

Minutes of the County Commissioners of Worcester County, Maryland

December 6, 2016

Madison J. Bunting, Jr., President
Merrill W. Lockfaw, Jr., outgoing Vice President
Diana Purnell, incoming Vice President
Anthony W. Bertino, Jr.
James C. Church
Theodore J. Elder
Joseph M. Mitrecic

Following a motion by Commissioner Mitrecic, seconded by Commissioner Elder, the Commissioners unanimously voted to meet in closed session at 9:00 a.m. in the Commissioners' Conference Room to discuss legal and personnel matters permitted under the provisions of Section 3-305(b)(1) and (7) of the General Provisions Article of the Annotated Code of Maryland and to perform administrative functions. Also present at the closed session were Harold L. Higgins, Chief Administrative Officer; Kelly Shannahan, Assistant Chief Administrative Officer; Maureen Howarth, County Attorney; Kim Moses, Public Information Officer; and Stacey Norton, Human Resources Director. Topics discussed and actions taken included: agreeing to hire Damon Shaw-Maisel as a Communications Clerk I, and James Staley and Tyler Stever as Communications Clerk Trainees, and posting to fill one additional Communications Clerk Trainee for Emergency Services; hiring June Green as a Correctional Officer-Cook at the Jail, and Jesse Bradford as a Maintenance Worker I for the Water and Wastewater Division of Public Works; promoting James Burke from part-time Security Monitor to the new pilot position of Intake and Processing Officer for the Sheriff's Office for the proposed Internal Booking Division; posting to fill a vacancy for Deputy Director of Economic Development; receiving legal advice from counsel; and performing administrative functions.

After the closed session, the Commissioners reconvened in open session. Commissioner Bunting called the meeting to order and announced the topics discussed during the morning closed session.

The Commissioners discussed the election of officers for the coming year through December 5, 2017. Upon a nomination by Commissioner Bertino, the Commissioners voted 4-3, with Commissioners Bertino, Bunting, Elder, and Purnell voting in favor of the motion and Commissioners Church, Lockfaw, and Mitrecic voting in opposition, to re-elect Commissioner Bunting as President of the Board of County Commissioners. Upon a nomination by Commissioner Elder, the Commissioners voted 6-1, with Commissioner Lockfaw voting in opposition, to elect Commissioner Purnell as Vice President of the Board of County Commissioners.

Commissioner Bunting thanked his supporters and expressed his hope to gain the support of the entire board. He also welcomed Commissioner Purnell as the first African American woman and Native American to serve as the Vice President of the Worcester County

Commissioners and advised that she is highly qualified for this leadership position and looks forward to working closely with her. Commissioner Purnell advised that her tribe is from North Carolina and recognized by the local Accohannock tribe; however, regardless of backgrounds, all are family and serve Worcester County.

The Commissioners reviewed and approved the minutes of their November 15, 2016 open and closed session meetings as presented.

The Commissioners and Human Resources Director Stacey Norton publicly recognized and thanked ninety-two long-standing County employees for their years of service to the citizens of Worcester County, which included thirty County employees with at least 20 years of service, forty-one County employees with at least 25 years of service, thirteen employees with at least 30 years of service, and eight employees with 35 or more years of service. Commissioner Bunting thanked these employees for their dedicated service to Worcester County.

Pursuant to the request of Ms. Norton and upon a motion by Commissioner Lockfaw, the Commissioners unanimously authorized Commission President Bunting to sign a Memorandum of Understanding (MOU) between the Worcester County Health Department (WCHD) and the County Commissioners of Worcester County, Maryland, with the WCHD awarding the County a \$2,000 grant to continue the County's tobacco prevention program, which was implemented last year. Ms. Norton advised that the grant is funded from the Cigarette Restitution Fund Program in the County.

The Commissioners met with Budget Accountant Kim Reynolds to review a request from Jody Hurley, Special Projects Coordinator within Social Services, seeking approval for Commission President Bunting to sign the FY17 Maryland Department of Housing and Community Development (DHCD) Rental Allowance Program (RAP) grant application for a grant of \$40,000. Upon a motion by Commissioner Lockfaw, the Commissioners unanimously resolved to approve the request and designated Worcester County Social Services as the recipient to manage these funds on behalf of the County.

