statements for the A-1 Agricultural District and RP Resource Protection District regulations. He noted that this is the type of farm that is intended to be preserved, and that the purpose and intent statement of the A-1 Agricultural District is reflected in the uses of this property.

Mr. McCabe referenced Mr. Clarke's comments that the property has been under an active timber management plan even before his tenure as a county Forester beginning in 1978 with the Maryland Forest Service. Mr. McCabe concurred that the property owner was seeking ways to sustain the farm so that it isn't sold. Mr. Cropper stated that legacy families such as the Graham's are the best stewards of the environment. He summarized that the house was built over 250 years ago, that the petitioned area had been zoned A-1 Agricultural District for forty-four years, and was downzoned in 2009, though there had been no change in use to justify it.

Mr. Cropper introduced his second witness, Frank G. Lynch, Jr., land surveyor. Mr. Lynch stated that he had prepared a plat of the petitioned area. He noted that his previous statements about minor subdivisions that were made in the testimony under Rezoning Case No. 429 apply to this case as well. Mr. Cropper noted that there may have been a few lots previously subdivided from this farm, so there may be only a few divisions remaining. Similar to the previous testimony, Mr. Cropper stated that in the Resource Conservation Area (RCA) of the Critical Area regulations, a subdivision is allowed at a density of one lot per twenty acres. Mr. Lynch concurred that the RP Resource Protection District regulations were inconsistent with the Critical Area regulations. Mr. Lynch concurred that the timber management and agricultural activities are more closely aligned with the A-1 Agricultural District, and that the RP Resource Protection District was a mistake.

Mr. Cropper introduced Robert Graham, member of Cellar House Limited Partnership, as his next witness. Mr. Jack Graham is his father, and he has four other siblings. The property was purchased by his father in 1965, at which time a full restoration was done on the dwelling. Mr. Jack Graham has generally lived either at the property or in town since then. Submitted as Applicant's Exhibit No. 2 was an aerial photograph from the 1940's or 1950's when the property had two former tenant houses (circled). The tenant houses were moved to the front of the parcel and two lots were subdivided around them on Cellar House Road. Mr. Graham identified the main colonial house, the large white barn that is still on the property, as well as the former turkey house that is no longer on the property. Mr. Graham noted that the property had been under tobacco production at that time, and currently it is in corn and soybeans. Submitted as Applicant's Exhibit No. 3 was another aerial photograph of the petitioned area from a different angle. Submitted as Applicant's Exhibit No. 4 were two current aerial photographs of the petitioned area.

With respect to the 2009 comprehensive rezoning, Mr. Graham stated that he was not aware of the rezoning of his property until recently. His neighbor also just found out about the 2009 rezoning, and the neighbor is the last sliver of RP Resource Protection District zoned land between the petitioned area and the existing farms to the south, which are currently zoned A-1 Agricultural District.

Mr. Graham noted that they are the highest elevation farm in the area, with a marker set at 37 feet. Mr. Cropper also stated that Mr. Jack Graham is one of the biggest advocates for historic preservation, and while they understand that it was easy to see how a mistake was made given the rezoning of the adjoining state-owned lands to RP Resource Protection District, the petitioned area is not able to be sustained if it remains under the RP District designation.

In closing, Mr. Cropper stated that the petitioned area is more consistent with the A-1 Agricultural District and the associated Agricultural Land Use category of the Comprehensive Plan with the exception of the fringes which are in the Green Infrastructure Lane Use Category. The Land Use Map was submitted as Applicant's Exhibit No. 5. Mr. Cropper stated that his clients would retain the wetlands shown in the Green Infrastructure Land Use Category as RP Resource Protection District. He also noted that the findings of fact as outlined in Rezoning Case No. 425 were all true for the petitioned area as well.

III. PLANNING COMMISSION'S FINDINGS AND CONCLUSIONS

- A. Regarding the definition of the neighborhood: The Planning Commission found that because Mr. Cropper was basing his argument for rezoning solely upon a claim of mistake in existing zoning, a definition of the neighborhood was not applicable.
- B. Regarding population change: The Planning Commission concluded that there has been no significant change to the population of the vicinity surrounding the petitioned area since the comprehensive rezoning of 2009.
- C. Regarding availability of public facilities: The Planning Commission found that there would be no impact upon public facilities as it pertains to wastewater disposal and the provision of potable water, as the single-family dwelling is served by a private septic system and well. Mr. Mitchell's memo stated that the subject property is in the S-6 category (no planned service) of the Master Water and Sewerage Plan. Additionally, the Planning Commission found that the Critical Area designation of Resource Conservation Area (RCA) limits development to one dwelling per 20 acres; thus, the petitioned area could theoretically have a maximum of two lots with one dwelling each. Fire and ambulance service will be available from the Snow Hill Volunteer Fire Company's facility, approximately ten minutes away from the subject property. No comments were received from the fire company with regard to this review. Police protection will be available from the Maryland State Police Barracks in Berlin, approximately thirty minutes away, and the Worcester County Sheriff's Department in Snow Hill, approximately ten minutes away. No comments were

received from either the Maryland State Police or the Worcester County Sheriff's Department. The petitioned area is served by the following schools: Snow Hill Elementary School, Snow Hill Middle School, and Snow Hill High School. No comments were received from the Worcester County Board of Education. In consideration of its review, the Planning Commission found that there will be no negative impacts to public facilities and services resulting from the proposed rezoning, and the site will be subject to the limitations of private water and wastewater as well as the Critical Area regulations.

- D. Regarding present and future transportation patterns: The Planning Commission found that the petitioned area fronts on Cellar House Road, a County-owned and -maintained roadway which is less than half a mile in total length, and terminates at each end on Nassawango Road. The Comprehensive Plan classifies Nassawango Road as a two-lane secondary highway/minor collector highway. It should be noted that other portions of this roadway are named Dividing Creek Road and/or MD Route 364 and are State-owned and -maintained. This minor collector begins at US Route 13 in Pocomoke City and links to MD Routes 12 and 354 to the north of Snow Hill. James W. Meredith, District Engineer for the Maryland Department of Transportation State Highway Administration (MDOT SHA) District 1 office commented by letter (copy attached) that if development of the property is proposed in the future, the MDOT SHA may require a traffic impact study to determine potential impacts to the surrounding state roadway network and that future development may also require an access permit to be issued from his office. He also stated that with the exception of the aforementioned comments, MDOT SHA has no objection to a rezoning determination by Worcester County. Frank J. Adkins, Worcester County Roads Superintendent, responded by memo (copy attached) that he had no comment at this time. Based upon its review, the Planning Commission found that there will be no negative impact to the transportation patterns arising from the proposed rezoning of the petitioned area as no significant changes are anticipated.
- E. Regarding compatibility with existing and proposed development and existing environmental conditions in the area, including having no adverse impact to waters included on the State's impaired waters list or having an established total maximum daily load requirement: The Planning Commission found that the petitioned area is current tilled lands and forested wetlands, and is improved with a single-family dwelling, accessory residential buildings, and agricultural structures. Additionally, the Planning Commission agreed that the petitioned area has historically been cultivated fields, and that the existing use of the property for a single-family dwelling is consistent with the A-1 Agricultural District. Based upon its review, the Planning Commission found that the proposed rezoning of the petitioned area from RP Resource Protection District to A-1 Agricultural District, excluding the area designated in the Green Infrastructure Land Use

Category as illustrated on Applicant's Exhibit No. 5, is compatible with existing and proposed development and existing environmental conditions in the area.

- F. Regarding compatibility with the Comprehensive Plan: The Planning Commission found that according to the Comprehensive Plan and associated land use plan map, the petitioned area lies within the Agricultural and Green Infrastructure Land Use categories within the Comprehensive Plan. Therefore, rezoning the petitioned area would further its compatibility with the Comprehensive Plan. They agreed that the portion of the petitioned area containing wetlands and located in the Green Infrastructure category and should remain in the RP Resource Protection District. Based upon its review, the Planning Commission found that the proposed rezoning of the petitioned area from RP Resource Protection District to A-1 Agricultural District, excluding the area designated in the Green Infrastructure Land Use Category as illustrated on Applicant's Exhibit No. 5, is compatible with the Comprehensive Plan and in keeping with its goals and objectives.

IV. PLANNING COMMISSION RECOMMENDATION

- A. In consideration of its findings and testimony provided to the Commission, the Planning Commission concluded that there is a mistake in the existing zoning of the petitioned area. Given the current and historical use of the petitioned area as tilled lands, as well as the Agricultural Land Use category in the Comprehensive Plan, the Planning Commission found that it was a mistake to have placed the petitioned area in the RP Resource Protection District designation during the 2009 comprehensive rezoning. The majority of the petitioned area should have received an A-1 Agricultural District zoning classification so as to be consistent with the Land Use Map. The Planning Commission also concurred that the findings of fact provided for Rezoning Case No. 425 are applicable to the current request. Based upon its review, the Planning Commission concluded that a change in zoning would be more desirable in terms of the objectives of the Comprehensive Plan and gave a favorable recommendation to Rezoning Case No. 430, seeking a rezoning of the petitioned area from RP Resource Protection District to A-1 Agricultural District, on the condition that the portion of the petitioned area the area designated in the Green Infrastructure Land Use Category and illustrated on Applicant's Exhibit No. 5 be retained in the RP Resource Protection District.

V. RELATED MATERIALS AND ATTACHMENTS

Planning Commission Testimony for Rezoning Case No. 429, April 1, 2021

Tax Map 70, Parcel 18, Parcel A, a request to change approximately 129.28 acres of land located on the southerly side of Nassawango Road, west of MD Route 12 in the Seventh Tax District of Worcester County, Maryland, from RP Resource Protection District to A-1 Agricultural District.

Hugh Cropper, IV, applicant's attorney, Frank G. Lynch, Jr., surveyor, Chris McCabe, environmental consultant, and Mr. Hope, property owner, were present for the review. Mr. Cropper testified that the request is being made based upon a mistake in the assigned zoning district, and not as a result of a change in the character of the neighborhood. Therefore, no precedence would be set.

Mr. Cropper stated that the property has road frontage on Nassawango Road and abuts the Pocomoke River. As noted in the staff report, the property had been primarily zoned A-1 Agricultural District with the fringe of wetlands along the river zoned C-1 Conservation District until the comprehensive rezoning in 2009, when the property had been rezoned to RP Resource Protection District. Mr. Cropper proffered that his client is willing to retain the original C-1 District boundary line in the RP Resource Protection District, or Mr. Lynch can field delineate and provide a metes and bounds survey, depending on the preference of the board.

Philosophically, Mr. and Mrs. Hope are good stewards of the environment and the land has been in the family for generations, and they wish want to keep this farm in the family. Their goal is to protect the farm and the timber operation, and the A-1 Agricultural District will give them the flexibility in uses to grow the farm. The A-1 Agricultural District allows the agricultural structures associated with the farm as a principal permitted use. Mr. Cropper referenced the quote on the Agricultural Land Use category from the Comprehensive Plan as stated in the staff report, which stressed the significance of agriculture to Worcester County.

Submitted as Applicant's Exhibit No. 1 is the deed to the farm from 1965 (Liber 184 Folio 433).

Mr. Cropper introduced his first witness, Chris McCabe, environmental consultant and owner of Coastal Compliance Solutions, LLC. Submitted as Applicant's Exhibit No. 2 were copies of the A-1 Agricultural and RP Resource Protection District regulations for comparison. Mr. McCabe read the purpose and intent statements for each district. He confirmed that the RP Resource Protection District statement does not include a reference to agriculture or forestry. He concurred that the land area located outside of the former C-1 Conservation District boundary line is more appropriate for an A-1 Agricultural District classification. Mr. McCabe referenced Mr. Clarke's comments that the property has been under an active timber management plan even before his tenure as a county Forester beginning in 1978 with the Maryland Forest Service. Mr. McCabe stated that agricultural structures are a special exception in the RP Resource Protection District, as well as single-family dwellings. Both uses are permitted uses in the A-1 Agricultural District, as are roadside stands and other similar uses. Mr. Cropper alleged that the county created a non-conforming single-family dwelling by downzoning the property. Mr. McCabe also noted that any new development would likely require compliance with various environmental regulations such as stormwater management, Critical Area, and Forestry. He stated that the Critical Area regulations apply within 1,000 feet of the river, and that a 100-foot to 300-foot buffer may apply

to the property. Mr. McCabe agreed that certain special exception uses in the A-1 Agricultural District such as roadside stands and agritainment facilities would allow this property to be supported under an agricultural use, and the A-1 Agricultural District is more consistent with the Comprehensive Plan.

Mr. Cropper requested that the staff report be incorporated into the record. He stated that the RP Resource Protection District aligns with the Green Infrastructure Land Use Category of the Comprehensive Plan in approximately 90% of the county. However, this is not the case when applied to the petitioned area. Submitted as Applicant's Exhibit No. 3 were the Formal Notice of Zoning Action, Resolution No. 20-4, and the County Commissioners' Findings of Fact, all of which were associated with Rezoning Case No. 425. Mr. Cropper stated that he also represented Mr. and Mrs. Hope on Rezoning Case No. 425, which was a request to rezone approximately fifty-four acres of the adjoining property from RP Resource Protection District to A-1 Agricultural District.

Mr. Cropper summarized that there would be no environmental harm caused as a result of the rezoning of the petitioned area, and that in the forty-four years that the property was zoned as A-1 Agricultural District, the property owners have shown that they were good stewards of the environment. He stated that other farms to the north and south of the petitioned area were currently zoned A-1 Agricultural District, but in this particular instance, the county expanded the RP Resource Protection District line around Milburn Landing. He reiterated that the A-1 Agricultural District is more consistent with the Comprehensive Plan and the Land Use Map designation as Agricultural. In reference to the findings that the Planning Commission must make, he noted that there has not been a change in population, transportation, or any other factor. The use of the land will remain the same, however the existing uses will be brought into compliance.

Mr. Cropper introduced his second witness, Frank Lynch, Jr., land surveyor. Mr. Lynch stated that he had worked on the adjoining property and testified as a witness in Rezoning Case No. 425. Overall, Parcel A (the petitioned area) and Parcel B (subject to Rezoning Case No. 425) were one large farm that had been subdivided in half. He noted that in the RP Resource Protection District, agricultural and minor subdivisions were special exception uses. If Mr. and Mrs. Hope would like to subdivide a lot, it would require Board of Zoning Appeals approval for the subdivision action. Mr. Cropper stated that in the Resource Conservation Area (RCA) of the Critical Area regulations, a subdivision is allowed at a density of one lot per twenty acres. Mr. Lynch concurred that the RP Resource Protection District regulations were inconsistent with the Critical Area regulations. Mr. Cropper said that the entire property will need to be rezoned to A-1 Agricultural District, otherwise if the forested area along Nassawango Road was retained in the RP Resource Protection District, then the property owner would have to apply for a special exception to the Board of Zoning Appeals to subdivide in order to access the road frontage. Mr. Lynch concurred that the timber management and agricultural activities are more closely aligned with the A-1 Agricultural District, and that the RP Resource Protection District was a mistake.

Mr. Lynch stated that he testified before the county during the 2009 and 1992 comprehensive rezoning processes, and confirmed that the county does not send a certified letter to every property owner when held. Mr. Hope was not aware that his property had been rezoned in 2009.

Mr. Hope explained that his grandfather had purchased the land in the 1920's, and the house has been on the farm since then. He stated that there have been hogs, corn, potatoes, and the land is now in a soybean and corn rotation. The property has been a working farm with crops, the timber management has been ongoing for decades, and it is a very productive property for growing timber. Mr. Hope reiterated that he was unaware of the 2009 rezoning of his property. He stated that he is not desirous of building anything beyond a sustainable working farm.

Mr. Tudor clarified a statement made by Mr. Cropper relative to the existing uses within the RP Resource Protection District. The non-conformities section of the zoning code states that any use or structure that was in existence at the time of the rezoning, which is permitted as a special exception use in the new zoning district, shall not be deemed non-conforming, but rather a conforming special exception. This provision does not require the property owner to seek any additional approval from the Board of Zoning Appeals to maintain or add to the existing agricultural structures or single-family dwelling.

Mr. Mitchell, Director of the Department of Environmental Programs asked for clarification on the area to be rezoned. Mr. Cropper stated that the area by the river, previously zoned C-1 Conservation District, is proposed to be retained in the RP Resource Protection District. Submitted as Applicant's Exhibit No. 4 was a copy of the recorded boundary line adjustment plat for Parcels A and B, which delineates the zoning district boundary line.

In closing, Mr. Cropper stated that the findings of fact as outlined in Rezoning Case No. 425 were all true for the petitioned area in this case. Following the discussion, a motion was made by Mr. Clayville, seconded by Ms. Knight, and carried unanimously to find the proposed amendment to rezone the petitioned area from RP Resource Protection District to A-1 Agricultural District consistent with the Comprehensive Plan based on a mistake in the zoning of the property, and forward a favorable recommendation to the Worcester County Commissioners. The motion included the adoption of the Findings of Fact from Rezoning Case No. 425, and on the condition that the area by the Pocumoke River be maintained as the RP Resource Protection District, as illustrated on Applicant's Exhibit No. 4, the former C-1 Conservation District boundary line.

STAFF REPORT**REZONING CASE NO. 430**

PROPERTY OWNER: Cellar House Farms, Limited Partnership
c/o Robert Graham
1878 Silverado Trail
Napa, California 94558

ATTORNEY: Hugh Cropper, IV
9923 Stephen Decatur Highway, D-2
Ocean City, Maryland 21842

TAX MAP/PARCEL INFO: Tax Map 69 - Parcels 25 and 27 - Tax District 7

SIZE: The petitioned area is 387.5 acres in size.

LOCATION: The petitioned area is located on the southerly side of Cellar House Road, northeast of Whitesburg Road, northeast of Pocomoke City.

CURRENT USE OF PETITIONED AREA: Tilled land, forest, and a single-family dwelling with accessory structures.

CURRENT ZONING CLASSIFICATION: RP Resource Protection District

REQUESTED ZONING CLASSIFICATION: A-1 Agricultural District

APPLICANT'S BASIS FOR REZONING: The application indicates that there was a mistake made in the existing zoning.

ZONING HISTORY: At the time zoning was first established in the 1960's, the petitioned area was given an A-1 Agricultural District classification, with a portion of the waterfront area where the single-family dwelling is located placed in the R-3 Multi-Family Residential District. That designation was retained in the 1978 comprehensive rezoning. During the 1992 comprehensive rezoning, the property was placed completely in the A-1 Agricultural District. During the 2009 comprehensive rezoning, the entire property was placed in the RP Resource Protection District.

SURROUNDING ZONING: Adjoining and nearby properties are also zoned RP Resource Protection District, with the exception of those bordering Cellar House Road and Nassawango Road, which are currently zoned A-1 Agricultural District.

COMPREHENSIVE PLAN:

According to Chapter 2 – Land Use of the Comprehensive Plan and associated land use map, the petitioned area lies primarily within the Agricultural Land Use Category, with a small portion of

area along the tributaries within the Green Infrastructure Land Use Category. With regard to the Agricultural Land Use Category, the Comprehensive Plan states the following:

“The importance of agriculture to the county cannot be overstated. Its significance is economic, cultural, environmental, and aesthetic. Agriculture is simply the bedrock of the county’s way of life. The county must do all it can do to preserve farming as a viable industry. This category is reserved for farming, forestry and related industries with minimal residential and other incompatible uses permitted. Large contiguous areas of productive farms and forest shall be maintained for agricultural uses and residential and other conflicting land uses, although permitted, are discouraged.” (Page 18)

With respect to the Green Infrastructure Land Use Category, the Comprehensive Plan states that this category addresses state and locally designated natural and open spaces and that these are designated to preserve environmentally significant areas and to maintain the environmental functionality of the County’s landscape. It states that greenways improve water quality, provide flood control and maintain the County’s rural and coastal character. The Comprehensive Plan further states that this category includes conservation zones, which are highly restricted due to their special sensitivity and that conservation areas are defined by their soils (muck), state owned natural areas, existing conservation zoning, tidal wetlands, and selected riparian corridors. It also states that greenway and conservation areas have distinct physical characteristics which make them special habitat areas or place extreme limitations on development and that such areas are “place dependent”; that is, they only occur at specific locations. Their identification and preservation must be proactively addressed and after-the-fact mitigation and restoration is expensive and often of limited effect. The Comprehensive Plan also states that the green infrastructure system is designed to maintain existing resource areas and, where absent, create sufficient natural “corridors” linking larger green “hubs”.

Pertinent objectives cited in Chapter 2 – Land Use state the following:

2. Continue the dominance of agriculture and forestry uses throughout the county’s less developed regions.
3. Maintain the character of the county’s existing population centers.
4. Provide for appropriate residential, commercial, institutional, and industrial uses.
5. Locate new development in or near existing population centers and within planned growth centers.
6. Infill existing population centers without overwhelming their existing character.
8. Regulate development to minimize consumption of land, while continuing the county’s rural and coastal character.
9. Minimize conflicts among land uses due to noise, smoke, dust, odors, lighting, and heavy traffic.
11. Set high environmental standards for new development, especially in designated growth areas.
12. Develop green infrastructure system.

13. Expand the protection of the Coastal Bays and the Pocomoke River drainage basins through watershed plans and their implementation.
19. Limit rural development to uses compatible with agriculture and forestry.
20. Direct new development in growth areas to planned communities.

(Pages 12, 13)

In Chapter 3, Natural Resources, pertinent objectives include the following:

1. Use a systems approach to environmental planning addressing pollution at or close to its source and use sustainable development techniques.
2. Instill environmental stewardship as a universal ethic.
3. Identify and protect environmentally sensitive areas.
4. Restore and/or enhance natural resource functions where possible.
8. Conserve resources by reducing unnecessary consumption.
10. Establish sufficient buffers for sensitive areas.

(Page 33)

In Chapter 7 – Transportation, the Comprehensive Plan states that “[t]he county’s rural road system continues to have an excellent service record. Local car and truck traffic share this system with farm machinery. On-going maintenance will remain the primary need for these roads. Due to their configuration, rural roads within this plan’s growth areas will require improvements to handle the expected additional traffic.” (Page 80)

Chapter 7 also states that “MD 364 Dividing Creek/Nassawango Road (Two Lane Secondary Highway/Minor Collector Highway) This minor collector begins at US 13 west of Pocomoke City and links to MD 354 to the north of Snow Hill. This roadway’s current configuration should be adequate for the planning period.” (Page 87)

In this same chapter, under the heading General Recommendations – Roadways, it states the following:

1. **Acceptable Levels of Service**—It is this plan’s policy that the minimal acceptable level of service for all roadways be LOS C. Developers shall be responsible for maintaining this standard.
3. **Traffic studies**--Developers should provide traffic studies to assess the effect of each major development on the LOS for nearby roadways.
4. **Impacted Roads**--Roads that regularly have LOS D or below during weekly peaks are considered “impacted.” Areas surrounding impacted roads should be planned for minimal development (infill existing lots). Plans and funding for improving such roads should be developed.

5. Impacted Intersections--Upgrade intersections that have fallen below a LOS C, for example, the intersection of US 13 and MD 756 Old Snow Hill Road, intersection of MD 589 and US 50.

(Page 87)

WATER AND WASTEWATER: According to the response memo from Robert J. Mitchell, Director of the Department of Environmental Programs (copy attached), the existing dwelling on the subject property is served by private well and septic, with a designation of a Sewer and Water Service Category of S-6 and W-6 (No Planned Service) in the Master Water and Sewerage Plan. No comments were received from John H. Tustin, P.E., Director of Public Works, or John Ross, P.E., Deputy Director of Public Works.

The primary soil types on the petitioned area according to the Worcester County Soil Survey are as follows:

FadA – Fallsington sandy loams, severe limitations to on-site wastewater disposal
 HbB – Hambrook sandy loam, severe limitations to on-site wastewater disposal
 NnA – Nassawango fine sandy loam, severe limitations to on-site wastewater disposal
 SadB – Sassafras sandy loam, severe limitations to on-site wastewater disposal

EMERGENCY SERVICES: Fire and ambulance service will be available from the Pocomoke City Volunteer Fire Company, located approximately twenty minutes away. No comments were received from the fire company with regard to this review. Police protection will be available from the Maryland State Police Barracks in Berlin, approximately thirty-five minutes away, and the Worcester County Sheriff's Office in Snow Hill, approximately fifteen minutes away. No comments were received from the Maryland State Police Barracks or from the Sheriff's Office.

