



## **ADVERTISEMENT**

### **Proposal Solicitation – 457(b) Plan Recordkeeping and Administration**

Worcester County is seeking proposals from qualified Vendors to contract a qualified institutional retirement plan provider to administer and communicate the County's 457(b) in conformity with the requirements contained herein Proposal Documents.

Proposal Documents for the above referenced project may be obtained from the Worcester County Commissioner's Office by either e-mailing the Procurement Officer, Nicholas Rice, at [nrice@co.worcester.md.us](mailto:nrice@co.worcester.md.us) or by calling 410-632-1194 during normal business hours, or via the County's Bids page on the County's [website](#). Vendors are responsible for checking this website for addenda prior to submitting their bids. Worcester County is not responsible for the content of any Proposal Document received through any third party bid service. It is the sole responsibility of the vendor to ensure the completeness and accuracy of their Completed Proposal Documents.

The last day for questions will be Wednesday, December 20, 2023. Sealed Proposal Documents are due no later than Thursday, December 28, 2023 at 2:30pm and will be opened and read aloud in the Office of the County Commissioners, Worcester County Government Center – Room 1103, One West Market Street, Snow Hill, Maryland 21863.

Late Proposal Documents will not be accepted.

Minority vendors are encouraged to compete for award of the solicitation.

Nicholas W. Rice, CPPO, CPPB, NIGP-CPP  
Procurement Officer  
Worcester County, Maryland