

# AGENDA

## WORCESTER COUNTY COMMISSIONERS

Due to the current COVID-19 pandemic, this meeting will be held virtually and can be publicly viewed online via live stream feed at - <https://worcestercountymd.swagit.com/live>

May 19, 2020

	<u>Item #</u>
9:00 AM - Call to Order	
9:01 - Review and Approval of Minutes of April 14, April 21 and May 5, 2020	
9:05 - Presentation of Commendation to Retiring Tourism Director Lisa Challenger	1
9:10 - Chief Administrative Officer: Administrative Matters	2-12
(Maryland Tourism Grant Modification; 2021 Heroin Coordinator Grant Agreement; 2020 Emergency Management Performance Grant Agreement; Scheduling a Public Hearing for CDBG COVID-19 Funding; Award of Adult Mental Health Targeted Case Management Services; FY21 Tax Ditch Roll Certification; Bid Specifications for Uninterruptible Power Supply (UPS); Purchase of Landfill Tarp; Mystic Harbour Effluent Disposal Program Project Closeout; Bid Specifications for Ocean Pines Sanitary Service Area Pump Stations S and P; Scheduling a Public Hearing for Shady Side Village Residential Planned Community; and potentially other administrative matters)	
9:20 -	
9:30 -	
9:40 -	
9:50 -	
10:00 - Legislative Session - Public Hearing on Bill 20-2 (Zoning - Special Events in RP District)	13
Public Hearing on Bill 20-3 (NR - Coastal Bays Critical Area - Special Events in RCA)	14
Introduction of Bills - Forest Conservation Law; Height of Manufactured Homes	15-16
10:10 -	
10:20 - Public Hearing - Proposed Gum Point Road Area Sewer Extension	17
10:30 -	
10:40 - Budget Work Session - Resume Discussion on FY21 Requested Budget	(See Revised Items to
10:50 -	May 12, 2020 Budget
11:00 -	Work Session Package)
11:10 -	
11:20 -	
11:30 - Questions from the Press; County Commissioners' Remarks	
11:31 - Vote to Meet In Closed Session	
11:35 - Closed Session: Discussion regarding hiring a Transfer Station Attendant for Solid Waste and a Part-Time Temporary Roads Worker III for the Roads Division of Public Works, increased hours for an Environmental Programs Intern, promotions of Sergeants at the Jail; continuing discussion of Individual Personnel Matters for the FY21 Budget; receiving legal advice from Counsel; and performing administrative functions	
12:00 noon - Lunch	
1:00 pm - Resume Budget Work Session - Discussion on FY21 Requested Budget	

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING



Add to  
1

HAROLD L. HIGGINS, CPA  
CHIEF ADMINISTRATIVE OFFICER  
ROSCOE R. LESLIE  
COUNTY ATTORNEY

COMMISSIONERS  
JOSEPH M. MITRECIC, PRESIDENT  
THEODORE J. ELDER, VICE PRESIDENT  
ANTHONY W. BERTINO, JR.  
MADISON J. BUNTING, JR.  
JAMES C. CHURCH  
JOSHUA C. NORDSTROM  
DIANA PURNELL

OFFICE OF THE  
COUNTY COMMISSIONERS

## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103  
SNOW HILL, MARYLAND  
21863-1195

May 14, 2020

TO: Worcester County Commissioners  
FROM: Harold L. Higgins, Chief Administrative Officer ~~HLH~~  
SUBJECT: Budget Work Session - May 19, 2020

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Attached hereto are the Budget worksheets for Revenue and Expenditures after your budget work session on May 12, 2020. Revenues are \$204,325,631 and expenditures are \$203,774,334 with \$551,297 surplus. The following updates have been included:

### Revenue:

- Account 4210 - Recordation Tax reduced by \$350,000 due to continuation by the State's Clerk of Court to record deeds, estimated 5% administration fee
- Account 5095.200 - Jail Use ICE Housing reduced by \$1 million as an updated estimate

### Expenses:

- Dept. 1090 - Tri-County is working with MTA to determine how to allocate Senior Transportation for Worcester County Commission on Aging from the current process
- Dept. 1103 - Jail expenses reduced by \$175,750
- Dept. 1105 - Volunteer Fire & Ambulance:
  - \$80,000 added due to increase in base allocation (from \$50k to \$60k)
  - \$32,000 added for additional FTE's Showell and Newark
  - \$11,000 added by increase in Medic Assist base and Stockton full time equivalent
  - \$184,000 added for additional FTE's for Ocean City EMS
- Dept. 1950 - Cola/step adjusted based May 12 work session discussions
- OPEB, funded for \$8.1 million in total, an increase of \$2,211,117 above the required \$5,888,883
  - Dept. 1505 - Board of Education budget for OPEB includes \$2.6 million in MOE
  - Dept. 1950 - Worcester County budget for OPEB includes \$5.5 million

P.3

### Fund Balance:

- \$50,000 Pocomoke Warriors after school (FY20 yearend)
- \$283,000 Stephen Decatur Middle School schematic design fees (FY20 yearend)

Please do not hesitate to call with any questions or concerns.

HLH:kw

Attachments

H:/kw/FY21 budget/May 19 budget work session/May 14 memo

*Citizens and Government Working Together*

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OFFICE OF THE  
COUNTY COMMISSIONERS

## Worcester County

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HAROLD L. HIGGINS, CPA  
CHIEF ADMINISTRATIVE OFFICER  
ROSCOE A. LESLIE  
COUNTY ATTORNEY

To: Harold Higgins

From: Roscoe Leslie

Date: May 14, 2020

RE: Question on OPEB

After a discussion on income tax revenue and OPEB during the May 12, 2020 budget work session, I was asked to review Resolution 19-17. After reviewing the document and the video from the meeting when it was adopted, I believe that the intent of the Commissioners was to dedicate the funds derived from the 0.5% income tax raise to fund OPEB for County and Board of Education employees.

The 0.5% raise represents 22.22% of the County's total income tax revenue. Under Line 4100 of the FY2021 Committee projected revenues, income tax revenues are projected to be \$26,500,000. Therefore, under Resolution 19-17, the portion of the projected income tax revenues dedicated to fund OPEB for County and Board of Education employees should total \$5,888,883. This number represents 22.22% of the projected income tax revenue for FY2021. I am not aware of any other funding mandates related to OPEB.

Budgeted for OPEB (account)

\$ 2.6 million - Board of Education (1950)

\$ 5.5 million - County (1950)

\$ 8.1 million - Total Requested

RESOLUTION NO. 19 - 17

RESOLUTION AMENDING COUNTY INCOME TAX RATE

WHEREAS, Section 10-106 of the Tax-General Article of the Annotated Code of Maryland provides that each County shall set, by ordinance or resolution, a county income tax equal to at least 1% but not more than 3.20% of an individual's Maryland taxable income; and

WHEREAS; the County Commissioners first set the County income tax rate at 20% of the State income tax for an individual in 1970, which was revised to a rate of 1.25% of an individual's Maryland taxable income when the State law was revised in 1999 to provide that the local income tax rate be based on Maryland taxable income rather than an individual's Maryland income tax; and the rate was later revised to 1.75% effective January 1, 2016, by Resolution No. 15-13 adopted on June 2, 2015; and

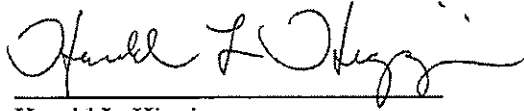
WHEREAS, the County Commissioners of Worcester County, Maryland have determined the need to increase the County income tax rate;

NOW, THEREFORE, BE IT RESOLVED by the County Commissioners of Worcester County, Maryland that:

1. Effective January 1, 2020 the County income tax rate shall be 2.25% of an individual's Maryland taxable income.
2. The 2.25% rate shall be in effect for the taxable year beginning January 1, 2020 and continuing in effect until further changed by ordinance or resolution of the County Commissioners.
3. Additional revenues derived from the increase in the County income tax rate will be dedicated to fund Other Post-Employment Benefits (OPEB) to address the requirements of Governmental Accounting Board Statement No. 43 and 45 for County and Board of Education employees. \*
4. A copy of this Resolution shall be forwarded to the Comptroller of the Treasury prior to July 1, 2019.

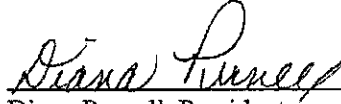
PASSED AND ADOPTED this 4<sup>th</sup> day of June, 2019.

ATTEST:

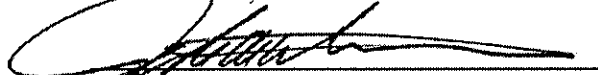


Harold L. Higgins  
Chief Administrative Officer

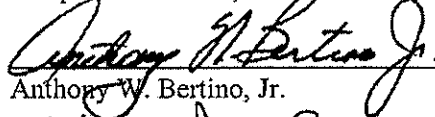
COUNTY COMMISSIONERS OF  
WORCESTER COUNTY, MARYLAND



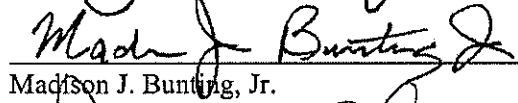
Diana Furnell, President



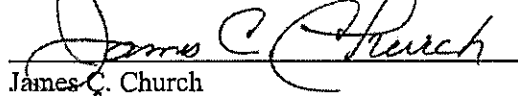
Joseph M. Mitreic, Vice President



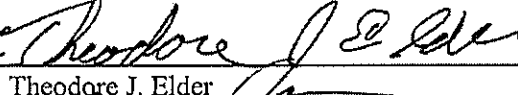
Anthony W. Bertino, Jr.



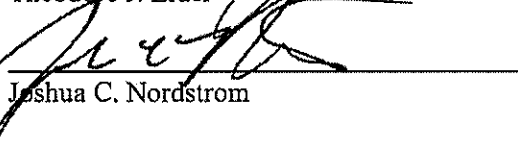
Madison J. Bunting, Jr.



James C. Church



Theodore J. Elder



Joshua C. Nordstrom

UPDATED

3

## REVISED Revenue and Expenditure Worksheets Legend

The following describes each of the columns in order of data:

- Tan 1<sup>st</sup> Column is the MAY 12, 2020 COMMISSIONER REVIEWED BUDGET
- White 2<sup>nd</sup> Column reflects the variance from the FY2021 COMMISSIONER WORK SESSION REVIEWED Budget with the FY2020 current Adopted Budget with changes in yellow
- White 3<sup>rd</sup> Column reflects the variance from the FY2021 COMMISSIONER WORK SESSION REVIEWED Budget with the FY2021 Department Requested Budgets with changes in blue
- Rose 4<sup>th</sup> Column is the FY2021 Department Requested Budget
- White 5<sup>th</sup> Column reflects the variance from the FY2021 Department Requested Budget with the FY2020 current Adopted Budget with changes in white
- Green 6<sup>th</sup> Column is the FY2020 current Adopted Budget
- White 7<sup>th</sup> Column is the UPDATED work session notes and changes
- White 8<sup>th</sup> Column to the far right is Actual FY2020 year to date April 30, 2020
- White 9<sup>th</sup> Column to the far right is the FY2019 Actual Amount

The blue area at the bottom of each Department is the Increase or Decrease from Committee Review to the current FY 2020 Budget. It is my sincere hope that these worksheets help you in resolving all budget issues.

**REVENUES:**

Worcester County

5/14/20

FY2021 Revenue Budget as of May 19, 2020

Account Number	Description	FY2021 Work Session	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY21 Department Requested	2020 Adopted Budget	Work Session Notes & Changes May 12, 2020	FY2020 Actual YTD 4/30/20	FY2019 Actual Amount
4000	Full Year Real Property Taxes	138,167,141	3,863,576		138,167,141	134,303,565	FY20 adopted rate \$.845	134,389,811	129,747,928
4010	Personal Property Taxes	332,719	6,105		332,719	326,614		342,443	327,792
4020	Corporation Property Taxes	4,103,531	75,290		4,103,531	4,028,241		4,117,794	4,233,319
4030	Railroad & Utility Property Tax	3,622,642	236,157		3,622,642	3,386,485		3,666,650	3,327,594
4035	Railroad Real Property	1,403	(2,400)		1,403	3,803		5,969	6,561
4040	Half Year Real Property Taxes	211,250			211,250	211,250		263,974	289,144
4050	Tax Additions & Abatements	(358,200)			(358,200)	(358,200)		(119,650)	(188,445)
4060	Interest on Delinquent Taxes	700,000	50,000		700,000	650,000		585,422	1,230,104
4070	Discounts Allowed on Taxes	(475,000)	(15,000)		(475,000)	(460,000)		(473,410)	(458,794)
4080	Tax Credits For Assessment	(1,246,265)	18,658		(1,246,265)	(1,264,923)		(1,251,102)	(1,300,589)
4100	Income Tax - 1.75% rate as of 1/1/16	26,500,000		(3,500,000)	30,000,000	26,500,000	Jan'20 Rate of 2.25% - OPEB	15,448,928	23,172,123
4200	Admission & Amusement Taxes	620,000	45,000		620,000	575,000		522,953	636,731
4210	Recordation Taxes	7,350,000	688,000		7,350,000	6,662,000		4,728,373	7,116,381
4210	Recordation Taxes	(350,000)	(350,000)	(350,000)	0	0	reduce \$350,000 State retain revenue	0	0
4230	Trailer Park Excise Tax	0	(100,000)		0	100,000		142,703	479,218
4240	Food Tax Admin	81,000	3,000		81,000	78,000	Administration Fee	57,003	79,305
4240.010	Food Tax Food Tax Due to Ocean City	0			0	0	Agency Fund	0	0
4250	Room Tax Admin	180,000	11,000		180,000	169,000	Administration Fee 1/1/20	118,715	163,642
4250.010	Room Tax Due To Ocean City	0			0	0	Agency Fund	0	0
4250.020	Room Tax Due to Pocomoke	0			0	0	Agency Fund	0	0
4250.030	Room Tax Due to Snow Hill	0			0	0	Agency Fund	0	0
4250.040	Room Tax Due to Unincorporated Areas	1,050,000	100,000		1,050,000	950,000	room tax 4.5% to 5%, 1/1/20	705,991	879,954
4250.050	Room Tax Due to Berlin	0			0	0	Agency Fund	0	0
4260	Rents/State Revenue	0			0	0		0	5,111
4260.010	Rents/State Revenue- Boat Landings	42,314	7,302		42,314	35,012		36,253	1,200
4260.020	Rents/State Revenue - County Admin	71,199	3,600		71,199	67,599		60,681	99,872
4260.030	Rents/State Revenue - Elections	14,230	(16,770)		14,230	31,000	State Elections Rent	0	0
4270	Rents-Tower Site/Contrib & Donat	22,818	1,897		22,818	20,921		19,590	21,491
4300	Highway Users Taxes	1,166,491	31,762		1,166,491	1,134,729	State Aid	580,849	535,560
4310	911 Fees	645,332	195,332		645,332	450,000		277,152	438,612
4340	Transfer Tax	4,500,000	500,000		4,500,000	4,000,000		3,871,353	4,631,429
4400	Franchise Fees	22,500			22,500	22,500		21,816	21,588
4600	Sale Of Fixed Assets	40,000	5,000		40,000	35,000		6,592	79,845
4700	Interest On Investments	850,000	(1,050,000)	(650,000)	1,500,000	1,900,000	investment rates	1,363,128	1,861,896

**REVENUES:**

Worcester County

5/14/20

FY2021 Revenue Budget as of May 19, 2020

Account Number	Description	FY2021 Work Session	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY21 Department Requested	2020 Adopted Budget	Work Session Notes & Changes May 12, 2020	FY2020 Actual YTD 4/30/20	FY2019 Actual Amount
4800	Other Miscellaneous Revenue	80,000			80,000	80,000		715,480	132,845
4820	Health Insurance Reinvestment - OPEB	0			0	0		6,248,286	4,500,000
4900	Liquor Licenses	825,000	(15,000)		825,000	840,000		414,138	823,506
4905	Vending Machine Licenses	70,000	(10,000)		70,000	80,000		21,835	65,670
4910	Traders Licenses	103,000	8,000		103,000	95,000		7,499	107,531
4915	Occupational Licenses	6,000	(29,000)		6,000	35,000	Bi-Annual license	32,025	5,045
4920	Bingo Permits	18,500	500		18,500	18,000		12,702	18,669
4925	Tourist & Trailer Park Permits	0	(500)		0	500		150	12,475
4927	Rental License Fee	175,000	145,000		175,000	30,000		49,430	0
4930	Building Permits	300,000			300,000	300,000		184,721	252,330
4932	Electrical Permits	15,000			15,000	15,000		10,975	15,300
4933	Commercial Plumbing Plan Review	2,500			2,500	2,500		1,000	1,875
4935	Marriage Licenses	24,000			24,000	24,000		12,660	23,040
4936	Civil Ceremony	1,200	(300)		1,200	1,500		980	1,270
4940	Shoreline Commissioner Application Fee	20,000			20,000	20,000		19,350	11,925
4941	Shoreline Construction Permit	19,000	1,000		19,000	18,000		14,700	13,750
4942	Timber Harvest Permit	3,000			3,000	3,000		2,500	3,700
4943	SEC/SWM Permit	22,000	2,000		22,000	20,000		30,431	29,171
4945.010	Environmental Permits Burn Permit	600			600	600		750	900
4945.020	Environmental Permits Campground Permit	3,325			3,325	3,325		1,825	2,750
4945.030	Environmental Permits Septic Permit	23,500			23,500	23,500		19,400	25,050
4945.040	Environmental Permits Waste Hauler Permit	2,100			2,100	2,100		1,800	2,850
4945.050	Environmental Permits Well Permit	16,800			16,800	16,800		14,560	20,640
4945.060	Environmental Permits Other	300			300	300		150	125
4945.070	Environmental Fee Water/Sewer Review	10,000			10,000	10,000		1,970	0
4950	Health Permits	396,707	(3,000)		396,707	399,707		246,315	396,707
4955	Raffle Permits	1,800			1,800	1,800		1,450	1,700
4960	Plumbing Permits	52,000			52,000	52,000		51,620	58,405
4965	Gas Permits	20,000	1,000		20,000	19,000		15,465	26,240
4970	Forestry Conservation Review Fees	6,000			6,000	6,000		9,193	10,296
4980	Landfill Permits - Household	320,000		(12,500)	332,500	320,000	Landfill Permit remain \$100/2 permits	307,900	0
4982	PAYT Tags - Household	9,000			9,000	9,000		5,400	0
5045	EDU Transfer/Application Fee	0	(4,000)		0	4,000		0	3,600



**REVENUES:**

Worcester County

5/14/20

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5047	Stormwater Management Review Fee	78,000	3,000		78,000	75,000		105,880	76,592
5060.100	Licenses and Permits Board of Zoning Appeal Fee	18,000			18,000	18,000		17,125	16,025
5060.300	Licenses and Permits Site Plan Review	11,000			11,000	11,000		8,644	11,690
5060.400	Licenses and Permits Rezoning Fee	4,000			4,000	4,000		2,136	2,679
5060.500	Licenses & Permits Subdivision Review Fee	12,000			12,000	12,000		7,625	7,950
5060.600	Licenses & Permits Text Amendment Applic Fee	2,000			2,000	2,000		1,750	1,400
5060.700	Licenses and Permits Nat Resources Text Amendment Fee	350			350	350		350	1,050
5065.100	Sheriff Fees Sheriff Fees - Paper Service	40,000			40,000	40,000		32,929	38,754
5065.200	Sheriff Fees Sheriff Fees Peddler's License	500			500	500		350	100
5065.300	Sheriff Fees Sheriff Fees - Parking Fines	500	(500)		500	1,000		275	370
5065.400	Sheriff Fees Animal Control Fees	8,000			8,000	8,000		4,650	9,640
5065.405	Sheriff Fees Spay & Neuter Fees	0	(12,000)		0	12,000		5,000	11,600
5065.600	Sheriff Fees Sheriff's Sale	0			0	0		189	530
5065.700	Sheriff Fees Contractual Services	7,000			7,000	7,000		0	6,485
5065.990	Sheriff Fees - Other	0			0	0		2,429	28,331
5070.100	Sale of Publications & Copies Cnty Admin	700	200		700	500		1,458	543
5070.104	Sale of Publications & Copies State Attny	0			0	0		225	0
5070.200	Sale of Publications & Copies Treasurer's Office	0			0	0		0	0
5070.300	Sale of Publications & Copies Dev. Review & Permitting	800	(200)		800	1,000		419	476
5070.400	Sale of Publications & Copies 911 Recordings	0	(50)		0	50		0	25
5070.600	Sale of Publications & Copies Elections	450	50		450	400		506	1,085
5070.700	Sale of Publications & Copies Circuit Court	100			100	100		250	120
5070.900	Sale of Publ & Copies Environmental Programs	5			5	5		0	10
5075	Library Use Charges	18,000	(2,000)		18,000	20,000		19,377	28,757
5076	Library Erate Reimbursement	2,000	(500)		2,000	2,500		0	1,655
5080	County Share Vehicle Tag Fee	3,500			3,500	3,500		1,989	3,062
5085	Liquor Advertising Fees	1,200	(1,300)		1,200	2,500		1,140	1,380
5086	Tourism Co-Op Advertising	0	(2,000)		0	2,000		0	0
5090	Firearms Training Center Fee	3,000			3,000	3,000		0	14,371
5095.100	Payments For Jail Use Work Release	20,000	(20,000)		20,000	40,000		10,730	34,118
5095.200	Payments For Jail Use ICE Housing	4,000,000	(1,200,000)	(1,000,000)	5,000,000	5,200,000	reduced \$1 million	3,156,500	5,130,718
5095.400	Payments For Jail Use State Housing	50,000			50,000	50,000		37,170	48,420
5095.500	Payments For Jail Use Weekenders	5,000			5,000	5,000		3,795	5,999

**REVENUES:**

Worcester County

5/14/20

FY2021 Revenue Budget as of May 19, 2020

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5095.600	Payments For Jail Use Social Security	10,000			10,000	10,000		7,200	7,000
5095.700	Payments For Jail Medical Records Reimb.	20,000			20,000	20,000		10,030	20,075
5095.800	Payments For Jail Use Pretrial Fees	7,000	2,000		7,000	5,000		4,852	6,762
5100.100	Fire Inspection Fees Plan Review Fee	100,000			100,000	100,000		47,736	96,390
5100.200	Fire Inspection Fees Fire Safety Fee	25,000			25,000	25,000		15,121	19,772
5100.300	Fire Inspection Fees Fire Reports	0			0	0		237	100
5100.400	Fire Inspection Fees Hazmat Response Reimb	0			0	0		1,278	1,732
5100.600	Fire Inspection Fees Fire Insp. QAP	20,000	5,000		20,000	15,000		19,820	26,396
5105.100	Public Works Revenues Pipe Sales	30,000			30,000	30,000		30,563	36,165
5107	Roads Department Fees	5,000	(45,000)		5,000	50,000		3,525	65,936
5110	Recreation Fees	240,000	57,100		240,000	182,900		148,962	206,880
5115	Mosquito Control Charges	50,000			50,000	50,000		45,121	51,176
5120	Circuit Court Bar Library	5,000			5,000	5,000		5,000	1,802
5125	Recreation Center Fees	0			0	0		0	16
5127	Recreation Center Rental Fees	2,000	600		2,000	1,400		1,280	1,760
5128	Recreation Sponsorships	2,000	(1,750)		2,000	3,750		0	1,500
5130	Tourism Programs and Events	10,500	1,500		10,500	9,000		16,860	14,638
5142	Election Filing Fee	0	(200)		0	200		0	0
5150.100	Housing Program Fees Program Income	0			0	0		4,730	13,581
5155	Community Service Fees	70,000			70,000	70,000		70,905	62,511
5160	Family Services Legal Fees Other	2,500	900		2,500	1,600		2,100	3,100
5161	Casino Security	0	(15,000)		0	15,000		0	0
5162	Seacrets Security	97,000	(696)		97,000	97,696		68,175	124,350
5163	Purnell Properties Security	0			0	0		2,400	19,800
5164	Sunset Marina Security	0			0	0		3,150	0
5165	Critical Area Review Fees	28,000			28,000	28,000		26,600	39,203
5167	Water/Sewer Plan Amendment Fee	2,000			2,000	2,000		200	1,500
5175.200	Donations - Program Recreation	2,600	2,150		2,600	450		4,570	0
5175.205	Donations - Youth Scholarship Donations	0			0	0		3,000	0
5181	First Offender Program Fees	10,000			10,000	10,000		6,250	0
5185	Recycling Revenue	81,200	(19,600)		81,200	100,800		53,380	0
5186	Metal Recycling Revenue	45,000	(5,000)		45,000	50,000		31,982	0
5195	Tire Revenue	30,000			30,000	30,000		0	0
5215	Motor Coach Fees	30,000	360		30,000	29,640		13,313	14,157

**REVENUES:**

Worcester County

5/14/20

FY2021 Revenue Budget as of May 19, 2020

Account Number	Description	FY2021 Work Session	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY21 Department Requested	2020 Adopted Budget	Work Session Notes & Changes May 12, 2020	FY2020 Actual YTD 4/30/20	FY2019 Actual Amount
5220.010	Park Fees Field Rental	5,000	1,500		5,000	3,500		3,290	7,714
5220.020	Park Fees Pavilion Rental	3,500			3,500	3,500		2,155	3,875
5220.030	Park Fees Tree of Life	800			800	800		450	450
5220.035	Park Fees Tournament Rental	20,000			20,000	20,000		12,500	19,405
5220.040	Park Fees User Fees	240			240	240		2	237
5225	Concession Stand Fees	65,000	15,000		65,000	50,000		32,286	52,219
5226	Special Events Fees	203,075	127,775		203,075	75,300		42,945	895
5227	Tournament Fees	15,000	3,000		15,000	12,000		1,385	13,275
5230.010	Environmental Fees Perk Test Fee	9,000			9,000	9,000		15,050	14,425
5230.020	Environmental Fees Plat Review Fee	6,000			6,000	6,000		4,030	4,325
5230.030	Environmental Fees Water Sample Fee	400			400	400		410	560
5240	Shared Facility/Service Area Fee	500			500	500		0	1,000
5245	Solar Renewable Energy Credits	1,000	950		1,000	50		3,654	1,076
5300	Court Fines	50,000			50,000	50,000		32,302	54,293
5310	Civil Infraction Fines	2,700	200		2,700	2,500		2,700	3,400
5330	Economic Development Programs/Events	0			0	0		0	0
5420	Retiree Drug Subsidy	170,000	(80,000)		170,000	250,000		(1)	173,681
5435	BRF Admin Fee	22,500			22,500	22,500		22,084	23,184
5510	Transfers From Other Funds	0			0	0		0	70,219
5511	Transfers - Casino/Local Impact Grant Funds	2,497,400	(3,700)		2,497,400	2,501,100	Worcester Career & Technical High School	2,501,100	2,236,200
5511	Transfers -Table Game Grant Funds	0	(566,711)		0	566,711	FY20 Public Safety Vehicles - Sheriff, 911, Jail, Fire Marshal, radio equip.	566,711	0
5515	DHCD Housing Administration Fee	7,000			7,000	7,000		15,820	7,389
5517	Other Housing Rehab Income	4,000			4,000	4,000		0	0
5525	Conservation Easement Admin Fee	20,000			20,000	20,000		0	14,206
5530	Eastern Shore Library Grant	75,000			75,000	75,000		45,899	75,000
5541	Traffic Safety - SHA	720			720	720		1,179	2,438
5543	Dental Program Reimbursement	22,220			22,220	22,220		5,534	18,662
5545	State Hurricane Conference	0			0	0		0	0
5550	MEIMSS Grant - Emergency Services	0			0	0		0	3,000
5600	Federal Payments In Lieu of Tax	20,305	439		20,305	19,866		0	20,305
5605	MD State Police Grants	0			0	0		903	2,352
5615	Maryland Coastal Bays	0	(20,000)		0	20,000		20,000	0

