

AGENDA

WORCESTER COUNTY COMMISSIONERS

Worcester County Government Center, Room 1101, One West Market Street, Snow Hill, Maryland 21863

Budget Work Session

May 8, 2018

9:00 AM - Budget Work Session - General Discussion on FY19 Requested Budget

- 1 - Balanced Budget Considerations
- 2 - Additional Expenditure Requests and Supporting Information
- 3 - Revenue
- 4 - Expenditures
- 5 - Fire and EMS Funding
- 6 - Grants to Towns
- 7 - Capital Requests
- 8 - Board of Education
- 9 - Multi-Year Projections – FY18-FY21
- 10 - Requested Salary Increase for County Employees

11:40 - S. Norton – Human Resources

- 11 - Requested New Positions by Departments
- 12 - Proposed Position Reclassifications -- General Fund/Enterprise Fund

12:00 Noon - Recess Budget Work Session for Lunch

Lunch

1:00 PM - Vote to Meet In Closed Session

1:01 - Closed Session: Discussion regarding individual personnel matters for FY19 Budget

2:00 - Reconvene in Budget Work Session - General Discussion on FY19 Requested Budget

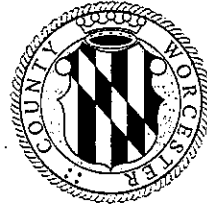
5:00 PM - Adjourn

Reconvene in Budget Work Session on Tuesday, May 15, 2018 at 1:00 pm

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING

Hearing Assistance Units Available - see Kelly Shannahan, Asst. CAO.

Please be thoughtful and considerate of others.
Turn off your cell phones & pagers during the meeting!



1

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
MAUREEN F.L. HOWARTH
COUNTY ATTORNEY

COMMISSIONERS
DIANA PURNELL, PRESIDENT
THEODORE J. ELDER, VICE PRESIDENT
ANTHONY W. BERTINO, JR.
MADISON J. BUNTING, JR.
JAMES C. CHURCH
MERRILL W. LOCKFAW, JR.
JOSEPH M. MITRECIC

OFFICE OF THE
COUNTY COMMISSIONERS

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

May 4, 2018

TO: Worcester County Commissioners
FROM: Harold L. Higgins, Chief Administrative Officer
SUBJECT: Budget Work Session - May 8, 2018

Attached hereto are the Committee Reviewed and Recommended Budget worksheets for Revenue and Expenditures which are designed to assist you in making decisions on the FY2019 Requested Budget. Revenues are \$190,030,719 and expenditures are \$189,992,549 with \$38,170 surplus.

In addition, I have attached new information in response to your requests at the Budget Work Sessions in March and April and other information that has come to light since we presented the Requested Operating Budget on March 20, 2018. This information has been incorporated into the Committee Reviewed and Recommended Budget. Each item is categorized below together with the appropriate department reference so we can discuss these items in concert with your review of each department's budget as follows:

<u>Page</u>	<u>Dept.</u>	<u>Additional Information and Requests</u>
14	1090	Isle of Wight Office
28	1202	State Aid: Highway User Revenues and Capital Grants
37	1402	Homeless Solutions Program Application
37	1502	Wor-Wic Community College Capital Repair Project Plan approval request
38	1505	Worcester County Board of Education School Safety Coordinator
45	1604	Art League of Ocean City Grant Request
48	1901	Taxes Shared with Towns – Food & Room Tax
48	1902	Snow Hill Mayor and Council –Coulbourne Lane Paving
48	1902	Ocean city Mayor and Council – Tourism Marketing
Item10	1950	COLA increase 1.0%; Board of Education request 1.0% & 1.5%

Please do not hesitate to call with any questions or concerns.

HLH:kw

Attachments

H:/kw/FY19 budget/May 8 budget work session/FY19 Budget worksessin memo May 8

Citizens and Government Working Together

2

Additional Information and Requests

Worcester County Government FY19 Operating Budget

<u>Topic</u>	<u>Page</u>
Closure of Isle of Wight	2
Transportation Funding	3
Homeless Solutions Program Application	14
Wor-Wic Community College	15
Board of Education	18
Art League of Ocean City	19
Room and Food Tax - Accounting	25
Town of Snow Hill - Road Repair	27
County/Ocean City Marketing Tourism Grant	30



OFFICE OF THE
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
MAUREEN F.L. HOWARTH
COUNTY ATTORNEY

COMMISSIONERS
DIANA PURNELL, PRESIDENT
THEODORE J. ELDER, VICE PRESIDENT
ANTHONY W. BERTINO, JR.
MADISON J. BUNTING, JR.
JAMES C. CHURCH
MERRILL W. LOCKFAW, JR.
JOSEPH M. MITRECIC

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

TO: Commissioners
FROM: Harold L. Higgins, Chief Administrative Officer
RE: FY19 Budget IOW
DATE: April 30, 2018

In an effort to promote operational efficiencies I would like to make the following recommendation:

Closure of the Isle of Wight; relocate Environmental Programs and Department of Review and Permitting personnel to Snow Hill for FY2019, use the additional space and reallocate to the Health Department, research an alternative satellite office location, recommend an alternative sight and negotiate a lease for FY2020. Move the treasurer's operation from the Isle of Wight to the new satellite location and any other departments as deemed necessary.

Transportation Funding FY18-FY19

Jurisdiction	FY18 HUR	FY18 Grant	FY18 Total	FY19 HUR	FY19 Grant	FY19 Total	Difference	%
ALLEGANY	\$ 471,433	\$ 220,002	\$ 691,435	\$ 477,307	\$ 512,616	\$ 989,923	\$ 298,488	43%
ANNE ARUNDEL	\$ 2,911,943	\$ 1,358,907	\$ 4,270,850	\$ 2,972,421	\$ 3,192,308	\$ 6,164,729	\$ 1,893,879	44%
BALTIMORE CITY	\$ 140,766,857	\$ 5,484,423	\$ 146,251,280	\$ 142,877,196	\$ 5,558,937	\$ 148,436,133	\$ 2,184,853	1%
BALTIMORE COUNTY	\$ 4,127,744	\$ 1,926,280	\$ 6,054,024	\$ 4,147,816	\$ 4,454,654	\$ 8,602,470	\$ 2,548,446	42%
CALVERT	\$ 633,783	\$ 295,765	\$ 929,548	\$ 642,588	\$ 690,124	\$ 1,332,712	\$ 403,164	43%
CAROLINE	\$ 394,302	\$ 184,008	\$ 578,310	\$ 400,268	\$ 429,878	\$ 830,146	\$ 251,836	44%
CARROLL	\$ 1,117,276	\$ 521,396	\$ 1,638,672	\$ 1,133,364	\$ 1,217,205	\$ 2,350,569	\$ 711,897	43%
CECIL	\$ 644,934	\$ 300,969	\$ 945,903	\$ 653,662	\$ 702,017	\$ 1,355,679	\$ 409,776	43%
CHARLES	\$ 960,663	\$ 448,309	\$ 1,408,972	\$ 981,521	\$ 1,054,130	\$ 2,035,651	\$ 626,679	44%
DORCHESTER	\$ 444,670	\$ 207,513	\$ 652,183	\$ 451,683	\$ 485,096	\$ 936,779	\$ 284,596	44%
FREDERICK	\$ 1,350,444	\$ 630,207	\$ 1,980,651	\$ 1,373,268	\$ 1,474,857	\$ 2,848,125	\$ 867,474	44%
GARRETT	\$ 527,975	\$ 246,388	\$ 774,363	\$ 535,175	\$ 574,765	\$ 1,109,940	\$ 335,577	43%
HARFORD	\$ 1,381,615	\$ 644,754	\$ 2,026,369	\$ 1,397,174	\$ 1,500,531	\$ 2,897,705	\$ 871,336	43%
HOWARD	\$ 1,589,922	\$ 741,964	\$ 2,331,886	\$ 1,620,478	\$ 1,740,354	\$ 3,360,832	\$ 1,028,946	44%
KENT	\$ 255,251	\$ 105,117	\$ 360,368	\$ 227,848	\$ 244,704	\$ 472,552	\$ 112,184	31%
MONTGOMERY	\$ 3,702,146	\$ 1,727,668	\$ 5,429,814	\$ 3,764,808	\$ 4,043,312	\$ 7,808,120	\$ 2,378,306	44%
PRINCE GEORGE'S	\$ 2,989,399	\$ 1,395,053	\$ 4,384,452	\$ 3,047,896	\$ 3,273,365	\$ 6,321,261	\$ 1,936,809	44%
QUEEN ANNE'S	\$ 525,167	\$ 245,078	\$ 770,245	\$ 531,867	\$ 571,212	\$ 1,103,079	\$ 332,834	43%
ST. MARY'S	\$ 783,252	\$ 365,518	\$ 1,148,770	\$ 796,006	\$ 854,891	\$ 1,650,897	\$ 502,127	44%
SOMERSET	\$ 280,424	\$ 130,865	\$ 411,289	\$ 284,027	\$ 305,039	\$ 589,066	\$ 177,777	43%
TALBOT	\$ 323,104	\$ 150,782	\$ 473,886	\$ 327,414	\$ 351,634	\$ 679,048	\$ 205,162	43%
WASHINGTON	\$ 874,893	\$ 408,283	\$ 1,283,176	\$ 887,698	\$ 953,367	\$ 1,841,065	\$ 557,889	43%
WICOMICO	\$ 648,302	\$ 302,541	\$ 950,843	\$ 657,912	\$ 706,582	\$ 1,364,494	\$ 413,651	44%
WORCESTER	\$ 513,473	\$ 239,621	\$ 753,094	\$ 521,020	\$ 559,563	\$ 1,080,583	\$ 327,489	43%
Total	\$ 168,218,972	\$ 18,281,411	\$ 186,500,383	\$ 170,710,417	\$ 35,451,141	\$ 206,161,558	\$19,661,175	

3

Department of Legislative Services
 Maryland General Assembly
 2018 Session

FISCAL AND POLICY NOTE

Third Reader - Revised

(Delegate Beidle, *et al.*)

House Bill 807

Environment and Transportation

Budget and Taxation

Transportation – Highway User Revenues – Distribution

This bill requires 100% of the funds in the Gasoline and Motor Vehicle Revenue Account (GMVRA) of the Transportation Trust Fund (TTF) to be retained by TTF beginning in fiscal 2020. Beginning in that same year, instead of directly sharing GMVRA revenue with local governments, the Maryland Department of Transportation (MDOT) must provide capital transportation grants to local governments based on the amount of revenue allocated to GMVRA, as specified; however, the grants continue to be considered highway user revenues. **The bill takes effect July 1, 2018.**

Fiscal Summary

State Effect: TTF revenues available to MDOT decrease by an estimated \$72.7 million in FY 2020, \$73.7 million in FY 2021, \$74.9 million in FY 2022, and \$76.5 million in FY 2023. Combined with a decrease in bond issuances and corresponding debt service savings, TTF revenues available to MDOT decrease by \$641.8 million over the five-year period starting in FY 2019.

Local Effect: Local government revenues increase by an estimated \$72.7 million in FY 2020, \$73.7 million in FY 2021, \$74.9 million in FY 2022, and \$76.5 million in FY 2023.

Small Business Effect: None.

Analysis

Bill Summary: From fiscal 2020 through 2024, 13.5% of the revenue allocated to GMVRA must be provided to local governments through capital transportation grants as follows: Baltimore City (8.3%); counties (3.2%); and municipalities (2.0%). Beginning

in fiscal 2025, 9.6% of the revenue allocated to GMVRA must be provided to local governments through capital transportation grants as follows: Baltimore City (7.7%); counties (1.5%); and municipalities (0.4%); this is equivalent to the current GMVRA distribution to localities.

Current Law:

Transportation Trust Fund – Generally

TTF is a nonlapsing special fund that provides funding for transportation. It consists of tax and fee revenues, operating revenues, bond proceeds, and fund transfers. MDOT issues bonds backed by TTF revenues and invests the TTF fund balance to generate investment income. The Maryland Transit Administration, Motor Vehicle Administration, Maryland Port Administration, and Maryland Aviation Administration generate operating revenues that cover a portion of their operating expenditures. After meeting debt service requirements, MDOT may use funds in TTF for any lawful purpose related to the exercise of its rights, powers, duties, and obligations. This includes issuing Consolidated Transportation Bonds (CTBs).

Debt Service Requirements and Practices

State law and agency debt practices limit CTB issuances with three criteria: a debt outstanding limit and two coverage tests. The debt outstanding limit is set in statute at \$4.5 billion. The two coverage tests are established in the department's bond resolutions and require that annual net income and pledged taxes from the prior year each equal at least 2.0 times the maximum level of future debt service payments on all CTBs outstanding and to be issued. The department has adopted a management practice that requires minimum coverages of 2.5 times maximum future debt service. The net income coverage test is the ratio of all the prior year's income (excluding federal capital, bond proceeds, and third-party reimbursements) minus prior year operating expenses, debt service payments, deductions for nontransportation agencies, and local transportation aid to maximum future annual debt service and typically is the limiting coverage ratio. The pledged taxes coverage test measures annual net revenues from vehicle excise, motor fuel, rental car sales, and corporate income taxes (excluding refunds and all statutory deductions) as a ratio of maximum future annual debt service.

If either of these coverage ratios fall below the 2.0 times level, the department is prohibited under its bond covenants from issuing additional debt until the ratios are once again at the minimum 2.0 times level.

Highway User Revenues – Distributions and Authorized Purposes

TTF's GMVRA revenues (commonly known as highway user revenues) must be distributed to MDOT and local jurisdictions as follows:

- 90.4% to MDOT;
- 7.7% to Baltimore City;
- 1.5% to counties; and
- 0.4% to municipalities.

A local government entity may only use its share of highway user revenues for authorized purposes related to transportation infrastructure construction and maintenance.

Background: For more information regarding transportation aid to local governments and highway user revenues, please see the **Appendix – Highway User Revenues**.

The *Consolidated Transportation Program* for fiscal 2019 through 2023 has set aside approximately \$58.0 million in fiscal 2019 to be distributed to local governments as capital transportation grants. Of this total, \$29.9 million goes to counties, \$5.6 million goes to Baltimore City, and \$22.5 million goes to municipalities. Budget bill language specifies that the grants be distributed to the counties and municipalities using the same GMVRA distribution formula that applies to the counties and municipalities.

State Fiscal Effect: Altering the manner in which the State provides highway user revenues to localities decreases TTF revenues available to MDOT by an estimated \$72.7 million in fiscal 2020, \$73.7 million in fiscal 2021, \$74.9 million in fiscal 2022, and \$76.5 million in fiscal 2023, totaling \$297.8 million over the four-year period.

Although the bill is intended to increase MDOT's ability to issue bonds by requiring MDOT to provide local transportation aid through capital transportation grants instead of directly sharing GMVRA revenues with local governments, the bill may not allow it to do so. Specifically, under the bill, the capital transportation grants are required to be a certain *percentage* of the amount allocated to GMVRA, and not an amount *equivalent to a percentage* of the amount allocated to GMVRA. For this reason, MDOT likely cannot issue bonds using the additional GMVRA revenue it retains.

Therefore, the \$297.8 million reduction in highway user revenues available to MDOT requires MDOT to reduce its bond issuances by approximately \$408.0 million, resulting in an initial reduction of \$705.8 million in revenues available to MDOT. As MDOT issues less debt under the bill, it experiences a corresponding reduction in debt service payments.

When debt service savings of \$64.0 million are taken into account, the net decrease in MDOT's capital budget is \$641.8 million.

Local Fiscal Effect: Altering the manner in which the State provides highway user revenues to localities increases local jurisdictions' highway user revenues by an estimated \$72.7 million in fiscal 2020, \$73.7 million in fiscal 2021, \$74.9 million in fiscal 2022, and \$76.5 million in fiscal 2023. The distribution of the increase between Baltimore City, counties, and municipalities is shown in **Exhibit 1**.

Exhibit 1
Projected Increase in Local Highway User Revenues
Fiscal 2019-2023
(\$ in Millions)

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
Baltimore City	\$0.0	\$11.2	\$11.3	\$11.5	\$11.8
Counties	0.0	31.7	32.1	32.6	33.3
Municipalities	0.0	29.8	30.3	30.7	31.4
Total	\$0.0	\$72.7	\$73.7	\$74.9	\$76.5

Note: Totals may not sum due to rounding.

Source: Department of Legislative Services

Exhibit 2 shows the increase in highway user revenues distributed to localities and the total amount of highway user revenues distributed to localities from fiscal 2019 through 2023 under the bill (by county). (The total highway user revenues in this exhibit do not reflect the fiscal 2019 capital transportation grants for counties, municipalities, and Baltimore City.)

Exhibit 2
Local Government Increase and Total – Highway User Revenues
Fiscal 2019-2023
(\$ in Millions)

	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
	<u>Increase</u>	<u>Total</u>	<u>Increase</u>	<u>Total</u>	<u>Increase</u>	<u>Total</u>	<u>Increase</u>	<u>Total</u>	<u>Increase</u>	<u>Total</u>
Allegany	\$0.0	\$0.8	\$2.0	\$2.8	\$2.0	\$2.9	\$2.1	\$2.9	\$2.1	\$3.0
Anne Arundel	0.0	3.3	4.7	8.0	4.7	8.1	4.8	8.2	4.9	8.4
Baltimore City	0.0	142.9	11.2	154.6	11.3	157.0	11.5	159.4	11.8	162.8
Baltimore	0.0	4.1	4.7	8.9	4.8	9.0	4.9	9.2	5.0	9.4
Calvert	0.0	0.7	1.1	1.8	1.1	1.9	1.1	1.9	1.2	1.9
Caroline	0.0	0.5	1.0	1.5	1.0	1.6	1.0	1.6	1.1	1.6
Carroll	0.0	1.6	3.0	4.6	3.1	4.7	3.1	4.7	3.2	4.8
Cecil	0.0	0.9	1.6	2.5	1.6	2.5	1.6	2.5	1.7	2.6
Charles	0.0	1.1	1.6	2.7	1.6	2.8	1.7	2.8	1.7	2.9
Dorchester	0.0	0.6	1.1	1.7	1.1	1.8	1.2	1.8	1.2	1.8
Frederick	0.0	2.2	4.9	7.1	5.0	7.2	5.0	7.3	5.2	7.5
Garrett	0.0	0.7	1.1	1.8	1.1	1.8	1.1	1.8	1.2	1.8
Harford	0.0	1.7	3.0	4.7	3.0	4.8	3.1	4.9	3.1	5.0
Howard	0.0	1.6	1.8	3.5	1.9	3.5	1.9	3.6	1.9	3.7
Kent	0.0	0.3	0.6	0.9	0.6	0.9	0.6	0.9	0.6	0.9
Montgomery	0.0	5.0	9.1	14.1	9.2	14.3	9.4	14.5	9.6	14.8
Prince George's	0.0	4.6	9.6	14.2	9.8	14.4	9.9	14.7	10.1	15.0
Queen Anne's	0.0	0.6	0.8	1.4	0.8	1.4	0.9	1.5	0.9	1.5
St. Mary's	0.0	0.3	0.5	0.9	0.6	0.9	0.6	0.9	0.6	0.9
Somerset	0.0	0.8	1.0	1.9	1.1	1.9	1.1	1.9	1.1	2.0
Talbot	0.0	0.5	1.2	1.8	1.2	1.8	1.3	1.8	1.3	1.9
Washington	0.0	1.4	2.9	4.3	3.0	4.4	3.0	4.4	3.1	4.5
Wicomico	0.0	1.1	2.4	3.5	2.4	3.5	2.5	3.6	2.5	3.7
Worcester	0.0	0.8	1.6	2.3	1.6	2.4	1.6	2.4	1.6	2.4
Total	\$0.0	\$178.1	\$72.7	\$251.5	\$73.7	\$255.3	\$74.9	\$259.2	\$76.5	\$264.7

Notes: Totals may not sum due to rounding. Estimate assumes that highway road miles and vehicle registrations in fiscal 2019 remain constant through fiscal 2023.

Source: Department of Legislative Services

Additional Information

Prior Introductions: None.

Cross File: SB 516 (Senator Madaleno, *et al.*) - Budget and Taxation.

Information Source(s): Maryland Department of Transportation; Maryland Association of Counties; Maryland Municipal League; Department of Legislative Services

Fiscal Note History: First Reader - February 15, 2018
md/lgc Third Reader - March 28, 2018
Revised - Amendment(s) - March 28, 2018
Revised - Budget Information - March 28, 2018

Analysis by: Richard L. Duncan

Direct Inquiries to:
(410) 946-5510
(301) 970-5510

Appendix – Highway User Revenues

Transportation Aid to Local Governments

In fiscal 2018, local governments received \$175.5 million in State aid from highway user revenues and \$38.4 million for special transportation grants. **Exhibit 1** shows the amount of State aid for local transportation programs in each county, including municipalities and Baltimore City, in fiscal 2018.

Highway User Revenues – Generally

Since the early 1900s, the State has shared motor vehicle-related revenues with the counties and Baltimore City. Initially these revenues consisted of vehicle registration fees. In 1927, when the gasoline tax increased from \$0.02 to \$0.04 per gallon, the State began sharing these taxes with local governments. In 1968, the General Assembly approved legislation that established a formula for apportioning the county and municipal shares of highway user revenues. The legislation also initiated the sharing of motor vehicle titling taxes with the subdivisions. Legislation enacted in 1970 created the Maryland Department of Transportation (MDOT) and a consolidated Transportation Trust Fund (TTF). As provided by that legislation, the State shares with the counties, Baltimore City, and municipalities those revenues credited to the Gasoline and Motor Vehicle Revenue Account in TTF, more commonly referred to as “highway user revenues.” Currently, the revenues dedicated to the account include all or some portion of the motor vehicle fuel tax, vehicle titling tax, vehicle registration fees, short-term vehicle rental tax, and State corporate income tax.

**Exhibit 1
Transportation Aid Programs
Fiscal 2018**

County	Highway User Revenues	County Grants	Municipal Grants	Elderly/ Disabled	Paratransit	Per Capita Aid	Per Capita Rank
Allegany	\$832,087	\$220,002	\$991,798	\$141,544	-	\$30	8
Anne Arundel	3,221,498	1,358,907	851,278	245,966	\$217,351	10	21
Baltimore City	140,766,857	5,484,423	-	379,335	-	239	1
Baltimore	4,127,744	1,926,280	-	395,836	-	8	24
Calvert	726,380	295,765	254,643	127,003	76,099	16	16
Caroline	527,472	184,008	366,216	-	-	33	6
Carroll	1,544,593	521,396	1,175,124	151,029	-	20	14
Cecil	853,921	300,969	574,716	134,073	-	18	15
Charles	1,079,426	448,309	326,598	137,609	-	13	19
Dorchester	595,741	207,513	415,488	122,724	50,000	43	4
Frederick	2,162,068	630,207	2,231,971	159,159	-	21	13
Garrett	647,220	246,388	327,922	119,664	-	46	2
Harford	1,753,040	644,754	1,021,418	170,371	-	14	17
Howard	1,589,922	741,964	-	162,520	430,000	9	23
Kent	303,393	105,117	214,892	-	-	32	7
Montgomery	4,873,972	1,727,668	3,222,520	379,107	-	10	22
Prince George's	4,484,948	1,395,053	4,112,763	332,819	450,000	12	20
Queen Anne's	579,271	245,078	148,792	122,064	-	22	11
St. Mary's	816,040	365,518	90,166	117,447	135,000	14	18
Somerset	335,208	130,865	150,657	131,054	-	29	9
Talbot	532,876	150,782	576,870	360,652	40,000	45	3
Washington	1,343,554	408,283	1,288,815	269,015	-	22	12
Wicomico	1,055,069	302,541	1,118,612	146,917	-	26	10
Worcester	749,231	239,621	648,334	-	110,000	34	5
Total	\$175,501,531	\$18,281,410	\$20,109,551	\$4,305,908	\$1,508,450	\$32	

Notes: Highway User Revenues column includes municipal aid. Per Capita estimates based off of 2016 Census population estimates.

Source: Department of Legislative Services

Highway User Revenues – Distribution

Historically, highway user revenues have been distributed to (1) TTF for MDOT's capital program, debt service, and operating costs and (2) to the counties, Baltimore City, and municipalities to assist in the development and maintenance of local transportation projects. In fiscal 2009, prior to budget reconciliation legislation reducing the local share of highway user revenues to help balance the budget, the \$1.6 billion in highway user revenues were distributed as follows:

- \$1.1 billion (70%) to MDOT;
- \$187.6 million (12.06%) to Baltimore City;
- \$239.4 million (15.38%) to counties; and
- \$39.8 million (2.56%) to municipalities.

In response to the ongoing budget crisis, the Budget Reconciliation and Financing Act of 2010 (Chapter 484) significantly reduced the share of highway user revenues distributed to the counties and municipalities to allow a portion of the revenues to be allocated to the general fund for budget relief. In accordance with Chapter 484, in fiscal 2011, the \$1.6 billion in highway user revenues were distributed as follows:

- \$1.1 billion (68.5%) to MDOT;
- \$377.1 million (23.0%) to the general fund;
- \$129.5 million (7.9%) to Baltimore City;
- \$8.2 million (0.5%) to counties; and
- \$1.6 million (0.1%) to municipalities.

The following year, the Budget Reconciliation and Financing Act of 2011 (Chapter 397) divorced the relationship between highway user revenues and the general fund, reducing the distribution of highway user revenues to the general fund in fiscal 2012 and ending the distribution to the general fund in fiscal 2013. **Exhibit 2** illustrates this transition and funding from fiscal 2012 through 2015.

Baltimore City has generally received a larger share of highway user revenues than other local jurisdictions because the State does not conduct highway maintenance or construction in Baltimore City (except for portions of I-95) as it does in the counties. The city's share of total highway user revenues is currently 7.7% each year, as shown in Exhibit 2. The allocations made to counties and municipalities are distributed based on road miles and vehicle registrations.

Exhibit 2
Highway User Revenues – Distribution
Fiscal 2012-2015
(\$ in Millions)

	Fiscal 2012		Fiscal 2013		Fiscal 2014		Fiscal 2015	
	<u>Percent</u>	<u>Dollars</u>	<u>Percent</u>	<u>Dollars</u>	<u>Percent</u>	<u>Dollars</u>	<u>Percent</u>	<u>Dollars</u>
MDOT	79.8%	\$1,318.6	90.0%	\$1,445.4	90.4%	\$1,543.4	90.4%	\$1,597.9
General Fund	11.3%	186.7						
Baltimore City	7.5%	123.9	8.1%	130.1	7.7%	131.5	7.7%	136.1
Counties	0.8%	13.2	1.5%	24.1	1.5%	25.6	1.5%	26.5
Municipalities	0.6%	9.9	0.4%	6.4	0.4%	6.8	0.4%	7.1
Total	100%	\$1,652.3	100%	\$1,606.0	100%	\$1,707.3	100%	\$1,767.6

MDOT: Maryland Department of Transportation

Source: Department of Legislative Services

Municipal Transportation Grants and Special Grants for the Counties and Baltimore City

Since fiscal 2014, municipalities have received additional transportation aid in the form of municipal transportation grants; municipalities received \$15.4 million from these grants in fiscal 2014, \$16 million in fiscal 2015, \$19 million in fiscal 2016, \$19 million in fiscal 2017, and \$20.1 million in fiscal 2018. In fiscal 2016, 2017, and 2018, the counties and Baltimore City were also awarded additional transportation aid through special grants. In fiscal 2016 and 2017, Baltimore City received \$2 million and the counties received a total of \$4 million; in fiscal 2018, Baltimore City received \$5.5 million and the counties received a total of \$12.8 million.

Although the municipal transportation grants and the special grants are supplemental to the amounts received from highway user revenues, the grants were distributed using the highway user revenue formula. In addition, the counties and Baltimore City received \$10 million for pothole repairs in fiscal 2014, which was distributed on the basis of county road miles.

TEL: 410-632-1194
FAX: 410-632-3131
E-MAIL: admin@co.worcester.md.us
WEB: www.co.worcester.md.us



OFFICE OF THE
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
MAUREEN F.L. HOWARTH
COUNTY ATTORNEY

COMMISSIONERS
DIANA PURNELL, PRESIDENT
THEODORE J. ELDER, VICE PRESIDENT
ANTHONY W. BERTINO, JR.
MADISON J. BUNTING, JR.
JAMES C. CHURCH
MERRILL W. LOCKFAW, JR.
JOSEPH M. MITRECIC

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

May 1, 2018

Ms. Shannon Frey
Director of Behavior Health/ CoC Programs
Somerset County Health Department
7920 Crisfield Highway
Westover, MD 21871

RE: FY2019 Homeless Solutions Program Application

Dear Shannon,

This letter is to provide match documentation for the Homeless Alliance for the Lower Shore Continuum of Care (HALS CoC) to apply for the Homeless Solutions Program Application from the Department of Housing and Community Development. Worcester County Government provides funds to provide services to the following agencies to support their efforts to assist homeless individuals and families and those facing homelessness. The total estimate of funding that may be provided for the period July 1, 2018 – June 30, 2019 is \$85,000.00.

List of Agencies and Amounts Provided

Diakonia, Inc.	\$55,000.00
Samaritan Ministries	\$30,000.00

Sincerely,

Diana Purnell
President, Worcester County Commissioners

cc: Kim Reynolds, Budget Accountant
cc: Kathy Whited, Budget Officer

32000 CAMPUS DR
SALISBURY MD 21804
PHONE: 410-334-2800
worwic.edu

MEMORANDUM

TO: Harold Higgins, Bob Culver and Laura Hurley
FROM: Ray Hoy
DATE: February 8, 2018
RE: FY 2019 Budget Proposal

Attached is Wor-Wic Community College's FY 2019 operating budget proposal for \$26,721,233 (pages 16-18). This proposed budget is 4.47% or \$1,194,472 higher than the approved FY 2018 budget.

In order to ensure the college fulfills its mission to "enhance local economic growth by addressing education, training and workforce development," the college assesses the current needs of the community it serves through its strategic planning process. As part of the planning process, all strategic goals have related measures and benchmarks to determine success. The data from the measures of success are analyzed annually by the planning council and strategic priority teams. All departments complete an annual review for assessment purposes. Action plans are created for new initiatives and to improve measurable results in order to achieve benchmarks. All action plans must include budget implications such as required resources and detailed costs, and are posted in the electronic assessment management system.

At the beginning of the operational budget process each year, all budget officers attend budget training, which serves as a refresher, but also an opportunity to emphasize the importance of cross-referencing the assessment management action plans with the dollars requested in the budget. We also stress the need to analyze current and prior year departmental expense accounts. Line item justification is electronically submitted through our budget module, and all new initiative requests submitted with the budget must include justification language to identify what strategic, academic or departmental goal the budget request supports. Those requests that demonstrate the greatest potential to further the strategic plan receive priority consideration when the president's staff finalizes budget recommendations.

The following is a summary of the proposed FY 2019 budget changes, with a more detailed explanation on pages 2-7. A summary of the "Expenditure Budget by Function" can be found on page 10. The "Capital Repair Project Plan", which requires county approval but not county funding, is on pages 11-12. At the request of Wicomico County, included is a budget model of the college's revenue and expense projections from FY 2017 through FY 2025 (page 19).

BOARD OF TRUSTEES

Russell W. Blake

Andrew W. Booth

Kimberly C. Gillis

Morgan Hazel

William H. Kerbin

Martin T. Neat

Lorraine Purnell-Ayres

PRESIDENT

Dr. Murray K. Hoy

* Self-funded

*

**WOR-WIC COMMUNITY COLLEGE
CAPITAL REPAIR PROJECT PLAN
FISCAL YEAR 2019**

The FY 2019 Capital Repair Project Plan requires county approval, but not county funding. House Bill 403, Community Colleges - Facilities Renewal Grant Program, sponsored by Delegate Jones, is currently being considered in the Appropriations Committee. If approved, this bill will provide state funding for community college deferred maintenance projects, such as roofs, chillers, boilers, parking lot repairs, etc. No local match will be required. Every other year, 8 of the 16 community colleges will equally share 5% of the community college Capital Improvement Plan (CIP) allocation (e.g., 5% of \$80 million = \$500,000 per school) for deferred maintenance projects, as long as the projects are included in the college's annual Master Plan update submitted to the Maryland Higher Education Commission. All projects submitted in the FY 2019 Capital Repair Project Plan, with the exception of network switches and VOIP server/system replacements, are included in our Master Plan update and should qualify for the Facilities Renewal Grant Program, if approved, and the college is selected to submit projects for FY 2019. Otherwise, the college will continue to self-fund these projects.

South Lot #1 Parking Lot Repair \$150,000

Repairs are needed in the form of milling, regrading, and asphalt resurfacing approximately 50,000 square feet of parking surface. The parking lot was the first lot that was constructed of the six existing parking lots on the campus in 1994. It is heavily used due to its proximity to the student center, the bookstore, and the administrative building. The parking lot has been cut and patched in several areas without addressing the base layers. As a result, this has caused the parking lot to settle and has created drainage issues.

Replace Guerrieri Hall Chiller \$145,000

Guerrieri Hall (GH) was opened in 2001 and has operated with the original chiller since then. The chiller has reached its service life and is getting more difficult for our technicians to keep pace with the repair needs in order to keep the building comfortable. The existing air-cooled York chiller will be replaced with a high efficiency air-cooled unit (manufacturer to be determined).

Replacement of Main Boiler Room Boilers (Hazel Center) \$ 76,000

The College recently replaced a 20-year-old HVAC system in the combined 74,000 square foot Brunkhorst Hall (BH) and the Maner Technology Center (MTC) with a geothermal system. Heating was originally provided to BH and MTC (as well as HC) by hot water supplied by natural gas/fuel oil fired hydronic boilers but heating is only necessary for the Hazel Center (HC). These boilers and their associated pumps are aging, inefficient by today's standards, and costly to repair. HC is approximately 35,505 square feet. Funding has been approved for the FY18 Capital Repair Project Plan to provide engineering design services for the replacement of the boilers. A Request for

Proposals (RFP) is being developed with the expectation of receiving proposals in April 2018.

Replace Flat Roof over Main Boiler Room (Hazel Center) \$ 64,000

The roof section above the main boiler room of the Hazel Center has not been replaced since 1994. Typically, a roof system has a life expectancy between 20 and 30 years. Because adjacent sections of the roofing system of the Hazel Center are beginning to fail, the college is taking a proactive approach in addressing this structure. FY18 Capital Repair Project Plan funding has been provided for the café because of water infiltration of the membrane and insulation. The replacement will require removing approximately a 3,000 square foot section of roof and install a built-up roofing system.

Replace Network Switches \$ 58,000

The college needs to replace nine (9) Cisco 3750X and two (2) Cisco 6509 network switches and the associated cabling in Brunkhorst Hall that were purchased in 2009 because they are at the end of their service life and no longer eligible for support. This reflects the equipment needed for year two (FY19) of the 4-year phased project to replace our Cisco switches college wide.

VOIP Server/System Replacement \$ 28,100

The college needs to replace the VOIP Gateway Servers that were purchased in 2009 because they are at the end of their service life and no longer eligible for support. Professional support services are included with the server replacement.

Replacement of Automatic Door Operators (Phase I) \$ 26,000

The college has door operators that were installed from 1994 - 2011. Most of these operators are becoming defective and will eventually have to be replaced. There are 44 automatic door operators on the campus and six have been replaced during this fiscal year. The goal is to replace the remaining doors in three phases (years).

TOTAL \$547,100

*No local funds are requested to fund the college's Capital Repair Project Plan. Priorities can change due to emergencies.



The Board of Education of Worcester County

6270 Worcester Highway
Newark, Maryland 21841
www.worcesterk12.org
Telephone: (410) 632-5000
Fax: (410) 632-0364

LOUIS H. TAYLOR
Superintendent of Schools

H. STEPHEN PRICE
Chief Operating Officer

JOHN R. QUINN, Ed.D.
Chief Academic Officer

VINCENT E. TOLBERT, CPA
Chief Financial Officer

Board Members

WILLIAM L. GORDY
President

ERIC W. CROPPER, SR.
Vice-President

BARRY Q. BRITTINGHAM, SR.