Pursuant to the request of Tourism Office Assistant Debbie Keitt and the written request of Tourism Director Lisa Challenger and upon a motion by Commissioner Elder, the Commissioners unanimously authorized Commission President Bunting to sign the FY17 County Cooperative Marketing Grant Agreement between the Maryland Department of Commerce, acting through the Maryland Tourism Development Board (MTDB), and the County Commissioners of Worcester County, Maryland for a grant of \$109,443. Ms. Keitt advised that grant funds are awarded based on hotel tax revenues, and this year's grant dipped from \$140,127 in FY16 in accordance with a decline in State hotel tax revenues.

The Commissioners met with County Engineer Bill Bradshaw to review the WGL Solar Electric Power Purchase Agreement (PPA) Revision Proposal. Mr. Bradshaw advised that last August the County provided notice to WGL of intent to terminate the PPA in response to notification of a schedule delay and potential cost increases associated with the original

agreement signed December 1, 2015, which includes a required in-service date of December 15, 2016 that is not achievable primarily due to WGL's inability to secure a connection agreement with Delmarva Power to deliver the solar-generated electric to select Worcester County facilities. Mr. Bradshaw advised that interconnection cost estimates were provided by WGL and prefaced as potential increases in project costs. After the County advised WGL that schedule delays and potential cost increases were not acceptable and the reason for termination, WGL suggested implementing a mechanism to shield the County from connection cost increases, but noted that the connection schedule is dictated by Delmarva Power. He advised that on November 28, 2016, WGL provided a proposed amendment to the original PPA, which includes a two-year schedule extension from December 15, 2016 to December 15, 2018 and removes the risk of any cost increase due to Delmarva Power connection costs. Furthermore, any connection cost imposed by Delmarva Power will be borne by WGL. Mr. Bradshaw advised that to date WGL Energy has completed system design, land lease agreements, and local permitting at the proposed site in Queen Anne's County, and the connection agreement delay is primarily due to other solar projects that are currently in Delmarva Power's engineering queue for interconnection study ahead of the Worcester County project. As a result, there is no agreement or schedule for electric connection to support the County's project. He concluded that WGL met with Delmarva Power and the other developer's ahead of the Worcester project and now can eliminate the risk of a cost increase to Worcester County due to Delmarva Power connection costs, even without a schedule determination. WGL has also hedged a portion of the Solar Renewable Energy Credits (SREC) revenue prior to the market decline during the Spring 2016 and will hold the supply offer rate of \$0.64 per kilowatt hour (kwh) rate to Worcester County, as agreed in the original proposal. Based on the elimination of increased interconnection cost risks and the continued attractive supply rate of \$0.64/kwh, Mr. Bradshaw advised that the Solar Committee recommends accepting the proposal revision and a two-year extension to December 15, 2018, noting that, while WGL cannot offer a fixed in-service date, all market indications show that the PPA rate of \$0.64/kwh fixed for 20 years is attractive, and Worcester timed the market correctly to receive this offer in fall 2015. He further noted that there is a chance that WGL may still decide to abandon the project; however, solar investment tax credits have been extended to 2020 by the federal government, and with the SREC's hedged, WGL has an incentive to follow through with the project completion. Lastly, he noted that by granting the extension the County will not be able to entertain other vendors under Maryland's Aggregate net metering standards for Delmarva Power supplied facilities, but that any such proposal would not likely be as attractive as the rates offered by WGL.

In response to a question by Commissioner Church, Mr. Bradshaw stated that there is a 50% chance the project will come to fruition, and if it does the rates in the PPA are extremely competitive. Upon a motion by Commissioner Bertino, the Commissioners voted 6-1, with Commissioner Mitrecic voting in opposition, to accept the PPA Revision Proposal as submitted.

Pursuant to the request of Emergency Services Director Fred Webster and upon a motion by Commissioner Mitrecic, the Commissioners unanimously authorized staff to apply for a Local Government Insurance Trust (LGIT) Grant of \$7,636 to cover all expenses associated with sending four staff members to the National Hurricane Conference from April 17-20, 2017 in New Orleans, Louisiana.

Pursuant to the request of Mr. Webster and upon a motion by Commissioner Mitrecic, the Commissioners unanimously approved the State Homeland Security Program 2016 Sub-Recipient Grant Agreement administered by the Maryland Emergency Management Agency (MEMA) for the Department of Homeland Security awarding Worcester County Emergency Services a grant of \$74,881. Mr. Webster confirmed that this is an ongoing grant.

