

AGENDA

LOCAL DEVELOPMENT COUNCIL FOR OCEAN DOWNS VIDEO LOTTERY FACILITY

January 14, 2019

10:00 AM - Call to Order

Jim Rosenberg, Chair

- Review of meeting minutes from September 24, 2018

- Old Business
 - Review of Local Impact Grants to Worcester County through December 2018
 - Follow up details regarding OPA's use of Local Impact Grant Funds
 - Follow up info regarding breakdown of slots and table games revenues

- New Business
 - Review of LDC appointment schedule
 - Updated LDC membership list included
 - Economic Development Deputy Director Kathryn Gordon to discuss Video Lottery Terminal (VOLT) Grant Fund Program and other business grant/loan fund opportunities
 - Discussion of Chair and Vice Chair for calendar year 2019
 - Scheduling of Next Meeting

- Action Items

TIMES SHOWN ARE SUBJECT TO CHANGE

Local Development Council (LDC) for Ocean Downs Video Lottery Facility Meeting Minutes

Meeting Date: September 24, 2018

Time: 10:00 a.m.

Location: Worcester County Government Center, Training Room B

Attendance:

Local Development Council

- Jim Rosenberg, Chair
- David Massey, Vice Chair
- Cam Bunting
- Bobbi Sample
- Pat Schrawder for Delegate Mary Beth Carozza
- Mayor Charlie Dorman (Absent)
- Mark Wittmyer
- Michael Donnelly
- Senator Jim Mathias
- Mayor Richard Meehan (Absent)
- Rodney Murray (Absent)
- Delegate Charles Otto
- Roxane Rounds
- Ivy Wells for Mayor Gee Williams

<p>Staff</p> <ul style="list-style-type: none"> Kim Moses, Public Information Officer Maureen Howarth, County Attorney Kathryn Gordon, Economic Development Deputy Director

Chair Jim Rosenberg called the meeting of the Local Development Council (LDC) for the Ocean Downs Video Lottery Facility to order. The LDC members reviewed and approved their January 22, 2018 meeting minutes, which were conceptually approved by email following the January meeting.

LDC members reviewed the Local Impact Grant (LIG) Fund Expenditure Reports from Ocean City, Berlin, Worcester County and the Ocean Pines Association (OPA).

The LDC members reviewed the official FY18 Video Lottery Terminal (VLT) Activity Report, which outlines the disbursement of LIG funds, as well as FY19 LIG funds through August 2018, respectively, which includes the total revenues for each jurisdiction as follows: Ocean City revenues of \$706,107.97 for FY18, and \$166,432.91 thus far in FY19; Berlin revenues of \$353,053.99 for FY18, and \$83,216.46 thus far in FY19; Ocean Pines revenues of \$353,053.99 for FY18, and \$83,216.46 thus far in FY19; and Worcester County revenues of \$2,484,810.33 for FY18, and \$589,731.61 thus far in FY19.

In response to questions regarding LIG revenues, Ms. Sample agreed to provide LDC members with information regarding the breakdown of slots and table games revenues.

Worcester County Economic Development (WCED) Deputy Director Kathryn Gordon provided LDC members with an update on available Video Lottery Terminal (VOLT) Small and other low-interest loan opportunities available to entrepreneurs in Worcester County. Ms. Gordon confirmed that there is no new VOLT funding available; however, WCED continues to

partner with the Small Business Development Center (SBDC) at Salisbury University and the Tri-County Council (TCC) for the Lower Eastern Shore to counsel those seeking loan funds to start or expand existing businesses in Worcester County about other loan opportunities for which they may qualify.

LDC members reviewed the official LDC appointment schedule, which includes the March 20, 2018 reappointment by the County Commissioners of Ocean Pines Chief David Massey as the at-large representative.

Following general discussion, the LDC adjourned to meet again on Monday, January 14, 2019, at 10:00 a.m. in the third floor training room in the Worcester County Government Center.