**REVENUES:**

Worcester County

5/14/20

FY2021 Revenue Budget as of May 19, 2020

Account Number	Description	FY2021 Work Session	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY21 Department Requested	2020 Adopted Budget	Work Session Notes & Changes May 12, 2020	FY2020 Actual YTD 4/30/20	FY2019 Actual Amount
5620	CDBG Economic Dev. Grant	0			0	0		0	0
5622	CDBG Federal Grant	0			0	0	Diakonia Rehab FY20	33,006	36,485
5625	CDBG Housing Rehab Grant	150,000			150,000	150,000		49,132	199,079
5626	DHCD Federal Grant	0			0	0	Broadband Grant FY20	33,735	0
5627	Grant for Economic Development	0			0	0		0	0
5630	Water System Monitoring Grant	17,560			17,560	17,560		11,708	25,594
5635	Police Protection Grant	162,006			162,006	162,006	State Aid Est	121,505	169,948
5640	State Library Aid	170,290	4,882		170,290	165,408	State Aid Final	137,840	159,476
5645	Share of State Park Receipts	430,000	5,000		430,000	425,000		0	452,779
5650	State Aid for Fire Companies	372,927	(862)		372,927	373,789	State Aid Final	372,955	373,789
5655	Program Open Space Grant - Parks	1,277,500	139,000	(87,500)	1,365,000	1,138,500		876	84,684
5660	Waterway Improvement Grants	254,300	50,000		254,300	204,300		23,448	125,836
5662	BRF Operations & Maintenance Grant	10,000			10,000	10,000		11,500	6,000
5663	Share of State Forest Land	70,000	5,000		70,000	65,000		0	91,794
5664-020	US Fish/Wildlife Service Other Gen Gov	7,000			7,000	7,000		0	7,500
5665	State Aid for Bridges	980,733	155,852		980,733	824,881	Public Landing Bridge State Aid	0	12,505
5675	Child Support Enforcement Grant	9,800			9,800	9,800		5,824	18,592
5680	State Grant for Critical Areas	10,000			10,000	10,000	State Aid final	0	13,000
5688	MD Dept of Aging Grants	54,608			54,608	54,608	State Aid Estimate	2,399	46,403
5690	SSTAP Grant	126,620	126,620		126,620	0	Pass Thru - Comm Aging	0	0
5700	911 ENSB Grant	67,892	53,392		67,892	14,500		20,158	600
5704	MD AOC Security Grant	0			0	0		0	96,668
5705	State Grant for Tourism	207,154	66,547		207,154	140,607		153,426	140,607
5715	Coastal Zone Grant	0			0	0		0	11,000
5725	Family Support Grant	251,095	20,911		251,095	230,184		122,939	230,066
5726	Family Support Services MACRO Grant	0			0	0		0	0
5730	Septic System BRF Grant Program	240,000			240,000	240,000		75,924	74,322
5732	Conservation Easements Reimb.	60,000			60,000	60,000		33,456	32,255
5735-010	Other Grants - Roads	0			0	0		559,563	7,768
5735-015	Other Grants - Economic Development	0			0	0		5,000	0
5735-020	Other Grants - Tourism	0			0	0		0	5,000
5735-025	Other Grants - General Gov	0			0	0		0	460
5735-030	Other Grants - Human Resources	0			0	0		0	0

**REVENUES:**

Worcester County

5/14/20

FY2021 Revenue Budget as of May 19, 2020

Account Number	Description	FY2021 Work Session	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY21 Department Requested	2020 Adopted Budget	Work Session Notes & Changes May 12, 2020	FY2020 Actual YTD 4/30/20	FY2019 Actual Amount
5735-035	Other Grants - Sheriff	0			0	0		0	0
5735-040	Other Grants - Emergency Services	0			0	0		0	0
5735-045	Other Grants - Parks	0	(239,000)		0	239,000	FY20 Greys Creek Grant	0	0
5735-050	Other Grants - Recreation	0	(500)		0	500		0	0
5735-060	Other Grants - Library	0			0	0		300	2,000
5735-070	Other Grants - sheriff/Health Dept Grants	0			0			0	8,000
5735-075	Other Grants - State Revenue	0			0			18,000	0
5740	Isle of Wight Restoration(319)	0			0			0	0
5741	AARA Highway Allocation Grant	0			0			0	0
5744	FEMA Disaster Grant	0			0			0	0
5745	Homeland Security Grant	0			0			0	0
5745.100	Homeland Security Grant LETPP	0			0			0	0
5745.200	Homeland Security Grant HMEP	0			0	0		0	0
5745.300	Homeland Security Grant SHSGP	97,309	17,419	(6,155)	103,464	79,890	Federal Award actual	61,948	124,074
5745.600	Homeland Security Grant EMPG	74,407	(244)		74,407	74,651		0	74,651
5757	Trial Jury Reimbursement	54,000			54,000	54,000		23,865	47,010
5760	Drug Court Grant	237,352	7,336		237,352	230,016		97,331	229,355
5762	Heroin Coordinator Grant	50,615			50,615	50,615	State Aid Estimate	27,530	50,615
5770	Bulletproof Vest Program	1,000			1,000	1,000		0	0
5780	Emergency Shelter Grant	0			0	0		0	119,900
5785	MDE Beach Monitoring Grant	3,261			3,261	3,261		3,261	3,261
5845	Salary Reimbursement	500			500	500		0	511
5850	Other Revenue	0			0	0	Delmarva Power Rebates FY20	20,348	0
5880	Sheriff Fees-Star Team Reimburs	0			0	0		0	0
5890	Homeless Women Grant	0			0	0		0	0
5900	Library Federal Grants	0			0	0		26,975	73,011
5905	Sheriff-Sex Offender Grant	22,000			22,000	22,000		9,009	26,921
5910	Sher-Health Tobacco Enforcement	0			0	0		11,570	14,245
5912	Sheriff-Health Underage Drinking	2,000			2,000	2,000		26,000	16,000

**REVENUES:**

Worcester County

5/14/20

FY2021 Revenue Budget as of May 19, 2020

Account Number	Description	FY2021 Work Session	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY21 Department Requested	2020 Adopted Budget	Work Session Notes & Changes May 12, 2020	FY2020 Actual YTD 4/30/20	FY2019 Actual Amount
5915-020	CREP Program - Parks	0			0	0		0	0
5915-030	CREP Program - Environmental Prgrams	0			0	0		0	0
5925	MALPF Admin Fee	0			0	0		0	0
5930	Rental Assistance Program Grant	0			0	0		0	0
5940	Intern Program Grant	10,000			10,000	10,000		10,000	10,000
5975	Transfers Budget Stabilization	0			0	0		0	0
<b>Fund Revenue Total: 100 - General Fund</b>		<b>204,325,631</b>	<b>3,040,079</b>	<b>(5,606,155)</b>	<b>209,931,786</b>	<b>201,285,552</b>	<b>3,040,079</b>	<b>187,460,791</b>	<b>196,371,725</b>

Variance: Work Session FY20 Bgt

budget work session expense	203,774,334	221,258,000
surplus/ (shortfall)	551,297	11,326,214



# Worcester County

Government Center

Department of Human Resources  
One West Market Street, Room 1301  
Snow Hill, Maryland 21863-1213  
410-632-0090  
Fax: 410-632-5614

KELLY BRINKLEY  
Volunteer Services Manager  
ANN HANKINS  
Human Resources Specialist  
TARA ARMSTRONG  
Office Assistant IV

STACEY E. NORTON  
Human Resources Director  
HOPE CARMEAN  
Benefits Manager  
EDDIE CARMAN  
Risk Manager  
KEVIN CANDY  
Safety Coordinator

**To:** Harold Higgins, Chief Administrative Officer  
**From:** Stacey Norton, HR Director *Stacey Norton*  
**Date:** May 13, 2020  
**Subject:** Request for New Positions for Fiscal Year 2021 after COVID-19 for the Enterprise Fund

Attached you will find a summary from the Department Head for new positions for the Enterprise Fund in fiscal year 2021 after COVID-19 considerations.

We are requesting 3 new Plant Operator positions for a salary cost of \$86,985 and a benefit cost of \$39,422. The total increase for the Enterprise Fund if these three positions are approved is \$126,407. These new positions will not have any impact on the requested FY 21 rates.

I look forward to discussing this with you at the budget work session on May 19, 2020.

Thank you for your consideration.

Attachments

**FY2020 New Employee Budget Summary After COVID-19**

as of 5/4/19

Department	Job Title	G/S	Salary	Benefits	Operating Expenses	Vehicle	Total
Water and Waste Water	Plant Operator	10/1	28,995	13,141			42,136
	Plant Operator	10/1	28,995	13,141			42,136
	Plant Operator	10/1	28,995	13,141			42,136
<i>Total Water &amp; Waste Water</i>			-	-			-
	Enterprise Fund Total		86,985	39,422	-	-	126,406.60

Notes: Full time benefits - include SS, health, workers comp, retirement, LTD, Life





**Worcester County**  
**DEPARTMENT OF PUBLIC WORKS**  
 6113 TIMMONS ROAD  
 SNOW HILL, MARYLAND 21863

JOHN H. TUSTIN, P.E.  
 DIRECTOR

JOHN S. ROSS, P.E.  
 DEPUTY DIRECTOR

TEL: 410-632-5623  
 FAX: 410-632-1753

**MEMORANDUM**

**TO:** Harold L. Higgins, Chief Administrative Officer  
**FROM:** John H. Tustin, P.E., Director  
 John S. Ross, P.E. Deputy Director  
**DATE:** May 13, 2020  
**SUBJECT:** Personnel Requests – 2020/2021 Budget

**DIVISIONS**

**MAINTENANCE**  
 TEL: 410-632-3766  
 FAX: 410-632-1753

**ROADS**  
 TEL: 410-632-2244  
 FAX: 410-632-0020

**SOLID WASTE**  
 TEL: 410-632-3177  
 FAX: 410-632-3000

**FLEET  
 MANAGEMENT**  
 TEL: 410-632-5675  
 FAX: 410-632-1753

**WATER AND  
 WASTEWATER**  
 TEL: 410-641-5251  
 FAX: 410-641-5185

For the 2020/2021 budget year, we are requesting three new Plant Operator Trainee positions. These positions are Grade 10/Step 1, \$42,136 annually. The total cost for these three new positions including benefits is \$126,407.

1. **New Plant Operator Trainee at the Ocean Pines Wastewater Treatment Plant** - This new position will allow coverage for treatment plant shifts without the need for the Treatment Supervisor to work shifts and will allow him to focus on his supervisory duties.
2. **New Plant Operator Trainee for the Riddle Farm/Mystic Harbour Treatment Plants** The Mystic Harbour and the Riddle Farm wastewater treatment plants are currently staffed Monday-Friday. Adding another operator will allow for 24/7 coverage and will reduce overtime on the weekend. Concentrating on these highly technical plants will provide quicker response to changing conditions experienced over busy weekends.
3. **New Plant Operator Trainee for the Water Department** – To properly staff water systems and allow for the ongoing efforts in upgrading the water meters for all service areas. We continue to face problems dedicating the needed staff to making repairs to hundreds of water meters. This results in loss of revenue. We expect this problem to continue into the foreseeable future especially with the additional work created from Comcast installing new lines in Ocean Pines and causing breaks.

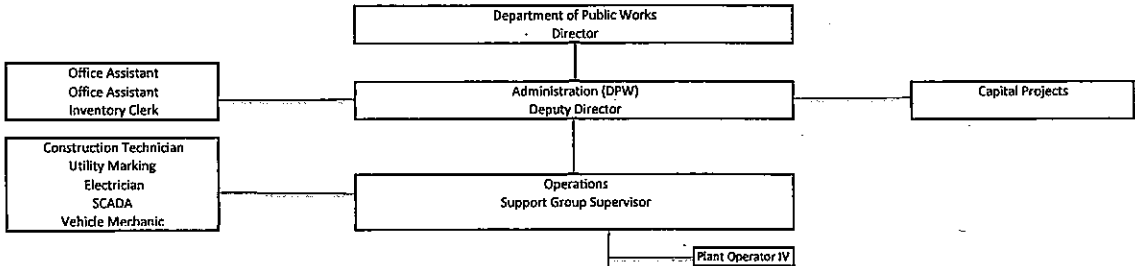
Adding these three positions will not impact the requested FY 21 rates.

If you have any questions on the information provided, please do not hesitate to contact us.

Attachment

cc: Stacey Norton, Human Resources Director  
 Jessica R. Wilson, CPA Assistant Finance Officer

**Proposed Water and Wastewater Division  
Organization Chart 2020/21**



Wastewater Treatment - Supervisor					Collection Systems - Supervisor				Water Systems - Supervisor			Construction - Supervisor		Maintenance - Crew Leader	
Chief Plant Operator															
Ocean Pines/River Run		Mystic Harbour	Riddle Farm	Landings	Newark/LHS/APT	Ocean Pines		All Other PS	Vac Truck	Wells (OP)	Treatment	Meter Reading	Operators	Maintenance	
Plant Operator	Plant Operator	Plant Operator	Plant Operator	Plant	Plant Operator	Plant Operator	Plant Operator	Plant Operator	Future	Plant Operator	POT - Vacant	Plant Operator	Crew Leader	Maintenance Worker	Maintenance Worker
Plant Operator	Plant Operator	Plant Operator	Plant Operator	currently	Plant Operator	Plant Operator	Plant Operator	Maintenance	Program	Plant Operator	Plant Operator	Plant Operator	Operators	Maintenance Worker	Maintenance Worker
Plant Operator	Plant Operator			Offline		Plant Operator	Plant Operator	New PDT (vacant)		Plant Operator	Plant Operator	Plant Operator	Operator	MW Vacant (2)	Maintenance Worker
Plant Operator	Plant Operator					Plant Operator	Plant Operator				New POT (vacant)	Plant Operator			MW - Vacant
Plant Operator	New PDT (Vacant)														

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FY2021 Expense Budget  
 Department Index

UPDATED 7

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4	Dept . 1004 - State's Attorney
5	Dept . 1005 - Treasurer's Office
6	Dept. 1006 - Elections Office
8	Dept. 1007 - Human Resources
10	Dept. 1008 - Dev, Review & Permitting
12	Dept. 1010 - Environmental Programs
14	Dept. 1011 - Information Technology
15	Dept. 1090 - Other General Government
17	Dept. 1101 - Sheriff's Office
20	Dept. 1102 - Emergency Services
22	Dept. 1103 - Jail
24	Dept. 1104 - Fire Marshal
26	Dept. 1105 - Volunteer Fire Depts
27	Dept. 1201 - Maintenance
29	Dept. 1202 - Roads
31	Dept. 1203 - Public Works
33	Dept. 1204 - Boat Landings
34	Dept. 1205 - Homeowner Convenience Center
35	Dept. 1206 - Recycling
36	Dept. 1301 - Health Dept.
37	Dept. 1302 - Mosquito Control
38	Dept. 1401 - Commission on Aging
40	Dept. 1402 - Other Social Services
41	Dept. 1502 - WOR-WIC Comm College
41	Dept. 1505 - Board of Education
42	Dept. 1601 - Recreation Dept.
45	Dept. 1602 - Parks Dept.
47	Dept. 1603 - Libraries
49	Dept. 1604 - Other Recreation & Culture
49	Dept. 1701 - Extension Service
50	Dept. 1702 - Other Natural Resources
50	Dept. 1801 - Economic Development
51	Dept. 1803 - Tourism
52	Dept. 1901 - Taxes Shared with Towns
52	Dept. 1902 - Grants to Towns
53	Dept. 1950 - Benefits & Insurance
53	Dept. 1975 - Debt Service
54	Dept. 1985 - Interfund

**Expenditures**

Worcester County, MD

5/14/21

FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1001 - County Commissioners</b>										
6000.100	Personnel Services Salaries	954,022	(13,428)		954,022	(13,428)	967,450		778,542	940,248
6100.010	Administrative Exp Administrative Exps	900	(300)	(300)	1,200		1,200		380	895
6100.060	Administrative Exp Books and Publications	200	(100)	(100)	300		300		0	225
6100.100	Administrative Exp Dues and Subscriptions	3,502	42		3,502	42	3,460		3,635	3,502
6100.165	Administrative Exp Meeting Exp	500	(200)	(200)	700		700		228	249
6100.190	Administrative Exp Office Supplies	6,000			6,000		6,000		3,747	6,520
6100.210	Administrative Exp Paper	3,300			3,300		3,300		2,659	3,470
6100.230	Administrative Exp Postage & Freight	500	(220)	(120)	620	(100)	720		106	282
6110.080	Supplies & Equipment Computer Repairs & Supplies	500	500		500	500	0		0	0
6110.090	Supplies & Equipment Computers & Printers	0	(3,966)		0	(3,966)	3,966		3,673	33
6110.245	Supplies & Equipment Mobile Phones	6,600	600		6,600	600	6,000		5,832	6,589
6110.290	Supplies & Equipment Other Office Equipment	0			0		0		0	0
6130.010	Supplies & Equipment Copier Lease	11,700	(2,100)		11,700	(2,100)	13,800		9,052	13,806
6510.020	Legal Services County Attorney Exps	6,490		(1,675)	8,165	1,675	6,490		3,016	5,563
6510.035	Legal Services County Code Exps	9,500	(2,243)	(2,243)	11,743		11,743		7,974	8,438
6510.050	Legal Services Court Reporters	360		(60)	420	60	360		270	420
6510.085	Legal Services Other Legal Exps	0	12,000	12,000	(12,000)		(12,000)	county attorney allocation to depts removed in FY21	(13,256)	(22,004)
6530.150	Consulting - Temporary Clerical Staff	0			0				0	576
6540.020	Vehicle Operating Exps Fuel - WC Fleet	2,500	(600)	(300)	2,800	(300)	3,100		1,236	2,023
6540.030	Vehicle Operating Exps Vehicle Maintenance	1,500			1,500		1,500		550	1,461
6540.050	Vehicle Operating Exps Vehicle Use/Other Areas	0			0		0		0	0
6540.040	Vehicle Operating Exps Vehicle Registration	0			0		0		100	0
6540.045	Vehicle Operating Exp Vehicle Repairs Outside	0			0		0		0	0
6550.270	Building Site Exps Telephone	1,344			1,344		1,344		891	1,320
6900.010	Advertising Budget Advertisements	2,000			2,000		2,000		732	1,524
6900.030	Advertising Legislative Advertisements	9,000	(2,000)	(1,000)	10,000	(1,000)	11,000		7,451	6,246
7000.020	Travel, Training & Exp Board Member Allowance	21,000			21,000		21,000		17,500	21,250
7000.060	Travel Training & Exp Educational Training	0	(500)	(500)	500		500		0	0
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	22,314		(2,132)	24,446	2,132	22,314		4,671	12,312
7000.115	Travel, Training & Exp Exp Mileage	600	(200)	(200)	800		800		286	980
8010.110	Interfund Water & Wastewater Enterprise Ch	(63,502)	56		(63,502)	56	(63,558)		(63,558)	(61,584)
8010.120	Interfund Landfill Enterprise Charges	(17,463)	16		(17,463)	16	(17,479)		(17,479)	(30,792)
8010.220	Interfund Dept. of Liquor Control Charges	0			0		0		0	(2,850)
9010.010	Capital Equipment New Vehicles	0			0		0		34,880	0
<b>Department Total: 1001 - County Commissioners</b>		<b>983,367</b>	<b>(12,643)</b>	<b>3,170</b>	<b>980,197</b>	<b>(15,813)</b>	<b>996,010</b>	<b>(12,643)</b>	<b>793,118</b>	<b>920,703</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1002 - Circuit Court</b>										
6000.100	Personnel Services Salaries	951,991	(29,130)		951,991	(29,130)	981,121		782,386	973,062
6000.400	Personnel Services Overtime Pay	0			0		0		0	0
6100.010	Administrative Exp Administrative Exps	2,000	(1,500)		2,000	(1,500)	3,500		934	2,646
6100.060	Administrative Exp Books and Publications	2,000			2,000		2,000		1,756	509
6100.080	Administrative Exp Copier Supplies	180			180		180		0	0
6100.100	Administrative Exp Dues, License & Subscriptions	4,734	1,650		4,734	1,650	3,084		1,005	3,859
6100.110	Administrative Exp Envelopes	1,500			1,500		1,500		1,032	1,272
6100.150	Administrative Exp Incentives & Events	1,515			1,515		1,515		0	758
6100.190	Administrative Exp Office Supplies	6,820	(500)	(500)	7,320		7,320		6,807	8,654
6100.210	Administrative Exp Paper	2,500			2,500		2,500		1,958	2,571
6110.080	Supplies & Equip Computer Repairs & Supplies	0			0		0		0	0
6110.090	Supplies & Equipment Computers & Printers	0			0		0		0	0
6110.120	Supplies & Equipment Equipment Rental	1,200			1,200		1,200		890	1,265
6110.170	Supplies & Equipment Jury Exps	3,500			3,500		3,500		1,261	2,885
6110.270	Supplies & Equipment Office Equipment Repairs	300			300		300		0	2,493
6110.280	Supplies & Equipment Office Furniture	4,090			4,090		4,090		2,261	1,638
6110.290	Supplies & Equipment Other Office Equipment	810			810		810		140	345
6130.010	Equipment Maintenance Copier Lease	7,860			7,860		7,860		5,789	6,922
6130.070	Equipment Maint Software Maintenance Agreements	11,626			11,626		11,626		8,784	12,880
6150.050	Uniforms & personal Equip - Uniforms	500			500		500		0	409
6160.040	Grant Programs Court Security Grant	0			0		0		0	98,277
6160.060	Grant Programs Drug Treatment Court	67,396	624		67,396	624	66,772	State Grant	23,918	71,487
6160.070	Grant Programs Family Support Services	93,700	43,305		93,700	43,305	50,395	State Grant	60,138	83,272
6160.071	Grant Programs MACRO Mediation Conflict Res Ofc	0	(13,800)		0	(13,800)	13,800		0	0
6510.030	Legal Services Court Appointed Attorneys	8,000	(2,000)	(2,000)	10,000		10,000		6,458	10,386
6510.040	Legal Services Court Library Levy	2,000			2,000		2,000		2,000	2,000
6510.050	Legal Services Court Reporters	5,000			5,000		5,000		2,373	6,683
6510.055	Legal Services Family Support Service - Other	0			0		0		400	2,150
6510.080	Legal Services Jury Per Diem	90,000			90,000		90,000		40,195	78,295
6550.028	Building Site Exp Cable	265			265		265		220	245
6550.270	Building Site Exps Telephone	5,500			5,500		5,500		3,492	5,000
6700.050	Other Maint. & Svcs Phone Service	0			0		0		0	1,285
7000.040	Travel, Training & Exp Continuing Education/Certificati	400			400		400		1,108	699
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	5,962	(2,261)		5,962	(2,261)	8,223		3,652	7,057
7000.115	Travel, Training & Exp Mileage	2,570	(1,655)		2,570	(1,655)	4,225		1,389	612
<b>Department Total: 1002 - Circuit Court</b>		<b>1,283,919</b>	<b>(5,267)</b>	<b>(2,500)</b>	<b>1,286,419</b>	<b>(2,767)</b>	<b>1,289,186</b>	<b>(5,267)</b>	<b>960,345</b>	<b>1,389,617</b>

Variance: Committee Review/ FY20 Bgt

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1003 - Orphan's Court</b>										
6000.100	Personnel Services Salaries	21,000	(7,500)		21,000	(7,500)	28,500		21,865	21,808
6160.060	Administrative Exp Books & Publications	0			0		0		782	1,095
7000.020	Travel, Training & Exp Board Member Allowance	4,800			4,800		4,800		4,000	4,800
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	2,000	(494)	(494)	2,494		2,494	Mandatory Training	585	388
<b>Department Total: 1003 - Orphan's Court</b>		<b>27,800</b>	<b>(7,994)</b>	<b>(494)</b>	<b>28,294</b>	<b>(7,500)</b>	<b>35,794</b>	<b>(7,994)</b>	<b>27,232</b>	<b>28,090</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1004 - State's Attorney</b>										
6000.100	Personnel Services Salaries	1,382,673	33,574	(4,618)	1,387,291	38,192	1,349,099		1,073,515	1,282,188
6000.400	Personnel Services Overtime Pay	1,000	1,000		1,000	1,000	0		0	0
6100.010	Administrative Exp Administrative Exps	6,500			6,500		6,500		1,776	3,716
6100.055	Administrative Exp Bond	0			0		0		0	488
6100.060	Administrative Exp Books and Publications	0			0		0		0	0
6100.100	Administrative Exp Dues, License & Subscriptions	3,338	(139)		3,338	(139)	3,477		1,510	2,955
6100.160	Administrative Exp Legal Books & Publications	3,500	500		3,500	500	3,000		2,930	7,025
6100.190	Administrative Exp Office Supplies	11,000			11,000		11,000		4,943	7,373
6110.090	Supplies & Equipment Computers & Printers	2,475	75		2,475	75	2,400		6,316	4,525
6110.245	Supplies & Equipment Mobile Phones	7,700	1,000		7,700	1,000	6,700		4,544	5,894
6110.280	Supplies & Equipment Office Furniture	2,000			2,000		2,000		0	2,302
6110.290	Supplies & Equipment Other Office Equipment	2,000			2,000		2,000		94	0
6110.390	Supplies & Equipment Small Equipment	2,000			2,000		2,000		0	150
6130.010	Equipment Maintenance Copier Lease	8,200			8,200		8,200		5,998	8,731
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	756			756		756		756	938
6130.070	Equipment Maint Software Maintenance Agreements	1,273	(303)		1,273	(303)	1,576		2,570	1,576
6150.060	Uniforms & Personal Equipment Ammunition	500			500		500		0	0
6510.020	Legal Services County Attorney Exps	0			0		0		0	134
6510.060	Legal Services Investigation Exps	800			800		800		552	632
6510.090	Legal Services Prosecution Exps	2,000			2,000		2,000		1,200	719
6510.110	Legal Services Transcripts	5,000			5,000		5,000		3,452	3,657
6540.020	Vehicle Operating Exps Fuel - WC Fleet	5,000			5,000		5,000		1,291	2,988
6540.030	Vehicle Operating Exps Vehicle Maintenance	1,500			1,500		1,500		451	1,268
6550.028	Building Site Expense - Cable	1,550	338		1,550	338	1,212		1,185	1,215
6550.270	Building Site Exps Telephone	1,500	(9,000)		1,500	(9,000)	10,500	cost savings due to VOIP phone system	6,969	9,518
6900.040	Advertising Personnel Advertisements	0			0		0		0	1,070
7000.080	Travel, Training & Exp Extradition Expense	16,000			16,000		16,000		12,662	13,286
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	8,500			8,500		8,500		2,281	964
7000.115	Travel, Training & Exp Mileage	250			250		250		147	0
7000.130	Travel, Training & Exp Witness Exps	1,000			1,000		1,000		0	0
<b>Department Total: 1004 - State's Attorney</b>		<b>1,478,015</b>	<b>27,045</b>	<b>(4,618)</b>	<b>1,482,633</b>	<b>31,663</b>	<b>1,450,970</b>	<b>27,045</b>	<b>1,135,143</b>	<b>1,363,313</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1005 - Treasurer's Office</b>										
6000.100	Personnel Services Salaries	1,223,668	(27,502)	(76,863)	1,300,531	49,361	1,251,170		1,006,310	1,218,695
6000.400	Personnel Services Overtime Pay	2,000			2,000		2,000		185	0
6100.010	Administrative Expenses	0			0		0		75	0
6100.055	Administrative Exp Bond	1,500			1,500		1,500		0	3,000
6100.060	Administrative Exp Books and Publications	1,200	100		1,200	100	1,100		1,011	803
6100.100	Administrative Exp Dues, License & Subscriptions	2,900			2,900		2,900		2,754	2,108
6100.110	Administrative Exp Envelopes	2,500	900		2,500	900	1,600		2,712	2,284
6100.130	Administrative Exp Food Tax Bills & Envelopes	400			400		400		0	283
6100.190	Administrative Exp Office Supplies	11,500	(1,000)	(1,000)	12,500		12,500		9,829	10,944
6100.210	Administrative Exp Paper	1,500	(350)	(300)	1,800	(50)	1,850		1,271	1,327
6100.220	Administrative Exp Payroll Checks & Forms	3,000	(1,500)	(1,400)	4,400	(100)	4,500		1,704	2,867
6100.230	Administrative Exp Postage & Freight	100			100		100		0	38
6100.250	Administrative Exp Room Tax Bills & Envelopes	1,000	400		1,000	400	600		624	283
6100.260	Administrative Exp Tax Bills & Envelopes	17,500	(1,500)	(1,500)	19,000		19,000		14,234	14,180
6110.090	Supplies & Equipment Computers & Printers	7,925	662		7,925	662	7,263		5,994	6,797
6110.120	Supplies & Equipment Equipment Rental	0	(1,000)	(1,000)	1,000		1,000		0	0
6110.245	Supplies & Equipment Mobile Phones	950	50		950	50	900		801	1,324
6110.270	Supplies & Equipment Office Equipment Repairs	300	(300)	(300)	600		600		0	0
6110.290	Supplies & Equipment Other Office Equipment	900			900		900		0	0
6130.010	Equipment Maintenance Copier Lease	2,500			2,500		2,500		1,568	2,363
6130.020	Equipment Maint Equipment Annual Maint Contr.	81,180	3,866		81,180	3,866	77,314	Tax Software Maint	77,314	74,132
6510.085	Legal Services Other Legal Exps	0	(1,800)	(1,800)	1,800		1,800		3,021	7,226
6530.100	Consulting Services Professional Fees	0			0				0	606
6530.110	Consulting Services Programming	1,200			1,200		1,200		0	1,200
6550.270	Building Site Exps Telephone	1,200	(800)		1,200	(800)	2,000		896	1,008
7000.040	Travel Training Exp Continuing Ed./Certification	2,000	(1,900)	(1,900)	3,900		3,900		0	1,501
7000.100	Travel, Training & Exp Meetings/Conferences	1,300	65		1,300	65	1,235		675	1,570
7000.115	Travel, Training & Exp Mileage	1,600			1,600		1,600		1,087	1,066
8010.110	Interfund Water & Wastewater Enterprise Ch	(186,529)	3,020	6,871	(193,400)	(3,851)	(189,549)		(189,049)	(182,728)
8010.120	Interfund Landfill Enterprise Charges	(36,207)	366	1,501	(37,708)	(1,135)	(36,573)		(36,968)	(62,548)
8010.220	Interfund Dept. of Liquor Control Charges	0			0		0		0	(10,400)
9010.170	Capital Equipment Software	0			0		0			0
<b>Department Total: 1005 - Treasurer's Office</b>		<b>1,147,087</b>	<b>(28,223)</b>	<b>(77,691)</b>	<b>1,224,778</b>	<b>36,131</b>	<b>1,175,310</b>	<b>(28,223)</b>	<b>906,047</b>	<b>1,099,929</b>
							Variance: Committee Review/ FY20 Bgt			



