

WORCESTER COUNTY JOB OPPORTUNITIES

DEPARTMENT: DEPARTMENT OF PUBLIC WORKS – WATER & WASTEWATER
JOB TITLE: VEHICLE AND EQUIPMENT MECHANIC I
SALARY/GRADE: GRADE 11/STEP 1 \$30,430 ANNUALLY/\$14.63 HOURLY
APPLICATION PERIOD: UNTIL FILLED

JOB DESCRIPTION: Under general supervision, performs a full range of skilled diagnostic, repair, and maintenance work on vehicles, motorized equipment, and construction equipment.

GENERAL REQUIREMENTS

- Drug and Alcohol Testing
- Subject to emergency call-back with little or no notice
- Pre-employment background check and motor vehicle history

Duties and Responsibilities

- Performs scheduled vehicle and equipment preventive maintenance and service, such as engine oil and filter changes, chassis lubrications, engine tune-ups, and the replacement of tires, batteries, belts, hoses, and lights;
- Diagnoses vehicle and equipment malfunctions. Inspects, adjusts, repairs, and replaces various vehicle components and systems such as brakes, ignitions, exhaust systems, and suspensions. Repairs and replaces starters, alternators, generators, and other electronic components;
- Repairs heating and cooling systems;
- Replaces hydraulic hoses on trucks and construction equipment;
- Installs overhead lights and County identification decals;
- Leads and instructs others in the performance of semi-skilled and skilled labor tasks associated with the maintenance/repair of vehicles, related mobile equipment, and construction equipment;
- Drives automobiles, trucks, buses, or other commercial weight (over 26,000 pounds) vehicles as required to perform assigned tasks;
- Performs road service maintenance;
- Participates in weather related emergencies such as snow removal, flooding, etc;
- Applies acquired knowledge to increasing varied and complex tasks;
- Perform duties independently and as part of a team;
- Welds steel and other metal parts of machinery;
- Performs preventative maintenance inspections;
- Adhere to the Worcester County Government Personnel Rules & Regulations;
- Completes assigned tasks by established deadlines and performs other related duties as assigned.

QUALIFICATIONS AND SKILLS

- 1 year of vehicle or equipment repair and maintenance experience or equivalent training.
- Working knowledge of vehicle or equipment parts, components, and systems, tools, materials, and testing equipment used in vehicle repair and maintenance and principles, practices, and procedures of vehicle and equipment repair and maintenance.
- Skill in repair, maintenance and diagnosis of vehicle and equipment malfunctions sufficient to work with minimal supervision.
- Oral and written communication skills sufficient to follow verbal and written instructions; road street signs; keep records and logs; complete written forms; and communicate effectively with others;
- Valid driver's license and driving record of less than 4 points (MD).
- Valid Class B CDL, valid DOT medical card within six (6) months of employment and good driving record; some positions may require additional endorsements and/or the absence of certain restrictions.
- Ability to perform heavy physical labor including bending, stooping, lifting and carrying of very heavy objects, and the operation of vehicles, machinery, tools and equipment.

SAFETY ANALYSIS

(Rarely (<5% of the time), Occasional (5-25% of the time), Frequent (25-75% of the time); Constant (<75% of the time)

Heavy Work; Constant viewing and lifting over 10lbs; Frequent talking, hearing, carrying, pushing, pulling, lifting and moving of objects over 25lbs; Occasionally over 50lbs. Known hazards include risks associated with impacts, heat, chemicals, and sharp objects; adverse, inclement weather conditions, use of power tools and equipment and confined space entry (training is provided). Some work requires exposure to potentially hazardous conditions such as working in traffic along roadways, working in trenches, handling chemicals.