2

Ocean Downs VLT/Casino Activity
 Total revenue County and Municipality

	FY2011	FY2012*	FY2013*	FY2014*	FY2015*	FY2016	FY2017	FY2018	FY2019
July	Not Open	241,195.67	259,661.91	262,898.19	275,009.11	351,751.11	360,502.43	355,504.10	472,045.20
August	Not Open	205,770.33	255,748.77	269,537.60	279,758.23	334,170.20	341,176.09	381,896.89	450,552.24
September	Not Open	211,458.01	221,363.27	229,932.89	272,586.57	314,174.80	323,157.81	362,262.61	408,981.87
October	Not Open	173,179.56	158,479.69	191,792.91	226,916.51	256,240.01	271,563.96	291,379.43	333,893.05
November	Not Open	140,020.89	149,685.47	156,591.39	183,720.86	212,094.07	208,441.61	214,344.91	285,254.25
December	1,750.89	135,787.07	150,785.36	153,095.33	185,731.90	213,364.83	426,469.80	406,112.33	496,565.21
January	166,948.20	141,470.67	132,094.29	143,250.41	186,088.11	204,695.07	202,194.91	247,240.57	0.00
February	172,310.99	159,271.57	156,621.87	158,638.59	183,930.43	214,931.86	222,540.47	270,487.22	0.00
March	178,801.39	184,125.89	178,542.61	187,803.69	221,529.49	245,925.39	256,977.69	322,169.37	0.00
April	192,977.91	173,267.01	179,198.51	163,767.27	236,463.00	257,158.80	265,678.26	302,850.44	0.00
May	202,827.31	201,362.21	215,433.96	212,983.90	274,771.00	283,288.09	292,508.40	351,305.37	0.00
June	208,336.91	198,392.57	217,127.57	216,859.11	291,078.11	278,542.89	305,058.53	392,473.04	0.00
Total Revenue	\$1,123,953.60	\$2,165,301.45	\$2,274,743.28	\$2,347,151.28	\$2,817,583.32	\$3,166,337.12	\$3,476,269.96	\$3,898,026.28	\$2,447,291.82

* FY2012 through August 2014 is net of an 18% distribution to Baltimore and Prince Georges Counties in accordance with state law.

Source: Maryland Racing Commission summary report

Ocean Downs VLT/Casino Activity
Ocean City Revenues Only

	FY2011	FY2012*	FY2013*	FY2014*	FY2015*	FY2016	FY2017	FY2018	FY2019
July	Not Open	48,239.13	51,932.38	52,579.64	55,001.82	70,350.22	72,100.49	71,100.82	85,447.37
August	Not Open	41,154.07	51,149.75	53,907.52	55,951.65	66,834.04	68,235.22	76,379.38	80,985.54
September	Not Open	42,291.60	44,272.65	45,986.58	54,517.31	62,834.96	64,631.56	72,452.52	74,106.27
October	Not Open	34,635.91	31,695.94	38,358.58	45,383.30	51,248.00	54,312.79	58,275.89	59,361.09
November	Not Open	28,004.18	29,937.09	31,318.28	36,744.17	42,418.81	41,688.32	42,868.98	51,542.83
December	350.18	27,157.41	30,157.07	30,619.07	37,146.38	42,672.97	45,293.96	40,682.95	53,221.67
January	33,389.64	28,294.13	26,418.86	28,650.08	37,217.62	40,939.01	40,438.98	43,666.57	
February	34,462.20	31,854.31	31,324.37	31,727.72	36,786.09	42,986.37	44,508.09	49,691.45	
March	35,760.28	36,825.18	35,708.52	37,560.74	44,305.90	49,185.08	51,395.54	59,753.10	
April	38,595.58	34,653.40	35,839.70	32,753.45	47,292.60	51,431.76	53,135.65	55,565.57	
May	40,565.46	40,272.44	43,086.79	42,596.78	54,954.20	56,657.62	58,501.68	64,838.76	
June	41,667.38	39,678.51	43,425.52	43,371.82	58,215.62	55,708.58	61,011.71	70,831.98	
Total Revenue	\$224,790.72	\$433,060.27	\$454,948.64	\$469,430.26	\$563,516.66	\$633,267.42	\$655,253.99	\$706,107.97	\$404,664.77

* FY2012 through August 2014 is net of an 18% distribution to Baltimore and Prince Georges Counties in accordance with state law.