J. DOUGLAS DRYDEN

ELENA J. MCCOMAS

ROBERT A. ROTHERMEL, JR.

SARA D. THOMPSON

March 28, 2018

Dear County Commissioners,

As you know, Worcester County Public Schools (WCPS) is committed to providing a safe and secure learning environment for our students and staff. The Board of Education and our leadership team constantly evaluates our facilities, tools and protocols to ensure our safety policies and practices are as effective against potential threats as possible.

Following the tragic events in Parkland, Florida, and in nearby St. Mary's County, school safety continues to demand more time and resources. There is an ever-increasing number of proposed safety initiatives and requirements. In response to these factors and in order for our school system to maintain and enhance the level of security within WCPS, the Board of Education is requesting the addition of one position for the purpose of overseeing school safety. This position will be focused on enforcing existing safety procedures, evaluating the need for additional safety measures, the implementation of such measures and the continued facilitation of partnerships among local, state and federal agencies for the purpose of addressing safety-related issues.

To fund this position, we are requesting to revise our FY 2019 budget proposal as follows, all of which is outlined in the attached documents.

- Total Salaries in the Operation of Plant has increased by \$85,000.
- The FY 2019 request for the new athletic field at Stephen Decatur High School has been reduced by \$85,000. Based on the latest estimates, the projected costs of the new field are less than the original budget of \$700,000 for FY 2019. The actual cost of the project will be determined when bids are accepted. Final pricing will be influenced by the cost of materials, market conditions, and the number of contractors submitting a bid. The second half of the funding for this project to be included in our FY20 budget will be adjusted to reflect actual costs.
- These changes do not result in any additional funding requested in our FY 2019 proposed budget.
- The additional costs in excess of the \$85,000 necessary to fill this position are being absorbed within the school system's existing budget.

We thank you for your consideration of this request and for your continued support of our school system.

Thank you,

Louis H. Taylor,
Superintendent of Schools



THE ART LEAGUE OF OCEAN CITY
CENTER FOR THE ARTS

February 16, 2018

The Honorable Diana Purnell- President
Worcester County Commissioners
Government Center
1 W. Market Street, Room 1103
Snow Hill, MD 21863

Dear Commissioner Purnell,

The Art League of Ocean City, Inc (ALOC) would once again wish to express our sincere appreciation for the Commissioners support of the Capital Campaign for the Ocean City Center for the Arts . The funding that you have provided has helped to establish the Center for the Arts as the premier destination for people of all ages to create and enjoy the arts in Worcester County.

With your support, we have been able to serve over 84,000 visitors since opening our doors. Last year alone, 20,400 people visited our galleries, 398 art classes were run with a total registration of 3,050 people, and 1,357 pieces of original artwork were displayed in our monthly shows.

In addition to the full schedule of programs run at the art center, your support has allowed to reach outside our doors to present art enrichment to several of the Worcester County Schools, including a highly successful weekly after school art academy at Buckingham Elementary School . Art is a great community connector, and our programs have impacted the entire Worcester County community through the collaborative work we do with other non profits including Worcester County Youth and Family Counseling, the Worcester County Library, and Diakonia.

We respectfully request that Worcester County continue its annual support to the Art League of Ocean City, in the amount of \$20,000.00. Your support is critical to provide the necessary funds to continue to expand our innovative programming and subsequently continue your investment in our community.

The Ocean City Center for the Arts is open daily year round. We hope that you and your fellow Commissioners join us for a First Friday reception. They are always well attended, free and open to the public, and a great place to interact with Worcester County residents and visitors.

Thank you again for your support, it is a investment in the quality of life for our community.

Sincerely,

Rina Thaler
Executive Director

To be completed by County
Account # 100.1604.7100.008
Funding Type: Operational
Funding Request: \$ 20,000. ⁰⁰

Worcester County Commissioners
Government Center
1 West Market Street, Room 1103
Snow Hill, Maryland 21863

WORCESTER COUNTY GOVERNMENT GRANT APPLICATION COVER SHEET FISCAL YEAR 2018/2019

I. APPLICANT INFORMATION

Name of Applicant Organization: Art League of Ocean City Inc

Mailing Address: P.O. Box 3503

City, State, Zip Code: Ocean City, MD 21842

Executive Director: Rina Thaler

Executive Director's Email : rthaler@artleagueofoceancity.org

Project/Service Contact Person: Rina Thaler

Phone Number (410)524-9433 Email Address: rthaler@artleagueofoceancity.org

Applicant's Federal Identification Number: 52-1377610

Please check one: Profit Individual Non-profit

Non-profit status: X 501c3 Other

No. of volunteers: 500 No. of paid employees: 10

Please check your type of Grant Funding Request:

- Project Funding
- X Operational/Service Funding
- Personnel Funding
- Purchase of property
- Matching grant * (grantee's required cash or in-kind contribution to a project)
- Purchase of technology and/or information systems
- Other

Please indicate your organization type:

- Health
- Human Services
- Arts and Culture
- Community Affairs
- Environmental Affairs
- Historic Preservation

Primary age group to be served by this grant:

- Up to 5 years of age
- 5-18 year olds
- Adults
- 65+
- All ages
- Other (please describe): _____

Number of people this grant will serve:

- Less than 10
- 11-25
- 26-50
- 50-100
- 100+

NON-PROFIT GRANT BUDGET REQUEST

Applicant: Art League of Ocean City

Timeline this Budget Covers: FY 2019

Grant Amount Requested from Worcester County Government: \$20,000.


Application must contain:

- Completed Grant Application Cover Sheet
- Narrative with all details specified under each heading
- Grant Request Budget Form and Narrative
- Copy of most recent audit or financial statement
- Program Details form

I certify that, to the best of my knowledge, information and belief, the information reported is correct and accurate.

Rina Thaler
Name

4/15/18
Date

EXECUTIVE DIRECTOR
Title


\\S:\Commissioners\Budget\FY19 Budget\non profits\Grant application.doc

Art League of Ocean City- Worcester County Grant Narrative

1. Briefly describe the specific purpose for which this grant is requested.

Operational funding is being requested by the Art League of Ocean City to help support programs and operations of art related activities at the Ocean City Center for the Arts, and throughout Worcester County. The mission of the Art League of Ocean City is to promote the visual arts in the Ocean City area through education, exhibits, programs, scholarships and community art events. Since opening the Ocean City Center for the Arts, in March of 2013, the organization has experienced tremendous growth, providing a cultural amenity that has welcomed over 88,000 visitors, and gone beyond its doors to serve the entire Worcester County community. The art center is open daily year round and admission is free.

2. Briefly describe the evidence of need for this project.

In 2017, 20,400 people visited the art center, and 398 art classes in a variety of mediums were held for children and adults, with a total registration of 3,050 students. 247 artists showed and sold their work, and 159 children participated in summer camp at the art center. There are currently 950 paid members of the Art League, including 60 local businesses whose support indicates how valued it is in the area. In 2017 our volunteers who range in age from 14-80 logged in an impressive 6,000 hours.

The Art League of Ocean City is dedicated to advancing arts and culture in the region by fostering creative expression. In our new state of the art venue, we have also been able to incorporate live theater and music performance, combining the visual and performing arts. Our youth programs, both at our facility, and with the Worcester County Schools have also dramatically increased. In addition to the robust schedule of children's paid classes, we offer many free programs for all ages, and two annual youth art shows featuring the work of Worcester County Middle and High School students. In 2017, we awarded 5 scholarships to Worcester County high school seniors pursuing a college degree in the arts.

3. Are there any other agencies in this area doing similar work?

As more people choose Worcester County to relocate and also retire to, the cultural needs of the community has grown dramatically. There is no other facility of this size and scope providing this type of service in Worcester County.

4. Describe how this project involves collaboration with other agencies

As the Art League has grown, so has the impact we have had on the community through collaborations with other non profits and the Worcester County Board of Education. For example, we provide weekly art instruction to the Buckingham Elementary School's after school academy, and run programs with nearly every school in Worcester County. Through field trips and school visits, children have a chance to view and create artwork in a professional gallery environment- something not readily accessible in our area. Our collaborative work with other non profits including Worcester County Youth and Family Counseling, Diakonia, the Jesse Klump Suicide Awareness Program, Worcester County Library, and Coastal Hospice, provides art education, and raises awareness and funds for their causes.

As a testament to the organization, the Art League was awarded the Richard A Henson award for non-profit excellence in 2015, by the Community Foundation of the Eastern Shore. This award is given to a non-profit organization in the Tri County area who has implemented a program or project that has made an outstanding contribution to the well-being of residents of the Lower Eastern Shore, and exemplifies a spirit of excellence.



TEL: 410-632-0686
FAX: 410-632-3003

OFFICE OF THE TREASURER

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1105
P.O. Box 248
SNOW HILL, MARYLAND
21863

PHILLIP G. THOMPSON, CPA
FINANCE OFFICER

JENNIFER C. SWANTON, CPA
ASSISTANT FINANCE OFFICER

TO: Harold L. Higgins, Chief Administrative Officer
FROM: Phillip G. Thompson, Finance Officer *DGT*
Jennifer Swanton, Assistant Finance Officer *JCS*
DATE: May 2, 2018
SUBJECT: Room and Food Tax - Accounting

Recently, the Governmental Accounting Standards Board adopted GASB 84 “to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.” One of the topics this GASB addresses is Agency Funds, which has been changed for years beginning after December 15, 2018 to be called “Custodial Funds.” These Agency or Custodial Funds should report fiduciary activities.

As you are aware, the County collects Room Tax for short-term room rentals throughout the County and remits the tax back to the appropriate incorporated municipality in which the rental took place. In addition, the County collects Food Tax in Ocean City and similarly remits this back to the Town on a monthly basis. The County retains an administrative fee of 1% and 5% of the Room Tax and Food Tax collections, respectively. We have included all of this activity in the County General Fund to date and after consulting with our outside auditors; we feel an Agency/Custodial Fund would be the more appropriate accounting for the pass-through to the Towns. We would be making this accounting change effective July 1, 2018.

Making this change will give us separate funds for the accounting and reporting for the activity from which we can address concerns and questions from the Towns who are closely monitoring the short-term rental activity. We plan to continue to retain the revenue generated in the unincorporated areas as well as the administrative fees in the General Fund and will distribute collections to the Towns monthly as we have done in the past. As a result, we anticipate no notable net change to the revenue stream for the County or the pass-through tax to the Towns other than that attributable to the market fluctuations for the items collected. This change however will reduce the overall general fund budget and subsequently the required contribution to the reserve fund in FY19 as we would not have to budget for expenses that are self-supported by an existing revenue stream.

Should you have any questions, or require additional data, please do not hesitate to contact us.

CC: Kathy Whited – Budget Officer

FY2019 Food Tax and Room Tax Budget					5/2/2018	
		G/L Account	FY2019 Budget	FY19 Committee Review	FY2018 YTD 4/30/18	FY17 Actual
Revenues:						
County admin	Food Tax	4240	\$ 57,895	\$ 75,000	\$ 62,933	\$ 74,883
	Food Tax Due OC	4240.010	1,100,000	0	1,027,017.60	1,478,984.36
County admin	Room Tax	4250	0	\$ 160,000	0	0
	Room Tax Ocean City	4250.010	13,888,900	0	11,020,811.86	15,484,483.36
	Room Tax Pocomoke	4250.020	126,265	0	112,451.73	151,605.95
	Room Tax Snow Hill	4250.030	5,051	0	8,185.16	10,308.64
	Room Tax Unincorporated	4250.040	900,000	900,000	726,304.74	723,900.99
	Room Tax Berlin	4250.050	20,203	0	23,017.02	28,356.88
	Total		\$ 16,098,314	\$ 1,135,000	\$ 12,980,721	\$ 17,952,523
	Net Change in Revenue			\$ (14,963,314)		
Expenditures						
	Pocomoke Room Tax	1901.100.7160.050	125,000	0	111,327.21	150,089.90
	Berlin Room Tax	1901.110.7160.050	20,000	0	22,580.61	28,108.86
	Snow Hill Room Tax	1901.120.7160.050	5,000	0	8,103.30	10,205.56
	Ocean City Room Tax	1901.130.7160.050	13,750,000	0	10,910,594.95	15,385,278.17
	Ocean City Food Tax	1901.130.7160.030	1,100,000	0	1,035,369.30	1,422,768.96
	Total		\$ 15,000,000	0	\$ 12,087,975	\$ 16,996,451
	Net Change in Expenditure			\$ (15,000,000)		
	Net County Revenue		\$ 1,098,314	\$ 1,135,000	\$ 892,745	\$ 956,071

72



MAYOR AND COUNCIL OF SNOW HILL

April 3, 2018

Ms. Diana Purnell, President
Worcester County Government Building
One W. Market Street
Snow Hill, Maryland 21863

Dear Commissioner Purnell:

The Town of Snow Hill annual grant funding request was presented to the Commissioners on March 6, 2018, during their budget meeting. When reexamining our submission, we would appreciate consideration of one additional request for funding to be used for road repair.

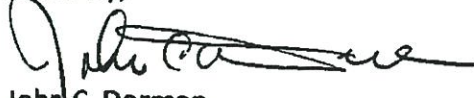
Coulbourne Lane is a highly traveled roadway in town for school buses, residential traffic, people accessing the three schools located on this road, as well as travel that goes from Church Street to Market Street. Because of the amount of excessive traffic, the condition of the roadway has deteriorated and needs repair. We have obtained a quote to replace the blacktop for all of Coulbourne Lane from Market Street to Church Street which totals \$131,250.00 (see attached).

As you are aware the amount of funding through Highway User rates has significantly decreased for municipalities, yet the need for road repairs continues to grow. The Town is currently working on the smaller road repair projects but realizes the need for repair of Coulbourne Lane is crucial.

We would like to formally request that \$131,250.00 be considered an additional funding request to our initial request that was presented.

We appreciate any consideration you give to our request and again express our sincere appreciation for your continued support.

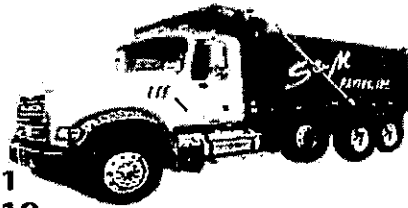
Sincerely,



John C. Dorman
Mayor

Sandm paving
\$ 131,250.00

Delmarva Paving
\$ 126,843.00



1414 W. Pulaski Hwy. • Elkton, MD 21921
Phone: 410-392-5864 • Fax: 410-392-6219
800-778-6977 • sandmpaving@verizon.net

MHIC LIC. 31661

PROPOSAL

April 2, 2018

The Town of Snow Hill Maryland
Attn: Greg
443-235-4439
gmanspaving@gmail.com

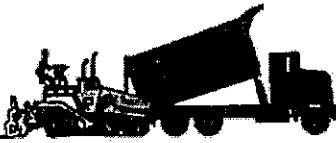
Job Name: The Town of Snow Hill Maryland

Milling out approx. 105,000 SF of blacktop 2" deep.
Hauling asphalt millings away.
Cleaning road with a sweeper.
Tack coating with AC-20 tack.
Installing 2" of 9.5mm blacktop after rolled.
*Using an 8-ton vibratory roller for compaction.
*Estimate days for completion (10 days) weather permitting.

Price: \$131,250.00

** 1/3 deposit required. Balance due upon completion of job.
One Year Guarantee.*

Submitted by,
Samuel Stanley
President
443-309-3109



PROPOSAL

DEL-MAR-VA PAVING LLC

24942 Sussex Hwy
PO Box 366
Seaford, DE 19973

Corporate Office
7140 Barkers Landing Rd.
PO Box 1519
Easton, MD 21601
410-819-3001

ph. 302-629-7995
fx. 302-629-7964

PROPOSAL SUBMITTED TO:

BUSINESS: Town of Snow Hill	PHONE: (757) 894-1639	DATE: 12 Apr 2018
	FAX:	E-MAIL:
NAME: Randy Barfield	JOB NAME: Coulbourn Lane Improvements	
ADDRESS: P.O. Box 348	ADDRESS: Same	
CITY: Snow Hill	STATE: MD	CITY: Snow Hill
		STATE: MD

We hereby submit specifications and estimates for:

1. Mill existing road surface to an approximate depth of 2 inches.
2. Power broom clean the existing milled surface.
3. Apply tack coat to promote adhesion
4. Apply 2 inches of 9.5mm (PG 64-22) hot mix, machine laid and rolled.

Total: \$126,843.00

Notes:

1. Our quote is based on one mobilization to the jobsite, completion by June 30, 2018 and closing areas as we work.
2. Our quote does not include maintenance of traffic, layout, engineering and testing, sub-base, drainage or utility adjustments, modifications or improvements, pavement markings and special government wage rates.
3. If you desire us to secure the maintenance of traffic for this project, we estimate the cost to be approximately \$12,700.00, but we would like to get with you about the requirements for the various schools, etc., before we give a firm price.
4. We have figured on hauling the millings to a location within 10 minutes of the site.

NOTES ON REVERSE SIDE ARE AN INTEGRAL PART OF THIS CONTRACT.

We hereby propose/agree to complete job in accordance with above specifications for the sum of \$ _____

See Above - calculations based on daily ton tickets _____ with payments made as follows: no retainage _____

Net Billing upon completion, payment due when bill is received. _____

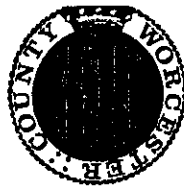
Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate.

Liquid Asphalt at time of proposal \$ 455.00

Authorized Signature

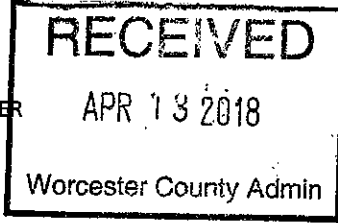
Alex M. Roman Jr

TEL: 410.632.3110
FAX: 410.632.3158
lisac@co.worcester.md.us



INFO

LISA CHALLENGER
DIRECTOR




DEPARTMENT OF
TOURISM

Copy: Kathy Whitel

Worcester County

104 WEST MARKET STREET
SNOW HILL, MARYLAND
-21863

April 13, 2018

To: Harold Higgins, CAO
Fr: Lisa Challenger, Director 
Re: County/Ocean City Tourism Marketing Grant

This memo is in response to your request following the County Commissioners' meeting of March 20, 2018 at which Ocean City Mayor Rick Meehan requested that the Commissioners consider removing the requirement of Ocean City to reference the County Tourism website whenever they use pass-through advertising funds from the County. For background, I'd like to briefly summarize the creation of the current pass through of marketing funds from our department to Ocean City Tourism and how it came about.

Many years ago Gerald Mason and I determined that if the County increased our advertising spend, we would receive an increase in state marketing grant funds. In order to increase the County advertising budget, we earmarked \$270,000 of the annual funding to Ocean City which they used for advertising, and created a pass-through from the County to the Town of Ocean City. The Town of Ocean City received the same level of funding, but the County could now claim that funding to increase the basis upon which our annual Tourism Marketing Grant was calculated by the State. As a result, we received an additional \$60,000 in our Tourism Marketing Grant the following year.

As part of the pass-through grant requirements, and because these grants are derived from County funds, we stipulated that a reference to the County website must be included on all advertising purchased with county funds. This requirement applies to all towns which utilize the County's tourism marketing pass-through grant, not just Ocean City.

Going forward, in order for the County to continue receiving the same level of State Tourism Marketing Grant funds, we must continue the pass through arrangement. Honestly, I believe that the current process works quite well. Presently, my office receives invoices from Ocean City's advertising agency, MGH, for Ocean City advertising and we pay the bill. Furthermore, Ocean City has largely spent the bulk of their pass-through funds on billboards which are considered print advertising and therefore qualify as an eligible expense under the State Tourism Marketing Grant. Since they would likely be purchasing

outdoor advertising anyway, the County requirements have not previously seemed like a significant burden.

However, with respect to the Mayor's request, provided that we continue the pass-through arrangement to cover Ocean City's qualifying expenses under the State Tourism Marketing Grant, it would not be overly detrimental to the County if the Commissioners lifted the requirement of Ocean City to reference the County Tourism website whenever they use pass-through advertising funds from the County.

Revenue and Expenditure Worksheets Legend

3

The following describes each of the columns in order of data:

- Tan 1st Column is the Committee Review Budget
- White 2nd Column reflects the variance from the FY2019 Department Requested Budget to the Committee Review Budget with changes in yellow
- Rose 3rd Column is the FY2019 Department Requested Budget
- White 4th Column is the FY2018 current Adopted Budget
- White 5th Column is for the work session notes and changes
- White 6th column to the far right is Actual FY2018 year-to-date April 30, 2018
- White 7th Column to the far right is the FY2017 Actual amount

The blue area at the bottom of each Department is the Increase or Decrease from Committee Review to the current FY 2018 Budget. It is my sincere hope that these worksheets help you in resolving all budget issues.

REVENUES:

Worcester County

5/3/2018

FY2019 Revenue Budget Work Session

Account Number	Description	2019 Committee Review 5/8/18	Variance Committee vs FY19 Request	2019 Department Requested	2018 Adopted Budget	Work Session Notes & Changes 5/8/18	FY2018 Actual as of 4/30/18	FY2017 Actual Amount
4000	Full Year Real Property Taxes	129,281,998	(32,084)	129,314,082	126,606,231	FY2016 rate.835	126,630,467	123,597,658
4010	Personal Property Taxes	353,186	19,695	333,491	333,361		332,814	395,287
4020	Corporation Property Taxes	4,355,963	242,912	4,113,051	4,111,449		4,052,273	4,314,855
4030	Railroad & Utility Property Tax	3,052,150	(1,362)	3,053,512	2,993,705		2,992,473	2,970,630
4035	Railroad Real Property	3,465	142	3,323	3,891		3,439	0
4040	Half Year Real Property Taxes	208,750	26,890	181,860	271,375		181,860	144,448
4050	Tax Additions & Abatements	(358,200)		(358,200)	(358,200)		(35,803)	(247,405)
4060	Interest on Delinquent Taxes	690,000		690,000	700,000		560,363	734,865
4070	Discounts Allowed on Taxes	(440,000)		(440,000)	(415,000)		(445,679)	(421,376)
4080	Tax Credits For Assessment	(1,326,247)	12,708	(1,338,955)	(1,306,668)		(1,294,103)	(1,218,161)
4100	Income Tax - 1.75% rate as of 1/1/16	23,000,000		23,000,000	22,500,000	Jan'16 Rate of 1.75%	12,723,883	22,891,694
4200	Admission & Amusement Taxes	500,000		500,000	500,000		522,905	544,237
4210	Recordation Taxes	6,500,000		6,500,000	5,750,000		4,350,676	7,250,500
4230	Trailer Park Excise Tax	100,000		100,000	100,000		78,731	118,317
4240	Food Tax Admin	75,000	17,105	57,895	57,895	Administration Fee	62,933	74,883
4240.010	Food Tax Food Tax Due to Ocean City	0	(1,100,000)	1,100,000	1,100,000	Agency Fund	1,027,018	1,478,984
4250	Room Tax Admin	160,000	160,000	0	0	Administration Fee	0	0
4250.010	Room Tax Due To Ocean City	0	(13,888,900)	13,888,900	13,888,900	Agency Fund	11,020,812	15,484,483
4250.020	Room Tax Due to Pocumoke	0	(126,265)	126,265	126,265	Agency Fund	112,452	151,606
4250.030	Room Tax Due to Snow Hill	0	(5,051)	5,051	5,051	Agency Fund	8,185	10,309
4250.040	Room Tax Due to Unincorporated Areas	900,000		900,000	575,000		726,305	723,901
4250.050	Room Tax Due to Berlin	0	(20,203)	20,203	20,203	Agency Fund	23,017	28,357
4260	Rents/State Revenue	133,503	1,200	132,303	97,365	State Elections Rent	90,814	95,008
4270	Rents-Tower Site/Contrib & Donat	21,820		21,820	21,820		20,620	20,577
4300	Highway Users Taxes	521,020		521,020	513,474	State Aid Final	282,762	509,121
4310	911 Fees	450,000		450,000	450,000		328,285	427,414
4340	Transfer Tax	3,750,000		3,750,000	3,500,000		3,448,941	4,271,320
4400	Franchise Fees	22,500		22,500	22,500		21,426	21,266
4600	Sale Of Fixed Assets	30,000		30,000	25,000		0	51,504
4700	Interest On Investments	1,475,000	525,000	950,000	300,000	investment rates	838,339	404,551

REVENUES:

Worcester County

5/3/2018

FY2019 Revenue Budget Work Session

Account Number	Description	2019 Committee Review 5/8/18	Variance Committee vs FY19 Request	2019 Department Requested	2018 Adopted Budget	Work Session Notes & Changes 5/8/18	FY2018 Actual as of 4/30/18	FY2017 Actual Amount
4800	Other Miscellaneous Revenue	80,000		80,000	60,000		81,707	144,874
4900	Liquor Licenses	840,000		840,000	780,000		790,738	840,444
4905	Vending Machine Licenses	100,000		100,000	86,000		45,725	89,480
4910	Traders Licenses	90,000		90,000	90,000		5,449	108,993
4915	Occupational Licenses	5,700		5,700	35,000	Bi-Annual license	31,120	5,425
4920	Bingo Permits	16,500		16,500	16,500		14,605	17,640
4925	Tourist & Trailer Park Permits	8,000		8,000	8,000		8,190	10,960
4930	Building Permits	250,000		250,000	215,000		236,020	231,593
4932	Electrical Permits	18,650		18,650	16,000		14,560	18,600
4933	Commercial Plumbing Plan Review	2,500		2,500	2,500		2,815	2,125
4935	Marriage Licenses	24,000		24,000	24,000		14,950	24,510
4936	Civil Ceremony	1,500		1,500	1,500		840	1,420
4940	Shoreline Commissioner Application Fee	12,000		12,000	12,000		9,225	12,975
4941	Shoreline Construction Permit	15,000		15,000	13,000		9,275	15,150
4942	Timber Harvest Permit	2,500		2,500	2,500		2,800	3,400
4943	SEC/SWM Permit	18,000		18,000	16,000		20,900	22,358
4945.010	Environmental Permits Burn Permit	600		600	600		825	525
4945.020	Environmental Permits Campground Permit	3,325		3,325	3,325		275	2,500
4945.030	Environmental Permits Septic Permit	23,500		23,500	23,500		20,275	23,675
4945.040	Environmental Permits Waste Hauler Permit	2,100		2,100	2,100		1,200	2,900
4945.050	Environmental Permits Well Permit	22,000		22,000	25,000		14,240	19,200
4945.060	Environmental Permits Other	300		300	300		0	150
4950	Health Permits	383,532		383,532	385,576		288,605	383,532
4955	Raffle Permits	1,800		1,800	1,800		1,400	1,825
4960	Plumbing Permits	45,000		45,000	40,000		78,185	68,785
4965	Gas Permits	18,000		18,000	18,000		15,830	22,670
4970	Forestry Conservation Review Fees	5,000		5,000	3,000		7,428	8,394
5045	EDU Transfer/Application Fee	2,000		2,000	600		1,000	600
5047	Stormwater Management Review Fee	75,000		75,000	45,000		65,054	78,753
5060.100	Licenses and Permits Board of Zoning Appeal Fee	18,000		18,000	15,000		19,950	18,600

REVENUES:

Worcester County

5/3/2018

FY2019 Revenue Budget Work Session

Account Number	Description	2019 Committee Review 5/8/18	Variance Committee vs FY19 Request	2019 Department Requested	2018 Adopted Budget	Work Session Notes & Changes 5/8/18	FY2018 Actual as of 4/30/18	FY2017 Actual Amount
5060.300	Licenses and Permits Site Plan Review	11,000		11,000	9,000		11,182	9,260
5060.400	Licenses and Permits Rezoning Fee	4,000		4,000	2,000		4,400	8,189
5060.500	Licenses and Permits Subdivision Review Fee	12,000		12,000	9,000		11,220	10,005
5060.600	Licenses and Permits Text Amendment	2,000		2,000	1,000		700	2,450
5065.100	Sheriff Fees Sheriff Fees - Paper Service	40,000		40,000	40,000		37,835	37,786
5065.105	Sheriff Fees Prescription Drug Collection	0		0	0		0	5,000
5065.200	Sheriff Fees Sheriff Fees - Peddler's License	500		500	500		175	400
5065.300	Sheriff Fees Sheriff Fees - Parking Fines	1,000		1,000	1,000		355	25
5065.400	Sheriff Fees Animal Control Fees	8,000		8,000	8,000		5,675	7,150
5065.405	Sheriff Fees Spay & Neuter Fees	25,000		25,000	25,000		6,550	11,250
5065.600	Sheriff Fees Sheriff's Sale	0		0	0		271	1,013
5065.700	Sheriff Fees Contractual Services	7,000		7,000	7,000		4,980	15,996
5065.990	Sheriff Fees - Other	0		0	0		110	2,698
5070.100	Sale of Publications & Copies Commissioners	500		500	500		120	87
5070.300	Sale of Publications & Copies Dev. Review & Permitting	1,000		1,000	1,000		679	727
5070.400	Sale of Publications & Copies 911 Recordings	50		50	100		0	50
5070.600	Sale of Publications & Copies Elections	500		500	300		1,473	731
5070.700	Sale of Publications & Copies Circuit Court	0		0	100		0	40
5070.900	Sale of Publ & Copies Environmental Programs	0		0	1,000		0	190
5075	Library Use Charges	28,000		28,000	36,000		23,194	39,298
5076	Library Erate Reimbursement	8,500		8,500	30,250		6,478	8,797
5080	County Share Vehicle Tag Fee	4,500		4,500	4,500		2,380	3,438
5085	Liquor Advertising Fees	2,500		2,500	2,500		1,140	2,220
5086	Tourism Co-Op Advertising	1,500		1,500	0		2,000	1,337
5090	Firearms Training Center Fee	3,000		3,000	3,000		0	0
5095.100	Payments For Jail Use Work Release	40,000		40,000	40,000		53,384	48,400
5095.200	Payments For Jail Use ICE Housing	5,200,000		5,200,000	5,200,000		4,044,706	5,519,888
5095.400	Payments For Jail Use State Housing	50,000		50,000	50,000		62,820	49,680
5095.500	Payments For Jail Use Weekenders	5,000		5,000	5,000		6,207	9,830
5095.600	Payments For Jail Use Social Security	10,000		10,000	10,000		9,000	10,400

REVENUES:

Worcester County

5/3/2018

FY2019 Revenue Budget Work Session

Account Number	Description	2019 Committee Review 5/8/18	Variance Committee vs FY19 Request	2019 Department Requested	2018 Adopted Budget	Work Session Notes & Changes 5/8/18	FY2018 Actual as of 4/30/18	FY2017 Actual Amount
5095.700	Payments For Jail Medical Records Reimb.	20,000		20,000	20,000		10,045	26,570
5100.100	Fire Inspection Fees Plan Review Fee	100,000		100,000	75,000		90,592	98,765
5100.200	Fire Inspection Fees Fire Safety Fee	25,000		25,000	25,000		19,395	19,502
5100.300	Fire Inspection Fees Fire Reports	0		0	0		125	50
5100.400	Fire Inspection Fees Hazmat Response Reimb	0		0	0		202	0
5100.600	Fire Inspection Fees Fire Insp. QAP	15,000		15,000	15,000		14,939	13,410
5105.100	Public Works Revenues Pipe Sales	10,000		10,000	10,000		23,650	29,775
5107	Roads Department Fees	35,000		35,000	35,000		46,839	57,345
5110	Recreation Fees	175,000		175,000	148,000		156,848	70,857
5115	Mosquito Control Charges	50,000		50,000	50,000		44,473	47,363
5120	Circuit Court Bar Library	5,000		5,000	5,000		5,000	1,361
5125	Recreation Center Fees	0		0	0		0	146,961
5127	Recreation Center Rental Fees	1,400		1,400	0		0	0
5130	Tourism Programs and Events	3,000		3,000	0		8,106	1,500
5142	Election Filing Fee	0		0	500		0	0
5150.100	Housing Program Fees Program Income	0		0	0		0	698
5155	Community Service Fees	65,000		65,000	65,000		58,570	56,475
5160	Family Services Legal Fees Other	1,500		1,500	1,500		1,400	1,800
5161	Casino Security	15,000		15,000	15,000		8,250	10,910
5162	Seacrets Security	97,696		97,696	97,696		49,913	121,913
5163	Purnell Properties Security	0		0	0		600	16,800
5164	Sunset Marina Security	0		0	0		2,700	3,225
5165	Critical Area Review Fees	27,000		27,000	25,000		28,349	39,388
5167	Water/Sewer Plan Amendment Fee	2,000		2,000	2,000		0	1,000
5175.200	Donations Sponsorship Program Recreation	450		450	200		450	108
5175.205	Donations Sponsorship Youth Scholarship	6,000		6,000	6,000		9,894	0
5181	First Offender Program Fees	0		0	0		0	5,100
5215	Motor Coach Fees	28,000		28,000	28,000		13,213	22,922
5220.010	Park Fees Field Rental	5,000		5,000	30,000		22,815	24,183
5220.020	Park Fees Pavilion Rental	4,000		4,000	4,000		3,250	3,275

REVENUES:

Worcester County

5/3/2018

FY2019 Revenue Budget Work Session

Account Number	Description	2019 Committee Review 5/8/18	Variance Committee vs FY19 Request	2019 Department Requested	2018 Adopted Budget	Work Session Notes & Changes 5/8/18	FY2018 Actual as of 4/30/18	FY2017 Actual Amount
5220.030	Park Fees Tree of Life	400		400	400		0	0
5220.035	Park Fees Tournament Rental	25,000		25,000	0		0	0
5220.040	Park Fees User Fees	240		240	240		366	236
5225	Concession Stand Fees	50,000		50,000	50,000		33,928	44,016
5226	Special Events Fees	14,000		14,000	14,000		1,290	0
5227	Tournament Fees	22,000		22,000	40,000		5,858	0
5230.010	Environmental Fees Perk Test Fee	10,000		10,000	9,900		8,700	16,100
5230.020	Environmental Fees Plat Review Fee	6,000		6,000	8,000		4,910	4,530
5230.030	Environmental Fees Water Sample Fee	400		400	400		250	300
5240	Shared Facility/Service Area Fee	500		500	500		0	0
5245	Solar Renewable Energy Credits	50		50	10,000		164	1,290
5300	Court Fines	50,000		50,000	50,000		40,667	51,382
5310	Civil Infraction Fines	2,500		2,500	2,500		1,750	3,500
5330	Economic Development Programs & Events	3,000		3,000	4,000		0	5,150
5420	Retiree Drug Subsidy	250,000		250,000	226,000		115,246	260,902
5435	BRF Admin Fee	21,000		21,000	21,000		21,799	22,893
5510	Transfers From Other Funds	0		0	208,125	2015 Bond Premium final FY18	208,125	1,143,421
5511	Transfers - Casino/Local Impact Grant Funds	2,236,200	(20,426)	2,256,626	2,490,406	Worcester Career & Technical High School	2,490,406	2,488,812
5515	DHCD Housing Administration Fee	7,000		7,000	7,000		11,049	8,930
5517	Other Housing Rehab Income	4,000		4,000	2,500		0	0
5525	Conservation Easement Admin Fee	20,000		20,000	20,000		0	780
5530	Eastern Shore Library Grant	75,000		75,000	75,000		42,141	75,000
5541	Traffic Safety - SHA	720		720	720		1,464	2,343
5543	Dental Program Reimbursement	22,220		22,220	22,220		13,852	22,138
5600	Federal Payments In Lieu of Tax	20,501		20,501	20,501		0	19,458
5605	MD State Police Grants	0		0	0		0	1,790
5608	VOLT Administration Income	0		0	0		0	8,505
5615	Maryland Coastal Bays	0		0	0		0	6,673