# Expenditures

Worcester County, MD

5/14/20

FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1006 - Elections Office</b>										
6000.100	Personnel Services Salaries	15,000			15,000		15,000		12,716	15,577
6000.500	Personnel Services State Employee Salary & Benefit	507,228	(13,268)		507,228	(13,268)	520,496	based on State Estimate	330,392	417,992
6100.010	Administrative Exp Administrative Exps	0			0		0		0	175
6100.080	Administrative Exp Copier Supplies	0			0		0		0	0
6100.100	Administrative Exp Dues, License & Subscriptions	606	31		606	31	575		605	300
6100.110	Administrative Exp Envelopes	1,000			1,000		1,000		520	269
6100.180	Administrative Exp National Voter Regis Postcards	670	20		670	20	650		165	260
6100.190	Administrative Exp Office Supplies	9,000			9,000		9,000		5,593	5,509
6100.210	Administrative Exp Paper	1,200			1,200		1,200		188	876
6100.230	Admin Expense Postage & Freight	0			0		0	FY20 Mailing Election Ballots	42,240	0
6110.090	Supplies & Equipment Computers & Printers	4,880	(6,495)		4,880	(6,495)	11,375		14,020	2,669
6110.125	Supplies & Equipment Maint & Repair	0			0		0		0	4,294
6110.245	Supplies & Equipment Mobile Phones	1,440			1,440		1,440		893	1,446
6110.290	Supplies & Equipment Other Office Equipment	0	(370)		0	(370)	370		399	0
6110.300	Supplies & Equip Promotional Giveaway Items	0			0		0		0	0
6110.440	Supplies & Equipment Voting Machines	165,618	35,024		165,618	35,024	130,594	voting machines	51,067	137,193
6120.010	Voting Machine & Poll Exps Absentee Ballot Exps	3,000			3,000		3,000		0	2,313
6120.020	Voting Machine & Poll Exps Ballot Exps	550			550		550		1,192	0
6120.030	Voting Machine & Poll Exps Demo Pay	0			0		0		0	0
6120.040	Voting Mach & Poll Exp Election Board Member Mileage	3,800	300		3,800	300	3,500		0	2,864
6120.050	Voting Machine & Poll Exps Election Cell Phone	1,500	(525)		1,500	(525)	2,025		0	1,050
6120.060	Voting Machine & Poll Exps Election Judge Exp	115,890	4,550		115,890	4,550	111,340		10,282	89,353
6120.070	Voting Mach & Poll Exp Election Judge Training Material	10,000	400		10,000	400	9,600		8,286	4,605
6120.080	Voting Machine & Poll Exps Poll Rent & School Exp	2,450			2,450		2,450		0	2,450
6120.090	Voting Machine & Poll Exps Specimen Ballot Exp	24,000			24,000		24,000		0	20,316
6120.095	Voting Machine & Poll Exp. State Allocation County	3,833	(5,491)		3,833	(5,491)	9,324		0	6,408
6120.110	Voting Machine & Poll Exp Voter Notification Cards	2,000			2,000		2,000		824	1,609
6120.120	Voting Machine & Poll Exp Voting Machine Supplies	6,000			6,000		6,000		892	7,672
6130.010	Equipment Maintenance Copier Lease	1,627			1,627		1,627		1,084	1,635
6130.070	Equipment Maint Software Maintenance Agreements	6,760			6,760		6,760		2,521	2,760
6130.100	Equipment Maint Other Equipment Lease	1,769			1,769		1,769		1,059	1,412
6150.050	Uniforms & personal Equip - Uniforms	0			0		0		254	0
6530.150	Consulting Services Temporary Clerical Staff	53,352	9,376	(2,808)	56,160	12,184	43,976		528	12,384
6550.030	Building Site Exps Carpet/VCT Cleaning	0	(300)		0	(300)	300		0	0
6550.040	Building Site Exps Cleaning Contract	4,069			4,069		4,069		2,661	4,069
6550.050	Building Site Exps Custodial Supplies	625			625		625		385	185
6550.060	Building Site Exps Electricity	8,750			8,750		8,750	Office Space Lease	7,292	10,671
6550.080	Building Site Exps Fire Alarm Testing	0			0		0		285	285

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
6550.081	Building Site Exps Fire Extinguishers	100			100		100		0	40
6550.090	Building Site Exps General Maintenance Repairs	0			0		0		0	42
6550.170	Building Site Exps Office Rent/Lease	75,000			75,000		75,000	Office Space Lease	61,333	73,600
6550.180	Building Site Exps Pest Control/Termite Insp	1,100			1,100		1,100		0	0
6550.220	Building Site Exps Security Alarm Monitoring	750			750		750		612	327
6550.270	Building Site Exps Telephone	5,580			5,580		5,580		2,947	4,078
6550.280	Building Site Exps Tipping Fees	0			0		0		0	0
6550.310	Building Site Exps Water & Sewer	0			0		0		0	0
6700.550	Other Maint & Svcs Relocation Expense	0			0		0		0	5,020
7000.020	Travel, Training & Exp Board Member Allowance	2,286	200		2,286	200	2,086		0	1,000
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	9,600	(4)		9,600	(4)	9,604		5,120	2,067
7000.115	Travel, Training & Exp Mileage	3,500	1,000		3,500	1,000	2,500		2,295	6,112
<b>Department Total: 1006 - Elections Office</b>		<b>1,054,533</b>	<b>24,448</b>	<b>(2,808)</b>	<b>1,057,341</b>	<b>27,256</b>	<b>1,030,085</b>	<b>24,448</b>	<b>568,649</b>	<b>850,886</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1007 - Human Resources</b>										
6000.100	Personnel Services Salaries	449,219	6,392	3,665	445,554	2,727	442,827		358,148	417,256
6000.400	Personnel Services Overtime Pay	1,000	1,000		1,000	1,000	0		0	0
6100.010	Administrative Exp Administrative Exps	450			450		450		264	264
6100.040	Administrative Exp Alcohol and Drug Testing Supplie	0	(200)	(200)	200		200		0	0
6100.060	Administrative Exp Books and Publications	500			500		500		271	364
6100.100	Administrative Exp Dues, License & Subscriptions	720	(580)		720	(580)	1,300		908	911
6100.110	Administrative Exp Envelopes	400			400		400		340	343
6100.150	Administrative Exp Incentives & Events	3,650		(350)	4,000	350	3,650		2,485	4,356
6100.190	Administrative Exp Office Supplies	3,000			3,000		3,000		2,231	3,305
6100.210	Administrative Exp Paper	1,400			1,400		1,400		1,308	1,098
6110.080	Supplies & Equipment Computer Repairs & Supplies	0			0		0		0	0
6110.090	Supplies & Equipment Computers & Printers	2,190	685		2,190	685	1,505		1,342	2,762
6110.245	Supplies & Equipment Mobile Phones	2,400			2,400		2,400		1,714	1,939
6110.290	Supplies & Equipment Other Office Equipment	600			600		600		84	2,011
6110.310	Supplies & Equipment Promotional Materials	0			0		0		0	0
6110.320	Supplies & Equipment Radio Supplies	0	(1,500)		0	(1,500)	1,500		0	0
6110.340	Supplies & Equipment Safety Program Equipment	700			700		700		879	589
6110.390	Supplies & Equipment Small Equipment	0	(450)		0	(450)	450		0	0
6130.010	Equipment Maintenance Copier Lease	2,400			2,400		2,400		1,384	2,176
6150.050	Uniforms & Personal Equip Uniforms	850	850		850	850			0	0
6170.050	Program Exp Volunteer Appreciation Events	3,500			3,500		3,500		3,500	3,495
6510.020	Legal Services County Attorney Exps	0	(1,000)	(2,000)	2,000	1,000	1,000		761	1,284
6530.040	Consulting Services	600			600		600		0	600
6530.050	Consulting Services Crisis/Fitness for Duty	1,500			1,500		1,500		0	1,250
6530.080	Consulting Services Physicals, Shots & Drug Testing	13,000	1,000	(2,000)	15,000	3,000	12,000		9,013	12,214
6530.180	Consulting Services Web Page	0			0		0		0	0
6540.020	Vehicle Operating Exps Fuel - WC Fleet	3,500			3,500		3,500		2,262	2,261
6540.030	Vehicle Operating Exps Vehicle Maintenance	1,500		500	1,000	(500)	1,500		298	1,050
6540.040	Vehicle Operating Exp. Vehicle Registration	0		(100)	100	100	0		0	200
6540.060	Vehicle Operating Exps Vehicle Equipment	0		(2,000)	2,000	2,000	0		0	3,531
6550.081	Building Site Exps Fire Extinguishers	0			0		0		0	14
6550.270	Building Site Exps Telephone	400			400		400		273	334
6900.040	Advertising Personnel Advertisements	5,000	(1,000)	(1,000)	6,000		6,000		2,659	1,000
7000.040	Travel, Training & Exp Education/Certification	1,500			1,500		1,500		0	1,500
7000.060	Travel, Training & Exp Educational Training	1,000	(1,100)	(200)	1,200	(900)	2,100		0	2,750
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	1,500	80		1,500	80	1,420		1,050	791
7000.115	Travel, Training & Exp Mileage	500	200	200	300		300		178	113

# Expenditures

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## FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
8010.110	Interfund Water & Wastewater Enterprise Ch	(48,169)	(627)		(48,169)	(627)	(47,542)		(47,542)	(45,474)
8010.120	Interfund Landfill Enterprise Charges	(15,454)	(201)		(15,454)	(201)	(15,253)		(15,253)	(26,527)
8010.220	Interfund Dept. of Liquor Control Charges	0			0		0		0	0
9010.010	Capital Equipment New Vehicles	0		(28,500)	28,500	28,500	0	1 vehicle	0	37,193
<b>Department Total: 1007 - Human Resources</b>		<b>439,356</b>	<b>3,549</b>	<b>(31,985)</b>	<b>471,341</b>	<b>35,534</b>	<b>435,807</b>	<b>3,549</b>	<b>328,557</b>	<b>434,954</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

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5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1008 - Development, Review &amp; Permits</b>										
6000.100	Personnel Services Salaries	1,468,751	29,210	(56,479)	1,525,230	85,689	1,439,541		1,116,290	1,356,096
6000.400	Personnel Services Overtime	0	(3,000)		0	(3,000)	3,000		0	0
6100.010	Administrative Exp Administrative Exps	60			60		60		0	0
6100.060	Administrative Exp Books and Publications	600			600		600		937	1,150
6100.070	Administrative Exp Int'l Bldg Code Supplies	500			500		500		135	602
6100.080	Administrative Exp Copier Supplies	75			75		75		0	0
6100.100	Administrative Exp Dues, License & Subscriptions	1,704	(253)		1,704	(253)	1,957		1,609	1,823
6100.110	Administrative Exp Envelopes	1,500			1,500		1,500		735	674
6100.190	Administrative Exp Office Supplies	2,500			2,500		2,500		1,149	1,239
6100.210	Administrative Exp Paper	2,000	500		2,000	500	1,500		1,607	1,342
6100.230	Administrative Exp Postage & Freight	150			150		150		35	0
6100.240	Administrative Exp Printing Exp	1,500			1,500		1,500		1,530	1,392
6110.080	Supplies & Equipment Computer Repairs & Supplies	750			750		750		0	60
6110.090	Supplies & Equipment Computer & printer	3,375	(1,505)	(4,700)	8,075	3,195	4,880		1,486	1,001
6110.140	Supplies & Equipment GIS Mapping Supplies	4,900			4,900		4,900		1,037	1,517
6110.245	Supplies & Equipment Mobile Phones	3,360			3,360		3,360		2,457	2,988
6110.270	Supplies & Equipment Office Equipment Repairs	300			300		300		0	0
6110.280	Supplies & Equipment Office Furniture	2,500	2,500		2,500	2,500	0		0	0
6110.340	Supplies & Equipment Safety Program Equipment	150			150		150		0	0
6110.390	Supplies & Equipment Small Equipment	500			500		500		0	400
6130.010	Equipment Maintenance Copier Lease	2,978			2,978		2,978		1,985	2,977
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	1,100			1,100		1,100		1,100	1,100
6130.060	Equipment Maintenance Software Licensing	400			400		400		0	1,754
6130.070	Equipment Maint Software Maintenance Agreements	7,500	(2,300)	(2,000)	9,500	(300)	9,800		0	0
6160.073	Grant Programs MDP Grant	0			0		0	Census Grant	4,374	0
6170.080	Program Exp Special Loans Administration	22,000			22,000		22,000		16,210	18,900
6180.010	Housing Rehabilitation Program CDBG Advertising	2,400			2,400		2,400		610	1,014
6180.020	Housing Rehab Program CDBG Appraisals & Credit	2,400			2,400		2,400		508	1,580
6180.030	Housing Rehab Program CDBG Consulting	30,300			30,300		30,300	per contract	22,500	29,790
6180.040	Housing Rehab Program CDBG Housing Rehab	150,000			150,000		150,000		75,986	203,439
6180.050	Housing Rehab Program Housing Rental&Disability Cons	6,000			6,000		6,000		0	0
6180.060	Housing Rehab Program Lead Paint Contract	23,000			23,000		23,000		8,205	8,450
6180.070	Housing Rehab Program Program Income Expense	0			0		0		4,730	13,581
6180.080	Housing Rehab Program Special Loan Fee Expense	7,000			7,000		7,000		11,709	7,389
6510.010	Legal Services Board/Commission Attorney	25,000			25,000		25,000		9,725	16,687
6510.020	Legal Services County Attorney Exps	0	(2,250)	(2,250)	2,250		2,250		1,687	3,404
6510.050	Legal Services Court Reporters	3,500			3,500		3,500		2,180	2,965
6540.020	Vehicle Operating Exps Fuel - WC Fleet	12,000			12,000		12,000		6,336	10,044

# Expenditures

Worcester County, MD

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## FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
6540.030	Vehicle Operating Exps Vehicle Maintenance	2,000			2,000		2,000		1,281	2,902
6540.040	Vehicle Operating Exps Vehicle Registration	0	(100)	(300)	300	200	100		100	400
6550.080	Building Site Exps Fire Extinguishers	0			0		0		73	78
6550.270	Building Site Exps Telephone	1,200			1,200		1,200		996	1,177
6700.050	Other Maint. & Svcs Phone Service	0	(375)		0	(375)	375		0	0
6900.025	Advertising Legal Advertisements	12,000			12,000		12,000		9,080	9,606
7000.020	Travel, Training & Exp Board Member Allowance	13,450			13,450		13,450		7,716	9,437
7000.040	Travel, Training & Exp Continuing Education/Certificati	875	(345)		875	(345)	1,220		125	280
7000.060	Travel, Training & Exp Educational Training	3,000			3,000		3,000		710	245
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	6,006	1,556		6,006	1,556	4,450		2,090	3,695
8010.110	Interfund Water & Wastewater Enterprise Ch	(15,491)			(15,491)		(15,491)		(15,491)	(14,820)
8010.200	Interfund DRP Chargeback - Engr Svcs	(65,262)	(65,262)		(65,262)	(65,262)	0		0	(62,423)
9010.010	Capital Equipment New Vehicles	0	(18,000)	(58,000)	58,000	40,000	18,000	3 vehicles	17,733	78,720
9010.060	Capital Equipment Other	0			0		0		0	0
<b>Department Total: 1008 - Development, Review &amp; Permits</b>		<b>1,748,531</b>	<b>(59,624)</b>	<b>(123,729)</b>	<b>1,872,260</b>	<b>64,105</b>	<b>1,808,155</b>	<b>(59,624)</b>	<b>1,321,265</b>	<b>1,722,654</b>
								<b>Variance: Committee Review/ FY20 Bgt</b>		

**Expenditures**

Worcester County, MD

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**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1010 - Environmental Programs</b>										
6000.100	Personnel Services Salaries	1,055,346	(51,755)	(47,351)	1,102,697	(4,404)	1,107,101		856,906	1,035,858
6000.400	Personnel Services Overtime Pay	1,500	1,500		1,500	1,500	0		532	0
6100.030	Administrative Exp Alcohol and Drug Testing	100			100		100		0	0
6100.060	Administrative Exp Books and Publications	300			300		300		447	100
6100.080	Administrative Exp Copier Supplies	30			30		30		0	0
6100.090	Administrative Exp Database/Shared Computer costs	1,000	1,000		1,000	1,000	0		0	0
6100.100	Administrative Exp Dues, License & Subscriptions	1,705	(295)		1,705	(295)	2,000		770	1,840
6100.190	Administrative Exp Office Supplies	2,660			2,660		2,660		2,925	3,024
6100.210	Administrative Exp Paper	500			500		500		351	462
6100.230	Administrative Exp Postage & Freight	50			50		50		135	63
6100.240	Administrative Exp Printing Exp	400			400		400		160	160
6110.080	Supplies & Equipment Computer Repairs & Supplies	3,360			3,360		3,360		2,207	1,753
6110.090	Supplies & Equipment Computers & Printers	825	825		825	825	0		299	1,451
6110.140	Supplies & Equipment GIS Mapping Supplies	5,200	4,200		5,200	4,200	1,000		862	956
6110.245	Supplies & Equipment Mobile Phones	6,820			6,820		6,820		4,370	5,362
6110.270	Supplies & Equipment Office Equipment Repairs	100			100		100		0	0
6110.295	Supplies & Equipment Program Supplies and Equipment	2,000			2,000		2,000		1,354	1,976
6110.340	Supplies & Equipment Safety Program Equipment	150			150		150		63	162
6110.390	Supplies & Equipment Small Equipment	652			652		652		0	488
6130.010	Equipment Maintenance Copier Lease	2,400			2,400		2,400		1,189	1,173
6130.020	Equipment Maintenance Annual Maint Contr.	0			0		0		0	0
6150.050	Uniforms & personal Equip - Uniforms	0			0		0		110	0
6160.011	Grant Program DNR Coastal Projects	0			0		0		0	11,000
6160.140	Grant Programs Septic Upgrade Grant	240,000			240,000		240,000		157,619	76,152
6160.260	Grant Programs MD Coastal Bays Grant	0	(20,000)		0	(20,000)	20,000		20,000	0
6510.020	Legal Services County Attorney Exps	0	(2,750)	(2,750)	2,750		2,750		1,821	2,582
6530.140	Consulting Services Stormwater Management Review	74,100	(4,847)		74,100	(4,847)	78,947		92,942	72,762
6540.020	Vehicle Operating Exps Fuel - WC Fleet	14,000	1,000		14,000	1,000	13,000		9,158	12,284
6540.030	Vehicle Operating Exps Vehicle Maintenance	5,400			5,400		5,400		2,302	5,407
6540.040	Vehicle Operating Vehicle Registration	0		(400)	400	400	0		0	0
6550.081	Building Site Expense Fire Extinguishers	0			0		0		73	78
6550.270	Building Site Exps Telephone	1,045			1,045		1,045		372	538
6700.050	Other Maint. & Svcs Phone Service	0	(500)		0	(500)	500		0	0
6900.025	Advertising Legal Advertisements	1,200			1,200		1,200		911	1,682
6900.030	Advertising Legislative Advertisements	0			0		0		0	486
6900.060	Advertising Water & Sewer Plan Amendments	2,000			2,000		2,000		0	0

**Expenditures**

Worcester County, MD

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**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
7000.020	Travel, Training & Exp Board Member Allowance	0			0		0		0	425
7000.040	Travel, Training & Exp Continuing Education/Certificati	1,450	(4,446)		1,450	(4,446)	5,896		465	433
7000.060	Travel, Training & Exp Educational Training	1,155	(1,895)		1,155	(1,895)	3,050		149	1,651
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	2,804	2,320		2,804	2,320	484		76	561
7000.115	Travel, Training & Exp Mileage	247	15		247	15	232		0	0
8010.110	Interfund Water & Wastewater Enterprise Ch	(26,568)			(26,568)		(26,568)		(26,568)	(25,412)
9010.010	Capital Equipment New Vehicles	0		(95,600)	95,600	95,600	0	4 vehicles	0	0
<b>Department Total: 1010 - Environmental Programs</b>		<b>1,401,931</b>	<b>(75,628)</b>	<b>(146,101)</b>	<b>1,548,032</b>	<b>70,473</b>	<b>1,477,559</b>	<b>(75,628)</b>	<b>1,131,998</b>	<b>1,215,459</b>
								Variance: Committee Review/ FY20 Bgt		



**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1011 - Information Technology</b>										
6000.100	Personnel Services Salaries	532,292	6,947		532,292	6,947	525,345		416,835	508,410
6100.010	Administrative Exp Administrative Exps	300			300		300		492	657
6100.100	Administrative Exp Dues, License & Subscriptions	0			0		0		0	0
6100.190	Administrative Exp Office Supplies	500			500		500		393	465
6100.210	Administrative Exp Paper	200			200		200		0	0
6110.090	Supplies & Equipment Computers & Printers	0	(1,732)		0	(1,732)	1,732		1,499	0
6110.245	Supplies & Equipment Mobile Phones	8,000			8,000		8,000		4,175	5,720
6110.280	Supplies & Equipment Office Furniture	0			0		0		485	0
6150.050	Uniforms & Personal Equipment Uniforms	450			450		450		413	399
6510.020	Legal Services County Attorney Expenses	0		(50)	50	50	0		45	328
6540.020	Vehicle Operating Expenses Fuel- WC Fleet	900			900		900		360	389
6540.030	Vehicle Operating Expenses Vehicle Maintenance	1,000	400		1,000	400	600		83	83
6540.040	Vehicle Operating Expenses Vehicle Registration	0	(100)		0	(100)	100		0	0
6550.081	Building Site Expenses Fire Extinguishers	20			20		20		0	19
6550.270	Building Site Expenses Telephone	360			360		360		0	270
7000.040	Travel Training & Exp Continuing Education	5,000	(2,209)		5,000	(2,209)	7,209		4,782	3,000
7000.100	Travel Training & Exp Meetings/Conferences	1,250			1,250		1,250		1,260	905
7000.115	Travel, Training & Exp Mileage	202	(98)		202	(98)	300		150	0
8010.110	Interfund Water & Wastewater Enterprise Charge	(19,541)			(19,541)		(19,541)		(19,541)	(18,690)
8010.120	Interfund Landfill Enterprise Charges	(8,547)			(8,547)		(8,547)		(8,548)	(14,864)
9010.010	Capital Equipment New Vehicles	0	(26,000)		0	(26,000)	26,000		0	0
<b>Department Total: 1011 - Information Technology</b>		<b>522,386</b>	<b>(22,792)</b>	<b>(50)</b>	<b>522,436</b>	<b>(22,742)</b>	<b>545,178</b>	<b>(22,792)</b>	<b>402,882</b>	<b>487,091</b>
								Variance: Committee Review/ FY20 Bgt		

# Expenditures

Worcester County, MD

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## FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1090 - Other General Government</b>										
6100.100	Administrative Exp Dues, License & Subscriptions	19,430	(52)		19,430	(52)	19,482		17,008	17,433
6100.165	Administrative Exp Meeting Exp	1,300			1,300		1,300		(19)	1,306
6100.190	Administrative Exp Office Supplies	5,000			5,000		5,000		515	5,524
6100.230	Administrative Exp Postage & Freight	137,000	(8,000)	(4,000)	141,000	(4,000)	145,000		82,694	127,289
6110.080	Supplies & Equipment Computer Repairs & Supplies	10,000			10,000		10,000		6,569	7,964
6110.090	Supplies & Equipment Computers & Printers	20,000			20,000		20,000		5,507	12,778
6110.110	Supplies & Equipment Disaster Preparedness Materials	3,000			3,000		3,000		0	998
6110.165	Supplies & Equipment IT	4,000			4,000		4,000		675	4,257
6110.270	Supplies & Equipment Office Equip Repairs	1,500			1,500		1,500		0	1,176
6110.320	Supplies & Equipment Radio Supplies	0			0		0		0	24,096
6110.350	Supplies & Equipment Scanners	16,000			16,000		16,000		0	6,297
6130.020	Equipment Maint Equip. Annual Maint Contract	173,000	30,000		173,000	30,000	143,000		117,360	144,930
6130.042	Equipment Maintenance Network	175,000	(65,000)		175,000	(65,000)	240,000		83,413	167,932
6130.060	Equipment Maintenance Software Licensing	35,000	(30,000)		35,000	(30,000)	65,000		14,839	22,649
6130.070	Equipment Maint Software Maint Agreements	335,175	37,684		335,175	37,684	297,491		259,318	246,677
6130.075	Equipment Maintenance Software Upgrades	13,250	6,625		13,250	6,625	6,625		6,533	6,533
6130.100	Equipment Maintenance Other Equipment Lease	9,332	3,788		9,332	3,788	5,544		6,049	2,769
6160.043	Grant Programs - Other Grants	0			0		0	Broadband Grant FY20	60,000	0
6160.082	Grant Programs Disaster Event Materials & Supplies	0			0		0	Covid expenses	28,560	0
6500.090	Systems Maintenance Wireless Network Upgrades	500			500		500		0	971
6530.010	Consulting Services Annual Audit Fees	45,000			45,000		45,000		42,000	36,500
6530.040	Consulting Services Consulting Services	67,000			67,000		67,000	Retention & Legal Services	52,616	22,279
6530.110	Consulting Services Programming	16,600	600		16,600	600	16,000		15,535	0
6545	Energy	15,000			15,000		15,000		0	0
6550.010	Building Site Exps Building/Property Improvement	0			0		0		0	49,126
6550.020	Building Site Exps Buildings & Grounds Maintenance	0			0		0		600	72
6550.030	Building Site Exps Carpet/VCT Cleaning	11,950	(550)		11,950	(550)	12,500		1,979	6,693
6550.040	Building Site Exps Cleaning Contract	99,030	(770)		99,030	(770)	99,800		70,263	93,715
6550.050	Building Site Exps Custodial Supplies	19,850	200		19,850	200	19,650		15,701	17,739
6550.060	Building Site Exps Electricity	284,780	(13,220)		284,780	(13,220)	298,000		142,246	218,537
6550.070	Building Site Exps Elevator Testing	16,298	(302)		16,298	(302)	16,600		11,435	15,437
6550.080	Building Site Exps Fire Alarm Testing	6,315	275		6,315	275	6,040		4,070	4,020
6550.081	Building Site Exps Fire Extinguishers	705	50		705	50	655		2,768	1,630
6550.085	Building Site Exps Generator Fuel Oil	800			800		800		0	790
6550.090	Building Site Exps General Maintenance Repairs	142,100	10,000		142,100	10,000	132,100		112,589	89,503
6550.100	Building Site Exps Generator Services & Repairs	9,000	1,915		9,000	1,915	7,085		14,920	18,393
6550.110	Building Site Exps Heating Fuel Oil	32,000			32,000		32,000		18,006	20,250

**Expenditures**

Worcester County, MD

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**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
6550.120	Building Site Exps Heating Propane	21,100	(1,600)		21,100	(1,600)	22,700		8,477	12,498
6550.124	Building Site Exps HVAC Loop Water Treatment	4,708	(392)		4,708	(392)	5,100		2,885	3,017
6550.135	Building Site Exps Insurance Claim Exps	0			0		0		35,000	1,084
6550.140	Building Site Exps Internet Access	3,552	2,112		3,552	2,112	1,440		1,074	0
6550.170	Building Site Exps Office Rent/Lease	4,560	(15)		4,560	(15)	4,575		2,530	4,484
6550.180	Building Site Exps Pest Control/Termite Insp	1,765	(90)		1,765	(90)	1,855		1,046	1,371
6550.220	Building Site Exps Security Alarm Monitoring	2,968	(425)		2,968	(425)	3,393		2,599	2,888
6550.230	Building Site Exps Security System Exps	5,500			5,500		5,500		5,774	2,195
6550.240	Building Site Exps Septic Tank Cleaning	450	50		450	50	400		0	450
6550.250	Building Site Exps Sprinkler Testing	2,520	20		2,520	20	2,500		2,130	2,430
6550.260	Building Site Exps Taxes	650			650		650		368	332
6550.270	Building Site Exps Telephone	63,652	(1,703)		63,652	(1,703)	65,355		40,971	52,609
6550.280	Building Site Exps Tipping Fees	1,420	470		1,420	470	950		1,843	1,194
6550.300	Building Site Exps Trash Removal	6,540	(220)		6,540	(220)	6,760		4,536	6,085
6550.305	Building Site Exps Utility Locator	500			500		500		415	669
6550.310	Building Site Exps Water & Sewer	15,125	1,635		15,125	1,635	13,490		6,401	11,415
6550.320	Building Site Exps Water Treatment	3,000			3,000		3,000		578	1,446
6700.250	Other Maint & Svcs Internet Service	4,800			4,800		4,800		2,470	3,292
6900.013	Advertising Clean Campaign	0			0		0		3,150	0
7000.020	Travel, Training & Exp Board Member Allowance	350	350		350	350	0	Ethics Board	250	0
7000.050	Travel, Training & Exp Courier Service	2,800			2,800		2,800		547	747
7000.060	Travel, Training & Exp Educational Training	7,934	4,234		7,934	4,234	3,700		0	0
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	21,651	(5,299)	(7,879)	29,530	2,580	26,950	Hurricane airfare credit	18,681	23,509
7040.010	Tri-County Council Shore Transit MTA Local Match	284,000			284,000		284,000	Shore Transit - SSTAP operating & capital	284,000	284,000
7040.020	Tri-County Council Shore Transit Capital Match	101,338			101,338		101,338	FY21 Request for Senior Transportation	101,338	75,103
7040.030	Tri-County Council Tri-County Council	15,000			15,000		15,000		15,000	15,000
7120.110	Other Non-Matching - Bridgetown Service Area Appro.	30,000	2,000		30,000	2,000	28,000		28,000	26,000
7120.130	Other Non-Matching Exps SDAT Exp	589,787	(37,751)	(140,958)	730,745	103,207	627,538	SDAT State Reimb. remain 50%	609,350	530,912
7200.010	Bond & Interest Expense	32,838	(6)		32,838	(6)	32,844	Snow Hill Warehouse	27,365	32,837
7500	Other Expenses	63,797			63,797		63,797		37,415	27,743
9010.020	Capital Equipment Public Safety Electronic Equipment	0			0		0		0	0
9010.040	Capital Equipment IT Equipment	0		(235,000)	235,000	235,000	0	Public Safety CAD Server	0	0
9010.050	Capital Equipment Building Improvements	0			0		0		0	0
9010.180	Capital Equipment Infrastructure	0			0		0		0	54,519
9010.220	Capital Equipment Phone Systems	15,972	15,972		15,972	15,972	0	VOIP Telephone system States Attorney Bldg	0	0
<b>Department Total: 1090 - Other General Government</b>		<b>3,033,192</b>	<b>(47,415)</b>	<b>(387,837)</b>	<b>3,421,029</b>	<b>340,422</b>	<b>3,080,607</b>	<b>(47,415)</b>	<b>2,437,940</b>	<b>2,574,092</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