Source: Maryland Racing Commission summary report

Ocean Downs VLT/Casino Activity
Berlin County revenue only

	FY2011	FY2012*	FY2013*	FY2014*	FY2015*	FY2016	FY2017	FY2018	FY2019
July	Not Open	24,119.57	25,966.19	26,289.82	27,500.91	35,175.11	36,050.24	35,550.41	42,723.69
August	Not Open	20,577.03	25,574.88	26,953.76	27,975.82	33,417.02	34,117.61	38,189.69	40,492.77
September	Not Open	21,145.80	22,136.33	22,993.29	27,258.66	31,417.48	32,315.78	36,226.26	37,053.14
October	Not Open	17,317.96	15,847.95	19,179.29	22,691.65	25,624.00	27,156.40	29,137.94	29,680.55
November	Not Open	14,002.09	14,968.55	15,659.14	18,372.09	21,209.41	20,844.16	21,434.49	25,771.42
December	175.09	13,578.71	15,078.54	15,309.53	18,573.19	21,336.48	22,646.98	20,341.47	26,610.83
January	16,694.82	14,147.07	13,209.43	14,325.04	18,608.81	20,469.51	20,219.49	21,833.29	
February	17,231.10	15,927.16	15,662.19	15,863.86	18,393.04	21,493.19	22,254.05	24,845.73	
March	17,880.14	18,412.59	17,854.26	18,780.37	22,152.95	24,592.54	25,697.77	29,876.55	
April	19,297.79	17,326.70	17,919.85	16,376.73	23,646.30	25,715.88	26,567.83	27,782.79	
May	20,282.73	20,136.22	21,543.40	21,298.39	27,477.10	28,328.81	29,250.84	32,419.38	
June	20,833.69	19,839.26	21,712.75	21,685.91	29,107.81	27,854.29	30,505.85	35,415.99	
Total Revenue	\$112,395.36	\$216,530.16	\$227,474.32	\$234,715.13	\$281,758.33	\$316,633.72	\$327,627.00	\$353,053.99	\$202,332.40

* FY2012 through August 2014 is net of an 18% distribution to Baltimore and Prince Georges Counties in accordance with state law.

Source: Maryland Racing Commission summary report

Ocean Downs VLT/Casino Activity
 Ocean Pines revenue only

	FY2011	FY2012*	FY2013*	FY2014*	FY2015*	FY2016	FY2017	FY2018	FY2019
July	Not Open	24,119.57	25,966.19	26,289.82	27,500.91	35,175.11	36,050.24	35,550.41	42,723.69
August	Not Open	20,577.03	25,574.88	26,953.76	27,975.82	33,417.02	34,117.61	38,189.69	40,492.77
September	Not Open	21,145.80	22,136.33	22,993.29	27,258.66	31,417.48	32,315.78	36,226.26	37,053.14
October	Not Open	17,317.96	15,847.97	19,179.29	22,691.65	25,624.00	27,156.40	29,137.94	29,680.55
November	Not Open	14,002.09	14,968.55	15,659.14	18,372.09	21,209.41	20,844.16	21,434.49	25,771.42
December	175.09	13,578.71	15,078.54	15,309.53	18,573.19	21,336.48	22,646.98	20,341.47	26,610.83
January	16,694.82	14,147.07	13,209.43	14,325.04	18,608.81	20,469.51	20,219.49	21,833.29	
February	17,231.10	15,927.16	15,662.19	15,863.86	18,393.04	21,493.19	22,254.05	24,845.73	
March	17,880.14	18,412.59	17,854.26	18,780.37	22,152.95	24,592.54	25,697.77	29,876.55	
April	19,297.79	17,326.70	17,919.85	16,376.73	23,646.30	25,715.88	26,567.83	27,782.79	
May	20,282.73	20,136.22	21,543.40	21,298.39	27,477.10	28,328.81	29,250.84	32,419.38	
June	20,833.69	19,839.26	21,712.75	21,685.91	29,107.81	27,854.29	30,505.85	35,415.99	
Total Revenue	\$112,395.36	\$216,530.16	\$227,474.34	\$234,715.13	\$281,758.33	\$316,633.72	\$327,627.00	\$353,053.99	\$202,332.40

* FY2012 through August 2014 is net of an 18% distribution to Baltimore and Prince Georges Counties in accordance with state law.