ROADWAYS AND TRANSPORTATION: The petitioned area fronts on Cellar House Road, a County-owned and -maintained roadway. It should be noted that Cellar House Road is less than half a mile in length, beginning and ending at Nassawango Road, which is State-owned and -maintained. James W. Meredith, District Engineer for the Maryland Department of Transportation State Highway Administration (MDOT SHA) District 1 commented by letter (copy attached) that he had no objection to the rezoning request. Frank J. Adkins, Worcester County Roads Superintendent, responded by memo (copy attached) that he had no comments at this time.

SCHOOLS: The petitioned area is within Zone 5 of the Worcester County Public School Zones and is served by the following schools: Pocomoke Elementary School, Pocomoke Middle School, and Pocomoke High School. No comments were received from the Worcester County Board of Education (WCBOE).

CHESAPEAKE/ ATLANTIC COASTAL BAYS CRITICAL AREAS: Mr. Mitchell also notes in his memorandum that the petitioned area is located within the boundaries of the Chesapeake Bay Critical Area (CBCA). He states that this portion of the parcel is designated as a Resource Conservation Area (RCA) and has an associated 100-foot buffer from the mean high water line of tidal waters, the edge of the bank of tributary streams, and the landward extent of

tidal wetlands. He further states that RCA's are areas characterized by nature-dominated environments (i.e. wetlands, forests and abandoned fields) and resource-utilization activities (i.e. agriculture, forestry, fisheries and aquaculture). He stated that allowed uses within the A-1 Agricultural District support the County's farms and forestry operations. Furthermore, Mr. Mitchell states that if the proposed rezoning is approved, lands within the boundaries of the RCA must abide by the allowances of §NR 3-206.

Any rezoning application located wholly or partially within the Critical Area require that notification be sent to the Critical Area Commission (CAC). Mr. Mitchell has attached the comments provided by Michael Grassmann, Natural Resources Planner with the CAC. Mr. Grassmann states that a zoning map amendment may only be made in the Critical Area on the basis of a mistake in the existing zoning *and* a local jurisdiction must determine that the change is wholly consistent with the Critical Area land classification. Mr. Grassmann further states that the A-1 zone is *mostly* consistent with the RCA classification as evidenced by the A-1 Agricultural District in the County zoning code as being *intended to preserve, encourage and protect the County's farms and forestry operations*. However, Mr. Grassmann pointed out that there are certain uses allowed in the A-1 District that would not be permitted in the RCA, such as landing strips, spray irrigation fields and storage lagoons for Class II effluent, and large solar energy systems. Therefore, the County must ensure that the site complies with the RCA use limits in the code. Mr. Grassmann states that any future development of this site, including construction of a dwelling and accessory structures, or any future subdivision of this property, must be governed by the County and State Critical Area regulations, including rules and regulations regarding lot coverage, forest and developed woodland clearing, buffer establishment, and RCA density.

For those lands outside of the CBCA, Mr. Mitchell notes that those areas will be subject to the Forest Conservation Law. The afforestation threshold is 20% and the reforestation threshold is 50%.

FLOOD ZONE: The FIRM map (24047C0250H, effective July 16, 2015) indicates that this property is located in Zone X (Area of Minimal Flood Hazard) and A (100-year flood).

PRIORITY FUNDING AREA: The petitioned area is not within a designated Priority Funding Area.

INCORPORATED TOWNS: This site is not within one mile of any incorporated town.

ADDITIONAL COMMENTS RECEIVED: Comments received from various agencies, etc. are attached and are summarized as follows:

Rob Clarke, DNR Forester: On behalf of the Maryland Forest Service, Mr. Clarke confirmed that the subject property has been under active forest management and the property owners are members of the American Tree Farm system. These activities pre-date his tenure as a county forester which started in 1978.

!!IMPORTANT!!

THE PLANNING COMMISSION MUST MAKE FINDINGS OF FACT IN EACH SPECIFIC CASE, INCLUDING BUT NOT LIMITED TO THE FOLLOWING MATTERS:

1. What is the applicant's definition of the neighborhood in which the subject property is located? (Not applicable if request is based solely on a claim of mistake in existing zoning.)
2. Does the Planning Commission concur with the applicant's definition of the neighborhood? If not, how does the Planning Commission define the neighborhood?
3. Relating to population change.
4. Relating to availability of public facilities.
5. Relating to present and future transportation patterns.
6. Relating to compatibility with existing and proposed development and existing environmental conditions in the area, including having no adverse impact on waters included on the State's impaired waters list or having an established total maximum daily load requirement.
7. Relating to compatibility with the Comprehensive Plan.
8. Has there been a substantial change in the character of the neighborhood where the property is located since the last zoning of the property (November 3, 2009) or is there a mistake in the existing zoning of the property?
9. Would a change in zoning be more desirable in terms of the objectives of the Comprehensive Plan?

Fee received
9/28/2020

Worcester County Commissioners
Worcester County Government Center
One W. Market Street, Room 1103
Snow Hill, Maryland 21863

PLEASE TYPE
OR PRINT IN
INK

APPLICATION FOR AMENDMENT OF OFFICIAL ZONING MAP

(Office Use One - Please Do Not Write In This Space)

Rezoning Case No. 430

Date Received by Office of County Commissioners: _____

Date Received by Development, Review and Permitting: 9/28/2020

Date Reviewed by Planning Commission: 4/1/2021

I. Application

Proposals for amendment of the Official Zoning Maps may be made only by a governmental agency or by the property owner, contract purchaser, option holder, leasee, or their attorney or agent of the property to be directly affected by the proposed amendment. Check applicable status below:

- A. _____ Governmental Agency
- B. _____ Property Owner
- C. _____ Contract Purchaser
- D. _____ Option Holder
- E. _____ Leasee
- F. XXX Attorney for B (Insert A, B, C, D, or E)
- G. _____ Agent of _____ (Insert A, B, C, D, or E)

II. Legal Description of Property

- A. Tax Map/Zoning Map Number(s): 69
- B. Parcel Number(s): 25 and 27
- C. Lot Number(s), if applicable: _____
- D. Tax District Number: 7th

III. Physical Description of Property

- A. Located on the east side of Cellar House Road.
- B. Consisting of a total of 387.5 acres of land.
- C. Other descriptive physical features or characteristics necessary to accurately locate the petitioned area:

-
- D. Petitions for map amendments shall be accompanied by a plat drawn to scale showing property lines, the existing and proposed district boundaries and such other information as the Planning Commission may need in order to locate and plot the amendment on the Official Zoning Maps.

IV. Requested Change to Zoning Classification(s)

- A. Existing zoning classification(s): RP, Resource Protection
(Name and Zoning District)
- B. Acreage of zoning classification(s) in "A" above: 387.467
- C. Requested zoning classification(s): A-1, Agricultural District
(Name and Zoning District)
- D. Acreage of zoning classification(s) in "C" above: 387.5

V. Reasons for Requested Change

The County Commissioners may grant a map amendment based upon a finding that there: (a) has been a substantial change in the character of the neighborhood where the property is located since the last zoning of the property, or (b) is a mistake in the existing zoning classification and that a change in zoning would be more desirable in terms of the objectives of the Comprehensive Plan.

- A. Please list reasons or other information as to why the rezoning change is requested, including whether the request is based upon a claim of change in the character of the neighborhood or a mistake in existing zoning:


This rezoning is based upon a mistake. A more detailed summary will be submitted.

IV. Filing Information and Required Signatures


- A. Every application shall contain the following information:
1. If the application is made by a person other than the property owner, the application shall be co-signed by the property owner or the property owner's attorney.

- 2. If the applicant is a corporation, the names and mailing addresses of the officers, directors and all stockholders owning more than 20 percent of the capital stock of the corporation.
- 3. If the applicant is a partnership, whether a general or limited partnership, the names and mailing addresses of all partners who own more than 20 percent of the interest of the partnership.
- 4. If the applicant is an individual, his/her name and mailing address.
- 5. If the applicant is a joint venture, unincorporated association, real estate investment trust or other business trust, the names and mailing addresses of all persons holding an interest of more than 20 percent in the joint venture, unincorporated association, real estate investment trust or other business trust.

B. Signature of Applicant in Accordance with VI.A. above.

Signature: 
 Printed Name of Applicant: Hugh Cropper, IV, Attorney for Property Owner
 Mailing Address: 9923 Stephen Decatur Hwy., D-2, Ocean City, MD 21842
 Phone Number: 410-213-2681
 E-Mail: hcropper@bbcmlaw.com
 Date: September 28, 2020

C. Signature of Property Owner in Accordance with VI.A. above

Signature: 
 Printed Name of Owner: Cellar House Farm Limited Partnership
c/o Robert S. Graham
 Mailing Address: 1878 Silverado Trail, Napa, CA 94558
 Phone Number: 530-412-0610
 E-Mail: paintedrock@ltol.com
 Date: September 28, 2020

(Please use additional pages and attach to application if more space is required.)

VII. General Information Relating to the Rezoning Process

- A. Applications shall only be accepted from January 1st to January 31st, May 1st to May 31st, and September 1st to September 30th of any calendar year.
- B. Applications for map amendments shall be addressed to and filed with the Office of the County Commissioners. The required filing fee must accompany the application.
- C. Any officially filed amendment or other change shall first be referred by the County Commissioners to the Planning Commission for an investigation and recommendation. The Planning Commission may make such investigations as it deems appropriate or necessary and for the purpose may require the submission of pertinent information by any person concerned and may hold such public hearings as are appropriate in its judgment.

The Planning Commission shall formulate its recommendation on said amendment or change and shall submit its recommendation and pertinent supporting information to the County Commissioners within 90 days after the Planning Commission's decision of recommendation, unless an extension of time is granted by the County Commissioners.

After receiving the recommendation of the Planning Commission concerning any such amendment, and before adopting or denying same, the County Commissioners shall hold a public hearing in reference thereto in order that parties of interest and citizens shall have an opportunity to be heard. The County Commissioners shall give public notice of such hearing.

- D. Where the purpose and effect of the proposed amendment is to change the zoning classification of property, the County Commissioners shall make findings of fact in each specific case including but not limited to the following matters:

population change, availability of public facilities, present and future transportation patterns, compatibility with existing and proposed development and existing environmental conditions for the area, including no adverse impact on waters included on the State's Impaired Waters List or having an established total maximum daily load requirement, the recommendation of the Planning Commission, and compatibility with the County's Comprehensive Plan. The County Commissioners may grant the map amendment based upon a finding that (a) there a substantial change in the character of the neighborhood where the property is located since the last zoning of the property, or (b) there is a mistake in the

existing zoning classification and that a change in zoning would be more desirable in terms of the objectives of the Comprehensive Plan.

The fact that an application for a map amendment complies with all of the specific requirements and purposes set forth above shall not be deemed to create a presumption that the proposed reclassification and resulting development would in fact be compatible with the surrounding land uses and is not, in itself, sufficient to require the granting of the application.

- E. No application for map amendment shall be accepted for filing by the office of the County Commissioners if the application is for the reclassification of the whole or any part of the land for which the County Commissioners have denied reclassification within the previous 12 months as measured from the date of the County Commissioners' vote of denial. However, the County Commissioners may grant reasonable continuance for good cause or may allow the applicant to withdraw an application for map amendment at any time, provided that if the request for withdrawal is made after publication of the notice of public hearing, no application for reclassification of all or any part of the land which is the subject of the application shall be allowed within 12 months following the date of such withdrawal, unless the County Commissioners specify by formal resolution that the time limitation shall not apply.

Real Property Data Search

Search Result for WORCESTER COUNTY

| View Map | View GroundRent Redemption | View GroundRent Registration |
|--|--|--|
| Special Tax Recapture: AGRICULTURAL TRANSFER TAX | | |
| Account Identifier: District - 07 Account Number - 005954 | | |
| Owner Information | | |
| Owner Name: | CELLAR HOUSE FARM LIMITED PARTNERSHIP | Use: AGRICULTURAL Principal Residence: NO |
| Mailing Address: | 2634 CELLAR HOUSE RD POCOMOKE MD 21851-3622 | Deed Reference: /01889/ 00512 |
| Location & Structure Information | | |
| Premises Address: | 2634 CELLAR HOUSE RD POCOMOKE 21851-0000 | Legal Description: 135.85 ACS CELLAR HOUSE FARM SE SIDE R-364 |
| Map: 0069 | Grid: 0024 | Parcel: 0025 |
| Neighborhood: 7010060.24 | Subdivision: 0000 | Block: |
| Lot: | Assessment Year: 2020 | Plat No: |
| Town: None | | Plat Ref: |
| Primary Structure Built 1700 | Above Grade Living Area 2,856 SF | Finished Basement Area 135.8500 AC |
| County Use | | |
| Stories 2 | Basement YES | Type STANDARD UNIT |
| Exterior BRICK/ | Quality 3 | Full/Half Bath 1 full/ 1 half |
| Garage | | Last Notice of Major Improvements |
| Value Information | | |
| | Base Value | Value |
| | | As of 01/01/2020 |
| | | As of 07/01/2020 |
| | | As of 07/01/2021 |
| Land: | 135,100 | 135,100 |
| Improvements | 74,700 | 73,900 |
| Total: | 209,800 | 209,000 |
| Preferential Land: | 35,100 | 35,100 |
| | | 209,000 |
| | | 209,000 |
| Transfer Information | | |
| Seller: GRAHAM JOHN L III & MARTHA K | Date: 12/21/1992 | Price: \$0 |
| Type: ARMS LENGTH MULTIPLE | Deed1: RHO /01889/ 00512 | Deed2: |
| Seller: GRAHAM JOHN L III | Date: 12/21/1992 | Price: \$0 |
| Type: ARMS LENGTH MULTIPLE | Deed1: RHO /01889/ 00507 | Deed2: |
| Seller: E S ADKINS & CO | Date: 12/09/1968 | Price: \$0 |
| Type: NON-ARMS LENGTH OTHER | Deed1: FWH /00218/ 00071 | Deed2: |
| Exemption Information | | |
| Partial Exempt Assessments: | Class | 07/01/2020 |
| County: | 000 | 0.00 |
| State: | 000 | 0.00 |
| Municipal: | 000 | 0.00 0.00 |
| | | 0.00 0.00 |
| Special Tax Recapture: AGRICULTURAL TRANSFER TAX | | |
| Homestead Application Information | | |
| Homestead Application Status: No Application | | |
| Homeowners' Tax Credit Application Information | | |
| Homeowners' Tax Credit Application Status: No Application | | |
| Date: | | |

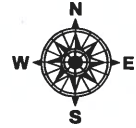
Real Property Data Search

Search Result for WORCESTER COUNTY

| View Map | View GroundRent Redemption | View GroundRent Registration |
|--|--|--|
| Special Tax Recapture: AGRICULTURAL TRANSFER TAX | | |
| Account Identifier: District - 07 Account Number - 005768 | | |
| Owner Information | | |
| Owner Name: | CELLAR HOUSE FARM LIMITED PARTNERSHIP | Use: AGRICULTURAL Principal Residence: NO |
| Mailing Address: | 2634 CELLAR HOUSE RD POCOMOKE MD 21851-3622 | Deed Reference: /01889/ 00512 |
| Location & Structure Information | | |
| Premises Address: | R-364 HWY SNOW HILL 21863-0000 | Legal Description: 251.617 ACS PT CELLAR HOUSE FARM SE SIDE R-364 |
| Map: 0069 | Grid: 0024 | Parcel: 0027 |
| Neighborhood: 7010066.24 | Subdivision: 0000 | Section: |
| Block: | Lot: | Assessment Year: 2020 |
| Plat No: | Plat Ref: | |
| Town: None | | |
| Primary Structure Built | Above Grade Living Area | Finished Basement Area |
| | | Property Land Area 251.6100 AC |
| Stories | Basement | Type |
| | | Exterior |
| | | Quality |
| | | Full/Half Bath |
| | | Garage |
| | | Last Notice of Major Improvements |
| Value Information | | |
| | Base Value | Value |
| | | As of |
| | | 01/01/2020 |
| Land: | 47,100 | 47,100 |
| Improvements | 0 | 0 |
| Total: | 47,100 | 47,100 |
| Preferential Land: | 47,100 | 47,100 |
| | | Phase-In Assessments |
| | | As of |
| | | 07/01/2020 |
| | | As of |
| | | 07/01/2021 |
| | | 47,100 |
| | | 47,100 |
| Transfer Information | | |
| Seller: GRAHAM JOHN L III & MARTHA K | Date: 12/21/1992 | Price: \$0 |
| Type: ARMS LENGTH MULTIPLE | Deed1: RHO /01889/ 00512 | Deed2: |
| Seller: GRAHAM JOHN L III | Date: 12/21/1992 | Price: \$0 |
| Type: ARMS LENGTH MULTIPLE | Deed1: RHO /01889/ 00507 | Deed2: |
| Seller: E S ADKINS X CO | Date: 01/26/1990 | Price: \$167,500 |
| Type: ARMS LENGTH IMPROVED | Deed1: RHO /01619/ 00033 | Deed2: |
| Exemption Information | | |
| Partial Exempt Assessments: | Class | 07/01/2020 |
| County: | 000 | 0.00 |
| State: | 000 | 0.00 |
| Municipal: | 000 | 0.00 0.00 |
| | | 07/01/2021 |
| | | 0.00 0.00 |
| Special Tax Recapture: AGRICULTURAL TRANSFER TAX | | |
| Homestead Application Information | | |
| Homestead Application Status: No Application | | |
| Homeowners' Tax Credit Application Information | | |
| Homeowners' Tax Credit Application Status: No Application | | |
| Date: | | |

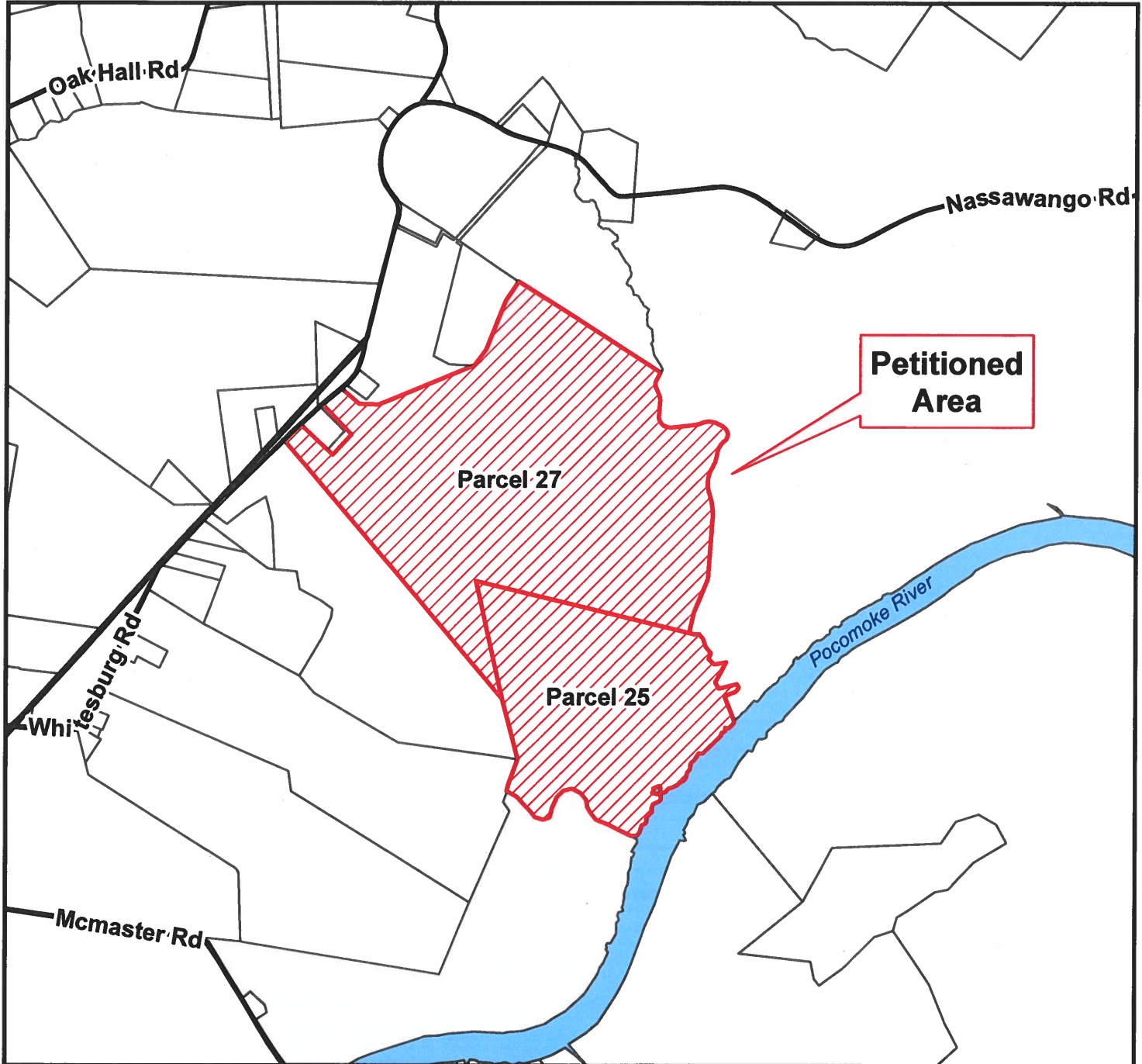


WORCESTER COUNTY, MARYLAND

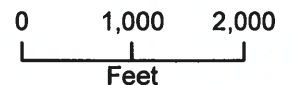


REZONING CASE NO. 430
RP Resource Protection to A-1 Agricultural District
Tax Map: 69, Parcel 25 and 27

LOCATION MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



Source: Worcester County GIS Data Layers

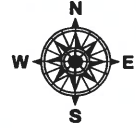
This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH