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**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1101 - Sheriff's Office</b>										
6000.100	Personnel Services Salaries	5,546,353	(1,183)	(532,644)	6,078,997	531,461	5,547,536	cut 49650	4,156,150	5,412,267
6000.400	Personnel Services Overtime Pay	362,000	81,089	(129,000)	491,000	210,089	280,911		255,902	446,502
6000.401	Personnel Overtime Pay Grants/Reimbursements	109,898	(24,600)		109,898	(24,600)	134,498		56,368	138,908
6000.450	Personnel Services Overtime Pay- Kennel Pay	80,288			80,288		80,288		52,731	95,495
6100.010	Administrative Exp Administrative Exps	200			200		200		0	0
6100.030	Administrative Exp Alcohol and Drug Testing	600			600		600		234	90
6100.050	Administrative Exp Background Checks	1,600	613		1,600	613	987		947	1,106
6100.055	Administrative Exp Bond	750			750		750		0	340
6100.060	Administrative Exp Books and Publications	5,565			5,565		5,565		6,681	3,007
6100.080	Administrative Exp Copier Supplies	240			240		240		0	0
6100.100	Administrative Exp Dues, License & Subscriptions	5,795	200		5,795	200	5,595		2,824	4,236
6100.110	Administrative Exp Envelopes	1,000	55		1,000	55	945		24	0
6100.190	Administrative Exp Office Supplies	29,080	14,400		29,080	14,400	14,680		24,216	28,542
6100.210	Administrative Exp Paper	5,056			5,056		5,056		1,207	985
6100.240	Administrative Exp Printing Exp	3,600	213		3,600	213	3,387		1,869	3,522
6110.020	Supplies & Equipment Animal Food	1,500			1,500		1,500		0	0
6110.025	Supplies & Equipment Animal Transport Containers	600			600		600		115	0
6110.030	Supplies & Equipment Bike Patrol Equipment	2,800			2,800		2,800		217	44
6110.050	Supplies & Equipment Camera Equipment	500			500		500		0	0
6110.070	Supplies & Equipment CO2 for Chambers	5,000			5,000		5,000		8,209	9,995
6110.080	Supplies & Equipment Computer Repairs & Supplies	3,000			3,000		3,000		3,554	571
6110.090	Supplies & Equipment Computers & Printers	28,660	(15,340)	(18,000)	46,660	2,660	44,000		40,785	52,824
6110.125	Supplies & Equipment Equipment Maintenance & Repair	4,500	2,500		4,500	2,500	2,000		661	4,368
6110.135	Supplies & Equipment Fuel for Incinerator	6,000			6,000		6,000		1,290	4,924
6110.160	Supplies & Equipment Investigation Supplies	5,000	674		5,000	674	4,326		2,109	5,019
6110.180	Supplies & Equipment K9 Exp	28,000			28,000		28,000		20,624	21,123
6110.190	Supplies & Equipment Law Enforcement Equipment	125,184	10,265	(18,000)	143,184	28,265	114,919		31,013	108,158
6110.245	Supplies & Equipment Mobile Phones	36,120	11,920	(2,880)	39,000	14,800	24,200		27,440	32,807
6110.270	Supplies & Equipment Office Equipment Repairs	600	100		600	100	500		202	289
6110.280	Supplies & Equipment Office Furniture	7,500	3,200		7,500	3,200	4,300		2,325	7,528
6110.290	Supplies & Equipment Other Office Equipment	4,149	3,949		4,149	3,949	200		0	4,132
6110.295	Supplies & Equipment Program Supplies and Equipment	500			500		500		0	0
6110.297	Supplies & Equipment Community Policing Supplies	5,000	5,000		5,000	5,000	0	State Mandated, pamphlets/handouts	1,181	0
6110.315	Supplies & Equipment Rabies Clinic Supplies	2,000			2,000		2,000		8	1,245
6110.320	Supplies & Equipment Radio Supplies	2,000			2,000		2,000		957	1,185
6110.395	Supplies & Equipment Spay and Neuter Supplies	11,000			11,000		11,000		1,248	4,444
6110.430	Supplies & Equipment Traps	2,953			2,953		2,953		1,826	1,498

**Expenditures**

Worcester County, MD

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**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
6130.010	Equipment Maintenance Copier Lease	5,500			5,500		5,500		2,917	4,388
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	6,000			6,000		6,000		0	2,090
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	35,616	1,932	(3,384)	39,000	5,316	33,684		29,656	38,621
6130.060	Equipment Maintenance Software Licensing	13,500	8,700		13,500	8,700	4,800		3,300	11,467
6130.070	Equipment Maint Software Maintenance Agreements	90,531			90,531		90,531		76,069	76,419
6150.010	Uniforms & Personal Equipment Bullet Proof Vests	39,800	24,935		39,800	24,935	14,865		9,744	33,674
6150.040	Uniforms & Personal Equipment Uniform Allowance	67,950	(5,000)	(5,000)	72,950		72,950		61,350	53,000
6150.050	Uniforms & Personal Equipment Uniforms	65,834	41,160	(18,000)	83,834	59,160	24,674		93,402	48,044
6150.060	Uniforms & Personal Equipment Ammunition	60,596	5,000		60,596	5,000	55,596		48,955	66,127
6160.063	Grant Programs Heroin Grant	0	(5,000)		0	(5,000)	5,000		0	0
6160.850	Grant Program Highway Safety Grant Travel	0	(720)		0	(720)	720		0	0
6510.020	Legal Services County Attorney Exps	0	(1,250)	(1,250)	1,250		1,250		791	523
6510.085	Legal Services Other Legal Exps	6,500			6,500		6,500	LEOBR retainer + legal fees	3,778	0
6530.050	Consulting Services Crisis/Fitness for Duty	5,600	4,200		5,600	4,200	1,400		3,282	5,671
6530.080	Consulting Svcs Physicals, Shots & Drug Testing	600	600		600	600	0		0	165
6530.090	Consulting Services Pre-Employment Physicals	4,000	1,998		4,000	1,998	2,002		1,692	3,250
6530.100	Consulting Services Professional Fees	4,500	140		4,500	140	4,360		4,000	2,750
6530.115	Consulting Services Psychological Services	3,000	3,000		3,000	3,000	0		3,085	2,272
6530.120	Consulting Services Rabies Clinic	1,000			1,000		1,000		400	800
6530.160	Consulting Services Veterinary Services	500			500		500		297	0
6530.165	Consulting Services Vet Services - Spay & Neuter	12,000			12,000		12,000		2,500	4,910
6540.020	Vehicle Operating Exps Fuel - WC Fleet	202,220	(10,100)	(30,000)	232,220	19,900	212,320		146,641	216,000
6540.030	Vehicle Operating Exps Vehicle Maintenance	114,000	25,000		114,000	25,000	89,000		80,230	106,185
6540.040	Vehicle Operating Exps Vehicle Registration	0	(500)	(1,300)	1,300	800	500		700	1,400
6540.045	Vehicle Operating Exps Vehicle Repairs Outside	20,000			20,000		20,000		22,724	17,229
6540.050	Vehicle Operating Exps Vehicle Use/Other Areas	1,000	200	(48,400)	49,400	48,600	800	equipment install	0	1,222
6540.060	Vehicle Operating Exps Vehicle Equipment	20,000	(5,142)	(183,229)	203,229	178,087	25,142	new vehicle equipment	44,715	127,784
6550.020	Building Site Exps Buildings & Grounds Maintenance	2,017			2,017		2,017		923	418
6550.028	Building Site Exp Cable	600	600		600	600	0		484	526
6550.030	Building Site Exps Carpet/VCT Cleaning	1,200			1,200		1,200		0	662
6550.040	Building Site Exps Cleaning Contract	0			0		0		0	0
6550.050	Building Site Exps Custodial Supplies	577			577		577		247	651
6550.060	Building Site Exps Electricity	16,800			16,800		16,800		8,533	11,831
6550.080	Building Site Exps Fire Alarm Testing	260			260		260		310	310
6550.081	Building Site Exps Fire Extinguishers	675	225		675	225	450		1,880	568
6550.090	Building Site Exps General Maintenance Repairs	9,055			9,055		9,055		3,991	5,860
6550.120	Building Site Exps Heating Propane	5,000			5,000		5,000		641	3,420
6550.130	Building Site Exps Incinerator Exp	1,200			1,200		1,200		500	0
6550.170	Building Site Exps Office Rent/Lease	1,110			1,110		1,110	leased space	1,110	1,110

**Expenditures**

Worcester County, MD

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**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
6550.180	Building Site Exps Pest Control/Termite Insp	300			300		300		144	246
6550.200	Building Site Exps Portalets	660			660		660		440	584
6550.220	Building Site Exps Security Alarm Monitoring	180			180		180		153	204
6550.230	Building Site Exps Security System Exps	0			0		0		326	0
6550.240	Building Site Exps Septic Tank Cleaning	850			850		850		488	1,268
6550.242	Building Site Exps Sewage Pump Monitoring	200			200		200		135	180
6550.270	Building Site Exps Telephone	10,700			10,700		10,700		4,609	5,629
6550.280	Building Site Expense Tipping Fees	0			0		0		30	0
6550.300	Building Site Exps Trash Removal	2,050			2,050		2,050		1,297	1,910
6900.040	Advertising Personnel Advertisements	3,000	3,000		3,000	3,000	0	law enforcement community advertising	740	0
7000.030	Travel, Training & Exp Canine Training	3,125			3,125		3,125		1,320	1,520
7000.040	Travel, Training & Exp Continuing Education/Certificati	15,734	(27,000)	(27,000)	42,734		42,734		24,625	49,036
7000.060	Travel, Training & Exp Educational Training	22,250	15,000		22,250	15,000	7,250		14,713	9,593
7000.090	Travel, Training & Exp Firearms Training	4,000			4,000		4,000		647	3,190
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	2,000	500		2,000	500	1,500		4,254	1,759
7000.125	Travel, Training & Exp Transport Exps	6,000			6,000		6,000		1,940	2,742
9010.010	Capital Equipment New Vehicles	0	(180,000)	(485,136)	485,136	305,136	180,000	13 vehicles	205,874	456,987
<b>Department Total: 1101 - Sheriff's Office</b>		<b>7,324,381</b>	<b>(5,467)</b>	<b>(1,503,223)</b>	<b>8,827,604</b>	<b>1,497,756</b>	<b>7,329,848</b>	<b>(5,467)</b>	<b>5,623,500</b>	<b>7,779,346</b>
								<b>Variance: Committee Review/ FY20 Bgt</b>		

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1102 - Emergency Services</b>										
6000.100	Personnel Services Salaries	1,388,628	20,185	(388,386)	1,777,014	408,571	1,368,443		1,024,669	1,281,538
6000.400	Personnel Services Overtime Pay	121,973	26,973	(9,000)	130,973	35,973	95,000		106,729	169,444
6100.010	Administrative Exp Administrative Exps	1,000	50		1,000	50	950		1,036	1,779
6100.060	Administrative Exp Books and Publications	0	(600)		0	(600)	600		0	0
6100.100	Administrative Exp Dues, License & Subscriptions	3,990	(90)		3,990	(90)	4,080		1,613	1,015
6100.125	Administrative Expense Fingerprinting	500	500		500	500	0		0	0
6100.190	Administrative Exp Office Supplies	2,500	500		2,500	500	2,000		540	1,592
6100.210	Administrative Exp Paper	1,000	(200)		1,000	(200)	1,200		324	81
6110.017	Supplies & Equipment AED Units	71,500	64,000	(64,000)	135,500	128,000	7,500	80 AED units/ half from SHSP Grant	4,494	7,056
6110.090	Supplies & Equipment Computers & Printers	5,025	3,025		5,025	3,025	2,000		(997)	13,160
6110.120	Supplies & Equipment Equipment Rental	7,500			7,500		7,500		338	951
6110.125	Supplies & Equipment Equip Maint & Repair	10,000	(5,900)		10,000	(5,900)	15,900		830	7,366
6110.140	Supplies & Equipment GIS Mapping Supplies	1,000	500		1,000	500	500		0	0
6110.245	Supplies & Equipment Mobile Phones	9,900	3,541		9,900	3,541	6,359		2,265	3,396
6110.320	Supplies & Equipment Radio Supplies	35,600	(31,750)	(1,400)	37,000	(30,350)	67,350		20,615	131,203
6110.325	Supplies & Equipment Radio Equipment	130,000	(199,211)	(21,000)	151,000	(178,211)	329,211	purchase 7 portables from SHSP Grant	317,158	0
6110.340	Supplies & Equipment Safety Program Equipment	1,500	1,500	(500)	2,000	2,000	0		0	0
6130.010	Equipment Maintenance Copier Lease	2,100			2,100		2,100		1,197	1,835
6130.020	Equipment Maint. Equipment Maint Annual Contract	38,110			38,110		38,110		1,800	0
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	5,400			5,400		5,400		4,006	5,123
6130.050	Equipment Maintenance Radio Maintenance Contract	206,202	2,858		206,202	2,858	203,344		192,352	0
6130.060	Equipment Maintenance Software Licensing	19,000	13,500		19,000	13,500	5,500		243	0
6130.070	Equipment Maint Software Maintenance Agreements	219,263	(34,162)		219,263	(34,162)	253,425		254,673	236,765
6130.090	Equipment Maintenance Weather Service Subscription	2,250			2,250		2,250		2,148	2,064
6150.050	Uniforms & Personal Equipment Uniforms	7,950	1,600	(2,150)	10,100	3,750	6,350		972	2,096
6160.043	Grant Programs - Other Grants	0			0		0		0	200
6160.080	Grant Programs Homeland Security Grant	97,309	17,419	(6,155)	103,464	23,574	79,890	FFY20 Grant Actual	39,306	54,204
6160.081	Grant Programs Citizen Corps	0			0		0		0	0
6160.082	Grant Programs Disaster Event Materials & Suppl	0			0		0	Covid expenses	8,574	0
6160.083	Grant Programs Emergency Number Systems Board	65,392	53,392		65,392	53,392	12,000	increased ENSB -State Law	30,354	600
6160.086	Grant Programs 911 Educational Materials	2,500			2,500		2,500		690	0
6160.089	Grant Programs EMPG	0	(74,652)		0	(74,652)	74,652		0	0
6510.020	Legal Services County Attorney Exps	0	(3,500)	(3,500)	3,500		3,500		1,567	2,583
6530.040	Consulting Services Consulting Services	0	(19,950)		0	(19,950)	19,950		14,963	60,972
6530.095	Consulting Services Pre-Employment Testing	0			0		0		1,533	1,756
6540.020	Vehicle Operating Exps Fuel - WC Fleet	6,500			6,500		6,500		4,257	6,216
6540.030	Vehicle Operating Exps Vehicle Maintenance	3,500	500		3,500	500	3,000		493	4,330

**Expenditures**

Worcester County, MD

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**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
6540.040	Vehicle Operating Exps Vehicle Registration	0		(100)	100	100	0		0	0
6540.045	Vehicle Operating Exps Vehicle Repairs Outside	2,000			2,000		2,000		669	433
6540.060	Vehicle Operating Exp Vehicle Equipment	0	(13,500)	(13,500)	13,500		13,500	WTHS retro special ops trailer	0	385
6550.010	Building Site Exp Building Improvement	0			0		0		0	0
6550.028	Building Site Expense Cable	400			400		400		210	602
6550.060	Building Site Exps Electricity	66,600			66,600		66,600		41,728	60,458
6550.080	Building Site Exps Fire Alarm Testing	1,400			1,400		1,400		1,260	1,260
6550.081	Building Site Exps Fire Extinguishers	200			200		200		370	253
6550.086	Building Site Exps Generator Fuel Propane	2,500	(3,000)		2,500	(3,000)	5,500		878	1,917
6550.090	Building Site Exps General Maintenance Repairs	0	(5,000)		0	(5,000)	5,000		2,927	1,241
6550.100	Building Site Exps Generator Services & Repairs	13,000	9,250		13,000	9,250	3,750		17,830	11,951
6550.120	Building Site Exps Heating Propane	0			0		0		0	0
6550.180	Building Site Exps Pest Control/Termite Insp	1,000	(450)		1,000	(450)	1,450		0	0
6550.270	Building Site Exps Telephone	110,000			110,000		110,000		33,166	87,334
6550.290	Building Site Exps Transmitter Site Exps	5,000			5,000		5,000		4,335	1
6900.025	Advertising Legal Advertisements	0			0		0		0	141
6900.040	Advertising Personnel Advertisements	0			0		0		0	450
7000.035	Travel, Training & Exp Citizen Core Emergency	6,000			6,000		6,000		3,551	611
7000.040	Travel, Training & Exp Continuing Education/Certificati	12,000			12,000		12,000		2,161	3,802
7000.060	Travel, Training & Exp Educational Training	6,000			6,000		6,000		22	2,715
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	16,143	(11,152)	(9,680)	25,823	(1,472)	27,295		14,444	865
9010.010	Capital Equipment New Vehicles	0		(34,000)	34,000	34,000	0	1 vehicle	0	0
9010.020	Capital Equipment Public Safety Equipment	0	(118,000)	(88,000)	88,000	(30,000)	118,000	Pulse Point, Alignment Tool	66,023	0
<b>Department Total: 1102 - Emergency Services</b>		<b>2,709,335</b>	<b>(301,824)</b>	<b>(641,371)</b>	<b>3,350,706</b>	<b>339,547</b>	<b>3,011,159</b>	<b>(301,824)</b>	<b>2,228,313</b>	<b>2,171,743</b>
								<b>Variance: Committee Review/ FY20 Bgt</b>		



**Expenditures**

Worcester County, MD

5/14/20

FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1103 - Jail</b>										
6000.100	Personnel Services Salaries	6,012,855	(120,287)	(86,267)	6,099,122	(34,020)	6,133,142		4,880,531	6,117,574
6000.400	Personnel Services Overtime Pay	30,000	9,444	(10,000)	40,000	19,444	20,556	reduce 10,000	23,265	27,615
6100.050	Administrative Exp Background Checks	0			0		0		534	524
6100.100	Administrative Exp Dues, License & Subscriptions	125			125		125		125	125
6100.190	Administrative Exp Office Supplies	6,750			6,750		6,750		5,076	4,009
6110.080	Supplies & Equip Computer Repairs & Supplies	0			0		0		0	0
6110.090	Supplies & Equipment Computers & Printers	6,275	4,543		6,275	4,543	1,732		1,914	15,476
6110.190	Supplies & Equipment Law Enforcement Equipment	1,500			1,500		1,500		619	7,352
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	0			0		0		0	2,876
6110.280	Supplies & Equipment Office Furniture	0	(5,000)		0	(5,000)	5,000		4,914	0
6110.320	Supplies & Equipment Radio Supplies	5,000			5,000		5,000		6,044	4,828
6110.390	Supplies & Equipment Small Equipment	0			0		0		0	8,999
6130.010	Equipment Maintenance Copier Lease	6,510			6,510		6,510		4,457	6,696
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	400			400		400		441	875
6130.070	Equipment Maint Software Maintenance Agreements	22,525			22,525		22,525		20,865	23,249
6150.040	Uniforms & Personal Equipment Uniform Allowance	42,300		(750)	43,050	750	42,300		42,000	41,100
6150.050	Uniforms & Personal Equipment Uniforms	12,250	(6,010)	(9,575)	21,825	3,565	18,260		14,536	21,862
6190.010	Inmate Exps Food Services	650,000	(150,000)	(100,000)	750,000	(50,000)	800,000	reduce 50,000	506,458	669,900
6190.020	Inmate Exps Hospital & Physicians Charges	65,000			65,000		65,000		51,672	78,025
6190.030	Inmate Exps Inmate Supplies & Services	15,000			15,000		15,000		6,533	12,872
6190.040	Inmate Exps Jail Dentist	12,000			12,000		12,000		8,615	9,870
6190.070	Inmate Exps Kitchen Supplies	6,000			6,000		6,000		1,494	1,846
6190.075	Inmate Exps Medical Contract	1,386,037	39,062		1,386,037	39,062	1,346,975	contract	1,102,055	1,224,961
6190.080	Inmate Exps Medical Supplies	25,000			25,000		25,000		16,978	16,834
6190.090	Inmate Exps Pharmaceutical	80,000	(60,000)	(40,000)	120,000	(20,000)	140,000	reduced 20,000	40,552	70,002
6190.100	Inmate Exps Processing Supplies	12,000			12,000		12,000		5,536	5,877
6510.020	Legal Services County Attorney Exps	0	(250)	(250)	250		250		358	761
6530.050	Consulting Services Crisis/Fitness for Duty	1,000			1,000		1,000		498	0
6530.080	Consulting Services Physicals, Shots & Drug Testing	500			500		500		0	0
6530.115	Consulting Services Psychological Services	2,500			2,500		2,500		2,347	7,464
6540.020	Vehicle Operating Exps Fuel - WC Fleet	10,000			10,000		10,000		3,453	5,878
6540.030	Vehicle Operating Exps Vehicle Maintenance	2,500			2,500		2,500		851	1,247
6540.040	Vehicle Operating Exp Vehicle Registration	0	(100)		0	(100)	100		100	100
6540.045	Vehicle Operating Exps Vehicle Repairs Outside	300			300		300		0	301
6550.010	Building Site Exps Building/Property Improvement	0			0		0		10,093	0
6550.020	Building Site Exps Buildings & Grounds Maintenance	0		(17,500)	17,500	17,500	0		21,150	0
6550.050	Building Site Exps Custodial Supplies	65,325			65,325		65,325		61,504	70,785

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
6550.060	Building Site Exps Electricity	200,000	(50,000)	(50,000)	250,000		250,000	reduced 50,000	149,940	211,432
6550.080	Building Site Exps Fire Alarm Testing	5,000	5,000		5,000	5,000			780	0
6550.081	Building Site Exps Fire Extinguishers	1,550			1,550		1,550		538	607
6550.090	Building Site Exps General Maintenance Repairs	75,000	20,000		75,000	20,000	55,000		45,798	107,353
6550.100	Building Site Exps Generator Services & Repairs	5,000	5,000		5,000	5,000	0		2,628	0
6550.110	Building Site Exps Heating Fuel Oil	200,000	(35,000)	(35,000)	235,000		235,000	reduced 35,000	107,759	155,989
6550.125	Building Site Exps HVAC Repairs/Replacement	10,000	10,000		10,000	10,000	0		11,050	0
6550.180	Building Site Exps Pest Control/Termite Insp	500			500		500		144	216
6550.230	Building Site Exp Security System Expense	0			0		0		0	0
6550.240	Building Site Exp Sewer Pump/Septic Tank Maint	10,000			10,000		10,000		6,693	0
6550.250	Building Site Exps Sprinkler Testing	1,700			1,700		1,700		1,255	1,610
6550.270	Building Site Exps Telephone	10,000	(4,000)		10,000	(4,000)	14,000		14,286	16,501
6550.280	Building Site Exps Tipping Fees	0			0		0		162	0
6550.300	Building Site Exps Trash Removal	4,600			4,600		4,600		3,434	5,101
6550.310	Building Site Exps Water & Sewer	200,000	(40,000)	(20,000)	220,000	(20,000)	240,000	reduced 10,000	120,277	195,466
6700.050	Other Maint. & Svcs Phone Service	650			650		650		0	0
6700.700	Other Maint. & Svcs Prison Labor	12,000			12,000		12,000		8,386	11,532
7000.060	Travel, Training & Exp Educational Training	10,000			10,000		10,000		8,880	6,449
7000.090	Travel, Training & Exp Firearms Training	3,850			3,850		3,850		289	4,595
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	2,206			2,206		2,206		0	1,939
9010.010	Capital Equipment New Vehicles	0	(43,000)		0	(43,000)	43,000		25,923	43,524
9010.070	Capital Equipment Heavy Equipment	0			0		0		0	22,875
9010.100	Capital Equipment Furniture & Fixtures	0	(30,000)	(44,000)	44,000	14,000	30,000	UPS 3 phase, oven cooktop	24,924	0
9010.220	Capital Equipment Phone Systems	18,302	18,302		18,302	18,302	0	VOIP phone system	0	0
<b>Department Total: 1103 - Jail</b>		<b>9,250,010</b>	<b>(432,296)</b>	<b>(413,342)</b>	<b>9,663,352</b>	<b>(18,954)</b>	<b>9,682,306</b>	<b>(432,296)</b>	<b>7,378,711</b>	<b>9,245,071</b>
								<b>Variance: Committee Review/ FY20 Bgt</b>		

**Expenditures**

Worcester County, MD

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**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1104 - Fire Marshal</b>										
6000.100	Personnel Services Salaries	404,899	2,742	(31,389)	436,288	34,131	402,157		325,222	384,265
6000.400	Personnel Services Overtime Pay	20,000			20,000		20,000		18,271	12,889
6100.010	Administrative Exp Administrative Exps	0			0		0		195	227
6100.030	Administrative Exp Alcohol & Drug Testing	0			0		0		0	0
6100.060	Administrative Exp Books and Publications	350			350		350		0	0
6100.100	Administrative Exp Dues, License & Subscriptions	4,350	285		4,350	285	4,065		2,525	2,308
6100.110	Administrative Exp Envelopes	200			200		200		0	0
6100.190	Administrative Exp Office Supplies	250			250		250		657	796
6100.210	Administrative Exp Paper	200			200		200		0	0
6100.240	Administrative Exp Printing Exp	425			425		425		0	112
6110.050	Supplies & Equipment Camera Equipment	700			700		700		0	387
6110.090	Supplies & Equipment Computers & Printers	2,190	1,440		2,190	1,440	750		540	2,757
6110.130	Supplies & Equipment Fire Investigation Equipment	1,600	1,600		1,600	1,600	0		0	0
6110.150	Supplies & Equipment Hazmat Supplies & Equipment	18,935	8,210		18,935	8,210	10,725		4,909	43,360
6110.160	Supplies & Equipment Investigation Supplies	1,600	(1,225)		1,600	(1,225)	2,825		3,521	3,503
6110.190	Supplies & Equipment Law Enforcement Equipment	400			400		400		0	278
6110.245	Supplies & Equipment Mobile Phones	3,075			3,075		3,075		1,878	3,165
6110.320	Supplies & Equipment Radio Supplies	500			500		500		0	396
6110.340	Supplies & Equipment Safety Program Equipment	1,600	1,600		1,600	1,600	0		0	0
6110.450	Supplies & Equipment Fire Prevention	1,500	600		1,500	600	900		837	788
6130.010	Equipment Maintenance Copier Lease	1,600			1,600		1,600		869	1,304
6130.025	Equipment Maintenance Equipment Upgrades & Replacement	0	(1,050)		0	(1,050)	1,050		720	1,020
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	2,400			2,400		2,400		1,827	2,621
6130.050	Equipment Maint Radio Maintenance Contract	500			500		500		0	0
6130.070	Equipment Maint Software Maintenance Agreements	1,620	720		1,620	720	900		900	900
6150.020	Uniforms & Personal Equipment Fire Investigator Gear	1,725			1,725		1,725		244	3,932
6150.040	Uniforms & Personal Equipment Uniform Allowance	0	(2,500)	(3,000)	3,000	500	2,500		2,500	2,621
6150.050	Uniforms & Personal Equipment Uniforms	4,000	3,000		4,000	3,000	1,000		60	5,728
6510.020	Legal Services County Attorney Exps	0	(300)	(300)	300		300		15	30
6530.080	Consulting Services Physicals, Shots & Drug Testing	0			0		0		0	45
6540.010	Vehicle Operating Exp Equip/Vehicle Rental	0			0		0		0	276
6540.020	Vehicle Operating Exps Fuel - WC Fleet	13,000			13,000		13,000		11,423	14,765
6540.030	Vehicle Operating Exps Vehicle Maintenance	4,000	1,500		4,000	1,500	2,500		5,236	9,814
6540.040	Vehicle Operating Exp Vehicle Registration	0	(100)		0	(100)	100		100	100
6540.060	Vehicle Operating Exp Vehicle Equipment	0			0		0		0	0
6550.270	Building Site Exps Telephone	360			360		360		256	591