REVENUES:

Worcester County

5/3/2018

FY2019 Revenue Budget Work Session

Account Number	Description	2019 Committee Review 5/8/18	Variance Committee vs FY19 Request	2019 Department Requested	2018 Adopted Budget	Work Session Notes & Changes 5/8/18	FY2018 Actual as of 4/30/18	FY2017 Actual Amount
5625	CDBG Housing Rehab Grant	150,000		150,000	150,000		24,765	124,802
5627	Grant for Economic Devel	0		0	0		0	9,300
5630	Water System Monitoring Grant	17,560		17,560	17,560		(2,138)	18,805
5635	Police Protection Grant	153,146	849	152,297	152,297	State Aid Final	116,117	165,782
5640	State Library Aid	159,476		159,476	154,620		128,850	150,271
5645	Share of State Park Receipts	425,000		425,000	399,442		0	512,706
5650	State Aid for Fire Companies	381,886		381,886	383,381		381,886	383,763
5655	Program Open Space Grant - Parks	676,751		676,751	17,100		0	96,759
5656	Program Open Space Recreation	0		0	0		0	0
5660	Waterway Improvement Grants	23,584		23,584	50,000		26,417	68,135
5662	BRF Operations & Maintenance Grant	10,000		10,000	50,000		(50,000)	50,000
5663	Share of State Forest Land	65,000		65,000	75,000		0	67,344
5664	US Fish and Wildlife Service	0		0	0		0	8,044
5664-020	US Fish and Wildlife Service Other Gen Gov	8,000		8,000	0		0	0
5665	State Aid for Bridges	0		0	0		(7,920)	634,143
5675	Child Support Enforcement Grant	7,000		7,000	7,000		6,123	21,180
5680	State Grant for Critical Areas	13,000		13,000	13,000		13,000	13,000
5688	MD Dept of Aging Grants	0		0	25,000		0	83,251
5700	911 Systems Grant	7,000		7,000	218,274		(77,378)	90,569
5704	MD AOC Security Grant	0		0	120,000		0	0
5705	State Grant for Tourism	102,931		102,931	109,443		3,608	125,788
5712	GOCCP Grant	0		0	0		0	14,987
5725	Family Support Grant	184,820		184,820	184,820		116,983	217,478
5726	Family Support Services MACRO Grant	13,800		13,800	13,800		0	11,100
5730	Septic System BRF Grant Program	240,000		240,000	240,000		(1,688)	122,630
5732	Conservation Easements Reimbursements	60,000		60,000	60,000		43,044	37,550
5735	Other Grants	0		0	0		0	0
5735-010	Other Grants - Roads	559,563	39,264	520,299	239,621	FY19 Transportation Grant	269,214	82,770
5735-025	Other Grants - General Gov	0		0	0		0	240

REVENUES:

Worcester County

5/3/2018

FY2019 Revenue Budget Work Session

Account Number	Description	2019 Committee Review 5/8/18	Variance Committee vs FY19 Request	2019 Department Requested	2018 Adopted Budget	Work Session Notes & Changes 5/8/18	FY2018 Actual as of 4/30/18	FY2017 Actual Amount
5735-030	Other Grants - Human Resources	0		0	0		2,000	0
5735-035	Other Grants - Sheriff	0		0	0		8,293	0
5735-040	Other Grants - Emergency Services	0		0	0		4,095	0
5735-050	Other Grants - Recreation	500		500	500		432	1,128
5735-055	Other Grants - Environmental Programs	0		0	20,000		0	0
5735-060	Other Grants - Library	0		0	0		0	3,400
5745.200	Homeland Security Grant HMEP	0		0	0		0	0
5745.300	Homeland Security Grant SHSGP	79,890		79,890	79,890		(19,156)	108,421
5745.600	Homeland Security Grant EMPG	75,000		75,000	75,000		0	74,881
5757	Trial Jury Reimbursement	54,000		54,000	54,000		33,105	54,195
5760	Drug Court Grant	218,109		218,109	218,109		98,945	223,476
5762	Heroin Coordinator Grant	65,433		65,433	65,433		37,006	56,531
5765	Dept of Environmental Training LEPC	0		0	0		0	593
5770	Bulletproof Vest Program	4,000		4,000	4,000		0	0
5776	BJAG - Sheriff Grants	0		0	0		0	2,067
5780	Emergency Shelter Grant	0	(119,900)	119,900	110,985	COC Administration	81,949	78,830
5785	MDE Beach Monitoring Grant	3,261		3,261	3,100		3,261	3,261
5845	Salary Reimbursement	500		500	500		183	3,723
5890	Homeless Women Grant	0	(24,557)	24,557	24,557	COC Administration	22,111	24,557
5895	SHA Rte 113 Easement Row	0		0	0		0	39,608
5900	Library Federal Grants	0		0	0		4,822	14,893
5905	Sheriff-Sex Offender Grant	9,444		9,444	9,444		26,510	24,844
5910	Sher-Health Tobacco Enforcement	0		0	0		10,000	10,000
5912	Sheriff-Health Underage Drinking	2,000		2,000	2,000		16,000	16,000
5915	CREP Program	0		0	0		0	0
5915-020	CREP Program - Parks	0		0	0		11,324	0
5915-030	CREP Program - Environmental Prgrams	5,000		5,000	0		0	0
5925	MALPF Admin Fee	5,000		5,000	5,000		0	5,636
5930	Rental Assistance Program Grant	0	(40,000)	40,000	40,000	COC Administration	10,000	40,000
5940	Intern Program Grant	10,000		10,000	10,000		10,000	0

REVENUES:

Worcester County

5/3/2018

FY2019 Revenue Budget Work Session

Account Number	Description	2019 Committee Review 5/8/18	Variance Committee vs FY19 Request	2019 Department Requested	2018 Adopted Budget	Work Session Notes & Changes 5/8/18	FY2018 Actual as of 4/30/18	FY2017 Actual Amount
5975	Transfers Budget Stabilization	1,698,323	1,698,323	0	1,666,323	Recycling & Convenience Centers	0	0
	Fund Revenue Total: 100 - General Fund	190,030,719	(12,634,660)	202,665,379	198,932,675	(8,901,956)	179,739,772	201,723,068

Variance: Committee Review FY18 Bgt

FY2019 Expense Budget
 Department Index

4

Page	
1	Dept . 1001 - County Commissioners
2	Dept . 1002 - Circuit Court
3	Dept . 1003 - Orphan's Court
4	Dept . 1004 - State's Attorney
5	Dept . 1005 - Treasurer's Office
6	Dept. 1006 - Elections Office
8	Dept. 1007 - Human Resources
10	Dept. 1008 - Dev, Review & Permitting
12	Dept. 1010 - Environmental Programs
14	Dept. 1090 - Other General Government
16	Dept. 1101 - Sheriff's Office
19	Dept. 1102 - Emergency Services
21	Dept. 1103 - Jail
23	Dept. 1104 - Fire Marshal
25	Dept. 1105 - Volunteer Fire Depts
26	Dept. 1201 - Maintenance
28	Dept. 1202 - Roads
30	Dept. 1203 - Public Works
32	Dept. 1204 - Boat Landings
33	Dept. 1301 - Health Dept.
34	Dept. 1302 - Mosquito Control
35	Dept. 1401 - Commission on Aging
37	Dept. 1402 - Other Social Services
37	Dept. 1502 - WOR-WIC Comm College
38	Dept. 1505 - Board of Education
39	Dept. 1601 - Recreation Dept.
41	Dept. 1602 - Parks Dept.
43	Dept. 1603 - Libraries
45	Dept. 1604 - Other Recreation & Culture
45	Dept. 1701 - Extension Service
46	Dept. 1702 - Other Natural Resources
46	Dept. 1801 - Economic Development
47	Dept. 1803 - Tourism
48	Dept. 1901 - Taxes Shared with Towns
48	Dept. 1902 - Grants to Towns
49	Dept. 1950 - Benefits & Insurance
49	Dept. 1975 - Debt Service
50	Dept. 1985 - Interfund

Expenditures

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1001 - County Commissioners								
6000.100	Personnel Services Salaries	911,513		911,513	896,287		758,396	871,764
6100.010	Administrative Exp Administrative Exps	1,200		1,200	1,000		774	1,864
6100.060	Administrative Exp Books and Publications	300		300	300		0	0
6100.100	Administrative Exp Dues and Subscriptions	3,493		3,493	3,268		3,109	3,352
6100.165	Administrative Exp Meeting Exp	700		700	700		436	567
6100.190	Administrative Exp Office Supplies	6,000		6,000	6,000		3,581	3,927
6100.210	Administrative Exp Paper	3,300		3,300	2,800		1,984	3,133
6100.230	Administrative Exp Postage & Freight	720		720	720		299	831
6110.050	Supplies & Equipment Camera Equipment	0		0	1,000		0	0
6110.090	Supplies & Equipment Computers & Printers	890		890	0		0	0
6110.245	Supplies & Equipment Mobile Phones	6,000		6,000	5,400		3,765	5,364
6110.290	Supplies & Equipment Other Office Equipment	0		0	0		614	0
6130.010	Supplies & Equipment Copier Lease	13,600		13,600	13,600		10,292	13,616
6510.020	Legal Services County Attorney Exps	6,490		6,490	6,043		4,210	6,428
6510.035	Legal Services County Code Exps	11,743		11,743	11,743		8,651	4,022
6510.050	Legal Services Court Reporters	360		360	360		240	480
6510.085	Legal Services Other Legal Exps	(12,000)		(12,000)	(8,000)		(10,942)	(18,958)
6510.100	Legal Services Special Attorneys	0		0	0		0	2,876
6540.020	Vehicle Operating Exps Fuel - WC Fleet	3,100		3,100	3,100		1,922	2,381
6540.030	Vehicle Operating Exps Vehicle Maintenance	400		400	400		426	574
6540.040	Vehicle Operating Exps Vehicle Registration	0		0	0		0	100
6540.045	Vehicle Operating Exp Vehicle Repairs Outside	0		0	0		125	0
6550.270	Building Site Exps Telephone	1,344		1,344	1,344		990	1,309
6900.010	Advertising Budget Advertisements	2,000		2,000	2,000		978	1,432
6900.030	Advertising Legislative Advertisements	11,000		11,000	12,000		5,595	9,302
7000.020	Travel, Training & Exp Board Member Allowance	21,000		21,000	21,000		17,500	21,000
7000.060	Travel Training & Exp Educational Training	3,800		3,800	3,785		2,279	3,438
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	21,314		21,314	21,569		7,954	11,458
7000.115	Travel, Training & Exp Exp Mileage	800		800	800		203	809
8010.110	Interfund Water & Wastewater Enterprise Ch	(60,256)		(60,256)	(59,684)		(43,615)	(58,109)
8010.120	Interfund Landfill Enterprise Charges	(30,128)		(30,128)	(29,842)		(21,808)	(29,054)
8010.220	Interfund Dept. of Liquor Control Charges	0		0	0		0	(16,084)
9010.010	Capital Equipment New Vehicles	0		0	0		0	37,258
Department Total: 1001 - County Commissioners		928,683		928,683	917,693	11,442	757,958	885,079
						Variance: Committee Review/FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1002 - Circuit Court								
6000.100	Personnel Services Salaries	911,350		911,350	903,400		764,287	864,917
6000.400	Personnel Services Overtime Pay	0		0	0		0	1,331
6100.010	Administrative Exp Administrative Exps	3,500		3,500	5,000		5,564	1,725
6100.060	Administrative Exp Books and Publications	2,000		2,000	6,000		345	2,487
6100.080	Administrative Exp Copier Supplies	180		180	180		256	196
6100.100	Administrative Exp Dues and Subscriptions	3,325		3,325	2,457		2,491	2,212
6100.110	Administrative Exp Envelopes	1,500		1,500	1,500		1,834	1,454
6100.150	Administrative Exp Incentives & Events	1,515		1,515	1,515		800	1,407
6100.190	Administrative Exp Office Supplies	7,320		7,320	7,320		6,979	8,003
6100.210	Administrative Exp Paper	2,500		2,500	2,500		1,390	1,651
6110.080	Supplies & Equipment Computer Repairs & Supplies	0		0	0		0	2,425
6110.090	Supplies & Equipment Computers & Printers	0		0	0		1,293	0
6110.120	Supplies & Equipment Equipment Rental	1,200		1,200	1,200		954	1,069
6110.170	Supplies & Equipment Jury Exps	3,500		3,500	3,500		959	1,686
6110.270	Supplies & Equipment Office Equipment Repairs	300		300	300		19	705
6110.280	Supplies & Equipment Office Furniture	4,090		4,090	4,090		2,930	3,892
6110.290	Supplies & Equipment Other Office Equipment	810		810	810		0	220
6130.010	Equipment Maintenance Copier Lease	7,860		7,860	7,860		6,550	7,860
6130.070	Equipment Maint Software Maintenance Agreements	10,410		10,410	10,410		9,094	8,427
6150.050	Uniforms & personal Equip - Uniforms	500		500	0		0	500
6160.040	Grant Programs Court Security Grant	0		0	120,000	State Grant FY18	20,387	0
6160.060	Grant Programs Drug Treatment Court	66,772		66,772	66,772	State Grant	28,890	68,335
6160.070	Grant Programs Family Support Services	50,395		50,395	50,395	State Grant	70,603	78,713
6160.071	Grant Programs MACRO Mediation Conflict Res Ofc	13,800		13,800	13,800	State Grant	0	11,100
6510.030	Legal Services Court Appointed Attorneys	8,000		8,000	5,000		4,796	8,663
6510.040	Legal Services Court Library Levy	2,000		2,000	2,000		2,000	2,000
6510.050	Legal Services Court Reporters	5,000		5,000	10,000		3,417	1,798
6510.055	Legal Services Family Support Service - Other	0		0	0		1,200	1,900
6510.080	Legal Services Jury Per Diem	90,000		90,000	90,000		65,000	90,255
6530.040	Consulting Services Consulting Services	0		0	0		0	13,805
6550.270	Building Site Exps Telephone	5,500		5,500	10,300		4,265	6,215
6700.050	Other Maint. & Svcs Phone Service	1,800		1,800	1,800		0	0
6900.025	Advertising Legal Advertisements	0		0	0		0	372
7000.040	Travel, Training & Exp Continuing Education/Certificati	400		400	3,000		992	218
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	6,300		6,300	1,775		560	1,073
7000.115	Travel, Training & Exp Mileage	4,225		4,225	5,850		1,765	4,366
Department Total: 1002 - Circuit Court		1,216,052		1,216,052	1,338,734	7,242	1,009,619	1,200,981
						Variance: Committee Review FY18 Bgt		

Expenditures

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1003 - Orphan's Court								
6000.100	Personnel Services Salaries	21,000		21,000	21,000		17,769	19,115
7000.020	Travel, Training & Exp Board Member Allowance	4,800		4,800	4,800		4,000	4,467
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	2,494		2,494	2,494	mandated training	122	460
Department Total: 1003 - Orphan's Court		28,294		28,294	28,294	0	21,891	24,042
						Variance - Committee Review FY18 Budget		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1004 - State's Attorney								
6000.100	Personnel Services Salaries	1,243,850	(2,451)	1,246,301	1,248,972	state attorney salary	981,909	1,154,255
6100.010	Administrative Exp Administrative Exps	6,500		6,500	6,500		3,035	6,022
6100.060	Administrative Exp Books and Publications	0		0	0		56	0
6100.100	Administrative Exp Dues and Subscriptions	4,935		4,935	4,900		3,031	2,950
6100.160	Administrative Exp Legal Books & Publications	8,000		8,000	8,000		8,092	8,944
6100.165	Administrative Exp Meeting Expense	0		0	0		0	208
6100.190	Administrative Exp Office Supplies	11,000		11,000	11,000		7,665	10,040
6110.090	Supplies & Equipment Computers & Printers	4,413		4,413	6,694		2,032	3,544
6110.245	Supplies & Equipment Mobile Phones	6,500		6,500	3,750		2,666	4,747
6110.280	Supplies & Equipment Office Furniture	2,000		2,000	2,000		0	4,158
6110.290	Supplies & Equipment Other Office Equipment	2,000		2,000	2,000		0	0
6110.350	Supplies & Equipment Scanners	0		0	0		0	7,350
6110.390	Supplies & Equipment Small Equipment	2,000		2,000	2,000		0	0
6130.010	Equipment Maintenance Copier Lease	7,600		7,600	7,600		6,682	7,117
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	756		756	756		420	721
6130.070	Equipment Maint Software Maintenance Agreements	1,550		1,550	1,550		482	1,514
6150.060	Uniforms & Personal Equipment Ammunition	1,000		1,000	1,000		0	0
6510.020	Legal Services County Attorney Exps	0		0	0		0	60
6510.060	Legal Services Investigation Exps	800		800	800		348	166
6510.090	Legal Services Prosecution Exps	2,000		2,000	2,000		0	3,500
6510.110	Legal Services Transcripts	5,000		5,000	4,000		6,763	4,364
6530.115	Consulting Services Psychological Services	0		0	0		0	350
6540.020	Vehicle Operating Exps Fuel - WC Fleet	10,000		10,000	10,000		3,502	5,559
6540.030	Vehicle Operating Exps Vehicle Maintenance	1,500		1,500	1,500		1,807	2,439
6550.028	Building Site Expense - Cable	1,000		1,000	0		1,008	0
6550.270	Building Site Exps Telephone	11,500		11,500	11,500		7,175	9,615
6900.040	Advertising Personnel Advertisements	500		500	500		442	442
7000.060	Travel, Training & Exp Educational Training	0		0	0		0	728
7000.080	Travel, Training & Exp Extradition Expense	16,000		16,000	20,000		10,175	11,152
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	8,500		8,500	8,500		2,505	1,478
7000.115	Travel, Training & Exp Mileage	1,000		1,000	1,000		0	131
7000.130	Travel, Training & Exp Witness Exps	1,000		1,000	1,000		0	0
Department Total: 1004 - State's Attorney		1,360,904	(2,451)	1,363,355	1,367,522	\$1,912	1,049,792	1,251,554
						Variance: Committee Review FY18 Bg		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17	
Department: 1005 - Treasurer's Office									
6000.100	Personnel Services Salaries	1,162,981		1,162,981	1,218,981		1,013,430	1,112,348	
6100.055	Administrative Exp Bond	1,500		1,500	1,000		1,500	1,500	
6100.060	Administrative Exp Books and Publications	1,100		1,100	1,000		753	1,117	
6100.100	Administrative Exp Dues and Subscriptions	2,900		2,900	3,000		1,494	2,585	
6100.110	Administrative Exp Envelopes	1,600		1,600	1,500		2,285	1,692	
6100.130	Administrative Exp Food Tax Bills & Envelopes	400		400	500		265	274	
6100.190	Administrative Exp Office Supplies	12,500		12,500	12,500		8,341	10,034	
6100.210	Administrative Exp Paper	1,850		1,850	1,800		948	1,741	
6100.220	Administrative Exp Payroll Checks & Forms	4,500		4,500	4,600		1,251	3,335	
6100.230	Administrative Exp Postage & Freight	100		100	200		0	0	
6100.250	Administrative Exp Room Tax Bills & Envelopes	600		600	500		265	958	
6100.260	Administrative Exp Tax Bills & Envelopes	19,000		19,000	19,000		16,808	16,818	
6110.090	Supplies & Equipment Computers & Printers	7,263		7,263	9,177		4,235	3,503	
6110.245	Supplies & Equipment Mobile Phones	900		900	1,000		647	709	
6110.270	Supplies & Equipment Office Equipment Repairs	600		600	500		1,003	0	
6110.290	Supplies & Equipment Other Office Equipment	900		900	800		1,146	0	
6130.010	Equipment Maintenance Copier Lease	3,500		3,500	4,000		1,764	2,374	
6130.020	Equipment Maint Equipment Annual Maint Contr.	73,632		73,632	70,126	Tax Software Maint	70,126	66,787	
6510.085	Legal Services Other Legal Exps	1,800		1,800	1,900		836	1,493	
6530.110	Consulting Services Programming	1,200		1,200	1,200		0	1,200	
6550.270	Building Site Exps Telephone	3,100		3,100	3,200		1,596	2,345	
7000.040	Travel, Training & Exp Continuing Education/Certificati	3,900		3,900	3,365		0	9,519	
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	1,235		1,235	935		560	0	
7000.115	Travel, Training & Exp Mileage	1,600		1,600	1,600		987	1,320	
8010.110	Interfund Water & Wastewater Enterprise Ch	(177,888)		(177,888)	(190,460)		(139,663)	(182,372)	
8010.120	Interfund Landfill Enterprise Charges	(62,032)		(62,032)	(63,638)		(45,701)	(58,942)	
8010.220	Interfund Dept. of Liquor Control Charges	0		0	0		0	(36,496)	
9010.170	Capital Equipment Software	0		0	0		0	3,545	
Department Total: 1005 - Treasurer's Office		1,068,741		1,068,741	1,108,286		66,434	944,876	967,387
						Variance: Committee Review/ FY18 Bgt			

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1006 - Elections Office								
6000.100	Personnel Services Salaries	15,000		15,000	15,000		12,692	15,000
6000.500	Personnel Services State Employee Salary & Benefit	462,401		462,401	383,362	based on State Estimate	304,096	413,197
6100.100	Administrative Exp Dues and Subscriptions	575		575	575		300	575
6100.110	Administrative Exp Envelopes	1,000		1,000	1,000		0	834
6100.180	Administrative Exp National Voter Regis Postcards	646		646	490		160	0
6100.190	Administrative Exp Office Supplies	8,500		8,500	8,500		5,779	5,807
6100.210	Administrative Exp Paper	750		750	750		300	733
6110.090	Supplies & Equipment Computers & Printers	6,740		6,740	3,380		323	7,043
6110.245	Supplies & Equipment Mobile Phones	1,440		1,440	1,440		825	1,342
6110.290	Supplies & Equipment Other Office Equipment	0		0	0		0	700
6110.440	Supplies & Equipment Voting Machines	120,616		120,616	108,836	voting machines	40,985	72,105
6120.010	Voting Machine & Poll Exps Absentee Ballot Exps	3,000		3,000	3,000		0	0
6120.020	Voting Machine & Poll Exps Ballot Exps	550	(4,000)	4,550	4,550	early voting rent savings	0	0
6120.030	Voting Machine & Poll Exps Demo Pay	1,000		1,000	1,000		0	0
6120.040	Voting Mach & Poll Exp Election Board Member Mileage	2,500		2,500	2,500		0	2,766
6120.050	Voting Machine & Poll Exps Election Cell Phone	2,025		2,025	2,025		0	0
6120.060	Voting Machine & Poll Exps Election Judge Exp	108,700		108,700	106,300		3,496	81,377
6120.070	Voting Mach & Poll Exp Election Judge Training Material	9,600		9,600	9,600		6,387	0
6120.080	Voting Machine & Poll Exps Poll Rent & School Exp	2,450		2,450	3,500		0	3,500
6120.090	Voting Machine & Poll Exps Specimen Ballot Exp	22,000		22,000	22,000		0	19,399
6120.095	Voting Machine & Poll Exp. State Allocation County	5,370		5,370	4,643		2,326	54,351
6120.110	Voting Machine & Poll Exp Voter Notification Cards	1,650		1,650	1,650		1,570	1,262
6120.120	Voting Machine & Poll Exp Voting Machine Supplies	6,000		6,000	6,000		0	0
6130.010	Equipment Maintenance Copier Lease	1,627		1,627	1,627		1,220	1,760
6130.070	Equipment Maint Software Maintenance Agreements	5,105		5,105	5,560		1,368	236
6130.100	Equipment Maint Other Equipment Lease	1,769		1,769	0		1,412	0
6150.050	Uniforms & personal Equip - Uniforms	0		0	0		375	0
6530.150	Consulting Services Temporary Clerical Staff	38,640	(8,160)	46,800	14,400		586	9,296
6550.030	Building Site Exps Carpet/VCT Cleaning	300		300	300		0	430
6550.040	Building Site Exps Cleaning Contract	2,700		2,700	2,700		2,009	2,472
6550.050	Building Site Exps Custodial Supplies	625		625	625		252	195
6550.060	Building Site Exps Electricity	8,000		8,000	6,000		5,515	5,960
6550.080	Building Site Exps Fire Alarm Testing	250		250	250		250	250
6550.081	Building Site Exps Fire Extinguishers	100		100	75		64	20
6550.090	Building Site Exps General Maintenance Repairs	2,000		2,000	2,000		1,027	670
6550.125	Building Site Exps HVAC Repairs/Replacement	0		0	0		0	1,987
6550.170	Building Site Exps Office Rent/Lease	75,000		75,000	7,200	Office Space Lease	0	0
6550.180	Building Site Exps Pest Control/Termite Insp	1,100		1,100	1,100		0	963

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
6550.220	Building Site Exps Security Alarm Monitoring	750		750	204		102	204
6550.270	Building Site Exps Telephone	5,080		5,080	5,080		2,661	3,387
6550.280	Building Site Exps Tipping Fees	0		0	0		304	10
6550.300	Building Site Exp Trash Removal	0		0	0		715	0
6550.310	Building Site Exps Water & Sewer	400		400	400		274	365
7000.020	Travel, Training & Exp Board Member Allowance	2,064		2,064	2,064		227	1,000
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	9,177		9,177	7,045		6,173	1,414
7000.115	Travel, Training & Exp Mileage	1,500		1,500	1,500		1,467	1,846
Department Total: 1066 - Elections Office		938,700	(12,160)	950,860	748,231	29,342	405,238	712,455
						Variance: Committee Review, FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1007 - Human Resources								
6000.100	Personnel Services Salaries	400,146		400,146	351,888		298,443	338,588
6100.010	Administrative Exp Administrative Exps	850		850	250		264	314
6100.040	Administrative Exp Alcohol and Drug Testing Supplie	200		200	200		0	140
6100.060	Administrative Exp Books and Publications	600		600	1,195		961	415
6100.080	Administrative Exp Copier Supplies	0		0	0		0	177
6100.100	Administrative Exp Dues and Subscriptions	805		805	833		571	498
6100.110	Administrative Exp Envelopes	350		350	350		(48)	697
6100.150	Administrative Exp Incentives & Events	4,750		4,750	4,750		4,503	3,982
6100.190	Administrative Exp Office Supplies	3,000		3,000	2,775		1,146	2,250
6100.210	Administrative Exp Paper	1,100		1,100	1,100		838	900
6110.050	Supplies & Equipment Camera Equipment	300		300	0		0	0
6110.080	Supplies & Equipment Computer Repairs & Supplies	0		0	0		552	0
6110.090	Supplies & Equipment Computers & Printers	1,505		1,505	2,302		681	4,117
6110.245	Supplies & Equipment Mobile Phones	1,800		1,800	1,100		982	1,200
6110.290	Supplies & Equipment Other Office Equipment	600		600	200		81	2,688
6110.310	Supplies & Equipment Promotional Materials	0		0	100		85	96
6110.320	Supplies & Equipment Radio Supplies	1,500		1,500	0		0	0
6110.340	Supplies & Equipment Safety Program Equipment	780		780	0		0	0
6130.010	Equipment Maintenance Copier Lease	2,400		2,400	3,500		1,621	2,192
6170.050	Program Exp Volunteer Appreciation Events	3,500		3,500	3,500		3,221	3,000
6510.020	Legal Services County Attorney Exps	500		500	1,000		328	373
6530.050	Consulting Services Crisis/Fitness for Duty	1,000		1,000	1,000		0	0
6530.080	Consulting Services Physicals, Shots & Drug Testing	12,000		12,000	13,000		4,697	8,296
6530.180	Consulting Services Web Page	0		0	0		0	66
6540.020	Vehicle Operating Exps Fuel - WC Fleet	3,750		3,750	2,750		1,612	1,984
6540.030	Vehicle Operating Exps Vehicle Maintenance	2,000		2,000	2,000		650	1,266
6540.040	Vehicle Operating Exp. Vehicle Registration	100		100	0		100	0
6540.060	Vehicle Operating Exps Vehicle Equipment	3,700		3,700	0		0	1,490
6550.270	Building Site Exps Telephone	400		400	400		277	360
6900.040	Advertising Personnel Advertisements	500		500	200		165	150
7000.040	Travel, Training & Exp Education/Certification	1,500		1,500	0		0	0
7000.060	Travel, Training & Exp Educational Training	2,700		2,700	2,000		900	817
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	950		950	2,050		1,281	560
7000.115	Travel, Training & Exp Mileage	895		895	205		137	197

Expenditures

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
8010.110	Interfund Water & Wastewater Enterprise Ch	(43,699)		(43,699)	(42,227)		(30,928)	(40,042)
8010.120	Interfund Landfill Enterprise Charges	(25,491)		(25,491)	(24,632)		(18,000)	(23,358)
8010.220	Interfund Dept. of Liquor Control Charges	0		0	0		0	(3,892)
9010.010	Capital Equipment New Vehicles	42,000	19,000	23,000	28,000	Safety and Volunteer Coordinator	25,561	0
Department Total: 1007 - Human Resources		426,991	19,000	407,991	359,789		300,682	309,521
						Variance: Committee Review FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1008 - Development, Review & Permits								
6000.100	Personnel Services Salaries	1,340,506	(29,536)	1,370,042	1,324,167		1,074,996	1,229,337
6100.010	Administrative Exp Administrative Exps	60		60	60		50	62
6100.060	Administrative Exp Books and Publications	1,100		1,100	1,100		785	1,465
6100.070	Administrative Exp International Bldg Code	500		500	2,000		1,969	0
6100.080	Administrative Exp Copier Supplies	75		75	75		0	0
6100.100	Administrative Exp Dues and Subscriptions	1,936		1,936	1,936		1,728	1,589
6100.110	Administrative Exp Envelopes	1,500		1,500	1,500		423	903
6100.190	Administrative Exp Office Supplies	2,625		2,625	2,625		1,331	1,790
6100.210	Administrative Exp Paper	1,500		1,500	1,500		885	1,484
6100.230	Administrative Exp Postage & Freight	150		150	150		49	53
6100.240	Administrative Exp Printing Exp	1,500		1,500	1,500		1,215	1,454
6110.080	Supplies & Equipment Computer Repairs & Supplies	750		750	750		279	0
6110.090	Supplies & Equipment Computer & printer	2,928		2,928	3,220		2,282	0
6110.140	Supplies & Equipment GIS Mapping Supplies	3,200		3,200	2,500		2,763	2,264
6110.245	Supplies & Equipment Mobile Phones	3,000		3,000	3,000		1,709	2,071
6110.270	Supplies & Equipment Office Equipment Repairs	300		300	300		54	0
6110.340	Supplies & Equipment Safety Program Equipment	150		150	150		0	0
6110.390	Supplies & Equipment Small Equipment	500		500	500		0	0
6130.010	Equipment Maintenance Copier Lease	5,663		5,663	5,663		3,533	8,167
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	1,100		1,100	0		0	0
6130.060	Equipment Maintenance Software Licensing	700		700	830		1,286	171
6170.080	Program Exp Special Loans Administration	22,000		22,000	22,000		20,130	21,510
6180.010	Housing Rehabilitation Program CDBG Advertising	2,400		2,400	2,400		807	691
6180.020	Housing Rehab Program CDBG Appraisals & Credit	2,400		2,400	2,400		592	447
6180.030	Housing Rehab Program CDBG Consulting	30,300		30,300	30,300	per contract	20,190	29,640
6180.040	Housing Rehab Program CDBG Housing Rehab	150,000		150,000	150,000		43,027	124,802
6180.050	Housing Rehab Program Housing Rental&Disability Cons	2,800		2,800	2,800		0	1,769
6180.060	Housing Rehab Program Lead Paint Contract	23,000		23,000	20,000		1,450	21,147
6180.070	Housing Rehab Program Program Income Expense	0		0	0		0	698
6180.080	Housing Rehab Program Special Loan Fee Expense	7,000		7,000	7,000		4,040	6,055
6510.010	Legal Services Board/Commission Attorney	25,000		25,000	22,500		19,640	18,950
6510.020	Legal Services County Attorney Exps	2,250		2,250	2,250		2,030	1,866
6510.050	Legal Services Court Reporters	3,500		3,500	3,500		2,260	3,410
6540.020	Vehicle Operating Exps Fuel - WC Fleet	10,000		10,000	10,000		7,239	7,656
6540.030	Vehicle Operating Exps Vehicle Maintenance	5,000		5,000	5,000		2,745	5,996
6550.080	Building Site Exps Fire Extinguishers	0		0	0		0	98
6550.270	Building Site Exps Telephone	1,995		1,995	1,995		1,800	2,446
6700.050	Other Maint. & Svcs Phone Service	375		375	375		0	0

Expenditures

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
6900.025	Advertising Legal Advertisements	12,000		12,000	10,000		8,420	12,357
7000.020	Travel, Training & Exp Board Member Allowance	13,450		13,450	13,450		9,721	10,273
7000.040	Travel, Training & Exp Continuing Education/Certificati	650		650	200		727	150
7000.060	Travel, Training & Exp Educational Training	3,000		3,000	3,000		192	722
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	3,940		3,940	2,981		2,758	462
8010.110	Interfund Water & Wastewater Enterprise Ch	(14,675)		(14,675)	(13,973)		(10,211)	(13,166)
8010.200	Interfund DRP Chargeback - Engr Svcs	(60,297)		(60,297)	(60,297)		(60,297)	(56,837)
9010.010	Capital Equipment New Vehicles	60,000		60,000	0	3 vehicles	0	0
9010.060	Capital Equipment Other	0		0	23,000		16,979	0
Department Total: 1005 - Development, Review & Permits		1,675,831	(29,536)	1,705,367	1,614,407	128,077	1,189,575	1,451,952
						Variance: Committee Review/ FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1010 - Environmental Programs								
6000.100	Personnel Services Salaries	975,566	(24,481)	1,000,047	957,979		788,801	923,295
6100.010	Administrative Exp Administrative Exps	0		0	0		0	52
6100.030	Administrative Exp Alcohol and Drug Testing	100		100	100		45	0
6100.060	Administrative Exp Books and Publications	300		300	300		0	211
6100.080	Administrative Exp Copier Supplies	30		30	30		0	0
6100.100	Administrative Exp Dues and Subscriptions	1,870		1,870	1,870		216	1,484
6100.190	Administrative Exp Office Supplies	2,660		2,660	2,660		2,265	2,875
6100.210	Administrative Exp Paper	500		500	500		453	356
6100.230	Administrative Exp Postage & Freight	50		50	50		0	7
6100.240	Administrative Exp Printing Exp	400		400	400		54	316
6110.080	Supplies & Equipment Computer Repairs & Supplies	2,000		2,000	2,000		0	1,863
6110.090	Supplies & Equipment Computers & Printers	1,360		1,360	8,278		2,727	0
6110.140	Supplies & Equipment GIS Mapping Supplies	1,000		1,000	1,000		933	996
6110.245	Supplies & Equipment Mobile Phones	6,820		6,820	4,560		3,058	2,064
6110.270	Supplies & Equipment Office Equipment Repairs	100		100	100		0	0
6110.295	Supplies & Equipment Program Supplies and Equipment	2,000		2,000	2,000		736	566
6110.340	Supplies & Equipment Safety Program Equipment	150		150	150		0	119
6110.390	Supplies & Equipment Small Equipment	652		652	1,492		1,144	124
6130.010	Equipment Maintenance Copier Lease	2,400		2,400	2,400		1,506	2,467
6150.050	Uniforms & personal Equip - Uniforms	0		0	0		0	880
6160.140	Grant Programs Septic Upgrade Grant	240,000		240,000	240,000		65,009	101,715
6160.170	Grant Programs Water Resources Planning Project	0		0	0		0	4,589
6510.020	Legal Services County Attorney Exps	2,750		2,750	2,750		672	714
6530.040	Consulting Services Consulting Services	0		0	0		0	2,800
6530.140	Consulting Services Stormwater Management Review	78,947		78,947	42,750		61,802	75,148
6540.020	Vehicle Operating Exps Fuel - WC Fleet	13,000		13,000	12,000		8,909	12,051
6540.030	Vehicle Operating Exps Vehicle Maintenance	5,400		5,400	5,843		2,715	5,260
6540.040	Vehicle Operating Vehicle Registration	0		0	0		0	600
6540.045	Vehicle Operating Exp Vehicle Repairs Outside	0		0	0		720	0
6550.270	Building Site Exps Telephone	1,045		1,045	1,045		775	1,006
6700.050	Other Maint. & Svcs Phone Service	500		500	500		0	425
6900.025	Advertising Legal Advertisements	1,200		1,200	1,200		518	676
6900.060	Advertising Water & Sewer Plan Amendments	2,000		2,000	2,000		0	0