Pursuant to the request of Mr. Webster and upon a motion by Commissioner Bertino, the Commissioners unanimously agreed to accept the following two federal vehicles on loan through an agreement with the Maryland Department of Natural Resources: one 2004 International 4200 box truck to serve as a mobile command post with radio equipment for deployment at large incident scenes to maintain interoperable communications capabilities; and one 1996 Stewart Stevenson Model M1078 2.5-ton heavy cargo truck, which was recently used by the County, to supplement fire department resources during fall flooding in both Pocomoke and Snow Hill.

In response to a question by Commissioner Lockfaw, Mr. Webster stated that the units would be on-loan to the County at no cost, with the County to provide general maintenance only, and with the vehicles to be returned to the federal government in the event that parts cannot be purchased for general repairs or in the event of vehicle failure. In response to a question by Commissioner Church, Mr. Webster stated that the vehicles would be outfitted as needed with existing County equipment, and the only expense would be to purchase County decals at a cost of approximately \$20 each.

Pursuant to the request of Mr. Webster and upon a motion by Commissioner Bertino, the Commissioners unanimously approved supplemental funding of \$4,805.18 to Snow Hill Auto Body in Snow Hill to repair a 2013 Chevy Tahoe 4x4 utilized by Emergency Services Deputy Director James Hamilton that was damaged when a tree located on private property at 105 Franklin Street in Snow Hill fell and struck the vehicle. Mr. Webster advised that the vehicle was unoccupied at the time, and the homeowner's insurance company denied the claim, stating that the property owner couldn't have known the tree was going to fall. In response to a question by Commissioner Church, Mr. Webster advised that the County is self-insured and would assume the repair costs.

Pursuant to the request of property owners Heather, Delores and William Adkins, the recommendation of Mr. Webster and upon a motion by Commissioner Lockfaw, the Commissioners unanimously authorized the naming of a private lane identified on Tax Map 84 as Parcel 329 as Adkins Farm Lane. Mr. Webster stated that a third home is being added to this parcel of land, making the lane eligible to be named as a County lane; however, the property owners will still be required to maintain the private lane.

The Commissioners met with Library Director Jennifer Ranck, Library Board President Ron Cascio, Architect Jeff Schoellkopf of The Design Group, and Logan Street and Scott Saxman of Whiting Turner, the construction management team, to review and discuss plans for the new Berlin Branch Library, to include a progress report, floor plans, renderings, updated project schedule, general bid scope breakout proposal, and updated final pre-bid cost estimates.

Ms. Ranck advised that the Library has been awarded two grants for construction through the State of Maryland Public Library Capital Grant Program as follows: FY16 for \$1,082,000, and FY17 for \$704,000. She advised that Library staff will know if the project is in line for a third grant in FY18 for \$1,019,000 when the Governor's Capital Budget Bill is released on January 18, 2017. In addition, the Library Board received \$425,000 in community stakeholders' pledges through a Bricks-to-Books campaign to pay for the design and engineering work and to help furnish and equip the new facility. She thanked the Commissioners for their ongoing support of this project and requested authorization to proceed with the bid phase of the project, which is tentatively scheduled for January 2017, with construction to begin in April 2017 and to be complete in early-to-mid-summer 2018.

Mr. Schoellkopf reviewed a PowerPoint presentation, outlining detailed plans to construct a two-story, 12,035-square-foot Berlin Branch Library on Harrison and Main Street, with a multipurpose room with retractable seating and access from the library and a separate outside entrance, an additional 2,400 square feet for porches and decks that adhere closely to the design of the downtown Berlin area, a highly-efficient geothermal system, and 60 parking spaces. He advised that the current estimated costs are roughly \$4.8 million for construction and \$1.6 million for site costs, design, and contingencies, for an overall project cost of approximately \$6.38 million. In response to a question by Commissioner Mitrecic, Mr. Schoellkopf advised that the geothermal system would require 20 wells. Mr. Saxman advised that the number of wells had been reduced from 28 to 20. Mr. Street reviewed cost estimates at various stages of design. Mr. Saxman stated that, following the bidding phase, Whiting Turner will submit a Guaranteed Maximum Price (GMP) for the project, as the Construction Manager at-risk for the Berlin Branch Library.