**Expenditures**

Worcester County, MD

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**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
7000.010	Travel, Training & Exp Bio-Terrorism/Hazmat Team Trng	15,000			15,000		15,000		245	3,765
7000.040	Travel, Training & Exp Continuing Education/Certificati	2,900	625		2,900	625	2,275		341	141
7000.060	Travel, Training & Exp Educational Training	2,415	465		2,415	465	1,950		719	4,665
7000.090	Travel, Training & Exp Firearms Training	1,250	125		1,250	125	1,125		530	2,064
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	3,120			3,120		3,120		0	0
9010.010	Capital Equipment New Vehicle	0	(45,500)		0	(45,500)	45,500		42,417	0
<b>Department Total: 1104 - Fire Marshal</b>		<b>516,664</b>	<b>(27,763)</b>	<b>(34,689)</b>	<b>551,353</b>	<b>6,926</b>	<b>544,427</b>	<b>(27,763)</b>	<b>426,957</b>	<b>509,613</b>

Variance: Committee Review/ FY20 Bgt

**Expenditures**

Worcester County, MD

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**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1105 - Volunteer Fire Departments</b>										
6110.150	Supplies & Equipment Hazmat Supplies & Equipment	1,800	(12,470)		1,800	(12,470)	14,270	gas flaring kit	12,569	14,075
6110.155	Supplies & Equip Fire Safety House Supply & Equip	0	(4,750)		0	(4,750)	4,750		3,763	0
6550.010	Building Site Exp Building/Prop Improvement	800			800		800	thermal imaging camera	818	0
6550.020	Building Site Exp Buildings & Grounds Maint.	0			0		0		0	0
6550.030	Building Site Exps Carpet/VCT Cleaning	500			500		500		789	938
6550.040	Building Site Exps Cleaning Contract	2,200			2,200		2,200		1,644	1,947
6550.050	Building Site Exps Custodial Supplies	150			150		150		131	70
6550.060	Building Site Exps Electricity	7,000	500		7,000	500	6,500		4,695	6,881
6550.080	Building Site Exps Fire Alarm Testing	472	112		472	112	360		526	472
6550.081	Building Site Exps Fire Extinguishers	150	150		150	150	0		238	144
6550.085	Building Site Exps Generator Fuel Oil	300			300		300		0	0
6550.090	Building Site Exps General Maintenance Repairs	3,000			3,000		3,000		5,465	4,819
6550.100	Building Site Exp Generator Services & Repairs	900	900		900	900	0		2,145	1,229
6550.120	Building Site Exps Heating Propane	2,000	(300)		2,000	(300)	2,300		48	1,085
6550.180	Building Site Exps Pest Control/Termite Insp	216	(84)		216	(84)	300		126	216
6550.220	Building Site Exps Security Alarm Monitoring	408	48		408	48	360		306	408
6550.240	Building Site Exps Septic Tank Cleaning	300			300		300		0	0
6550.270	Building Site Exps Telephone	180	(120)		180	(120)	300		351	479
6550.280	Building Site Exps Tipping Fees	10	10		10	10	0		10	10
6550.300	Building Site Exps Trash Removal	768	528		768	528	240		576	768
6550.320	Building Site Exps Water Treatment	50	(150)		50	(150)	200		0	0
7000.125	Travel, Training & Expense Transport Expenses	3,000			3,000		3,000	WTHS Transportation	0	0
7080.010	Fire & Ambulance County Grant to Fire Companies	2,520,000			2,520,000		2,520,000	Funding @ \$250K + \$20,000	2,520,000	2,520,000
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	4,837,973	581,381	(1,250,246)	6,088,219	1,831,627	4,256,592	Increased rates for base allowance to \$60k, medic assist	4,256,591	3,849,144
7080.030	Fire & Ambulance Firemens Training Center	5,000			5,000		5,000		0	0
7080.040	Fire & Ambulance LOSAP Appropriation	186,200	92,200		186,200	92,200	94,000	Adopted plan FY20	0	87,600
7080.060	Fire & Ambulance State Grant for Fire Companies	372,927	(862)		372,927	(862)	373,789	State Aid Revenue	372,955	373,789
7080.070	Fire & Amubulance Workmans Compensation - Fire	192,819	22,814		192,819	22,814	170,005	Final Renewal notice	192,882	197,235
7080.080	EMT Paramedic Tuition Reimbursement Program	8,000			8,000		8,000	Adopted Plan FY20/ 2 students per/yr	0	0
9010.050	Capital Equipment Building Improvements	6,000	6,000		6,000	6,000	0	carport	0	0
9010.100	Capital Equipment Furniture & Fixtures	15,000	15,000		15,000	15,000	0	washer/dryer	0	0
<b>Department Total: 1105 - Volunteer Fire Departments</b>		<b>8,168,123</b>	<b>700,907</b>	<b>(1,250,246)</b>	<b>9,418,369</b>	<b>1,951,153</b>	<b>7,467,216</b>	<b>700,907</b>	<b>7,376,628</b>	<b>7,061,309</b>

Variance: Committee Review/ FY20 Bgt

# Expenditures

Worcester County, MD

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## FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1201 - Maintenance</b>										
6000.100	Personnel Services Salaries	924,265	(22,471)	(78,999)	1,003,264	56,528	946,736		661,289	839,350
6000.400	Personnel Services Overtime Pay	6,500			6,500		6,500		4,166	6,409
6100.100	Administrative Exp Dues, License & Subscriptions	500	200		500	200	300		175	185
6100.190	Administrative Exp Office Supplies	1,000			1,000		1,000		410	796
6110.080	Supplies & Equipment Computer Repairs & Supplies	0			0		0		0	28
6110.090	Supplies & Equipment Computers & Printers	1,215	120	(1,215)	2,430	1,335	1,095		1,329	10,702
6110.120	Supplies & Equipment Equipment Rental	474			474		474		380	455
6110.200	Supplies & Equipment Lawn Equip & Maintenance	4,107	(1,893)	(3,600)	7,707	1,707	6,000		5,434	13,389
6110.245	Supplies & Equipment Mobile Phones	12,546	2,226	(954)	13,500	3,180	10,320		7,206	8,704
6110.320	Supplies & Equipment Radio Supplies	2,000			2,000		2,000		0	0
6110.340	Supplies & Equipment Safety Program Equipment	3,500			3,500		3,500		1,431	3,327
6110.420	Supplies & Equipment Tools & Supplies	15,688	4,388	(1,500)	17,188	5,888	11,300		8,550	5,789
6130.035	Equipment Maint Maintenance Mgmt Service	8,131	388		8,131	388	7,743		7,743	7,374
6150.050	Uniforms & Personal Equipment Uniforms	7,000	350	(350)	7,350	700	6,650		6,001	5,332
6530.080	Consulting Services Physicals, Shots & Drug Testing	100			100		100		0	80
6540.020	Vehicle Operating Exps Fuel - WC Fleet	35,000			35,000		35,000		17,834	26,114
6540.030	Vehicle Operating Exps Vehicle Maintenance	10,000			10,000		10,000		4,551	11,152
6540.040	Vehicle Operating Exp Vehicle Registration	0	(200)	(200)	200		200		100	200
6540.045	Vehicle Operating Exp. Vehicle Repairs Outside	0			0		0		0	0
6550.010	Building Site Exps Bldg/Property Improvement	0		(11,042)	11,042	11,042	0	pole bldg storage, DPW VCT Flooring, Cell extender	0	0
6550.030	Building Site Exp. Carpet/VCT Cleaning	2,200	1,000		2,200	1,000	1,200		0	1,017
6550.050	Building Site Exp Custodial Supplies	1,000	100		1,000	100	900		396	1,048
6550.060	Building Site Exps Electricity	7,500			7,500		7,500		4,758	6,023
6550.080	Building Site Exps Fire Alarm Testing	250			250		250		285	285
6550.081	Building Site Exps Fire Extinguishers	400			400		400		995	381
6550.090	Building Site Exps General Maintenance Repairs	5,500			5,500		5,500		6,475	6,119
6550.120	Building Site Exps Heating Propane	7,000			7,000		7,000		927	5,334
6550.180	Building Site Exps Pest Control/Termite Insp	250			250		250		294	216
6550.220	Building Site Exps Security Alarm Monitoring	564	60		564	60	504		423	549
6550.240	Building Site Exps Septic Tank Cleaning	450			450		450		0	225
6550.280	Building Site Exps Tipping Fees	300			300		300		74	252
6550.300	Building Site Exps Trash Removal	674			674		674		505	673

**Expenditures**

Worcester County, MD

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**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
6800.010	Custodial Services Custodial Purchases	60,000			60,000		60,000		43,434	42,598
6800.020	Custodial Services Custodial Supply Billing	(55,000)			(55,000)		(55,000)		(34,396)	(43,108)
6900.005	Advertising Bid Advertising	500			500		500		184	0
7000.040	Travel, Training & Exp Continuing Education/Certificati	1,550	1,550		1,550	1,550	0		0	0
7000.060	Travel, Training & Exp Educational Training	0	(4,650)	(6,528)	6,528	1,878	4,650		2,400	6,202
9010.010	Capital Equipment New Vehicles	0	(48,000)	(73,590)	73,590	25,590	48,000	2 vehicles	9,625	23,564
9010.050	Capital Equipment Building Improvements	0	(5,000)	(35,075)	35,075	30,075	5,000	pave gravel area DPW	4,349	0
<b>Department Total: 1201 - Maintenance</b>		<b>1,065,164</b>	<b>(71,832)</b>	<b>(213,053)</b>	<b>1,278,217</b>	<b>141,221</b>	<b>1,136,996</b>	<b>(71,832)</b>	<b>767,326</b>	<b>990,764</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1202 - Roads</b>										
6000.100	Personnel Services Salaries	1,546,668	(5,859)	(2,649)	1,549,317	(3,210)	1,552,527		1,078,622	1,298,457
6000.400	Personnel Services Overtime Pay	20,000			20,000		20,000		483	1,281
6100.080	Administrative Exp Copier Supplies	400			400		400		219	146
6100.100	Administrative Exp Dues, License & Subscriptions	500	450		500	450	50		400	50
6100.110	Administrative Exp Envelopes	0	(75)		0	(75)	75		123	40
6100.190	Administrative Exp Office Supplies	1,400			1,400		1,400		1,241	1,167
6100.210	Administrative Exp Paper	0	(200)		0	(200)	200		175	0
6110.080	Supplies & Equipment Computer Repairs & Supplies	160			160		160		0	0
6110.090	Supplies & Equipment Computers & Printers	0	(1,780)		0	(1,780)	1,780		2,341	0
6110.120	Supplies & Equipment Equipment Rental	456			456		456		380	455
6110.125	Supplies & Equip Equipment Maintenance & Repair	2,800			2,800		2,800		898	1,776
6110.200	Supplies & Equip Lawn Equipment & Maintenance	0	(4,200)		0	(4,200)	4,200		3,744	0
6110.245	Supplies & Equipment Mobile Phones	3,120	390		3,120	390	2,730		2,278	2,848
6110.270	Supplies & Equipment Office Equipment Repairs	0	(1,000)		0	(1,000)	1,000		0	0
6110.280	Supplies & Equipment Office Furniture	0			0		0		0	653
6110.340	Supplies & Equipment Safety Program Equipment	10,000	1,900		10,000	1,900	8,100		4,680	7,443
6110.345	Supplies & Equipment Salt	8,350	8,350		8,350	8,350	0		0	0
6110.365	Supplies & Equipment Shop Supplies	5,000	(1,000)		5,000	(1,000)	6,000		6,101	4,161
6110.370	Supplies & Equipment Sign Materials	20,000			20,000		20,000		12,582	18,136
6110.390	Supplies & Equipment Small Equipment	38,934	22,879		38,934	22,879	16,055		12,552	21,479
6110.400	Supplies & Equipment Striping Paint & Supplies	35,000			35,000		35,000		63,215	11,721
6110.420	Supplies & Equipment Tools & Supplies	3,000	(7,500)		3,000	(7,500)	10,500		10,115	5,741
6130.010	Equipment Maintenance Copier Lease	1,305	(95)		1,305	(95)	1,400		869	1,304
6130.055	Equipment Maintenance Roads Management System	1,600			1,600		1,600		1,566	11,095
6130.075	Equipment Maintenance Software Upgrades	1,800	1,800		1,800	1,800	0		0	0
6140.010	Road Maintenance Materials Blacktop for Overlay	1,000,000		(500,000)	1,500,000	500,000	1,000,000	level fund	990,375	1,000,000
6140.020	Road Maintenance Materials Patching Material	18,000			18,000		18,000		10,220	17,979
6140.030	Road Maintenance Materials Stone	35,000	5,000		35,000	5,000	30,000		20,937	23,781
6140.040	Road Maintenance Materials Pipe	40,000			40,000		40,000		38,649	47,227
6140.050	Road Maintenance Materials Bridge Material	10,000			10,000		10,000		6,641	6,274
6140.060	Road Maintenance Materials Other	2,500	1,000		2,500	1,000	1,500		1,531	1,554
6150.050	Uniforms & Personal Equipment Uniforms	12,600			12,600		12,600		8,889	9,703
6160.001	Grant Programs ARRA Highway Allocation	0			0		0		0	
6160.020	Legal Services County Attorney Exps	0			0		0		60	0
6160.145	Grant Programs State Highway Grant	0			0		0		0	7,767
6510.020	Consulting Services Attorney Expenses	0		(300)	300	300			0	119



**Expenditures**

Worcester County, MD

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**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
6530.040	Consulting Services Consulting Services	0	(400)		0	(400)	400		0	30
6530.080	Consulting Services Physicals, Shots & Drug Testing	150	(450)		150	(450)	600		296	665
6540.010	Vehicle Operating Exps Equipment/Vehicle Rental	4,000	1,000		4,000	1,000	3,000		3,676	0
6540.020	Vehicle Operating Exps Fuel - WC Fleet	150,000			150,000		150,000		105,169	124,740
6540.030	Vehicle Operating Exps Vehicle Maintenance	120,000			120,000		120,000		91,426	94,108
6540.040	Vehicle Operating Exp Vehicle Registration	0	(500)	(200)	200	(300)	500		300	200
6540.045	Vehicle Operating Exps Vehicle Repairs Outside	50,000			50,000		50,000		20,038	66,989
6550.010	Building Site Exp Bldg Improvements	2,500	(2,000)		2,500	(2,000)	4,500		6,973	6,190
6550.030	Building Site Exps Carpet/VCT Cleaning	800	500		800	500	300		0	726
6550.050	Building Site Exps Custodial Supplies	1,300			1,300		1,300		925	1,009
6550.060	Building Site Exps Electricity	12,000			12,000		12,000		9,217	11,846
6550.080	Building Site Exps Fire Alarm Testing	900			900		900		670	670
6550.081	Building Site Exps Fire Extinguishers	1,000			1,000		1,000		1,455	1,254
6550.085	Building Site Exps Generator Fuel Oil	300			300		300		0	295
6550.090	Building Site Exps General Maintenance Repairs	5,000			5,000		5,000		4,049	5,391
6550.100	Building Site Exps Generator Services & Repairs	750			750		750		225	2,019
6550.120	Building Site Exps Heating Propane	5,500			5,500		5,500		890	5,444
6550.135	Building Site Exp Insurance Claim Expense	0			0		0		1,960	0
6550.180	Building Site Exps Pest Control/Termite Insp	300			300		300		120	28
6550.220	Building Site Exps Security Alarm Monitoring	1,100			1,100		1,100		459	612
6550.240	Building Site Exps Septic Tank Cleaning	250	50		250	50	200		0	225
6550.270	Building Site Exps Telephone	3,000			3,000		3,000		2,305	2,708
6600.010	Road Maintenance Ocean Pines Per Agreement	128,162	4,306		128,162	4,306	123,856	OPA agreement	55,949	58,587
6600.015	Road Maintenance Paving and Re-paving	5,000			5,000		5,000		0	4,483
6600.020	Road Maintenance Special Road Construction	15,000			15,000		15,000		0	12,366
6600.025	Road Maintenance Contractural Services	50,000			50,000		50,000	FY20 new- snow plow, trim trees	36,857	0
6600.030	Road Maintenance State Aid Bridges	0			0		0		0	0
6600.040	Road Maintenance Street Lighting	110,000			110,000		110,000		80,051	107,230
6600.055	Road Maintenance Tipping Fees - Litter	8,000			8,000		8,000		3,372	3,942
6900.025	Advertising Legal Advertisements	1,300	(300)		1,300	(300)	1,600		1,337	930
7000.060	Travel, Training & Exp Educational Training	1,990	400		1,990	400	1,590		650	963
9010.010	Capital Equipment New Vehicles	0	(347,000)	(135,000)	135,000	(212,000)	347,000	1 tractor	191,811	320,466
9010.050	Capital Equipment Building Improvements	0		(17,880)	17,880	17,880	0	mechanic shop doors	0	0
9010.070	Capital Equipment Heavy Equipment	0		(288,275)	288,275	288,275	0	mobile lifts & loader	32,000	275,492
<b>Department Total: 1202 - Roads</b>		<b>3,496,895</b>	<b>(324,334)</b>	<b>(944,304)</b>	<b>4,441,199</b>	<b>619,970</b>	<b>3,821,229</b>	<b>(324,334)</b>	<b>2,932,069</b>	<b>3,611,964</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

5/14/21

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1203 - Public Works</b>										
6000.100	Personnel Services Salaries	579,289	5,046	(92,500)	671,789	97,546	574,243		464,101	566,850
6000.400	Personnel Services Overtime Pay	0			0		0		0	0
6100.010	Administrative Exp Administrative Exps	120			120		120		0	0
6100.060	Administrative Exp Books and Publications	50			50		50		0	0
6100.080	Administrative Exp Copier Supplies	300			300		300		0	0
6100.100	Administrative Exp Dues, License & Subscriptions	475	150		475	150	325		370	320
6100.110	Administrative Exp Envelopes	300			300		300		0	0
6100.190	Administrative Exp Office Supplies	1,600			1,600		1,600		1,334	1,098
6100.210	Administrative Exp Paper	300			300		300		156	246
6110.080	Supplies & Equipment Computer Repairs & Supplies	300			300		300		0	0
6110.090	Supplies & Equipment Computers & Printers	825	825	(1,580)	2,405	2,405	0		170	2,691
6110.125	Supplies & Equipment Equipment Maintenance & Repair	590			590		590		502	407
6110.245	Supplies & Equipment Mobile Phones	1,300		(612)	1,912	612	1,300		900	1,248
6110.365	Supplies & Equipment Shop Supplies	2,000			2,000		2,000		1,736	1,741
6110.420	Supplies & Equipment Tools & Supplies	8,500	(200)		8,500	(200)	8,700		5,456	3,359
6130.010	Equipment Maintenance Copier Lease	2,050			2,050		2,050		1,296	2,028
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	1,000			1,000		1,000		0	0
6130.075	Equipment Maintenance Software Upgrades	8,225	5,000		8,225	5,000	3,225		2,249	3,186
6150.050	Uniforms & Personal Equipment Uniforms	1,050		(350)	1,400	350	1,050		1,045	1,035
6170.070	Program Exp Safety Program	225			225		225		0	0
6510.020	Legal Services County Attorney Exps	0	(2,700)	(2,700)	2,700		2,700		537	478
6530.065	Consulting Services Gas Monitoring/Remediation	30,000			30,000		30,000		9,527	20,448
6530.070	Consulting Services Ground Water Mon/Closed Landfill	50,000			50,000		50,000		13,591	50,676
6530.080	Consulting Services Physicals, Shots & Drug Testing	150	(150)		150	(150)	300		0	0
6540.020	Vehicle Operating Exps Fuel - WC Fleet	8,000	2,000		8,000	2,000	6,000		2,589	3,860
6540.030	Vehicle Operating Exps Vehicle Maintenance	3,500			3,500		3,500		2,667	2,558
6540.040	Vehicle Operating Exp Vehicle Registration	0		(200)	200	200	0		0	0
6550.043	Building Site Expense Closed Landfills Maintenance	20,000	(10,000)		20,000	(10,000)	30,000	maintain closed landfill sites	3,650	4,350
6550.090	Building Site Exps General Maintenance Repairs	8,600			8,600		8,600		4,390	15,706
6550.270	Building Site Exps Telephone	420			420		420		296	403
6550.300	Building Site Exps Trash Removal	0			0		0		505	617
6700.650	Other Maint. & Svcs Tipping Fees	1,700			1,700		1,700		1,200	1,171
6750.010	Fleet Services Fleet Repairs	113,000			113,000		113,000		99,889	181,712
6750.020	Fleet Services Repair Billings	(195,124)			(195,124)		(195,124)		(125,541)	(190,751)
6850.010	Central Fuel Facility Fuel Purchases	1,000,000			1,000,000		1,000,000		552,382	748,124
6850.020	Central Fuel Facility Central Fuel Gas Billings	(1,000,000)			(1,000,000)		(1,000,000)		(540,017)	(770,909)
6900.005	Advertising Bid Advertisements	100	100		100	100	0		101	101
6900.025	Advertising Legal Advertisements	200	(100)		200	(100)	300		0	0

# Expenditures

Worcester County, MD

5/14/20

FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19	
7000.060	Travel, Training & Exp Educational Training	0			0		0		0	76	
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	2,365			2,365		2,365		410	1,739	
7000.115	Travel, Training & Exp Mileage	500			500		500		0	0	
8010.110	Interfund Water & Wastewater Enterprise Ch	(167,089)			(167,089)		(167,089)		(167,089)	(159,351)	
8010.120	Interfund Landfill Enterprise Charges	(38,173)	(225)		(38,173)	(225)	(37,948)		(38,173)	(65,526)	
8010.200	Interfund DRP Chargeback - Engr Svcs	65,262	65,262		65,262	65,262	0		0	62,423	
8010.220	Interfund Dept. of Liquor Control Charges	0			0		0		0	0	
9010.010	Capital Equipment New Vehicle	0		(54,000)	54,000	54,000	0	2 vehicles	0	0	
9010.050	Capital Equipment Building Improvements	0	(6,500)		0	(6,500)	6,500		6,094	0	
9010.070	Capital Equipment Heavy Equipment	0			0		0		0	16,234	
<b>Department Total: 1203 - Public Works</b>		<b>511,910</b>	<b>58,508</b>	<b>(151,942)</b>	<b>663,852</b>	<b>210,450</b>	<b>453,402</b>	<b>58,508</b>	<b>306,321</b>	<b>508,348</b>	
							Variance: Committee Review/ FY20 Bgt				

**Expenditures**

Worcester County, MD

5/14/2

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1204 - Boat Landings</b>										
6110.200	Supplies & Equip Lawn Equip & Maintenance	0			0		0		22,150	8,996
6160.181	Grant Programs DNR Waterway Improvement Funds	265,000	65,000		265,000	65,000	200,000	DNR Waterway Funds FY21	0	233,640
6530.100	Consulting Services Professional Fees	0	(25,000)		0	(25,000)	25,000		0	0
6550.010	Building Site Exps Building/Property Improvement	0		(175,000)	175,000	175,000	0	South Point bulkhead replacement	0	0
6550.020	Building Site Exps Buildings & Grounds Maint.	0			0		0		0	0
6550.050	Building Site Exps Custodial Supplies	1,400	300		1,400	300	1,100		956	1,185
6550.060	Building Site Exps Electricity	6,300			6,300		6,300		4,771	5,890
6550.090	Building Site Exps General Maintenance Repairs	20,800	(19,800)		20,800	(19,800)	40,600		35,069	1,682
6550.200	Building Site Exps Portalets	4,300			4,300		4,300		2,643	3,970
6550.280	Building Site Exps Tipping Fees	715			715		715		0	0
6550.300	Building Site Exps Trash Removal	2,000			2,000		2,000		900	1,260
6550.310	Building Site Exps Water & Sewer	1,000			1,000		1,000		983	1,404
6900.005	Advertising Bid Advertising	800	200		800	200	600		92	149
<b>Department Total: 1204 - Boat Landings</b>		<b>302,315</b>	<b>20,700</b>	<b>(175,000)</b>	<b>477,315</b>	<b>195,700</b>	<b>281,615</b>	<b>20,700</b>	<b>67,564</b>	<b>258,175</b>
								Variance: Committee Review/ FY20 Bgt		

# Expenditures

Worcester County, MD

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## FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1205 - Homeowner Convenience Center</b>										
6000.100	Personnel Services Salaries	208,782	(59,600)		208,782	(59,600)	268,382	allocation of personnel time to recycling	156,419	0
6000.400	Personnel Services Overtime Pay	5,000	5,000		5,000	5,000	0		(82)	0
6100.010	Administrative Expenses	6,000	6,000		6,000	6,000	0		0	0
6150.050	Uniforms & Personal Equipment Uniforms	3,150			3,150		3,150		2,407	0
6530.010	Consulting Services Annual Audit Fees	2,300	2,300		2,300	2,300	0		0	0
6550.020	Building Site Exps Building & Grounds Maintenance	2,250	2,250		2,250	2,250	0		589	0
6550.060	Building Site Exps Electricity	2,500	2,500		2,500	2,500	0		0	0
6550.270	Building Site Exps Telephone	1,000	1,000		1,000	1,000	0		0	0
6550.280	Building Site Exps Tipping Fees	265,000			265,000		265,000		172,109	0
8010.120	Interfund Landfill Enterprise Charges	191,734	(23,751)		191,734	(23,751)	215,485		161,614	0
9010.060	Capital Equipment Other	0		(110,000)	110,000	110,000	0	bulkhead, 3 compactors	0	0
<b>Department Total: 1205 - Homeowner Convenience Centers</b>		<b>687,716</b>	<b>(64,301)</b>	<b>(110,000)</b>	<b>797,716</b>	<b>45,699</b>	<b>752,017</b>	<b>(64,301)</b>	<b>493,056</b>	<b>0</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

5/14/2

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1206 - Recycling</b>										
6000.100	Personnel Services Salaries	392,055	51,424		392,055	51,424	340,631	allocation of personnel time from recycling	321,618	0
6000.400	Personnel Services Overtime Pay	5,000	5,000		5,000	5,000			82	
6110.340	Supplies & Equipment Safety Program Equipment	2,500			2,500		2,500		1,116	0
6110.420	Supplies & Equipment Safety Tools & Supplies	11,500			11,500		11,500		757	0
6150.050	Uniforms & Personal Equipment Uniforms	3,150			3,150		3,150		2,786	0
6530.010	Consulting Services Annual Audit Fees	2,825	2,825		2,825	2,825	0		0	0
6540.020	Vehicle Operating Expenses Fuel - WC Fleet	40,000			40,000		40,000		16,111	0
6540.030	Vehicle Operating Expenses Vehicle Maintenance	3,500			3,500		3,500		516	0
6540.070	Vehicle Operating Expenses - Off-Road Fuel	12,000			12,000		12,000		7,615	0
6540.080	Vehicle Operating Expenses - Heavy Equip Maint	30,000			30,000		30,000		17,762	0
6550.020	Building Site Exp Building & Grounds Maintenance	30,000			30,000		30,000		26,813	0
6550.050	Building Site Expense Custodial Supplies	0			0		0		197	0
6550.060	Building Site Expense Electricity	30,000			30,000		30,000		23,149	0
6550.270	Building Site Expense Telephone	2,500			2,500		2,500		1,578	0
6550.280	Building Site Expense Tipping Fees - Disposal	6,000			6,000		6,000		775	0
6700.620	Other Maint & Svcs Tire Recycling	17,000			17,000		17,000		18,115	0
6700.640	Other Maint & Svcs Special Events	21,000			21,000		21,000		16,925	0
6700.660	Other Maint & Svcs HHW Ads	3,000			3,000		3,000		2,288	0
6900.025	Advertising Legal Advertisements	500	500		500	500	0		103	0
7000.060	Travel Training & Expense Educational Training	1,314			1,314		1,314		398	0
8010.120	Interfund Landfill Enterprise Charges	226,042	8,781		226,042	8,781	217,261		162,946	0
9010.060	Capital Equipment Other	0	(45,000)	(132,600)	132,600	87,600	45,000	forklift, 20/40 yard containers (qty10)	46,188	0
<b>Department Total: 1206 - Recycling</b>		<b>839,886</b>	<b>23,530</b>	<b>(132,600)</b>	<b>972,486</b>	<b>156,130</b>	<b>816,356</b>	<b>23,530</b>	<b>667,838</b>	<b>0</b>
								<b>Variance: Committee Review/ FY20 Bgt</b>		