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
7000.020	Travel, Training & Exp Board Member Allowance	0		0	0		0	350
7000.040	Travel, Training & Exp Continuing Education/Certificati	2,996		2,996	576		95	0
7000.060	Travel, Training & Exp Educational Training	1,705		1,705	3,325		2,310	3,290
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	854		854	1,022		195	379
7000.115	Travel, Training & Exp Mileage	374		374	374		0	0
8010.110	Interfund Water & Wastewater Enterprise Ch	(24,547)		(24,547)	(24,547)		(17,938)	(23,138)
9010.010	Capital Equipment New Vehicles	0		0	0		0	143,253
Department Total: 010 - Environmental Programs		1,324,182	(24,481)	1,348,663	1,274,707	90,967	927,718	1,266,793
						Variance: Committee Review FY19 Bgt		

Expenditures

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
6550.135	Building Site Exps Insurance Claim Exps	0		0	0		0	2,378
6550.140	Building Site Exps Internet Access	1,440		1,440	0		1,156	0
6550.170	Building Site Exps Office Rent/Lease	2,760	(1,900)	4,660	4,660	Reduce MD/VA line rent	2,530	2,760
6550.180	Building Site Exps Pest Control/Termite Insp	1,955		1,955	1,955		912	1,274
6550.220	Building Site Exps Security Alarm Monitoring	3,393		3,393	2,193		1,667	1,829
6550.230	Building Site Exps Security System Exps	5,500		5,500	5,500		4,830	5,644
6550.240	Building Site Exps Septic Tank Cleaning	400		400	400		0	410
6550.250	Building Site Exps Sprinkler Testing	2,500		2,500	2,500		1,830	2,430
6550.260	Building Site Exps Taxes	650		650	650		272	583
6550.270	Building Site Exps Telephone	68,970		68,970	67,215		40,914	58,459
6550.280	Building Site Exps Tipping Fees	850		850	900		1,577	645
6550.300	Building Site Exps Trash Removal	6,760		6,760	6,400		4,736	4,873
6550.305	Building Site Exps Utility Locator	500		500	400		400	182
6550.310	Building Site Exps Water & Sewer	13,390		13,390	13,310		5,781	13,014
6550.320	Building Site Exps Water Treatment	18,000		18,000	18,000		10,218	16,704
6700.250	Other Maint & Svcs Internet Service	4,800		4,800	3,000		2,258	2,753
7000.050	Travel, Training & Exp Courier Service	3,500		3,500	3,500		768	2,430
7000.060	Travel, Training & Exp Educational Training	3,700		3,700	700		0	0
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	26,950		26,950	21,800		14,895	28,145
7040.010	Tri-County Council Shore Transit MTA Local Match	284,000		284,000	284,000		284,000	284,000
7040.020	Tri-County Council Shore Transit Capital Match	75,103		75,103	75,103		75,103	60,305
7040.030	Tri-County Council Tri-County Council	15,000		15,000	15,000		15,000	15,000
7120.110	Other Non-Matching - Bridletown Service Area Appro.	26,000		26,000	26,000		26,000	26,000
7120.130	Other Non-Matching Exps SDAT Exp	621,610	(547,805)	1,169,415	622,852	SDAT State Final	496,513	607,796
7200.010	Bond & Interest Expense	32,844		32,844	0	Snow Hill Warehouse	27,365	0
7500	Other Expenses	63,797		63,797	63,797		47,409	23,883
9010.020	Capital Equipment Public Safety Electronic Equipment	0		0	58,000		9,996	0
9010.050	Capital Equipment Building Improvements	0		0	47,140		52,880	0
9010.180	Capital Equipment Infrastructure	0		0	100,000		304,920	336,726
9010.220	Capital Equipment Phone Systems	0		0	0		0	19,922
Department Total: 1000 - Other General Government		2,923,526	(549,705)	3,473,231	2,871,301		1,620,653	2,430,830
Variance: Committee Review FY18 Bgt								2,654,964

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1090 - Other General Government								
6100.100	Administrative Exp Dues and Subscriptions	18,831		18,831	19,205		16,929	18,013
6100.165	Administrative Exp Meeting Exp	1,300		1,300	1,300		620	798
6100.190	Administrative Exp Office Supplies	5,000		5,000	5,000		240	468
6100.230	Administrative Exp Postage & Freight	145,000		145,000	145,000		77,821	138,577
6110.080	Supplies & Equipment Computer Repairs & Supplies	10,000		10,000	10,000		8,849	10,099
6110.090	Supplies & Equipment Computers & Printers	20,000		20,000	26,195		9,940	9,510
6110.110	Supplies & Equipment Disaster Preparedness Materials	3,000		3,000	3,000		346	0
6110.165	Supplies & Equipment IT	4,000		4,000	1,000		830	1,045
6110.270	Supplies & Equipment Office Equip Repairs	1,500		1,500	1,500		0	574
6110.290	Supplies & Equipment Other Office Equipment	0		0	0		1,692	9,878
6110.320	Supplies & Equipment Radio Supplies	0		0	0		37,128	0
6110.350	Supplies & Equipment Scanners	14,000		14,000	6,000		4,900	4,549
6130.020	Equipment Maintenance Equip. Annual Maint Contract	143,000		143,000	0		0	0
6130.042	Equipment Maintenance Network	205,000		205,000	165,000		94,680	128,309
6130.060	Equipment Maintenance Software Licensing	65,000		65,000	65,000		21,080	42,180
6130.070	Equipment Maint Software Maint Agreements	261,905		261,905	253,488		217,402	188,650
6130.075	Equipment Maintenance Software Upgrades	5,970		5,970	20,345		20,344	5,706
6130.100	Equipment Maintenance Other Equipment Lease	4,172		4,172	4,172		3,129	4,171
6500.090	Systems Maintenance Wireless Network Upgrades	4,500		4,500	4,500	Gov Ctr wireless 3rd Floor	0	560
6530.010	Consulting Services Annual Audit Fees	45,000		45,000	45,000		41,000	39,270
6530.040	Consulting Services Consulting Services	25,000		25,000	0	Legal Services	0	0
6545	Energy	15,000		15,000	15,000		0	0
6550.010	Building Site Exps Building/Property Improvement	0		0	0		9,819	13,447
6550.020	Building Site Exps Buildings & Grounds Maintenance	0		0	0		6,752	3,221
6550.030	Building Site Exps Carpet/VCT Cleaning	12,980		12,980	13,000		4,937	6,578
6550.040	Building Site Exps Cleaning Contract	99,800		99,800	99,500		69,742	94,054
6550.050	Building Site Exps Custodial Supplies	19,950		19,950	20,150		13,016	16,158
6550.060	Building Site Exps Electricity	300,500		300,500	290,300		183,476	246,017
6550.070	Building Site Exps Elevator Testing	15,526		15,526	15,526		13,739	16,300
6550.080	Building Site Exps Fire Alarm Testing	5,890		5,890	5,890		3,548	3,248
6550.081	Building Site Exps Fire Extinguishers	545		545	570		798	335
6550.085	Building Site Exps Generator Fuel Oil	800		800	800		0	543
6550.090	Building Site Exps General Maintenance Repairs	119,600		119,600	114,600		83,016	95,576
6550.100	Building Site Exps Generator Services & Repairs	7,085		7,085	7,085		1,463	1,152
6550.110	Building Site Exps Heating Fuel Oil	31,500		31,500	41,500		28,443	20,561
6550.120	Building Site Exps Heating Propane	22,700		22,700	21,600		19,008	13,753
6550.124	Building Site Exps HVAC Loop Water Treatment	5,100		5,100	5,100		2,214	3,519

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1101 - Sheriff's Office								
6000.100	Personnel Services Salaries	5,456,209	(99,788)	5,555,997	5,382,816	2 road deputy Jan '19 + 1 school resource	4,330,294	5,007,028
6000.400	Personnel Services Overtime Pay	321,411	(231,809)	553,220	256,411		414,280	500,274
6000.401	Personnel Svcs Overtime Pay Grants/Reimbursements	134,498		134,498	134,498		85,179	138,098
6000.450	Personnel Services Overtime Pay- Kennel Pay	80,288		80,288	80,288		80,150	79,954
6100.010	Administrative Exp Administrative Exps	200		200	200		108	49
6100.030	Administrative Exp Alcohol and Drug Testing	600		600	600		90	0
6100.050	Administrative Exp Background Checks	940		940	940		733	761
6100.055	Administrative Exp Bond	750		750	0		0	0
6100.060	Administrative Exp Books and Publications	5,565		5,565	5,565		2,344	5,029
6100.080	Administrative Exp Copier Supplies	240		240	240		0	0
6100.100	Administrative Exp Dues and Subscriptions	5,695		5,695	4,745		2,761	3,514
6100.110	Administrative Exp Envelopes	945		945	945		0	1,586
6100.190	Administrative Exp Office Supplies	15,790		15,790	12,710		17,972	15,751
6100.210	Administrative Exp Paper	5,056		5,056	5,056		1,158	2,500
6100.230	Administrative Exp Postage & Freight	0		0	0		0	31
6100.240	Administrative Exp Printing Exp	3,387		3,387	2,358		2,049	1,781
6110.020	Supplies & Equipment Animal Food	1,500		1,500	1,500		72	0
6110.025	Supplies & Equipment Animal Transport Containers	600		600	600		0	0
6110.030	Supplies & Equipment Bike Patrol Equipment	2,800		2,800	600		150	0
6110.050	Supplies & Equipment Camera Equipment	500		500	1,500		653	0
6110.070	Supplies & Equipment CO2 for Chambers	5,000		5,000	3,300		6,571	5,745
6110.080	Supplies & Equipment Computer Repairs & Supplies	3,000		3,000	3,000		1,165	1,642
6110.090	Supplies & Equipment Computers & Printers	82,892	(3,900)	86,792	71,090		26,401	39,856
6110.125	Supplies & Equipment Equipment Maintenance & Repair	2,000		2,000	2,000		964	670
6110.135	Supplies & Equipment Fuel for Incinerator	6,000		6,000	6,000		3,859	4,316
6110.160	Supplies & Equipment Investigation Supplies	4,326		4,326	4,326		1,645	6,806
6110.180	Supplies & Equipment K9 Exp	28,000		28,000	28,000		41,114	19,521
6110.190	Supplies & Equipment Law Enforcement Equipment	138,990		138,990	115,400		43,369	69,944
6110.245	Supplies & Equipment Mobile Phones	27,800	(1,200)	29,000	14,964		14,576	13,771
6110.270	Supplies & Equipment Office Equipment Repairs	500		500	500		0	312
6110.280	Supplies & Equipment Office Furniture	4,300		4,300	3,300		1,176	1,818
6110.290	Supplies & Equipment Other Office Equipment	200		200	200		250	170
6110.295	Supplies & Equipment Program Supplies and Equipment	500		500	500		0	199
6110.315	Supplies & Equipment Rabies Clinic Supplies	2,000		2,000	2,000		623	591
6110.320	Supplies & Equipment Radio Supplies	2,000		2,000	0		38	1,130
6110.395	Supplies & Equipment Spay and Neuter Supplies	11,000		11,000	11,000		3,262	8,597
6110.430	Supplies & Equipment Traps	2,953		2,953	2,953		954	590
6130.010	Equipment Maintenance Copier Lease	6,700		6,700	6,700		3,282	4,144

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	6,042		6,042	6,042		4,085	6,642
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	33,108	(576)	33,684	32,616		23,653	42,707
6130.060	Equipment Maintenance Software Licensing	4,800		4,800	115,000		118,566	926
6130.070	Equipment Maint Software Maintenance Agreements	86,220		86,220	66,220		55,286	57,364
6150.010	Uniforms & Personal Equipment Bullet Proof Vests	18,618	(1,252)	19,870	19,070		33,510	17,334
6150.040	Uniforms & Personal Equipment Uniform Allowance	76,550	(600)	77,150	60,800		54,000	51,900
6150.050	Uniforms & Personal Equipment Uniforms	36,074	(3,800)	39,874	39,874		40,301	61,971
6150.060	Uniforms & Personal Equipment Ammunition	63,000	(2,468)	65,468	65,468		26,472	41,734
6160.055	Grant Programs GOCCP Grants	0		0	0		0	14,987
6160.063	Grant Programs Heroin Grant	5,000		5,000	5,000		0	14,574
6160.850	Grant Program Highway Safety Grant Travel	720		720	720		0	0
6510.020	Legal Services County Attorney Exps	1,250		1,250	0		508	269
6510.085	Legal Services Other Legal Exps	6,500		6,500	7,750	LEOBR retainer + legal fees	0	18,793
6530.050	Consulting Services Crisis/Fitness for Duty	1,400		1,400	1,400		0	1,412
6530.090	Consulting Services Pre-Employment Physicals	2,483	(481)	2,483	2,483		3,415	5,025
6530.100	Consulting Services Professional Fees	4,360		4,360	4,360		500	5,400
6530.115	Consulting Services Psychological Services	0		0	0		0	6,750
6530.120	Consulting Services Rabies Clinic	1,000		1,000	1,000		450	850
6530.160	Consulting Services Veterinary Services	500		500	500		0	0
6530.165	Consulting Services Vet Services - Spay & Neuter	12,000		12,000	12,000		2,675	5,622
6540.020	Vehicle Operating Exps Fuel - WC Fleet	218,080	(1,920)	220,000	220,000		167,973	197,091
6540.030	Vehicle Operating Exps Vehicle Maintenance	83,000		83,000	83,000		83,354	103,590
6540.040	Vehicle Operating Exps Vehicle Registration	1,100	(100)	1,200	900		1,100	1,400
6540.045	Vehicle Operating Exps Vehicle Repairs Outside	20,000		20,000	20,000		27,302	17,827
6540.050	Vehicle Operating Exps Vehicle Use/Other Areas	800		800	0		1,175	2,539
6540.060	Vehicle Operating Exps Vehicle Equipment	80,704	(21,931)	102,635	58,635	new vehicle equipment -2	45,353	105,005
6550.020	Building Site Exps Buildings & Grounds Maintenance	2,017		2,017	2,017		33	0
6550.030	Building Site Exps Carpet/VCT Cleaning	1,200		1,200	1,200		0	931
6550.040	Building Site Exps Cleaning Contract	0		0	0		1,450	500
6550.050	Building Site Exps Custodial Supplies	577		577	577		683	901
6550.060	Building Site Exps Electricity	16,800		16,800	16,800		9,462	13,602
6550.080	Building Site Exps Fire Alarm Testing	260		260	260		300	300
6550.081	Building Site Exps Fire Extinguishers	450		450	450		667	898
6550.090	Building Site Exps General Maintenance Repairs	9,055		9,055	9,055		4,311	15,940
6550.120	Building Site Exps Heating Propane	5,000		5,000	5,000		4,688	3,504
6550.130	Building Site Exps Incinerator Exp	1,200		1,200	1,200		1,026	2,488
6550.170	Building Site Exps Office Rent/Lease	0	(18,000)	18,000	0	leased space	1,110	1,018
6550.180	Building Site Exps Pest Control/Termite Insp	300		300	300		144	234
6550.200	Building Site Exps Portalets	660		660	660		389	560

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
6550.220	Building Site Exps Security Alarm Monitoring	180		180	180		102	204
6550.240	Building Site Exps Septic Tank Cleaning	850		850	850		683	790
6550.242	Building Site Exps Sewage Pump Monitoring	200		200	200		120	180
6550.270	Building Site Exps Telephone	10,700		10,700	10,700		7,073	9,120
6550.280	Building Site Expense Tipping Fees	0		0	0		0	10
6550.300	Building Site Exps Trash Removal	2,050		2,050	2,050		1,072	1,352
7000.030	Travel, Training & Exp Canine Training	3,125		3,125	3,125		3,362	13,833
7000.040	Travel, Training & Exp Continuing Education/Certificati	53,324	(3,530)	56,854	56,854		54,604	50,317
7000.060	Travel, Training & Exp Educational Training	20,510		20,510	20,510		7,982	5,127
7000.090	Travel, Training & Exp Firearms Training	4,000		4,000	4,000		3,828	1,550
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	1,500		1,500	1,500		0	0
7000.125	Travel, Training & Exp Transport Exps	6,000		6,000	6,000		791	3,494
9010.010	Capital Equipment New Vehicles	525,862	(99,530)	625,392	289,915	2 new + 12 replacement vehicles	247,437	317,517
9010.050	Capital Equipment Building Improvements	0	(30,000)	30,000	0	build out office space	0	1,842
Department Total: 1101 - Sheriff's Office		7,794,264	(520,404)	8,314,668	7,423,046	590,954	6,128,234	7,164,100
						Variance: Committee Review FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1102 - Emergency Services								
6000.100	Personnel Services Salaries	1,733,502	(8,985)	1,742,487	1,726,061		1,407,802	1,561,218
6000.400	Personnel Services Overtime Pay	70,000		70,000	20,000		43,390	56,294
6100.010	Administrative Exp Administrative Exps	1,250		1,250	1,050		970	1,330
6100.060	Administrative Exp Books and Publications	600		600	600		0	0
6100.080	Administrative Exp Copier Supplies	0		0	350		0	0
6100.100	Administrative Exp Dues and Subscriptions	1,695		1,695	2,050		536	735
6100.190	Administrative Exp Office Supplies	2,000		2,000	2,000		950	1,584
6100.210	Administrative Exp Paper	1,200		1,200	1,200		0	493
6110.017	Supplies & Equipment AED Units	7,000		7,000	35,880		33,850	34,995
6110.080	Supplies & Equipment Computers & Printers	15,210		15,210	10,215		10,188	13,216
6110.120	Supplies & Equipment Equipment Rental	2,100		2,100	2,100		252	281
6110.125	Supplies & Equipment Equip Maint & Repair	15,900		15,900	16,000		8,618	1,106
6110.140	Supplies & Equipment GIS Mapping Supplies	500		500	500		0	374
6110.245	Supplies & Equipment Mobile Phones	13,100		13,100	12,500		7,868	8,068
6110.320	Supplies & Equipment Radio Supplies	219,970		219,970	54,500	non public safety radios	48,416	18,714
6130.010	Equipment Maintenance Copier Lease	2,100		2,100	2,100		1,490	1,975
6130.020	Equipment Maint. Equipment Maint Annual Contract	38,110	38,110	0	0	UPS Annual Maint Contract 6130.020	0	0
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	5,400		5,400	5,400		3,722	5,019
6130.050	Equipment Maintenance Radio Maintenance Contract	30,000		30,000	185,500		139,128	203,496
6130.070	Equipment Maint Software Maintenance Agreements	254,686		254,686	234,489		179,851	124,906
6130.090	Equipment Maintenance Weather Service Subscription	2,200		2,200	2,200		1,968	1,932
6150.050	Uniforms & Personal Equipment Uniforms	4,420		4,420	4,420		112	2,926
6160.043	Grant Programs - Other Grants	0		0	0		2,886	0
6160.080	Grant Programs Homeland Security Grant	79,890		79,890	79,890		14,250	32,656
6160.083	Grant Programs Emergency Number Systems Board	4,500		4,500	218,274		67,651	11,640
6160.086	Grant Programs 911 Educational Materials	2,500		2,500	2,500		1,818	590
6160.089	Grant Programs EMPG	26,500		26,500	26,500		0	0
6510.020	Legal Services County Attorney Exps	1,500		1,500	1,500		1,463	1,612
6530.095	Consulting Services Pre-Employment Testing	2,001		2,001	2,001		609	1,004
6540.020	Vehicle Operating Exps Fuel - WC Fleet	8,400		8,400	8,400		4,744	4,990
6540.030	Vehicle Operating Exps Vehicle Maintenance	1,800		1,800	1,800		1,294	1,480
6540.040	Vehicle Operating Exps Vehicle Registration	0		0	0		0	100
6540.045	Vehicle Operating Exps Vehicle Repairs Outside	2,000		2,000	2,000		136	5,024
6550.020	Building Site Exps Buildings & Grounds Maintenance	0	(38,110)	38,110	0	UPS Annual Maint Contract 6130.020	0	0
6550.060	Building Site Exps Electricity	67,000		67,000	55,000		43,730	50,400
6550.080	Building Site Exps Fire Alarm Testing	1,200		1,200	1,200		800	800
6550.081	Building Site Exps Fire Extinguishers	160		160	140		24	1,146
6550.086	Building Site Exps Generator Fuel Propane	5,500		5,500	5,500		1,377	1,330

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
6550.090	Building Site Exps General Maintenance Repairs	4,000		4,000	4,000		3,029	2,675
6550.100	Building Site Exps Generator Services & Repairs	1,750		1,750	1,750		879	2,836
6550.120	Building Site Exps Heating Propane	0		0	0		17	0
6550.125	Building Site Exps HVAC Repairs/Replacement	0	(48,000)	48,000	0	Bard A/C replacement move to 9010.050	0	0
6550.180	Building Site Exps Pest Control/Termite Insp	1,450		1,450	1,450		0	954
6550.270	Building Site Exps Telephone	110,360		110,360	135,360		84,750	98,702
6550.290	Building Site Exps Transmitter Site Exps	5,000		5,000	5,000		2,032	3,337
6900.025	Advertising Legal Advertisements	0		0	0		311	0
6900.040	Advertising Personnel Advertisements	0		0	0		395	75
7000.035	Travel, Training & Exp Citizen Core Emergency	3,500		3,500	3,500		1,638	2,580
7000.040	Travel, Training & Exp Continuing Education/Certificati	6,000		6,000	6,000		455	4,785
7000.060	Travel, Training & Exp Educational Training	2,000		2,000	2,000		368	1,243
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	415		415	0		1,405	0
7000.115	Travel, Training & Exp Exp Mileage	300		300	300		0	0
8010.110	Interfund Water & Wastewater Enterprise Ch	(18,056)		(18,056)	(18,056)		(13,195)	(16,068)
8010.120	Interfund Landfill Enterprise Charges	(14,360)		(14,360)	(14,360)		(10,494)	(12,901)
8010.220	Interfund Dept. of Liquor Control Charges	0		0	0		0	(1,267)
9010.010	Capital Equipment New Vehicles	0		0	0		0	24,308
9010.050	Capital Equipment Building Improvements	0	(369,960)	369,960	0	transmitter building fund balance	0	0
Department Total: 1102 - Emergency Services		2,726,253	(426,945)	3,153,198	2,850,764	201,499	2,101,484	2,262,693
						Variance: Committee Review FY18 Bg		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1103 - Jail								
6000.100	Personnel Services Salaries	5,740,330	(11,523)	5,751,853	5,787,688		4,762,887	5,436,175
6000.400	Personnel Services Overtime Pay	20,556		20,556	20,556		17,661	21,508
6100.050	Administrative Exp Background Checks	0		0	0		252	622
6100.100	Administrative Exp Dues and Subscriptions	125		125	125		125	311
6100.110	Administrative Exp Envelopes	0		0	0		0	0
6100.190	Administrative Exp Office Supplies	6,750		6,750	6,750		3,423	5,461
6110.080	Supplies & Equip Computer Repairs & Supples	0		0	0		6,298	0
6110.090	Supplies & Equipment Computers & Printers	15,828		15,828	6,857		6,440	1,448
6110.190	Supplies & Equipment Law Enforcement Equipment	3,000		3,000	1,500		860	1,091
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	2,278		2,278	0		0	0
6110.245	Supplies & Equipment Mobile Phones	0		0	0		0	372
6110.270	Supplies & Equipment Office Equipment Repairs	0		0	0		0	178
6110.290	Supplies & Equipment Other Office Equipment	0		0	0		0	722
6110.320	Supplies & Equipment Radio Supplies	5,000		5,000	4,000		4,220	1,814
6130.010	Equipment Maintenance Copier Lease	6,000		6,000	6,000		3,899	5,532
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	0		0	0		0	2,561
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	400		400	400		252	336
6130.070	Equipment Maint Software Maintenance Agreements	21,945		21,945	21,945		20,699	22,092
6150.040	Uniforms & Personal Equipment Uniform Allowance	42,750		42,750	42,750		38,100	38,710
6150.050	Uniforms & Personal Equipment Uniforms	20,415		20,415	2,000	uniforms	4,247	6,526
6190.010	Inmate Exps Food Services	800,000		800,000	800,000		566,057	644,752
6190.020	Inmate Exps Hospital & Physicians Charges	65,000		65,000	65,000		56,717	62,176
6190.030	Inmate Exps Inmate Supplies & Services	15,000		15,000	15,000		15,047	14,133
6190.040	Inmate Exps Jail Dentist	12,000		12,000	12,000		9,225	16,634
6190.070	Inmate Exps Kitchen Supplies	6,000		6,000	6,000		1,975	5,360
6190.075	Inmate Exps Medical Contract	1,224,960		1,224,960	1,193,919	contract	1,094,426	1,142,106
6190.080	Inmate Exps Medical Supplies	55,000		55,000	55,000		14,341	27,130
6190.090	Inmate Exps Pharmaceutical	140,000		140,000	140,000		54,637	132,539
6190.100	Inmate Exps Processing Supplies	16,000		16,000	16,000		7,008	6,015
6510.020	Legal Services County Attorney Exps	250		250	250		642	194
6530.050	Consulting Services Crisis/Fitness for Duty	1,000		1,000	1,000		0	0
6530.080	Consulting Services Physicals, Shots & Drug Testing	500		500	500		0	0
6530.115	Consulting Services Psychological Services	2,500		2,500	2,500		3,050	4,550
6540.020	Vehicle Operating Exps Fuel - WC Fleet	10,000		10,000	10,000		4,191	5,656
6540.030	Vehicle Operating Exps Vehicle Maintenance	2,500		2,500	2,500		1,968	2,055
6540.040	Vehicle Operating Exp Vehicle Registration	100		100	200		200	100
6540.045	Vehicle Operating Exps Vehicle Repairs Outside	300		300	300		197	100

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
6550.010	Building Site Exps Building/Property Improvement	8,400		8,400	0	ice machine	0	0
6550.020	Building Site Exps Buildings & Grounds Maintenance	0		0	0		6,636	0
6550.050	Building Site Exps Custodial Supplies	65,325		65,325	65,325		54,222	69,776
6550.060	Building Site Exps Electricity	240,000		240,000	240,000		181,410	247,171
6550.081	Building Site Exps Fire Extinguishers	1,550		1,550	1,550		305	459
6550.090	Building Site Exps General Maintenance Repairs	55,000		55,000	55,000		52,193	46,471
6550.100	Building Site Exps Generator Services & Repairs	0		0	0		0	310
6550.110	Building Site Exps Heating Fuel Oil	235,000		235,000	235,000		154,549	143,641
6550.180	Building Site Exps Pest Control/Termite Insp	500		500	500		144	234
6550.230	Building Site Exp Security System Expense	0		0	0		3,383	0
6550.250	Building Site Exps Sprinkler Testing	1,700		1,700	1,700		1,205	1,600
6550.270	Building Site Exps Telephone	14,000		14,000	14,000		11,979	14,528
6550.280	Building Site Exps Tipping Fees	0		0	0		0	419
6550.300	Building Site Exps Trash Removal	4,600		4,600	4,600		3,472	4,197
6550.310	Building Site Exps Water & Sewer	240,000		240,000	240,000		144,106	202,898
6700.050	Other Maint. & Svcs Phone Service	650		650	650		0	173
6700.700	Other Maint. & Svcs Prison Labor	9,000		9,000	9,000		8,763	10,664
6900.025	Advertising Legal Advertisements	0		0	0		0	109
7000.060	Travel, Training & Exp Educational Training	7,500		7,500	7,500		3,617	7,256
7000.090	Travel, Training & Exp Firearms Training	3,850		3,850	3,850		3,801	2,818
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	1,506		1,506	1,506		1,753	1,968
9010.010	Capital Equipment New Vehicles	45,000	(1,000)	46,000	74,000	transport van + admin	51,848	41,042
9010.020	Capital Equipment Public Safety Electronic Equipment	0		0	0		0	56,863
9010.050	Capital Equipment Building Improvements	0		0	0		0	42,271
9010.070	Capital Equipment Heavy Equipment	22,875		22,875	0	John Deere Tractor	0	0
9010.100	Capital Equipment Furniture & Fixtures	0		0	18,000		16,333	0
Department Total: 1103 - Jail		9,192,943	(12,523)	9,205,466	9,193,421	317,398	7,398,764	8,503,827
						Variance: Committee Review/ FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1104 - Fire Marshal								
6000.100	Personnel Services Salaries	354,613		354,613	354,613		299,889	328,356
6000.400	Personnel Services Overtime Pay	15,000		15,000	10,000		10,301	9,389
6100.010	Administrative Exp Administrative Exps	0		0	0		198	176
6100.060	Administrative Exp Books and Publications	350		350	350		0	323
6100.100	Administrative Exp Dues and Subscriptions	3,665		3,665	3,715		1,905	2,892
6100.110	Administrative Exp Envelopes	200		200	200		0	178
6100.190	Administrative Exp Office Supplies	400		400	400		1,194	337
6100.210	Administrative Exp Paper	200		200	200		0	150
6100.240	Administrative Exp Printing Exp	425		425	425		0	180
6110.050	Supplies & Equipment Camera Equipment	698		698	698		397	0
6110.090	Supplies & Equipment Computers & Printers	2,610		2,610	1,702		0	852
6110.150	Supplies & Equipment Hazmat Supplies & Equipment	43,729		43,729	16,367	Handheld detector replacement	15,646	8,512
6110.160	Supplies & Equipment Investigation Supplies	2,850		2,850	2,850		0	0
6110.190	Supplies & Equipment Law Enforcement Equipment	0		0	0		93	392
6110.245	Supplies & Equipment Mobile Phones	3,075		3,075	3,075		2,652	3,684
6110.320	Supplies & Equipment Radio Supplies	500		500	500		687	39
6110.450	Supplies & Equipment Fire Prevention	900		900	900		788	788
6130.010	Equipment Maintenance Copier Lease	1,600		1,600	1,600		1,169	1,559
6130.025	Equipment Maintenance Equipment Upgrades & Replacement	1,050		1,050	0		0	0
6130.040	Equipment Maint MILES Computer Chg/MDT User Fees	2,400		2,400	2,581		1,400	2,001
6130.070	Equipment Maint Software Maintenance Agreements	900		900	900		900	1,584
6150.020	Uniforms & Personal Equipment Fire Investigator Gear	3,450		3,450	4,083		56	276
6150.040	Uniforms & Personal Equipment Uniform Allowance	2,500		2,500	2,500		2,500	2,000
6150.050	Uniforms & Personal Equipment Uniforms	4,250		4,250	500		182	1,071
6510.020	Legal Services County Attorney Exps	300		300	200		179	119
6530.115	Consulting Services Psychological Services	0		0	0		0	350
6540.020	Vehicle Operating Exps Fuel - WC Fleet	13,000		13,000	13,000		10,911	11,838
6540.030	Vehicle Operating Exps Vehicle Maintenance	2,500		2,500	2,500		6,045	6,371
6540.040	Vehicle Operating Exp Vehicle Registration	0		0	100		100	20
6540.060	Vehicle Operating Exp Vehicle Equipment	0		0	8,755		9,677	74
6550.270	Building Site Exps Telephone	360		360	360		214	751

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
7000.010	Travel, Training & Exp Bio-Terrorism/Hazmat Team Trng	15,000		15,000	15,000		2,824	0
7000.040	Travel, Training & Exp Continuing Education/Certificati	3,050		3,050	2,855		575	1,317
7000.060	Travel, Training & Exp Educational Training	4,800		4,800	2,550		1,945	5,278
7000.090	Travel, Training & Exp Firearms Training	900		900	900		0	214
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	2,655		2,655	2,710		0	91
8010.010	Capital Equipment New Vehicle	0		0	31,500		30,579	0
Department Total: 104 - Fire Marshal		487,930		487,930	488,589	43,568	403,007	391,162
						Variance: Committee Review, FY18, Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/18	Variance Committee vs FY18 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1105 - Volunteer Fire Departments								
6110.150	Supplies & Equipment Hazmat Supplies & Equipment	14,270		14,270	19,080	SCBA fit tester & surface pro tablet	19,080	0
6550.010	Building Site Exp Building/Prop Improvement	8,800		8,800	0	storage shed for equipment	5,624	3,717
6550.020	Building Site Exp Buildings & Grounds Maint.	0		0	3,687		475	0
6550.030	Building Site Exps Carpet/VCT Cleaning	500		500	500		789	0
6550.040	Building Site Exps Cleaning Contract	2,200		2,200	2,200		1,687	2,250
6550.050	Building Site Exps Custodial Supplies	150		150	150		0	0
6550.060	Building Site Exps Electricity	6,500		6,500	6,500		6,548	9,509
6550.080	Building Site Exps Fire Alarm Testing	360		360	360		472	566
6550.081	Building Site Exps Fire Extinguishers	0		0	0		208	233
6550.085	Building Site Exps Generator Fuel Oil	300		300	300		167	88
6550.090	Building Site Exps General Maintenance Repairs	3,000		3,000	3,000		9,785	5,666
6550.100	Building Site Exp Generator Services & Repairs	0		0	0		578	462
6550.120	Building Site Exps Heating Propane	2,300		2,300	2,300		1,819	1,227
6550.180	Building Site Exps Pest Control/Termite Insp	300		300	300		162	234
6550.220	Building Site Exps Security Alarm Monitoring	360		360	360		204	408
6550.240	Building Site Exps Septic Tank Cleaning	300		300	300		0	205
6550.270	Building Site Exps Telephone	300		300	300		314	639
6550.280	Building Site Exps Tipping Fees	0		0	0		10	0
6550.300	Building Site Exps Trash Removal	240		240	120		302	300
6550.320	Building Site Exps Water Treatment	200		200	200		26	185
7000.125	Travel, Training & Expense Transport Expenses	3,000		3,000	3,000	WTHS Transportation	0	0
7080.010	Fire & Ambulance County Grant to Fire Companies	2,520,000		2,520,000	2,500,000	\$250,000 funding/ each vol fire based on requests + \$20,000	2,500,000	2,350,000
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	3,847,144	(36,380)	3,883,524	3,854,915	based on FY18 rates & medic assist	3,864,913	3,621,473
7080.030	Fire & Ambulance Firemens Training Center	5,000		5,000	5,000		0	2,355
7080.040	Fire & Ambulance LOSAP Appropriation	94,000		94,000	112,000		0	86,600
7080.060	Fire & Ambulance State Grant for Fire Companies	381,886		381,886	383,381	State Aid Revenue	381,886	383,763
7080.070	Fire & Ambulance Workmans Compensation - Fire	206,961		206,961	262,474		226,016	155,100
9010.050	Capital Equipment Building Improvements	0	(49,000)	49,000	0	Fire Tower Repairs	0	0
Department Total: 1105 - Volunteer Fire Departments		7,098,071	(85,380)	7,183,451	7,160,427	480,187	7,021,065	6,624,978
						Variance: Committee Review/ FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1201 - Maintenance								
6000.100	Personnel Services Salaries	870,383		870,383	770,844		593,018	700,141
6000.400	Personnel Services Overtime Pay	6,500		6,500	6,500		4,858	5,277
6100.100	Administrative Exp Dues and Subscriptions	300		300	0		170	35
6100.190	Administrative Exp Office Supplies	1,000		1,000	1,000		746	598
6110.090	Supplies & Equipment Computers & Printers	4,455		4,455	1,100		1,597	847
6110.120	Supplies & Equipment Equipment Rental	474		474	474		380	455
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	13,550		13,550	10,950		9,986	37,951
6110.245	Supplies & Equipment Mobile Phones	11,185		11,185	10,225		6,163	8,672
6110.320	Supplies & Equipment Radio Supplies	2,000		2,000	2,000		0	140
6110.340	Supplies & Equipment Safety Program Equipment	3,500		3,500	3,500		2,617	3,087
6110.420	Supplies & Equipment Tools & Supplies	6,000		6,000	19,050		15,023	6,003
6130.035	Equipment Maint Maintenance Mgmt Service	7,374		7,374	7,023		7,023	6,689
6150.050	Uniforms & Personal Equipment Uniforms	6,650		6,650	6,650		4,581	5,306
6530.080	Consulting Services Physicals, Shots & Drug Testing	100		100	0		45	45
6540.020	Vehicle Operating Exps Fuel - WC Fleet	35,000		35,000	35,000		17,839	22,647
6540.030	Vehicle Operating Exps Vehicle Maintenance	10,000		10,000	10,000		9,014	13,502
6540.040	Vehicle Operating Exp Vehicle Registration	200		200	300		0	100
6550.030	Building Site Exp. Carpet/VCT Cleaning	1,200		1,200	1,200		0	745
6550.040	Building Site Exp. Cleaning Contract	0		0	0		0	160
6550.050	Building Site Exp Custodial Supplies	900		900	900		706	887
6550.060	Building Site Exps Electricity	7,500		7,500	7,500		5,659	7,286
6550.080	Building Site Exps Fire Alarm Testing	250		250	250		250	250
6550.081	Building Site Exps Fire Extinguishers	400		400	400		0	403
6550.090	Building Site Exps General Maintenance Repairs	5,500		5,500	5,500		2,008	3,371
6550.120	Building Site Exps Heating Propane	5,000		5,000	5,000		6,953	4,655
6550.180	Building Site Exps Pest Control/Termite Insp	500		500	500		144	234
6550.220	Building Site Exps Security Alarm Monitoring	504		504	504		252	429
6550.240	Building Site Exps Septic Tank Cleaning	450		450	400		205	205
6550.280	Building Site Exps Tipping Fees	300		300	300		35	168
6550.300	Building Site Exps Trash Removal	674		674	750		505	676