Reviewed By: JKK

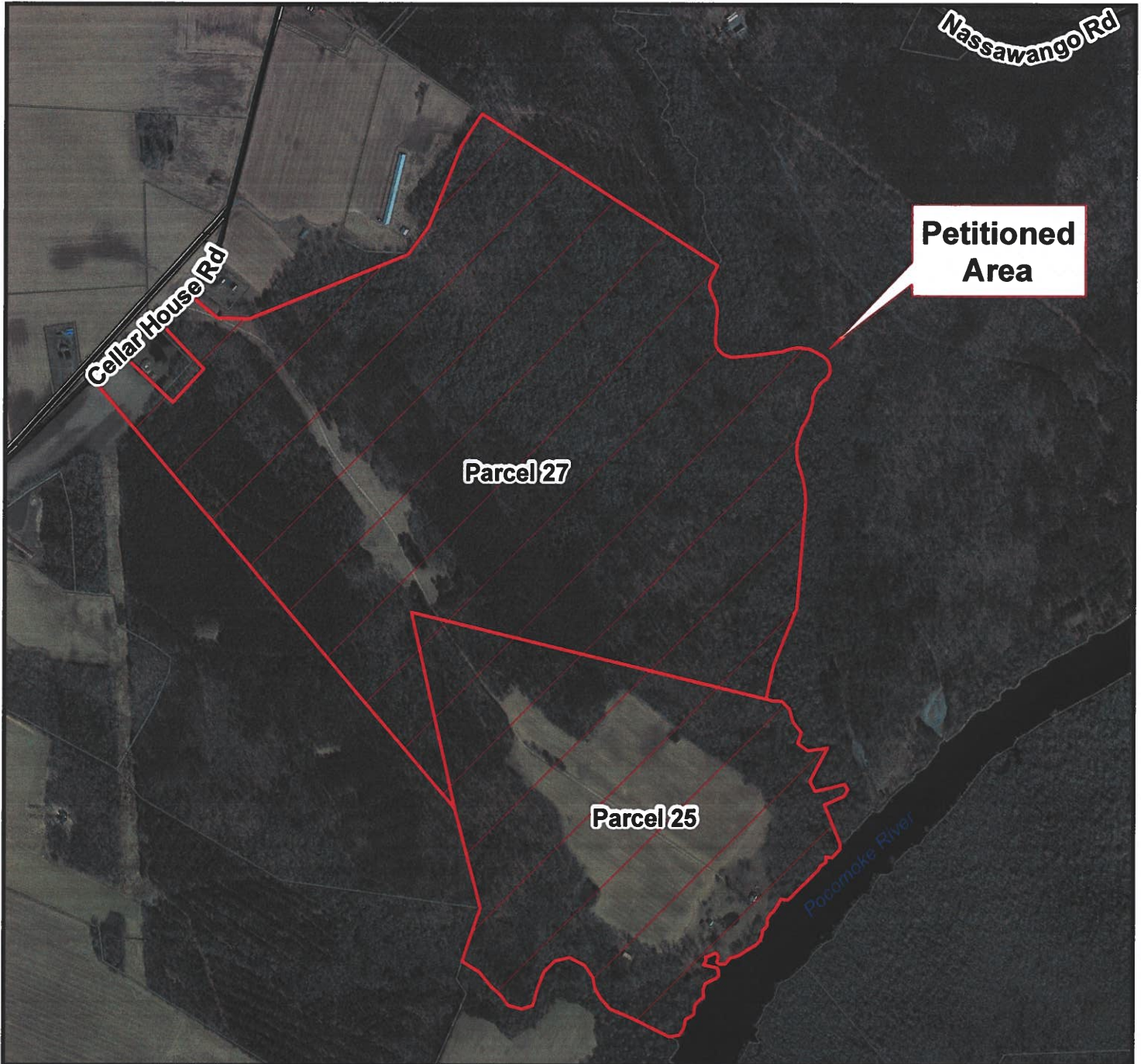


WORCESTER COUNTY, MARYLAND

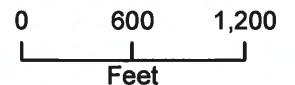


REZONING CASE NO. 430
RP Resource Protection to A-1 Agricultural District
Tax Map: 69, Parcel 25 and 27

AERIAL MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



Source: Worcester County GIS Data Layers, 2019 Aerial Imagery

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK

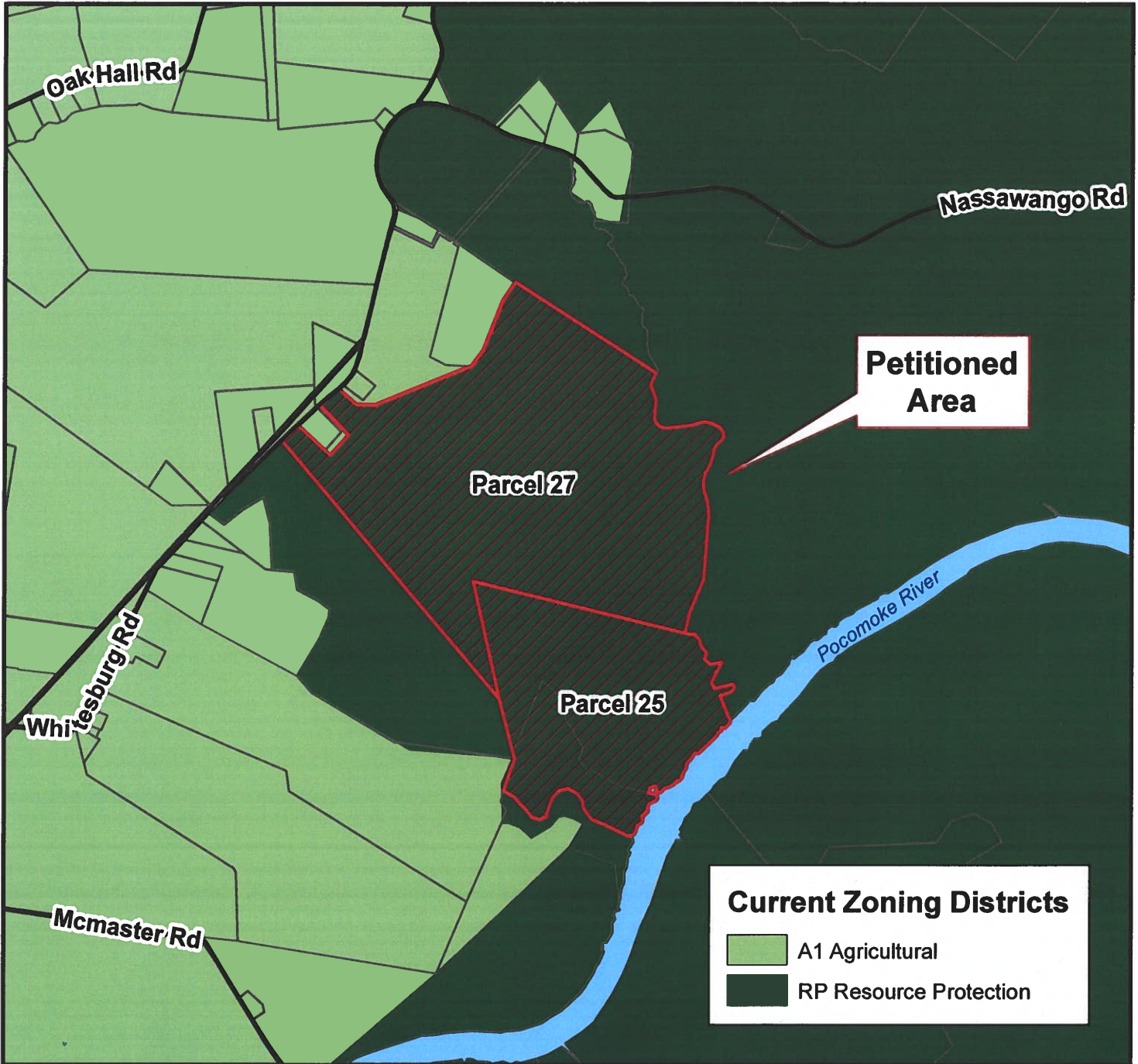


WORCESTER COUNTY, MARYLAND

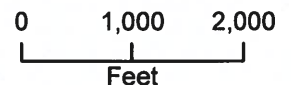


REZONING CASE NO. 430
RP Resource Protection to A-1 Agricultural District
Tax Map: 69, Parcel 25 and 27

ZONING MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



Source: Worcester County GIS Data Layers, 2009 Official Zoning Districts

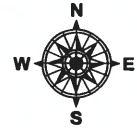
This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH

Reviewed By: JKK

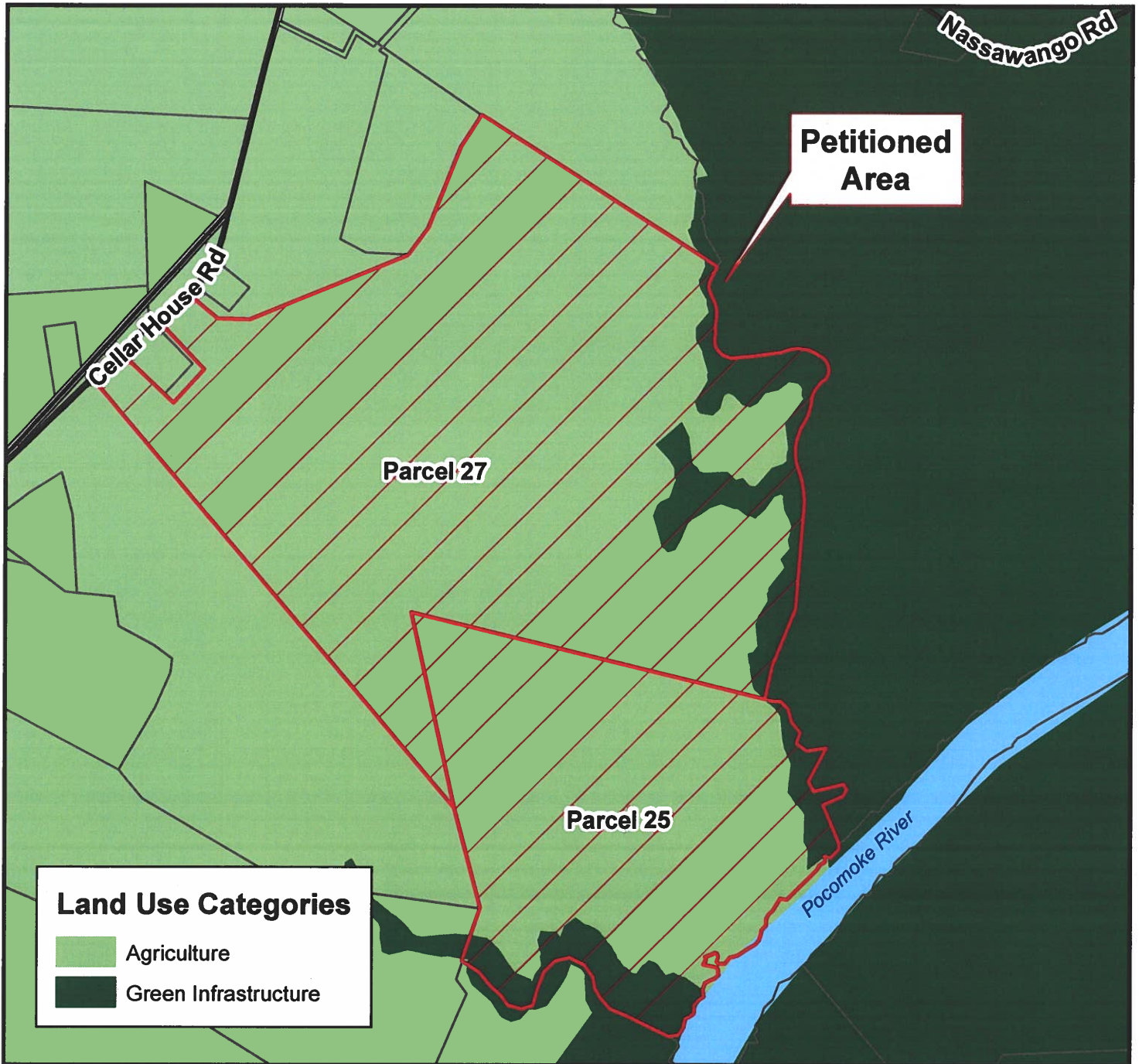


WORCESTER COUNTY, MARYLAND



REZONING CASE NO. 430
RP Resource Protection to A-1 Agricultural District
Tax Map: 69, Parcel 25 and 27

LAND USE MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020

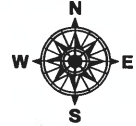
Source: Worcester County GIS Data Layers, 2006 Land Use Maps

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK

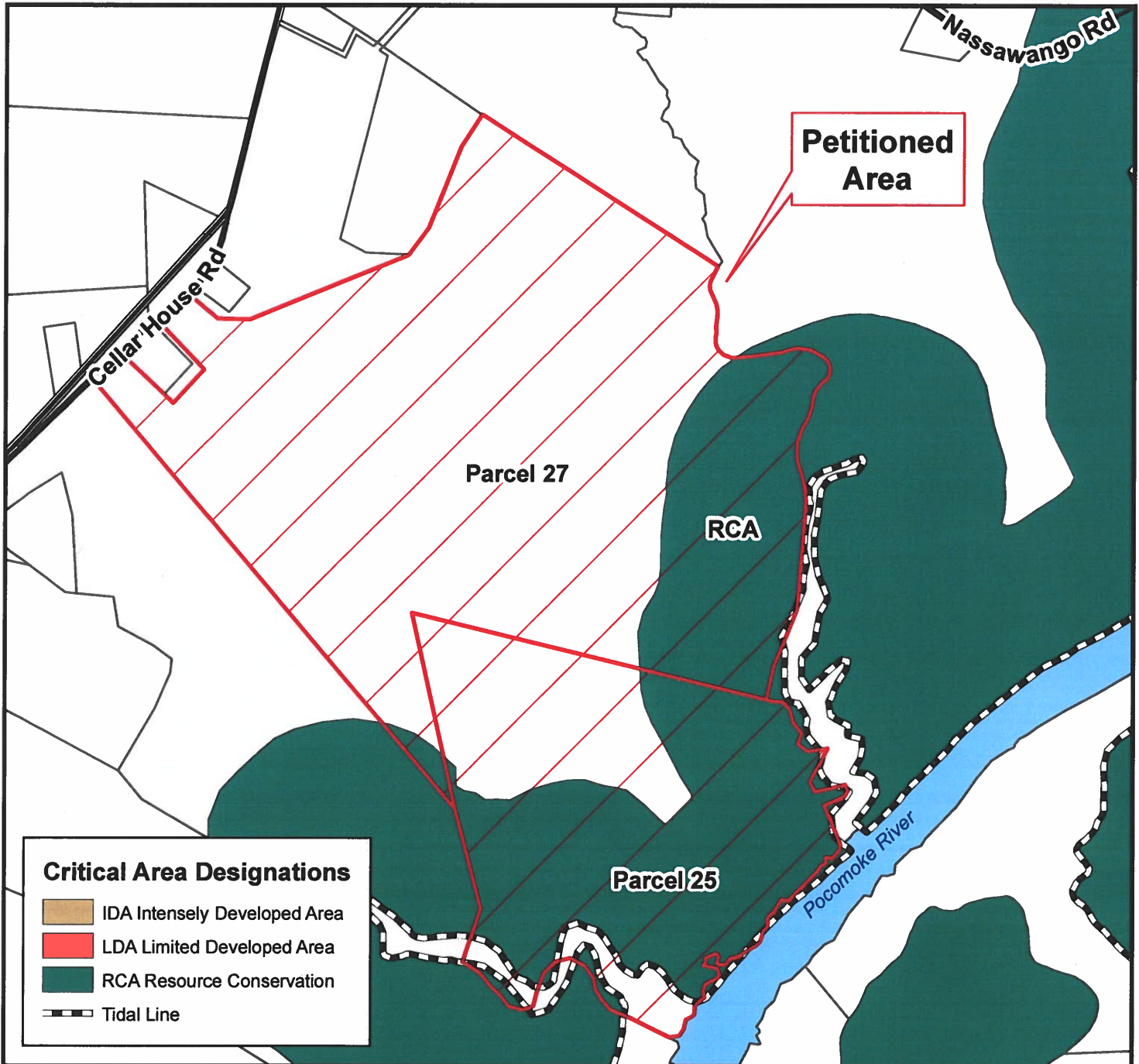


WORCESTER COUNTY, MARYLAND

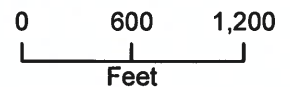


REZONING CASE NO. 430
RP Resource Protection to A-1 Agricultural District
Tax Map: 69, Parcel 25 and 27

CHESAPEAKE BAY CRITICAL AREA MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



Source: Worcester County GIS Data Layers, Chesapeake Bay Critical Area Program

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK

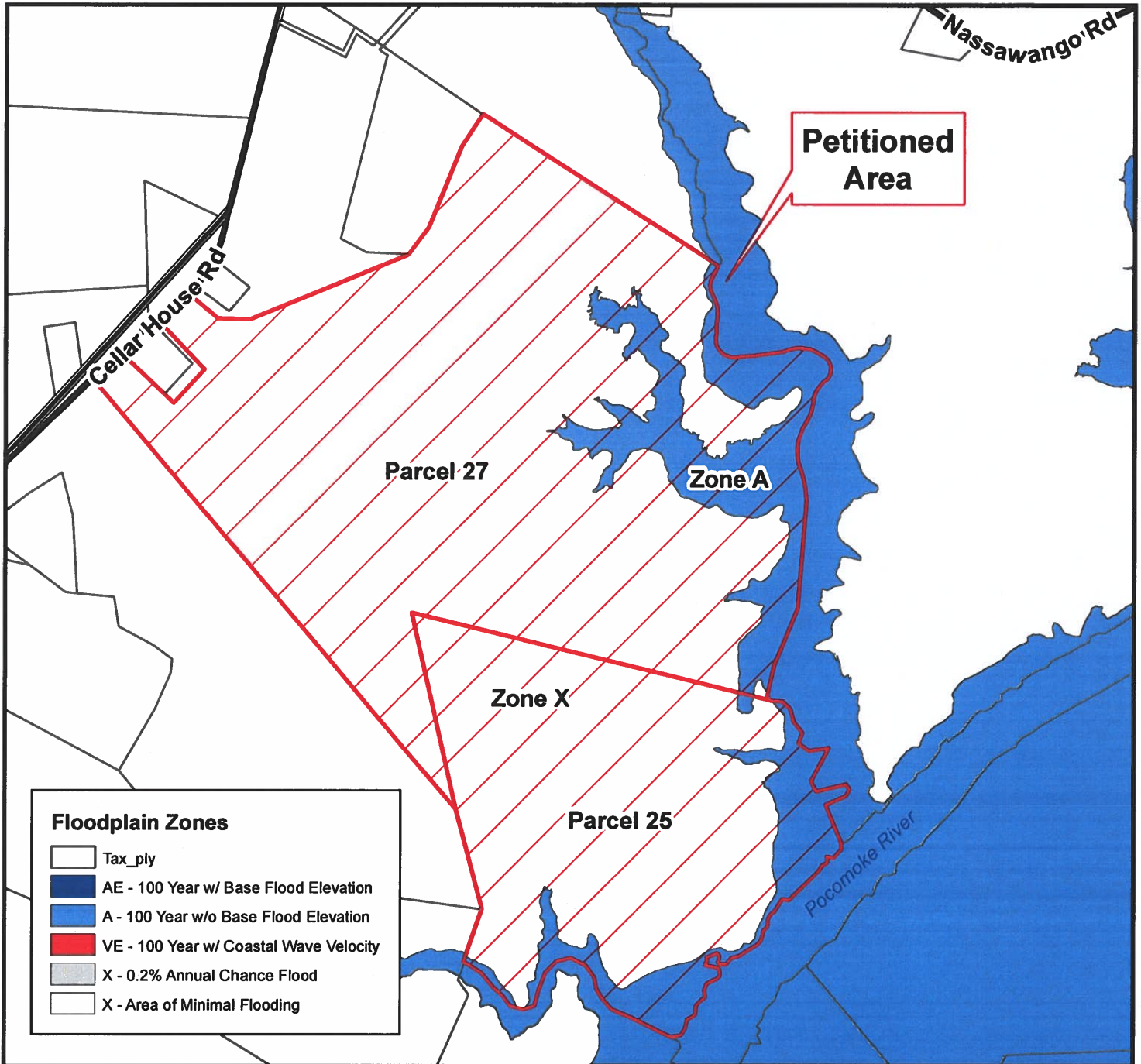


WORCESTER COUNTY, MARYLAND

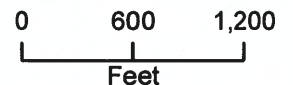


REZONING CASE NO. 430
RP Resource Protection to A-1 Agricultural District
Tax Map: 69, Parcel 25 and 27

FLOODPLAIN MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



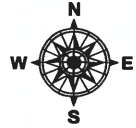
Source: Worcester County GIS Data Layers, 2015 FEMA Flood Insurance Rate Maps

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK

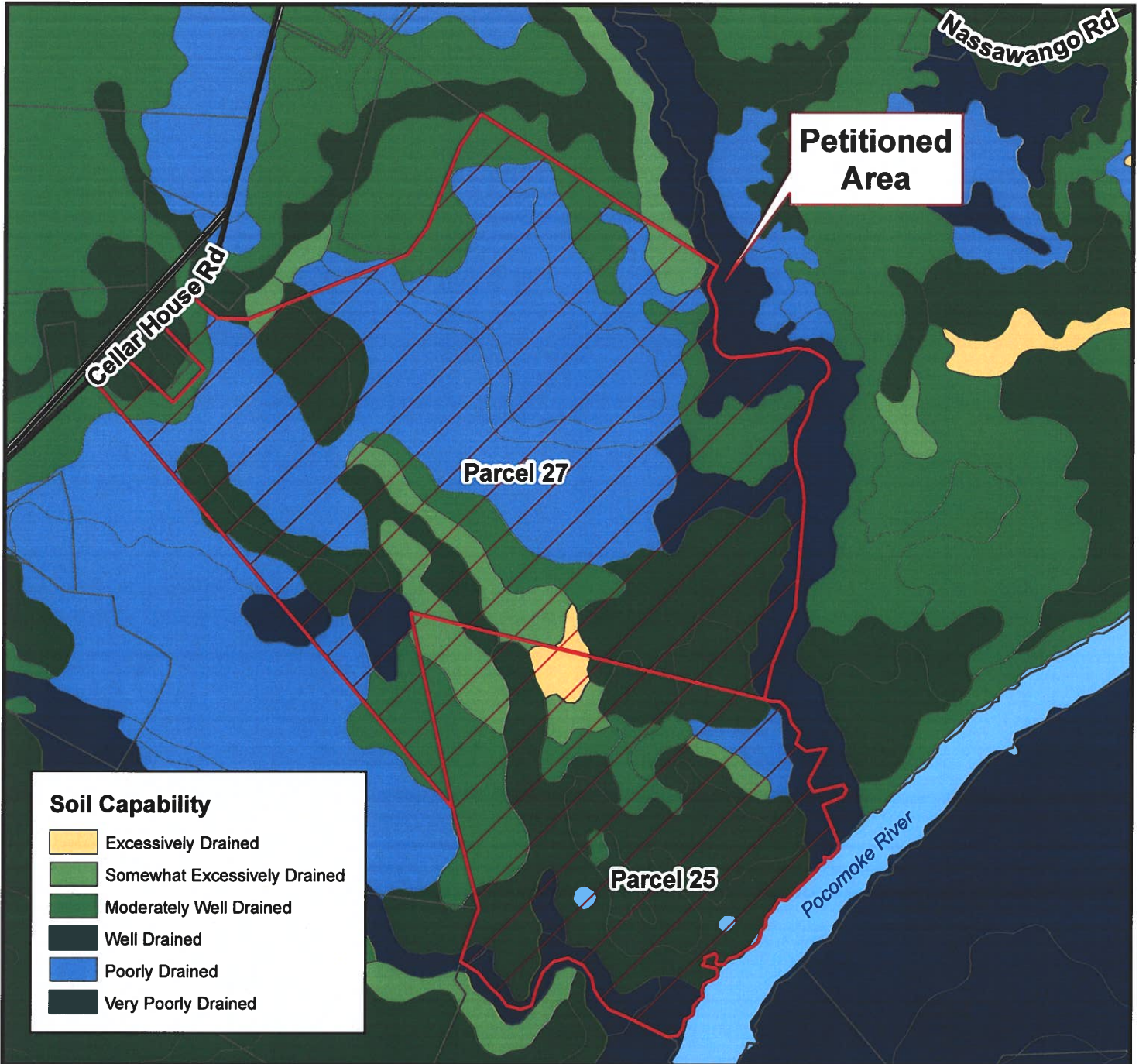


WORCESTER COUNTY, MARYLAND

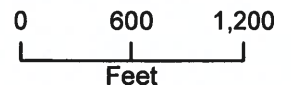


REZONING CASE NO. 430
RP Resource Protection to A-1 Agricultural District
Tax Map: 69, Parcel 25 and 27

SOILS MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020



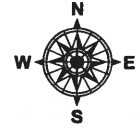
Source: Worcester County GIS Data Layers, 2007 Soil Survey