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1301 - Health Department</b>										
6100.010	Administrative Exp Administrative Exps	3,000			3,000		3,000		536	224
6550.030	Building Site Exps Carpet/VCT Cleaning	7,200			7,200		7,200		980	7,353
6550.040	Building Site Exps Cleaning Contract	68,270			68,270		68,270		53,477	73,864
6550.050	Building Site Exps Custodial Supplies	350			350		350		0	0
6550.060	Building Site Exps Electricity	121,279			121,279		121,279		73,523	110,119
6550.070	Building Site Exps Elevator Testing	2,500			2,500		2,500		1,803	2,611
6550.080	Building Site Exps Fire Alarm Testing	2,350			2,350		2,350		2,169	2,202
6550.081	Building Site Exps Fire Extinguishers	327			327		327		1,536	998
6550.085	Building Site Exps Generator Fuel Oil	1,250			1,250		1,250		0	696
6550.090	Building Site Exps General Maintenance Repairs	47,137			47,137		47,137		34,121	73,933
6550.100	Building Site Exps Generator Services & Repairs	2,900			2,900		2,900		10,918	5,576
6550.110	Building Site Exps Heating Fuel Oil	13,500			13,500		13,500		3,964	5,782
6550.120	Building Site Exps Heating Propane	80,935			80,935		80,935		53,009	62,641
6550.124	Building Site Exps HVAC Loop Water Treatment	2,250			2,250		2,250		1,016	1,328
6550.135	Building Site Exps Insurance Claim Exps	0			0		0		0	0
6550.180	Building Site Exps Pest Control/Termite Insp	1,375			1,375		1,375		693	1,160
6550.220	Building Site Exps Security Alarm Monitoring	1,095			1,095		1,095		918	1,224
6550.230	Building Site Exps Security System Exps	75			75		75		0	0
6550.242	Building Site Exp. Sewage Pump Monitoring	500			500		500		413	550
6550.250	Building Site Exps Sprinkler Testing	3,300			3,300		3,300		2,630	1,910
6550.255	Building Site Exps Stormwater Utility Fee	200			200		200		75	100
6550.270	Building Site Exps Telephone	48,779			48,779		48,779		25,823	38,473
6550.280	Building Site Exps Tipping Fees	1,620			1,620		1,620		430	309
6550.300	Building Site Exps Trash Removal	4,610			4,610		4,610		2,128	3,023
6550.310	Building Site Exps Water & Sewer	4,200			4,200		4,200		3,277	4,830
7120.050	Other Non-Matching Exps Health Dept Ocean City Apartment	15,840			15,840		15,840		13,707	16,158
7120.060	Other Non-Matching Exps Health Dept On Call	26,468			26,468		26,468		13,412	23,408
7120.200	Other Non-Matching Exps Local Management Board	10,000			10,000		10,000		10,000	10,000
7120.350	Other Non-Matching Exps School Safety	189,755			189,755		189,755	Safe Schools Mental Health	189,755	189,755
7130.020	Matching Appropriation Health Department State Share	5,022,732	66,953		5,022,732	66,953	4,955,779	matching funds	4,224,397	4,894,296
9010.050	Capital Equipment Building Improvements	0			0		0		0	0
<b>Department Total: 1301 - Health Department</b>		<b>5,683,797</b>	<b>66,953</b>		<b>5,683,797</b>	<b>66,953</b>	<b>5,616,844</b>	<b>66,953</b>	<b>4,724,708</b>	<b>5,532,524</b>

Variance: Committee Review/ FY20 Bgt

**Expenditures**

Worcester County, MD

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**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1302 - Mosquito Control</b>										
6000.100	Personnel Services Salaries	92,185	3,702		92,185	3,702	88,483		74,030	75,280
6000.400	Personnel Services Overtime Pay	1,000			1,000		1,000		0	0
6100.080	Administrative Exp Copier Supplies	100			100		100		0	0
6100.190	Administrative Exp Office Supplies	300			300		300		46	195
6110.090	Supplies & Equipment Computers & Printers	1,045	1,045		1,045	1,045	0		0	0
6110.245	Supplies & Equipment Mobile Phones	1,000	(300)		1,000	(300)	1,300		692	270
6110.340	Supplies & Equipment Safety Program Equipment	1,500	1,000		1,500	1,000	500		66	129
6110.420	Supplies & Equipment Tools & Supplies	500	300		500	300	200		0	0
6130.010	Equipment Maintenance Copier Lease	550			550		550		412	570
6150.050	Uniforms & Personal Equipment Uniforms	700			700		700		642	910
6540.020	Vehicle Operating Exps Fuel - WC Fleet	10,000			10,000		10,000		6,180	7,850
6540.030	Vehicle Operating Exps Vehicle Maintenance	3,000			3,000		3,000		3,022	9,911
6540.040	Vehicle Operating Exps Vehicle Registration	0			0		0		0	300
6540.045	Vehicle Operating Exps Vehicle Repairs Outside	2,000	2,000		2,000	2,000	0		1,147	0
6550.050	Building Site Exps Custodial Supplies	200			200		200		218	134
6550.060	Building Site Exps Electricity	2,300	300		2,300	300	2,000		1,453	2,250
6550.081	Building Site Exps Fire Extinguishers	150			150		150		315	62
6550.090	Building Site Exps General Maintenance Repairs	2,000			2,000		2,000		517	556
6550.270	Building Site Exps Telephone	500			500		500		353	394
6550.270	Building Site Exp Tipping Fees	200			200		200		0	33
6700.350	Other Maint & Svcs Mosquito Control	0			0		0		0	0
7000.040	Travel Training Expense - Continuing Education/Certification	175	175		175	175	0		0	150
7120.030	Other Non-Matching Exps Appropriation for Mosquito Cont.	70,000			70,000		70,000		56,392	69,796
9010.010	Capital Equipment New Vehicles	0		(34,425)	34,425	34,425	0	1 vehicle	0	0
9010.050	Capital Equipment Building Improvements	0			0		0		0	65,232
<b>Department Total: 1302 - Mosquito Control</b>		<b>189,405</b>	<b>8,222</b>	<b>(34,425)</b>	<b>223,830</b>	<b>42,647</b>	<b>181,183</b>	<b>8,222</b>	<b>145,484</b>	<b>234,021</b>
Variance: Committee Review/ FY20 Bgt										



# Expenditures

Worcester County, MD

5/14/20

## FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1401 - Commission on Aging</b>										
6100.190	Administrative Exp Office Supplies	500			500		500		500	500
6110.090	Supplies & Equipment Computers & Printers	500			500		500		500	500
6110.295	Supplies & Equip Program Supplies and Equipment	500			500		500		500	500
6160.065	Grant Programs MD Dept of Aging	54,608			54,608		54,608	FY21 grant pass thru	68,608	46,403
6160.142	Grant Programs SSTAP	126,620	126,620		126,620	126,620	0	FY21 Request for Senior Transportation- Pass thru Grant	0	0
6530.030	Consulting Services Computer Services	300			300		300		300	300
6540.020	Vehicle Operating Exps Fuel - WC Fleet	2,500			2,500		2,500		2,500	2,500
6540.030	Vehicle Operating Exps Vehicle Maintenance	1,000			1,000		1,000		1,000	0
6550.020	Building Site Exps Building & Ground Maintenance	700			700		700		0	0
6550.030	Building Site Exps Carpet/VCT Cleaning	15,350			15,350		15,350		13,993	17,141
6550.040	Building Site Exps Cleaning Contract	32,200			32,200		32,200		23,916	31,981
6550.045	Building Site Exps COA Utilities Appropriation	0	(400)		0	(400)	400		400	400
6550.050	Building Site Exps Custodial Supplies	2,800			2,800		2,800		2,378	3,843
6550.060	Building Site Exps Electricity	44,100			44,100		44,100		44,100	47,500
6550.080	Building Site Exps Fire Alarm Testing	2,700			2,700		2,700		1,616	1,599
6550.081	Building Site Exps Fire Extinguishers	500			500		500		921	481
6550.085	Building Site Exps Generator Fuel Oil	700	500	(400)	1,100	900	200		0	1,039
6550.090	Building Site Exps General Maintenance Repairs	26,000			26,000		26,000		27,895	28,842
6550.100	Building Site Exps Generator Services & Repairs	700			700		700		450	2,829
6550.110	Building Site Exps Heating Fuel Oil	7,500			7,500		7,500		3,964	5,782
6550.120	Building Site Exps Heating Propane	41,400	(2,000)		41,400	(2,000)	43,400		43,400	42,800
6550.124	Building Site Exps HVAC Loop Water Treatment	900			900		900		565	738
6550.140	Building Site Exps Internet Access	5,200	(1,200)		5,200	(1,200)	6,400		6,400	4,600
6550.180	Building Site Exps Pest Control/Termite Insp	1,300			1,300		1,300		501	811
6550.220	Building Site Exps Security Alarm Monitoring	3,500			3,500		3,500		1,188	1,584
6550.250	Building Site Exps Sprinkler Testing	2,700			2,700		2,700		2,205	2,730
6550.255	Building Site Exps Stormwater Utility Fee	0	(500)		0	(500)	500		0	0
6550.270	Building Site Exps Telephone	5,000	500	(1,000)	6,000	1,500	4,500		4,746	10,544
6550.280	Building Site Exps Tipping Fees	600			600		600		138	242
6550.300	Building Site Exps Trash Removal	2,100			2,100		2,100		1,544	2,059
6550.310	Building Site Exps Water & Sewer	6,500	(400)		6,500	(400)	6,900		6,704	6,019
7000.060	Travel, Training & Exp Educational Training	4,000			4,000		4,000		4,000	4,000
7000.070	Travel, Training & Exp Exp Allowance	3,000			3,000		3,000		3,000	3,000
7140.010	Comm. on Aging Approp. Aging Audit	8,100			8,100		8,100		7,975	8,100
7140.020	Comm. on Aging Approp. Aging Insurance	3,200			3,200		3,200		3,325	3,200
7140.030	Comm. On Aging Appropriation Aging Programs	12,000			12,000		12,000		12,000	12,000
7140.040	Comm on Aging Approp. County Share Salaries & Fringe	906,800	23,000		906,800	23,000	883,800	Transportation Dispatcher/Navigation Position	883,800	773,800

# Expenditures

Worcester County, MD

5/14/20

## FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
70140.040	Comm on Aging Approp. County Share Salaries & Fringe	50,000	50,000	50,000	0		0	community for life oc + south	0	0
7140.050	Comm. on Aging Approp. Meal Supplies	2,500			2,500		2,500		2,500	2,500
7140.055	Comm on Aging Approp. Co. Shr. MealOnWheel Salry & Fr	56,000	(3,500)		56,000	(3,500)	59,500		59,500	59,500
7140.070	Comm. on Aging Approp. Senior Meals	3,000			3,000		3,000		3,000	3,000
7140.080	Comm. on Aging Approp. Senior Ride Admin. Exp	10,000			10,000		10,000		10,000	10,000
7140.090	Comm. on Aging Approp. Senior Ride Service	34,100		(32,000)	66,100	32,000	34,100	Potential savings -COVID-19 slow down in transit to match FY21 SSTAP	34,100	34,100
7140.100	Comm. on Aging Approp. Board of Directors	500			500		500		500	500
7170.010	Comm. on Aging Approp. Cost of Living	18,700	18,700	(21,500)	40,200	40,200	0	step + 2% COLA	0	0
<b>Department Total: 1401 - Commission on Aging</b>		<b>1,500,878</b>	<b>211,320</b>	<b>(4,900)</b>	<b>1,505,778</b>	<b>216,220</b>	<b>1,289,558</b>	<b>211,320</b>	<b>1,284,632</b>	<b>1,177,967</b>
								<b>Variance: Committee Review/ FY20 Bgt</b>		

**Expenditures**

Worcester County, MD

5/14/20

FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1402 - Other Social Services</b>										
7090.010	State Pass-Through Grant Diakonia	0			0		0	State Grants to COC	33,006	126,685
7090.020	State Pass-Through Grant Samaritan Shelter	0			0		0		0	29,700
7100.010	County Grants Atlantic General Hospital	0	(175,000)	(300,000)	300,000	125,000	175,000	operating + renovations	175,000	175,000
7100.017	County Grants Big Brothers/Big Sisters	1,000		(4,000)	5,000	4,000	1,000		1,000	1,000
7100.020	County Grants BRAVE Program	3,500			3,500		3,500		3,500	3,500
7100.022	County Grants Coastal Hospice at the Ocean	10,000			10,000		10,000		10,000	10,000
7100.023	County Grants The Cricket Center	10,000		(10,000)	20,000	10,000	10,000		10,000	10,000
7100.030	County Grants Development Center	219,497			219,497		219,497		219,497	219,497
7100.035	County Grants Diakonia	45,000		(10,000)	55,000	10,000	45,000		45,000	45,000
7100.040	County Grants Drug & Alcohol Council	9,000			9,000		9,000		2,800	8,938
7100.075	County Grants Hartley Hall	0	(11,250)		0	(11,250)	11,250	No request FY21 change of ownership	11,250	11,250
7100.077	County Grants Jesse Klump Memorial Fund, Inc.	1,000			1,000		1,000		1,000	1,000
7100.085	County Grants Life Crisis Center	8,500			8,500		8,500	Resolution # Marriage License	8,500	8,500
7100.100	County Grants Maryland Food Bank	3,000		(4,000)	7,000	4,000	3,000		3,000	1,500
7100.120	County Grants Oasis Ministries	9,000			9,000		9,000		9,000	9,000
7100.155	County Grants Salvation Army Lower Eastern Shore	0			0		0		0	2,000
7100.160	County Grants Samaritan Shelter	20,000		(10,000)	30,000	10,000	20,000		20,000	20,000
7100.175	County Grants Social Services Grant	15,000			15,000		15,000		15,000	15,000
7100.202	County Grants Worcester County 4-H & FFA Fair	10,000			10,000		10,000		10,000	0
7100.210	County Grants Worcester County GOLD	15,000			15,000		15,000		15,000	15,000
7100.220	County Grants Youth & Family Counseling	91,710		(3,290)	95,000	3,290	91,710		91,710	91,710
7130.005	Matching DHMH DDA Appropriation	28,871			28,871		28,871	State Mandated County Share DDA	0	28,871
7130.060	Matching Appropriation Joan W Jenkins Foundation	0			0		0		0	57,151
<b>Department Total: 1402 - Other Social Services</b>		<b>500,078</b>	<b>(186,250)</b>	<b>(341,290)</b>	<b>841,368</b>	<b>155,040</b>	<b>686,328</b>	<b>(186,250)</b>	<b>684,263</b>	<b>890,302</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1502 - WOR-WIC Community College</b>										
7120.040	Other Non-Matching Exp Appropriation for Wor-Wic	2,418,122	85,030		2,418,122	85,030	2,333,092	Appropriation Match	1,944,250	2,203,762
7120.120	Other Non-Matching Exp Wor-Wic Campus Development	0			0		0	County approve capital requests	0	0
<b>Department Total: 1502 - WOR-WIC Community College</b>		<b>2,418,122</b>	<b>85,030</b>		<b>2,418,122</b>	<b>85,030</b>	<b>2,333,092</b>	<b>85,030</b>	<b>1,944,250</b>	<b>2,203,762</b>
								Variance: Committee Review/ FY20 Bgt		
<b>Department: 1505 - Board of Education</b>										
7120.010	Other Non-Matching Exp Approp for Board of Educ. - MOE includes new positions and \$2.6 million for OPEB	93,692,139	2,963,717	(2,968,095)	96,660,234	5,931,812	90,728,422	MOE Operating, includes new positions and OPEB of \$2.6 million	74,974,126	86,385,293
7120.010	MOE -Salary increase July - Teachers & Support Staff	0			0		0	Step, 2% & 2.5% COLA adj, Longevity	0	0
7120.010	MOE- Salary increase July - Bus Contractors	0			0		0	2% increase hourly & mileage	0	0
7120.010	MOE- Fixed Charges OPEB included in MOE	0			0		0	OPEB included in MOE for \$2.6 million	0	0
7120.300	Non-Matching Exp Board of Ed Employee Retirement	619,100	59,816		619,100	59,816	559,284	MSRS expense	554,583	530,857
7120.310	Non-Matching Exp Board of Ed School Building Impr-MOE	100,000			100,000		100,000	MOE School Building improvements	100,000	100,000
7120.320	Non-Recurring Non-Matching Exp Board of Ed School Construction - NOT MOE	0	(50,000)	(900,000)	900,000	850,000	50,000	Fund Balance \$200,000 HVAC + \$150,000 Central Office + \$283,000 SDMS Design Fees	0	0
7120.332	Restricted Funds NOT MOE - PMS Program	0		(50,000)	50,000	50,000	0	Fund Balance \$50k - FY20 year end assignment	60,000	293,180
7120.330	MOE -Other Non-Matching Exp Board of Ed Technology	200,000			200,000		200,000	MOE Technology	200,000	200,000
<b>Department Total: 1505 - Board of Education</b>		<b>94,611,239</b>	<b>2,973,533</b>	<b>(3,918,095)</b>	<b>98,529,334</b>	<b>6,891,628</b>	<b>91,637,706</b>	<b>2,973,533</b>	<b>75,888,709</b>	<b>87,509,330</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1601 - Recreation Department</b>										
6000.100	Personnel Services Salaries	891,614	92,376	(65,310)	956,924	157,686	799,238		613,423	734,562
6000.400	Personnel Services Overtime Pay	10,000			10,000		10,000		3,173	0
6100.050	Administrative Exp Background Checks	2,500			2,500		2,500		1,003	1,020
6100.052	Administrative Exp Bank Fees	1,700			1,700		1,700		1,370	1,827
6100.100	Administrative Exp Dues, License & Subscriptions	11,793	683		11,793	683	11,110		7,429	18,132
6100.110	Administrative Exp Envelopes	150			150		150		84	124
6100.165	Administrative Exp Meeting Exp	1,000			1,000		1,000		190	0
6100.190	Administrative Exp Office Supplies	2,900			2,900		2,900		2,396	2,870
6100.210	Administrative Exp Paper	1,240			1,240		1,240		1,095	1,133
6100.240	Administrative Exp Printing Exp	1,000			1,000		1,000		179	804
6100.270	Administrative Exp Tournament Fees	50,300	(17,500)	(17,500)	67,800		67,800	Bid & Tournament Fees acct	15,863	0
6110.090	Supplies & Equipment Computers & Printers	5,255	4,190		5,255	4,190	1,065		1,486	2,756
6110.100	Supplies & Equipment Concession Stand	41,550	6,600	(5,000)	46,550	11,600	34,950		21,298	45,780
6110.245	Supplies & Equipment Mobile Phones	2,657	967		2,657	967	1,690		1,216	794
6110.310	Supplies & Equipment Promotional Materials	1,800			1,800		1,800		1,166	378
6110.410	Supplies & Equipment Surveillance Equipment	0			0		0		0	3,000
6110.420	Supplies & Equipment Tools & Supplies	1,000			1,000		1,000		453	318
6130.010	Equipment Maintenance Copier Lease	5,100			5,100		5,100		1,911	3,016
6130.025	Equipment Maintenance Equip Upgrades & Replacement	1,350	1,350		1,350	1,350	0		1,359	18,203
6130.070	Equipment Maint Software Maint Agreements	9,945	5,945		9,945	5,945	4,000		1,275	5,588
6130.075	Equipment Maintenance Software Upgrades	0			0		0		0	9,300
6150.050	Uniforms & Personal Equipment Uniform	2,000			2,000		2,000		971	2,670
6175.010	Recreation Programs Adult Recreation Programs	19,975	9,575		19,975	9,575	10,400		2,756	1,925
6175.020	Recreation Programs After School Programs	4,150	1,400		4,150	1,400	2,750		3,416	2,026
6175.030	Recreation Programs Aquatics Programs	2,975	125		2,975	125	2,850		2,791	2,599
6175.040	Recreation Programs MRPA Amusement Park Tickets	7,300	(1,000)	(1,000)	8,300		8,300		3,792	7,220
6175.070	Recreation Programs Special Events	185,300	114,850		185,300	114,850	70,450		56,059	6,312
6175.080	Recreation Programs Summer Camps for Youth	20,650	5,750		20,650	5,750	14,900		3,661	10,317
6175.090	Recreation Programs Youth Recreational Outdoor Programs	27,100	15,100		27,100	15,100	12,000		6,023	9,386
6175.201	Recreation Programs Adult Recreational Programs	8,650	(6,700)		8,650	(6,700)	15,350		2,843	11,927
6175.203	Recreation Programs After School Programs	15,950	3,150		15,950	3,150	12,800		5,199	8,964

# Expenditures

Worcester County, MD

5/14/20

## FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
6175.204	Recreation Programs Fitness Programs	19,200	3,700		19,200	3,700	15,500		5,606	13,283
6175.205	Recreation Programs Public High School Track Meets	12,400	8,100		12,400	8,100	4,300		3,952	2,306
6175.207	Recreation Programs Youth Recreational Rec. Center Programs	25,850	6,950		25,850	6,950	18,900		12,030	12,201
6175.400	Recreation Programs Motor Coach Tours	30,000	2,000		30,000	2,000	28,000		18,403	24,752
6510.020	Legal Services County Attorney Expenses	0	(500)	(2,750)	2,750	2,250	500		1,358	791
6530.100	Consulting Services Professional Fees	750			750		750		0	0
6530.180	Consulting Services Web Page	5,000	(5,000)		5,000	(5,000)	10,000		7,500	0
6540.020	Vehicle Operating Exps Fuel - WC Fleet	4,300	(200)		4,300	(200)	4,500		2,362	3,314
6540.030	Vehicle Operating Exps Vehicle Maintenance	1,000			1,000		1,000		606	1,665
6540.040	Vehicle Operating Exps Vehicle Registration	0		(200)	200	200	0		0	0
6550.020	Building Site Exp Buildings & Ground Maintenance	12,700	12,700		12,700	12,700	0		0	0
6550.028	Building Site Expenses Cable	1,760			1,760		1,760		1,496	1,845
6550.040	Building Site Exps Cleaning Contract	6,000			6,000		6,000		5,225	4,975
6550.050	Building Site Exps Custodial Supplies	8,500			8,500		8,500		5,980	8,893
6550.060	Building Site Exps Electricity	55,000	(10,000)		55,000	(10,000)	65,000		31,732	52,138
6550.080	Building Site Exps Fire Alarm Testing	700			700		700		648	636
6550.081	Building Site Exps Fire Extinguishers	200			200		200		955	676
6550.085	Building Site Exp Generator Fuel Oil	700			700		700		0	477
6550.090	Building Site Exps General Maintenance Repairs	30,000			30,000		30,000		20,436	24,635
6550.100	Building Site Exps Generator Services & Repairs	1,200			1,200		1,200		5,744	1,305
6550.120	Building Site Exps Heating Propane	42,000			42,000		42,000		20,882	28,987
6550.140	Building Site Exps Internet Access	2,240			2,240		2,240		2,219	2,412
6550.170	Building Site Exps Office Rent/Lease	1,300	1,300		1,300	1,300	0		1,035	1,203
6550.180	Building Site Exps Pest Control/Termite Insp	50			50		50		0	670
6550.220	Building Site Exps Security Alarm Monitoring	408			408		408		306	408
6550.242	Building Site Exp Sewage Pump Monitoring	350			350		350		206	275
6550.245	Building Site Exps Solar Panel Maintenance	2,000			2,000		2,000		0	1,133
6550.250	Building Site Exps Sprinkler Testing	1,800			1,800		1,800		1,325	1,560
6550.270	Building Site Exps Telephone	720			720		720		517	693
6550.280	Building Site Exp Tipping Fees	50	50		50	50	0		30	20
6550.300	Building Site Exps Trash Removal	2,100			2,100		2,100		1,097	1,506
6550.310	Building Site Exps Water & Sewer	3,000			3,000		3,000		2,271	2,456
6700.700	Other Maint & Svcs Prison Labor	100	100		100	100	0		14	0
6900.050	Advertising Recreation Advertisements	0	(6,000)		0	(6,000)	6,000	move to Tourism	3,799	6,678
7000.020	Travel, Training & Exp Board Member Allowance	700			700		700		0	200
7000.040	Travel, Training & Exp Continuing Education/Certificati	18,350	15,400		18,350	15,400	2,950		2,102	1,537
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	18,700	5,470		18,700	5,470	13,230		12,407	7,757
7000.115	Travel, Training & Exp Mileage	0			0		0		42	0

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
9010.010	Capital Equipment New Vehicles	0		(39,500)	39,500	39,500	0	1 vehicle + trailer	0	61,246
9010.060	Capital Equipment Other	0		(21,050)	21,050	21,050	0	retractable batting cage	69,973	0
<b>Department Total: 1601 - Recreation Department</b>		<b>1,646,032</b>	<b>270,931</b>	<b>(152,310)</b>	<b>1,798,342</b>	<b>423,241</b>	<b>1,375,101</b>	<b>270,931</b>	<b>1,006,137</b>	<b>1,185,582</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1602 - Parks Department</b>										
6000.100	Personnel Services Salaries	409,609	6,375	1,893	407,716	4,482	403,234		305,199	353,452
6000.400	Personnel Services Overtime Pay	10,000			10,000		10,000		288	0
6100.080	Administrative Exp Copier Supplies	280			280		280		0	47
6100.100	Administrative Exp Dues, License & Subscriptions	246			246		246		246	256
6100.190	Administrative Exp Office Supplies	400			400		400		173	379
6100.210	Administrative Exp Paper	25			25		25		0	0
6110.090	Supplies & Equipment Computers & Printers	0	(1,216)		0	(1,216)	1,216		0	162
6110.120	Supplies & Equipment Equipment Rental	900			900		900		896	994
6110.125	Supplies & Equipment Equipment Maintenance & Repair	2,000			2,000		2,000		537	1,287
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	8,121			8,121		8,121		7,712	6,072
6110.245	Supplies & Equipment Mobile Phones	625			625		625		466	639
6110.340	Supplies & Equipment Safety Program Equipment	780			780		780		351	492
6110.390	Supplies & Equipment Small Equipment	1,750			1,750		1,750		1,030	1,880
6110.420	Supplies & Equipment Tools & Supplies	1,250			1,250		1,250		2,597	1,442
6130.045	Equip Maint Other Equip Maint/Repair	0			0		0		529	0
6130.100	Equip Maint Other Equipment Lease	0		(11,000)	11,000	11,000	0	Turf Tank Plus -field lining	0	0
6150.050	Uniforms & Personal Equipment Uniforms	2,600	260		2,600	260	2,340		1,877	1,950
6160.241	Grant Programs POS - New Park Development	165,985	(49,015)	(22,500)	188,485	(26,515)	215,000	POS State	1,106	0
6160.244	Grant Programs POS - Park Improvement Project	980,000	165,000	(40,000)	1,020,000	205,000	815,000	POS State	120,598	0
6160.252	Grant Programs POS - Playground Equip/Improv	0			0		0	POS State	0	62,552
6160.256	Grant Programs POS - Sport Field Improvement	125,000	(100,000)	(25,000)	150,000	(75,000)	225,000	POS State	40,345	24,816
6200.020	Other Supplies & Materials Materials	29,646			29,646		29,646		29,601	29,511
6510.020	Legal Services County Attorney Expenses	0	(300)	(1,000)	1,000	700	300		463	508
6540.020	Vehicle Operating Exps Fuel - WC Fleet	22,000			22,000		22,000		15,255	22,058
6540.030	Vehicle Operating Exps Vehicle Maintenance	5,000	(500)		5,000	(500)	5,500		5,349	8,078
6540.040	Vehicle Operating Exps Vehicle Registration	0	(100)	(200)	200	100	100		100	200
6550.050	Building Site Exps Custodial Supplies	1,905			1,905		1,905		1,208	1,534
6550.060	Building Site Exps Electricity	18,700	500	(1,000)	19,700	1,500	18,200		13,145	17,575
6550.081	Building Site Exps Fire Extinguishers	370			370		370		0	0
6550.090	Building Site Exps General Maintenance Repairs	16,300			16,300		16,300		15,649	16,650
6550.120	Building Site Exps Heating Propane	300			300		300		238	85
6550.170	Building Site Exps Office Rent/Lease	5,000			5,000		5,000		5,000	5,000
6550.180	Building Site Exps Pest Control/Termite Insp	95			95		95		0	0
6550.200	Building Site Exps Portalets	9,950			9,950		9,950		9,549	9,260
6550.242	Building Site Exp Sewage Pump Monitoring	828			828		828		619	825
6550.255	Building Site Exp Stormwater Utility Fee	1,275			1,275		1,275		956	1,278
6550.270	Building Site Exps Telephone	300			300		300		161	217



**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
6550.280	Building Site Exps Tipping Fees	365			365		365		0	0
6550.300	Building Site Exps Trash Removal	2,100			2,100		2,100		1,377	1,967
6550.310	Building Site Exps Water & Sewer	1,043			1,043		1,043		884	1,019
6700.350	Other Maint. & Svcs Mosquito Control	1,200			1,200		1,200		790	852
6700.640	Other Maint. & Svcs Special Events	500			500		500		261	718
6700.700	Other Maint. & Svcs Prison Labor	500			500		500		220	354
6900.005	Advertising Bid Advertising	200			200		200		201	165
7000.040	Travel, Training & Exp Continuing Education/Certificati	750	120		750	120	630		675	691
7000.100	Travel, Training & Exp Meeting/Conference/Shows	0		(500)	500	500	0		0	0
9010.010	Capital Equipment New Vehicles	0	(1,500)	(46,640)	46,640	45,140	1,500	2 vehicles	1,450	35,240
9010.070	Capital Equipment Heavy Equipment	0	(47,000)	(29,550)	29,550	(17,450)	47,000	Toro mower, aerifier, blower, cart	45,686	0
<b>Department Total: 1602 - Parks Department</b>		<b>1,827,898</b>	<b>(27,376)</b>	<b>(175,497)</b>	<b>2,003,395</b>	<b>148,121</b>	<b>1,855,274</b>	<b>(27,376)</b>	<b>632,787</b>	<b>610,205</b>
								Variance: Committee Review/ FY20 Bgt		