Source: Maryland Racing Commission summary report

Ocean Downs VLT/Casino Activity
Worcester County revenue only

												Table games	
	FY2013*	FY2014*	FY2015*	FY2016	FY2017	FY2018	FY2019		FY2018	FY2019			
July	155,797.15	157,738.91	165,005.47	211,050.67	216,301.46	213,302.46	301,150.45						
August	153,449.26	161,722.56	167,854.94	200,502.12	204,705.65	229,138.13	288,581.16					44,808.33	
September	132,817.96	137,959.73	163,551.94	188,504.88	193,894.69	217,357.57	260,769.32					45,624.55	
October	95,087.83	115,075.75	136,149.91	153,744.01	162,938.37	174,827.66	215,170.86					38,450.50	
November	89,811.28	93,954.83	110,232.51	127,256.44	125,064.97	128,606.95	182,168.58					37,087.58	
December**	90,471.21	91,857.20	111,439.14	128,018.90	335,881.88	324,746.44	390,121.88					27,540.08	
January	79,256.57	85,950.25	111,652.87	122,817.04	121,316.95	159,907.42						2,697.60	
February	93,973.12	95,183.15	110,358.26	128,959.11	133,524.28	171,104.31						28,907.70	
March	107,125.57	112,682.21	132,917.69	147,555.23	154,186.61	202,663.17						22,029.95	
April	107,519.11	98,260.36	141,877.80	154,295.28	159,406.95	191,719.29						23,403.88	
May	129,260.37	127,790.34	164,862.60	169,972.85	175,505.04	221,627.85						25,022.58	
June	130,276.55	130,115.47	174,646.87	167,125.73	183,035.12	250,809.08						27,111.58	
												38,313.15	
Total Revenue	\$1,364,845.98	\$1,408,290.76	\$1,690,550.00	\$1,899,802.26	\$2,165,761.97	\$2,485,810.33	\$1,637,962.25					\$167,486.44	\$223,967.92
Portion attributable to table games												\$ 167,486.44	\$ 223,967.92

* FY2012 through August 2014 is net of an 18% distribution to Baltimore and Prince Georges Counties in accordance with state law.

** Extra annual \$200,000 allocate once PG County facility opened FY17

*** Table games added December 2017

Source: Maryland Racing Commission summary report

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3

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
MAUREEN F.L. HOWARTH
COUNTY ATTORNEY

COMMISSIONERS
DIANA PURNELL, PRESIDENT
JOSEPH M. MITRECIC, VICE PRESIDENT
ANTHONY W. BERTINO, JR.
MADISON J. BUNTING, JR.
JAMES C. CHURCH
THEODORE J. ELDER
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OFFICE OF THE
COUNTY COMMISSIONERS

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

TO: Commissioners
FROM: Harold L. Higgins, Chief Administrative Officer HH
RE: Local Impact Grant – Ocean Downs
DATE: December 28, 2018

I have reviewed the Ocean Pines Association Local Impact Grant Itemization report. I have also had conversation with Steve Phillips, Director of Finance and Cam Bunting of the VLT advisory board. The Ocean Pines Association most recent report indicated no expenditures for FY 2018 and Local impact grant funds remaining at 6/30/2018 total \$1,139,799. Upon further inquiry it was determined that over the last few years the VLT grants were transferred to the roads reserve fund. As of 12/21/2018 there is a total of \$1,148,563 in this fund for future road improvements.

Local Impact Grant Itemization Sheet

To: Local Reporting Agency – Ocean Pines Administration

From Requesting Agency - Local Development Council for the Ocean Downs Casino

Local Impact Grant language from Senate Bill 3 in the 2007 Special Session – approved by Maryland voters in the 2008 General Election: "Local impact grants...shall be used for improvements in the communities in immediate proximity to the video lottery facilities and may be used for the following purposes."

- 19. Infrastructure improvements
- 20. Facilities
- 21. Public Safety
- 22. Sanitation
- 23. Economic and Community Development, including housing
- 24. Other public services and improvements

J. Please complete the following Local Impact Grant Fund Expenditure Report:

Fiscal Year of Expenditure	Purpose of improvement (from list above)	Detailed itemized list	Cost of Project
i.e. 2018	i.e. Infrastructure	i.e. road paving – Sea Hawk Rd, Cedar Town Road	i.e. \$20,000
No Expenditures in FY 2018.			