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
6800.010	Custodial Services Custodial Purchases	60,000		60,000	60,000	FY18 Maintenance Division	37,771	0
6800.020	Custodial Services Custodial Supply Billing	(55,000)		(55,000)	(55,000)	FY18 Maintenance Division	(33,396)	0
6900.005	Advertising Bid Advertising	500		500	500		146	699
7000.060	Travel, Training & Exp Educational Training	5,225		5,225	5,225		4,565	3,806
9010.010	Capital Equipment New Vehicles	26,000	(1,326)	27,326	111,888	1 vehicle	0	0
Department Total: 1201 - Maintenance		1,038,574	(1,326)	1,039,900	1,030,433		121,718	835,470
						Variance: Committee Review, FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1202 - Roads								
6000.100	Personnel Services Salaries	1,419,005	(88,337)	1,507,342	1,322,789	fund 2 new positions	1,101,043	1,240,132
6000.400	Personnel Services Overtime Pay	12,000		12,000	12,000		20,110	11,225
6100.080	Administrative Exp Copier Supplies	400		400	400		182	441
6100.100	Administrative Exp Dues and Subscriptions	50		50	25		50	25
6100.110	Administrative Exp Envelopes	75		75	75		34	0
6100.190	Administrative Exp Office Supplies	1,200		1,200	1,100		592	1,230
6100.210	Administrative Exp Paper	200		200	200		0	0
6110.080	Supplies & Equipment Computer Repairs & Supplies	160		160	160		0	0
6110.090	Supplies & Equipment Computers & Printers	0		0	10,079		9,992	169
6110.120	Supplies & Equipment Equipment Rental	456		456	456		380	417
6110.125	Supplies & Equipment Equipment Maintenance & Repair	2,800		2,800	2,800		1,540	1,995
6110.245	Supplies & Equipment Mobile Phones	2,730		2,730	1,950		1,461	1,942
6110.270	Supplies & Equipment Office Equipment Repairs	1,000		1,000	1,000		0	0
6110.280	Supplies & Equipment Office Furniture	700		700	0		631	0
6110.340	Supplies & Equipment Safety Program Equipment	8,100		8,100	3,100		2,618	2,854
6110.365	Supplies & Equipment Shop Supplies	7,000		7,000	7,000		3,906	5,154
6110.370	Supplies & Equipment Sign Materials	20,000		20,000	20,000		14,639	7,748
6110.390	Supplies & Equipment Small Equipment	24,448		24,448	3,000		0	1,449
6110.400	Supplies & Equipment Striping Paint & Supplies	35,000		35,000	35,000		8,328	6,950
6110.420	Supplies & Equipment Tools & Supplies	6,300		6,300	6,300		3,253	6,284
6130.010	Equipment Maintenance Copier Lease	2,000		2,000	2,000		1,510	1,813
6130.055	Equipment Maintenance Roads Management System	13,000		13,000	0		0	0
6140.010	Road Maintenance Materials Blacktop for Overlay	1,000,000	(500,000)	1,500,000	1,000,000	blacktop overlay	999,422	1,000,000
6140.020	Road Maintenance Materials Patching Material	18,000		18,000	18,000		9,990	16,223
6140.030	Road Maintenance Materials Stone	25,000		25,000	25,000		16,694	18,093
6140.040	Road Maintenance Materials Pipe	40,000		40,000	40,000		24,624	25,000
6140.050	Road Maintenance Materials Bridge Material	10,000		10,000	5,000		199	171
6140.060	Road Maintenance Materials Other	1,500		1,500	1,000		992	1,512
6150.050	Uniforms & Personal Equipment Uniforms	12,600		12,600	12,250		10,002	9,102
6160.145	Grant Programs State Highway Grant	559,563	39,264	520,299	239,621	State Transportation Grant final	184,000	82,770
6530.040	Consulting Services Consulting Services	400		400	400		0	0
6530.080	Consulting Services Physicals, Shots & Drug Testing	600		600	600		515	625
6540.010	Vehicle Operating Exps Equipment/Vehicle Rental	1,500		1,500	1,500		2,326	4,500
6540.020	Vehicle Operating Exps Fuel - WC Fleet	150,000		150,000	150,000		105,765	117,773

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
6540.030	Vehicle Operating Exps Vehicle Maintenance	115,000		115,000	115,000		97,911	101,490
6540.040	Vehicle Operating Exp Vehicle Registration	200		200	200		0	0
6540.045	Vehicle Operating Exps Vehicle Repairs Outside	25,600		25,600	25,600		12,963	29,330
6550.030	Building Site Exps Carpet/VCT Cleaning	300		300	300		0	0
6550.040	Building Site Exps Cleaning Contract	0		0	0		1,160	850
6550.050	Building Site Exps Custodial Supplies	1,300		1,300	1,300		936	994
6550.060	Building Site Exps Electricity	12,000		12,000	12,000		9,381	11,078
6550.080	Building Site Exps Fire Alarm Testing	900		900	900		625	625
6550.081	Building Site Exps Fire Extinguishers	1,000		1,000	1,000		101	1,272
6550.090	Building Site Exps General Maintenance Repairs	15,000		15,000	5,000		3,707	6,998
6550.100	Building Site Exps Generator Services & Repairs	750		750	750		162	324
6550.120	Building Site Exps Heating Propane	5,500		5,500	6,000		6,481	3,709
6550.135	Building Site Exp Insurance Claim Expense						1,000	0
6550.180	Building Site Exps Pest Control/Termite Insp	300		300	300		0	240
6550.220	Building Site Exps Security Alarm Monitoring	1,100		1,100	1,100		306	1,561
6550.240	Building Site Exps Septic Tank Cleaning	200		200	200		0	205
6550.270	Building Site Exps Telephone	3,000		3,000	3,000		2,252	2,669
6600.010	Road Maintenance Ocean Pines Per Agreement	56,880		56,880	56,056	OPA agreement	25,020	56,013
6600.015	Road Maintenance Paving and Re-paving	5,000		5,000	5,000		0	8,253
6600.020	Road Maintenance Special Road Construction	15,000		15,000	15,000		2,535	131,407
6600.030	Road Maintenance State Aid Bridges	0		0	0		252,770	777,679
6600.040	Road Maintenance Street Lighting	96,000		96,000	96,000		83,202	95,913
6600.055	Road Maintenance Tipping Fees - Litter	8,000	(2,000)	10,000	6,000		2,580	4,312
6900.025	Advertising Legal Advertisements	1,600		1,600	1,600		1,151	1,244
7000.060	Travel, Training & Exp Educational Training	2,065		2,065	1,740		1,155	1,224
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	200		200	0		0	0
9010.010	Capital Equipment New Vehicles	54,000	(627,620)	681,620	370,760	2 trucks	246,600	0
9010.050	Capital Equipment Building Improvements	0		0	0		0	61,110
9010.070	Capital Equipment Heavy Equipment	33,562	(385,000)	418,562	199,011	trailer	141,961	188,970
Department Total: 1282 - Roads		3,830,244	(1,563,693)	5,393,937	3,846,622	164,306	3,418,756	4,053,066
						Variance: Committee Review, FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1203 - Public Works								
6000.100	Personnel Services Salaries	526,024		526,024	547,089		471,517	520,706
6000.400	Personnel Services Overtime Pay	0		0	0		53	0
6100.010	Administrative Exp Administrative Exps	120		120	120		9	0
6100.060	Administrative Exp Books and Publications	50		50	50		0	0
6100.080	Administrative Exp Copier Supplies	300		300	300		0	0
6100.100	Administrative Exp Dues and Subscriptions	325		325	295		126	315
6100.110	Administrative Exp Envelopes	300		300	300		216	0
6100.190	Administrative Exp Office Supplies	1,600		1,600	1,600		798	1,102
6100.210	Administrative Exp Paper	300		300	300		90	210
6110.080	Supplies & Equipment Computer Repairs & Supplies	300		300	300		0	13
6110.090	Supplies & Equipment Computers & Printers	2,542		2,542	0		0	899
6110.125	Supplies & Equipment Equipment Maintenance & Repair	590		590	590		0	0
6110.245	Supplies & Equipment Mobile Phones	970		970	970		825	1,011
6110.365	Supplies & Equipment Shop Supplies	2,000		2,000	2,000		1,790	2,122
6110.420	Supplies & Equipment Tools & Supplies	6,000		6,000	6,000		1,479	5,268
6130.010	Equipment Maintenance Copier Lease	2,050		2,050	2,050		1,534	2,045
6130.020	Equipment Maintenance Equipment Annual Maint Contr.	1,000		1,000	1,000		853	0
6130.075	Equipment Maintenance Software Upgrades	3,100		3,100	3,100		2,938	1,949
6150.050	Uniforms & Personal Equipment Uniforms	1,050		1,050	1,050		1,230	1,025
6170.070	Program Exp Safety Program	225		225	225		0	0
6510.020	Legal Services County Attorney Exps	2,700		2,700	2,700		0	179
6530.065	Consulting Services Gas Monitoring/Remediation	30,000		30,000	30,000		14,516	41,264
6530.070	Consulting Services Ground Water Mon/Closed Landfill	50,000		50,000	50,000		5,717	44,662
6530.080	Consulting Services Physicals, Shots & Drug Testing	300		300	300		185	0
6540.020	Vehicle Operating Exps Fuel - WC Fleet	6,000		6,000	6,000		2,972	3,757
6540.030	Vehicle Operating Exps Vehicle Maintenance	3,500		3,500	3,500		1,251	2,301
6550.043	Building Site Expense Closed Landfills Maintenance	30,000	(10,000)	40,000	40,000	Closed landfill sites	9,000	0
6550.060	Building Site Exps Electricity	0		0	0		0	(135)
6550.090	Building Site Exps General Maintenance Repairs	8,600		8,600	6,100		2,901	10,721
6550.270	Building Site Exps Telephone	420		420	420		332	400
6700.650	Other Maint. & Svcs Tipping Fees	1,700		1,700	1,700		1,324	1,611
6750.010	Fleet Services Fleet Repairs	113,000		113,000	113,000		84,356	110,778
6750.020	Fleet Services Repair Billings	(195,124)		(195,124)	(195,124)		(108,689)	(169,234)
6800.010	Custodial Services Custodial Purchases	0		0	0		0	41,544
6800.020	Custodial Services Custodial Supply Billing	0		0	0		0	(45,290)
6850.010	Central Fuel Facility Fuel Purchases	1,000,000		1,000,000	1,000,000		630,443	710,335
6850.020	Central Fuel Facility Central Fuel Gas Billings	(1,000,000)		(1,000,000)	(1,000,000)		(555,369)	(705,920)
6900.005	Advertising Bid Advertisements	0		0	0		108	0

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
6900.025	Advertising Legal Advertisements	300		300	300		0	99
7000.060	Travel, Training & Exp Educational Training	0		0	0		0	75
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	2,365		2,365	2,035		849	1,286
7000.115	Travel, Training & Exp Mileage	500		500	500		0	0
8010.110	Interfund Water & Wastewater Enterprise Ch	(153,941)		(153,941)	(153,941)		(112,505)	(145,591)
8010.120	Interfund Landfill Enterprise Charges	(63,312)		(63,312)	(63,312)		(46,276)	(60,161)
8010.200	Interfund DRP Chargeback - Engr Svcs	60,297		60,297	60,297		60,297	56,837
8010.220	Interfund Dept. of Liquor Control Charges	0		0	0		0	(2,977)
9010.070	Capital Equipment Heavy Equipment	23,000		23,000	0	vehicle lift	31,877	0
Department Total: 1203 - Public Works		469,151	(10,000)	479,151	471,814	25,595	506,746	433,205
						Variance: Committee Review FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1204 - Boat Landings								
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	9,000		9,000	0	mower	0	0
6160.181	Grant Programs DNR Waterway Improvement Funds	23,584		23,584	50,000	DNR Waterway Funds FY19	26,417	54,879
6550.050	Building Site Exps Custodial Supplies	1,200		1,200	900		579	1,256
6550.060	Building Site Exps Electricity	5,900		5,900	6,100		4,804	5,367
6550.090	Building Site Exps General Maintenance Repairs	5,600		5,600	5,600		2,689	9,910
6550.200	Building Site Exps Portalets	4,315		4,315	4,315		3,088	3,936
6550.280	Building Site Exps Tipping Fees	1,200		1,200	1,200		226	766
6550.300	Building Site Exps Trash Removal	2,000		2,000	2,000		720	1,531
6550.310	Building Site Exps Water & Sewer	900		900	1,000		839	732
6900.005	Advertising Bid Advertising	400		400	400		0	127
9010.050	Capital Equipment - Building Improvements	0		0	0		0	27,444
Department Total: 1204 - Boat Landings		54,099		54,099	71,515	(96,143)	39,361	105,947
						Variance: Committee Review / FY17 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1301 - Health Department								
6100.010	Administrative Exp Administrative Exps	3,000		3,000	0		819	228
6100.165	Administrative Exp Meeting Exp	0		0	3,000		0	0
6550.030	Building Site Exps Carpet/VCT Cleaning	7,200		7,200	7,200		3,183	9,281
6550.040	Building Site Exps Cleaning Contract	68,270		68,270	68,270		54,657	73,140
6550.050	Building Site Exps Custodial Supplies	350		350	350		0	3
6550.060	Building Site Exps Electricity	121,279		121,279	121,279		86,701	118,086
6550.070	Building Site Exps Elevator Testing	2,500		2,500	2,500		2,071	2,464
6550.080	Building Site Exps Fire Alarm Testing	2,350		2,350	2,350		2,054	2,105
6550.081	Building Site Exps Fire Extinguishers	327		327	327		402	443
6550.085	Building Site Exps Generator Fuel Oil	1,250		1,250	1,250		0	185
6550.090	Building Site Exps General Maintenance Repairs	47,137		47,137	47,137		29,392	61,200
6550.100	Building Site Exps Generator Services & Repairs	2,900		2,900	2,900		3,363	1,410
6550.110	Building Site Exps Heating Fuel Oil	13,500		13,500	13,500		10,084	8,276
6550.120	Building Site Exps Heating Propane	80,935		80,935	80,935		67,154	62,612
6550.124	Building Site Exps HVAC Loop Water Treatment	2,250		2,250	2,250		996	2,109
6550.135	Building Site Exps Insurance Claim Exps	0		0	0		0	1,000
6550.180	Building Site Exps Pest Control/Termite Insp	1,375		1,375	1,375		780	3,333
6550.220	Building Site Exps Security Alarm Monitoring	1,095		1,095	1,095		714	1,443
6550.230	Building Site Exps Security System Exps	75		75	75		0	0
6550.242	Building Site Exp. Sewage Pump Monitoring	500		500	500		367	550
6550.250	Building Site Exps Sprinkler Testing	3,300		3,300	3,300		2,135	3,290
6550.255	Building Site Exps Stormwater Utility Fee	200		200	200		75	100
6550.270	Building Site Exps Telephone	48,779		48,779	48,779		28,555	37,042
6550.280	Building Site Exps Tipping Fees	1,620		1,620	1,620		454	321
6550.300	Building Site Exps Trash Removal	4,610		4,610	4,610		2,654	3,827
6550.310	Building Site Exps Water & Sewer	4,200		4,200	4,200		3,861	3,924
6550.320	Building Site Exps Water Treatment	0		0	150		0	0
7120.050	Other Non-Matching Exps Health Dept Ocean City	15,840		15,840	15,840		14,093	14,463
7120.060	Other Non-Matching Exps Health Dept On Call	26,468		26,468	26,468		17,819	25,843
7120.200	Other Non-Matching Exps Local Management Board	10,000		10,000	10,000		10,000	10,000
7120.350	Other Non-Matching Exps School Safety	189,755		189,755	189,755	Safe Schools Mental Health	189,755	112,198
7130.020	Matching Appropriation Health Department State Share	4,886,688		4,886,688	4,814,241	matching funds/ State pickup contractual health	3,833,722	5,127,821
9010.050	Capital Equipment Building Improvements	0		0	28,368		0	0
Department Total: 1301 - Health Department		5,547,753		5,547,753	5,503,824	(150,886)	4,365,858	5,686,695
						Variance: Committee Review FY18 Budget		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1302 - Mosquito Control								
6000.100	Personnel Services Salaries	76,440		76,440	41,746		36,583	39,773
6000.400	Personnel Services Overtime Pay	1,000		1,000	0		0	0
6100.080	Administrative Exp Copier Supplies	100		100	100		0	0
6100.190	Administrative Exp Office Supplies	300		300	500		174	153
6110.245	Supplies & Equipment Mobile Phones	500		500	500		317	422
6110.340	Supplies & Equipment Safety Program Equipment	500		500	0		0	0
6110.420	Supplies & Equipment Tools & Supplies	200		200	0		683	0
6130.010	Equipment Maintenance Copier Lease	550		550	550		396	512
6150.050	Uniforms & Personal Equipment Uniforms	700		700	350		216	350
6540.020	Vehicle Operating Exps Fuel - WC Fleet	10,000		10,000	10,000		4,513	6,068
6540.030	Vehicle Operating Exps Vehicle Maintenance	3,000		3,000	3,000		2,932	5,037
6540.060	Vehicle Operating Exp Vehicle Equipment	0		0	0		0	225
6550.050	Building Site Exps Custodial Supplies	200		200	200		26	123
6550.060	Building Site Exps Electricity	1,800		1,800	1,800		1,629	1,691
6550.081	Building Site Exps Fire Extinguishers	150		150	150		91	113
6550.090	Building Site Exps General Maintenance Repairs	2,000		2,000	1,000		7	3,963
6550.270	Building Site Exps Telephone	500		500	500		322	426
6550.270	Building Site Exp Tipping Fees	200		200	0		0	103
6700.350	Other Maint & Svcs Mosquito Control	0		0	0		14	508
7120.030	Other Non-Matching Exps Appropriation for Mosquito Cont.	90,000		90,000	90,000	FY19 approved with State	62,217	64,244
9010.010	Capital Equipment New Vehicles	69,000	(3,120)	72,120	69,162	3 vehicles	66,792	0
9010.050	Capital Equipment Building Improvements	0	(25,000)	25,000	0	new office trailer	0	0
Department Total: 1302 - Mosquito Control		257,140	(28,120)	285,260	219,558	108,361	176,910	123,712
						Variance: Committee Review / FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1401 - Commission on Aging								
6100.165	Administrative Exp Meeting Exp	0		0	0		0	2,000
6100.190	Administrative Exp Office Supplies	500		500	1,100		1,100	500
6110.090	Supplies & Equipment Computers & Printers	500		500	500		500	500
6110.295	Supplies & Equipment Program Supplies and Equipment	500		500	500		500	500
6160.065	Grant Programs MD Dept of Aging	0	(25,000)	25,000	25,000	FY19 grant not passed through County	0	83,251
6530.030	Consulting Services Computer Services	300		300	600		600	300
6540.020	Vehicle Operating Exps Fuel - WC Fleet	2,500		2,500	2,500		2,500	1,000
6540.030	Vehicle Operating Exps Vehicle Maintenance	0		0	0		0	500
6550.020	Building Site Exps Building & Ground Maintenance	700		700	700		0	0
6550.030	Building Site Exps Carpet/VCT Cleaning	14,700		14,700	14,700		6,038	20,708
6550.040	Building Site Exps Cleaning Contract	32,200		32,200	32,200		23,668	32,665
6550.045	Building Site Exps COA Utilities Appropriation	400		400	400		400	400
6550.050	Building Site Exps Custodial Supplies	2,800		2,800	2,800		2,786	3,103
6550.060	Building Site Exps Electricity	48,700		48,700	46,000		46,000	48,000
6550.080	Building Site Exps Fire Alarm Testing	2,700		2,700	2,700		1,762	2,795
6550.081	Building Site Exps Fire Extinguishers	500		500	500		471	210
6550.085	Building Site Exps Generator Fuel Oil	200		200	200		0	119
6550.090	Building Site Exps General Maintenance Repairs	26,000		26,000	26,000		24,681	22,690
6550.100	Building Site Exps Generator Services & Repairs	700		700	700		543	1,446
6550.110	Building Site Exps Heating Fuel Oil	7,500		7,500	7,500		7,522	3,881
6550.120	Building Site Exps Heating Propane	43,500		43,500	40,800		40,800	45,000
6550.124	Building Site Exps HVAC Loop Water Treatment	900		900	900		554	1,041
6550.140	Building Site Exps Internet Access	4,600		4,600	5,200		5,200	4,500
6550.180	Building Site Exps Pest Control/Termite Insp	1,300		1,300	1,300		590	954
6550.220	Building Site Exps Security Alarm Monitoring	1,250		1,250	1,250		623	1,239
6550.250	Building Site Exps Sprinkler Testing	2,700		2,700	2,700		2,055	2,730
6550.255	Building Site Exps Stormwater Utility Fee	500		500	500		0	0
6550.270	Building Site Exps Telephone	10,200		10,200	18,100		18,712	19,983
6550.280	Building Site Exps Tipping Fees	600		600	600		357	343
6550.300	Building Site Exps Trash Removal	2,100		2,100	2,100		1,544	2,161
6550.310	Building Site Exps Water & Sewer	5,900		5,900	5,900		5,705	6,064
7000.060	Travel, Training & Exp Educational Training	4,000		4,000	3,800		3,800	1,000
7000.070	Travel, Training & Exp Exp Allowance	3,000		3,000	2,600		2,600	1,000
7140.010	Comm. on Aging Approp. Aging Audit	8,100		8,100	8,100		8,100	9,000
7140.020	Comm. on Aging Approp. Aging Insurance	3,200		3,200	3,200		3,200	3,900
7140.030	Comm. On Aging Appropriation Aging Programs	12,000		12,000	12,000		12,000	12,000
7140.035	Comm on Aging Approp. County Shr Kitchen Salary & Frng	0		0	0		0	20,000
7140.040	Comm on Aging Approp. County Share Salaries & Fringe	773,800		773,800	736,000	step + 1% COLA	736,000	556,400

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
7140.050	Comm. on Aging Approp. Meal Supplies	2,500		2,500	2,500		2,500	4,500
7140.055	Comm on Aging Approp. Co. Shr. MealOnWheel Salry & Fr	59,500		59,500	54,000		54,000	54,000
7140.070	Comm. on Aging Approp. Senior Meals	3,000		3,000	3,000		3,000	7,200
7140.080	Comm. on Aging Approp. Senior Ride Admin. Exp	10,000		10,000	10,000		10,000	10,000
7140.090	Comm. on Aging Approp. Senior Ride Service	34,100		34,100	31,400		31,400	40,000
7140.100	Comm. on Aging Approp. Board of Directors	500		500	500		500	500
Department Total: 1401 - Commission on Aging		1,128,650	(25,000)	1,153,650	1,111,050	158,900	1,062,310	1,028,083
						Variance: Committee Review/FY18 Bgt		

Expenditures

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1402 - Other Social Services								
7090.010	State Pass-Through Grant Diakonia	0	(114,757)	114,757	107,391	State Grants to COC	75,910	61,394
7090.020	State Pass-Through Grant Samaritan Shelter	0	(29,700)	29,700	28,151	State Grants to COC	28,151	41,993
7090.030	State Pass-Through Grant Social Services	0	(40,000)	40,000	40,000	State Grants to COC	10,000	40,000
7100.010	County Grants Atlantic General Hospital	175,000	(125,000)	300,000	175,000	\$200,000 capital campaign	175,000	75,000
7100.017	County Grants Big Brothers/Big Sisters	1,000	(1,000)	2,000	1,000		1,000	1,000
7100.020	County Grants BRAVE Program	3,500		3,500	3,500		3,500	3,500
7100.022	County Grants Coastal Hospice at the Ocean	10,000		10,000	10,000		10,000	10,000
7100.023	County Grants The Cricket Center	10,000	(10,000)	20,000	10,000		10,000	10,000
7100.030	County Grants Development Center	219,497		219,497	219,497		219,497	219,497
7100.035	County Grants Diakonia	45,000	(10,000)	55,000	45,000		45,000	45,000
7100.040	County Grants Drug & Alcohol Council	9,000	(5,000)	14,000	9,000		5,820	9,000
7100.043	County Grants Easatern Shore Area Health Ed Ctr	0	(5,000)	5,000	0		0	0
7100.075	County Grants Hartley Hall	11,250	(3,750)	15,000	11,250		11,250	11,250
7100.076	County Grants Worcester County Humane Society	0	(20,000)	20,000	0		0	0
7100.077	County Grants Jesse Klump Memorial Fund, Inc.	1,000	(1,000)	2,000	1,000		1,000	1,000
7100.085	County Grants Life Crisis Center	8,500		8,500	8,500		8,500	8,500
7100.100	County Grants Maryland Food Bank	1,500	(3,500)	5,000	1,500		1,500	1,500
7100.120	County Grants Oasis Ministries	9,000		9,000	9,000		9,000	9,000
7100.155	County Grants Salvation Army Lower Eastern Shore	2,000	(13,000)	15,000	2,000		2,000	9,000
7100.160	County Grants Samaritan Shelter	20,000	(10,000)	30,000	20,000		20,000	20,000
7100.165	County Grants Save the Youth Program	0		0	18,000		18,000	18,000
7100.167	County Grants Save Pocomoke's Youth Inc.	18,000		18,000	0		0	0
7100.175	County Grants Social Services Pharmacy Grant	15,000		15,000	15,000		15,000	15,000
7100.210	County Grants Worcester County GOLD	9,000	(3,000)	12,000	9,000		9,000	9,000
7100.220	County Grants Youth & Family Counseling	91,710	(3,290)	95,000	91,710		91,710	91,710
7130.005	Matching DHMH DDA Appropriation	28,871		28,871	28,871	State Mandated County Share DDA	28,871	28,871
7130.060	Matching Appropriation Joan W Jenkins Foundation	57,151		57,151	0	County Match to State Grant	0	0
Department Total: 1402 - Other Social Services		745,979	(397,997)	1,143,976	864,370	(10,166)	799,709	739,215
						Variance: Committee Review/ FY18 Bgt		
Department: 1502 - WOR-WIC Community College								
7120.040	Other Non-Matching Exp Appropriation for Wor-Wic	2,203,762	(87,630)	2,291,392	2,145,342	Appropriation Match	1,787,790	1,956,998
7120.120	Other Non-Matching Exp Wor-Wic Campus Development	0		0	0	County approve capital requests	0	0
Department Total: 1502 - WOR-WIC Community College		2,203,762	(87,630)	2,291,392	2,145,342	421,964	1,787,790	1,956,998
						Variance: Committee Review/ FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1505 - Board of Education								
7120.010	Other Non-Matching Exp Approp for Board of Educ. - MOE Net w/o salary + books, uniforms	84,590,978	(2,069,315)	86,660,293	83,570,125	Medical, Teacher Pension, fixed costs, new bus allotment	69,591,776	80,893,802
7120.010	MOE -Salary increase July - Teachers	1,693,935	1,693,935	0	0	Step, 1% Salary scale adj, Longevity	0	0
7120.010	MOE -Salary increase July - Support Staff	58,380	58,380	0	0	Step, 1.5% Salary scale adj, longevity		
7120.010	MOE- Salary increase July - Bus Contractors	42,000	42,000	0	0	1% increase hourly & mileage	0	0
7120.092	Restricted Funds - Textbooks /Uniforms	262,000	262,000	0	0	textbooks @ \$200,000 year 1 of 2, band uniforms @ \$62,000	0	0
7120.300	Non-Matching Exp Board of Ed Employee Retirement	514,482		514,482	476,551	MSRS expense	482,366	439,282
7120.310	Non-Matching Exp Board of Ed School Building Impr-MOE	100,000		100,000	100,000	MOE School Building	100,000	100,000
7120.320	Non-Recurring Non-Matching Exp Board of Ed School Construction - NOT MOE	0	(958,500)	958,500	566,100	all capital requests fund balance	244,930	
7120.330	MOE -Other Non-Matching Exp Board of Ed Technology	200,000		200,000	200,000	MOE Technology	200,000	200,000
Department Total: 1505 - Board of Education		87,461,775	(971,500)	88,433,275	84,912,776	5,311,636	70,619,072	81,633,084
						Variance: Committee Review/ FY18 Bgt		

Expenditures

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1601 - Recreation Department								
6000.100	Personnel Services Salaries	719,144		719,144	694,512		517,956	613,151
6100.050	Administrative Exp Background Checks	2,500		2,500	2,500		1,428	1,275
6100.052	Administrative Exp Bank Fees	1,700	200	1,500	700		1,078	976
6100.100	Administrative Exp Dues and Subscriptions	20,400		20,400	16,100	Peachjar + photoshop	16,973	13,644
6100.110	Administrative Exp Envelopes	150		150	150		290	32
6100.165	Administrative Exp Meeting Exp	0		0	0		0	30
6100.190	Administrative Exp Office Supplies	2,900		2,900	2,900		3,071	3,480
6100.210	Administrative Exp Paper	1,000		1,000	1,000		721	170
6100.240	Administrative Exp Printing Exp	1,000		1,000	1,000		795	522
6110.080	Supplies & Equipment Computer Repairs & Supplies	0		0	0		200	0
6110.090	Supplies & Equipment Computers & Printers	2,320		2,320	0		0	921
6110.100	Supplies & Equipment Concession Stand	34,950		34,950	32,000		19,837	29,187
6110.245	Supplies & Equipment Mobile Phones	1,690		1,690	1,690		660	836
6110.310	Supplies & Equipment Promotional Materials	450		450	450		394	0
6110.410	Supplies & Equipment Surveillance Equipment	2,500		2,500	0		0	2,500
6110.420	Supplies & Equipment Tools & Supplies	1,000		1,000	1,000		801	1,477
6130.010	Equipment Maintenance Copier Lease	5,100		5,100	5,100		3,206	4,288
6130.025	Equipment Maintenance Equipment Upgrades & Replacement	10,000		10,000	0		0	
6130.070	Equipment Maint Software Maint Agreements	4,540		4,540	1,900	Peachjar + photoshop	1,213	0
6130.075	Equipment Maintenance Software Upgrades	9,300		9,300	9,260	eTrack Registration/Prgm Schedule	9,300	0
6150.050	Uniforms & Personal Equipment Uniform	2,000		2,000	2,000		434	1,099
6160.222	Grant Programs POS - Floor Repairs	0		0	0		0	3,364
6160.255	Grant Programs POS - Recreation Center	0		0	0		0	93,110
6175.010	Recreation Programs Adult Recreation Programs	2,200		2,200	2,100		507	1,499
6175.020	Recreation Programs After School Programs	2,050		2,050	3,150		1,648	1,852
6175.030	Recreation Programs Aquatics Programs	2,850		2,850	2,050		1,485	1,570
6175.040	Recreation Programs MRPA Amusement Park Tickets	8,300		8,300	8,300		3,502	7,078
6175.070	Recreation Programs Special Events	8,460		8,460	9,260		6,419	9,242
6175.080	Recreation Programs Summer Camps for Youth	10,950		10,950	23,050		7,755	12,484
6175.090	Recreation Programs Youth Recreational Outdoor Programs	12,000		12,000	12,000		7,809	11,498
6175.201	Recreation Programs Adult Recreational Programs	17,550		17,550	15,450		5,974	6,683
6175.203	Recreation Programs After School Programs	10,050		10,050	9,700		7,953	9,912