Following some discussion and upon a motion by Commissioner Church, the Commissioners unanimously authorized the Library Board to proceed to the bidding stage in January, with the Commissioners to review and approve the GMP proposal from Whiting Turner once all bids are received and scope reviewed to determine the overall project cost.

The Commissioners met with Finance Officer Phil Thompson and Chris Hall, of TGM Group, LLC, Certified Public Accountants, to review the County's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2016. Mr. Thompson advised that the CAFR is the primary source of information used by the federal agencies and bond rating firms to assign the County's credit rating. He thanked Mr. Hall and recognized Enterprise Fund Controller Jessica Wilson, Budget Accountant Kim Reynolds, Budget Officer Kathy Whited, and Assistant Finance Officer Jennifer Swanton for their dedication to the County and their assistance with this undertaking. Mr. Hall stated that the goal of the independent audit is to provide reasonable assurance that the County's financial statements are free of material misstatements. He stated that, based upon their audit, TGM has issued Worcester County an unmodified opinion (previously referred to as a "clean opinion"), which represents the highest assurance TGM can give.

Mr. Hall reviewed the FY16 CAFR and highlighted the following sections: the Auditor's Letter with the unmodified opinion on page 10; the Statement of Net Position, with total assets of \$305,593,237 and \$203,297,961 in liabilities for a Total Net Position of \$108,481,912 on page 28; Balance Sheet, with a Fund Balance of \$49,954,585 that includes an Assigned Fund Balance

of \$16.3 million, an Unassigned Fund balance of \$33.5 million (which includes the County Reserve/Contingency Fund totaling \$18.9M) in the General Fund on page 32; Enterprise Funds ended the year with a Net Position of \$53.4 million, which is in line with the prior fiscal year, on page 38; Fiduciary Funds with a Net Position of \$41,746,883 reflect a slight decrease from the prior year primarily due to changes in the market value of investments held for long-term obligations on page 41; Budget to Actual information on pages 84-100, resulting in a Fund Balance of \$49,954,585; and Schedule of Assessable Base, with a decrease of 0.02%, which is generally flat and improving, on page 143. He pointed out that governmental revenues totaled \$187,443,830, and expenses totaled \$180,151,259, resulting in a net increase to General Fund Balance of \$7,292,571.

Commissioner Bunting thanked Mr. Hall and the County finance team for their work on the FY16 CAFR.

Pursuant to the recommendation of Public Works Director John Tustin in response to a request by Randall Coates, attorney, on behalf of Hans Van Den Bosch and Laura D. Stidham, and upon a motion by Commissioner Lockfaw, the Commissioners unanimously approved the proposed quitclaim deed for a portion of Second Street in Public Landing and more specifically identified adjacent to Parcel 107 and 103 on Tax Map 73. Mr. Tustin stated that this paper street is not listed within the Inventory of Public Roads of Worcester County, has never been improved, and the County has no plans to make improvements to it.

The Commissioners temporarily adjourned to trim the Christmas tree in the first floor atrium of the Government Center with Worcester County Developmental Center clients.

The Commissioners resumed their open session meeting.

Pursuant to the recommendation of Recreation and Parks Director Paige Hurley and upon a motion by Commissioner Bertino, the Commissioners unanimously awarded the best bid for the purchase and installation of two modular court surfacing systems for the Worcester County Recreation Center in Snow Hill to Chesapeake Court Builders, Inc. of Baltimore, Maryland at a total cost of \$66,050. Mr. Hurley explained that he could not support the low bid of \$59,552.40 from Snap Sports Athletic Surfaces of Salt Lake City, Utah because the bid included no references or detailed specifications, and the County has no experience working with this vendor.

Mr. Tustin advised the Commissioners that construction of the new 10' x 20' Taylors Landing Fishing and Crabbing Pier was completed recently by Hi-Tide Marine at a total cost of \$35,975, and the contractor received a number of positive comments about the pier while it was under construction. Commissioner Lockfaw thanked Mr. Tustin, the contractor and his fellow Commissioners for their support of this needed project.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Bertino, the Commissioners unanimously approved Change Order No. 3 for Pump Station B upgrades in the Ocean Pines Sanitary Service Area (OPSSA), which includes additional work to be performed by the contractor, a \$10,000 credit for electrical work completed by County staff, and a final