K. Local impact grant funds remaining at 6/30/2018: 1,139,799

L. Anticipated use of remaining and future local impact grant fund expenditures:

Fiscal Year of Expenditure	Purpose of improvement (from list above)	Detailed itemized list	Cost of Project
i.e. 2019	i.e. Infrastructure	i.e. road paving – Little Mill Road	i.e. \$70,000
2019	Infrastructure	Paving of Various Roads	\$500,000
2020 & beyond	"	"	\$639,799 +

(2) to the video lottery operation licensee, the percentage stated in the accepted bid for the location, not to exceed 33%;

(3) 5.5% in local impact grants, in accordance with § 9-1A-31 of this subtitle;

(4) 7% to the Purse Dedication Account established under § 9-1A-28 of this subtitle, not to exceed a total of \$100,000,000 to the Account annually;

(5) for the first 8 years of operations at a video lottery facility, 2.5% to the Racetrack Facility Renewal Account established under § 9-1A-29 of this subtitle, not to exceed a total of \$40,000,000 to the Account annually;

(6) 1.5% to the Small, Minority, and Women-Owned Businesses Account established under § 9-1A-35 of this subtitle; and

(7) the remainder to the Education Trust Fund established under § 9-1A-30 of this subtitle.

(b) *Costs of State Lottery Agency and Commission.* — (1) If the costs of the State Lottery Agency are less than the proceeds specified in subsection (a)(1) of this section, any amount not distributed to the State Lottery Agency shall be paid to the Education Trust Fund established under § 9-1A-30 of this subtitle.

(2) The costs of the Commission shall be as provided in the State budget. (2007 Sp. Sess., ch. 4; 2009, ch. 447.)

Effect of amendments. — Chapter 447, Acts 2009, effective October 1, 2009, reenacted (a)(4) without change.

Editor's note. — Section 8, ch. 4, Acts 2007 Sp. Sess., provides that:

"(a) If a video lottery operation license is awarded to Laurel Park in Anne Arundel County, the local impact grant provided under § 9-1A-27(a)(3) of the State Government Article, as enacted by Section 1 of this Act, shall be distributed in the following manner:

- "(1) 70% to Anne Arundel County;
- "(2) 13% to Howard County;
- "(3) 5% to Prince George's County; and
- "(4) subject to subsection (b) of this section, 12% to the City of Laurel.

"(b) Proceeds distributed under subsection (a)(4) of this section shall be distributed directly to the Mayor and City Council of the City of Laurel."

Section 8A, ch. 4, Acts 2007 Sp. Sess., as amended by ch. 479, Acts 2009, provides that:

"If a video lottery operation license is awarded to Ocean Downs racetrack, the local

impact grant provided under § 9-1A-27(a)(3) of the State Government Article, as enacted by Section 1 of this Act, shall be distributed in the following manner:

- "(1) 60% to Worcester County;
- "(2) 20% to Ocean City;
- "(3) 10% to the Town of Berlin; and
- "(4) notwithstanding § 9-1A-31 of the State Government Article, 10% to the Ocean Pines Association to be used for a specified public infrastructure purpose."

Section 9, ch. 4, Acts 2007 Sp. Sess., provides that "That, notwithstanding any other provision of law, not less than 95% of the revenues received by Baltimore City through a partnership with a video lottery operation licensee, excluding any local impact grants received under § 9-1A-27(a)(3) of the State Government Article, as enacted by Section 1 of this Act, shall be used to reduce real property taxes in Baltimore City and for public school construction and rehabilitation of Baltimore City public schools."

§ 9-1A-28. Purse Dedication Account.

(a) *Established.* — There is a Purse Dedication Account under the authority of the State Racing Commission.

(b) *Status and management of account.* — (1) The Account shall receive money as required under § 9-1A-27 of this subtitle.

(2) Money in the Account shall be invested and reinvested by the Treasurer and interest and earnings shall accrue to the Account.

(3) The Comptroller shall:

4

Kim Moses

From: Kim Moses
Sent: Tuesday, September 25, 2018 8:35 AM
To: Bobbi Sample; 'Cam Bunting'; 'Charles Dorman'; 'David Massey'; 'Delegate Charles Otto'; 'Delegate Mary Beth Carozza'; 'Diana Purnell'; Donna Hoy; 'Ivy Wells'; 'James Rosenberg'; 'Jim Rosenberg'; Mark Wittmyer; 'Mayor Gee Williams'; 'Mayor Rick Meehan'; 'Merry Mears'; Michael Donnelly; Pat Schrawder; 'Rod Murray'; 'Ron Taylor'; 'Roxanne Rounds'; Senator James N. Mathias, Jr.
Subject: FW: Local Impact Grant Increase

Dear LDC members,

Bobbi has provided info below in response to questions asked at the LDC meeting yesterday regarding slots vs. table game revenues.