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
6175.204	Recreation Programs Fitness Programs	15,500		15,500	9,150		5,609	6,404
6175.205	Recreation Programs Public High School Track Meets	3,600		3,600	3,600		2,167	3,078
6175.207	Recreation Programs Youth Recreational Rec. Center	16,000		16,000	16,800		13,952	13,664
6175.400	Recreation Programs Motor Coach Tours	28,400		28,400	28,400		11,077	21,891
6510.020	Legal Services County Attorney Expenses	0		0	0		45	0
6530.100	Consulting Services Professional Fees	750		750	750		0	0
6530.180	Consulting Services Web Page	0		0	250		272	16
6540.020	Vehicle Operating Exps Fuel - WC Fleet	4,500		4,500	4,500		1,459	1,965
6540.030	Vehicle Operating Exps Vehicle Maintenance	1,000		1,000	1,000		942	733
6550.010	Building Site Exp Building/Prop Improvement	0		0	0		0	2,152
6550.020	Building Site Exp Buildings & Grounds	0		0	7,000		0	0
6550.028	Building Site Expenses Cable	1,760		1,760	1,760		1,413	1,730
6550.040	Building Site Exps Cleaning Contract	6,000		6,000	6,000		2,090	4,975
6550.050	Building Site Exps Custodial Supplies	6,500		6,500	6,500		4,902	8,200
6550.060	Building Site Exps Electricity	65,000		65,000	60,000		45,008	60,797
6550.080	Building Site Exps Fire Alarm Testing	700		700	650		636	636
6550.081	Building Site Exps Fire Extinguishers	100		100	100		153	331
6550.085	Building Site Exp Generator Fuel Oil	500		500	500		0	208
6550.090	Building Site Exps General Maintenance Repairs	30,000		30,000	25,000		21,614	29,027
6550.100	Building Site Exps Generator Services & Repairs	1,000		1,000	1,000		872	593
6550.120	Building Site Exps Heating Propane	42,000	10,000	32,000	32,000		32,451	27,524
6550.140	Building Site Exps Internet Access	2,240		2,240	1,990		1,730	1,988
6550.180	Building Site Exps Pest Control/Termite Insp	50		50	50		0	0
6550.220	Building Site Exps Security Alarm Monitoring	408		408	408		204	408
6550.242	Building Site Exp Sewage Pump Monitoring	350		350	300		183	275
6550.245	Building Site Exps Solar Panel Maintenance	2,000		2,000	2,000		0	960
6550.250	Building Site Exps Sprinkler Testing	1,650		1,650	1,540		1,175	1,560
6550.270	Building Site Exps Telephone	720		720	720		585	680
6550.280	Building Site Exp Tipping Fees	0		0	0		10	0
6550.300	Building Site Exps Trash Removal	2,100		2,100	1,900		1,107	1,415
6550.310	Building Site Exps Water & Sewer	3,000		3,000	3,000		1,770	4,204
6700.700	Other Maint & Svcs Prison Labor	0		0	50		0	0
6900.050	Advertising Recreation Advertisements	6,000		6,000	6,000		5,070	3,961
7000.020	Travel, Training & Exp Board Member Allowance	700		700	700		150	450
7000.040	Travel, Training & Exp Continuing Education/Certificati	2,500		2,500	2,500		1,092	896
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	7,780		7,780	7,780		2,346	9,265
9010.010	Capital Equipment New Vehicles	66,000	(1,000)	67,000	0		0	0
Department Total: 1801 - Recreation Department		1,215,862	9,200	1,206,662	1,091,220	236,306	781,491	1,041,863
						Variance: Committee Review, FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1602 - Parks Department								
6000.100	Personnel Services Salaries	332,019		332,019	316,248		258,714	263,222
6100.080	Administrative Exp Copier Supplies	280		280	280		378	195
6100.100	Administrative Exp Dues and Subscriptions	246		246	246		0	246
6100.110	Administrative Exp Envelopes	15		15	15		0	0
6100.190	Administrative Exp Office Supplies	400		400	400		225	174
6100.210	Administrative Exp Paper	25		25	25		0	0
6110.090	Supplies & Equipment Computers & Printers	0		0	0		219	0
6110.120	Supplies & Equipment Equipment Rental	900		900	900		650	660
6110.125	Supplies & Equipment Equipment Maintenance & Repair	2,000		2,000	2,000		1,980	1,974
6110.200	Supplies & Equipment Lawn Equipment & Maintenance	8,121		8,121	8,121		7,557	8,119
6110.245	Supplies & Equipment Mobile Phones	555		555	555		437	562
6110.340	Supplies & Equipment Safety Program Equipment	780		780	780		225	730
6110.390	Supplies & Equipment Small Equipment	1,750		1,750	1,750		1,748	990
6110.420	Supplies & Equipment Tools & Supplies	1,250		1,250	1,250		1,119	1,500
6150.050	Uniforms & Personal Equipment Uniforms	2,080		2,080	2,080		2,116	1,810
6160.225	Grant Programs POS- Future Park Land Acquisition	616,945		616,945	0	POS State	0	0
6160.241	Grant Programs POS - New Park Development	10,000		10,000	0		0	0
6160.244	Grant Programs POS - Park Improvement Project	0		0	19,000		3,933	14,400
6160.252	Grant Programs POS - Playground Equip/Improv	100,000		100,000	0		0	0
6160.256	Grant Programs POS -Sport Field Improvement	25,000		25,000	0			
6200.020	Other Supplies & Materials Materials	29,646		29,646	29,646		20,697	24,624
6510.020	Legal Services County Attorney Expenses	0		0	0		15	0
6540.020	Vehicle Operating Exps Fuel - WC Fleet	18,000		18,000	18,000		13,227	15,519
6540.030	Vehicle Operating Exps Vehicle Maintenance	6,000		6,000	6,000		6,508	4,838
6550.050	Building Site Exps Custodial Supplies	1,905		1,905	1,905		1,739	1,796
6550.060	Building Site Exps Electricity	17,200		17,200	17,230		11,662	15,650
6550.081	Building Site Exps Fire Extinguishers	370		370	370		213	517
6550.090	Building Site Exps General Maintenance Repairs	16,300		16,300	16,533		12,497	20,088
6550.120	Building Site Exps Heating Propane	300		300	300		43	41
6550.170	Building Site Exps Office Rent/Lease	5,000		5,000	5,000		5,000	5,000
6550.180	Building Site Exps Pest Control/Termite Insp	95		95	95		0	0
6550.200	Building Site Exps Portalets	9,950		9,950	9,950		6,654	9,153
6550.242	Building Site Exp Sewage Pump Monitoring	828		828	828		550	825
6550.255	Building Site Exp Stormwater Utility Fee	1,275		1,275	1,275		959	1,278
6550.270	Building Site Exps Telephone	300		300	300		173	216
6550.280	Building Site Exps Tipping Fees	365		365	450		212	65
6550.300	Building Site Exps Trash Removal	2,100		2,100	2,100		1,377	1,806

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
6550.310	Building Site Exps Water & Sewer	1,033		1,033	1,033		754	1,004
6700.350	Other Maint. & Svcs Mosquito Control	1,200		1,200	1,200		852	919
6700.640	Other Maint. & Svcs Special Events	300		300	300		0	135
6700.700	Other Maint. & Svcs Prison Labor	250		250	250		113	231
6900.005	Advertising Bid Advertising	200		200	200		0	0
7000.040	Travel, Training & Exp Continuing Education/Certificati	600		600	490		520	264
7000.115	Travel, Training & Exp Mileage	0		0	0		0	50
9010.010	Capital Equipment New Vehicles	39,000		39,000	0		0	18,298
9010.070	Capital Equipment Heavy Equipment	0		0	13,000		11,226	0
Department Total: 002 - Parks Department		1,254,583		1,254,583	480,105	500,044	374,290	416,899
						Variance: Committee Review, FY18 Bgt		

Expenditures

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1603 - Libraries								
6000.100	Personnel Services Salaries	1,697,846	(46,810)	1,744,656	1,636,807		1,316,293	1,508,093
6000.400	Personnel Services Overtime Pay	2,000		2,000	2,000		134	1,538
6100.090	Administrative Exp Database/Shared Computer costs	17,000		17,000	17,000		2,250	9,650
6100.100	Administrative Exp Dues and Subscriptions	1,600		1,600	1,600		1,575	1,575
6100.190	Administrative Exp Office Supplies	18,000		18,000	18,000		13,791	15,775
6100.210	Administrative Exp Paper	3,000		3,000	3,000		2,266	2,600
6100.230	Administrative Exp Postage & Freight	4,000		4,000	4,000		1,748	3,489
6110.090	Supplies & Equipment Computers & Printers	21,710		21,710	23,406		7,366	6,647
6110.125	Supplies & Equipment Equipment Maintenance & Repair	1,500		1,500	500		1,681	0
6110.210	Supplies & Equipment Library AV-Multimedia	75,000		75,000	75,000		52,267	64,194
6110.230	Supplies & Equipment Library Books	175,000		175,000	175,000		106,945	142,283
6110.240	Supplies & Equipment Library Periodicals	20,000		20,000	18,000		4,935	19,892
6110.245	Supplies & Equipment Mobile Phones	400		400	400		283	376
6110.270	Supplies & Equipment Office Equipment Repairs	500		500	500		0	0
6130.010	Equipment Maintenance Copier Lease	40,000		40,000	43,400		28,776	37,890
6130.030	Equipment Maintenance Library Shared Computer System	21,000		21,000	21,000		0	20,892
6160.095	Grant Programs Library - Miscellaneous	0		0	0		21,446	18,812
6160.120	Grant Programs Library Srv Enhancement - ESRL	75,000		75,000	75,000		50,267	75,000
6510.020	Legal Services County Attorney Expenses	500		500	500		0	1,538
6540.020	Vehicle Operating Expense Fuel - WC Fleet	750		750	0		199	0
6550.005	Building Site Exp Automatic Doors	2,107		2,107	2,107		619	402
6550.030	Building Site Exps Carpet/VCT Cleaning	10,100		10,100	8,600		2,457	4,865
6550.040	Building Site Exps Cleaning Contract	83,940		83,940	69,440		49,661	61,934
6550.050	Building Site Exps Custodial Supplies	7,700		7,700	6,500		3,865	6,210
6550.060	Building Site Exps Electricity	150,000		150,000	120,000		85,115	106,408
6550.070	Building Site Exps Elevator Testing	2,100		2,100	2,100		2,616	3,152
6550.080	Building Site Exps Fire Alarm Testing	2,650		2,650	2,500		1,920	1,968
6550.081	Building Site Exps Fire Extinguishers	250		250	225		251	308
6550.090	Building Site Exps General Maintenance Repairs	35,000		35,000	35,000		34,214	42,792
6550.110	Building Site Exps Heating Fuel Oil	5,000		5,000	7,100		4,618	4,506
6550.120	Building Site Exps Heating Propane	24,500		24,500	24,500		35,029	20,830
6550.124	Building Site Exps HVAC Loop Water Treatment	5,500		5,500	4,500		1,599	3,349
6550.125	Building Site Exps HVAC Repairs/Replacement	4,500		4,500	4,500		0	688
6550.135	Building Site Exps Insurance Claim Exps	0		0	0		0	3,935
6550.140	Building Site Exps Internet Access	8,200		8,200	8,200		6,489	9,087
6550.150	Building Site Exps Landscaping	2,500		2,500	2,500		200	7,000
6550.180	Building Site Exps Pest Control/Termite Insp	1,500		1,500	1,500		954	1,300

Expenditures

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
6550.220	Building Site Exps Security Alarm Monitoring	2,550		2,550	2,100		714	1,428
6550.242	Building Site Exps Sewage Pump Monitoring	300		300	300		150	300
6550.250	Building Site Exps Sprinkler Testing	4,400		4,400	3,000		2,175	2,890
6550.270	Building Site Exps Telephone	17,700		17,700	14,800		9,464	12,789
6550.280	Building Site Exps Tipping Fees	575		575	575		468	501
6550.300	Building Site Exps Trash Removal	2,400		2,400	2,300		1,574	1,493
6550.310	Building Site Exps Water & Sewer	11,700		11,700	9,600		6,423	7,994
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	8,504		8,504	10,500		4,789	8,370
7170.100	Benefits & Insurance Property & Liability Insurance	300		300	0		195	0
9010.050	Capital Equipment Building Improvements	0	(125,000)	125,000	29,285	Ocean Pines Carpet replacement	0	0
9010.220	Capital Equipment Phone Systems	0		0	21,600		0	0
Department Total - 1603 - Libraries		2,568,782	(171,810)	2,740,592	2,508,445	211,908	1,867,783	2,244,741
						Variance - Committee Review/FY18 Bgt		

Expenditures

Account Number	Description	2019 Committee Review 5/8/18	Variance Committee vs FY18 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1604 - Other Recreation & Culture								
7100.008	Art League of Ocean City	0		0	20,000	FY17 capital - year 5 of 5	20,000	20,000
7100.050	Furnacetown	30,000	(10,000)	40,000	30,000		30,000	30,000
7100.060	Girdletree Foundation	0	(2,700)	2,700	0		0	0
7100.090	Lower Eastern Shore Heritage	0	(5,000)	5,000	0		0	0
7100.095	Marva Theatre	15,000	(5,000)	20,000	15,000		15,000	0
7100.116	O.C. Developmental Corp. (included Grants to Towns)	0	(1)	1	0	\$100,000 in Ocean City Towns Grant	0	0
7100.134	Pocomoke Little League	0	(20,000)	20,000	0		0	0
7100.135	Pocomoke Marketing Partnership - Discovery Center	40,000		40,000	40,500		40,500	45,000
Department Total: 1604 - Other Recreation & Culture		85,000	(42,701)	127,701	105,500	(10,000)	105,500	95,000
						Variance: Committee Review/FY18 Bgt		
Department: 1701 - Extension Service								
6100.010	Administrative Exp Administrative Exps	1,955		1,955	1,955		1,955	1,285
6100.100	Administrative Exp Dues and Subscriptions	418		418	418		283	283
6100.190	Administrative Exp Office Supplies	5,800		5,800	5,300		3,352	4,493
6100.230	Administrative Exp Postage & Freight	1,700		1,700	1,700		1,500	1,497
6110.010	Supplies & Equipment 4-H Fair & Demo Materials	9,000		9,000	9,000		9,000	9,000
6110.120	Supplies & Equipment Equipment Rental	420		420	420		300	360
6130.010	Equipment Maintenance Copier Lease	6,800		6,800	6,500		5,729	6,283
6550.170	Building Site Exps Office Rent/Lease	0		0	0		0	504
6550.270	Building Site Exps Telephone	2,500		2,500	2,000		1,493	2,011
6550.280	Building Site Exp Tipping Fees	0		0	0		0	29
7120.020	Non-Matching Exps Appropriation for Extension Svc	152,845		152,845	148,877	State Paid Employees	148,877	144,850
Department Total: 1701 - Extension Service		181,438		181,438	176,170	10,915	172,489	170,597
						Variance: Committee Review/FY18 Bgt		

Expenditures

5/4/18 8:55 AM

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY18 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1702 - Other Natural Resources								
6170.010	Program Exp Gypsy Moth Control	1,700		1,700	1,700	based on estimate	1,575	1,725
7100.104	County Grant - MD Forest Service - Invasive Species	0	(25,000)	25,000	0	DNR New Program	0	0
7100.180	County Grants Soil Conservation	48,554		48,554	48,554		48,554	6,917
7130.030	Matching Appropriation Conservation Easements	0		0	0		19,000	33,050
7130.040	Matching Appropriation Md Agri Land Preservation Fund	1,000		1,000	3,242		0	0
7130.050	Matching Appropriation Beach Maintenance	450,000		450,000	450,000	Per State Estimate	447,521	207,746
Department Total: 1702 - Other Natural Resources		501,254	(25,000)	526,254	503,496	233,804	516,650	249,437
						Variance - Committee Review/FY18 Bgt		
Department: 1801 - Economic Development								
6000.100	Personnel Services Salaries	168,942		168,942	168,942		121,111	155,598
6100.060	Administrative Exp Books and Publications	0		0	0		0	106
6100.100	Administrative Exp Dues and Subscriptions	3,400		3,400	3,400		2,779	3,436
6100.150	Administrative Exp Incentives & Events	20,000		20,000	12,000		14,422	16,943
6100.165	Administrative Exp Meeting Exp	1,000		1,000	400		375	2,179
6100.190	Administrative Exp Office Supplies	500		500	1,500		974	276
6100.230	Administrative Exp Postage & Freight	250		250	250		0	3
6110.080	Supplies & Equipment Computer Repairs & Supplies	0		0	0		0	620
6110.090	Supplies & Equipment Computers & Printers	2,450		2,450	1,310		798	0
6110.120	Supplies & Equipment Equipment Rental	200		200	0		243	226
6110.245	Supplies & Equipment Mobile Phones	2,400		2,400	2,400		1,114	1,869
6130.010	Equipment Maintenance Copier Lease	1,200		1,200	1,200		806	1,065
6170.020	Program Exp Intern, Co-Ops & Apprenticeships	100,000		100,000	77,000		16,154	79,880
6170.055	Program Exp NASA Interns	10,000		10,000	10,000	Tri-County NASA Intern Grant	0	0
6510.020	Legal Services County Attorney Exps	0		0	0		60	0
6530.040	Consulting Services Consulting Services	25,000		25,000	25,000		2,533	13,323
6530.180	Consulting Services Web Page	0		0	4,500		2,795	2,750
6540.020	Vehicle Operating Exps Fuel - WC Fleet	2,500		2,500	1,000		782	1,098
6540.030	Vehicle Operating Exps Vehicle Maintenance	750		750	500		120	261
6550.140	Building Site Expenses Internet Access	0		0	1,800		1,500	1,799
6550.270	Building Site Exps Telephone	700		700	500		398	677
6700.800	Other Maint & Svcs New Business Startup	25,000		25,000	25,000		25,000	20,000
6900.015	Advertising Economic Development	40,000		40,000	20,000		21,641	14,711
7000.020	Travel, Training & Exp Board Member Allowance	2,100		2,100	2,100		1,550	1,819
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	13,575		13,575	10,475		7,267	7,725
7000.115	Travel Training & Exp Mileage Reimb	3,000		3,000	3,000		1,345	0
9010.010	Capital Equipment New Vehicles	27,061		27,061	0		0	0
Department Total: 1801 - Economic Development		450,028		450,028	372,277	108,355	223,767	326,365
						Variance - Committee Review/FY18 Bgt		

Expenditures

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY18 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17	
Department: 1803 - Tourism									
6000.100	Personnel Services Salaries	227,288	2,309	224,979	215,541		186,400	208,018	
6100.010	Administrative Exp Administrative Exps	385		385	385		126	181	
6100.100	Administrative Exp Dues and Subscriptions	2,120		2,120	1,331		1,885	931	
6100.150	Administrative Exp Incentives & Events	800		800	800		0	770	
6100.190	Administrative Exp Office Supplies	1,200		1,200	1,500		433	1,184	
6110.090	Supplies & Equipment Computers & Printers	976		976	0		0	0	
6110.245	Supplies & Equipment Mobile Phones	2,000		2,000	2,000		1,634	1,686	
6110.310	Supplies & Equipment Promotional Materials	39,000		39,000	80,900	Visitors Guide FY18	68,433	45,963	
6110.380	Supplies & Equipment Signage	1,000		1,000	1,000		0	1,710	
6110.393	Supplies & Equipment Special Event Sponsorship	6,000		6,000	6,000		12,845	7,744	
6130.010	Equipment Maintenance Copier Lease	1,055		1,055	1,055		731	975	
6150.050	Uniforms & Personal Equipment Uniforms	250		250	250		358	0	
6160.150	Grant Programs Tourism Grant Projects	102,931		102,931	109,443	State Grant Estimate	0	134,106	
6510.020	Legal Services County Attorney Exps	300		300	300		0	134	
6530.180	Consulting Services Web Page	25,000		25,000	25,000		14,253	19,570	
6540.020	Vehicle Operating Exps Fuel - WC Fleet	1,000		1,000	1,000		1,147	976	
6540.030	Vehicle Operating Exps Vehicle Maintenance	500		500	500		621	233	
6550.040	Building Site Exps Cleaning Contract	1,350		1,350	1,350		1,004	1,339	
6550.050	Building Site Exps Custodial Supplies	380		380	380		114	390	
6550.060	Building Site Exps Electricity	12,000		12,000	12,000		9,231	11,034	
6550.090	Building Site Exps General Maintenance Repairs	500		500	500		0	50	
6550.140	Building Site Exps Internet Access	550		550	550		360	480	
6550.220	Building Site Exps Security Alarm Monitoring	204		204	300		102	204	
6550.270	Building Site Exps Telephone	2,600		2,600	2,400		2,169	2,606	
6900.052	Advertising Supplemental Advertising	283,500		283,500	283,500	Advertising Paid directly by Tourism	231,991	283,550	
6900.055	Advertising Tourism	380,000		380,000	380,000		366,311	372,365	
7000.020	Travel, Training & Exp Board Member Allowance	1,050		1,050	1,050		229	350	
7000.100	Travel, Training & Exp Meetings/Conferences/Shows	3,200		3,200	3,200		2,702	4,558	
9010.050	Capital Equipment Building Improvements	0		0	0		0	10,574	
Department Total: 1803 - Tourism		1,097,139	2,309	1,094,830	1,132,235		(13,657)	903,080	1,111,681
						Variance: Committee Review/FY18 Bgt			

Expenditures

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1901 - Taxes Shared with Towns								
7160.010	Towns' Share Towns' Share County Bingo Fee	3,100		3,100	3,100		0	3,400
7160.020	Towns' Share Towns' Share County Income Tax	2,000,000		2,000,000	2,000,000		1,013,662	2,032,097
7160.030	Towns' Share Towns' Share Food Tax	0	(1,100,000)	1,100,000	1,100,000	Agency Fund	1,035,369	1,422,769
7160.040	Towns' Share Towns' Share Liquor License Fees	331,970		331,970	331,970		0	362,625
7160.050	Towns' Share Towns' Share Room Tax	0	(13,900,000)	13,900,000	13,900,000	Agency Fund	11,052,606	15,573,682
Department Total: 1901 - Taxes Shared with Towns		2,335,070	(15,000,000)	17,335,070	17,335,070	(13,004,743)	13,101,637	19,394,574
						Variance: Committee Review / FY18 Bgt		
Department: 1902 - Grants to Towns								
6160.043	Grant Program - OPA Other Grant	0	(100,000)	100,000	0	Ocean Pines Association	0	0
7100.028	OPA Recreation Conditional Grant	10,000	(30,000)	40,000	10,000		10,000	10,000
7100.029	OPA Tourism Conditional Grant	10,000	(15,000)	25,000	10,000		10,000	10,000
7100.065	County Grants Grants to Towns for Police	475,000	(25,000)	500,000	464,500	Ocean Pines Association	464,500	459,500
7100.153	County Grants Restricted Fire Grant	489,000	5,000	484,000	486,000	Ocean City	486,000	412,000
7100.192	County Grants Tourism to Town	50,000		50,000	50,000		50,000	50,000
7100.193	County Grants Unrestricted to Town	5,070,000	(130,764)	5,200,764	4,789,956	see worksheets	4,789,956	4,491,956
Department Total: 1902 - Grants to Towns		6,104,000	(295,764)	6,399,764	5,810,456	679,544	5,810,456	5,433,456
						Variance: Committee Review / FY18 Bgt		

Expenditures

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY19 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1950 - Benefits & Insurance								
6510.070	Legal Services Judgements & Lawsuits	5,000		5,000	5,000		10,000	1,826
7170.010	Benefits & Ins. Allowance Salary Increase July '18	905,845	(8,861)	914,706	0	step July 2018, 1% COLA, longevity	0	0
7170.020	Benefits & Insurance Contingency	10,000		10,000	43,900		0	5,943
7170.030	Benefits & Insurance Hospitalization Insurance	6,506,016	(115,926)	6,621,942	6,349,137	based on negotiated rates	5,731,784	5,693,148
7170.040	Benefits & Insurance Other Post-Employment Benefits	5,000,000		5,000,000	4,000,000		3,000,000	4,000,000
7170.050	Benefits & Insurance Retirement	2,816,869	(85,585)	2,902,454	2,695,435		2,719,052	2,153,946
7170.060	Benefits & Insurance Social Security Taxes	2,170,004	(2,796)	2,172,800	1,976,191		1,538,008	1,756,185
7170.070	Benefits & Insurance Unemployment Insurance	15,000		15,000	7,000		49,098	8,503
7170.080	Benefits & Insurance Vested Benefits	0		0	0		0	31,000
7170.090	Benefits & Insurance Workmans Compensation Ins	795,276		795,276	755,250		877,574	521,097
7170.100	Benefits & Insurance Property & Liability Insurance	408,353		408,353	404,954		423,251	393,332
7170.120	Benefits & Insurance Long Term Disability	61,191		61,191	36,839		49,431	35,809
7170.130	Benefits & Insurance Life Insurance	49,932		49,932	57,275		51,795	54,309
7170.140	Benefits & Insurance FSA, EAP Prgm, PSA Admin	90,896		90,896	84,576		84,641	83,229
7170.150	Benefits & Insurance Retirement Admin Fee	109,971		109,971	95,036		73,615	83,471
Department Total: 1950 - Benefits & Insurance		18,944,353	(213,168)	19,157,521	16,510,593	3,114,654	14,608,250	14,821,800
						Variance: Committee Review/FY17 Bgt		
Department: 1975 - Debt Service								
7700.050	Debt Service 2003 MDE Water Quality Bond	252,576		252,576	252,576		252,576	238,458
7700.070	Debt Service 2007 Capital Improvements Bonds	0		0	2,047,606		2,047,606	2,046,611
7700.080	Debt Service 2008 Capital Improvements Bonds	2,511,250		2,511,250	2,536,375		2,537,150	2,563,382
7700.090	Debt Service 2013 Capital Improvements Bonds	1,355,298		1,355,298	1,712,952		1,648,368	1,713,126
7700.100	Debt Service 2014 Capital Improvements Bonds	3,900,931		3,900,931	3,946,931		3,947,577	4,021,327
7700.110	Debt Service 2015 Capital Improvements Bonds	3,608,170		3,608,170	1,821,830		1,821,830	1,357,808
Department Total: 1975 - Debt Service		11,628,225		11,628,225	12,318,270	(321,200)	12,255,106	11,940,710
						Variance: Committee Review/FY18 Bgt		

Expenditures

Account Number	Description	2019 Committee Review 5/8/19	Variance Committee vs FY18 Request	FY19 Department Request	FY18 Adopted Budget	Work Session Notes & Changes 5/8/18	FY18 Actual YTD 4/30/18	FY17 Actual 6/30/17
Department: 1985 - Interfund								
8010.010	Transfer Out to Other Funds	0		0	0		0	419,378
8010.020	Transfer Out Budget Stabilization Fund	0		0	0		0	0
8100.020	Transfers Out - Capital Projects	0		0	0		5,230,298	1,896,803
8100.050	Transfers Out - OPEB Reserve	0		0	0		0	750,000
8100.060	Transfers Out Recycling	1,033,339		1,033,339	1,042,255	Budget Stabilization FY19	1,042,255	663,294
8100.070	Transfers Out Convenience Centers	664,984		664,984	624,068	Budget Stabilization FY19	624,068	504,505
8100.080	Transfer Out to Reserve Fund	0	(1,152,665)	1,152,665	0	Budget Stabilization FY19	919,044	0
Department Total: 1985 - Interfund		1,698,323	(1,152,665)	2,850,988	1,666,323	530,524	7,815,665	4,233,980
						Variance - Committee Review/ FY18 Request		
Expenditure Grand Total		189,992,549	(21,619,450)	211,611,999	198,932,675	1,119,894	174,103,270	193,748,064

5

Fire and EMS

Funding FY19

As of May 8, 2018

**The Estimated Taxable Assessable Base at the County Level
For the tax year beginning July 1, 2018
Base Estimate Date: March 31, 2018 REVISED
(figures expressed in thousands)**

Jurisdiction	Real Property Full Year	Real Property New Construction	Railroad Operating Real Property	Total Assessable Base Subject to the Real Property County Tax Rate	Loss Due to Homestead Tax Credit	County Homestead Tax Credit Percentage	Net Assessable Base Subject to the Real Property County Tax Rate	Railroad Operating Personal Property	Utility Operating Real Property	Utility Operating Personal Property	Business Personal Property	Total Assessable Base Subject to the Personal Property / Utility County Tax Rates	Total Taxable County Assessable Base
Worcester	15,482,874	7,500	415	15,490,789	158,832	3%	15,331,957	122	5,849	140,245	225,588	371,804	15,862,593
				15,490,789								371,804	15,862,593

Full year column includes new construction added for the full year (July 1). New construction is property added for partial year levy (Oct. 1, Jan 1, and Apr. 1).

These figures do not include adjustments necessary to calculate State grants to local governments or any tax credits. The above Business Personal Property figures for July 2016 must be adjusted before being used for state aid purposes by substituting the following figures in (\$000) :
Worcester County \$216,917 in FY18

State Department of Assessments and Taxation

Account coding for General Ledger :	FY18 Budget	FY19 Code Based	FY19 Supplement Required	FY19 Budget
County Grant to Fire Companies				
Poc VFC	100.1105.105 7080.010 \$ 250,000.00	\$ 206,214.00	43,786	\$ 250,000.00
Berlin VFD	100.1105.115 7080.010 \$ 250,000.00	\$ 206,214.00	43,786	\$ 250,000.00
Snow Hill VFD	100.1105.125 7080.010 \$ 250,000.00	\$ 206,214.00	43,786	\$ 250,000.00
Ocean City VFD	100.1105.135 7080.010 \$ 250,000.00	\$ 206,214.00	43,786	\$ 250,000.00
Girdletree VFD	100.1105.145 7080.010 \$ 250,000.00	\$ 206,214.00	43,786	\$ 250,000.00
Stockton VFD	100.1105.155 7080.010 \$ 250,000.00	\$ 206,214.00	43,786	\$ 250,000.00
Newark VFD	100.1105.165 7080.010 \$ 250,000.00	\$ 206,214.00	43,786	\$ 250,000.00
Bishopville VFD	100.1105.175 7080.010 \$ 250,000.00	\$ 206,214.00	43,786	\$ 250,000.00
Showell VFD	100.1105.185 7080.010 \$ 250,000.00	\$ 206,214.00	43,786	\$ 250,000.00
Ocean Pines VFD	100.1105.195 7080.010 \$ 250,000.00	\$ 206,214.00	43,786	\$ 250,000.00
TOTAL FY18	\$ 2,500,000.00	2,062,140	437,860	\$ 2,500,000.00

(1)

Fire Grant Calculation for Fire Depts:		
assessable base		15,862,593,000
	divided by \$100	158,625,930
	rate=.013	2,062,137
based on Code	FY19	\$ 206,214
Budget	FY18	\$ 250,000
	VARIANCE	\$ (43,786)
FY19 Budget 2/1/18		\$ 2,500,000
FY19 County Budget 2/1/18		2,500,000
FY18 County Budget		2,500,000
	Variance	-

(1) FY18 Budget increased by \$150,000 from the General Fund in order to fund \$250,000 to each Volunteer Fire Company for FY2018 as request by the Fire Companies, October 30, 2016 letter.

FIRE COMPANIES NOT IN TOWN LIMITS
FY2019 Request

	FY2019 Supplemental Allowance	FY2018 Budget	FY19/18 Variance
Girdletree	\$4,000.00	\$0.00	\$4,000.00
Stockton	\$4,000.00	\$0.00	\$4,000.00
Newark	\$4,000.00	\$0.00	\$4,000.00
Bishopville	\$4,000.00	\$0.00	\$4,000.00
Showell	\$4,000.00	\$0.00	\$4,000.00
TOTALS	\$20,000.00	\$0.00	\$20,000.00

FY19 Budget Request \$20,000.00

Supplemental Amount is paid to each fire company that is not in Town limits

Budget In Volunteer Fire & Ambulance:

Girdletree	100.1105.145.7080.010
Stockton	100.1105.155.7080.010
Newark	100.1105.165.7080.010
Bishopville	100.1105.175.7080.010
Showell	100.1105.185.7080.010

Rate History:

	<u>Annual Allowance</u>	
FY2019	\$4,000	new

MEDICAL ASSIST COMPANIES
FY2019 Request

NEW FY19

	CY 2017 Medical Assists	REVISED per call	Base Amount	# FTE	Paid FTE @ \$5,000	FY2019 Total Request	FY2018 Budget	FY19/18 Variance
		\$100.00			\$5,000.00			
Stockton	37	\$3,700.00	\$7,500.00	0	\$0.00	\$11,200.00	\$13,000.00	-\$1,800.00
Gridletree	56	\$5,600.00	\$7,500.00	1	\$5,000.00	\$18,100.00	\$12,200.00	\$5,900.00
TOTALS		\$9,300.00	\$15,000.00		\$5,000.00	\$29,300.00	\$25,200.00	\$4,100.00

16.27%

FY19 Budget Request

\$9,300.00	\$15,000.00		\$5,000.00	\$29,300.00
-------------------	--------------------	--	-------------------	--------------------

Medical Assist Company is alerted each time a call for EMS service is in their response area

Per Call amount is paid for each **response** to a medical assist call

Base Amount is paid to each fire company that is alerted for every EMS call within their fire response area

Budget In Volunteer Fire & Ambulance:

Stockton	100.1105.155.7080.020
Girdletree	100.1105.145.7080.020

<u>Rate History:</u>	<u>Base Amount</u>	<u>Per Call</u>
FY2019	\$5,000	per FTE
FY2018	\$7,500	\$100
FY2015-FY07	\$7,500	\$80
FY2006-FY04	\$3,000	0

1105.7080.060 State Grant to Fire Companies

Each year, the county and towns must report to the State, the cost for fire protection, rescue & ambulance services. The State funds are distributed to the towns and fire companies according to Article 38A, Sections 45A through 45D, of the Annotated Code of Maryland, known as "Senator William H. Amoss Fire, Rescue & Ambulance Fund." If the town share of funds provided equals 10% of the total spent in the County, they would receive 5% of the State grant in the next year. The State funds not distributed to the towns are split evenly among the 10 fire companies.

		FY2019 Budget	FY2018 Budget	\$ Inc/(Dec)
100.1105.100.7080.060	Pocomoke City/Town	\$ 869	\$ 714	\$ 155
100.1105.110.7080.060	Berlin/Town	\$ 14,050	\$ 8,037	6,013
100.1105.120.7080.060	Snow Hill/ Town	\$ 818	\$ 493	325
100.1105.130.7080.060	Ocean City/Town	\$ 47,198	\$ 50,707	-3,509
100.1105.115.7080.060	Berlin	\$ 31,895	\$ 32,343	-448
100.1105.175.7080.060	Bishopville	\$ 31,895	\$ 32,343	-448
100.1105.145.7080.060	Girdletree	\$ 31,895	\$ 32,343	-448
100.1105.165.7080.060	Newark	\$ 31,895	\$ 32,343	-448
100.1105.135.7080.060	Ocean City	\$ 31,895	\$ 32,343	-448
100.1105.195.7080.060	Ocean Pines	\$ 31,895	\$ 32,343	-448
100.1105.105.7080.060	Pocomoke	\$ 31,895	\$ 32,343	-448
100.1105.185.7080.060	Showell	\$ 31,895	\$ 32,343	-448
100.1105.125.7080.060	Snow Hill	\$ 31,895	\$ 32,343	-448
100.1105.155.7080.060	Stockton	\$ 31,895	\$ 32,343	-448
		<u>\$ 381,886</u>	<u>\$ 383,381</u>	<u>\$ (1,495)</u>

Note: FY19 budget \$383,381 uses FY18 actual allocation & State budget aid report

FY 2019 Grant to Towns for Fire Company for Out of Town Responses

Amount to be paid to TOWN

\$1,000.00 per call

Revised 3/20/18

	CY2017	FY2019 Proposed	FY18 Budget	FY19/FY18 Variance
Pocomoke	28	28,000	55,000	-\$27,000
Snow Hill	68	68,000	58,000	\$10,000
Berlin	234	234,000	209,000	\$25,000
Ocean City	123	123,000	118,000	\$5,000
Ocean Pines	36	36,000	46,000	-\$10,000
Total	489	489,000	486,000	\$3,000

0.62% Increase

Any dispatched emergency call for fire apparatus where the location is outside the town limits for the company's first due response area.

Budget In Grants to Towns:

Pocomoke	100.1902.100.7100.153
Snow Hill	100.1902.120.7100.153
Berlin	100.1902.110.7100.153
Ocean City	100.1902.130.7100.153
Ocean Pines	100.1902.190.7100.153

On June 1, 2004, a new program was budgeted for appropriation in FY2005. This new program entitled, Restricted Fire Grant to the Towns, was budgeted as a pass thru of funds for Fire Service for all municipalities, and OceanPines Association (OPA). Funding will be based on qualified Out of Town Fire Service Runs, which means the fire apparatus leaves the corporate municipal or homeowner association limits that the apparatus is situated in.

This new County funding will be provided to your municipality for further distribution to the Vol. Fire Company based on qualified runs.

Qualified runs are defined as:

Fire Company must be alerted by Central for an emergency alarm.

Fire Company must respond with a minimum of one certified piece of fire apparatus and arrive on the scene.

Public service calls are not eligible.

How to Qualify:

Municipality must agree not to reduce their current/future funding level formulas.

Fire Company must show participation in county drills.

Fire Company must maintain current equipment and departmental roster lists with Central.

Fire Company must participate, and successfully complete annual inspection.

Money must go toward fire equipment and/or equipment operating expenses.