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK

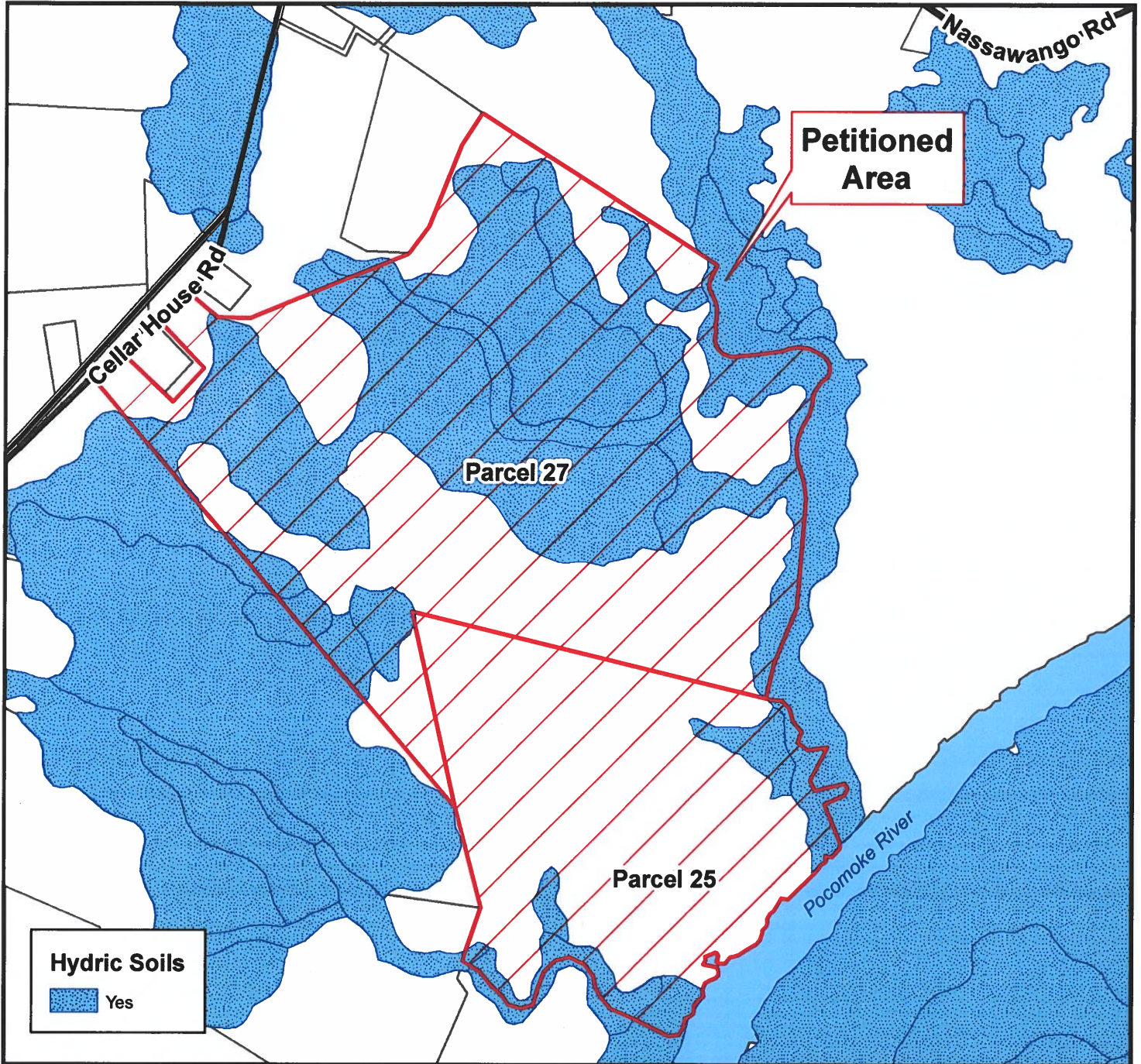


WORCESTER COUNTY, MARYLAND



REZONING CASE NO. 430
RP Resource Protection to A-1 Agricultural District
Tax Map: 69, Parcel 25 and 27

HYDRIC SOILS MAP



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
Technical Services Division - Prepared October 2020

Source: Worcester County GIS Data Layers, 2007 Soil Survey

This map is intended to be used for illustrative purposes only and is not to be used for regulatory action.

Drawn By: KLH Reviewed By: JKK



Worcester County
Department of Environmental Programs

Memorandum

To: Jennifer Keener, Deputy Director, DDRP

From: Robert J. Mitchell 
Director, Environmental Programs

Subject: **EP Staff Comments on Rezoning Case No. 430**
Worcester County Tax Map 70, Parcels 25 and 27
Reclassify approximately 387.5 Total Acres of
RP- Resource Protection District to A-1 Agricultural District

Date: 11/10/20

This response to your request for comments is prepared for the map amendment application associated with the above referenced property. The Worcester County *Zoning and Subdivision Control Article*, Section ZS1-113(c)(3), states that the applicant must affirmatively demonstrate that there has been a substantial change in the character of the neighborhood since the last zoning of the property or that a mistake has been made in the existing zoning classification. The application argues that there was a mistake in the Comprehensive Rezoning that was approved by the County Commissioners on November 3, 2009. The Code requires that the Commissioners find that the proposed “change in zoning” would be more desirable in terms of the objectives of the *Comprehensive Plan*.

The Department of Environmental Programs has the following comments:

1. This property has mostly an agricultural land use designation in the Land Use Map in the Worcester County Comprehensive Plan (*Comprehensive Plan*), while the remaining portions along the southern edge of Parcel 25 and the eastern edge of Parcel 27 are located in the Green Infrastructure District. The Green Infrastructure land use designation addresses state and locally designated natural and open spaces. These areas are designated to preserve environmentally significant areas and to maintain the environmental functionality of the county’s landscape. Greenways improve water quality, provide flood control and maintain the county’s rural and coastal character. The Agricultural land use designation is reserved for farming, forestry and related industries with minimal residential and other incompatible uses permitted. It is expected that residential and other conflicting land uses although permitted, are discouraged within this

2. district. The adjacent properties to the north are entirely covered with a Green Infrastructure land use district, with the properties to the south mostly carrying an Agricultural designation save the portions of those properties directly fronting the Pocomoke River, where a Green Infrastructure designation is found.
3. The existing residence on the property is served by private well and septic at the present time. The subject property has a designation of a Sewer and Water Service Category of S-6/W-6 and (No Planned Service) in the *Master Water and Sewerage Plan*.
4. This rezoning is partially located within the Chesapeake Bay Critical Area (CBCA). The parcel is designated as a Resource Conservation Area (RCA) and has an associated 100ft buffer from the mean high water line of tidal water, the edge of the bank of tributary streams, and landward extent of tidal wetlands. RCA's are areas characterized by nature-dominated environments (i.e. wetlands, forests, abandoned fields) and resource-utilization activities (i.e. agricultural, forestry, fisheries, aquaculture). Allowed uses within the A-1 Zoning District support the County's farms and forestry operations. As the attached letter from the Critical Area Commission asserts, the A-1 zone is *mostly* consistent with the RCA classification but not entirely, and there are uses that are allowed in the A-1 zone that are not permitted in the RCA.
5. It should be noted that if the proposed rezoning is approved, lands within RCA boundaries must abide by the allowances in §NR 3-206. This includes, but is not limited to, lot coverage, clearing, and density limitations. Also, no new commercial, industrial, or institutional uses can be permitted within approval of a Growth Allocation. Though they are not claimed here, any existing industrial or commercial facilities may not exceed density specified in §NR 3-206(c)(3).
6. This proposed rezoning is also proposed for portions of the property located in an area outside the CBCA; therefore, that area will also be subject to the Forest Conservation Law (FCL). The property has not been subject to the FCL, due to all permitted construction having occurred prior to the implementation of the Law. A change from RP to A-1 would not change the afforestation/reforestation thresholds when/if the property is further developed to the point that compliance with the law is required. The afforestation threshold will remain at 20 percent and the reforestation threshold will remain at 50 percent should rezoning be granted.
7. The boundary of the RP zone does not follow the green infrastructure boundary of the 2006 Land Use Plan in this location, however there are several reasons why this property is zoned RP.
8. The purpose of the RP is to preserve environmentally significant areas of the County and includes those areas which pose constraints for development or where development could have a substantially adverse environmental effect. The district serves to maintain the environmental functionality of the landscape. Full text is provided below in Note #10.
9. Among other things, the criteria used to determine RP zone boundaries included presence of Critical Area, extensive woodland, hydric soils/wetlands, and a riparian corridor.

10. These parcels are consistent with the purpose of the RP zone and the criteria used to map the boundary of this zone. The subject parcels are primarily wooded and part of a large contiguous tract of private and publicly owned woodland corridor protecting the Pocomoke River. The subject parcels include extensive Chesapeake Bay Critical Area (the land on the parcel that is not wooded is mainly in the Critical Area). The parcels are adjacent to a “wetland of special state concern” and Sensitive Species Project Review Area. The zoning designation is consistent with the RP zoning in this portion of the river corridor: Land that is primarily wooded, whether privately or publicly owned, is zoned RP in this corridor. Protection of contiguous riparian woodland in this location is key to the continued health of the Pocomoke River, both its water quality and the quality of habitat. (Maps are attached)
11. Text from §ZS 1-215 for the RP District - *Purpose and Intent: protect its natural resources in all areas. The district includes those areas of the County which pose constraints for development or where development could have a substantially adverse environmental effect. This district serves to maintain the environmental functionality of the landscape by avoiding or minimizing disturbance of sensitive areas which generally include tidal and nontidal wetlands, state-owned natural areas, selected riparian corridors, conservation areas, and muck and alluvial soils. Development potential within this district is severely limited; however, some minor development may be carried out, provided it is done in a manner sufficiently sensitive to the existing natural environment and visual character of the site.*
12. It would appear that reasons exist for a restriction in the change for the zoning reclassification for the entire property. The applicant should be prepared to address why portions of the property where sensitive areas exist and where a Green Infrastructure land use designation exists should be included in this zoning reclassification.

If you have any questions on these comments, please do not hesitate to contact me.

Attachments

Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor



Charles C. Deegan
Chairman

Katherine Charbonneau
Executive Director

STATE OF MARYLAND
CRITICAL AREA COMMISSION
CHESAPEAKE AND ATLANTIC COASTAL BAYS

October 28, 2020

Ms. Jenelle Gerthoffer
Worcester County Department of Environmental Programs
One West Market Street – Room 1306
Snow Hill, Maryland 21863

Re: Rezoning Case No. 430: Cellar House Farms Limited Partnership
East Side of Cellar House Road (Tax Map 69, Parcels 25 & 27)

Dear Ms. Gerthoffer:

Thank you for providing information on the proposed rezoning of the above referenced parcel. The 387.5 acre property is located partially the Critical Area, with 130 acres of land designated as Resource Conservation Area (RCA). The proposed rezoning would change the property from Resource Protection (RP) to Agricultural District (A-1). The petitioned area is located on the East Side of Cellar House Road in Pocomoke, Tax Map 69, Parcels 25 and 27.

The applicant is arguing that a mapping mistake was made in the Comprehensive Rezoning in 2009. A zoning map amendment in the Critical Area can only be made in the Critical Area on the basis of mistake in the existing zoning *and* a local jurisdiction must determine that the change is wholly consistent with the Critical Area land classification (Natural Resources Article 8-1809(h)(2)). The A-1 zone is *mostly* consistent with the RCA classification as evidenced by the description of the A-1 Agricultural District in the County's zoning code as being *intended to preserve, encourage and protect the County's farms and forestry operations*. However, the A-1 zone allows certain uses that are not permitted in the RCA per Worcester County Code NR 3-206 and NR 3-217. These uses include, but are not limited to, landing strips, spray irrigation fields and storage lagoons for Class II effluent, and large solar energy systems. Therefore, the County must ensure that the site complies with the RCA use limits outlined in the Code.

Additionally, the County's text amendment for adding special events to the RCA use table is still pending revision, so commercial non-agriculture functions and events cannot be hosted on the RCA portions of the property until such time as the Critical Area Commission approves the revised language and it is adopted into the Worcester County Code.

Any future development of this site, including construction of a dwelling and accessory structures, or any future subdivision of this property, must be governed by Worcester County Code NR3:II Chesapeake Bay Critical Area and COMAR Title 27, including, but not limited to, rules and regulations regarding lot coverage, forest and developed woodland clearing, Buffer

Ms. Jenelle Gerthoffer
October 28, 2020
Page 2 of 2

establishment, and RCA density. Where Worcester County Code NR3:II and COMAR Title 27 differ, the stricter rule or regulation shall prevail.

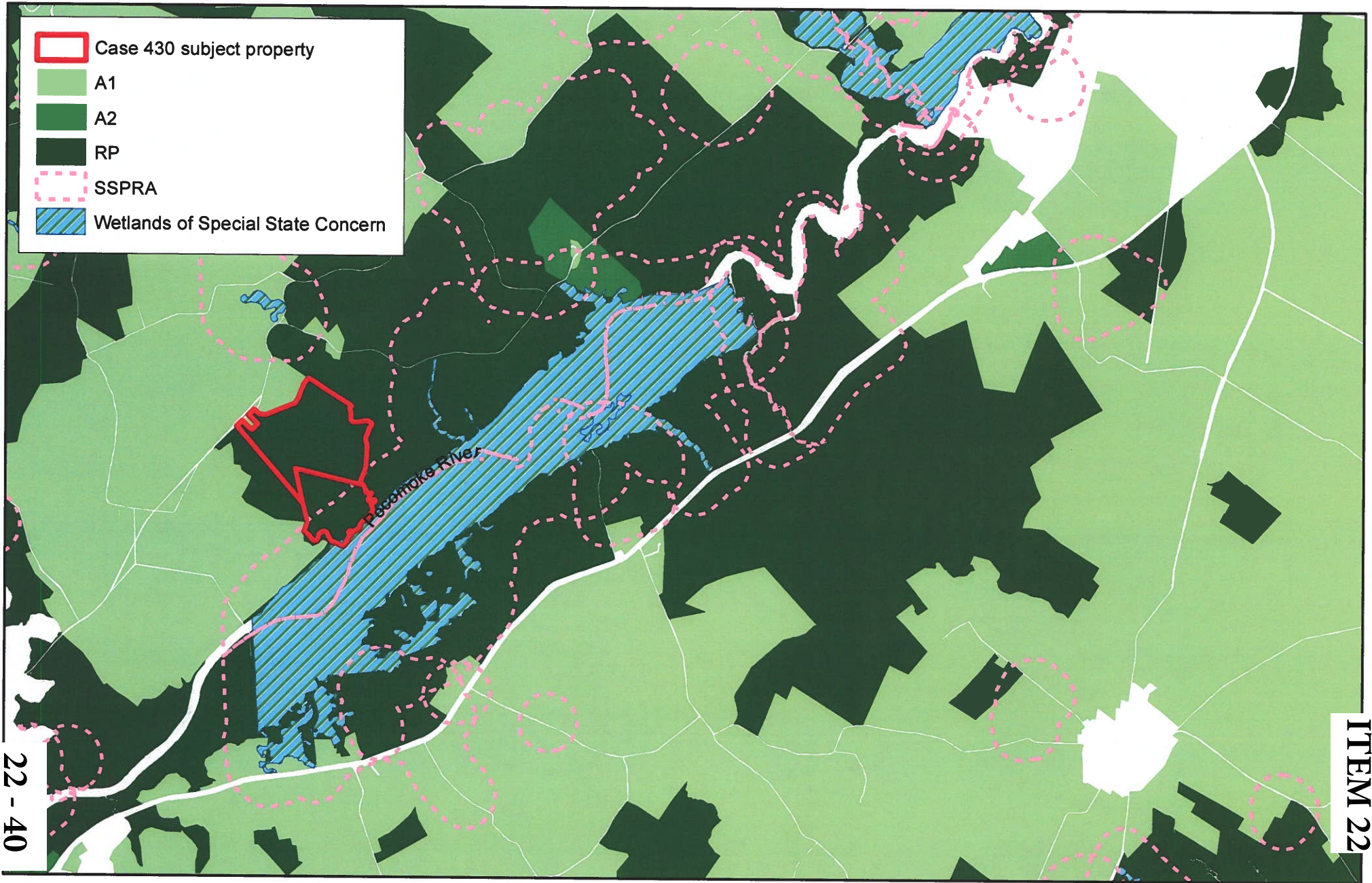
Please include this letter in the file and submit it as part of the record. In addition, please notify the Commission in writing of the decision made in this case. Thank you for the opportunity to comment. If you have any questions, please contact me at (410) 260-3462 or by emailing me at michael.grassmann@maryland.gov.

Sincerely,



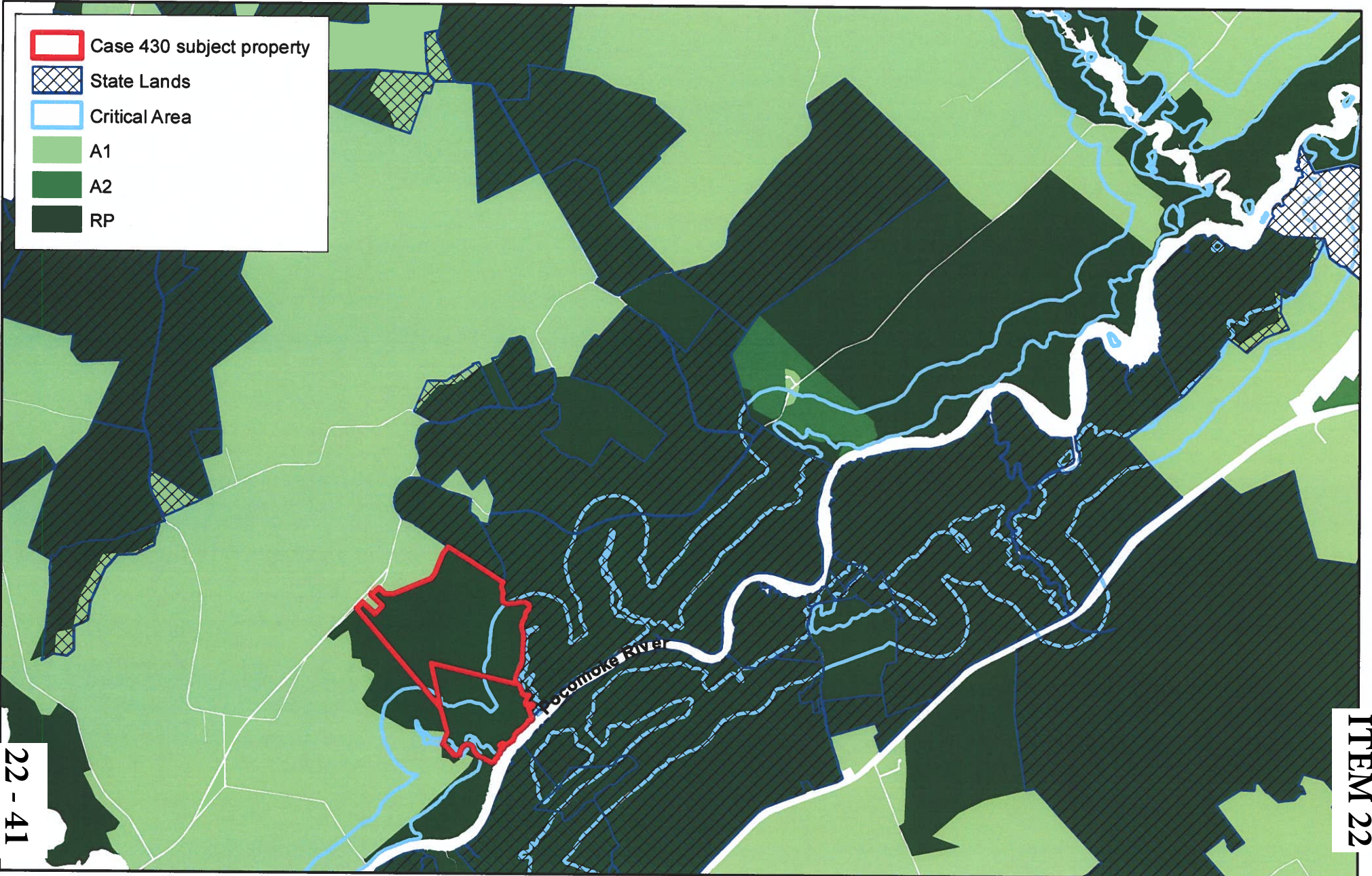
Michael Grassmann
Natural Resources Planner

File: WO 399-20



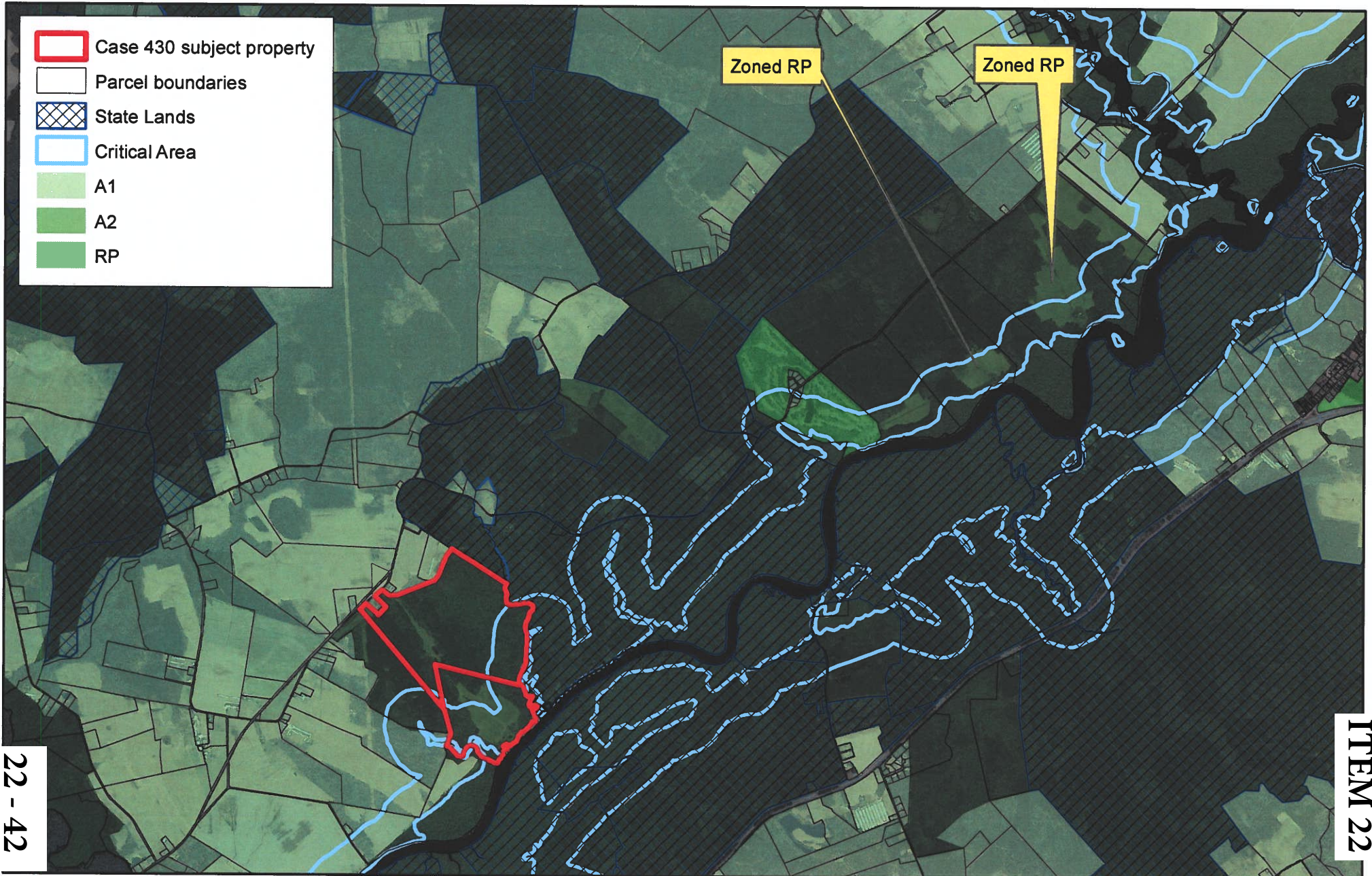
Re-zoning Case 430: Wetland of Special State Concern/SSPRA
 TM 65, Parcels 25, 27





Re-zoning Case 430: State lands/Critical Area
 TM 65, Parcels 25, 27





Re-zoning Case 430: State lands/Critical Area/Aerial Image
 TM 65, Parcels 25, 27





STATE HIGHWAY
ADMINISTRATION

Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Gregory Slater
Secretary

Tim Smith, P.E.
Administrator

October 23, 2020

Ms. Jennifer Keener
Deputy Director
Department of Development Review and Permitting
Worcester County Government Center
One West Market Street, Room 1201
Snow Hill MD 21863

Dear Ms. Keener:

Thank you for the opportunity to review the Rezoning Application from Hugh Cropper for Rezoning Case No. 430 – Cellar House Farm Limited Partnership. The property is described as Tax Map 69, Parcel numbers 25 and 27, Tax District number 7th, located on the east side of Cellar House Road, in Worcester County. The Maryland Department of Transportation State Highway Administration (MDOT SHA) has reviewed the application and associated documents. We are pleased to respond.