adjustment of the contract unit price items for a credit of \$24,700, all of which resulted in a contract credit of \$14,866.99, with a 15-day increase in contract time, for a final reduced contract total of \$815,729.29.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Bertino, the Commissioners unanimously approved Change Order No. 2 for Pump Station F upgrades in the OPSSA in the amount of \$18,955.68, with a 28-day time extension to result in a new contract completion date of December 18, 2016 at a total cost of \$448,455.68. Mr. Tustin advised that funds for the work are available from contingency funds in the 2014 bond issue. In response to a question by Commissioner Bunting, Mr. Tustin stated that after this project is complete he will present bid specifications to the Commissioners to replace the previous wood fence at this location with vinyl fencing in the near future.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Bertino, the Commissioners unanimously approved Change Order No. 1 in the amount of \$24,122 for Pump Station E in the OPSSA. Mr. Tustin advised that the County budgeted \$300,000 for this work, but after reducing the scope of work by planning to do some of the work in-house, the initial bid price for this station was only \$98,000, thus funding for the additional work is available within the 2014 bond issue. The current revised total project cost after Change Order No. 1 is \$122,737.

Pursuant to the recommendation of Mr. Tustin and upon a motion by Commissioner Bertino, the Commissioners unanimously awarded the best proposal to provide the materials to replace the aeration system in Treatment Unit No. 3 at the Ocean Pines Wastewater Treatment Plant to SSI Aeration, Inc. of Poughkeepsie, New York at a total cost of \$36,180, using the SSI-recommended Relia-Ball system. Mr. Tustin explained that the low bid from Environmental Dynamics, Inc. at a cost of \$29,439 did not include a cost for the required aeration piping supports, which will add expense during construction.

In a related matter and upon a motion by Commissioner Bertino as recommended by Mr. Tustin, the Commissioners approved the proposal from George, Miles & Buhr, LLC (GMB) to provide engineering services related to the aeration replacement project during the bidding phase for construction services, with a fee budget of \$12,000.

Pursuant to the recommendation of Mr. Tustin and upon a motion by Commissioner Mitrecic, the Commissioners unanimously awarded the low contract price for construction inspection services for the Eagles Landing Irrigation Project to J.W. Salm Engineering, Inc. of Berlin, Maryland at a cost of \$60 per hour to provide onsite full-time inspection, as required by the funding agency, USDA. Mr. Tustin advised that funding of \$50,000 is available to cover this cost.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Church, the Commissioners unanimously approved Change Order No. 1, with Teal Construction for the Mystic Harbour Rt. 611 Water Main Extension Project to extend the waterline along Airport Road and to replace poor and wet soil conditions along MD Rt. 611 at a total additional cost of \$73,835.50 for a total revised contract cost of \$829,394.50 and a contract extension of 30 days.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Church, the Commissioners unanimously approved revised bid specifications to rehabilitate the Mystic Harbour Water Tower. Mr. Tustin explained that the specifications are essentially the same as those bid on October 11, 2016, with the possible elimination of the Mystic Harbour logo and the final exterior coat, which would result in a three-coat rather than four-coat system, and reduced quality of the tower interior dry area coating, as these are less prone to the aggressive environment and can be easily repainted if needed. In response to a question by Commissioner Church, Mr. Tustin stated that the potential cost reductions are to be quoted as deducts from the total base bid price and will be considered if necessary to meet the \$300,000 budget for this project.

Pursuant to the recommendation of Mr. Tustin and upon a motion by Commissioner Elder, the Commissioners unanimously awarded the best proposal for engineering design and permitting services for the Newark Spray Irrigation System to EA Engineering, Science, and Technology, Inc., PBC, of Ocean Pines, Maryland at a not to exceed price of \$85,462. Mr. Tustin explained that the low proposal of \$48,000 from Three Chord C.E.M. provided only minimal information and no staffing plan or resumes, and the County has no experience with this engineering firm.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Lockfaw, the Commissioners unanimously accepted the sole bid for the purchase of one current model year 6,800-gallon tank trailer for use within the Solid Waste Division of Public Works to Hale Trailer Brake & Wheel, Inc. of Delmar, Delaware at a total delivered price of \$66,525.