# Expenditures

Worcester County, MD

5/14/20

## FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1603 - Libraries</b>										
6000.100	Personnel Services Salaries	1,860,077	9,397	(68,565)	1,928,642	77,962	1,850,680		1,430,466	1,772,473
6000.400	Personnel Services Overtime Pay	2,000			2,000		2,000		0	127
6100.090	Administrative Exp Database/Shared Computer costs	4,000			4,000		4,000		3,850	3,050
6100.100	Administrative Exp Dues, License & Subscriptions	1,600			1,600		1,600		1,228	1,605
6100.190	Administrative Exp Office Supplies	18,000			18,000		18,000		7,043	16,100
6100.210	Administrative Exp Paper	3,000			3,000		3,000		2,371	3,294
6100.230	Administrative Exp Postage & Freight	4,500			4,500		4,500		1,480	1,905
6110.090	Supplies & Equipment Computers & Printers	15,000	(6,710)	(6,645)	21,645	(65)	21,710		61,831	4,513
6110.125	Supplies & Equipment Equip Maintenance & Repair	1,500			1,500		1,500		161	233
6110.210	Supplies & Equipment Library AV-Multimedia	75,000			75,000		75,000		45,749	72,385
6110.230	Supplies & Equipment Library Books	175,000		(15,000)	190,000	15,000	175,000		115,741	168,737
6110.240	Supplies & Equipment Library Periodicals	22,000	2,000		22,000	2,000	20,000		5,428	20,397
6110.245	Supplies & Equipment Mobile Phones	800	400		800	400	400		532	403
6110.270	Supplies & Equipment Office Equipment Repairs	500			500		500		0	0
6110.280	Supplies & Equipment Office Furniture	5,000		(5,000)	10,000	5,000	5,000		4,153	0
6130.010	Equipment Maintenance Copier Lease	35,008	8		35,008	8	35,000		25,044	32,522
6130.030	Equipment Maint Library Shared Computer System	20,000	(8,000)		20,000	(8,000)	28,000		17,948	11,628
6130.070	Equipment Maintenance Software Maint Agreement	0			0		0		2,550	0
6160.095	Grant Programs Library - Miscellaneous	0			0		0		26,362	21,282
6160.120	Grant Programs Library Srv Enhancement - ESRL	75,000			75,000		75,000		49,958	75,000
6170.040	Program Exp Library Programs	0			0		0		0	7,050
6510.020	Legal Services County Attorney Expenses	0	(500)	(1,500)	1,500	1,000	500		0	874
6510.085	Legal Services Other Legal Expenses	500			500		500		4,488	0
6540.020	Vehicle Operating Expense Fuel - WC Fleet	750			750		750		432	506
6540.040	Vehicle Operating Exp Vehicle Registration	0		(100)	100	100	0		0	0
6540.045	Vehicle Operating Exp Vehicle Repairs Outside	0			0		0		46	1,105
6550.005	Building Site Exp Automatic Doors	2,107			2,107		2,107		0	577
6550.030	Building Site Exps Carpet/VCT Cleaning	10,300	200		10,300	200	10,100		6,932	8,252
6550.040	Building Site Exps Cleaning Contract	83,940			83,940		83,940		60,614	81,441
6550.050	Building Site Exps Custodial Supplies	7,700			7,700		7,700		4,002	5,018
6550.060	Building Site Exps Electricity	125,000	(25,000)		125,000	(25,000)	150,000		68,616	93,483
6550.070	Building Site Exps Elevator Testing	6,000	3,000		6,000	3,000	3,000		3,346	2,935
6550.080	Building Site Exps Fire Alarm Testing	3,750	1,100		3,750	1,100	2,650		2,313	7,011
6550.081	Building Site Exps Fire Extinguishers	350	100		350	100	250		1,707	354
6550.090	Building Site Exps General Maintenance Repairs	38,000			38,000		38,000		18,879	35,204
6550.110	Building Site Exps Heating Fuel Oil	5,000			5,000		5,000		1,957	2,040
6550.120	Building Site Exps Heating Propane	24,500			24,500		24,500		15,510	22,838

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
6550.124	Building Site Exps HVAC Loop Water Treatment	5,500			5,500		5,500		1,884	2,132
6550.125	Building Site Exps HVAC Repairs/Replacement	4,500			4,500		4,500		0	0
6550.140	Building Site Exps Internet Access	1,500			1,500		1,500		1,619	3,143
6550.180	Building Site Exps Pest Control/Termite Insp	1,500			1,500		1,500		730	1,313
6550.220	Building Site Exps Security Alarm Monitoring	2,850	150		2,850	150	2,700		1,449	2,514
6550.242	Building Site Exps Sewage Pump Monitoring	300			300		300		0	75
6550.250	Building Site Exps Sprinkler Testing	4,400			4,400		4,400		3,220	3,370
6550.270	Building Site Exps Telephone	19,000	(500)		19,000	(500)	19,500		10,830	15,718
6550.280	Building Site Exps Tipping Fees	775	200		775	200	575		402	483
6550.300	Building Site Exps Trash Removal	3,250	750		3,250	750	2,500		2,160	2,512
6550.310	Building Site Exps Water & Sewer	11,700			11,700		11,700		7,519	9,100
6900.025	Advertising Legal Advertisements	0			0		0		153	0
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	8,500	(4)		8,500	(4)	8,504		7,855	4,409
7170.100	Benefits & Insurance Property & Liability Insurance	300			300		300		464	173
9010.010	Capital Equipment New Vehicles	0		(25,000)	25,000	25,000	0	1 vehicle	0	0
9010.050	Capital Equipment Building Improvements	0	(85,000)	(15,000)	15,000	(70,000)	85,000	security cameras -OC + Poc	76,433	43,535
9010.220	Capital Equipment Phone Systems	0			0		0		0	29,784
<b>Department Total: 1603 - Libraries</b>		<b>2,689,957</b>	<b>(108,409)</b>	<b>(136,810)</b>	<b>2,826,767</b>	<b>28,401</b>	<b>2,798,366</b>	<b>(108,409)</b>	<b>2,105,451</b>	<b>2,592,603</b>
								<b>Variance: Committee Review/ FY20 Bgt</b>		

# Expenditures

Worcester County, MD

5/14/20

## FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1604 - Other Recreation &amp; Culture</b>										
7100.016	Berlin Little League	0			0		0		2,000	0
7100.050	Furnacetown	20,000	(20,000)	(20,000)	40,000		40,000		40,000	20,000
7100.095	Marva Theatre	15,000			15,000		15,000		15,000	15,000
7100.116	O.C. Developmental Corp. (included Grants to Towns)	0		(1)	1	1	0	\$100,000 in Ocean City Towns Grant	0	0
7100.134	Pocomoke Little League	0			0		0		0	10,000
7100.135	Pocomoke Marketing Partnership - Discovery Center	30,000	10,000		30,000	10,000	20,000		20,000	20,000
<b>Department Total: 1604 - Other Recreation &amp; Culture</b>		<b>65,000</b>	<b>(10,000)</b>	<b>(20,001)</b>	<b>85,001</b>	<b>10,001</b>	<b>75,000</b>	<b>(10,000)</b>	<b>77,000</b>	<b>65,000</b>
								Variance: Committee Review/ FY20 Bgt		
<b>Department: 1701 - Extension Service</b>										
6100.010	Administrative Exp Administrative Exps	1,955			1,955		1,955		1,955	1,955
6100.100	Administrative Exp Dues, License & Subscriptions	480	62		480	62	418		332	338
6100.190	Administrative Exp Office Supplies	6,200			6,200		6,200		4,204	5,576
6100.230	Administrative Exp Postage & Freight	1,500	(500)		1,500	(500)	2,000		1,300	1,659
6110.010	Supplies & Equipment 4-H Fair & Demo Materials	0			0		0		0	9,000
6110.120	Supplies & Equipment Equipment Rental	480	60		480	60	420		210	360
6130.010	Equipment Maintenance Copier Lease	6,000	(1,600)		6,000	(1,600)	7,600		4,222	4,236
6550.270	Building Site Exps Telephone	2,500			2,500		2,500		1,749	1,795
7120.020	Non-Matching Exps Appropriation Extension Svc	187,582	7,630		187,582	7,630	179,952	State Paid Employees	179,952	152,845
<b>Department Total: 1701 - Extension Service</b>		<b>206,697</b>	<b>5,652</b>		<b>206,697</b>	<b>5,652</b>	<b>201,045</b>	<b>5,652</b>	<b>193,924</b>	<b>177,764</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1702 - Other Natural Resources</b>										
6170.010	Program Exp Gypsy Moth Control	1,700			1,700		1,700		1,575	1,575
7100.180	County Grants Soil Conservation	48,554			48,554		48,554		48,554	48,554
7130.030	Matching Appropriation Conservation Easements	0			0		0		75,273	40,425
7130.040	Matching Appropriation Md Agri Land Preservation Fund	1,000			1,000		1,000		0	107,373
7130.050	Matching Appropriation Beach Maintenance	470,000	10,000		470,000	10,000	460,000	Per State Estimate	431,876	458,482
<b>Department Total: 1702 - Other Natural Resources</b>		<b>521,254</b>	<b>10,000</b>		<b>521,254</b>	<b>10,000</b>	<b>511,254</b>	<b>10,000</b>	<b>557,278</b>	<b>656,408</b>
								Variance: Committee Review/ FY20 Bgt		
<b>Department: 1801 - Economic Development</b>										
6000.100	Personnel Services Salaries	143,413	(50,459)	(35,235)	178,648	(15,224)	193,872		108,370	103,929
6100.100	Administrative Exp Dues, License & Subscriptions	3,400			3,400		3,400		3,365	3,112
6100.150	Administrative Exp Incentives & Events	20,000			20,000		20,000		5,304	1,920
6100.165	Administrative Exp Meeting Exp	1,000			1,000		1,000		594	456
6100.190	Administrative Exp Office Supplies	500			500		500		337	546
6100.230	Administrative Exp Postage & Freight	250			250		250		0	0
6110.080	Supplies & Equipment Computer Repairs & Supplies	500	500		500	500	0		0	0
6110.090	Supplies & Equipment Computers & Printers	0	(866)		0	(866)	866		3,602	75
6110.120	Supplies & Equipment Equipment Rental	200			200		200		170	247
6110.245	Supplies & Equipment Mobile Phones	2,400			2,400		2,400		1,090	1,129
6130.010	Equipment Maintenance Copier Lease	1,200			1,200		1,200		717	1,075
6170.020	Program Exp Intern, Co-Ops & Apprenticeships	140,000	40,000		140,000	40,000	100,000		20,234	99,310
6170.055	Program Exp NASA Interns	10,000			10,000		10,000	Tri-County NASA Intern Grant	0	10,000
6510.020	Legal Services County Attorney Exps	0			0		0		75	30
6530.040	Consulting Services Consulting Services	25,000			25,000		25,000		16,450	5,248
6530.180	Consulting Services Web Page	0			0		0		0	0
6540.020	Vehicle Operating Exps Fuel - WC Fleet	2,500			2,500		2,500		755	803
6540.030	Vehicle Operating Exps Vehicle Maintenance	1,000	250		1,000	250	750		687	159
6540.040	Vehicle Operating Exps Vehicle Registration	0			0		0		0	0
6550.140	Building Site Expenses Internet Access	0			0		0		0	1,500
6550.270	Building Site Exps Telephone	700			700		700		810	682
6700.800	Other Maint & Svcs New Business Startup	25,000			25,000		25,000		25,000	25,000
6900.015	Advertising Economic Development	0	(40,000)		0	(40,000)	40,000	moved to Tourism	18,162	3,335
7000.020	Travel, Training & Exp Board Member Allowance	2,100			2,100		2,100		521	1,450
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	13,575			13,575		13,575		4,569	6,098
7000.115	Travel Training & Exp Mileage Reimb	3,000			3,000		3,000		660	304
9010.010	Capital Equipment New Vehicles	0		(17,498)	17,498	17,498	0	1 vehicle	0	0
<b>Department Total: 1801 - Economic Development</b>		<b>395,738</b>	<b>(50,575)</b>	<b>(52,733)</b>	<b>448,471</b>	<b>2,158</b>	<b>446,313</b>	<b>(50,575)</b>	<b>211,471</b>	<b>266,408</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1803 - Tourism</b>										
6000.100	Personnel Services Salaries	202,982	(4,041)		202,982	(4,041)	207,023		163,554	198,516
6100.010	Administrative Exp Administrative Exps	300			300		300		127	281
6100.100	Administrative Exp Dues, License & Subscriptions	1,324	(796)		1,324	(796)	2,120		1,652	974
6100.150	Administrative Exp Incentives & Events	900	100		900	100	800		215	0
6100.190	Administrative Exp Office Supplies	1,100			1,100		1,100		824	807
6110.090	Supplies & Equipment Computers & Printers	0			0		0		0	1,371
6110.245	Supplies & Equipment Mobile Phones	1,102	(1,614)		1,102	(1,614)	2,716		825	1,811
6110.310	Supplies & Equipment Promotional Materials	29,156	1,156		29,156	1,156	28,000		17,224	33,596
6110.380	Supplies & Equipment Signage	1,000			1,000		1,000		0	608
6110.393	Supplies & Equipment Special Event Sponsorship	6,000			6,000		6,000		6,563	6,628
6130.010	Equipment Maintenance Copier Lease	975	(80)		975	(80)	1,055		650	975
6130.060	Equipment Maintenance Software Licensing	600	600		600	600	0		0	0
6150.050	Uniforms & Personal Equipment Uniforms	250			250		250		0	0
6160.150	Grant Programs Tourism Grant Projects	207,154	66,547		207,154	66,547	140,607	State Grant Estimate	132,296	163,959
6510.020	Legal Services County Attorney Exps	0	(300)	(300)	300		300		0	75
6530.040	Consulting Services Consulting Services	19,100			19,100		19,100	Outsource Social Media	19,043	4,761
6530.080	Consulting Services Drug Testing	0			0		0		0	45
6530.180	Consulting Services Web Page	35,000	10,000		35,000	10,000	25,000		19,397	24,348
6540.020	Vehicle Operating Exps Fuel - WC Fleet	1,600	100		1,600	100	1,500		1,246	1,529
6540.030	Vehicle Operating Exps Vehicle Maintenance	750			750		750		661	203
6550.040	Building Site Exps Cleaning Contract	1,350			1,350		1,350		979	1,339
6550.050	Building Site Exps Custodial Supplies	380			380		380		102	0
6550.060	Building Site Exps Electricity	12,000			12,000		12,000		6,295	9,318
6550.090	Building Site Exps General Maintenance Repairs	250			250		250		12	4,367
6550.140	Building Site Exps Internet Access	550			550		550		360	480
6550.170	Building Site Exp Office Rent/Lease	0	(2,160)		0	(2,160)	2,160		0	0
6550.220	Building Site Exps Security Alarm Monitoring	204			204		204		153	204
6550.270	Building Site Exps Telephone	2,800			2,800		2,800		1,857	2,913
6900.052	Advertising Supplemental Advertising	283,500			283,500		283,500	Advertising Paid directly by Tourism	261,033	283,406
6900.055	Advertising Tourism	426,000	46,000	(90,000)	516,000	136,000	380,000	advertising increased from Recreation & Econ. Deve.	387,569	380,032
7000.020	Travel, Training & Exp Board Member Allowance	1,050			1,050		1,050		300	200
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	3,600	(100)		3,600	(100)	3,700		2,474	3,152
7000.115	Travel, Training & Exp Mileage	250			250		250		0	0
<b>Department Total: 1803 - Tourism</b>		<b>1,241,227</b>	<b>115,412</b>	<b>(90,300)</b>	<b>1,331,527</b>	<b>205,712</b>	<b>1,125,815</b>	<b>115,412</b>	<b>1,025,409</b>	<b>1,125,897</b>

Variance: Committee Review/ FY20 Bgt

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1901 - Taxes Shared with Towns</b>										
7160.010	Towns' Share Towns' Share County Bingo Fee	3,100			3,100		3,100		0	3,230
7160.020	Towns' Share Towns' Share County Income Tax	2,000,000		(300,000)	2,300,000	300,000	2,000,000		1,303,687	1,954,560
7160.040	Towns' Share Towns' Share Liquor License Fees	342,157			342,157		342,157		0	362,625
<b>Department Total: 1901 - Taxes Shared with Towns</b>		<b>2,345,257</b>		<b>(300,000)</b>	<b>2,645,257</b>	<b>300,000</b>	<b>2,345,257</b>	<b>0</b>	<b>1,303,687</b>	<b>2,320,415</b>
								Variance: Committee Review/ FY20 Bgt		
<b>Department: 1902 - Grants to Towns</b>										
6160.043	Grant Program - OPA Other Grant	0		(100,000)	100,000	100,000	0		0	0
7100.028	OPA Recreation Conditional Grant	0	(10,000)	(40,000)	40,000	30,000	10,000		10,000	10,000
7100.029	OPA Tourism Conditional Grant	10,000		(15,000)	25,000	15,000	10,000		10,000	10,000
7100.065	County Grants Grants to Towns for Police	475,000		(50,000)	525,000	50,000	475,000	Ocean Pines Association	475,000	475,000
7100.153	County Grants Restricted Fire Grant	614,000	93,000		614,000	93,000	521,000	based on CY2019 runs	521,000	489,000
7100.192	County Grants Tourism to Town	50,000			50,000		50,000		50,000	50,000
7100.193	County Grants Unrestricted to Town	4,827,250	37,250	(1,061,390)	5,888,640	1,098,640	4,790,000	see worksheets	4,790,000	4,678,425
<b>Department Total: 1902 - Grants to Towns</b>		<b>5,976,250</b>	<b>120,250</b>	<b>(1,266,390)</b>	<b>7,242,640</b>	<b>1,386,640</b>	<b>5,856,000</b>	<b>120,250</b>	<b>5,856,000</b>	<b>5,712,425</b>
								Variance: Committee Review/ FY20 Bgt		

**Expenditures**

Worcester County, MD

5/14/20

**FY2021 Budget Work Session 5/19/20**

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1950 - Benefits &amp; Insurance</b>										
6510.070	Legal Services Judgements & Lawsuits	5,000			5,000		5,000		11,157	0
7170.010	Benefits & Ins. Allowance Salary Increase July '19	1,260,097	1,260,097	(63,775)	1,323,872	1,323,872	0	step July 2020, 2% COLA, longevity	0	0
7170.020	Benefits & Insurance Contingency	20,000	(88,733)		20,000	(88,733)	108,733		5,226	3,291
7170.030	Benefits & Insurance Hospitalization Insurance	5,536,943	(806,384)	(677,813)	6,214,756	(128,571)	6,343,327	based on negotiated rate estimates	7,693,086	6,187,115
7170.040	Benefits & Insurance Other Post-Employment Benefits	5,500,000	(1,500,000)	(3,000,000)	8,500,000	1,500,000	7,000,000	Level Fund	11,498,286	9,571,000
7170.050	Benefits & Insurance Retirement	3,545,643	350,063	(21,193)	3,566,836	371,256	3,195,580	based on FY20 payroll	3,013,724	2,537,247
7170.060	Benefits & Insurance Social Security Taxes	2,349,716	44,759	(136,776)	2,486,492	181,535	2,304,957	based on FY21 payroll	1,594,539	1,961,267
7170.070	Benefits & Insurance Unemployment Insurance	20,000	5,000	10,000	10,000	(5,000)	15,000	based on COVID19 part time employees	9,706	(1,441)
7170.080	Benefits & Insurance Vested Benefits	0			0		0		0	(62,000)
7170.090	Benefits & Ins. Workmans Compensation Ins	1,027,531	42,233		1,027,531	42,233	985,298		1,186,622	862,738
7170.100	Benefits & Insurance Property & Liability Insurance	491,151	12,610		491,151	12,610	478,541		473,834	452,163
7170.120	Benefits & Insurance Long Term Disability	59,420			59,420		59,420		55,578	51,576
7170.130	Benefits & Insurance Life Insurance	49,932			49,932		49,932		44,482	40,828
7170.140	Benefits & Insurance FSA, EAP Prgm, PSA Admin	90,896			90,896		90,896		68,180	90,532
7170.150	Benefits & Insurance Retirement Admin Fee	70,991	(12,053)		70,991	(12,053)	83,044		63,576	89,408
<b>Department Total: 1950 - Benefits &amp; Insurance</b>		<b>20,027,320</b>	<b>(692,408)</b>	<b>(3,889,557)</b>	<b>23,916,877</b>	<b>3,197,149</b>	<b>20,719,728</b>	<b>(692,408)</b>	<b>25,717,996</b>	<b>21,783,726</b>
								Variance: Committee Review/ FY20 Bgt		
<b>Department: 1975 - Debt Service</b>										
7700.050	Debt Service 2003 MDE Water Quality Bond	252,576			252,576		252,576		252,576	252,576
7700.070	Debt Service 2007 Capital Improvements Bonds	0			0		0		0	2,511,250
7700.090	Debt Service 2013 Capital Improvements Bonds	390,860	(1,189,987)		390,860	(1,189,987)	1,580,847		1,519,455	1,356,581
7700.100	Debt Service 2014 Capital Improvements Bonds	3,797,681	(53,500)		3,797,681	(53,500)	3,851,181		3,851,827	3,901,577
7700.110	Debt Service 2015 Capital Improvements Bonds	6,395,852	98,468		6,395,852	98,468	6,297,384		7,531,625	3,610,448
7700.110	Debt Service 2019 Capital Improvements Bonds	3,098,700	1,865,125		3,098,700	1,865,125	1,233,575		0	0
<b>Department Total: 1975 - Debt Service</b>		<b>13,935,669</b>	<b>720,106</b>		<b>13,935,669</b>	<b>720,106</b>	<b>13,215,563</b>	<b>720,106</b>	<b>13,155,483</b>	<b>11,632,432</b>
								Variance: Committee Review/ FY20 Bgt		



# Expenditures

Worcester County, MD

5/14/20

## FY2021 Budget Work Session 5/19/20

Account Number	Description	FY2021 Budget Work Session 5/19/20	Variance Work Session vs FY20 Budget	Variance Work Session vs FY21 Request	FY2021 Budget Request	FY21 Request vs FY20 Budget	FY20 Adopted Budget	Work Session Notes & Changes	FY20 Actual YTD 4/30/20	FY19 Actual 6/30/19
<b>Department: 1985 - Interfund</b>										
8100.020	Transfers Out - Capital Projects	0			0		0		2,683,821	5,933,318
8100.050	Transfers Out - OPEB Reserve	0			0		0		0	1,000,000
8100.060	Transfers Out Recycling	0			0		0		0	1,033,339
8100.070	Transfers Out Convenience Centers	0			0		0		0	664,984
8100.080	Transfer Out to Reserve Fund	0	(394,893)	(756,945)	756,945	362,052	394,893	\$1 M set aside in fund balance	394,893	0
<b>Department Total: 1985 - Interfund</b>		<b>0</b>	<b>(394,893)</b>	<b>(756,945)</b>	<b>756,945</b>	<b>362,052</b>	<b>394,893</b>	<b>(394,893)</b>	<b>3,078,714</b>	<b>8,631,641</b>
								Variance: Committee Review/ FY20 Bgt		
<b>Expenditure Grand Total</b>		<b>203,774,334</b>	<b>2,488,782</b>	<b>(17,483,666)</b>	<b>221,258,000</b>	<b>19,972,448</b>	<b>201,285,552</b>	<b>2,488,782</b>	<b>177,874,841</b>	<b>198,531,534</b>
								Variance: Committee Review/ FY20 Bgt		
	REVENUE Revised 5/14/20	204,325,631			205,781,786		201,285,552			
	budget (shortfall)/surplus	551,297			(15,476,214)		0			



OFFICE OF THE  
COUNTY COMMISSIONERS

## Worcester County

GOVERNMENT CENTER  
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195



HAROLD L. HIGGINS, CPA  
CHIEF ADMINISTRATIVE OFFICER

ROSCOE R. LESLIE  
COUNTY ATTORNEY

COMMISSIONERS  
JOSEPH M. MITRECIC, PRESIDENT  
THEODORE J. ELDER, VICE PRESIDENT  
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MADISON J. BUNTING, JR.  
JAMES C. CHURCH  
JOSHUA C. NORDSTROM  
DIANA PURNELL

To: Commissioners  
From: Harold L. Higgins *HH*  
Re: Fire and Ambulance FY21 Funding Update  
Date: 5/14/2020

As a follow-up to our meeting of May 12, 2020 I would like to offer the following. We have increased the funding to the Ambulance companies by \$307,000:

- Full Time Equivalent (FTE) changes at Showell, Newark and Stockton (\$40,000)
- 20 % Increase in Base Allocation Ambulance Companies (\$80,000)
- 20 % Increase in Base Allocation Medic Assist Companies (\$3,000)
- Increase in Ocean City Allocation to address West Ocean City Calls
  - Additional 23 FTE's = \$184,000

Tim Jerscheid called me after listening to our Ambulance funding discussion, and although appreciative of your motion to fully fund the FTE at Stockton would like to respectfully refuse the full funding offer. He felt the additional funding of \$9,500 was fair and provided them the necessary financial support.

I offered Ocean City the additional \$184,000 for the additional FTE's that they indicated would be needed to serve West Ocean City. As of end of business on 5/14/2020 that had neither accepted or refused the County's offer.