Rezoning is a land use issue, which is not under the jurisdiction of the MDOT SHA. If development of the property is proposed in the future, District 1 will require a concept study to determine potential impacts to the surrounding State roadway network, with the potential for a traffic study and permitting, as necessary.

As reflected in our aforementioned comments, MDOT SHA has no objection to the rezoning as determined by Worcester County. Thank you for the opportunity to provide a response. If you have any questions regarding this response, please feel free to contact Mr. Daniel Wilson, District 1 Access Management Regional Engineer, via email at dwilson12@mdot.maryland.gov or by calling him directly at 410-677-4048.

Sincerely,

James W. Meredith,
District Engineer

cc: Mr. Dallas Baker, D-1 Assistant District Engineer Project Development, MDOT SHA
Mr. Rodney Hubble, Resident Maintenance Engineer, Snow Hill Shop, MDOT SHA
Mr. Tony Turner, Asst. Resident Maintenance Engineer, Snow Hill Shop, MDOT SHA
Mr. Daniel Wilson, D-1 Access Management Regional Engineer, MDOT SHA



Worcester County
DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MARYLAND 21863

MEMORANDUM

TO: Jennifer Keener, Deputy Director
FROM: Frank J. Adkins, Roads Superintendent (FA)
DATE: October 13, 2020
RE: Rezoning Case No. 429, 430 and 431

.....

Upon review of the above referenced rezoning case, I offer the following comments:

Rezoning Case 429: No comments at this time.

* **Rezoning Case 430:** No comments at this time.

Rezoning Case 431: No comments at this time.

Should you have any questions, please do not hesitate to contact me.

cc: John H. Tustin, P.E., Director

FJA/l
\\wfile2\users\llawrence\Rezoning\Rezoning Case 429.430.431.doc

JOHN H. TUSTIN, P.E.
DIRECTOR

JOHN S. ROSS, P.E.
DEPUTY DIRECTOR

TEL: 410-632-5623
FAX: 410-632-1753

DIVISIONS

MAINTENANCE
TEL: 410-632-3766
FAX: 410-632-1753

ROADS
TEL: 410-632-2244
FAX: 410-632-0020

SOLID WASTE
TEL: 410-632-3177
FAX: 410-632-3000

**FLEET
MANAGEMENT**
TEL: 410-632-5675
FAX: 410-632-1753

**WATER AND
WASTEWATER**
TEL: 410-641-5251
FAX: 410-641-5185

Rezoning ITEM 22
Case No. 430

Jennifer Keener

From: April Mariner
Sent: Thursday, October 8, 2020 2:09 PM
To: Jennifer Keener
Subject: FW: Rezoning

FYI

April L. Mariner
Office Assistant IV
Worcester County Development Review & Permitting
amariner@co.worcester.md.us
410-632-1200 x1172

From: Rob Clarke -DNR- <rob.clarke@maryland.gov>
Sent: Thursday, October 8, 2020 2:06 PM
To: April Mariner <amariner@co.worcester.md.us>
Subject: Re: Rezoning

CAUTION: This email originated from an external email domain which carries the additional risk that it may be a phishing email and/or contain malware.

Hi April,

I am doing well, thanks.

I can vouch for the fact that the Hope Farm (case 429) and Cellarhouse Farms (case 430) have been under active forest management and members of the American Tree Farm System for decades. I have worked on forest management activities with 3 generations of the Strickland / Hope families. In both cases, their forest management activities predate my tenure here as county forester, which started in 1978. I have no other comments on these two requests.

I have no comments case 431.

Thanks for the opportunity to provide input.



Rob Clarke
Forester
Maryland Forest Service
Department of Natural Resources
10990 Market Lane
Princess Anne, Maryland 21853-2910
Rob.Clarke@maryland.gov
(410) 651-2004 (O)
(443)235-1636 (M)
[Website](#) | [Facebook](#) | [Twitter](#)

On Thu, Oct 8, 2020 at 1:37 PM April Mariner <amariner@co.worcester.md.us> wrote:

Good Afternoon Rob, I hope this email finds you well. I have attached 3 memos requesting comment for three upcoming Rezoning Cases. Please send any comments back to me and I will pass them along. Thank you and have a great day!

April L. Mariner

Office Assistant IV

Worcester County Development Review & Permitting

amariner@co.worcester.md.us

410-632-1200 x1172

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DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL: 410-632-1200 / FAX: 410-632-3008
<http://www.co.worcester.md.us/departments/drp>

ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICE DIVISION

MEMO

TO: Robert Mitchell, Director, Worcester County Environmental Programs
 Billy Birch, Director, Worcester County Emergency Services
 Matthew Crisafulli, Sheriff, Worcester County Sheriff's Office
 John H. Tustin, P.E., Director, Worcester County Public Works Department
 John Ross, P.E., Deputy Director, Worcester County Public Works Department
 Frank Adkins, Roads Superintendent, Worcester County Public Works Department
 Jeff McMahon, Fire Marshal, Worcester County Fire Marshal's Office
 Tom Perlozzo, Director of Recreation and Parks, Tourism & Economic Development
 Louis H. Taylor, Superintendent, Worcester County Board of Education
 James Meredith, District Engineer, Maryland State Highway Administration
 Lt. Earl W. Starner, Commander, Barracks V, Maryland State Police
 Rebecca L. Jones, Health Officer, Worcester County Health Department
 Rob Clarke, State Forester, Maryland Forest Services
 Nelson D. Brice, District Conservationist, Worcester County Natural Resources Conservation Service
 Dicky Gladding, Fire Chief, Pocomoke Volunteer Fire Department

FROM: Jennifer K. Keener, Deputy Director *JKK*

DATE: October 8, 2020

RE: Rezoning Case No. 430- Cellar House Farm Limited Partnership, Property Owner, and Hugh Cropper, IV, Attorney- East Side of Cellar House Road, Pocomoke, Maryland

The Worcester County Planning Commission is tentatively scheduled to review the above referenced rezoning application at a forthcoming meeting. This application seeks to rezone approximately 387.5 acres of land shown on Tax Map 69 as Parcels 25 and 27, from RP Resource Protection District to A-1 Agricultural District. Uses allowed in the District include, but are not limited to, single family dwellings, agriculture, grain dryers, feed mills, agricultural processing

plants, aquaculture or seafood processing facilities and landing sites, sawmills, and commercial hosting of non-agricultural functions and events.

For your reference I have attached a copy of the rezoning application and location and zoning maps showing the property petitioned for rezoning.

The Planning Commission would appreciate any comments you or your designee might offer with regard to the effect that this application and potential subsequent development of the site may have on plans, facilities, or services for which **your** agency is responsible. ***If no response is received by NOVEMBER 13, 2020, the Planning Commission will have to assume that the proposed rezoning, in your opinion, will have no effect on your agency, that the application is compatible with your agency's plans, that your agency has or will have adequate facilities and resources to serve the proposed rezoning and its subsequent land uses and that you have no objection to the Planning Commission stating this information in its report to the Worcester County Commissioners. If I have not received your response by that date I will note same in the staff report I prepare for the Planning Commission's review.***

If you have any questions or require further information, please do not hesitate to call this office or email me at jkkeener@co.worcester.md.us. On behalf of the Planning Commission, thank you for your attention to this matter.

Attachments

TEL: 410-632-1194
 FAX: 410-632-3131
 E-MAIL: admin@co.worcester.md.us
 WEB: www.co.worcester.md.us



COMMISSIONERS
 JOSEPH M. MITRECIC, PRESIDENT
 THEODORE J. ELDER, VICE PRESIDENT
 ANTHONY W. BERTINO, JR.
 MADISON J. BUNTING, JR.
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 DIANA PURNELL

OFFICE OF THE
 COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
 CHIEF ADMINISTRATIVE OFFICER
 ROSCOE R. LESLIE
 COUNTY ATTORNEY

Worcester County

GOVERNMENT CENTER
 ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

May 25, 2021

TO: Worcester County Commissioners
FROM: Harold L. Higgins, CPA, Chief Administrative Officer
 Kathy Whited, Budget Officer
SUBJECT: FY2022 Maintenance of Effort for the Board of Education

On Thursday, May 20, the County received the Maintenance of Effort (MOE) Certification Statement for FY2022 by email. The required MOE level for FY2022 is \$96,341,968, an increase of \$2,349,829 over the current FY2021. The budget estimate for the work session was \$2,349,804 or \$25 short and has now been corrected and added to Fixed Charges, Other Post-Employment Benefits line item. Attached please find a copy of the email from the Maryland State Department of Education with the detailed explanation regarding enrollment and MOE calculations. The County will receive the Annual Budget Certification Statement after the budget is adopted from our Board of Education to submit to the State.

We are available for any questions you may have.

Attachments

Kjw:S:\Commissioners\Candace\FY22 Adopted Budgets\FY2022 Board of Education MOE memo.docx

Kathy Whited

From: Samuel Durai Pandian -MSDE- <samueldurai.pandian@maryland.gov>
Sent: Thursday, May 20, 2021 2:54 PM
To: Harold Higgins; Kathy Whited
Cc: Donna Gunning -MSDE-
Subject: *EXTERNAL*:Fwd: FY 2022 Maintenance of Effort Certification
Attachments: FY 2022 MOE - Worcester.xlsx

CAUTION: This email originated from an external email domain which carries the additional risk that it may be a phishing email and/or contain malware.

County Administrator and Finance Officials:

Please see the below email thread for the FY 2022 Maintenance of Effort (MOE) template for Worcester County Public Schools and detailed information.

Thank you

Samuel.

----- Forwarded message -----

From: Donna Gunning <donna.gunning@maryland.gov>
Date: Thu, May 20, 2021 at 1:35 PM
Subject: FY 2022 Maintenance of Effort Certification
To: Vincent E. Tolbert <VETolbert@worcesterk12.org>
Cc: Samuel Durai Pandian -MSDE- <samueldurai.pandian@maryland.gov>

The FY 2022 Maintenance of Effort (MOE) template for Worcester County Public Schools is attached. The completed MOE forms, along with the Annual Budget Certification Statement, and supporting detail tables are due to MSDE not later than seven days after approval of the County budget or June 30, 2021, whichever is earlier.

The FY 2022 MOE calculation has been revised per Chapter 36 of the Acts of 2020 (HB1300), as amended by Chapter 55 of the Acts of 2021 (HB1372). HB 1300 changes the student count from full-time equivalent (FTE) Enrollment to Enrollment Count, which represents the greater of the current year FTE enrollment or the average of the three prior years FTE enrollment. There are changes to the calculation of MOE for FY2022 per the HB1372. HB 1372 amends the language to exclude the FTE enrollment count from September 30, 2020 from the calculation of MOE. Additionally, HB 1372 changes the wealth per pupil calculation for the education effort calculation for FY 2022 and FY 2023 from current year FTE enrollment to September 30, 2019 FTE enrollment. The education effort calculation, which may result in a MOE per pupil increase, impacts several jurisdictions. The Certification Statement for each applicable county reflects the increase to the per pupil amount.

If the school system believes that the county government has not met the MOE requirement, please provide a detailed explanation in writing to the State Superintendent of Schools. Please contact me with any questions or concerns.



Donna Gunning, Executive Director
Office of Policy and Fiscal Analysis

Office of Finance

Maryland State Department of Education
200 West Baltimore Street
Baltimore, Maryland 21201
410-767-0757 (office)
443-717-1782 (cell)
donna.gunning@maryland.gov

[Click here](#) to complete a three question customer experience survey.



Samuel Durai Pandian
Program Manager IV
Maryland State Department of
Education
Office of Fiscal Planning, Research
and Evaluation
200 West Baltimore Street
Baltimore, Maryland 21201
samueldurai.pandian@maryland.gov
[410-767-0272](tel:410-767-0272) (office)

[Click here](#) to complete a three question customer experience survey.

**MOE CERTIFICATION STATEMENT
STATE SHARE OF THE FOUNDATION PROGRAM
FOR FISCAL YEAR 2022
Worcester**

Education Article Section 5-235 requires a county governing body to levy and appropriate an annual tax sufficient to provide an amount of revenue for elementary and secondary public education as follows:

**A. Minimum Share (local wealth x local contribution rate)
from Foundation Program Calculation for Fiscal Year 2022** \$ 50,760,975

AND

The product of Enrollment Count for the current fiscal year and the local appropriation on a per pupil basis for the prior fiscal year, using Enrollment Count

| | |
|--|---------------|
| Fiscal Year 2021 Highest Net Local Appropriation to the School Operating Budget* | \$ 93,992,139 |
|--|---------------|

Divided by

| | |
|---|----------|
| FTE Enrollment as of 9-30-2019 for Fiscal Year 2021 | 6,421.00 |
|---|----------|

| | |
|--|-----------|
| Fiscal Year 2021 Per Pupil Appropriation | 14,638.24 |
|--|-----------|

| | |
|--|------|
| ** Increase to Per Pupil amount, if applicable | 2.5% |
|--|------|

Local Wealth Per pupil % Statewide Per Pupil % 2.5%

| | |
|---------------------------------|--------|
| *** Additional Per Pupil Amount | 365.96 |
|---------------------------------|--------|

| | |
|---------------------------|--------------|
| Adjusted per pupil Amount | \$ 15,004.20 |
|---------------------------|--------------|

Multiplied by

| | |
|---------------------------------------|----------|
| Enrollment Count for Fiscal Year 2022 | 6,421.00 |
|---------------------------------------|----------|

Equals

B. Required Maintenance of Effort Level for FY 2022 \$ 96,341,968

**In accordance with Education Article Section 5-235,
I hereby certify that the above information is correct and that
is the Net Local Appropriation* that will be provided to the
County Board of Education from County sources beginning July 1, 2021.**

Signature of the Superintendent of Schools

Date

This Certification is to be submitted to the Maryland State Department of Education no later than **7 days after approval of the Budget or June 30, which ever is earlier**

* See next page for instructions on this calculation (amounts shown from line H)

** Per Education Article Section 5-235(a)(2)(ii), if applicable

NOTE: Enrollment Count is calculated per HB1372 of 2021.

**ADJUSTMENTS TO LOCAL APPROPRIATION
Worcester**

| | <u>FY 2021</u> | <u>FY 2022</u> |
|--|--------------------------|--------------------|
| A. Operating Budget Appropriation | 93,992,139 | |
| <i>Plus:</i> | | |
| B. Supplemental Appropriations* | - | |
| C. Total Appropriation (A+ B) | <u>93,992,139</u> | <u>\$ -</u> |
| <i>Less:</i> | | |
| D. Approved Nonrecurring Costs - FY 2022** | | |
| <i>Please itemize total approved nonrecurring cost by exclusion category</i> | | |
| 1 _____ | | |
| 2 _____ | | |
| 3 _____ | | |
| 4 _____ | | |
| Total Nonrecurring Costs: | <u>-</u> | <u>\$ -</u> |
| E. Program Shifts Between County and Board Budgets* | | |
| 1 _____ | | |
| 2 _____ | | |
| 3 _____ | | |
| Total Program Shifts: | <u>-</u> | <u>\$ -</u> |
| F. Debt Service (If included in appropriation) | <u>\$ -</u> | <u>\$ -</u> |
| G. Other Reconciling Items*/*** | | |
| 1 _____ | | |
| 2 _____ | | |
| Total Other Reconciling Items: | <u>-</u> | <u>\$ -</u> |
| H. Net Local Appropriation (C-D-E-F-G) | <u><u>93,992,139</u></u> | <u><u>\$ -</u></u> |

* Provide detail separately

** Allowable to the extent that the Appropriation exceeds the minimum Local Share of the Foundation Program.

*** Per Education Article Section 5-235(c)(1)(iv), if applicable, please prepare a separate calculation of this amount and attach to this form.

Revised 5/18/21

BOARD OF EDUCATION OF WORCESTER COUNTY

| REVENUE SOURCE | APPROVED FY 21 | REQUESTED FY 22 | Final FY2022 |
|---|----------------------|----------------------|--------------------|
| UNRESTRICTED REVENUES | | | |
| COUNTY | | | |
| Appropriation - Current Expense (MOE) | \$93,692,139 | \$95,773,822 | 96,041,968 |
| STATE (Thornton Funding) * | | | |
| Foundation Program | 7,060,853 | 7,019,022 | |
| Special Education | 1,681,440 | 1,651,336 | |
| Transportation | 3,404,374 | 3,392,268 | |
| Compensatory Education | 7,558,634 | 7,827,456 | |
| Limited English Proficiency | 429,674 | 412,622 | |
| OTHER | | | |
| Tuition | 70,000 | 70,000 | |
| Other | 80,000 | 80,000 | |
| Prior Year's Fund Balance** | 567,011 | 567,011 | |
| Restricted Programs Reimbursements | 75,452 | 75,452 | |
| TOTAL UNRESTRICTED REVENUE | \$114,619,577 | \$116,868,989 | 117,137,135 |
| OTHER REQUESTS - COUNTY | | | |
| RECURRING | | | |
| Appropriation - Technology (MOE) | \$200,000 | \$200,000 | 200,000 |
| Appropriation - Capital Outlay (MOE) | 100,000 | 100,000 | 100,000 |
| NONRECURRING | | | |
| Appropriation - Technology | 0 | 0 | 0 |
| Appropriation - School Construction | 633,000 | 295,800 | 0 * |
| OTHER | | | |
| Appropriation - Retirement Expenses | 619,100 | 660,253 | 660,253 |
| Appropriation - County Share of Teacher Pension | *** | *** | |
| TOTAL OTHER REQUESTS - COUNTY | \$1,552,100 | \$1,256,053 | 960,253 |
| TOTAL COUNTY APPROPRIATION | 95,244,239 | 97,029,875 | 97,002,221 |
| TOTAL BUDGET - ALL FUNDS | \$116,171,677 | \$118,125,042 | 118,097,388 |
| | MOE 93,992,139 | | 96,341,968 |

+ \$2,349,829

* State funding is based upon current law. Subject to final legislative action, these amounts could change.
 Any decrease in State funding would result in an increased amount being requested from the County.
 ** A detailed summary of the utilization of the FY20 fund balance is included on page 3.
 *** Effective for FY17, this amount is now included under the budget category of Fixed Charges.

* FY20 FundBalance

ITEM 23

BOARD OF EDUCATION OF WORCESTER COUNTY

FY22 TOTAL BUDGET SUMMARY BY CATEGORY AND OBJECT OF EXPENDITURE

| | SALARY | CONTRACTED SERVICES | SUPPLIES AND MATERIALS | OTHER CHARGES | EQUIPMENT | TUITION TRANSFERS | FY22 PROPOSED BUDGET |
|---------------------------------|--------------|---------------------|------------------------|---------------|-----------|-------------------|---|
| Administration | 1,559,660 | 177,242 | 30,382 | 45,710 | 1,102 | | \$1,814,096 |
| Instructional Support Services | 7,758,406 | 85,263 | 137,537 | 61,200 | 5,000 | | 8,047,406 |
| Instructional Salaries | 47,136,764 | | | | | | 47,136,764 |
| Textbooks & Classroom Supplies | | | 2,727,738 | | | | 2,727,738 |
| Other Instructional Costs | | 523,647 | | 306,875 | 85,395 | 50,000 | 965,917 |
| Special Education | 10,751,978 | 403,000 | 185,000 | 40,011 | 22,000 | 128,000 | 11,529,989 |
| Student Personnel Services | 370,841 | 750 | 1,890 | 283 | | | 373,764 |
| Health Services | 1,010,887 | 252 | 8,118 | 750 | 1,000 | | 1,021,007 |
| Student Transportation | 356,634 | 6,553,017 | 9,636 | 93,084 | | | 7,012,371 |
| Operation of Plant | 3,867,661 | 322,270 | 301,120 | 4,015,718 | 42,300 | | 8,549,069 |
| Maintenance of Plant | 768,358 | 93,738 | 229,360 | 650 | 37,745 | | 1,129,851 |
| Fixed Charges | | | | 26,434,818 | + 268,146 | | 26,434,818 26,702,964 |
| Capital Planning | 123,891 | 450 | 1,552 | 306 | | | 126,199 |
| Proposed FY22 | \$73,705,080 | \$8,159,629 | \$3,632,333 | \$30,999,405 | \$194,542 | \$178,000 | \$116,868,989 268,146 117,137,135 |
| OTHER REQUESTS | | | | + 268,146 | | | |
| Technology Program | | | | | | | \$200,000 |
| Capital Outlay | | | | | | | 100,000 |
| School Construction | | | | | | | 295,800 ** |
| County Share of Teacher Pension | | | | | | | * |
| Retirement Expenses | | | | | | | 660,253 |
| TOTAL OTHER REQUESTS | | | | | | | \$1,256,053 960,253 \$118,125,042 |
| | | | | TOTAL | | | \$118,125,042 \$118,097,388 |

*(Effective for FY17, this amount is now included in the category of Fixed Charges)

** FY20 Fund Balance appropriation

12 - FIXED CHARGES

ITEM 23

| ACCOUNT DESCRIPTION | EXPENDED FY20 | APPROVED FY21 | REQUESTED FY22 |
|--|---------------------|---------------------|---------------------|
| <u>OTHER CHARGES</u> | | | |
| TUITION & RECERTIFICATION EXPENSES | \$656,720 | \$543,300 | \$543,300 |
| Reimbursement to employees for graduate courses at colleges and universities per the terms of the Negotiated Agreement and to meet State certification requirements. | | | |
| CRIMINAL BACKGROUND CHECKS | 3,838 | 6,149 | 6,149 |
| As required by State law, all new employees must be finger printed and have a criminal background check completed. | | | |
| INSURANCE - BLANKET | 49,473 | 59,904 | 59,904 |
| Includes the cost of general liability insurance as well as legal, cosmetology, and nurses' liability and fidelity bonds | | | |
| INSURANCE - WORKER'S COMPENSATION | 428,950 | 259,042 | 265,387 |
| This account funds the cost of worker's compensation insurance required by law for school system employees. | | | |
| FY 22 Salary Increase | \$6,345 | | |
| INSURANCE - LIFE | 112,892 | 109,794 | 109,794 |
| Life insurance for employees per negotiated agreement. | | | |
| RETIREMENT COSTS - LOCAL SHARE | 242,239 | 202,529 | 202,529 |
| Includes the State guidelines for positions such as adult education teachers and bus assistants, which are not eligible for State funding for the employer's share of pension costs. This includes increase for the new pension system administrative fee. | | | |
| SOCIAL SECURITY | 5,002,929 | 5,228,949 | 5,367,642 |
| Includes the costs of the employer's share of social security and Medicare tax for all locally funded school system employees. | | | |
| <i>Increased by an amount which correlates to the negotiated salary package.</i> | | | |
| FY 22 Salary Proposed Increase: | \$138,693 | | |
| MEDICAL INSURANCE | 15,373,649 | 15,127,454 | 15,127,454 |
| Current health plan based upon current enrollment. | | | |
| UNEMPLOYMENT INSURANCE | 26,363 | 15,500 | 15,500 |
| Cost of unemployment insurance including hearings, appeals, and administration of claims. | | | |
| OTHER POST EMPLOYMENT BENEFITS (OPEB) | 2,600,000 | 2,600,000 | 2,600,000 |
| This funding will be remitted to Worcester County to assist in funding the OPEB liability. | | | |
| LOCAL SHARE OF TEACHER PENSION | 2,184,525 | 2,137,159 | 2,137,159 |
| Effective in FY12, the state of Maryland voted to pass a portion of the cost of the teacher pensions back to local school systems. Prior to FY 12, teacher pensions had been funded completely by the state. | | | |
| TOTAL FIXED CHARGES | \$26,681,578 | \$26,289,780 | \$26,434,818 |

2,600,000
+ 268,146
2,868,146

26,434,818
268,146

26,702,964

23 - 8

TEL: 410-632-1194
 FAX: 410-632-3131
 E-MAIL: admin@co.worcester.md.us
 WEB: www.co.worcester.md.us



OFFICE OF THE
 COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
 CHIEF ADMINISTRATIVE OFFICER
 ROSCOE R. LESLIE
 COUNTY ATTORNEY

COMMISSIONERS
 JOSEPH M. MITRECIC, PRESIDENT
 THEODORE J. ELDER, VICE PRESIDENT
 ANTHONY W. BERTINO, JR.
 MADISON J. BUNTING, JR.
 JAMES C. CHURCH
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 DIANA PURNELL

Worcester County

GOVERNMENT CENTER
 ONE WEST MARKET STREET • ROOM 1103
 SNOW HILL, MARYLAND
 21863-1195

May 25, 2021

TO: Worcester County Commissioners
FROM: Harold L. Higgins, CPA, Chief Administrative Officer
 Kathy Whited, Budget Officer *Kathy*
SUBJECT: FY2022 Budget for adoption

As you are aware, section 4-201 of the County Government Article of the Code of Public Local Laws of Worcester County requires that the Board of County Commissioners shall by resolution annually adopt an Expense Budget and tax rates on or before the first Tuesday in June.