Rate History:

FY2015-FY2007 = \$1,000

FY2006-FY2005=\$250

FY19 Expense Budget Worksheet Report

Account Number	Account Description	2019 Committee Review	2018 Adopted Budget	\$ Variance	% Variance	2018 YTD Dec 2017	2017 Actual Amount	2016 Actual Amount
Department: 1105 - Volunteer Fire Departments								
Location: 100 - Town of Pocomoke								
<i>OTHR CHGS - Other Charges</i>								
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	471,769.00	488,075.00	(16,306.00)	-3%	488,074.60	440,979.80	403,584.40
7080.060	Fire & Ambulance State Grant for Fire Companies	869.00	714.00	155.00	22%	-	714.00	520.00
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		472,638.00	488,789.00	(16,151.00)	-3%	488,074.60	441,693.80	404,104.40
Location Total: 100 - Town of Pocomoke		472,638.00	488,789.00	(16,151.00)	-3%	488,074.60	441,693.80	404,104.40
Location: 105 - Pocomoke VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	250,000.00	250,000.00	-	0%	125,000.00	235,000.00	225,000.00
7080.060	Fire & Ambulance State Grant for Fire Companies	31,895.00	32,343.00	(448.00)	-1%	-	32,343.60	28,049.30
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		281,895.00	282,343.00	(448.00)	0%	125,000.00	267,343.60	253,049.30
Location Total: 105 - Pocomoke VFD		281,895.00	282,343.00	(448.00)	0%	125,000.00	267,343.60	253,049.30
Location: 110 - Town of Berlin								
<i>OTHR CHGS - Other Charges</i>								
7080.060	Fire & Ambulance State Grant for Fire Companies	14,050.00	8,037.00	6,013.00	75%	-	8,419.00	9,640.00
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		14,050.00	8,037.00	6,013.00	75%	-	8,419.00	9,640.00
Location Total: 110 - Town of Berlin		14,050.00	8,037.00	6,013.00	75%	-	8,419.00	9,640.00
Location: 115 - Berlin VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	250,000.00	250,000.00	-	0%	250,000.00	235,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	626,452.00	624,702.00	1,750.00	0%	634,701.60	606,578.00	602,508.80
7080.060	Fire & Ambulance State Grant for Fire Companies	31,895.00	32,343.00	(448.00)	-1%	-	32,343.60	28,049.30
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		908,347.00	907,045.00	1,302.00	0%	884,701.60	873,921.60	855,558.10
Location Total: 115 - Berlin VFD		908,347.00	907,045.00	1,302.00	0%	884,701.60	873,921.60	855,558.10
Location: 120 - Town of Snow Hill								
<i>OTHR CHGS - Other Charges</i>								
7080.060	Fire & Ambulance State Grant for Fire Companies	818.00	493.00	325.00	66%	-	487.00	593.00
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		818.00	493.00	325.00	66%	-	487.00	593.00
Location Total: 120 - Town of Snow Hill		818.00	493.00	325.00	66%	-	487.00	593.00
Location: 125 - Snow Hill VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	250,000.00	250,000.00	-	0%	250,000.00	235,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	492,292.00	513,321.00	(21,029.00)	-4%	513,320.40	460,226.80	472,012.80
7080.060	Fire & Ambulance State Grant for Fire Companies	31,895.00	32,343.00	(448.00)	-1%	-	32,343.60	28,049.30
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		774,187.00	795,664.00	(21,477.00)	-3%	763,320.40	727,570.40	725,062.10
Location Total: 125 - Snow Hill VFD		774,187.00	795,664.00	(21,477.00)	-3%	763,320.40	727,570.40	725,062.10

88

FY19 Expense Budget Worksheet Report

Account Number	Account Description	2019 Committee Review	2018 Adopted Budget	\$ Variance	% Variance	2018 YTD Dec 2017	2017 Actual Amount	2016 Actual Amount
Location: 130 - Town of Ocean City								
<i>OTHR CHGS - Other Charges</i>								
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	1,266,499.00	1,251,801.00	14,698.00	1%	-	1,231,712.60	1,246,707.00
7080.060	Fire & Ambulance State Grant for Fire Companies	47,199.00	50,707.00	(3,508.00)	-7%	-	50,707.00	52,788.00
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		1,313,698.00	1,302,508.00	11,190.00	1%	-	1,282,419.60	1,299,495.00
Location Total: 130 - Town of Ocean City		1,313,698.00	1,302,508.00	11,190.00	1%	-	1,282,419.60	1,299,495.00
Location: 135 - Ocean City VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	250,000.00	250,000.00	-	0%	125,000.00	235,000.00	225,000.00
7080.060	Fire & Ambulance State Grant for Fire Companies	31,895.00	32,343.00	(448.00)	-1%	-	32,343.60	28,049.30
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		281,895.00	282,343.00	(448.00)	0%	125,000.00	267,343.60	253,049.30
Location Total: 135 - Ocean City VFD		281,895.00	282,343.00	(448.00)	0%	125,000.00	267,343.60	253,049.30
Location: 145 - Girdletree VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	254,000.00	250,000.00	4,000.00	2%	125,000.00	235,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	18,100.00	12,200.00	5,900.00	48%	-	10,940.00	12,140.00
7080.060	Fire & Ambulance State Grant for Fire Companies	31,895.00	32,343.00	(448.00)	-1%	-	32,343.60	28,049.30
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		303,995.00	294,543.00	9,452.00	3%	125,000.00	278,283.60	265,189.30
Location Total: 145 - Girdletree VFD		303,995.00	294,543.00	9,452.00	3%	125,000.00	278,283.60	265,189.30
Location: 155 - Stockton VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	254,000.00	250,000.00	4,000.00	2%	125,000.00	235,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	11,200.00	13,000.00	(1,800.00)	-14%	-	12,140.00	11,900.00
7080.060	Fire & Ambulance State Grant for Fire Companies	31,895.00	32,343.00	(448.00)	-1%	-	32,343.60	28,049.30
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		297,095.00	295,343.00	1,752.00	1%	125,000.00	279,483.60	264,949.30
Location Total: 155 - Stockton VFD		297,095.00	295,343.00	1,752.00	1%	125,000.00	279,483.60	264,949.30
Location: 165 - Newark VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	254,000.00	250,000.00	4,000.00	2%	250,000.00	235,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	149,093.00	123,426.00	25,667.00	21%	123,425.60	118,040.80	126,318.00
7080.060	Fire & Ambulance State Grant for Fire Companies	31,895.00	32,343.00	(448.00)	-1%	-	32,343.60	28,049.30
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		434,988.00	405,769.00	29,219.00	7%	373,425.60	385,384.40	379,367.30
Location Total: 165 - Newark VFD		434,988.00	405,769.00	29,219.00	7%	373,425.60	385,384.40	379,367.30

9

FY19 Expense Budget Worksheet Report

Account Number	Account Description	2019 Committee Review	2018 Adopted Budget	\$ Variance	% Variance	2018 YTD Dec 2017	2017 Actual Amount	2016 Actual Amount
Location: 175 - Bishopville VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	254,000.00	250,000.00	4,000.00	2%	125,000.00	235,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	215,405.00	206,800.00	8,605.00	4%	206,800.00	209,650.00	180,765.00
7080.060	Fire & Ambulance State Grant for Fire Companies	31,895.00	32,343.00	(448.00)	-1%	-	32,343.60	28,049.30
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		501,300.00	489,143.00	12,157.00	2%	331,800.00	476,993.60	433,814.30
Location Total: 175 - Bishopville VFD		501,300.00	489,143.00	12,157.00	2%	331,800.00	476,993.60	433,814.30
Location: 185 - Showell VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	254,000.00	250,000.00	4,000.00	2%	125,000.00	235,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	199,780.00	223,975.00	(24,195.00)	-11%	223,975.00	166,050.00	159,365.00
7080.060	Fire & Ambulance State Grant for Fire Companies	31,895.00	32,343.00	(448.00)	-1%	-	32,343.60	28,049.30
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		485,675.00	506,318.00	(20,643.00)	-4%	348,975.00	433,393.60	412,414.30
Location Total: 185 - Showell VFD		485,675.00	506,318.00	(20,643.00)	-4%	348,975.00	433,393.60	412,414.30
Location: 195 - Ocean Pines VFD								
<i>OTHR CHGS - Other Charges</i>								
7080.010	Fire & Ambulance County Grant to Fire Companies	250,000.00	250,000.00	-	0%	125,000.00	235,000.00	225,000.00
7080.020	Fire & Ambulance County Grant to Ambulance Cos.	396,555.00	397,615.00	(1,060.00)	0%	397,615.00	365,155.00	331,345.00
7080.060	Fire & Ambulance State Grant for Fire Companies	31,895.00	32,343.00	(448.00)	-1%	-	32,343.60	28,049.30
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		678,450.00	679,958.00	(1,508.00)	0%	522,615.00	632,498.60	584,394.30
Location Total: 195 - Ocean Pines VFD		678,450.00	679,958.00	(1,508.00)	0%	522,615.00	632,498.60	584,394.30

FY19 Expense Budget Worksheet Report

Account Number	Account Description	2019 Committee Review	2018 Adopted Budget	\$ Variance	% Variance	2018 YTD Dec 2017	2017 Actual Amount	2016 Actual Amount
Location: 197 - County Fire Training Center								
<i>SUPP & MAT - Supplies & Materials</i>								
6110.150	Supplies & Equipment Hazmat Supplies & Equipment	14,270.00	19,080.00	(4,810.00)	-25%	19,080.00	-	-
<i>Account Classification Total: SUPP & MAT - Supplies & Materials</i>		14,270.00	19,080.00	(4,810.00)	-25%	19,080.00	-	-
<i>MAINT & SVCS - Maintenance & Services</i>								
6550.010	Building Site Expenses Building/Property Improvement	8,800.00	-	8,800.00	N/A	-	3,717.16	-
6550.020	Building Site Expenses Buildings & Grounds Maintenance	-	3,687.00	(3,687.00)	-100%	475.00	-	-
6550.030	Building Site Expenses Carpet/VCT Cleaning	500.00	500.00	-	0%	-	-	565.50
6550.040	Building Site Expenses Cleaning Contract	2,200.00	2,200.00	-	0%	951.72	2,249.52	2,249.52
6550.050	Building Site Expenses Custodial Supplies	150.00	150.00	-	0%	-	-	161.06
6550.060	Building Site Expenses Electricity	6,500.00	6,500.00	-	0%	2,827.00	9,509.00	9,625.00
6550.080	Building Site Expenses Fire Alarm Testing	360.00	360.00	-	0%	-	565.75	472.00
6550.081	Building Site Expenses Fire Extinguishers	-	-	-	N/A	-	233.01	354.95
6550.085	Building Site Expenses Generator Fuel Oil	300.00	300.00	-	0%	-	87.62	-
6550.090	Building Site Expenses General Maintenance Repairs	3,000.00	3,000.00	-	0%	6,549.02	2,327.64	2,181.66
6550.100	Building Site Expenses Generator Services & Repairs	-	-	-	N/A	577.89	461.50	461.50
6550.120	Building Site Expenses Heating Propane	2,300.00	2,300.00	-	0%	166.85	1,226.55	951.39
6550.180	Building Site Expenses Pest Control/Termite Insp	300.00	300.00	-	0%	72.00	234.00	240.00
6550.220	Building Site Expenses Security Alarm Monitoring	360.00	360.00	-	0%	102.00	408.00	408.00
6550.240	Building Site Expenses Septic Tank Cleaning	300.00	300.00	-	0%	-	205.00	-
6550.270	Building Site Expenses Telephone	300.00	300.00	-	0%	157.98	639.24	256.93
6550.280	Building Site Expenses Tipping Fees	-	-	-	N/A	10.00	-	-
6550.300	Building Site Expenses Trash Removal	240.00	120.00	120.00	100%	124.30	299.52	300.12
6550.320	Building Site Expenses Water Treatment	200.00	200.00	-	0%	-	185.35	-
<i>Account Classification Total: MAINT & SVCS - Maintenance & Services</i>		25,810.00	20,577.00	5,233.00	25%	12,013.76	22,348.86	18,227.63
<i>OTHR CHGS - Other Charges</i>								
7000.125	Travel, Training & Expense Transport Expenses	3,000.00	3,000.00	-	0%	-	-	2,964.75
7080.030	Fire & Ambulance Firemens Training Center	5,000.00	5,000.00	-	0%	-	2,354.97	3,921.57
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		8,000.00	8,000.00	-	0%	-	2,354.97	6,886.32
<i>CAP EQ - Capital Equipment</i>								
9010.010	Capital Equipment New Vehicles	-	-	-	N/A	-	-	182,212.00
9010.050	Capital Equipment Building Improvements	-	-	-	N/A	-	-	-
<i>Account Classification Total: CAP EQ - Capital Equipment</i>		-	-	-	0%	-	-	182,212.00
<i>ENCUMBRANCES - Encumbrances</i>								
7180	Encumbrance Expense	-	-	-	N/A	4,560.00	3,338.11	-
<i>Account Classification Total: ENCUMBRANCES - Encumbrances</i>		-	-	-	0%	4,560.00	3,338.11	-
Location Total: 197 - County Fire Training Center		48,080.00	47,657.00	423.00	1%	35,653.76	28,041.94	207,325.95

FY19 Expense Budget Worksheet Report

Account Number	Account Description	2019 Committee Review	2018 Adopted Budget	\$ Variance	% Variance	2018 YTD Dec 2017	2017 Actual Amount	2016 Actual Amount
Location: 198 - LOSAP								
<i>OTHR CHGS - Other Charges</i>								
7080.040	Fire & Ambulance LOSAP Appropriation	94,000.00	112,000.00	(18,000.00)	-16%	-	86,600.00	87,200.00
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		94,000.00	112,000.00	(18,000.00)	-16%	-	86,600.00	87,200.00
Location Total: 198 - LOSAP		94,000.00	112,000.00	(18,000.00)	-16%	-	86,600.00	87,200.00
Location: 200 - Administration								
<i>OTHR CHGS - Other Charges</i>								
7080.070	Fire & Ambulance Fire	206,961.00	262,474.00	(55,513.00)	-21%	137,620.00	155,100.00	161,964.00
<i>Account Classification Total: OTHR CHGS - Other Charges</i>		206,961.00	262,474.00	(55,513.00)	-21%	137,620.00	155,100.00	161,964.00
Location Total: 200 - Administration		206,961.00	262,474.00	(55,513.00)	-21%	137,620.00	155,100.00	161,964.00
Department Total: 1105 - Volunteer Fire Departments		7,098,072.00	7,160,427.00	(62,355.00)	-1%	4,386,185.96	6,624,977.94	6,597,169.95
EXPENSES Total		7,098,072.00	7,160,427.00	(62,355.00)	-1%	4,386,185.96	6,624,977.94	6,597,169.95

**GRANTS TO TOWNS - FY2019
REQUESTED**

6

	Ocean City FY2018 Approved	Ocean City FY2019 Request	Ocean City FY2019 Committee
COUNTY GRANTS TO TOWNS			
Convention Bureau	50,000	50,000	50,000
Recreation Grant	100,000	100,000	100,000
Ocean City Unrestricted Grant	2,431,956	2,431,956	2,490,000
Unrestricted Grant Grant increase 5%	-	121,598	-
Tourism Marketing	300,000	400,000	300,000
Other Grants - Park & Ride	80,000	80,000	80,000
Volunteer Firefighters hand held radios - 50%	172,000	-	-
Boardwalk Vehicle Access Control(Half FY19+FY20)		300,000	300,000
Downtown Redevelopment	100,000	100,000	100,000
Restricted Fire Grant	118,000	118,000	123,000
	3,351,956	3,701,554	3,543,000
Ocean City MOU Additional Request	-	-	-
Sub-Total	3,351,956	3,701,554	3,543,000
Ambulance Grant ***Included in 1105 budget	1,251,801	1,302,878	1,266,499
* Cnty Grant Vol. Fire Dept-General Fund Bgt	200,784	204,956	206,214
(1) Supplemental Cnty Grant Vol. Fire Dept	49,216	45,044	43,786
(2) Ambulance Grant- Vol Fire Co	n/a	n/a	n/a
DEBT SERVICE FOR BENEFIT OF OCEAN CITY			
Beach Maintenance-DNR Fund	450,000	450,000	450,000
	1,951,801	2,002,878	1,966,499
Sub-Total County Grants & Debt	5,303,757	5,704,432	5,509,499
Tourism Marketing On-Behalf	270,000	270,000	270,000
SHARED REVENUES			
* Income Tax	1,208,000	1,208,000	1,208,000
* Bingo License Receipts	3,100	3,100	3,100
* Liquor License Distribution	299,813	299,813	299,813
	1,510,913	1,510,913	1,510,913
COUNTY PASS THRUS			
* Food Tax at 1/2%	1,100,000	1,100,000	1,100,000
* Room Tax at 4.5%	13,750,000	13,750,000	13,750,000
	14,850,000	14,850,000	14,850,000
STATE AID PASS THRUS			
* Fire Co. Aid-State Pass Thru Vol Fire-est	32,343	31,895	31,895
* Fire Co. Aid-State Pass Thru Towns-est	50,707	47,198	47,198
TOTAL	\$ 22,017,720	\$ 22,414,438	\$ 22,219,505

* Mandated by State or County Code

(1) Supplement approved from General Fund FY14-FY18 and FY19 Request

(2) FY2016 Ambulance Grant included increased rates

1

**GRANTS TO TOWNS - FY2019
REQUESTED**

	Berlin FY18 Approved	Berlin FY19 Request	Berlin FY19 Committee
<u>COUNTY GRANTS TO TOWNS</u>			
Unrestricted Grant	455,000	455,000	465,000
Restricted Fire Grant	209,000	234,000	234,000
	664,000	689,000	699,000
* Cnty Grant Vol. Fire Dept	200,784	204,956	206,214
(1) Supplemental Cnty Grant Vol. Fire Dept	49,216	45,044	43,786
(2) Ambulance Grant- Vol Fire Co ***Included in 1105 Budget	624,702	626,452	626,452
	874,702	876,452	876,452
Sub-Total County Grants & Debt	1,538,702	1,565,452	1,575,452
Tourism Marketing On-Behalf	4,500	4,500	4,500
<u>SHARED REVENUES</u>			
* Income Tax	422,000	422,000	422,000
* Liquor License Distribution	20,438	20,438	20,438
	442,438	442,438	442,438
<u>COUNTY PASS THRU</u>			
* Room Tax at 4.5%	20,000	20,000	20,000
<u>STATE AID PASS THRU</u>			
* Fire Co. Aid-State Pass Thru Vol Fire-est	32,343	31,895	31,895
* Fire Co. Aid-State Pass Thru Towns-est	8,037	14,050	14,050
TOTAL	\$ 2,046,020	\$ 2,078,335	\$ 2,088,335

* Mandated by State or County Code

(1) Supplement approved from General Fund FY14-FY18 and FY19 Request

(2) FY2016 Ambulance Grant included increased rates

**GRANTS TO TOWNS - FY2019
REQUESTED**

	<u>Snow Hill FY18 Approved</u>	<u>Snow Hill FY19 Request</u>	<u>Snow Hill FY19 Committee</u>
<u>COUNTY GRANTS TO TOWNS</u>			
Unrestricted Grant	455,000	455,000	465,000
Other Grants - in lieu	150,000	320,210	150,000
Coulbourne Lane Paving	-	126,843	100,000
Radio upgrade mandate waiver	36,000	-	-
Restricted Fire Grant	58,000	68,000	68,000
	699,000	970,053	783,000
* Cnty Grant Vol. Fire Dept	200,784	204,956	206,214
(1) Supplemental Cnty Grant Vol. Fire Dept	49,216	45,044	43,786
(2) Ambulance Grant- Vol Fire Co ***Included in 1105 Budge	513,321	492,292	492,292
	763,321	742,292	742,292
Sub-Total County Grants & Debt	1,462,321	1,712,345	1,525,292
Tourism Marketing On-Behalf	4,500	4,500	4,500
<u>SHARED REVENUES</u>			
* Income Tax	125,000	125,000	125,000
* Liquor License Distribution	4,688	4,688	4,688
	129,688	129,688	129,688
<u>COUNTY PASS THRU</u>			
* Room Tax at 4.5%	5,000	5,000	5,000
<u>STATE AID PASS THRU</u>			
* Fire Co. Aid-State Pass Thru Vol Fire-est	31,895	31,895	31,895
* Fire Co. Aid-State Pass Thru Towns-est	818	818	818
TOTAL	\$ 1,634,222	\$ 1,884,246	\$ 1,697,193

* Mandated by State or County Code

(1) Supplement approved from General Fund FY14-FY18 and FY19 Request

(2) FY2016 Ambulance Grant included increased rates

**GRANTS TO TOWNS - FY2019
REQUESTED**

	<u>Pocomoke City FY18 Approved</u>	<u>Pocomoke City FY19 Request</u>	<u>Pocomoke City FY19 Committee</u>
COUNTY GRANTS TO TOWNS			
	455,000	455,000	465,000
	55,000	-	-
	-	55,000	55,000
	-	27,000	-
(2) Ambulance Grant- Vol Fire Co ***Included in 1105 Budget	478,075	471,769	471,769
Restricted Fire Grant	55,000	28,000	28,000
	1,043,075	1,036,769	1,019,769
* Cnty Grant Vol. Fire Dept	200,784	204,956	206,214
(1) Supplemental Cnty Grant Vol. Fire Dept	49,216	45,044	43,786
Sub-Total County Grants & Debt	1,293,075	1,286,769	1,269,769
Tourism Marketing On-Behalf	4,500	4,500	4,500
SHARED REVENUES			
* Income Tax	245,000	245,000	245,000
* Liquor License Distribution	7,031	7,031	7,031
	252,031	252,031	252,031
COUNTY PASS THRU			
* Room Tax at 4.5%	125,000	125,000	125,000
STATE AID PASS THRU			
* Fire Co. Aid-State Pass Thru Vol Fire-est	31,895	31,895	31,895
* Fire Co. Aid-State Pass Thru Towns-est	714	869	869
TOTAL	\$ 1,707,215	\$ 1,701,064	\$ 1,684,064

* Mandated by State or County Code

- (1) Supplement approved from General Fund FY14-FY18 and FY19 Request
(2) FY2016 Ambulance Grant included increased rates

**GRANTS TO TOWNS - FY2019
REQUESTED**

	<u>Ocean Pines FY18 Approved</u>	<u>Ocean Pines FY19 Request</u>	<u>Ocean Pines FY19 Committee</u>
COUNTY GRANTS TO TOWNS			
County Street Grants By Agreement	56,056	56,880	56,880
Recreation Grant	10,000	40,000	10,000
Roads & Bridge Repairs	-	100,000	-
Tourism - July 4 celebration	10,000	25,000	10,000
Police Aid	464,500	500,000	475,000
Restricted Fire Grant	46,000	36,000	36,000
	586,556	757,880	587,880
* Cnty Grant Vol. Fire Dept	200,784	204,956	206,214
(1) Supplemental Cnty Grant Vol. Fire Dept	49,216	45,044	43,786
(2) Ambulance Grant- Vol Fire Co ***Included in 1105 Budge	397,615	396,555	396,555
	647,615	646,555	646,555
Sub-Total County Grants & Debt	1,234,171	1,404,435	1,234,435
Tourism Marketing On-Behalf	0	0	0
STATE AID PASS THRU			
* Fire Co. Aid-State Pass Thru Vol Fire-est	31,895	31,895	31,895
TOTAL	\$ 1,266,066	\$ 1,436,330	\$ 1,266,330

* Mandated by State or County Code

(1) Supplement approved from General Fund FY14-FY18 and FY19 Request

(2) FY2016 Ambulance Grant included increased rates

FY2019 Capital Requests by Department							5/4/2018
Page #	Dept.	Acct. Number		Replace/ New	\$ Request	\$ Funded as of 5/8/18	Comments
(FY19 Expense Worksheet)							
8	Human Resources						
		1007.9010.010	Vehicle	R	\$ 23,000	\$ 23,000	safety coordinator
		1007.9010.010	Vehicle	R	\$ 19,000	\$ 19,000	Volunteer
10	Development, Review & Permitting						
		1008.9010.010	Vehicle	R	\$ 20,000	\$ 20,000	
		1008.9010.010	Vehicle	R	\$ 20,000	\$ 20,000	
		1008.9010.010	Vehicle	R	\$ 20,000	\$ 20,000	
16	Sheriff's Office						
		1101.030.6550.170	rented space for cbi		\$ 18,000	\$ -	fund balance
		1101.030.9010.050	build 2 office spaces		\$ 30,000	\$ -	fund balance
		1101.030.9010.010	Replace vehicles -9	R	\$ 371,430	\$ 333,000	tahoe 4x4
		1101.030.9010.010	Replace vehicles -	R	\$ 25,862	\$ 24,862	impala
		1101.030.9010.010	Replace Animal Control -2	R	\$ 63,020	\$ 57,000	pickups
		1101.030.9010.010	New Deputy Vehicles -3	N	\$ 123,810	\$ 74,000	tahoe 4x4 - 2 new deputy
		1101.030.9010.010	Chief Deputy	N	\$ 41,270	\$ 37,000	tahoe 4x4
		1101.030.6540.060	Vehicle Equipment	R/N	\$ 102,635	\$ 80,704	for 2 new vehicles
19	Emergency Services						
		1102.044.6110.320	Radios- 80	N	\$ 192,770	\$ 192,770	
		1102.044.6110.320	Dispatch pagers	R	\$ 16,000	\$ 16,000	
		1102.045.6550.125	Tower Shelters Bard A/C	R	\$ 48,000	\$ -	fund balance
		1102.044.9010.050	Fire Training Center UPS b/u	R	\$ 25,000	\$ -	fund balance
		1102.044.9010.050	Central Site Lane UPS B/U	R	\$ 44,960	\$ -	fund balance
		1102.045.9010.050	Snow Hill Transmitter Building	R	\$ 300,000	\$ -	fund balance
21	Jail						
		1103.6550.010	Building Improvement	N	\$ 8,400	\$ 8,400	ice machine
		1103.9010.010	Vehicle	R	\$ 30,000	\$ 29,000	Transport Van Inmates
		1103.9010.010	Security Cage	R	\$ 16,000	\$ 16,000	
		1103.9010.070	John Deere Tractor	N	\$ 22,825	\$ 22,825	
25	Fire Training Center						
		1105.197.6110.150	Tester for SCBA	R	\$ 14,270	\$ 14,270	
		1105.197.6550.010	Storage Shed	N	\$ 8,800	\$ 8,800	
		1105.197.9010.050	Fire tower Building Repairs	R	\$ 49,000	\$ -	fund balance

FY2019 Capital Requests by Department							5/4/2018
Page #	Dept.	Acct. Number		Replace/ New	\$ Request	\$ Funded as of 5/8/18	Comments
26	Maintenance	1201.9010.010	4x4 Pickup Truck 1/2 Ton	R	\$ 27,326	\$ 26,000	
28	Roads	1202.6130.055	Roads Mgmt Sstm	N	\$ 13,000	\$ 13,000	
		1202.6140.010	Blacktop	R	\$ 1,500,000	\$ 1,000,000	Level funded with FY18
		1202.6160.145	State Transportation Grant		\$ 559,563	\$ 559,563	State Grant
		1202.9010.010	Dump Truck w/snow plow	R	\$ 155,430	\$ -	fund balance
		1202.9010.010	Dump Truck w/snow plow	R	\$ 155,430	\$ -	fund balance
		1202.9010.010	Dump Truck w/snow plow	N	\$ 155,430	\$ -	
		1202.9010.010	Dump Truck w/snow plow	N	\$ 155,430	\$ -	
		1202.9010.070	Grader	R	\$ 385,000	\$ -	fund balance
		1202.9010.070	4x4 Pickup Truck 3/4 ton	R	\$ 29,950	\$ 27,000	
		1202.9010.070	4x4 Pickup Truck 3/4 ton	R	\$ 29,950	\$ 27,000	
		1202.9010.070	Trailer w/ Hydraulic Gate	N	\$ 33,562	\$ 33,562	
30	Public Works - Fleet	1203.9010.070	Vehicle Lift	R	\$ 23,000	\$ 23,000	
32	Boat Landings	1204.6110.200	Mower 60"	R	\$ 9,000	\$ 9,000	
34	Mosquito Control	1302.9010.010	Compact Pick Up Trucks -3	R	\$ 72,120	\$ 69,000	
		1302.9010.050	Building Replacement	R	\$ 25,000	\$ -	fund balance
38	Board of Education	Operating	elementary Reading Textbooks	N	\$ 200,000	\$ 200,000	FY19 +FY20 Restricted Not MOE
		Operating	Replacement Band Uniforms	N	\$ 75,000	\$ 62,000	FY19 Restricted Not MOE
		Capital	SDHS new athletic field	N	\$ 615,000	\$ -	FY19 +FY20
		Capital	PMS Energy Mgmt System	R	\$ 162,500	\$ -	Fund Balance 6/30/17
		Capital	SDMS Energy Mgmt System	R	\$ 181,000	\$ -	Fund Balance 6/30/17
39	Recreation Department	1601.400.6130.025	Floor Scrubber	R	\$ 10,000	\$ 10,000	
		1601.400.6130.075	Software & Scheduling Program	R	\$ 9,300	\$ 9,300	
		1601.400.9010.010	Full Size Pickup Truck	R	\$ 20,000	\$ 20,000	
		1601.400.9010.010	Full Size Pickup Truck	R	\$ 20,000	\$ 20,000	
		1601.400.9010.010	Mid size SUV	R	\$ 27,000	\$ 26,000	
41	Parks Department	1602.9010.010	Standard Pickup	R	\$ 19,500	\$ 19,500	
		1602.9010.010	Standard Pickup	R	\$ 19,500	\$ 19,500	
43	Libraries	1603.200.9010.050	Ocean Pines Carpet	R	\$ 125,000	\$ -	delay to FY20
46	Economic Development	1801.9010.010	Mid Size Utility SUV	R	\$ 27,061	\$ 26,000	
			Total		\$ 6,494,104	\$ 3,190,056	
						\$ (3,304,048)	

Overall Vehicle Rating for Requested FY2019 Replacements

Overall Rating	Department	Year	Make/Model
10	Human Resources	2005	Dodge Stratus
6	DRP	2005	Chevy Silverado
7	DRP	2004	Chevy Silverado
7	DRP	2004	Chevy Silverado
11	Sheriff	2011	Ford Crown Vic
13	Sheriff	2010	Ford Expedition
13	Sheriff	2010	Ford Crown Vic
	Sheriff	2010	Ford Crown Vic
	Sheriff	2012	Chevy Tahoe
6	Sheriff	2004	Ford Explorer
11	Sheriff	2009	Ford Crown Vic
	Sheriff	2007	Ford Crown Vic
	Sheriff	2008	Ford Crown Vic
14	Sheriff	2008	Ford Crown Vic
8	Sheriff	2009	Ford Truck
8	Sheriff	2005	Chevy Truck
11	Jail	2004	Chevrolet 3500 Van
13	Maintenance	2007	Dodge Ram Truck
4	Roads	1991	Chevy 1500 Truck
4	Roads	19688	Ford F150 Truck
10	Mosquito Control	2004	Chevy 1500 Truck
8	Mosquito Control	2003	Chevy S-10 Truck
7	Mosquito Control	2004	Chevy 1500 Truck
6	Recreation	1992	Ford Ranger Truck
12	Recreation	1997	Ford Ranger Truck
	Recreation	2006	Ford Expedition
	Parks	2002	Chevy Silverado
7	Parks	2006	Chevy Silverado
6	WWW	2006	Chevy Silverado
6	WWW	2007	Dodge Ram Truck
5	WWW	2002	Ford F150 Truck
6	WWW	2006	Chevy Silverado
5	WWW	2001	Ford Ranger Truck

Ratings are from a possible 20 points
The lower the rating the poorer condition

BOARD OF EDUCATION OF WORCESTER COUNTY

8

REVENUES

REVENUE SOURCE	REVENUES		March 28 Revised Request	Committee Review
	APPROVED FY 18	REQUESTED FY 19		
UNRESTRICTED REVENUES				
COUNTY				
Appropriation - Current Expense - MDE	\$83,570,125	\$86,575,293 +85,000	86,669,293 <200,000> <75,000>	86,385,293 (1)
STATE (Thornton Funding) *				
Foundation Program	6,617,926	6,680,664		
Special Education	1,741,093	1,672,960		
Transportation	3,075,282	3,104,516		
Compensatory Education	7,280,861	7,257,015		
Limited English Proficiency	347,100	380,474		
OTHER				
Tuition	70,000	70,000		
Other	80,000	80,000		
Prior Year's Fund Balance**	567,011	567,011		
Restricted Programs Reimbursements	75,452	75,452		
TOTAL UNRESTRICTED REVENUE	\$103,424,850	\$106,463,385	106,548,385	106,273,385
OTHER REQUESTS - COUNTY				
RECURRING				
Appropriation - Technology - MDE	\$200,000	\$200,000	200,000	200,000
Appropriation - Capital Outlay - MDE	100,000	100,000	100,000	100,000
NONRECURRING				
Appropriation - Technology	0	0	0	0
Appropriation - School Construction - Not MDE	566,100	1,043,500 <85,000>	958,500 <958,500>	(2) 0
OTHER				
Appropriation - Retirement Expenses - Not MDE	476,551	514,482	514,482	514,482
Appropriation - County Share of Teacher Pension	***	***		
TOTAL OTHER REQUESTS - COUNTY	\$1,342,651	\$1,857,982	1,772,982	814,482
TOTAL COUNTY APPROPRIATION	84,912,776	88,433,275	88,433,275	87,199,775
TOTAL BUDGET - ALL FUNDS	\$104,767,501	\$108,321,367	108,321,367	

Restricted +200,000
Restricted + 62,000

87,461,775

* State funding is based upon current law. Subject to final legislative action, these amounts could change. Any decrease in State funding would result in an increased amount being requested from the County.
** A detailed summary of the utilization of the FY17 fund balance is included on page 3.
*** Effective for FY17, this amount is now included under the budget category of Fixed Charges.

