

**WORCESTER COUNTY ELECTRICAL BOARD  
MEETING MINUTES  
September 12, 2017**

The Worcester County Electrical Board met on Tuesday, September 12, 2017 in the meeting room of the Isle of Wight County Office Building, 13070 St. Martin's Neck Road, Bishopville, Maryland. Members present were Kenneth Lambertson Sr., Chairman, Jeffrey Novak, Duane Duncan, Roy Case, Michael Patchett and Steve Kolarik, Members. Also in attendance were Deborah Mooney, License Permit Clerk II, of the Department of Development Review and Permitting and Maureen Howarth, County Attorney.

The meeting was called to order by Kenneth Lambertson, Sr., Chairman, at 3:00P.M.

The minutes of the last meeting held on May 9, 2017 and the agenda for this meeting were reviewed. A motion was made by Jeffrey Novak, seconded by Roy Case, and unanimously carried to approve the minutes, as presented.

The following is the Treasurer's Report to be included in the minutes:

The Treasurer's Report for May: the Department issued (69) electrical permits, total revenue collected for electrical permits was \$1725.00. Four (4) new Master Electrician Licenses was issued to Michael Kurek, Michael Flammia, Christopher Herm and Henry Hom Jr. all four reciprocated with the State of Maryland. The total revenue collected for electrical licenses was \$400.00. Total revenue for the month of January was \$2,125.00.

The Treasurer's Report for June: the Department issued (69) electrical permits, total revenue collected for electrical permits was \$1675.00. (2) electrical permits were a no charge because they were owned by the County. Five (5) new Master Electrician License were issued to Ronald R. Davis Jr., Craig A. McDonald, Steven M. Perna, Michael Hartless and Kerry Ann Hall all of which reciprocated with the State of Maryland. One electrical license renewal. Total revenue collected for electrical licenses was \$600.00. Total revenue for the month of June was \$2275.00.

The Treasurer's Report for July: the Department issued (52) electrical permits, total revenue collected for electrical permits was \$1300.00. Two (2) new Master Electrician License were issued to Donald Wade and Ian Pokrywka both of them reciprocated with the State of Maryland. Total revenue collected for electrical license was \$200.00. Total revenue for the month of July was \$1500.00.

The Treasure's Report for August: the Department issued (53) electrical permits, total revenue collected for electrical permits was \$1325.00. One (1) new Master Electrician License was issued to Christian Andersen who reciprocated with the State of Maryland. One Master License un shelved for Johnny Riley. Total revenue collected for electrical license was \$170.00. Total revenue for the month of August was \$\$1495.00.

The Board after reviewing agenda, prior minutes and treasurer's report continued the meeting with reviewing the application for electrical licenses renewal. Maureen Howarth made one minor change on the Certificate of Insurance. The Certificate should have County Commissioners of Worcester County on it instead of Worcester County Certificate Holder. Also, if the electrician just obtained a license within a year they

would not need to supply us with a certificate of continuing education until the following renewal. Michael Patchett made a motion and Jeffrey Novak seconded the motion, and unanimously approved by all members.

Next item of business was discussing a complaint that was made against Anchor Electric, Steve Tamalavicz who holds a Worcester County License No. M886. A copy of the complaint is attached hereto and made a part of the minutes. Michael Patchett went and took pictures to help the Board see what the complaint is referencing. Roy Case motioned to bring in Mr. Tamalavicz to advise him a complaint was filed against him. Michael Patchett seconded the motion and unanimously approved by all the members.

Next, the Board reviewed (3) electrical applications to take the electrical exam in October. The Board reviewed Electrician General Exam application for Brian Lockett. It was determined that he met all the qualifications. Duane Duncan motioned to approve the application and Jeffrey Novak seconded the motion and unanimously approved by all the members. The Board also reviewed Electrician General Exam application for Eric Johnson who also met the qualifications to take the exam. Steve Kolarik motioned to approve the application and Jeffrey Novak seconded the motion and unanimously approved by all the members. The Board also reviewed Master Electrician Exam application for Tyler Case who also met the qualifications to take the exam. Roy Case excused himself from voting on Tyler Case application. Jeffrey Novak motioned to approve the application and Duane Duncan seconded the motion.

Next, the Board discussed if a permit or license is required to change out emergency lighting and also connecting from disconnect to a HVAC unit. It was determined that whoever installs should have at least a Limited License.

Maureen Howarth went over with the Board the Open Meetings Act. Two members of the Board will need to take the test on line and return the print out certificate at the end of the test to Debbie Mooney. Roy Case motioned to have Kenny Lambertson and Duane Duncan take the test. Jeffrey Novak seconded the motion and the Board unanimously agreed.

Kenneth Lambertson told the Board to think about adopting the 2017 NEC Code. The Board will discuss at the next meeting.

**A motion was made by Steve Kolarik, seconded by Michael Patchett and unanimously carried to adjourn the meeting at 4:16 P.M.**

Respectfully submitted,  
Deborah Mooney  
License Permit Clerk II