Revenues for FY2022 total \$216,509,211 and maintain the current property tax rate of \$0.845 for real property taxes and the local income tax rate of 2.25%. Following all actions and decisions from your May 18, 2021 budget work session and after accounting for all expenditures by departments and agencies, a surplus of \$42,977 in revenue remained.

On Thursday, May 20, the FY2022 Maintenance of Effort (MOE) Certification Statement was received and the required MOE amount was \$25 more than our estimated addition of \$268,121, and so the \$25 was added to the Board of Education budget from the surplus. The amount of \$42,952 has been deducted from the amount needed to balance the budget from Prior Year Surplus, which now totals \$4,325,935.

Attached, please find a draft copy of the FY22 expense budget resolution, FY22 revenue and expense classification summary and FY22 revenue budget by account classification report.

As always, we are available for any questions you may have.

Attachments: FY2022 expense budget resolution, Pages 1-2
 FY2022 revenue and expense classification summary, Pages 3-9
 FY2022 revenue budget by account classification report, Pages 10-14

kjw:S\Commissioners\Candace\FY22 Adopted Budgets\FY2022 Budget Cover Memo.Docx

RESOLUTION NO. 21-__
RESOLUTION ADOPTING EXPENSE BUDGETS
AND ESTABLISHING TAX RATES FOR FISCAL YEAR 2021/2022

Recitals

- A. Worcester County Code CG Section 4-201, requires the County Commissioners annually adopt an Expense Budget and tax rates for each fiscal year.
- B. The County Commissioners have complied with all the requirements for the adoption of the Expense Budget and tax rates.

NOW, THEREFORE, BE IT RESOLVED by the County Commissioners of Worcester County, Maryland that:

- 1. The County Commissioners adopt a General Fund Expense Budget for Fiscal Year 2021/2022 in the amount of \$216,509,211 pursuant to the attached FY 2021/2022 Operating Budget.
- 2. The County Commissioners adopt the following taxes for Fiscal Year 2021/2022.
 - a. A Real Property Tax of \$0.845 upon every one hundred dollars of assessed and assessable real property in Worcester County except such property as may by provisions of law be exempt, with such discount as authorized by law for tax payments made before August 1, 2021.
 - b. In accordance with State Law, a Semi-Annual Property Tax payment option shall be available on Real Property Tax bills to those eligible and shall be subject to an additional service charge of 0.0% of the remaining tax due at the second installment to cover lost interest and administrative expenses.
 - c. A Business and Personal Property Tax of \$2.1125 upon every one hundred dollars of assessed and assessable business and personal property in Worcester County except such property as may by provisions of law be exempt, with such discount as authorized by law for tax payments made within thirty days of initial issuance of the bill.
 - d. A Public Utility (real and personal) and Railroad (personal) Tax of \$2.1125 upon every one hundred dollars of assessed and assessable public utility property and railroad personal property in Worcester County except such property as may by provisions of law be

exempt, with such discount as authorized by law for tax payments made within thirty days of initial issuance of the bill.

- e. A Local Income Tax of 2.25% of an individual's Maryland taxable income pursuant to the Resolution of the County Commissioners dated June 4, 2019.
 - f. An Admissions and Amusement Tax of 3% pursuant to Resolution of the County Commissioners dated June 6, 2000.
 - g. A Room Tax of 5.0% pursuant to Resolution of the County Commissioners dated August 20, 2019.
 - h. A Recordation Tax of \$3.30 on each \$500 of consideration, pursuant to Worcester County Code, TR Section 1-701.
 - i. A Transfer Tax of 0.5% of the consideration payable pursuant to Worcester County Code TR Section 1-801.
 - j. A Food and Beverage Sales Tax of 0.5% within the Town of Ocean City pursuant to Resolution of the County Commissioners dated April 21, 2009.
3. All other license fees, permit fees, user fees, taxes and other charges not enumerated above will be at such amounts and rates as are currently in force or as shall be amended by resolution of the County Commissioners at which time such amended amounts and rates will be effective.

AND BE IT RESOLVED that this Resolution will become effective July 1, 2021.

PASSED AND ADOPTED this 1st day of June, 2021:

Attest:

**County Commissioners of
Worcester County, Maryland**

Harold L. Higgins
Chief Administrative Officer

Joseph M. Mitrecic, President

Theodore J. Elder, Vice President

Anthony W. Bertino, Jr., Commissioner

Madison J. Bunting, Jr., Commissioner

James C. Church, Commissioner

Joshua C. Nordstrom, Commissioner

Diana Purnell, Commissioner

WORCESTER COUNTY
Summary
FY2022 Revenue Estimate

| | FY2022 Estimate | FY2021 Approved | (\$) | Difference (%) |
|--|-----------------------|-----------------------|----------------------|----------------|
| Property Taxes | \$ 148,385,337 | \$ 145,059,221 | \$ 3,326,116 | 2% |
| Income Taxes | 30,000,000 | 26,500,000 | 3,500,000 | 13% |
| Other Local Taxes | 16,811,000 | 13,431,000 | 3,380,000 | 25% |
| State Shared | 2,469,458 | 1,811,823 | 657,635 | 36% |
| Licenses & Permits | 2,429,376 | 2,493,682 | (64,306) | -3% |
| Charges for Services | 2,950,095 | 5,558,570 | (2,608,475) | -47% |
| Interest on Investments | 200,000 | 850,000 | (650,000) | -76% |
| Fines & Forfeits | 29,000 | 52,700 | (23,700) | -45% |
| Misc./Sale of Assets/Other Revenue | 358,843 | 440,561 | (81,718) | -19% |
| Federal Grants | 369,473 | 363,802 | 5,671 | 2% |
| State Grants | 4,322,801 | 5,261,872 | (939,071) | -18% |
| Transfers In-Casino/Local Impact Grant | 3,857,893 | 2,497,400 | 1,360,493 | 54% |
| Transfers In-Prior Year Surplus | 4,325,935 | 0 | 4,325,935 | N/A |
| TOTAL REVENUES | \$ 216,509,211 | \$ 204,320,631 | \$ 12,188,580 | 6% |

FY2022 Approved General Fund Budget

| | FY2022 Approved | FY2021 Approved | (\$) | Difference (%) |
|--|--------------------|--------------------|---------|----------------|
| County Commissioners & Admin. | | | | |
| Personnel Services | 1,010,110 | 988,074 | 22,036 | 2% |
| Supplies & Materials | 40,969 | 33,702 | 7,267 | 22% |
| Maintenance & Services | 34,660 | 32,694 | 1,966 | 6% |
| Other Charges | 44,047 | 43,914 | 133 | 0% |
| Interfund Charges | (81,229) | (83,592) | 2,363 | -3% |
| Capital Equipment | 0 | 0 | 0 | N/A |
| | 1,048,557 | 1,014,792 | 33,765 | 3% |
| Circuit Court | | | | |
| Personnel Services | 1,100,340 | 994,175 | 106,165 | 11% |
| Supplies & Materials | 212,231 | 212,231 | 0 | 0% |
| Maintenance & Services | 110,765 | 110,765 | 0 | 0% |
| Other Charges | 8,932 | 8,932 | 0 | 0% |
| Capital Equipment | 0 | 0 | 0 | N/A |
| | 1,432,268 | 1,326,103 | 106,165 | 8% |
| Orphan's Court | | | | |
| Personnel Services | 21,000 | 21,000 | 0 | 0% |
| Supplies & Materials | 1,100 | 0 | 1,100 | N/A |
| Other Charges | 6,800 | 6,800 | 0 | 0% |
| | 28,900 | 27,800 | 1,100 | 4% |

DRAFT**ITEM 24****FY2022
Approved****FY2021
Approved****(\$) Difference (%)****State's Attorney**

| | | | | |
|------------------------|-----------|-----------|---------|-----|
| Personnel Services | 1,631,665 | 1,437,515 | 194,150 | 14% |
| Supplies & Materials | 53,298 | 51,242 | 2,056 | 4% |
| Maintenance & Services | 17,450 | 17,350 | 100 | 1% |
| Other Charges | 25,750 | 25,750 | 0 | 0% |
| Interfund Charges | 0 | 0 | 0 | N/A |
| Capital Equipment | 35,000 | 0 | 35,000 | N/A |
| | 1,763,163 | 1,531,857 | 231,306 | 15% |

Treasurer

| | | | | |
|------------------------|-----------|-----------|----------|-----|
| Personnel Services | 1,364,448 | 1,276,990 | 87,458 | 7% |
| Supplies & Materials | 152,690 | 136,855 | 15,835 | 12% |
| Maintenance & Services | 2,400 | 2,400 | 0 | 0% |
| Other Charges | 4,900 | 4,900 | 0 | 0% |
| Interfund Charges | (242,489) | (231,396) | (11,093) | 5% |
| Capital Equipment | 0 | 0 | 0 | N/A |
| | 1,281,949 | 1,189,749 | 92,200 | 8% |

Elections Office

| | | | | |
|------------------------|-----------|-----------|---------|-----|
| Personnel Services | 539,432 | 522,228 | 17,204 | 3% |
| Supplies & Materials | 516,415 | 367,593 | 148,822 | 40% |
| Maintenance & Services | 152,159 | 149,326 | 2,833 | 2% |
| Other Charges | 17,150 | 15,386 | 1,764 | 11% |
| Capital Equipment | 0 | 0 | 0 | N/A |
| | 1,225,156 | 1,054,533 | 170,623 | 16% |

Human Resources

| | | | | |
|------------------------|----------|----------|---------|------|
| Personnel Services | 496,811 | 473,097 | 23,714 | 5% |
| Supplies & Materials | 21,757 | 22,760 | (1,003) | -4% |
| Maintenance & Services | 27,500 | 25,500 | 2,000 | 8% |
| Other Charges | 4,000 | 4,500 | (500) | -11% |
| Interfund Charges | (70,342) | (67,138) | (3,204) | 5% |
| Capital Equipment | 0 | 0 | 0 | N/A |
| | 479,726 | 458,719 | 21,007 | 5% |

Development Review & Permitting

| | | | | |
|------------------------|-----------|-----------|---------|-----|
| Personnel Services | 1,564,022 | 1,537,866 | 26,156 | 2% |
| Supplies & Materials | 290,429 | 281,502 | 8,927 | 3% |
| Maintenance & Services | 107,973 | 55,700 | 52,273 | 94% |
| Other Charges | 27,776 | 23,331 | 4,445 | 19% |
| Interfund Charges | (87,385) | (84,430) | (2,955) | 3% |
| Capital Equipment | 36,000 | 0 | 36,000 | N/A |
| | 1,938,815 | 1,813,969 | 124,846 | 7% |

Environmental Programs

| | | | | |
|------------------------|-----------|-----------|---------|------|
| Personnel Services | 1,146,921 | 1,088,747 | 58,174 | 5% |
| Supplies & Materials | 262,837 | 268,252 | (5,415) | -2% |
| Maintenance & Services | 98,045 | 97,745 | 300 | 0% |
| Other Charges | 2,873 | 5,656 | (2,783) | -49% |
| Interfund Charges | (28,750) | (27,777) | (973) | 4% |
| Capital Equipment | 74,000 | 0 | 74,000 | N/A |
| | 1,555,926 | 1,432,623 | 123,303 | 9% |

DRAFT**ITEM 24****FY2022
Approved****FY2021
Approved****(\$) Difference (%)****Information Technology**

| | | | | |
|------------------------|----------|----------|---------|------|
| Personnel Services | 581,811 | 556,945 | 24,866 | 4% |
| Supplies & Materials | 17,577 | 9,450 | 8,127 | 86% |
| Maintenance & Services | 1,920 | 2,280 | (360) | -16% |
| Other Charges | 6,450 | 6,452 | (2) | 0% |
| Interfund Charges | (31,287) | (29,366) | (1,921) | 7% |
| Capital Equipment | 0 | 0 | 0 | N/A |
| | 576,471 | 545,761 | 30,710 | 6% |

Other General Government

| | | | | |
|------------------------|-----------|-----------|-----------|------|
| Supplies & Materials | 1,082,773 | 957,987 | 124,786 | 13% |
| Maintenance & Services | 915,510 | 909,738 | 5,772 | 1% |
| Other Charges | 1,139,226 | 1,149,495 | (10,269) | -1% |
| Capital Equipment | 175,000 | 330,398 | (155,398) | -47% |
| | 3,312,509 | 3,347,618 | (35,109) | -1% |

Sheriff's Department

| | | | | |
|------------------------|-----------|-----------|-----------|-----|
| Personnel Services | 6,832,897 | 6,268,615 | 564,282 | 9% |
| Supplies & Materials | 906,781 | 724,779 | 182,002 | 25% |
| Maintenance & Services | 536,011 | 451,354 | 84,657 | 19% |
| Other Charges | 59,109 | 53,109 | 6,000 | 11% |
| Capital Equipment | 1,115,566 | 0 | 1,115,566 | N/A |
| | 9,450,364 | 7,497,857 | 1,952,507 | 26% |

Emergency Services

| | | | | |
|------------------------|-----------|-----------|-----------|-----|
| Personnel Services | 1,889,827 | 1,548,003 | 341,824 | 22% |
| Supplies & Materials | 1,151,412 | 946,491 | 204,921 | 22% |
| Maintenance & Services | 212,850 | 212,100 | 750 | 0% |
| Other Charges | 40,143 | 40,143 | 0 | 0% |
| Interfund Charges | 0 | 0 | 0 | N/A |
| Capital Equipment | 580,000 | 0 | 580,000 | N/A |
| | 3,874,232 | 2,746,737 | 1,127,495 | 41% |

County Jail

| | | | | |
|------------------------|-----------|-----------|---------|-----|
| Personnel Services | 6,541,128 | 6,340,943 | 200,185 | 3% |
| Supplies & Materials | 965,060 | 968,635 | (3,575) | 0% |
| Maintenance & Services | 2,223,158 | 2,204,162 | 18,996 | 1% |
| Other Charges | 16,056 | 16,056 | 0 | 0% |
| Capital Equipment | 25,725 | 18,302 | 7,423 | 41% |
| | 9,771,127 | 9,548,098 | 223,029 | 2% |

Fire Marshal's Office

| | | | | |
|------------------------|---------|---------|---------|------|
| Personnel Services | 458,374 | 444,648 | 13,726 | 3% |
| Supplies & Materials | 40,091 | 49,720 | (9,629) | -19% |
| Maintenance & Services | 19,460 | 17,360 | 2,100 | 12% |
| Other Charges | 22,260 | 24,685 | (2,425) | -10% |
| Capital Equipment | 47,500 | 0 | 47,500 | N/A |
| | 587,685 | 536,413 | 51,272 | 10% |

DRAFT**ITEM 24****FY2022
Approved****FY2021
Approved****(\$) Difference (%)****Volunteer Fire & Ambulance**

| | | | | |
|------------------------|-----------|-----------|-----------|-------|
| Supplies & Materials | 0 | 1,800 | (1,800) | -100% |
| Maintenance & Services | 19,104 | 19,404 | (300) | -2% |
| Other Charges | 9,322,690 | 8,299,919 | 1,022,771 | 12% |
| Capital Equipment | 0 | 21,000 | (21,000) | -100% |
| | 9,341,794 | 8,342,123 | 999,671 | 12% |

Public Works Department

| | | | | |
|------------------------|-----------|-----------|----------|------|
| Personnel Services | 598,577 | 609,009 | (10,432) | -2% |
| Supplies & Materials | 24,160 | 29,210 | (5,050) | -17% |
| Maintenance & Services | 41,246 | 40,546 | 700 | 2% |
| Other Charges | 2,865 | 2,865 | 0 | 0% |
| Interfund Charges | (140,815) | (146,324) | 5,509 | -4% |
| Capital Equipment | 0 | 0 | 0 | N/A |
| | 526,033 | 535,306 | (9,273) | -2% |

Maintenance Division

| | | | | |
|------------------------|-----------|-----------|---------|------|
| Personnel Services | 1,143,608 | 970,474 | 173,134 | 18% |
| Supplies & Materials | 52,012 | 56,161 | (4,149) | -7% |
| Maintenance & Services | 77,038 | 76,688 | 350 | 0% |
| Other Charges | 6,600 | 1,550 | 5,050 | 326% |
| Capital Equipment | 136,129 | 0 | 136,129 | N/A |
| | 1,415,387 | 1,104,873 | 310,514 | 28% |

Roads Division

| | | | | |
|------------------------|-----------|-----------|----------|-----|
| Personnel Services | 1,682,560 | 1,635,625 | 46,935 | 3% |
| Supplies & Materials | 1,232,626 | 1,251,925 | (19,299) | -2% |
| Maintenance & Services | 668,842 | 676,312 | (7,470) | -1% |
| Other Charges | 1,965 | 1,990 | (25) | -1% |
| Capital Equipment | 0 | 0 | 0 | N/A |
| | 3,585,993 | 3,565,852 | 20,141 | 1% |

Boat Landings

| | | | | |
|------------------------|---------|---------|--------|-----|
| Supplies & Materials | 350,000 | 265,000 | 85,000 | 32% |
| Maintenance & Services | 37,155 | 37,315 | (160) | 0% |
| Capital Equipment | 0 | 0 | 0 | N/A |
| | 387,155 | 302,315 | 84,840 | 28% |

Homeowner Convenience Centers

| | | | | |
|------------------------|---------|---------|---------|-----|
| Personnel Services | 252,791 | 222,139 | 30,652 | 14% |
| Supplies & Materials | 9,150 | 9,150 | 0 | 0% |
| Maintenance & Services | 259,060 | 258,050 | 1,010 | 0% |
| Other Charges | 0 | 0 | 0 | N/A |
| Interfund Charges | 200,547 | 197,660 | 2,887 | 1% |
| Capital Equipment | 81,000 | 0 | 81,000 | N/A |
| | 802,548 | 686,999 | 115,549 | 17% |

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ITEM 24

**FY2022
Approved**

**FY2021
Approved**

(\$ Difference (%))

Recycling

| | | | | |
|------------------------|----------------|----------------|---------------|-----------|
| Personnel Services | 474,164 | 415,555 | 58,609 | 14% |
| Supplies & Materials | 17,150 | 17,150 | 0 | 0% |
| Maintenance & Services | 198,325 | 198,325 | 0 | 0% |
| Other Charges | 1,314 | 1,314 | 0 | 0% |
| Interfund Charges | 159,924 | 213,832 | (53,908) | -25% |
| Capital Equipment | 25,637 | 0 | 25,637 | N/A |
| | 876,514 | 846,176 | 30,338 | 4% |

Health Department

| | | | | |
|------------------------|------------------|------------------|----------------|-----------|
| Supplies & Materials | 3,000 | 3,000 | 0 | 0% |
| Maintenance & Services | 416,002 | 416,002 | 0 | 0% |
| Other Charges | 5,257,973 | 5,264,795 | (6,822) | 0% |
| Capital Equipment | 0 | 0 | 0 | N/A |
| | 5,676,975 | 5,683,797 | (6,822) | 0% |

Mosquito Control Division

| | | | | |
|------------------------|----------------|----------------|---------------|------------|
| Personnel Services | 101,257 | 97,387 | 3,870 | 4% |
| Supplies & Materials | 4,650 | 5,695 | (1,045) | -18% |
| Maintenance & Services | 20,450 | 20,350 | 100 | 0% |
| Other Charges | 70,200 | 70,175 | 25 | 0% |
| Capital Equipment | 32,396 | 0 | 32,396 | N/A |
| | 228,953 | 193,607 | 35,346 | 18% |

Commission on Aging

| | | | | |
|------------------------|------------------|------------------|----------------|-----------|
| Supplies & Materials | 183,383 | 182,728 | 655 | 0% |
| Maintenance & Services | 202,200 | 206,250 | (4,050) | -2% |
| Other Charges | 1,181,600 | 1,111,900 | 69,700 | 6% |
| Capital Equipment | 36,600 | 0 | 36,600 | N/A |
| | 1,603,783 | 1,500,878 | 102,905 | 7% |

Social Service Groups

| | | | | |
|--------------------|----------------|----------------|----------------|------------|
| Personnel Services | 0 | 0 | 0 | N/A |
| Other Charges | 795,078 | 605,078 | 190,000 | 31% |
| | 795,078 | 605,078 | 190,000 | 31% |

Wor-Wic Community College

| | | | | |
|-------------------|------------------|------------------|----------------|-----------|
| Other Charges | 2,530,242 | 2,418,122 | 112,120 | 5% |
| Capital Equipment | 0 | 0 | 0 | N/A |
| | 2,530,242 | 2,418,122 | 112,120 | 5% |

Board of Education

| | | | | |
|-------------------------------|-------------------|-------------------|------------------|-----------|
| Personnel Services | 73,705,080 | 71,892,099 | 1,812,981 | 3% |
| Supplies & Materials | 3,632,333 | 3,407,333 | 225,000 | 7% |
| Maintenance & Services | 8,337,629 | 8,093,236 | 244,393 | 3% |
| Other Charges | 31,927,804 | 31,651,467 | 276,337 | 1% |
| Interfund Charges | (21,095,167) | (20,927,438) | (167,729) | 1% |
| Capital Equipment | 494,542 | 494,542 | 0 | 0% |
| Total Operating Budget | 97,002,221 | 94,611,239 | 2,390,982 | 3% |

| | | | | |
|---|--------------------|--------------------|------------------|-----------|
| School Debt Service | 12,469,356 | 12,494,881 | (25,525) | 0% |
| Total Operating & Debt Service | 109,471,577 | 107,106,120 | 2,365,457 | 2% |

DRAFT**ITEM 24****FY2022
Approved****FY2021
Approved****(\$) Difference (%)****Recreation Department**

| | | | | |
|------------------------|-----------|-----------|----------|-----|
| Personnel Services | 1,055,748 | 936,821 | 118,927 | 13% |
| Supplies & Materials | 1,036,310 | 522,740 | 513,570 | 98% |
| Maintenance & Services | 171,328 | 183,928 | (12,600) | -7% |
| Other Charges | 37,450 | 37,750 | (300) | -1% |
| Capital Equipment | 43,500 | 0 | 43,500 | N/A |
| | 2,344,336 | 1,681,239 | 663,097 | 39% |

Parks Department

| | | | | |
|------------------------|-----------|-----------|-----------|-------|
| Personnel Services | 455,469 | 436,615 | 18,854 | 4% |
| Supplies & Materials | 377,121 | 1,319,608 | (942,487) | -71% |
| Maintenance & Services | 147,743 | 87,931 | 59,812 | 68% |
| Other Charges | 9,800 | 750 | 9,050 | 1207% |
| Capital Equipment | 135,600 | 0 | 135,600 | N/A |
| | 1,125,733 | 1,844,904 | (719,171) | -39% |

