

# WORCESTER COUNTY PUBLIC WORKS DEPARTMENT

SOLID WASTE – HOMEOWNER CONVENIENCE STATION PERMIT APPLICATION

JANUARY 1, 2019 – DECEMBER 31, 2019

## **FOR HOUSEHOLD TRASH ONLY - NO BUSINESSES/COMMERCIAL/CONSTRUCTION**

*(including contractors of any type, landscapers, property maintenance/landlords, home offices/businesses, daycares, Bed & Breakfasts, farms, nonprofits, etc)*

PLEASE CLEARLY PRINT ALL INFORMATION AND CAREFULLY FILL OUT APPLICATION

NAME \_\_\_\_\_ PHONE # \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**1. Please list your Worcester County residential address where the household trash will be coming from:**

\_\_\_\_\_  
(If you rent this property, please provide current utility bill or lease showing proof of residency)

**2. You must provide a copy of the registration for all vehicles that are on application.**

(If your Name/Address on your registration do not match the above Name/Address on line 1, please indicate why, i.e. second home, and make sure to print a phone number where you may be reached if additional information is needed.)

Vehicle (Year, Make, Model)	Tag Number (Required from homeowner)	Permit Number (Office Use Only)	Registration Verified (Office use only)
1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____
4) _____	_____	_____	_____

Permit must be affixed to vehicle – (Inside lower driver’s side corner of front windshield so as not to obstruct vision)  
If permit is not attached to vehicle – you will NOT be permitted to unload. (Authority Worcester County Commissioners)  
Permits are issued annually, effective from January 1st to December 31st.  
Please allow 3 to 6 weeks for processing of mail applications. If we are not notified within 2 months, we will assume you received your permit(s) and additional permits will be charged at full price.  
There is no prorating of permit fee. Permits are non-refundable and non-transferable.

**I have read the above and the Rules and Conditions page of this application and hereby agree to the terms,**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Amount Paid: \_\_\_\_\_  
Payable by cash or check--no debit or credit cards

PLEASE MAKE CHECKS PAYABLE TO: WORCESTER COUNTY SOLID WASTE  cash  check # \_\_\_\_\_

**Fees are per household:** 1<sup>st</sup> vehicle - \$100.00 \* 2<sup>nd</sup> vehicle – included \* 3<sup>rd</sup> & other additional vehicles - \$100.00 ea.

**We will not accept applications or payments/checks from businesses.**

If you have questions, please call 410-632-0686 (option 5) or 410-632-3177 between 8 AM and 4 PM (Mon thru Fri)

**Return Application and Payment to:**

Worcester County Treasurer’s Office	OR	Worcester County Treasurer’s Office	OR	Worcester Co. Landfill
1 West Market Street		Isle of Wight Office		7091 Central Site Lane
Government Center, Room 1105		13070 St. Martin’s Neck Road		Newark, MD 21841
Snow Hill, MD 21863		Bishopville, MD 21813		

## WORCESTER COUNTY PUBLIC WORKS SOLID WASTE DIVISION HOMEOWNER CONVENIENCE STATION PERMIT RULES AND CONDITIONS

- Permits are for individual households only.** Businesses, even home based such as farms, cleaning or maintenance, investment rentals, landscaping, daycares, Bed & Breakfast, etc., and churches/nonprofits, are required to contract with a commercial hauler on their own or bring trash to the Central Landfill to be weighed and pay tipping fees. **We will not issue permits for dump trucks or trailers. We will not sell permits to businesses or nonprofits. We will not accept applications or payments/checks from businesses.**
- Permits are for Worcester County residents only.** If Worcester County is not your permanent residence, please supply the Worcester County property ID # for the part-time residence you own.
- Each permit must be affixed with its own adhesive to vehicle and match the vehicle's tag #.** Attach inside the lower driver's side windshield. **If not attached, you will not be allowed to unload.**
- Permits are Non-Transferable and Non-refundable.** If vehicle is sold, replaced, or disposed of, please remove as much as you can of the permit and return it to one of our offices for a replacement at no additional cost. **Once purchased the permits are the owner's responsibilities. If the permit is lost, stolen, or not returned, Worcester County will not be held liable. Without the old sticker returned, you will be charged full price for the replacement permit.**
- The following are accepted at the Berlin, Snow Hill, & Pocomoke Convenience Stations:** household trash and recyclables only. Yard waste is only accepted at the Pocomoke Convenience Station and the Central Landfill. DUMP TRUCKS and DUMP TRAILERS will not be allowed to utilize the homeowner convenience stations.
- Disposal of all recyclables is free.** A permit or tipping fee is not required. This includes newspapers, office paper, cans, glass, plastic, cardboard & computers/laptops/servers. **Do not dispose of in plastic bags.**
- The following items must be taken to the Central Landfill in Newark, MD.** All white goods (stoves, refrigerators, freezers, water heaters, etc.); bulk items (furniture, mattresses, etc.). *A tipping fee is not required if you have a homeowner permit for the household these items are from.*
- Construction, Demolition, Tires, & Tree Stumps** must be taken to the Central Landfill in Newark where appropriate fees must be paid. This includes, but is not limited to, drywall, carpeting, flooring, tile, cabinetry, shingles, siding, lumber, concrete blocks, asbestos, decking, fixtures, etc.
- These are Worcester County Public Works facilities established for the convenience of residents holding proper homeowners permits.** We ask that business owners not use the convenience stations. Homeowners are asked to respect these facilities, their staff, and the nearby properties. Please make sure your trash is properly secured in route to our facilities, and pick up any trash if it does fall from your vehicle.

**Violation of any of the above conditions governing the use of the Worcester County Homeowner Convenience Stations may result in revocation of the permit by the County.** All rules, conditions, and hours are subject to change.

### **Homeowner Convenience Station Hours:**

Berlin, Snow Hill & Pocomoke – 7:30 AM to 5:30 PM, Monday, Tuesday, Thursday, Friday & Saturday; also Sunday – 1 PM – 5 PM - **Closed on Wednesdays.** Central Landfill is open Mon. – Sat. 8 AM – 4 PM. All facilities are closed on **New Year's Day, Good Friday, Easter Sunday, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day.**

### **Office Locations and Hours: (Monday-Friday)**

Worcester County Central Landfill  
7091 Central Site Lane  
Newark, MD 21841  
410-632-3177  
8:00 AM – 4:00 PM

Worcester County Treasurer  
1 West Market St. # 1105  
Snow Hill, MD 21863  
410-632-0686 – #5  
8:00 AM – 4:30 PM

Worcester County Isle of Wight  
13070 St. Martin's Neck Rd.  
Bishopville, MD 21813  
8:00 AM – 4:00 PM