Kim Moses

From: Bobbi Sample (Ocean Downs) [mailto:Bobbi.Sample@oceandowns.com]
Sent: Monday, September 24, 2018 6:22 PM
To: Kim Moses <kmoses@co.worcester.md.us>
Subject: Local Impact Grant Increase

Kim,

In response to the question at the meeting this morning regarding the portion of the local impact grants from slots vs. table games:

FY 2018 - \$3,530,730.77 resulted from slots, an increase of 1.6% compared to FY2017.

FY 2019 to date - \$831,745.15 resulted from slots, an increase of 12.8% compared to the same timeframe in FY2018

Please let me know if you have any questions or need any further information.

Thanks!

Bobbi Sample
General Manager
Ocean Downs Casino
10218 Racetrack Rd., Berlin, MD 21811
P - 410-641-0600 ext. 3192
C - 443-783-7605
bobbi.sample@oceandowns.com



OCEAN DOWNS
CASINO

**LOCAL DEVELOPMENT COUNCIL
FOR THE OCEAN DOWNS CASINO**

5

Reference: Subsection 9-1A-31(c) - State Government Article, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory
Review and comment on the multi-year plan for the expenditure of the local impact grant funds from video lottery facility proceeds for specified public services and improvements; Advise the County on the impact of the video lottery facility on the communities and the needs and priorities of the communities in the immediate proximity to the facility.

Number/Term: 15/4 year terms; Terms Expire December 31

Compensation: None

Meetings: At least semi-annually

Special Provisions: Membership to include State Delegation (or their designee); one representative of the Ocean Downs Video Lottery Facility, seven residents of communities in immediate proximity to Ocean Downs, and four business or institution representatives located in immediate proximity to Ocean Downs.

Staff Contacts: Kim Moses, Public Information Officer, 410-632-1194
Maureen Howarth, County Attorney, 410-632-1194

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Represents/Resides</u>	<u>Years of Term(s)</u>
Vacant (Ron Taylor ^c)	Dist. 1 - Nordstrom	Resident - Pocomoke	*09-10, 10-14
Mary Beth Carozza		Maryland Senator	14-18, 18-22
Wayne A. Hartman		Maryland Delegate	18-22
Charles Otto		Maryland Delegate	14-18, 18-22
Roxane Rounds	Dist. 2 - Purnell	Resident - Berlin	*14-15, 15-19
Michael Donnelly	Dist. 7 - Mitrecic	Resident - Ocean City	*16-19
Mark Wittmyer	At-Large	Business - Ocean Pines	15-19
Mayor Charlie Dorman	Dist. 4 - Elder	Resident - Snow Hill	12-16, 16-20
Rod Murray ^c	Dist. 6 - Bunting	Resident - Ocean Pines	*09-12-16, 16-20
Mayor Rick Meehan ^c	At-Large	Business - Ocean City	*09-12-16, 16-20
Mayor Gee Williams ^c	Dist. 3 - Church	Resident - Berlin	09-13-17, 17-21
Jim Rosenberg ^c	Dist. 5 - Bertino	Resident - Ocean Pines	09-13-17, 17-21
David Massey ^c	At-Large	Business - Ocean Pines	09-13-17, 17-21
Bobbi Sample	Ocean Downs Casino	Ocean Downs Casino	17-indefinite
Cam Bunting ^c	At-Large	Business - Berlin	*09-10-14-18, 18-22

Prior Members:

Since 2009

J. Lowell Stoltzfus ^c (09-10)	Todd Ferrante ^c (09-16)
Mark Wittmyer ^c (09-11)	Joe Cavilla (12-17)
John Salm ^c (09-12)	James N. Mathias, Jr. ^c (09-18)
Mike Pruitt ^c (09-12)	
Norman H. Conway ^c (09-14)	
Michael McDermott (10-14)	
Diana Purnell ^c (09-14)	
Linda Dearing (11-15)	

* = Appointed to fill an unexpired term/initial terms staggered
^c = Charter Member