Library

| | | | | |
|------------------------|-----------|-----------|---------|-----|
| Personnel Services | 2,008,945 | 1,932,885 | 76,060 | 4% |
| Supplies & Materials | 454,500 | 455,908 | (1,408) | 0% |
| Maintenance & Services | 363,272 | 363,172 | 100 | 0% |
| Other Charges | 9,000 | 8,800 | 200 | 2% |
| Capital Equipment | 25,000 | 0 | 25,000 | N/A |
| | 2,860,717 | 2,760,765 | 99,952 | 4% |

Recreation & Culture

| | | | | |
|---------------|--------|--------|----------|------|
| Other Charges | 70,000 | 85,000 | (15,000) | -18% |
| | 70,000 | 85,000 | (15,000) | -18% |

Extension Service

| | | | | |
|------------------------|---------|---------|-------|-----|
| Supplies & Materials | 16,135 | 16,615 | (480) | -3% |
| Maintenance & Services | 2,500 | 2,500 | 0 | 0% |
| Other Charges | 187,582 | 187,582 | 0 | 0% |
| Capital Equipment | 0 | 0 | 0 | N/A |
| | 206,217 | 206,697 | (480) | 0% |

Natural Resources

| | | | | |
|----------------------|---------|---------|----------|-----|
| Supplies & Materials | 1,700 | 1,700 | 0 | 0% |
| Other Charges | 508,554 | 519,554 | (11,000) | -2% |
| | 510,254 | 521,254 | (11,000) | -2% |

Economic Development Department

| | | | | |
|------------------------|---------|---------|----------|------|
| Personnel Services | 119,025 | 149,939 | (30,914) | -21% |
| Supplies & Materials | 160,502 | 179,450 | (18,948) | -11% |
| Maintenance & Services | 62,750 | 54,200 | 8,550 | 16% |
| Other Charges | 24,675 | 18,675 | 6,000 | 32% |
| Capital Equipment | 0 | 0 | 0 | N/A |
| | 366,952 | 402,264 | (35,312) | -9% |

Tourism Department

| | | | | |
|------------------------|-----------|-----------|----------|-----|
| Personnel Services | 281,285 | 209,033 | 72,252 | 35% |
| Supplies & Materials | 254,451 | 249,861 | 4,590 | 2% |
| Maintenance & Services | 765,609 | 783,484 | (17,875) | -2% |
| Other Charges | 6,300 | 4,900 | 1,400 | 29% |
| | 1,307,645 | 1,247,278 | 60,367 | 5% |

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ITEM 24

**FY2022
Approved**

**FY2021
Approved**

(\$) Difference (%)

Taxes Shared W/Towns

| | | | | |
|---------------|-----------|-----------|---------|-----|
| Other Charges | 2,642,357 | 2,345,257 | 297,100 | 13% |
| | 2,642,357 | 2,345,257 | 297,100 | 13% |

Grants to Towns

| | | | | |
|----------------------|-----------|-----------|---------|-----|
| Supplies & Materials | 0 | 0 | 0 | N/A |
| Other Charges | 6,274,091 | 6,061,958 | 212,133 | 3% |
| | 6,274,091 | 6,061,958 | 212,133 | 3% |

Insurance & Benefits

| | | | | |
|------------------------|------------|------------|-----------|-----|
| Maintenance & Services | 5,000 | 5,000 | 0 | 0% |
| Health, OPEB & Other | 22,008,454 | 18,754,352 | 3,254,102 | 17% |
| | 22,013,454 | 18,759,352 | 3,254,102 | 17% |

Debt Service

| | | | | |
|-----------------------------|--------------|--------------|-----------|------|
| Interfund Charges | 13,687,931 | 13,935,669 | (247,738) | -2% |
| Less: Alloc. Brd of Ed Debt | (12,469,356) | (12,494,881) | 25,525 | 0% |
| | 1,218,575 | 1,440,788 | (222,213) | -15% |

Interfund

| | | | | |
|-------------------|---|---|---|-----|
| Interfund Charges | 0 | 0 | 0 | N/A |
| | 0 | 0 | 0 | N/A |

TOTAL EXPENDITURES

\$ 216,509,211 \$ 204,320,631 \$ 12,188,580 6%

FY2022 General Fund Revenue Annual Budget by Account Classification

| Account Number | Account Description | FY2022 Estimated Revenues | 2021 Adopted Budget | \$ Variance | % Variance |
|---|---|---------------------------|---------------------|-------------|------------|
| Fund: 100 - General Fund | | | | | |
| REVENUES | | | | | |
| PROP TAX - Property Taxes | | | | | |
| 4000 | Full Year Real Property Taxes | 140,014,320 | 138,167,141 | 1,847,179 | 1% |
| 4010 | Personal Property Taxes | 407,184 | 332,719 | 74,465 | 22% |
| 4020 | Corporation Property Taxes | 5,021,941 | 4,103,531 | 918,410 | 22% |
| 4030 | Railroad & Utility Property Tax | 4,048,395 | 3,622,642 | 425,753 | 12% |
| 4035 | Railroad Real Property | 2,738 | 1,403 | 1,335 | 95% |
| 4040 | Half Year Real Property Taxes | 150,000 | 211,250 | (61,250) | -29% |
| 4050 | Tax Additions & Abatements | (283,200) | (358,200) | 75,000 | -21% |
| 4060 | Interest on Delinquent Taxes | 700,000 | 700,000 | - | 0% |
| 4070 | Discounts Allowed on Taxes | (475,000) | (475,000) | - | 0% |
| 4080 | Tax Credits For Assessment I | (1,201,041) | (1,246,265) | 45,224 | -4% |
| Account Classification Total: PROP TAX - Property Taxes | | 148,385,337 | 145,059,221 | 3,326,116 | 2% |
| INC TAX - Income Tax | | | | | |
| 4100 | Income Tax | 30,000,000 | 26,500,000 | 3,500,000 | 13% |
| Account Classification Total: INC TAX - Income Tax | | 30,000,000 | 26,500,000 | 3,500,000 | 13% |
| OTHER TAX - Other Taxes | | | | | |
| 4200 | Admission & Amusement Taxes | 600,000 | 620,000 | (20,000) | -3% |
| 4210 | Recordation Taxes | 9,000,000 | 7,000,000 | 2,000,000 | 29% |
| 4240 | Food Tax | 81,000 | 81,000 | - | 0% |
| 4250 | Room Tax | 180,000 | 180,000 | - | 0% |
| 4250.040 | Room Tax Due to Unincorporated Areas | 950,000 | 1,050,000 | (100,000) | -10% |
| 4340 | Transfer Tax | 6,000,000 | 4,500,000 | 1,500,000 | 33% |
| Account Classification Total: OTHER TAX - Other Taxes | | 16,811,000 | 13,431,000 | 3,380,000 | 25% |
| ST SHRD - State Shared | | | | | |
| 4300 | Highway Users Taxes | 1,118,978 | 1,166,491 | (47,513) | -4% |
| 4310 | 911 Fees | 1,350,480 | 645,332 | 705,148 | 109% |
| Account Classification Total: ST SHRD - State Shared | | 2,469,458 | 1,811,823 | 657,635 | 36% |
| FRNCH - Franchise Fees | | | | | |
| 4400 | Franchise Fees | 22,500 | 22,500 | - | 0% |
| Account Classification Total: FRNCH - Franchise Fees | | 22,500 | 22,500 | - | 0% |
| LOSS DSP ASTS - Gain/Loss on Disposal of Assets | | | | | |
| 4600 | Sale Of Fixed Assets | 40,000 | 40,000 | - | 0% |
| Account Classification Total: LOSS DSP ASTS - Gain/Loss on Disposal of Assets | | 40,000 | 40,000 | - | 0% |
| LIC/PRMT - Licenses and Permits | | | | | |
| 4900 | Liquor Licenses | 800,000 | 825,000 | (25,000) | -3% |
| 4905 | Vending Machine Licenses | 65,000 | 70,000 | (5,000) | -7% |
| 4910 | Traders Licenses | 80,000 | 103,000 | (23,000) | -22% |
| 4915 | Occupational Licenses | 30,000 | 6,000 | 24,000 | 400% |
| 4920 | Bingo Permits | 5,000 | 18,500 | (13,500) | -73% |
| 4927 | Rental License Fee | 175,000 | 175,000 | - | 0% |
| 4930 | Building Permits | 300,000 | 300,000 | - | 0% |
| 4932 | Electrical Permits | 15,000 | 15,000 | - | 0% |
| 4933 | Commercial Plumbing Plan Review | 2,500 | 2,500 | - | 0% |
| 4935 | Marriage Licenses | 20,000 | 24,000 | (4,000) | -17% |
| 4936 | Civil Ceremony | 1,000 | 1,200 | (200) | -17% |
| 4941 | Shoreline Construction Permit | 19,000 | 19,000 | - | 0% |
| 4942 | Timber Harvest Permit | 3,000 | 3,000 | - | 0% |
| 4943 | SEC/SWM Permit | 22,000 | 22,000 | - | 0% |
| 4945.010 | Environmental Permits Burn Permit | 600 | 600 | - | 0% |
| 4945.020 | Environmental Permits Campground Permit | 3,325 | 3,325 | - | 0% |

FY2022 General Fund Revenue Annual Budget by Account Classification

| Account Number | Account Description | FY2022 Estimated Revenues | 2021 Adopted Budget | \$ Variance | % Variance |
|---|--|---------------------------|---------------------|-------------|------------|
| 4945.030 | Environmental Permits Septic Permit | 23,500 | 23,500 | - | 0% |
| 4945.040 | Environmental Permits Waste Hauler Permit | 2,100 | 2,100 | - | 0% |
| 4945.050 | Environmental Permits Well Permit | 16,800 | 16,800 | - | 0% |
| 4945.060 | Environmental Permits Other | 300 | 300 | - | 0% |
| 4945.070 | Environmental Permits Water & Sewer Review | 10,000 | 10,000 | - | 0% |
| 4950 | Health Permits | 380,101 | 396,707 | (16,606) | -4% |
| 4955 | Raffle Permits | 1,800 | 1,800 | - | 0% |
| 4960 | Plumbing Permits | 52,000 | 52,000 | - | 0% |
| 4965 | Gas Permits | 20,000 | 20,000 | - | 0% |
| 4970 | Forestry Conservation Review Fees | 6,000 | 6,000 | - | 0% |
| 4980 | Landfill Permits-Household | 320,000 | 320,000 | - | 0% |
| 4982 | PAYT Tags - Household | 8,000 | 9,000 | (1,000) | -11% |
| 5060.100 | Licenses and Permits Board of Zoning Appeal Fee | 18,000 | 18,000 | - | 0% |
| 5060.300 | Licenses and Permits Site Plan Review | 11,000 | 11,000 | - | 0% |
| 5060.400 | Licenses and Permits Rezoning Fee | 4,000 | 4,000 | - | 0% |
| 5060.500 | Licenses and Permits Subdivision Review Fee | 12,000 | 12,000 | - | 0% |
| 5060.600 | Licenses and Permits Text Amendment Application Fee | 2,000 | 2,000 | - | 0% |
| 5060.700 | Licenses and Permits Nat Resources Text Amendment App | 350 | 350 | - | 0% |
| Account Classification Total: LIC/PRMT - Licenses and Permits | | 2,429,376 | 2,493,682 | (64,306) | -3% |
| CHG SVC - Charges for Services | | | | | |
| 4940 | Shoreline Construction Application Fee | 20,000 | 20,000 | - | 0% |
| 5047 | Stormwater Management Review Fee | 78,000 | 78,000 | - | 0% |
| 5065.100 | Sheriff Fees Sheriff Fees - Paper Service | 30,000 | 40,000 | (10,000) | -25% |
| 5065.200 | Sheriff Fees Sheriff Fees - Peddler's License | - | 500 | (500) | -100% |
| 5065.300 | Sheriff Fees Sheriff Fees - Parking Fines | 100 | 500 | (400) | -80% |
| 5065.400 | Sheriff Fees Animal Control Fees | 5,000 | 8,000 | (3,000) | -38% |
| 5065.700 | Sheriff Fees Contractual Services | 7,000 | 7,000 | - | 0% |
| 5070.100 | Sale of Publications & Copies Commissioners | 700 | 700 | - | 0% |
| 5070.300 | Sale of Publications & Copies Dev. Review & Permitting | 500 | 800 | (300) | -38% |
| 5070.600 | Sale of Publications & Copies Elections | 300 | 450 | (150) | -33% |
| 5070.700 | Sale of Publications & Copies Circuit Court | 200 | 100 | 100 | 100% |
| 5070.900 | Sale of Publications & Copies Environmental Programs | 5 | 5 | - | 0% |
| 5075 | Library Use Charges | 2,500 | 18,000 | (15,500) | -86% |
| 5076 | Library Erate Reimbursement | 850 | 2,000 | (1,150) | -58% |
| 5080 | County Share Vehicle Tag Fee | 3,500 | 3,500 | - | 0% |
| 5085 | Liquor Advertising Fees | 1,200 | 1,200 | - | 0% |
| 5090 | Firearms Training Center Fee | 8,000 | 3,000 | 5,000 | 167% |
| 5095.100 | Payments For Jail Use Work Release | - | 20,000 | (20,000) | -100% |
| 5095.200 | Payments For Jail Use ICE Housing | 1,500,000 | 4,000,000 | (2,500,000) | -63% |
| 5095.400 | Payments For Jail Use State Housing | 50,000 | 50,000 | - | 0% |
| 5095.500 | Payments For Jail Use Weekenders | - | 5,000 | (5,000) | -100% |
| 5095.600 | Payments For Jail Use Social Security | 8,000 | 10,000 | (2,000) | -20% |
| 5095.700 | Payments For Jail Use State Mental Health Reimb. | 20,000 | 20,000 | - | 0% |
| 5095.800 | Payments For Jail Use Pretrial Fees | 8,000 | 7,000 | 1,000 | 14% |
| 5100.100 | Fire Inspection Fees Plan Review Fee | 100,000 | 100,000 | - | 0% |
| 5100.200 | Fire Inspection Fees Fire Safety Fee | 25,000 | 25,000 | - | 0% |
| 5100.600 | Fire Inspection Fees Fire Inspections QAP | 20,000 | 20,000 | - | 0% |
| 5105.100 | Public Works Revenues Pipe Sales | 15,000 | 30,000 | (15,000) | -50% |
| 5107 | Roads Department Fees | 5,000 | 5,000 | - | 0% |
| 5110 | Recreation Fees | 240,000 | 240,000 | - | 0% |

FY2022 General Fund Revenue Annual Budget by Account Classification

| Account Number | Account Description | FY2022 Estimated Revenues | 2021 Adopted Budget | \$ Variance | % Variance |
|--|---|---------------------------|---------------------|-------------|------------|
| 5115 | Mosquito Control Charges | 50,000 | 50,000 | - | 0% |
| 5120 | Circuit Court Bar Library | 5,000 | 5,000 | - | 0% |
| 5127 | Recreation Center Rental Fees | 10,000 | 2,000 | 8,000 | 400% |
| 5128 | Recreation Sponsorships | 2,000 | 2,000 | - | 0% |
| 5130 | Tourism Programs and Events | - | 10,500 | (10,500) | -100% |
| 5142 | Election Filing Fee | 400 | - | 400 | N/A |
| 5155 | CommunityService Fees | 70,000 | 70,000 | - | 0% |
| 5160 | Family Services Legal Fees Other | - | 2,500 | (2,500) | -100% |
| 5162 | Seacrets Security | 50,000 | 97,000 | (47,000) | -48% |
| 5165 | Critical Area Review Fees | 28,000 | 28,000 | - | 0% |
| 5167 | Water/Sewer Plan Amendment Fee | 2,000 | 2,000 | - | 0% |
| 5175.200 | Donations Sponsorship Program Recreation | 7,500 | 2,600 | 4,900 | 188% |
| 5181 | First Offender Program Fees | 10,000 | 10,000 | - | 0% |
| 5185 | Recycling Revenue | 92,400 | 81,200 | 11,200 | 14% |
| 5186 | Metal Recycling Revenue | 40,000 | 45,000 | (5,000) | -11% |
| 5195 | Tire Revenue | 30,000 | 30,000 | - | 0% |
| 5215 | Motor Coach Fees | 30,000 | 30,000 | - | 0% |
| 5220.010 | Park Fees Field Rental | 7,000 | 5,000 | 2,000 | 40% |
| 5220.020 | Park Fees Pavilion Rental | 3,500 | 3,500 | - | 0% |
| 5220.030 | Park Fees Tree of Life | 800 | 800 | - | 0% |
| 5220.035 | Park Fees Tournament Rental | 20,000 | 20,000 | - | 0% |
| 5220.040 | Park Fees User Fees | 240 | 240 | - | 0% |
| 5225 | Concession Stand Fees | 65,000 | 65,000 | - | 0% |
| 5226 | Special Events Fees | 200,000 | 203,075 | (3,075) | -2% |
| 5227 | Tournament Fees | 15,000 | 15,000 | - | 0% |
| 5230.010 | Environmental Fees Perk Test Fee | 9,000 | 9,000 | - | 0% |
| 5230.020 | Environmental Fees Plat Review Fee | 6,000 | 6,000 | - | 0% |
| 5230.030 | Environmental Fees Water Sample Fee | 400 | 400 | - | 0% |
| 5240 | Shared Facility/Service Area Fee | 500 | 500 | - | 0% |
| 5245 | Solar Renewable Energy Credits | 1,000 | 1,000 | - | 0% |
| 5435 | BRF Admin Fee | 22,500 | 22,500 | - | 0% |
| Account Classification Total: CHG SVC - Charges for Services | | 2,927,095 | 5,535,570 | (2,608,475) | -47% |
| INT/PEN - Interest & Penalties | | | | | |
| 4700 | Interest On Investments | 200,000 | 850,000 | (650,000) | -76% |
| Account Classification Total: INT/PEN - Interest & Penalties | | 200,000 | 850,000 | (650,000) | -76% |
| FINES - Fines & Forfeitures | | | | | |
| 5300 | Court Fines | 25,000 | 50,000 | (25,000) | -50% |
| 5310 | Civil Infraction Fines | 4,000 | 2,700 | 1,300 | 48% |
| Account Classification Total: FINES - Fines & Forfeitures | | 29,000 | 52,700 | (23,700) | -45% |
| MISC - Miscellaneous | | | | | |
| 4260.010 | Rents/State Revenue Boat Landings | 70,114 | 42,314 | 27,800 | 66% |
| 4260.020 | Rents/State Revenue County Administration | 71,199 | 71,199 | - | 0% |
| 4260.030 | Rents/State Revenue Elections | 14,230 | 14,230 | - | 0% |
| 4270 | Rents-Tower Site/Contrib & Donat | 23,300 | 22,818 | 482 | 2% |
| 4800 | Other Miscellaneous Revenue | 80,000 | 80,000 | - | 0% |
| 5420 | Retiree Drug Subsidy | 60,000 | 170,000 | (110,000) | -65% |
| Account Classification Total: MISC - Miscellaneous | | 318,843 | 400,561 | (81,718) | -20% |

FY2022 General Fund Revenue Annual Budget by Account Classification

| Account Number | Account Description | FY2022 Estimated Revenues | 2021 Adopted Budget | \$ Variance | % Variance |
|--|---|---------------------------|---------------------|-------------|------------|
| INTGOV FED - Intergovernmental - Federal Revenues | | | | | |
| 5541 | Traffic Safety SHA | 1,500 | 720 | 780 | 108% |
| 5600 | Federal Payments In Lieu of Taxe | 20,305 | 20,305 | - | 0% |
| 5625 | CDBG Housing Rehab Grant | 150,000 | 150,000 | - | 0% |
| 5664.020 | US Fish and Wildlife Service Other General Government | 7,000 | 7,000 | - | 0% |
| 5675 | Child Support Enforcement Grant | 9,000 | 9,800 | (800) | -8% |
| 5745.300 | Homeland Security Grant SHSGP | 104,000 | 97,309 | 6,691 | 7% |
| 5745.600 | Homeland Security Grant EMPG | 74,407 | 74,407 | - | 0% |
| 5770 | Bulletproof Vest Program | - | 1,000 | (1,000) | -100% |
| 5785 | MDE Beach Monitoring Grant | 3,261 | 3,261 | - | 0% |
| Classification Total: INTGOV FED - Intergovernmental - Federal Revenues | | 369,473 | 363,802 | 5,671 | 2% |
| INTGOV ST - Intergovernmental - State Revenues | | | | | |
| 5515 | DHCD Housing Administration Fee | 7,000 | 7,000 | - | 0% |
| 5517 | Other Housing Rehab Income | 4,000 | 4,000 | - | 0% |
| 5525 | Conservation Easement Administrative Fee | 20,000 | 20,000 | - | 0% |
| 5530 | Eastern Shore Library Grant | 75,000 | 75,000 | - | 0% |
| 5543 | Dental Program Reimbursement | 22,220 | 22,220 | - | 0% |
| 5630 | Water System Monitoring Grant | 17,560 | 17,560 | - | 0% |
| 5635 | Police Protection Grant | 244,113 | 162,006 | 82,107 | 51% |
| 5640 | State Library Aid | 174,602 | 170,290 | 4,312 | 3% |
| 5645 | Share of State Park Receipts | 425,000 | 425,000 | - | 0% |
| 5650 | State Aid for Fire Companies | 379,707 | 372,927 | 6,780 | 2% |
| 5655 | Program Open Space Grant - Parks | 607,500 | 1,277,500 | (670,000) | -52% |
| 5656 | Program Open Space Grant - Recreation | 450,000 | - | 450,000 | N/A |
| 5660 | Waterway Improvement Grants | 275,000 | 254,300 | 20,700 | 8% |
| 5662 | BRF Operations & Maintenance Grant | 35,000 | 10,000 | 25,000 | 250% |
| 5663 | Share of State Forest Land | 70,000 | 70,000 | - | 0% |
| 5665 | State Aid for Bridges | - | 980,733 | (980,733) | -100% |
| 5680 | State Grant for Critical Areas | 10,000 | 10,000 | - | 0% |
| 5688 | MD Dept of Aging Grant | 54,608 | 54,608 | - | 0% |
| 5690 | SSTAP Grant | 126,975 | 126,620 | 355 | 0% |
| 5700 | 911 ENSB Grant | 136,700 | 67,892 | 68,808 | 101% |
| 5705 | State Grant for Tourism | 160,000 | 207,154 | (47,154) | -23% |
| 5725 | Family Support Grant | 351,495 | 251,095 | 100,400 | 40% |
| 5730 | Septic System BRF Grant Program | 240,000 | 240,000 | - | 0% |
| 5732 | Conservation Easements Reimbursements | 60,000 | 60,000 | - | 0% |
| 5757 | Trial Jury Reimbursement | 54,000 | 54,000 | - | 0% |
| 5760 | Drug Court Grant | 224,706 | 237,352 | (12,646) | -5% |
| 5762 | Heroin Coordinator Grant | 50,615 | 50,615 | - | 0% |
| 5905 | Sheriff-Sex Offender Grant | 10,000 | 22,000 | (12,000) | -55% |
| 5910 | Sher-Health Tobacco Enforcement | 3,000 | - | 3,000 | N/A |
| 5912 | Sher-Health Underage Drinking | 4,000 | 2,000 | 2,000 | 100% |
| 5940 | Intern Program Grant | 30,000 | 10,000 | 20,000 | 200% |
| Account Classification Total: INTGOV ST - Intergovernmental - State Revenues | | 4,322,801 | 5,261,872 | (939,071) | -18% |
| OTH REV - Other Revenue | | | | | |
| 5845 | Salary Reimbursement | 500 | 500 | - | 0% |
| Account Classification Total: OTH REV - Other Revenue | | 500 | 500 | - | 0% |
| TRNS IN - Transfers In | | | | | |
| 5511 | Casino/Local Impact Grant Funds | 3,857,893 | 2,497,400 | 1,360,493 | 54% |
| 5975 | Transfers In - Prior Year Surplus | 4,325,935 | - | 4,325,935 | N/A |
| Account Classification Total: TRNS IN - Transfers In | | 8,183,828 | 2,497,400 | 5,686,428 | 228% |
| Total Fund 100 - General Fund | | 216,509,211 | 204,320,631 | 12,188,580 | 6% |