BOARD OF EDUCATION OF WORCESTER COUNTY

FY 19 TOTAL BUDGET SUMMARY BY CATEGORY AND OBJECT OF EXPENDITURE

	SALARY	CONTRACTED SERVICES	SUPPLIES AND MATERIALS	OTHER CHARGES	EQUIPMENT	TUITION TRANSFERS	FY19 PROPOSED BUDGET
Administration	1,337,819	177,242	30,382	45,710	1,102		\$1,592,255
Instructional Support Services	7,006,669	85,263	137,537	61,200	5,000		7,295,669
Instructional Salaries	43,299,739						43,299,739
Textbooks & Classroom Supplies			2,351,238				2,351,238
<i>New elementary Books - Restricted</i>			<i><200,000></i>				<i><200,000></i>
Other Instructional Costs		523,647		381,875	85,395	50,000	1,040,917
<i>Band uniforms - Restricted</i>				<i><75,000></i>			<i><75,000></i>
Special Education	9,312,878	403,000	185,000	40,011	22,000	128,000	10,090,889
Student Personnel Services	345,544	750	1,890	283			348,467
Health Services	894,422	252	8,118	750	1,000		904,542
Student Transportation	324,922	6,027,262	9,636	93,084			6,454,904
Operation of Plant	3,429,471	322,270	301,120	4,137,956	42,300		8,233,117
Maintenance of Plant	720,647	93,738	229,360	650	37,745		1,082,140
Fixed Charges				23,735,685			23,735,685
Capital Planning	116,515	450	1,552	306			118,823
PROPOSED FY 19	\$66,788,626	\$7,633,874	\$3,255,833	\$28,497,510	\$194,542	\$178,000	\$106,548,385
							<i><275,000></i>
OTHER REQUESTS							<u>106,273,385</u>
Technology Program							\$200,000
Capital Outlay							100,000
School Construction - <i>Fund Balance</i>							<i>958,500</i>
County Share of Teacher Pension							*
Retirement Expenses							<u>514,482</u>
TOTAL OTHER REQUESTS							\$1,772,982
							<u>814,482</u>
							\$108,321,367
							<u>TOTAL</u>
							107,087,867

*(Effective for FY17, this amount is now included in the category of Fixed Charges)

04 - TEXTBOOKS AND INSTRUCTIONAL SUPPLIES AND MATERIALS

ACCOUNT DESCRIPTION	EXPENDED FY17	APPROVED FY18	REQUESTED FY19
<u>SUPPLIES AND MATERIALS</u>			
TEXTBOOKS	\$307,707	\$396,086	\$596,086 <i>396,086</i>
Funds are used to replace outdated textbooks and to continue the phase-in of several new programs.			
Course changes are required by Maryland's College and Career-Ready Standards			
<i>X</i> New Elementary Reading Series:	200,000	<i>- move to Restricted</i>	
LIBRARY BOOKS, MEDIA MATERIALS & SUPPLIES	66,758	87,000	85,769
Includes all purchases for library books, magazines, periodicals, DVD's, CD's and library supplies.			
MATERIALS OF INSTRUCTION - CLASSROOMS	1,038,484	980,243	980,243
These funds are utilized to purchase all general classroom supplies such as paper, and materials for art, science, music, guidance, phys. ed., etc.			
STUDENT TECHNOLOGY - DIGITAL CONVERSION	720,754	500,000	500,000
Budgetary savings from other categories were transferred into this category in FY14 to allow us to begin purchasing student devices related to our digital conversion initiative.			
MOI - WORCESTER TECHNICAL HIGH SCHOOL	100,383	114,217	114,217
These funds are necessary to purchase materials for use at the Technical High School.			
TESTING SUPPLIES	14,870	25,803	25,803
Funds are used for tests, manuals, answer sheets and other supplies used in testing programs.			
IN-SERVICE & TEACHER SUPPLIES	24,853	10,737	10,737
Materials used in teacher in-services to teach new teaching techniques. Due to new federal & state assessments, staff development programs must continue.			
SUPPLIES - STUDENT BODY ACTIVITIES	38,565	28,383	28,383
Funds for supplies needed to pay part of the costs of athletic programs, drama, and school newspapers.			
SUPPLIES - STUDENT BODY ACTIVITIES - WTHS	6,269	8,769	10,000
Funds are used to support the WTHS student activities such as participation in SkillsUSA.			
TOTAL TEXTBOOKS AND INSTRUCTIONAL MATERIALS	\$2,318,643	\$2,151,238	\$2,351,238

05 - OTHER INSTRUCTIONAL COSTS

ACCOUNT DESCRIPTION	EXPENDED FY17	APPROVED FY18	REQUESTED FY19
<u>OTHER CHARGES</u>			
TRAVEL & PROF. MEETINGS & CONFERENCES	\$49,239	\$29,400	\$37,750
Teacher travel between schools, registration fees and costs associated with attending state meetings, conferences, and instructional training seminars.			
TUITION - DUAL ENROLLMENT	16,310	6,500	6,500
This is the Board's portion of the tuition costs for those students taking college classes through our dual enrollment agreement with Wor-Wic Community College.			
INSURANCE - ATHLETICS	5,820	5,309	5,309
Funds are included to pay part of medical insurance for football players.			
CULTURAL ARTS AND ENRICHMENT ACTIVITIES	645	4,050	4,050
This request covers the cost of presenting shows, plays, and demonstrations in the schools performed by visiting artists or instructors.			
INTERNET SERVICES - CLASSROOMS	334,557	246,336	246,336
Internet access is a vital tool for students and teachers. As a result of rewiring the schools, teachers and students have the capability to connect to the internet. This account funds the telephone line charges and internet access fees. With the upgrade of the student data base and increasing number of computers, more capacity and higher speed connections are essential at all schools.			
BAND UNIFORM REPLACEMENT FUND	6,000	6,435	81,435 6435
Funds are provided to each high school to assist with costs related to replacement of items beyond repair, alterations and dry cleaning.			
* Replace Band Uniforms (PHS, SDHS, SHHS)			
<i>62,000</i> <i>75,000 - move to Restricted</i> <i>updated by BOE 5/1/18</i>			
DUES, OTHER COSTS	3,491	495	495
Funds are included to pay for membership in the Bayside Conference for all high schools and miscellaneous contingency items related to other charges.			
TOTAL OTHER CHARGES	\$416,062	\$298,525	\$381,875

RESTRICTED PROGRAMS - STATE AND FEDERAL

Restricted funds listed below can only be spent as authorized by the administering agency (State and Federal government). The level of funding indicated for each program is an estimate. Projects may be discontinued or reduced in scope depending upon funds allocated by the funding source.

TOTAL ANTICIPATED RESTRICTED FUNDING	\$11,582,462	
	ACTUAL FY 18	ESTIMATED FY 19
<u>FEDERAL FUNDS</u>		
Title I Educationally Disadvantaged	\$1,844,958	\$1,850,000
Title III Language Acquisition	17,567	17,500
Special Education	2,100,000	2,100,000
21st Century High School Academies	261,198	TBD *
21st Century ExCEL Grant	138,733	TBD *
JR ROTC Program	90,000	90,000
21st Century CARE Academies	361,968	TBD *
Title IIA, Systems of Support for Excellent Teaching & Leading	268,798	268,798
Career & Technology Education	78,135	78,000
Adult Education	19,508	18,500
<u>STATE FUNDS</u>		
Judy Hoyer Early Childcare And Education	322,000	330,000
Adult Education	149,866	149,000
Teachers Retirement & Pension	6,708,241	6,680,664
TOTAL RESTRICTED REVENUE	\$12,360,972	\$11,582,462
<u>County</u> Pocomoke Middle School	42,000	50,000 (fund Balance)
* These grants expire June 30, 2018. We are in the process of applying for new grants.		
<u>County Funds</u> New Elementary Books	0	200,000
Band Uniforms	0	62,000

**SCHOOL CONSTRUCTION PROJECTS
FY 2019**

	PROPOSED FY 19	<i>Committee Review</i>
New Athletic Field (Stephen Decatur High School) (This project would be completed during the summer of 2019. This will allow the total estimated project cost of \$1,400,000 to be funded over the two budget years of FY19 & FY20).	\$700,000 <i>Boe <85000> Reduce</i>	O (A)
Update Energy Management System (Pocomoke Middle School)	\$162,500	O (B)
Upgrade Energy Management System (Stephen Decatur Middle School)	\$181,000	O (B)
TOTAL:	\$1,043,500	

(A) Fund Balance

(B) Fund Balance @ 6/30/17

Maintenance of Effort

Definition: *To receive the FY19 amount in State foundation and compensatory aid, a local government must appropriate at least as much funding per pupil to the local board of education as it appropriated in the previous year.*

Worcester County - Maintenance of Effort Level Estimated - FY2019

<u>Line #</u>		
1	FY 2018 Highest Appropriation	\$83,870,125
2	FTE Enrollment - FY2018:	6,292.00
3	Appropriation per Student - FY 2018:	\$13,329.6448
	PLUS	
	Increase to Per Pupil Amount if Applicable	
	Increase in Local Wealth Per Pupil %	1.3% *
4	Additional Per Pupil Amount	\$173.2854
5	Adjusted per Pupil Amount	\$13,502.9302
6	FTE Enrollment - FY2019	6,304.00 **
	(Actual student enrollment = 6,604)	
7	FY 2019 Maintenance of Effort Funding Level (Est.):	\$85,122,472
	(6,304 FTE X \$13,329.6448 FY18 per pupil funding + 1.3%)	
8	County FY18 Maintenance of Effort Funding Level	\$83,870,125
9	Change in FY19 Maintenance of Effort Level (Est.):	\$1,252,347

* (In the 2012 legislative session, the State amended the MOE requirements to include an Educational Effort component. Based on information received from the State, the 2.4% increase in local wealth per pupil results in a 2.4% increase in required Maintenance of Effort funding in FY18.)

** (State funding formula excludes pre-kindergarten, part-time, and non-resident students from total FTE counts.)

9

Multi-Year Projections

FY18-FY21

As of May 8, 2018

MULTI-YEAR PROJECTIONS

5/3/2018 17:00

Estimated REVENUES FY18 - FY21

	FY18 Budget	FY19 Budget Adjustment	FY19 Estimate	FY20 Budget Adjustment	FY20 Estimate	FY21 Budget Adjustment	FY21 Estimate
Property Taxes @ \$0.835/\$100	132,940,144	2,881,030	135,821,174	3,570,236	139,391,410	2,622,494	142,013,904
				Assessment Increase 3%		Assessment Increase 2%	
Income Tax @1.75% Jan 2016	22,500,000		23,000,000	500,000	23,500,000	200,000	23,200,000
Other Taxes	25,623,314		11,985,000		12,035,000		12,035,000
<i>room & food tax</i>		(14,963,314)					
<i>recording & transfer tax collections</i>				50,000			
State Shared	963,474		971,020		971,020		971,020
Franchise Fees	22,500		22,500		22,500		22,500
Gain/Loss on Disposal of Assets	25,000		30,000		30,000		30,000
Licenses and Permits	1,845,201		1,944,507		1,944,507		1,944,507
Charges for Services	6,339,686		6,369,186		6,369,186		6,369,186
Interest & Penalties	300,000		1,475,000		1,475,000		1,475,000
<i>investment interest</i>		525,000					
Fines & Forfeitures	52,500		52,500		52,500		52,500
Miscellaneous	405,185		485,323		485,323		485,323
Intergovernmental - Federal Revenues	451,196		348,372		348,372		348,372
Intergovernmental - State Revenues	3,099,121		3,591,223		3,591,223		3,591,223
Other Revenue	500		500		500		500
Transfers In - Bond Prem. & Reimb	208,125		0		0		0
Transfers In - Budget Stabilization for Recycling & Homeowner Conv. Centers	1,666,323	1,698,323	1,698,323	1,783,239	1,783,239	1,872,401	1,872,401
Transfers In - Casino Revenue	2,490,406	2,236,200	2,236,200	2,501,100	2,501,100	2,497,400	2,497,400
Revenue Grand Totals:	198,932,675	(7,622,761)	190,030,828	8,404,575	194,500,880	7,192,295	196,908,836
Expenditures Estimates	198,932,675		189,992,549		194,899,319		199,354,395
Surplus/(Shortfall)	-		38,279		(398,439)		(2,445,559)

MULTI-YEAR PROJECTIONS

5/3/2018 17:02

Estimated EXPENDITURES FY18 - FY21

	FY18 Budget	FY19 Adjustments	FY19 Est Expense	FY20 Adjustments	FY20 Est Expense	FY21 Adjustments	FY21 Est Expense
Dept. 1001 - County Commissioners	917,693		928,683		928,683		928,683
Dept. 1002 - Circuit Court	1,338,734		1,216,052		1,216,052		1,216,052
Dept. 1003 - Orphan's Court	28,294		28,294		28,294		28,294
Dept. 1004 - State's Attorney	1,367,522		1,360,904		1,360,904		1,360,904
Dept. 1005 - Treasurer's Office	1,108,286		1,068,741		1,068,741		1,068,741
Dept. 1006 - Elections Office	748,231		938,700		938,700		938,700
		<i>Election Schedule general 11/18 + 8 early voting</i>		<i>Election Schedule Primary (pres) 4/20 + 8 early</i>		<i>Election Schedule</i>	
Dept. 1007 - Human Resources	359,789		426,991	(42,000)	384,991		384,991
Dept. 1008 - Dev, Review & Permitting	1,614,407		1,675,831		1,675,831		1,675,831
Dept. 1010 - Environmental Programs	1,274,707		1,324,182		1,324,182		1,324,182
Dept. 1090 - Other General Government	2,871,301		2,923,526		2,923,526		2,923,526
Dept. 1101 - Sheriff's Office	7,423,046		7,794,264	(57,000)	7,737,264		7,737,264
Dept. 1102 - Emergency Services	2,850,764		2,726,253	(208,770)	2,517,483		2,517,483
Dept. 1103 - Jail	9,193,421		9,192,943	(76,225)	9,116,718		9,116,718
Dept. 1104 - Fire Marshal	488,589		487,930		487,930		487,930
Dept. 1105 - Volunteer Fire Depts	7,160,427		7,098,071	(23,150)	7,074,921		7,074,921
		<i>Fire Dept \$250k +Ambulance FY16 Rates</i>					
Dept. 1201 - Maintenance	1,030,433		1,038,574	(26,000)	1,012,574		1,012,574
Dept. 1202 - Roads	3,846,622		3,830,244	(46,562)	3,783,682		3,783,682
		<i>Blacktop overlay</i>		<i>Blacktop overlay \$1.0M</i>		<i>Blacktop overlay</i>	
Dept. 1203 - Public Works	471,814		469,151	(23,000)	446,151		446,151
Dept. 1204 - Boat Landings	71,515		54,099	(9,000)	45,099		45,099
		<i>DNR Waterway</i>					
Dept. 1301 - Health Dept.	5,503,824		5,547,753		5,547,753		5,547,753
		<i>County Matching</i>					
Dept. 1302 - Mosquito Control	219,558		257,140	(69,000)	188,140		188,140
Dept. 1401 - Commission on Aging	1,111,050		1,128,650		1,128,650		1,128,650
Dept. 1402 - Other Social Services	864,370		745,979		745,979		745,979

MULTI-YEAR PROJECTIONS

5/3/2018 17:02

Estimated EXPENDITURES FY18 - FY21

	FY18 Budget	FY19 Adjustments	FY19 Est Expense	FY20 Adjustments	FY20 Est Expense	FY21 Adjustments	FY21 Est Expense
Dept. 1502 - WOR-WIC Comm College	2,145,342		2,203,761		2,203,761	21,668	2,225,429
Dept. 1505 - Board of Education	84,912,776		87,199,775	2,167,132	89,366,907	2,221,311	91,588,218
		Requested salary and fixed cost; \$262,000 reallocate to Restricted		2.5% MOE increase Education Effort Calculation		2.5% MOE increase Education Effort Calculation	
Dept. 1505 - Board of Education - Restricted Funds	0		262,000	(62,000)	200,000	(200,000)	0
		Restricted Funds: Books, Band Uniform		Restricted Funds: Books			
Dept. 1601 - Recreation Dept.	1,091,220		1,215,862	(85,300)	1,130,562		1,130,562
Dept. 1602 - Parks Dept.	480,105		1,254,583	(39,000)	1,215,583		1,215,583
Dept. 1603 - Libraries	2,508,445		2,568,782		2,568,782		2,568,782
Dept. 1604 - Other Recreation & Culture	105,500		85,000		85,000		85,000
Dept. 1701 - Extension Service	176,170		181,438		181,438		181,438
Dept. 1702 - Other Natural Resources	503,496		501,254	50,000	551,254		551,254
				Beach Maintenance			
Dept. 1801 - Economic Development	372,277		450,028	(26,000)	424,028		424,028
Dept. 1803 - Tourism	1,132,235		1,097,139		1,097,139		1,097,139
Dept. 1901 - Taxes Shared with Towns	17,335,070	(15,000,000)	2,335,070		2,335,070		2,335,070
Dept. 1902 - Grants to Towns	5,810,456		6,104,000	(155,000)	5,949,000		5,949,000
Dept. 1950 - Benefits & Insurance	12,510,593	977,568	13,944,354	598,965	14,543,319	617,955	15,161,274
		Health Ins Increase 5.18%, 2.5% salary + 1%COLA + longevity		1% salary increase + 5.0% fixed costs		1% salary increase + 5.0% fixed costs	
Dept. 1950 - OPEB Trust Transfer -County & BOE	4,000,000	1,000,000	5,000,000	1,000,000	6,000,000	1,000,000	7,000,000
		OPEB Contribution		OPEB Contribution		OPEB Contribution	

MULTI-YEAR PROJECTIONS

5/3/2018 17:02

Estimated EXPENDITURES FY18 - FY21

	FY18 Budget	FY19 Adjustments	FY19 Est Expense	FY20 Adjustments	FY20 Est Expense	FY21 Adjustments	FY21 Est Expense
Dept. 1975 - Debt Service	12,318,270		11,628,225		13,581,988		14,286,969
				<i>FY20 Showell Pmt, County Projects</i>		<i>FY20 Showell Pmt, County Projects</i>	
Dept. 1985 - Interfund	1,666,323	157,569	1,698,323	84,916	1,783,239	89,162	1,872,401
		Transfer Solid Waste Recycle & Convenience Center from Budget Stabilization		Transfer Solid Waste Recycle & Convenience Center from Budget Stabilization		Transfer Solid Waste Recycle & Convenience Center from Budget Stabilization	
Total Budget	198,932,675		189,992,549		194,899,319		199,354,395

Prior Year Variance	10,060,020		(8,940,126)		4,906,770		4,455,076
---------------------	------------	--	-------------	--	-----------	--	-----------

DEBT SERVICE CURRENT AND ESTIMATED FUTURE

5/4/2018

Current Debt		FY17/18	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23
2007 Bond WTHS	\$28,100,000	2,047,606					
2015 Refi Bond - WTHS		442,800	2,236,200	2,501,100	2,497,400	2,500,100	2,499,000
2008 Bond PHS	\$35,000,000	2,536,375	2,511,250	-	-	-	-
2015 Refi - PHS		559,200	559,200	2,989,600	3,101,100	3,106,000	3,166,100
2013 Refunding Bonds		1,581,217	1,189,000	1,188,300	-	-	-
2013 Cors Pension Bond	\$4,595,000	131,735	166,298	392,547	390,860	393,985	396,860
2004 MDE Water Quality Loan	\$3,807,468	252,576	252,576	252,576	252,576	29,471	-
2014 SHHS Add/Renovation Bond	\$43,000,000	3,946,931	3,900,931	3,851,181	3,797,681	3,770,431	3,742,931
2015 Bond - Radio Sys/Berlin Cap/Closure	\$8,760,000	819,830	812,770	806,684	797,352	795,120	795,627
Total		12,318,270	11,628,225	11,981,988	10,836,969	10,595,107	10,600,518
Requested Bond Projects							
Showell Elementary School *	\$33,000,000			1,400,000	3,000,000	3,000,000	3,000,000
County Projects**	\$5,000,000			200,000	450,000	450,000	450,000
DEBT SERVICE		\$ 12,318,270	\$ 11,628,225	\$ 13,581,988	\$ 14,286,969	\$ 14,045,107	\$ 14,050,518

Total Debt Service Per Above	\$ 12,318,270	\$ 11,628,225	\$ 13,581,988	\$ 14,286,969	\$ 14,045,107	\$ 14,050,518
Less: Prior Year Debt Service	(11,949,425)	(12,318,270)	(11,628,225)	(13,581,988)	(14,286,969)	(14,045,107)
Net Change in Debt Service from Prior Year	368,845	(690,045)	1,953,763	704,981	(241,862)	5,411
Casino rev transfer in - Casino Fund (see below)	(2,490,406)	(2,236,200)	(2,501,100)	(2,497,400)	(2,500,100)	(2,499,000)
Net change in funding needed		(435,839)	1,688,863	708,681	(244,562)	6,511

Casino Fund	FY18	FY19	FY20	FY21	FY22	FY23
Pr Year Beg Balance	\$ 1,019,181	\$ 888,967	\$ 1,070,546	\$ 1,051,563	\$ 1,085,709	\$ 1,268,181
Casino Revenue FY	2,350,000	2,400,000	2,450,000	2,500,000	2,650,000	2,700,000
Interest	10,192	17,779	32,116	31,547	32,571	38,045
WTHS Debt Pmt***	(2,490,406)	(2,236,200)	(2,501,100)	(2,497,400)	(2,500,100)	(2,499,000)
Year End Balance	\$ 888,967	\$ 1,070,546	\$ 1,051,563	\$ 1,085,709	\$ 1,268,181	\$ 1,507,226

*Showell based on \$33M 15 year bond @ 4%, Spring 2019 (Interest only FY20)

**County projects based on \$5M 15 year bond @ 4%, Spring 2019 (Interest only FY20)

***Final year of WTHS debt service is FY22/23

Budget Stabilization

5/3/2018

FY18 Year End Estimate:	surplus/ (shortfall)
Other Taxes (Recordation/Transfer)	1,000,000
Interest on Investments	700,000
FY18 expenditure savings (shortfall)	300,000
estimated surplus 6/30/18	<u>\$ 2,000,000</u>

FY19 Capital expenditures from FY18 surplus:

Emergency Services- Bard AC, UPS backups	\$ 117,960
Emergency Svcs- Snow Hill transmitter Bldg	300,000
Fire Tower building	49,000
Mosquito - office trailer replacement	25,000
Roads- Grader	385,000
Roads - 2 dump trucks	310,860
Roads - Paving	500,000
Total FY2019 Capital	<u>\$ 1,687,820</u>

FY18 surplus (shortfall)	<u><u>\$ 312,180</u></u>
--------------------------	--------------------------

Budget Stabilization Available:

Beg balance 6/30/17	\$ 13,548,923	x
FY18 Solid Waste Recycling/Convenience Ctr	(1,666,323)	x
Estimate surplus 6/30/18	312,180	
Budget Stabilization estimate 6/30/18	<u>\$ 12,194,780</u>	

Estimated Use of Budget Stabilization:

	Stabilization Funds Used	Additional Revenue Needed	Ending Balance
FY18 available balance above \$13,548,923			\$ 12,194,780
FY19 Solid Waste \$1,698,323	(1,698,323)	0	10,496,457
FY20 Solid Waste \$1,783,239	(2,181,678)	0	8,314,779
FY21 Solid Waste \$1,872,401	(4,317,960)	0	3,996,819
	<u>(8,197,961)</u>		<u>\$ 3,996,819</u>

Recycling & Homeowner Convenience Center :

FY17-FY21	8,188,085
-----------	-----------

6

TEL: 410-632-1194
FAX: 410-632-3131
E-MAIL: admin@co.worcester.md.us
WEB: www.co.worcester.md.us



10

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
MAUREEN F.L. HOWARTH
COUNTY ATTORNEY

COMMISSIONERS
DIANA PURNELL, PRESIDENT
THEODORE J. ELDER, VICE PRESIDENT
ANTHONY W. BERTINO, JR.
MADISON J. BUNTING, JR.
JAMES C. CHURCH
MERRILL W. LOCKFAW, JR.
JOSEPH M. MITRECIC

OFFICE OF THE
COUNTY COMMISSIONERS

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

May 4, 2018

TO: Worcester County Commissioners
FROM: Harold L. Higgins, Chief Administrative Officer *HH*
SUBJECT: FY19 Salary Increase County Employees

Classified and Non-Classified Employees:

The Worcester County employees are our most valuable resources who collectively keep county government operations running smoothly. Your fiscal year 2019 (FY19) requested budget includes a one-step increase for eligible classified employees (2.5% increase), an equivalent 2.5% increase for non-classified employees, and longevity factor for eligible employees. A Cost of Living Adjustment (COLA) is included for 1.0% for classified and non-classified employees. The total cost of the requested salary package is \$905,845.

H:\FY19 Budget\FY19 budget May 8, 2018\FY19 salary increase County employees.docx

Citizens and Government Working Together



11

Worcester County

Government Center
Department of Human Resources
One West Market Street, Room 1301
Snow Hill, Maryland 21863-1213
410-632-0090
Fax: 410-632-5614

STACEY E. NORTON
Human Resources Director
HOPE CARMEAN
Benefits Manager
EDDIE CARMAN
Risk Manager

KELLY BRINKLEY
Volunteer Services Manager
ANN HANKINS
Human Resources Specialist
TARA ARMSTRONG
Office Assistant IV

To: Harold Higgins, Chief Administrative Officer
From: Stacey Norton, HR Director *Stacey Norton*
Date: May 1, 2018
Subject: Request for New Positions for Fiscal Year 2019

Below is a request from Department Heads for new positions for Fiscal Year 2019.

GENERAL FUND

ROW #	DEPARTMENT	JOB TITLE	S	GRD/STEP	SALARY	SD	HOURS	# OF POSITIONS
1	HUMAN RESOURCES	SAFETY COORDINATOR	F	18/1	41,600		2080	1
2	DRP	LICENSE PERMIT CLERK 1	F	11/1	29,536		2080	1
3	ENVIRONMENTAL PROGRAMS	LICENSE PERMIT CLERK 1	F	11/5	32,635		2080	1
4	SHERIFF OFFICE	OPERATIONS OFFICER	F	NC	52,800		PRORATED 8 MONTHS	1
5	SHERIFF OFFICE	DEPUTY SHERIFF	F	19/1	45,864	SD	2080	3
6	SHERIFF OFFICE	DEPUTY SHERIFF SCHOOL SECURITY	F	19/1	30,016		1430	1
7	EMERGENCY SERVICES	OFFICE ASSISTANT III	F	11/1	29,536		2080	1
8	JAIL - PRE RELEASE	LIEUTENANT-PROMOTE SGT.	F	23/7	2,933		2080	1
9	JAIL - BACK FILL DUE TO PRE RELEASE	CERTIFIED CORRECTIONAL OFFICER	F	18/1	43,659	SD	2080	1
10	ROADS	ROADS WORKER II	F	10/1	28,142		2080	5
11	MOSQUITO CONTROL	FOREMAN TRAINEE	F	10/1	28,142		2080	1
12	RECREATION	PROGRAM MONITOR	P	8/1	8,071		658	MORE HOURS
13	LIBRARY	LOCAL HISTORY LIBRARIAN	F	19/1	43,659		2080	1
14	TOURISM	SOCIAL MEDIA COORDINATOR	F	16/1	37,710		PT TO FT 2080	1

S= Status
F= Full P=Part
SD= Shift Differential

There were no requests for new positions for the Enterprise Fund.

The total request would cost an additional \$658,599 in salaries, \$339,462 in benefits, \$104,629 in operating expenses, and \$200,180 in vehicles.

I look forward to discussing this with you at the budget work session on May 8, 2018.

Thank you for your consideration.



12a

Worcester County

Government Center
Department of Human Resources
One West Market Street, Room 1301
Snow Hill, Maryland 21863-1213
410-632-0090
Fax: 410-632-5614

STACEY E. NORTON
Human Resources Director
HOPE CARMEAN
Benefits Manager
EDDIE CARMAN
Risk Manager

KELLY BRINKLEY
Volunteer Services Manager
ANN HANKINS
Human Resources Specialist
TARA ARMSTRONG
Office Assistant IV

To: Harold Higgins, Chief Administrative Officer
From: Stacey Norton, Human Resources Director *Stacey Norton*
Date: May 1, 2018
Subject: General Fund FY 19 - Proposal for Revised County Classification Plan

On January 16, 2018, we conducted a County Salary Work Session with the County Commissioners to discuss a first phase of our Comprehensive Compensation Analysis and Action Plan. On February 6, 2018, the following priorities for reclassifications were approved:

- 1) Ensure compliance with minimum wage. The current minimum wage is \$9.25 per hour (as of July 1, 2017) and will increase to \$10.10 per hour on July 1, 2018.
- 2) Focus on the hourly positions with the highest rate of turnover.
- 3) Focus on the lowest paid positions with a goal to compensate all staff at least at grade 8.
- 4) All hourly supervisors to be compensated at least at grade 15.

I am now requesting that we reclassify the positions listed on the attached spreadsheet by revising the grades as indicated effective June 18, 2018 to coincide with the new FY 19 fiscal year as the second phase of our Comprehensive Compensation Analysis. Staff currently holding these positions would receive an increase in pay due to their reclassified grade, but would remain at their current step under the Salary Scale. In this proposal, we are also requesting an on call stipend of \$125 per week for designated building maintenance mechanics to be consistent with other departments.

As proposed, the reclassifications would affect seven positions (14 employees) at a cost of \$54,710 for general fund employees.

Please note that these reclassifications are separate and apart from any step or Cost of Living Adjustment (COLA) which may be approved in the FY 19 budget. We plan to continue our evaluation and will request additional reclassifications in the requested FY 20 budget as a third phase of our Comprehensive Compensation Analysis and Action Plan. While this current proposal will not necessarily make these County positions competitive with the local market, it is clearly a much needed step in that direction.

Thank you for your consideration.

Attachments

A - General Fund — p.1
B - Enterprise Fund — p.6

**FY 19 GENERAL FUND PROPOSED HOURLY JOB GRADE CHANGES
SUMMARY**

DEPARTMENT	JOB TITLE	CURRENT GRADE	CURRENT STARTING RATE	PROPOSED GRADE	PROPOSED STARTING RATE
CIRCUIT COURT	BAILIFF		\$85/day		\$90/day
MAINTENANCE	BUILDING MAINT MECHANIC I	11	14.20	14	16.44
MAINTENANCE	BUILDING MAINT MECHANIC II	15	17.27	17	19.04
MAINTENANCE	BUILDING MAINT MECHANIC III	17	19.04	20	22.05
LIBRARY	ASSISTANT BRANCH LIBRARY MANAGER	13	15.67	15	17.27

FY 19 GENERAL FUND PROPOSED HOURLY JOB GRADE CHANGES
CIRCUIT COURT

DEPARTMENT	JOB TITLE	CURRENT GRADE	CURRENT STARTING RATE	PROPOSED GRADE	PROPOSED STARTING RATE
CIRCUIT COURT	OFFICE ASSISTANT VI	13	15.67	None at this time	
CIRCUIT COURT	JUDICIAL ASSISTANT	14	16.44	None at this time	
CIRCUIT COURT	CIVIL ASSIGNMENT COMMISSIONER	16	18.13	None at this time	
CIRCUIT COURT	CRIMINAL ASSIGNMENT COMMISSIONER	16	18.13	None at this time	
CIRCUIT COURT	JURY COMMISSIONER	16	18.13	None at this time	
CIRCUIT COURT	BAILIFF		\$85/day		\$90/day

FY 19 GENERAL FUND PROPOSED HOURLY JOB GRADE CHANGES

MAINTENANCE

DEPARTMENT	JOB TITLE	CURRENT GRADE	CURRENT STARTING RATE	PROPOSED GRADE	PROPOSED STARTING RATE
MAINTENANCE	CUSTODIAL WORKER I	8	12.27	None at this time	
MAINTENANCE	MAINTENANCE WORKER I	8	12.27	None at this time	
MAINTENANCE	MAINTENANCE WORKER II	9	12.89	None at this time	
MAINTENANCE	MAINTENANCE WORKER III	10	13.53	None at this time	
MAINTENANCE	BUILDING MAINT MECHANIC I	11	14.20	14	16.44
MAINTENANCE	MAINTENANCE WORKER IV	12	14.92	None at this time	
MAINTENANCE	OFFICE ASSISTANT IV	12	14.92	None at this time	
MAINTENANCE	CHIEF CUSTODIAN	15	17.27	None at this time	
MAINTENANCE	GROUPS CREW LEADER	15	17.27	None at this time	
MAINTENANCE	BUILDING MAINT MECHANIC II	15	17.27	17	19.04
MAINTENANCE	BUILDING MAINT MECHANIC III	17	19.04	20	22.05
MAINTENANCE	BUILDING MAINT MECHANIC IV	23	25.51	None at this time	
MAINTENANCE	BUILDING MAINT MECHANIC V	24	26.79	None at this time	

FY 19 GENERAL FUND PROPOSED HOURLY JOB GRADE CHANGES

LIBRARY

DEPARTMENT	JOB TITLE	CURRENT GRADE	CURRENT STARTING RATE	PROPOSED GRADE	PROPOSED STARTING RATE
LIBRARY	CUSTODIAL WORKER	8	12.27	None at this time	
LIBRARY	LIBRARY SERVICES ASSISTANT I	8	12.27	None at this time	
LIBRARY	LIBRARY SERVICES ASSISTANT II	10	13.53	None at this time	
LIBRARY	YOUTH SERVICES SPECIALIST	12	14.92	None at this time	
LIBRARY	LIBRARY OFFICE ASSISTANT V	13	15.67	None at this time	
LIBRARY	ASSISTANT BRANCH LIBRARY MANAGER	13	15.67	15	17.27
LIBRARY	TECHNICAL SERVICES MANAGER	17	19.04	None at this time	
LIBRARY	COMMUNITY SERVICES COORDINATOR	19	20.99	None at this time	
LIBRARY	YOUTH SERVICES MANAGER	19	20.99	None at this time	
LIBRARY	BRANCH LIBRARY MANAGER	19	20.99	None at this time	
LIBRARY	ASSISTANT DIRECTOR	22	24.30	None at this time	



Worcester County

Government Center
Department of Human Resources
One West Market Street, Room 1301
Snow Hill, Maryland 21863-1213
410-632-0090
Fax: 410-632-5614

12b

STACEY E. NORTON
Human Resources Director
HOPE CARMEAN
Benefits Manager
EDDIE CARMAN
Risk Manager

KELLY BRINKLEY
Volunteer Services Manager
ANN HANKINS
Human Resources Specialist
TARA ARMSTRONG
Office Assistant IV

To: Harold Higgins, Chief Administrative Officer
From: Stacey Norton, Human Resources Director *Stacey Norton*
Date: May 1, 2018
Subject: Enterprise Fund FY 19 - Proposal for Revised County Classification Plan

On January 16, 2018, we conducted a County Salary Work Session with the County Commissioners to discuss a first phase of our Comprehensive Compensation Analysis and Action Plan. On February 6, 2018, the following priorities for reclassifications were approved:

- 1) Ensure compliance with minimum wage. The current minimum wage is \$9.25 per hour (as of July 1, 2017) and will increase to \$10.10 per hour on July 1, 2018.
- 2) Focus on the hourly positions with the highest rate of turnover.
- 3) Focus on the lowest paid positions with a goal to compensate all staff at least at grade 8.
- 4) All hourly supervisors to be compensated at least at grade 15.

I am now requesting that we reclassify the positions listed on the attached spreadsheet by revising the grades as indicated effective June 18, 2018 to coincide with the new FY 19 fiscal year as the second phase of our Comprehensive Compensation Analysis. Staff currently holding these positions would receive an increase in pay due to their reclassified grade, but would remain at their current step under the Salary Scale.

As proposed, the reclassifications would affect two positions (4 employees) at a cost of \$11,607 for enterprise fund employees.

Please note that these reclassifications are separate and apart from any step or Cost of Living Adjustment (COLA) which may be approved in the FY 19 budget. We plan to continue our evaluation and will request additional reclassifications in the requested FY 20 budget as a third phase of our Comprehensive Compensation Analysis and Action Plan. While this current proposal will not necessarily make these County positions competitive with the local market, it is clearly a much needed step in that direction.

Thank you for your consideration.

Attachments

FY 19 ENTERPRISE FUND PROPOSED HOURLY JOB GRADE CHANGES
Summary

COUNT	DEPARTMENT	JOB TITLE	CURRENT GRADE	CURRENT STARTING RATE	PROPOSED GRADE	PROPOSED STARTING RATE
1	SOLID WASTE	RECYCLE WORKER II	8	12.27	9	12.89
2	SOLID WASTE	LANDFILL CREW LEADER	12	14.92	15	17.27

FY 19 ENTERPRISE FUND PROPOSED HOURLY JOB GRADE CHANGES

DEPARTMENT	JOB TITLE	CURRENT GRADE	CURRENT STARTING RATE	PROPOSED GRADE	PROPOSED STARTING RATE
SOLID WASTE	RECYCLE WORKER I	8	12.27	None at this time	
SOLID WASTE	TRANSFER STATION ATTENDANT	8	12.27	None at this time	
SOLID WASTE	RECYCLE WORKER II	8	12.27	9	12.89
SOLID WASTE	SCALE OPERATOR	9	12.89	None at this time	
SOLID WASTE	LANDFILL OPERATOR I	9	12.89		
SOLID WASTE	UTILITY MECHANIC II	10	13.53	None at this time	
SOLID WASTE	LANDFILL OPERATOR II	10	13.53	None at this time	
SOLID WASTE	RECYCLE WORKER III	10	13.53	None at this time	
SOLID WASTE	OFFICE ASSISTANT IV	12	14.92		
SOLID WASTE	LANDFILL OPERATOR III	12	14.92		
SOLID WASTE	LANDFILL CREW LEADER	12	14.92	15	17.27
SOLID WASTE	VEHICLE & UTILITY MECH II	13	15.67	None at this time	
SOLID WASTE	LANDFILL FOREMAN	15	17.27	None at this time	
SOLID WASTE	RECYCLING FOREMAN	15	17.27	None at this time	