Pursuant to the recommendation of Mr. Tustin and upon a motion by Commissioner Mitrecic, the Commissioners unanimously accepted the best bid for the purchase of one Epic Model TM35 trailer mounted straw blower (power mulcher) at a total delivered price of \$32,000. Mr. Tustin explained that the low bid of \$31,190 from Security Equipment Company of Baltimore, Maryland did not meet several of the bid specifications.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Lockfaw, the Commissioners unanimously accepted the proposal from EA Engineering, Science and Technology, Inc., PBC, the County's solid waste consultant, for a Tier 2 Gas Analysis at the Central Landfill in Newark, which must be updated every five years to determine the level of emissions of non-methane organic compounds released from the landfill, in accordance with the County's Title V Operating Permit.

Pursuant to the request of Mr. Tustin and upon a motion by Commissioner Bertino, the Commissioners unanimously scheduled a public hearing on January 3, 2017 to receive comments on the proposed 10-year Worcester County Solid Waste Management Plan for 2017-2026. Mr. Tustin advised that comments from the Maryland Department of the Environment (MDE) and the Worcester County Solid Waste Advisory Board have been incorporated into the plan, with MDE's largest concern being that the special events recycling plan had not been incorporated into the existing and future planning documents. However, Mr. Tustin explained that the current

draft plan addresses those concerns. He advised that a copy of the draft plan will be sent to the towns of Berlin, Ocean City, Pocomoke, and Snow Hill for review and comment, in accordance with State law.

Pursuant to the written request of Don Hogan, Director of Legislation for the Governor's Office of Crime Control & Prevention, and upon a motion by Commissioner Church, the Commissioners unanimously appointed State's Attorney Beau Oglesby as Worcester County's representative on the Local Government Justice Reinvestment Commission being formed by the State to advise the Justice Reinvestment Oversight Board on matters relating to implementing the Justice Reinvestment Act, which was recently enacted by the State.

The Commissioners reviewed and discussed various board appointments.

Upon a nomination by Commissioner Church, the Commissioners unanimously agreed to appoint Norman Bunting, Jr. to the Recreation Advisory Board for the remainder of a four-year term expiring December 31, 2017 to fill the vacancy created by the resignation of William Regan.

Upon a nomination by Commissioner Church, the Commissioners unanimously agreed to appoint Bob Augustine to the Solid Waste Advisory Committee for a four-year term expiring December 31, 2020 to replace Howard Sribnick whose term expired.

Upon nominations by the Commission on Aging Board of Directors and a motion by Commissioner Church, the Commissioners unanimously agreed to reappoint Fred Grant, Joyce Cottman, and Cynthia Malament to the Commission on Aging Board for additional three year terms each expiring September 30, 2019.

Upon a nomination by the Forestry Board and a motion by Commissioner Church, the Commissioners unanimously agreed to reappoint Mr. Stacey Esham as the Forestry Board's representative to the Agricultural Reconciliation Board for an additional four-year term expiring December 31, 2020.

Upon a nomination by Superintendent of Schools Louis Taylor and a motion by Commissioner Church, the Commissioners unanimously agreed to reappoint Julie Phillips as the Board of Education's representative to the Commission for Women for an additional three-year term expiring December 31, 2019.

Upon a nomination by Commissioner Elder, the Commissioners unanimously agreed to reappoint Carl Smith to the Board of Electrical Examiners for an additional three-year term expiring December 31, 2019.

Upon a nomination by Commissioner Elder, the Commissioners unanimously agreed to reappoint Snow Hill Mayor Charles Dorman to the Local Development Council for the Ocean Downs Casino for an additional four-year term expiring December 31, 2020.

Upon a nomination by Commissioner Elder, the Commissioners unanimously agreed to reappoint Kelley Gravenor to the Agricultural Preservation Advisory Board for an additional four-year term expiring December 31, 2020.

Upon nominations by the Worcester County Youth Council and upon a motion by Commissioner Mitreic, the Commissioners unanimously agreed to reappoint Peyton Dunham of Stephen Decatur High School (SDHS) to a one-year term expiring April 30, 2017 and to appoint

the following students to two-year terms each expiring April 30, 2018 to the Youth Council: Cali Litton, McCammon Mottley, and McKenzie Mitchell of Pocomoke High School (PHS); Chloe Goddard, Decklan Fisher, and Jon Selby of Snow Hill High School (SHHS); Laila Mirza, Patrick Reid, and Tyler Keiser of Stephen Decatur High School (SDHS); and Liam Hammond and Melissa Laws of Worcester Preparatory School (WPS).

The Commissioners answered questions from the press, after which they adjourned to meet again on December 20, 2016.