



WORCESTER COUNTY
SHORELINE CONSTRUCTION
APPLICATION

Request No.: _____
Submission Date: _____

_____ Major Construction (\$300.00) _____ Minor Construction (\$150.00)

Written Description of Proposed Improvement (include channelward distance):

Property Description:

Map: _____ Parcel: _____ Lot: _____ Section: _____ Block: _____ Tax District: _____
Street Address: _____
Subdivision: _____
Dwelling on lot: _____ Dwelling under construction: _____ Vacant: _____ Commercial: _____

Owner: _____ Phone No. _____
Mailing Address: _____
E-Mail Address: _____

Contractor: _____ Phone No.: _____
Mailing Address: _____
E-Mail Address: _____

Recorded Adjacent Property Owner: _____
Property Address: _____
Tax Map: _____ Parcel: _____ Lot: _____ Section: _____ Block: _____

Recorded Adjacent Property Owner: _____
Property Address: _____
Tax Map: _____ Parcel: _____ Lot: _____ Section: _____ Block: _____

As the applicant, I attest that the information presented on this application, site plan and any written documentation attached hereto is known to be accurate. I understand that the proposed shoreline improvement will be constructed to meet or exceed minimum design standards adopted by the Department. Any deviation from these standards will require construction plans sealed by an engineer registered in the State of Maryland. I acknowledge that any falsification of information presented may result in revocation of this approval and of the subsequent Shoreline Construction Permit.

Owner/Applicant's Signature Date

DEPT. USE ONLY:

Notification Distribution Date: _____ Public Comment Deadline: _____ (15 calendar days)
Department Approval Date: _____ Expiration: _____

INSTRUCTIONS:

1. If applicant is other than the property owner of record, a notarized Limited Authorization from the property owner of record must be filed with this application.
2. The application must be accompanied by the required fee and a copy of a site plan, with any supporting documentation, (**must utilize an existing surveyed site plan whenever possible**) that most accurately depicts property boundaries and existing conditions, not to exceed 11" x 17" in size, and drawn to scale addressing the following items. The proposed site plan prepared by a surveyor may be required based on staff's review per NR 2-102.
 - A. The perimeter property lines denoting the dimensions of the subject property (**including applicable setbacks**);
 - B. The location, type and design of existing shoreline improvements on the contiguous properties (structures, revetment, bulkhead, etc.);
 - C. The location, type and design of existing shoreline improvements on the properties directly across the water body from the subject property;
 - D. The location, type and design of the existing and proposed shoreline improvements on the subject property;
 - E. The distance the proposed shoreline improvement extends channelward;
 - F. The distance the proposed shoreline improvement is to be built from respective property lines;
 - G. The distance the proposed shoreline improvement is located from the closest structure on the opposite shoreline;
 - H. The water depth soundings every five (5) feet from the mean high water line to the furthest end of the proposed shoreline improvement measured at mean low water;
 - I. The location of non-tidal and tidal wetlands;
 - J. The approximate location of sub-aquatic vegetation (SAV) beds; if none known, so state;
 - K. Photographs showing shoreline vegetation and conditions on subject property;
 - L. The amount of fill and/or other material used in the project (i.e., fill required for soft shoreline project, stone needed for rip rap or sill, etc.);
 - M. The location of any vegetation/trees located above MHW within the project scope and note if any removal is needed.
 - N. The location of staging, loading and unloading areas involved with dredging, shoreline protection and soft shoreline projects, including disturbed areas. Any disturbance greater than 5000 sq. ft. requires an SEC plan.
 - O. The cross sections of all soft shoreline/marsh creation projects, including MHW, MLW and all applicable elevations.
 - P. The type of vegetation to be planted for marsh creation/soft shoreline, including planting rates, species, etc.
 - Q. A construction detail sheet should accompany site plan for improved clarification of project.
 - R. ** The following may be required depending on scope of project:
 - < 5000 Sq. Ft. of Disturbance - Simplified Buffer Management Plan
 - > 5000 Sq. Ft. of Disturbance - Minor Buffer Management Plan

***See Guidance Document or call staff listed.*

3. Attach to this application a copy of the joint federal/state application for the alteration of any wetlands in association with this request.
4. Any permit granted by virtue of this application does not relieve the applicant of the responsibility for obtaining the appropriate authorizations and/or permits from federal, state or other local agencies. It is suggested that the applicant contact the various agencies prior to the submittal of this application. All of the necessary federal, state and local permits shall be obtained prior to the issuance of the Shoreline Construction permit. A list of agencies is included in this application package for your reference. In addition, this application may be subject to a homeowner's association approval or other private deed restrictions, covenants, right-of-ways and easements.
5. Major Construction \$300.00 (**Check payable to "Worcester County"**)
 - A. Any work done more than eight (8) feet channelward of the mean high water line;
 - B. Any fill greater than five (5) cubic yards of material placed channelward of mean high water line; or
 - C. Any digging or excavation involving an alteration of the shoreline, including without limitation the digging of canals, harbors, lagoons, boat slips or guts which extend more than six (6) feet landward of the mean high water line.
6. Minor Construction - \$150.00 (**Check payable to "Worcester County"**)
 - A. Any other construction along the shoreline not considered to be major construction.

**AGENCIES THAT REQUIRE AUTHORIZATION/PERMITS PRIOR TO THE
COMMENCEMENT OF ANY SHORELINE CONSTRUCTION**

Submit Shoreline Construction Applications and/or Shoreline Construction Permits to:

Department of Environmental Programs
C/O Ms. Joy Birch
One West Market Street, Room 1306
Snow Hill, MD 21863

Direct questions regarding shoreline applications to: (Monday through Friday 8:00 am to 4:30 pm)

Joy Birch 410-632-1220 Ext. 1161(Snow Hill) E-Mail: jbirch@co.worcester.md.us
Jenelle Gerthoffer 410-632-1220 Ext.1147 (Snow Hill) E-Mail: jgerthoffer@co.worcester.md.us

Additional contact for Ocean Pines Residents Only:

Ocean Pines Association
239 Ocean Parkway
Berlin, Maryland 21811
Phone: 410-641-7745 E-Mail: info@oceanpines.org

Direct questions regarding federal and/or state permits:

MDE/Water Management Administration, Wetlands and Waterways Program
Montgomery Park Business Center, Suite 430
1800 Washington Blvd.
Baltimore, MD 21230-1708
(410) 537-3762 / 1-800-633-6101 (Regulatory Services Coordination Office)