

Worcester County, Maryland  
One West Market Street  
Room 1201, Government Center  
Snow Hill, MD 21863-1070  
(410) 632-1200

OFFICE USE ONLY:

Date Filed: \_\_\_\_\_  
Meeting Date: \_\_\_\_\_

**APPLICATION TO THE DEPARTMENT – DRP, TECHNICAL REVIEW COMMITTEE,  
AND/OR PLANNING COMMISSION**

**APPLICATION BEING MADE FOR:**

_____	Administrative Waiver	Sketch Plan
_____	Minor Site Plan/Subdivision	Preliminary Plat
_____	Major Site Plan	Construction Plans
_____	Site Plan Revision	Final Plat

**TO THE DEPARTMENT – DRP, TECHNICAL REVIEW COMMITTEE, AND/OR  
PLANNING COMMISSION:**

A request is hereby made for: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LOCATION OF PROPERTY:**

Tax Map: \_\_\_\_\_ Parcel: \_\_\_\_\_ Section: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_  
Physical Address: \_\_\_\_\_

**PROPERTY OWNER INFORMATION:**

Owner's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_ Email: \_\_\_\_\_

**APPLICANT INFORMATION:**

Applicant's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_

**ENGINEER, SURVEYOR, OR LAND PLANNER INFORMATION:**

Company Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person & Email: \_\_\_\_\_  
Signature: \_\_\_\_\_

Company Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person & Email: \_\_\_\_\_  
Signature: \_\_\_\_\_

## Schedule of Fees

### Site Plan Review:

Sketch Plan	No	fee
Administrative Review	\$50.00	
Minor Site Plan	\$300.00	
Major Site Plan		\$450.00 base fee, plus \$35.00 per acre
Site Plan Revision		
Less than 25% of site		\$150.00
More than 25% of site		\$150.00 base fee, plus \$35.00 per acre
Third and Subsequent Review		\$100.00 per review
Site Plan Extension Request		\$150.00

### Subdivision Review:

Sketch Plan	No	fee
Minor Subdivision Plat	\$250.00	
Preliminary Plat		\$350.00 base fee, plus \$15.00 per lot over 5 lots
Construction Plan Review		
Minor Subdivision (less than 5 lots, if required)		\$150.00
Major Subdivision (6 to 20 lots)		\$150.00 base fee, plus \$10.00 per lot
Major subdivision (more than 20 lots)		\$150.00 base fee, plus \$15.00 per lot
Revisions	25%	of original fee
Final Plat		\$350.00 base fee, plus \$10.00 per lot over 5 lots
Plat Revision		
Less than 25% of site		\$150.00
More than 25% of site		\$150.00 base fee, plus \$5.00 per lot

### Forest Conservation & Critical Area Program Reviews:

Declaration of Intent (Forestry)		\$50.00
Forest Conservation <b>or</b> Critical Area Plan		
Minor site plan	\$100.00	
Major site plan		\$200.00 base fee, plus \$25.00 per acre
Minor subdivision	\$100.00	
Major subdivision		\$200.00 base fee, plus \$25.00 per lot
Revision		
Less than 25% of site		\$150.00
More than 25% of site		\$150.00, plus \$35.00 per acre

### Environmental Programs Review:

Site Plan review		
Public Water & Sewer		\$25.00
Public Water & Private Sewer		\$45.00
Private Water & Sewer		\$65.00
Subdivision Plat review		
Public Water & Sewer, 5 lots or less		\$25.00
Private Water & Sewer, 5 lots or less		\$100.00
Public Water & Sewer, 6 lots or more		\$100.00
Private Water & Sewer, 6 lots or more		\$150.00 for first 5 lots, plus \$25.00 per add'l lot
Plat/Plan Review		
Property line revision/septic area		\$50.00

**\*All fees are due at the time of plan submittal. Please direct fee to the appropriate Department.**