EMS FUNDING Request -FY 2021

5/14/20

Grant Amount	2019 Non Credit Out-Town		2019 Credit Runs In Town		2019 Credit Runs Out-Town		2019 TRANSPORT DESTINATIONS			2019 Mileage Supplement	2019 # of Ambulances	2019 Ambulance Allocation	2019 # Per	Base Personnel	Additional Personnel Supplement	FY 2021 Request Funding	FY2020 APPROVED BUDGET	FY21/FY20 FUNDING VARIANCE	
	190.00		\$190.00		\$760.00		AGH	PRMC	MCC/BMC	\$0.60		\$10,000		\$8,000	\$60,000				
Pocomoke			751	\$142,690			52	854	17	\$20,109.00	3	\$30,000	13	\$104,000	\$60,000	\$507,659.00	\$490,457.00	\$17,202.00	Pocomoke
out town	102	\$19,380			173	\$131,480	\$936.00	\$18,958.80	\$214.20										
Snow Hill			358	\$68,020			146	650	0	\$6,548.80	3	\$30,000	12	\$96,000	\$60,000	\$626,798.80	\$518,989.20	\$107,809.60	Snow Hill
out town	165	\$31,350			438	\$332,880	\$1,138.80	\$7,410.00	\$0.00										
Newark	38	\$7,220			56	\$42,560	31	25	0	\$345.00	2	\$20,000	8	\$64,000	\$60,000	\$194,125.00	\$188,413.60	\$5,711.40	Newark
							\$0.00	\$345.00											
Berlin			762	\$144,780			1,054	152	0	\$1,915.20	3	\$30,000	12	\$96,000	\$60,000	\$726,565.20	\$698,163.40	\$28,401.80	Berlin
out town	297	\$56,430			444	\$337,440	\$0.00	\$1,915.20											
Ocean City			2296	\$436,240			2,476	358	27	\$9,514.60	10	\$100,000	88	\$704,000	\$60,000	\$1,722,004.60	\$1,354,437.60	\$367,567.00	Ocean City
out town	247	\$46,930			482	\$366,320	\$0.00	\$7,947.60	\$667.00										
Showell	65	\$12,350					98	15		\$225.00	2	\$20,000	8	\$64,000	\$60,000	\$242,455.00	\$226,920.00	\$15,535.00	Showell
out town					113	\$85,880	\$0.00	\$225.00											
Bishopville	83	\$15,770					118	19		\$285.00	2	\$20,000	8	\$64,000	\$60,000	\$264,175.00	\$265,200.00	-\$1,025.00	Bishopville
out town					137	\$104,120	\$0.00	\$285.00											
Ocean Pines			1063	\$201,970			1,050	136		\$2,040.00	3	\$30,000	14	\$112,000	\$60,000	\$508,990.00	\$477,110.00	\$31,880.00	Ocean Pines
out town	50	\$9,500			123	\$93,480	\$8.00	\$2,040.00											
Totals	1,047	\$198,930	5,230	\$993,700	1,966	\$1,494,160	4,927.00	2,194.00	\$781.20	\$41,982.60	28	\$280,000	163	\$1,304,000	\$480,000	\$4,792,772.60	\$4,219,690.80	573,081.80	EMS SubTotal
																45,200.00	36,900.00	MEDIC ASSIST / changed	13.6%
																4,837,972.60	4,256,590.80	581,381.80	13.7%

ROUND TRIP MILEAGE - Paid over 25 miles round trip

	AGH	PRMC	MCC/BMC
Pocomoke	55	62	46
Snow Hill	38	44	46
Newark	20	48	
Berlin	2	46	
Ocean City	24	62	60
Bishopville	18	50	
Ocean Pines	10	50	
Showell	8	50	

DEFINITIONS

Credit Run is an emergency transport to a hospital from a Worcester County location  
 EMS Units to be MIEMSS Certified ALS/BLS transport units  
 Full time equivalent personnel are those who cover a minimum of 40 hours per week time block year round

MEMORANDUM OF UNDERSTANDING ITEMS

To qualify for the additional personnel supplement must provide a minimum of 8 hours each day ALS paid coverage  
 Quarterly Reporting of Personnel Hours worked required to be submitted to County  
 Annual EMS financial report detailing income and expenses and include any financial audit records  
 EMS grant funding to be segregated from fire company funds and dedicated to EMS operations  
 Participation with county emergency exercises, preparation, information and resource requests  
 Must participate in Quality Assurance program monitored by EMS Captain committee  
 Failure to sign and comply with MOU will result in funding to be withheld until compliance is met

Rates As of FY2020:

**In-Town Rate** FY16 Revisions COLA= .16% COLA for in town rate at \$180  
 FY09-FY15=\$187 FY08=\$183 FY07=\$177 FY06=\$170

**Out Town Credit Run** FY16 Revision Rate 4.0 times in Town  
 FY07 Out Town Rate 4.0 times in town

**Out Town Non Credit Run** FY16 Revision same rate as In-Town Rate  
 FY07 Out Town Non-Credit \$187.00

**Mileage Supplement over 25 miles** FY15-\$60  
 FY10-FY14 = \$505 FY09=\$505 FY08=\$445 FY07-FY06 rate = \$405 FY05 Rate=\$34

**Ambulance Allocation** FY20-FY06 \$10,000

**Base Personnel** FY20 = \$8,000  
 FY18=FTE @ \$5,000 FY19-FY06=\$5,000

**Additional Personnel Supplement** FY20 \$50,000  
 FY16 \$40,000 FY15-FY06 = \$30,000

MEDICAL ASSIST COMPANIES  
FY2021 Request

5/14/20

	CY 2019 Medical Assists	per call	Base Amount	# FTE	Paid FTE @ \$8,000	FY2021 Budget Request	FY2020 Budget	FY21/20 Variance
		\$100.00			\$8,000.00			
Stockton	50	\$5,000	* \$9,000	0	* \$8,000	\$22,000	\$14,500	\$7,500
Gridletree	62	\$6,200	* \$9,000	1	\$8,000	\$23,200	\$22,400	\$800
TOTALS		\$11,200	\$18,000		\$16,000	\$45,200	\$36,900	\$8,300

22.49%

<b>FY2021 Budget Request</b>	\$11,200.00	\$18,000.00		\$16,000.00	\$45,200.00
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Medical Assist Company is alerted each time a call for EMS service is in their response area

Full time equivalent personnel are those who cover a minimum of 40 hours per week time block year round

Per Call amount is paid for each **response** to a medical assist call

Base Amount is paid to each fire company that is alerted for **every** EMS call within their fire response area

**Budget In Volunteer Fire & Ambulance:**

Stockton	100.1105.155.7080.020
Gridletree	100.1105.145.7080.020

<u>Rate History:</u>	<u>Base Amount</u>	<u>Per Call</u>	<u>Paid FTE</u>
FY2021	\$9,000	\$100	\$8,000
FY2020	\$7,500	\$100	\$8,000
FY2019	\$7,500	\$100	\$5,000
FY2018	\$7,500	\$100	
FY2015-FY07	\$7,500	\$80	
FY2006-FY04	\$3,000	0	

FY2021 Capital by Department								5/14/2020	
Page #	Dept.	Acct. Number		Replace/ New	\$ Request	\$ Committee	Model Yr to Replace	Estimated Miles 6/30/20	Comments
(FY2021 Expense Worksheet)									
1	<b>Human Resources</b>								
	1)	1007.9010.010	Pickup Truck -extended cab	R	\$ 28,500	\$ -	2005	97,747	Truck with rusted parts & component issues, used by the Risk Mgr
10	<b>Development, Review &amp; Permitting</b>								
	2)	1008.9010.010	1/2 ton pickup truck	R	\$ 22,000	\$ -	2005	40,089	Major rust and component issues Technical Services field work & addressing
	3)	1008.9010.010	mid size car	R	\$ 18,000	\$ -	2005		Taken out of Service since June 2018, Zoning Inspector
	4)	1008.9010.010	mid size car	R	\$ 18,000	\$ -	2005	89,347	Major rust and repairs more than value of vehicle, used by Zoning Division
12	<b>Environmental Programs</b>								
	5)	1010.9010.010	Compact SUV	R	\$ 23,100	\$ -	2006	149,000	Repairs are more than the value of the vehicle, pool vehicle used for inspections
	6)	1010.9010.010	Regular Cab pickup truck	R	\$ 26,250	\$ -	2005	178,000	Vehicle is at the end of useful life and used for inspections
	7)	1010.9010.010	Regular Cab pickup truck	R	\$ 26,250	\$ -	2006	156,000	Vehicle is at the end of useful life and used for inspections
	8)	1010.9010.010	Full Size Sedan	R	\$ 20,000	\$ -	2005	75,000	Extensive issues and used daily for inspections
x	<b>Other General Government</b>								
	9)	1090.080.9010.220	VOIP Telephone System	R	\$ 15,972	\$ 15,972			Replace States Attorney Building phone system installed 4/2009 with Voice over internet Protocol. Will save monthly telephone expenses for current phone system
	10)	1090.0709010.040	IT Equipment	R	\$ 235,000	\$ -	2014		replace the Stratus server for EMS that holds the CAD system for Public Safety at the end of its useful life.
17	<b>Sheriff's Office</b>								
	11)	1101.030.9010.010	4x4 Full Size PPV Tahoe	R	\$ 38,376	\$ -	2010	213,550	replace Crown Vic with engine & transmission repairs of \$15,000 for Patrol use
	12)	1101.030.9010.010	4x4 Full Size PPV Tahoe	R	\$ 38,376	\$ -	2008	202,304	replace Crown Vic with engine annual estimated repairs of \$10,000, used by Patrol
	13)	1101.030.9010.010	Expedition SSV SUV	N	\$ 40,000	\$ -	2011	203,000	replace Ford Expedition for prisoner transport. Current vehicle needs engine & engine computer repairs of \$18,000 and the Expedition will go to Investigator
	14)	1101.030.9010.010	4x4 Full Size PPV Tahoe	R	\$ 38,376	\$ -	2008	242,000	replace Crown Vic with body and interior needs, annual estimated repairs of \$8,000, used by Patrol
	15)	1101.030.9010.010	4x4 Full Size PPV Tahoe	R	\$ 38,376	\$ -	2009	224,000	replace Crown Vic with engine & suspension repair needs, estimated at \$8,000, used by Patrol
	16)	1101.030.9010.010	4x4 Full Size PPV Tahoe	R	\$ 38,376	\$ -	2010	202,524	replace Crown Vic with transmission and interior repair needs, estimated at \$10,000, used by Patrol
	17)	1101.030.9010.010	Malibu SSV Sedan	R	\$ 23,000	\$ -	2009	200,000	replace Crown Vic with frequent vehicle repairs, estimated at \$10,000, used by Admin/paper service
	18)	1101.030.9010.010	4x4 Full Size PPV Tahoe	N	\$ 115,128	\$ -			3 new patrol vehicles at cost of \$38,376 for new positions
	19)	1101.030.9010.010	4x4 Full Size PPV Tahoe	N	\$ 115,128	\$ -			3 new patrol vehicles at cost of \$38,376 for new positions

UPDATED  
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FY2021 Capital by Department								5/14/2020	
Page #	Dept.	Acct. Number		Replace/ New	\$ Request	\$ Committee	Model Yr to Replace	Estimated Miles 6/30/20	Comments
20	<b>Emergency Services</b>								
	20)	1102.044.9010.010	4x4 Pickup Truck	N	\$ 34,000	\$ -			new vehicle for Electronic Services Manager
	21)	1102.044.9010.020	Pulse Point Emergency Notification System	N	\$ 18,000	\$ -			Pulse Point System will aid EMS with cardiac arrest cases
	22)	1102.044.9010.020	Service Monitor - Subscriber alignment tool	N	\$ 70,000	\$ -			Alignment toll for radio installers & techs for radio equipment
	23)	1102.044.6110.017	AED Units	R	\$ 128,000	\$ 64,000			Request replace 80 AED Units, 10 years past usable life / Purchase 40 @ \$1600 total of \$64,000 Homeland Security Grant
	24)	1102.044.6110.325	Fire & EMS mobiles	N	\$ 20,000	\$ 20,000			Qty 5 @ \$4,000
	25)	1102.044.6110.325	Fire & EMS portables	N	\$ 36,000	\$ 15,000			Request Qty 12 @ \$3,000 / purchase 7 @ \$3000 Total \$21k - Homeland Security Grant
	26)	1102.044.6110.325	Non public safety radios	N	\$ 26,000	\$ 26,000			Qty 10 @ \$2,600
	27)	1102.044.6110.325	Non public safety portables	N	\$ 30,000	\$ 30,000			Qty 20 @ \$1,500
	28)	1102.044.6110.325	Sheriff's office Mobiles	N	\$ 19,000	\$ 19,000			Qty 5 @ \$3,800
	29)	1102.044.6110.325	Sheriff's office Portables	N	\$ 20,000	\$ 20,000			Qty 5 @ \$4,000
22	<b>Jail</b>								
	30)	1103.9010.050	Galaxy 3500 UPS 3 phase unit	R	\$ 26,500	\$ -			Galaxy 3500 UPS for 3 phase power protection to include new batteries and software
	31)	1103.9010.100	Double Stack Oven	R	\$ 10,000	\$ -			existing unit at end of service life, repairs costly & parts limited for unit 12 years old.
	32)	1103.9010.100	Stand alone 4 burner cooktop	R	\$ 7,500	\$ -			existing unit at end of service life, repairs costly & parts limited to replace a 2 burner cook top
	33)	1103.9010.220	VOIP phone system	R	\$ 18,302	\$ 18,302			upgrade phone system to VOIP that will reduce the cost of the current monthly telephone expense
26	<b>Fire Training Center</b>								
	34)	1105.197.6110.150	Gas flaring kit	R	\$ 1,800	\$ 1,800			gas flaring kit
	35)	1105.197.6550.010	AV replacement	N	\$ 800	\$ 800			thermal imaging camera
	36)	1105.197.9010.050	Fire Safety trailer carport	N	\$ 6,000	\$ 6,000			carport to protect trailers & truck from weather exposure
	37)	1105.197.9010.100	Washer & Dryer	R	\$ 15,000	\$ 15,000			health & Safety- replace with Fire Service Grade for cleaning gear to reduce risk of carcinogenics
27	<b>Public Works - Maintenance Division</b>								
	38)	1201.6550.010	DPW building improvement	R	\$ 5,295	\$ -			construct pole building mezzanine storage area in existing building
	39)	1201.6550.010	DPW building improvement	R	\$ 4,042	\$ -			replacement existing VCT flooring in the Public Works Administration offices
	40)	1201.6550.010	DPW building improvement	R	\$ 1,705	\$ -			installation of a cell extender
	41)	1201.9010.010	3/4 Ton truck w/utility body	N	\$ 36,795	\$ -			FY20 mid-year hire without a vehicle
	42)	1201.9010.010	3/4 Ton truck w/utility body	N	\$ 36,795	\$ -			FY21 position request for Journeyman Plumber/Gas Fitter
	43)	1201.9010.050	pave DPW compound parking lot	N	\$ 35,075	\$ -			eliminate Fleet and Maintenance Division personnel work in dirt and muddy parking area

FY2021 Capital by Department								5/14/2020
Page #	Dept.	Acct. Number	Replace/ New	\$ Request	\$ Committee	Model Yr to Replace	Estimated Miles 6/30/20	Comments
29	<b>Public Works - Roads Division</b>							
	44)	1202.6140.010	Blacktop	R	\$ 1,500,000	\$ 1,000,000		blacktop overlay
	45)	1202.9010.010	Tandem Axle Tractor/Truck 4700	R	\$ 135,000	\$ -	1991	107,000 Used to haul heavy equipment, MVA recommend discontinue use as DOT training. DOT inspections difficult due to age
	46)	1202.9010.050	Upgrade Mechanic Shop doors	R	\$ 17,880	\$ -		replace 4- 33 year old shop doors to accommodate vehicle lifts. Doors to low and rusty
	47)	1202.9010.070	Mechanic Shop Mobile Vehicle lifts	R	\$ 134,275	\$ -	1970's	Installed in '70's the vehicle lift is no longer functional & does not meet current safety requirements per Safety Coordinator
	48)	1202.9010.070	Front End Loader 621G	R	\$ 154,000	\$ -	1973	replace a 1973 Allis Chalmers loader due to obsolete parts, not dependable and safety concerns due to constant mechanical
31	<b>Public Works - Admin/Maintenance</b>							
	49)	1203.200.9010.010	Mid-size SUV	R/N	\$ 32,000	\$ -	2014	121,000 Public Works Director Explorer has high mileage and extensive daily use in the County. Will be used as pool vehicle to replace Malibu pool car with reliability issues
	50)	1203.9010.010	4x4 truck	N	\$ 22,000	\$ -		new truck for Senior Project Manager
x	<b>Boat Landings</b>							
	51)	1204.6550.010	bulkhead replacement	R	\$ 175,000	\$ -		replace bulkhead at South Point Boat Ramp
x	<b>Public Works - Homeowner Convenience Center</b>							
	52)	1205.9010.060	rebuild bulkhead	R	\$ 20,000	\$ -		Snow Hill HCC bulkhead is 35 years old and has rotting wood.
	53)	1205.9010.060	3 compactors	R	\$ 90,000	\$ -		replace 20 year old compactors at end of useful life
34	<b>Public Works - Recycling Division</b>							
	54)	1206.9010.060	Forklift	N	\$ 46,800	\$ -		to load outgoing materials
	55)	1206.9010.060	40 yard recycling containers	R	\$ 51,000	\$ -		4-containers for cardboard, old containers are rusting and unrepairable
	56)	1206.9010.060	20 yard recycling containers	R	\$ 34,800	\$ -		6 containers for all other recyclable products, old containers are rusting & unrepairable
x	<b>Mosquito Control</b>							
	57)	1302.9010.010	1/2T full-size 4x4 pickup truck	R	\$ 34,425	\$ -	2005	171,526 replace State truck used by Foreman for supervision and nighttime response for emergency issues for State drivers
40	<b>Board of Education</b>							
	58)	Capital	Additional HVAC Units	R	\$ 200,000	\$ 200,000		FY19 fund balance various schools
	59)	Capital	Central Office Improvements	R	\$ 150,000	\$ 150,000		FY19 fund balance
	60)	Capital	SDMS Schematic Design Fees	N	\$ 283,000	\$ 283,000		FY20 fund balance
	61)	Capital	Minor Construction Projects	R	\$ 267,000	\$ -		SHMS intercom, PHS gym floor, SHES fence, WTHS electric capacity
x	<b>Recreation Department</b>							
	62)	1601.9010.010	Mid-size SUV	N	\$ 32,000	\$ -		new vehicle for Director position due to restructure of departments mid-year FY20
	63)	1601.9010.010	Enclosed Cargo Trailer	N	\$ 7,500	\$ -		enclosed cargo trailer to store, transport for operation of the ice skating rink
	64)	1601.9010.060	Batting cage	N	\$ 21,050	\$ -		retractable batting cage for the Recreation Center

W

FY2021 Capital by Department								5/14/2020	
Page #	Dept.	Acct. Number		Replace/ New	\$ Request	\$ Committee	Model Yr to Replace	Estimated Miles 6/30/20	Comments
43	<b>Parks Department</b>								
	65)	1602.6130.100	Turf Tank - lease	N	\$ 11,000	\$ -			Turf Tank Plus - field lining robot with accessory/warranty
	66)	1602.9010.010	Regular Cab truck w/ long bed	R	\$ 23,320	\$ -	2004	150,150	Recommended by Fleet due to high mileage of current vehicle
	67)	1602.9010.010	Regular Cab truck w/ long bed	R	\$ 23,320	\$ -	2006	137,900	Recommended by Fleet due to high mileage of current vehicle
	68)	1602.9010.070	Toro 72" Z-master 6000 mower	R	\$ 11,000	\$ -			replace a Kubota mower with age & repair costs, need a more efficient mower to cut Bermudagrass at athletic fields
	69)	1602.9010.070	Aerifier	R	\$ 3,200	\$ -			tractor 3 point hitch ground driven aerifier to replace current unit with frame problems
	70)	1602.9010.070	Turbine Blower - pull along	N	\$ 8,350	\$ -			Multipurpose use; remove clumped clippings, fall leaves, clean paved parking areas
	71)	1602.9010.070	Utility Cart	N	\$ 7,000	\$ -			needed to pull the Turbine Blower around each park without damaging the fields
45	<b>Libraries</b>								
	72)	1603.200.9010.050	Security Camera upgrade Ocean City	R	\$ 7,500	\$ -			upgrade to digital Watchdog system with indoor & outdoor cameras
	73)	1603.200.9010.050	Security Camera upgrade Pocomoke	R	\$ 7,500	\$ -			upgrade to digital Watchdog system with indoor & outdoor cameras
	74)	1603.200.9010.010	Dodge Ram Pro master city van	R	\$ 25,000	\$ -	2007	201,628	Replace Ford Edge for Youth Services with storage to carry program supplies to 5 branches and deliver outreach services to schools and childcare centers
x	<b>Economic Development</b>								
	75)	1801.9010.010	Malibu	N	\$ 17,498	\$ -			new vehicle for Deputy Director hired FY20 mid-year
			<b>Total General Fund</b>		<b>\$ 5,077,235</b>	<b>\$ 1,251,874</b>	<b>General Fund</b>		
						<b>\$ 633,000</b>	<b>Fund Balance</b>		
					<b>\$ 1,884,874</b>		<b>Total</b>		

\*

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UPDATED 11

BOARD OF EDUCATION OF WORCESTER COUNTY

Committee  
Revised  
COVID-19

Work  
Session  
5/19/20  
FY21

REVENUE SOURCE	REVENUES		APPROVED FY 20	REQUESTED FY 21		
	APPROVED FY 20	REQUESTED FY 21				
<b>RESTRICTED REVENUES</b>						
<b>COUNTY</b>						
Appropriation - Current Expense - MDE	\$90,728,422	\$96,660,234			93,692,139	93,692,139
<b>STATE (Thornton Funding) *</b>						
Foundation Program	6,925,988	7,060,853			7,060,853	7,060,853
Special Education	1,691,616	1,681,440			1,681,440	1,681,440
Transportation	3,348,939	3,404,374			3,404,374	3,404,374
Compensatory Education	7,444,750	7,558,634			7,558,634	7,558,634
Limited English Proficiency	398,763	429,674			429,674	429,674
<b>OTHER</b>						
Tuition	70,000	70,000			70,000	70,000
Other	80,000	80,000			80,000	80,000
Prior Year's Fund Balance**	567,011	567,011			567,011	567,011
Restricted Programs Reimbursements	75,452	75,452			75,452	75,452
<b>AL UNRESTRICTED REVENUE</b>	<b>\$111,330,941</b>	<b>\$117,587,672</b>			<b>114,619,577</b>	<b>114,619,577</b>
<b>OTHER REQUESTS - COUNTY</b>						
<b>RECURRING</b>						
Appropriation - Technology - MDE	\$200,000	\$200,000			200,000	200,000
Appropriation - Capital Outlay - MDE	100,000	100,000			100,000	100,000
<b>NONRECURRING</b>						
Appropriation - Technology	0	0			0	0
Appropriation - School Construction - not MDE	853,055	900,000			0 *	0 *
<b>OTHER</b>						
Appropriation - Retirement Expenses - not MDE	559,284	619,100			619,100	619,100
Appropriation - County Share of Teacher Pension	***	***				
<b>AL OTHER REQUESTS - COUNTY</b>	<b>\$1,712,339</b>	<b>\$1,819,100</b>			<b>919,100</b>	<b>919,100</b>
<b>AL COUNTY APPROPRIATION</b>	<b>92,440,761</b>	<b>98,479,334</b>			<b>94,611,239</b>	<b>94,611,239</b>
<b>AL BUDGET - ALL FUNDS</b>	<b>\$113,043,280</b>	<b>\$119,406,772</b>			<b>115,538,677</b>	<b>115,538,677</b>

\* State funding is based upon current law. Subject to final legislative action, these amounts could change.

Any decrease in State funding would result in an increased amount being requested from the County.

\*\* A detailed summary of the utilization of the FY19 fund balance is included on page 3.

\*\* Effective for FY17, this amount is now included under the budget category of Fixed Charges.

\* + 200,000 HVal (FY19 fund Balance)  
 + 150,000 Central Office (FY19 Fund Balance)  
350,000  
 + 283,000 SDMS Schematic Design (FY20 Fund Balance)  
 + 50,000 Pocumtuck Restricted After School (FY20 Fund Balance)  
683,000

BOARD OF EDUCATION OF WORCESTER COUNTY

FY21 TOTAL BUDGET SUMMARY BY CATEGORY AND OBJECT OF EXPENDITURE

	SALARY	CONTRACTED SERVICES	SUPPLIES AND MATERIALS	OTHER CHARGES	EQUIPMENT	TUITION TRANSFERS	FY21 PROPOSED BUDGET
Administration	1,491,053	177,242	30,382	45,710	1,102		\$1,745,489
Instructional Support Services	7,591,347	85,263	137,537	61,200	5,000		7,880,347
Instructional Salaries	46,011,547						46,011,547
Textbooks & Classroom Supplies			2,502,738				2,502,738
Other Instructional Costs		523,647		306,875	85,395	50,000	965,917
Special Education	10,446,870	403,000	185,000	40,011	22,000	128,000	11,224,881
Student Personnel Services	363,285	750	1,890	283			366,208
Health Services	990,454	252	8,118	750	1,000		1,000,574
Student Transportation	349,325	6,486,624	9,636	93,084			6,938,669
Operation of Plant	3,771,838	322,270	301,120	4,015,718	42,300		8,453,246
Maintenance of Plant	754,205	93,738	229,360	650	37,745		1,115,698
Fixed Charges				29,257,875			29,257,875
Capital Planning	122,175	450	1,552	306			124,483
Proposed FY21	\$71,892,099	\$8,093,236	\$3,407,333	\$33,822,462	\$194,542	\$178,000	\$117,587,672
				30,854,367			114,619,577
<b>OTHER REQUESTS</b>							
Technology Program							\$200,000
Capital Outlay							100,000
School Construction							900,000 *
County Share of Teacher Pension							*
Retirement Expenses							619,100
<b>TOTAL OTHER REQUESTS</b>							\$1,819,100
							\$119,406,772
							115,538,677

\*(Effective for FY17, this amount is now included in the category of Fixed Charges)

\* Add to FY20+ Fund Balance: 633,000 school construction  
 50,000 Pocumuck school  
683,000

**12 - FIXED CHARGES**

FY2021  
5/19/20  
WORK SESSION

ACCOUNT DESCRIPTION	EXPENDED FY19	APPROVED FY20	REQUESTED FY21	
<b><u>OTHER CHARGES</u></b>				
<b>TUITION &amp; RECERTIFICATION EXPENSES</b>	\$654,152	\$343,300	\$543,300	543,300
Reimbursement to employees for graduate courses at colleges and universities per the terms of the Negotiated Agreement and to meet State certification requirements.				
Requested Increase	\$200,000			
<b>CRIMINAL BACKGROUND CHECKS</b>	3,879	6,149	6,149	6,149
As required by State law, all new employees must be finger printed and have a criminal background check completed.				
<b>INSURANCE - BLANKET</b>	44,588	59,904	59,904	59,904
Includes the cost of general liability insurance as well as legal, cosmetology, and nurses' liability and fidelity bonds.				
<b>INSURANCE - WORKER'S COMPENSATION</b>	354,797	257,139	259,042	259,042
This account funds the cost of worker's compensation insurance required by law for school system employees.				
FY21 New Positions	\$1,903			
<b>INSURANCE - LIFE</b>	109,356	109,794	109,794	109,794
Life insurance for employees per negotiated agreement.				
<b>RETIREMENT COSTS - LOCAL SHARE</b>	225,702	202,529	202,529	202,529
Includes the State guidelines for positions such as adult education teachers and bus assistants, which are not eligible for State funding for the employer's share of pension costs. This includes increase for the new pension system administrative fee.				
<b>SOCIAL SECURITY</b>	4,841,661	5,018,881	5,228,949	5,228,949
Includes the costs of the employer's share of social security and Medicare tax for all locally funded school system employees.				
<i>Increased by an amount which correlates to the negotiated salary package.</i>				
FY21 New Positions	\$23,879			
FY21 Salary Increase	\$186,189			
<b>MEDICAL INSURANCE</b>	15,198,970	15,465,365	15,595,549	15,127,454
Current health plan based upon current enrollment.				
FY 21 Estimated Rate Increase: 0%				
FY21 New Positions	\$130,184			
			<468,095> 15,127,454	
<b>UNEMPLOYMENT INSURANCE</b>	36,122	15,500	15,500	15,500
Cost of unemployment insurance including hearings, appeals, and administration of claims.				
<b>OTHER POST EMPLOYMENT BENEFITS (OPEB)</b>	100,000	2,600,000	5,100,000	2,600,000
This funding will be remitted to Worcester County to assist in funding the OPEB liability.				
FY21 Increase from County	\$2,500,000			
			<2,500,000> 2,600,000	
<b>LOCAL SHARE OF TEACHER PENSION</b>	2,157,236	2,137,159	2,137,159	2,137,159
Effective in FY12, the state of Maryland decided to pass a portion of the cost of the teacher pensions back to local school systems. Prior to FY 12, teacher pensions had been funded completely by the state.				
<b>TOTAL FIXED CHARGES</b>	\$23,726,463	\$26,215,720	\$29,257,875	26,289,780
			26,289,780	

**SCHOOL CONSTRUCTION PROJECTS  
FY 2021**

	<b>PROPOSED FY 21</b>
Additional HVAC Units (various schools)*	\$200,000
Central Office Improvements*	150,000
Schematic Design Fees (SDMS)	283,000
<b>Additional School Requested Minor Construction Projects</b> (Intercom replacement at Snow Hill Middle, resurfacing gym floor at Pocomoke High, a fence to enclose early childhood area at Snow Hill Elementary, increased electrical capacity at Worcester Technical High and various other requested school projects.)	<div style="border: 1px solid black; border-radius: 50%; padding: 2px; display: inline-block;">267,000</div> 0
<b>TOTAL:</b>	<div style="border: 1px solid black; border-radius: 50%; padding: 2px; display: inline-block;">\$900,000</div>
<i>*Included in Worcester County Commissioners FY19 Fund Balance</i>	350,000
<i>FY20 Fund Balance</i>	283,000
	<hr style="width: 100%; border: 0.5px solid black;"/> 633,000

**RESTRICTED PROGRAMS - LOCAL, STATE AND FEDERAL**

Restricted funds listed below can only be spent as authorized by the administering agency (State and Federal government). The level of funding indicated for each program is an estimate. Projects may be discontinued or reduced in scope depending upon funds allocated by the funding source.

TOTAL ANTICIPATED RESTRICTED FUNDING	\$12,731,025	
	ACTUAL FY 20	ESTIMATED FY 21
<u>FEDERAL FUNDS</u>		
Title I Educationally Disadvantaged	\$1,824,301	\$1,820,000
Title III Language Acquisition	15,775	15,000
Special Education	2,100,000	2,100,000
21st Century High School Academies	361,932	361,932
JR ROTC Program	116,000	116,000
21st Century CARE Academies	398,346	398,346
Title IIA, Systems of Support for Excellent Teaching & Leading	240,953	240,900
Career & Technology Education	84,571	84,500
Adult Education	22,019	44,262
<u>STATE FUNDS</u>		
Judy Hoyer Early Childcare And Education	250,000	250,000
Adult Education	154,244	210,933
Teachers Retirement & Pension	6,965,109	6,831,000
<u>LOCAL FUNDS</u>		
Donnie Williams Grant	75,200	208,152
Pocomoke Middle School Grant	50,000	50,000
<b>TOTAL RESTRICTED REVENUE</b>	<b>\$12,658,450</b>	<b>\$12,731,025</b>

\* FY20 Fund Balance

**Reserve Fund – Updated 5/14/20**

Policy on Reserve Fund Resolution 04-45 attached.

Fiscal Year 2020 Expense Budget = \$201,285,552

10% required \$20,128,555

10% Actual \$20,288,161

Surplus \$ 159,606

Fiscal Year 2021 Expense budget (based on Revenue Estimate) \$204,325,631 (updated 5/14/20)

10% required \$20,568,813

10% actual \$20,288,161

Transfer Due: \$ 144,402 from Assigned Fund Balance of \$1,000,000 (\$855,598 will remain)

Add to 13

(Revises Page 2)

**Budget Stabilization**

Estimated use of Budget Stabilization available for FY21 & beyond = \$15,277,008

**Assigned Fund Balance projects to add 6/30/20:**

1. \$283,000 SDMS Schematic Design Fees
2. \$50,000 Pocomoke Warrior Restricted Funds