FY2022 General Fund Revenue Annual Budget by Account Classification

| | Account Number | Account Description | FY2022 Estimated Revenues | 2021 Adopted Budget | \$ Variance | % Variance |
|---|---------------------------|---|---------------------------|---------------------|-------------|------------|
| Fund: | 100 - General Fund | | | | | |
| REVENUES | | | | | | |
| PROP TAX - Property Taxes | | | | | | |
| | 4000 | Full Year Real Property Taxes | 140,014,320 | 138,167,141 | 1,847,179 | 1% |
| | 4010 | Personal Property Taxes | 407,184 | 332,719 | 74,465 | 22% |
| | 4020 | Corporation Property Taxes | 5,021,941 | 4,103,531 | 918,410 | 22% |
| | 4030 | Railroad & Utility Property Tax | 4,048,395 | 3,622,642 | 425,753 | 12% |
| | 4035 | Railroad Real Property | 2,738 | 1,403 | 1,335 | 95% |
| | 4040 | Half Year Real Property Taxes | 150,000 | 211,250 | (61,250) | -29% |
| | 4050 | Tax Additions & Abatements | (283,200) | (358,200) | 75,000 | -21% |
| | 4060 | Interest on Delinquent Taxes | 700,000 | 700,000 | - | 0% |
| | 4070 | Discounts Allowed on Taxes | (475,000) | (475,000) | - | 0% |
| | 4080 | Tax Credits For Assessment I | (1,201,041) | (1,246,265) | 45,224 | -4% |
| Account Classification Total: PROP TAX - Property Taxes | | | 148,385,337 | 145,059,221 | 3,326,116 | 2% |
| INC TAX - Income Tax | | | | | | |
| | 4100 | Income Tax | 30,000,000 | 26,500,000 | 3,500,000 | 13% |
| Account Classification Total: INC TAX - Income Tax | | | 30,000,000 | 26,500,000 | 3,500,000 | 13% |
| OTHER TAX - Other Taxes | | | | | | |
| | 4200 | Admission & Amusement Taxes | 600,000 | 620,000 | (20,000) | -3% |
| | 4210 | Recordation Taxes | 9,000,000 | 7,000,000 | 2,000,000 | 29% |
| | 4240 | Food Tax | 81,000 | 81,000 | - | 0% |
| | 4250 | Room Tax | 180,000 | 180,000 | - | 0% |
| | 4250.040 | Room Tax Due to Unincorporated Areas | 950,000 | 1,050,000 | (100,000) | -10% |
| | 4340 | Transfer Tax | 6,000,000 | 4,500,000 | 1,500,000 | 33% |
| Account Classification Total: OTHER TAX - Other Taxes | | | 16,811,000 | 13,431,000 | 3,380,000 | 25% |
| ST SHRD - State Shared | | | | | | |
| | 4300 | Highway Users Taxes | 1,118,978 | 1,166,491 | (47,513) | -4% |
| | 4310 | 911 Fees | 1,350,480 | 645,332 | 705,148 | 109% |
| Account Classification Total: ST SHRD - State Shared | | | 2,469,458 | 1,811,823 | 657,635 | 36% |
| FRNCH - Franchise Fees | | | | | | |
| | 4400 | Franchise Fees | 22,500 | 22,500 | - | 0% |
| Account Classification Total: FRNCH - Franchise Fees | | | 22,500 | 22,500 | - | 0% |
| LOSS DSP ASTS - Gain/Loss on Disposal of Assets | | | | | | |
| | 4600 | Sale Of Fixed Assets | 40,000 | 40,000 | - | 0% |
| Account Classification Total: LOSS DSP ASTS - Gain/Loss on Disposal of Assets | | | 40,000 | 40,000 | - | 0% |
| LIC/PRMT - Licenses and Permits | | | | | | |
| | 4900 | Liquor Licenses | 800,000 | 825,000 | (25,000) | -3% |
| | 4905 | Vending Machine Licenses | 65,000 | 70,000 | (5,000) | -7% |
| | 4910 | Traders Licenses | 80,000 | 103,000 | (23,000) | -22% |
| | 4915 | Occupational Licenses | 30,000 | 6,000 | 24,000 | 400% |
| | 4920 | Bingo Permits | 5,000 | 18,500 | (13,500) | -73% |
| | 4927 | Rental License Fee | 175,000 | 175,000 | - | 0% |
| | 4930 | Building Permits | 300,000 | 300,000 | - | 0% |
| | 4932 | Electrical Permits | 15,000 | 15,000 | - | 0% |
| | 4933 | Commercial Plumbing Plan Review | 2,500 | 2,500 | - | 0% |
| | 4935 | Marriage Licenses | 20,000 | 24,000 | (4,000) | -17% |
| | 4936 | Civil Ceremony | 1,000 | 1,200 | (200) | -17% |
| | 4941 | Shoreline Construction Permit | 19,000 | 19,000 | - | 0% |
| | 4942 | Timber Harvest Permit | 3,000 | 3,000 | - | 0% |
| | 4943 | SEC/SWM Permit | 22,000 | 22,000 | - | 0% |
| | 4945.010 | Environmental Permits Burn Permit | 600 | 600 | - | 0% |
| | 4945.020 | Environmental Permits Campground Permit | 3,325 | 3,325 | - | 0% |

FY2022 General Fund Revenue Annual Budget by Account Classification

| Account Number | Account Description | FY2022 Estimated Revenues | 2021 Adopted Budget | \$ Variance | % Variance |
|---|--|---------------------------|---------------------|-------------|------------|
| 4945.030 | Environmental Permits Septic Permit | 23,500 | 23,500 | - | 0% |
| 4945.040 | Environmental Permits Waste Hauler Permit | 2,100 | 2,100 | - | 0% |
| 4945.050 | Environmental Permits Well Permit | 16,800 | 16,800 | - | 0% |
| 4945.060 | Environmental Permits Other | 300 | 300 | - | 0% |
| 4945.070 | Environmental Permits Water & Sewer Review | 10,000 | 10,000 | - | 0% |
| 4950 | Health Permits | 380,101 | 396,707 | (16,606) | -4% |
| 4955 | Raffle Permits | 1,800 | 1,800 | - | 0% |
| 4960 | Plumbing Permits | 52,000 | 52,000 | - | 0% |
| 4965 | Gas Permits | 20,000 | 20,000 | - | 0% |
| 4970 | Forestry Conservation Review Fees | 6,000 | 6,000 | - | 0% |
| 4980 | Landfill Permits-Household | 320,000 | 320,000 | - | 0% |
| 4982 | PAYT Tags - Household | 8,000 | 9,000 | (1,000) | -11% |
| 5060.100 | Licenses and Permits Board of Zoning Appeal Fee | 18,000 | 18,000 | - | 0% |
| 5060.300 | Licenses and Permits Site Plan Review | 11,000 | 11,000 | - | 0% |
| 5060.400 | Licenses and Permits Rezoning Fee | 4,000 | 4,000 | - | 0% |
| 5060.500 | Licenses and Permits Subdivision Review Fee | 12,000 | 12,000 | - | 0% |
| 5060.600 | Licenses and Permits Text Amendment Application Fee | 2,000 | 2,000 | - | 0% |
| 5060.700 | Licenses and Permits Nat Resources Text Amendment App | 350 | 350 | - | 0% |
| Account Classification Total: LIC/PRMT - Licenses and Permits | | 2,429,376 | 2,493,682 | (64,306) | -3% |
| CHG SVC - Charges for Services | | | | | |
| 4940 | Shoreline Construction Application Fee | 20,000 | 20,000 | - | 0% |
| 5047 | Stormwater Management Review Fee | 78,000 | 78,000 | - | 0% |
| 5065.100 | Sheriff Fees Sheriff Fees - Paper Service | 30,000 | 40,000 | (10,000) | -25% |
| 5065.200 | Sheriff Fees Sheriff Fees - Peddler's License | - | 500 | (500) | -100% |
| 5065.300 | Sheriff Fees Sheriff Fees - Parking Fines | 100 | 500 | (400) | -80% |
| 5065.400 | Sheriff Fees Animal Control Fees | 5,000 | 8,000 | (3,000) | -38% |
| 5065.700 | Sheriff Fees Contractual Services | 7,000 | 7,000 | - | 0% |
| 5070.100 | Sale of Publications & Copies Commissioners | 700 | 700 | - | 0% |
| 5070.300 | Sale of Publications & Copies Dev. Review & Permitting | 500 | 800 | (300) | -38% |
| 5070.600 | Sale of Publications & Copies Elections | 300 | 450 | (150) | -33% |
| 5070.700 | Sale of Publications & Copies Circuit Court | 200 | 100 | 100 | 100% |
| 5070.900 | Sale of Publications & Copies Environmental Programs | 5 | 5 | - | 0% |
| 5075 | Library Use Charges | 2,500 | 18,000 | (15,500) | -86% |
| 5076 | Library Erate Reimbursement | 850 | 2,000 | (1,150) | -58% |
| 5080 | County Share Vehicle Tag Fee | 3,500 | 3,500 | - | 0% |
| 5085 | Liquor Advertising Fees | 1,200 | 1,200 | - | 0% |
| 5090 | Firearms Training Center Fee | 8,000 | 3,000 | 5,000 | 167% |
| 5095.100 | Payments For Jail Use Work Release | - | 20,000 | (20,000) | -100% |
| 5095.200 | Payments For Jail Use ICE Housing | 1,500,000 | 4,000,000 | (2,500,000) | -63% |
| 5095.400 | Payments For Jail Use State Housing | 50,000 | 50,000 | - | 0% |
| 5095.500 | Payments For Jail Use Weekenders | - | 5,000 | (5,000) | -100% |
| 5095.600 | Payments For Jail Use Social Security | 8,000 | 10,000 | (2,000) | -20% |
| 5095.700 | Payments For Jail Use State Mental Health Reimb. | 20,000 | 20,000 | - | 0% |
| 5095.800 | Payments For Jail Use Pretrial Fees | 8,000 | 7,000 | 1,000 | 14% |
| 5100.100 | Fire Inspection Fees Plan Review Fee | 100,000 | 100,000 | - | 0% |
| 5100.200 | Fire Inspection Fees Fire Safety Fee | 25,000 | 25,000 | - | 0% |
| 5100.600 | Fire Inspection Fees Fire Inspections QAP | 20,000 | 20,000 | - | 0% |
| 5105.100 | Public Works Revenues Pipe Sales | 15,000 | 30,000 | (15,000) | -50% |
| 5107 | Roads Department Fees | 5,000 | 5,000 | - | 0% |
| 5110 | Recreation Fees | 240,000 | 240,000 | - | 0% |

FY2022 General Fund Revenue Annual Budget by Account Classification

| Account Number | Account Description | FY2022 Estimated Revenues | 2021 Adopted Budget | \$ Variance | % Variance |
|--|---|---------------------------|---------------------|-------------|------------|
| 5115 | Mosquito Control Charges | 50,000 | 50,000 | - | 0% |
| 5120 | Circuit Court Bar Library | 5,000 | 5,000 | - | 0% |
| 5127 | Recreation Center Rental Fees | 10,000 | 2,000 | 8,000 | 400% |
| 5128 | Recreation Sponsorships | 2,000 | 2,000 | - | 0% |
| 5130 | Tourism Programs and Events | - | 10,500 | (10,500) | -100% |
| 5142 | Election Filing Fee | 400 | - | 400 | N/A |
| 5155 | CommunityService Fees | 70,000 | 70,000 | - | 0% |
| 5160 | Family Services Legal Fees Other | - | 2,500 | (2,500) | -100% |
| 5162 | Seacrets Security | 50,000 | 97,000 | (47,000) | -48% |
| 5165 | Critical Area Review Fees | 28,000 | 28,000 | - | 0% |
| 5167 | Water/Sewer Plan Amendment Fee | 2,000 | 2,000 | - | 0% |
| 5175.200 | Donations Sponsorship Program Recreation | 7,500 | 2,600 | 4,900 | 188% |
| 5181 | First Offender Program Fees | 10,000 | 10,000 | - | 0% |
| 5185 | Recycling Revenue | 92,400 | 81,200 | 11,200 | 14% |
| 5186 | Metal Recycling Revenue | 40,000 | 45,000 | (5,000) | -11% |
| 5195 | Tire Revenue | 30,000 | 30,000 | - | 0% |
| 5215 | Motor Coach Fees | 30,000 | 30,000 | - | 0% |
| 5220.010 | Park Fees Field Rental | 7,000 | 5,000 | 2,000 | 40% |
| 5220.020 | Park Fees Pavilion Rental | 3,500 | 3,500 | - | 0% |
| 5220.030 | Park Fees Tree of Life | 800 | 800 | - | 0% |
| 5220.035 | Park Fees Tournament Rental | 20,000 | 20,000 | - | 0% |
| 5220.040 | Park Fees User Fees | 240 | 240 | - | 0% |
| 5225 | Concession Stand Fees | 65,000 | 65,000 | - | 0% |
| 5226 | Special Events Fees | 200,000 | 203,075 | (3,075) | -2% |
| 5227 | Tournament Fees | 15,000 | 15,000 | - | 0% |
| 5230.010 | Environmental Fees Perk Test Fee | 9,000 | 9,000 | - | 0% |
| 5230.020 | Environmental Fees Plat Review Fee | 6,000 | 6,000 | - | 0% |
| 5230.030 | Environmental Fees Water Sample Fee | 400 | 400 | - | 0% |
| 5240 | Shared Facility/Service Area Fee | 500 | 500 | - | 0% |
| 5245 | Solar Renewable Energy Credits | 1,000 | 1,000 | - | 0% |
| 5435 | BRF Admin Fee | 22,500 | 22,500 | - | 0% |
| Account Classification Total: CHG SVC - Charges for Services | | 2,927,095 | 5,535,570 | (2,608,475) | -47% |
| INT/PEN - Interest & Penalties | | | | | |
| 4700 | Interest On Investments | 200,000 | 850,000 | (650,000) | -76% |
| Account Classification Total: INT/PEN - Interest & Penalties | | 200,000 | 850,000 | (650,000) | -76% |
| FINES - Fines & Forfeitures | | | | | |
| 5300 | Court Fines | 25,000 | 50,000 | (25,000) | -50% |
| 5310 | Civil Infraction Fines | 4,000 | 2,700 | 1,300 | 48% |
| Account Classification Total: FINES - Fines & Forfeitures | | 29,000 | 52,700 | (23,700) | -45% |
| MISC - Miscellaneous | | | | | |
| 4260.010 | Rents/State Revenue Boat Landings | 70,114 | 42,314 | 27,800 | 66% |
| 4260.020 | Rents/State Revenue County Administration | 71,199 | 71,199 | - | 0% |
| 4260.030 | Rents/State Revenue Elections | 14,230 | 14,230 | - | 0% |
| 4270 | Rents-Tower Site/Contrib & Donat | 23,300 | 22,818 | 482 | 2% |
| 4800 | Other Miscellaneous Revenue | 80,000 | 80,000 | - | 0% |
| 5420 | Retiree Drug Subsidy | 60,000 | 170,000 | (110,000) | -65% |
| Account Classification Total: MISC - Miscellaneous | | 318,843 | 400,561 | (81,718) | -20% |

FY2022 General Fund Revenue Annual Budget by Account Classification

| Account Number | Account Description | FY2022 Estimated Revenues | 2021 Adopted Budget | \$ Variance | % Variance |
|---|---|---------------------------|---------------------|-------------------|-------------|
| INTGOV FED - Intergovernmental - Federal Revenues | | | | | |
| 5541 | Traffic Safety SHA | 1,500 | 720 | 780 | 108% |
| 5600 | Federal Payments In Lieu of Tax | 20,305 | 20,305 | - | 0% |
| 5625 | CDBG Housing Rehab Grant | 150,000 | 150,000 | - | 0% |
| 5664.020 | US Fish and Wildlife Service Other General Government | 7,000 | 7,000 | - | 0% |
| 5675 | Child Support Enforcement Grant | 9,000 | 9,800 | (800) | -8% |
| 5745.300 | Homeland Security Grant SHSGP | 104,000 | 97,309 | 6,691 | 7% |
| 5745.600 | Homeland Security Grant EMPG | 74,407 | 74,407 | - | 0% |
| 5770 | Bulletproof Vest Program | - | 1,000 | (1,000) | -100% |
| 5785 | MDE Beach Monitoring Grant | 3,261 | 3,261 | - | 0% |
| Classification Total: INTGOV FED - Intergovernmental - Federal Revenues | | 369,473 | 363,802 | 5,671 | 2% |
| INTGOV ST - Intergovernmental - State Revenues | | | | | |
| 5515 | DHCD Housing Administration Fee | 7,000 | 7,000 | - | 0% |
| 5517 | Other Housing Rehab Income | 4,000 | 4,000 | - | 0% |
| 5525 | Conservation Easement Administrative Fee | 20,000 | 20,000 | - | 0% |
| 5530 | Eastern Shore Library Grant | 75,000 | 75,000 | - | 0% |
| 5543 | Dental Program Reimbursement | 22,220 | 22,220 | - | 0% |
| 5630 | Water System Monitoring Grant | 17,560 | 17,560 | - | 0% |
| 5635 | Police Protection Grant | 244,113 | 162,006 | 82,107 | 51% |
| 5640 | State Library Aid | 174,602 | 170,290 | 4,312 | 3% |
| 5645 | Share of State Park Receipts | 425,000 | 425,000 | - | 0% |
| 5650 | State Aid for Fire Companies | 379,707 | 372,927 | 6,780 | 2% |
| 5655 | Program Open Space Grant - Parks | 607,500 | 1,277,500 | (670,000) | -52% |
| 5656 | Program Open Space Grant - Recreation | 450,000 | - | 450,000 | N/A |
| 5660 | Waterway Improvement Grants | 275,000 | 254,300 | 20,700 | 8% |
| 5662 | BRF Operations & Maintenance Grant | 35,000 | 10,000 | 25,000 | 250% |
| 5663 | Share of State Forest Land | 70,000 | 70,000 | - | 0% |
| 5665 | State Aid for Bridges | - | 980,733 | (980,733) | -100% |
| 5680 | State Grant for Critical Areas | 10,000 | 10,000 | - | 0% |
| 5688 | MD Dept of Aging Grant | 54,608 | 54,608 | - | 0% |
| 5690 | SSTAP Grant | 126,975 | 126,620 | 355 | 0% |
| 5700 | 911 ENSB Grant | 136,700 | 67,892 | 68,808 | 101% |
| 5705 | State Grant for Tourism | 160,000 | 207,154 | (47,154) | -23% |
| 5725 | Family Support Grant | 351,495 | 251,095 | 100,400 | 40% |
| 5730 | Septic System BRF Grant Program | 240,000 | 240,000 | - | 0% |
| 5732 | Conservation Easements Reimbursements | 60,000 | 60,000 | - | 0% |
| 5757 | Trial Jury Reimbursement | 54,000 | 54,000 | - | 0% |
| 5760 | Drug Court Grant | 224,706 | 237,352 | (12,646) | -5% |
| 5762 | Heroin Coordinator Grant | 50,615 | 50,615 | - | 0% |
| 5905 | Sheriff-Sex Offender Grant | 10,000 | 22,000 | (12,000) | -55% |
| 5910 | Sher-Health Tobacco Enforcement | 3,000 | - | 3,000 | N/A |
| 5912 | Sher-Health Underage Drinking | 4,000 | 2,000 | 2,000 | 100% |
| 5940 | Intern Program Grant | 30,000 | 10,000 | 20,000 | 200% |
| Account Classification Total: INTGOV ST - Intergovernmental - State Revenues | | 4,322,801 | 5,261,872 | (939,071) | -18% |
| OTH REV - Other Revenue | | | | | |
| 5845 | Salary Reimbursement | 500 | 500 | - | 0% |
| Account Classification Total: OTH REV - Other Revenue | | 500 | 500 | - | 0% |
| TRNS IN - Transfers In | | | | | |
| 5511 | Casino/Local Impact Grant Funds | 3,857,893 | 2,497,400 | 1,360,493 | 54% |
| 5975 | Transfers In - Prior Year Surplus | 4,325,935 | - | 4,325,935 | N/A |
| Account Classification Total: TRNS IN - Transfers In | | 8,183,828 | 2,497,400 | 5,686,428 | 228% |
| Total Fund 100 - General Fund | | 216,509,211 | 204,320,631 | 12,188,580 | 6% |

Notice of Public Hearing
Worcester County Water and Wastewater Enterprise Fund
FY 2021/2022 Requested Budgets and Assessments

The Worcester County Commissioners will conduct a public hearing to receive comments on the proposed operating budgets, assessments, user charges and other charges for each of the 11 sanitary service areas operated by the Worcester County Department of Public Works, Water & Wastewater Division:

Tuesday, June 1, 2021 at 10:40 a.m.
in the County Commissioners' Meeting Room
Room 1101 Government Center, One West Market Street
Snow Hill, Maryland 21863

Copies of the proposed operating budgets for the 11 sanitary service areas are available for public inspection in the County Commissioners' Office in Room 1103 of the County Government Center in Snow Hill and online at www.co.worcester.md.us.

The 11 sanitary service areas and proposed changes to the user charges are as follows:

Assateague Pointe - no proposed changes
Bridgetown - no proposed changes
Edgewater Acres - no proposed changes
The Landings - no proposed changes
Lighthouse Sound - no proposed changes
Mystic Harbour - no proposed changes
Newark - no proposed changes
Ocean Pines - no proposed changes
Riddle Farm - no proposed changes
River Run - no proposed changes
West Ocean City - no proposed changes

In addition to user charges, assessments will be levied in the Mystic Harbour, Newark, Ocean Pines, Riddle Farm and Snug Harbour service areas or sub-areas to make debt payments. All assessments shall be made on an equivalent dwelling unit (EDU) basis.

For additional information, contact the Worcester County Treasurer's Office
at 410-632-0686, ext. 1216.

**Notice of Public Hearing
Worcester County
Solid Waste Enterprise Fund
FY 2021/2022 Requested Operating Budget**

The Worcester County Commissioners will conduct a public hearing to receive comments on the proposed FY 2021/2022 Solid Waste Enterprise Fund Operating Budget as requested by the Worcester County Department of Public Works, Solid Waste Division on:

Tuesday, June 1, 2021 at 10:40 a.m.
in the County Commissioners' Meeting Room
Room 1101 Government Center, One West Market Street
Snow Hill, Maryland 21863

The Proposed Budget maintains the current solid waste tipping fee of \$75 per ton for municipal waste and \$80 per ton for construction and demolition debris. Copies of the detailed budget are available for public inspection at the County Commissioners' Office in Room 1103 of the County Government Center in Snow Hill or online at www.co.worcester.md.us.

WORCESTER COUNTY
2021/2022 REQUESTED OPERATING BUDGET

SOLID WASTE ENTERPRISE FUND

| | |
|------------------------------|--------------------|
| Personnel Services | \$1,402,141 |
| Supplies & Materials..... | \$28,025 |
| Maintenance & Services..... | \$1,033,475 |
| Other Charges..... | \$664,895 |
| Debt Service..... | \$446,251 |
| Interfund Charges..... | \$(182,363) |
| Capital Equipment..... | <u>\$31,000</u> |
| TOTAL REQUESTED EXPENSE | \$3,423,424 |
| Tipping Fees..... | \$4,109,057 |
| Permits | \$4,500 |
| Interest and Penalties..... | \$9,800 |
| Transfer to Reserves..... | <u>\$(699,933)</u> |
| TOTAL ESTIMATED REVENUES | \$3,423,424 |

For additional information, contact the Worcester County Treasurer's Office
at 410-632-0686, ext. 1216.