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OFFICE OF THE
COUNTY COMMISSIONERS

HAROLD L. HIGGINS, CPA
CHIEF ADMINISTRATIVE OFFICER
MAUREEN F.L. HOWARTH
COUNTY ATTORNEY

COMMISSIONERS
DIANA PURNELL, PRESIDENT
JOSEPH M. MITRECIC, VICE PRESIDENT
ANTHONY W. BERTINO, JR.
MADISON J. BUNTING, JR.
JAMES C. CHURCH
THEODORE J. ELDER
JOSHUA C. NORDSTROM

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103

SNOW HILL, MARYLAND

21863-1195

December 19, 2018

Ms. Cam Bunting
Bunting Realty, Inc.
24 Broad Street
Berlin, Maryland 21811

Dear Ms. Bunting:

At our meeting of December 18, 2018, the Worcester County Commissioners agreed to reappoint you as an At-Large Business Representative member of the Local Development Council for the Ocean Downs Casino for an additional four-year term expiring on December 31, 2022. Attached, please find a copy of the updated Board Summary Sheet for the Local Development Council for the Ocean Downs Casino and a copy of the County Ethics Law. Kim Moses, of Worcester County Administration, will be contacting you regarding meeting dates and other information.

The Commissioners feel that your continued participation as a member of the Local Development Council for the Ocean Downs Casino will be a valuable asset and we thank you for continuing to serve the citizens of Worcester County in this manner.

Sincerely,

Diana Purnell
President

DP/KS:kh
cf: Kim Moses, Public Information Officer
Maureen Howarth, County Attorney
Board Book

receiving no comment. The amendment includes the addition of Christmas Eve, December 24, under Subsection A of Section 6.11 (Holidays).

The Commissioners reviewed and discussed various board appointments.

Upon nominations by Commissioner Nordstrom, the Commissioners unanimously agreed to reappoint Mark Frostrom to the Local Management Board for an additional three-year term expiring December 31, 2021, and Mickey Ashby to the Ethics Board and George Linvill to the Solid Waste Advisory Committee for additional four-year terms each expiring December 31, 2022; and to appoint Ronnie White to the Social Services Advisory Board for the remainder of a three-year term expiring December 31, 2020, to replace Tracey Cottman whose term expired last year.

Upon nominations by Commissioner Church, the Commissioners unanimously agreed to reappoint Duane Duncan to the Board of Electrical Examiners for an additional three-year term expiring December 31, 2021, and to reappoint Jim Wilson to the Building Code Appeals Board and Richard Jendrek to the Water and Sewer Advisory Council for the Mystic Harbour Service Area for additional four-year terms each expiring December 31, 2022.

Upon a nomination by Commissioner Elder, the Commissioners unanimously agreed to reappoint Ed Phillips and Alan Hudson to the Agricultural Preservation Advisory Board for additional four-year terms each expiring December 31, 2022; and to appoint Michael Day to the Tourism Advisory Committee for the remainder of a four-year term expiring December 31, 2019 to replace Molly Hilligoss who resigned.

Upon a nomination by Commissioner Bunting, the Commissioners unanimously agreed to reappoint Cam Bunting as an at-large business representative to the Local Development Council for the Ocean Downs Casino for an additional four-year term expiring December 31, 2022.

County Attorney Maureen Howarth updated the Commissioners on the Open Meetings Compliance Board (the Board) Opinion that was recently issued. Ms. Howarth advised that the Board agreed that the Commissioners were performing an administrative function; however, the Board found that the County violated the Open Meetings Act by failing to sufficiently disclose in the open session minutes the subject matters of the administrative items discussed in the closed session. Based on the Board's findings that the Commissioners violated the act, the Commissioners are required at this open session meeting to announce the violation and orally summarize the opinion, and they are required to sign and return the opinion to the Board.

Commission President Purnell read the disclosure, stating that the State of Maryland Open Meetings Compliance Board recently determined that the Worcester County Commissioners violated Section 3-104 of the General Provisions Article of the Annotated Code of Maryland related to the County's administration function meeting on September 18, 2018 by failing to include a phrase or sentence identifying the subject matters discussed in the administrative function meeting in the minutes of the September 18, 2018 meeting. She further stated that the County Commissioners will ensure that all administrative matters are properly referenced in the open session meetings, as required by Section 3-104.