

## NOTICE TO BIDDERS

### **Supply and Delivery of Chemicals for Water and Wastewater Division of Public Works Worcester County, Maryland**

The Worcester County Commissioners are currently accepting individual bids for the supply and delivery of chemicals for the Water and Wastewater Division of the Department of Public Works. Bid specification packages and bid forms may be picked up from the Office of the County Commissioners, Worcester County Government Center, One West Market Street - Room 1103, Snow Hill, Maryland 21863, obtained online at [www.co.worcester.md.us](http://www.co.worcester.md.us) or by calling the Commissioners' Office at 410-632-1194 to request a package by mail. **Sealed bids will be accepted until 1:00 PM, Tuesday, October 11, 2016** in the Office of the County Commissioners, Worcester County Government Center, One West Market Street - Room 1103, Snow Hill, Maryland 21863, at which time they will be opened and publicly read aloud. Envelopes shall be marked "**Bid for Supply and Delivery of Chemicals**" in the lower left-hand corner. After opening, bids will be forwarded to the Department of Public Works for tabulation, review and recommendation to the County Commissioners for their consideration at a future meeting. In awarding the bid, the Commissioners reserve the right to reject any and all bids, waive formalities, informalities and technicalities therein, and to take whatever bid they determine to be in the best interest of the County considering lowest or best bid, quality of goods and work, time of delivery or completion, responsibility of bidders being considered, previous experience of bidders with County contracts, or any other factors they deem appropriate. All inquiries shall be directed to John S. Ross, P.E., Deputy Director of Public Works, at [jross@co.worcester.md.us](mailto:jross@co.worcester.md.us) , or 410-641-5251, extension 2412.

# WORCESTER COUNTY DEPARTMENT OF PUBLIC WORKS

## INSTRUCTION TO BIDDERS

### SUPPLY AND DELIVERY OF CHEMICALS FOR THE WATER AND WASTEWATER DIVISION

1. Bids
  - A. Bids should be submitted in seal envelopes clearly marked in the lower Left-hand corner "Supply and Delivery of Chemicals"
2. Late Bids
  - A. Bids should be mailed or hand-carried to be received in the Office of the County Commissioners by or before 1:00 p. m. on October 11, 2016. Bids received after the after the appointed time will not be considered.
3. Award of Contract
  - A. Bids will be opened by the Chief Administrative Officer or Assistant Chief Administrative Officer in the in the Office of the County Commissioners.
  - B. The Department of Public Works will prepare a tabulation of the bids and a recommendation to the County Commissioners for approval of bid award by the Commissioners at the regular meeting of the Commissioners. In awarding the bids, the Commissioners reserve the right to reject any and all bids, waive informalities and technicalities, and to accept the bid they determine to be in the best interest of the County.
4. Taxes
  - A. The County is exempt from all Federal and State taxes. Your prices should reflect same.
5. Scope of Work
  - A. Supply and Delivery of Chemicals - The following chemicals are to be provided:

Sodium Bisulfite (liquid) - Provide 38% solution in 15 gallon or 55 gallon containers in the quantities listed on the bid form. Normal order will be for 1-pallet/9 containers at 15 gallons each.

Sodium Hypochloride (liquid) - Provide 12.5 percent solution in 15 or 55 gallon containers in the quantities listed on the bid form. Normal order will be 3 to 4 pallets with 9 containers (15 gallon) per pallet.

Sodium Hydroxide (Solid Pearl) - Provided in 50 pound bags in the quantities listed on the bid form. Normal orders would be 5 pallets at 56 bags per pallet.

Potassium Permanganate - Free flowing granular material meeting AWWA specification B603-77 with a minimum 97% purity. Also to be National Sanitation Foundation Standard 60 Compliant. Provided in 55 pound containers in the quantities listed on the bid form. Normal delivery will be 4 of the 55 lb containers per delivery.

Aluminum Chloride (ALS Flocc 28%) - Delivered in bulk in the quantities listed on the bid form. Normal delivery will be approximately 43,000 lbs bulk delivery.

Solar Salt - Delivered in 50 Pound bags in the quantities listed on the bid form. Normal delivery is 1-pallet, approximately 50 bags per pallet.

- B. Location of Work - Chemicals are to be delivered to the Ocean Pines Wastewater Treatment Plant - 1000 Shore Lane, Ocean Pines, Maryland, 21811.
6. Warranty and Guarantee
- A. Supplier warrants and guarantees to Worcester County that all chemicals delivered will be in accordance with specifications and will not be defective. Prompt notice of all defects shall be given to the Supplier. Supplier shall promptly, without cost to the County, correct such defects.
7. Contract Term
- A. Chemical Supply Contract will be for a term of 2-years with an additional 2-year term upon mutual consent.
8. Contract Award
- A. County intends to award the contract for supply of chemicals based on the price provided for each chemical individually. Any additional discount provided for the award of multiple chemicals shall be clearly described in the bid submittal.
- B. Suppliers are not required to provide a price for all listed chemicals for their bid to be considered.
9. Payment
- A. The Supplier shall submit to the Water and Wastewater Division Office an Application for payment, for chemicals delivered. Such a request will be accompanied by such supporting documentation as is required to confirm chemical delivery. Payment will follow within 30 days of an approved invoice and supporting documentation.

**WORCESTER COUNTY DEPARTMENT OF PUBLIC WORKS**

**SUPPLY AND DELIVERY OF CHEMICALS  
FOR THE  
WATER AND WASTEWATER DIVISION**

**PROPOSAL FORM**

I/we have reviewed the Information for Bidders for furnishing treatment plant chemicals to the Water and Wastewater Division of the Worcester County Department of Public Works and understand said requirements. I/we hereby propose to furnish chemicals as specified.

The following is a detailed breakdown of chemical prices delivered. County will select the individual supplier based on the delivered price bid. **Bidders may bid any or all treatment plant chemicals listed.**

<b>Item</b>	<b>Description</b>	<b>Unit</b>	<b>Est. Quantity</b>	<b>Unit Price</b>	<b>Total Price</b>
1	Sodium Bisulfite (Liquid)	15 Gallon Drum	130		
		55 Gallon Drum	70		
2	Sodium Hypochlorite (Liquid)	15 Gallon Drum	760		
		55 Gallon Drum	200		
3	Sodium Hydroxide	50 Pound Bag	3,250		
4	Potassium Permanganate	55 Pound Bucket	50		
5	Aluminum Chloride	Bulk Pounds	430,000		
6	Solar Salt	50 Pound Bags	1,570		

**BID MUST BE SIGNED TO BE VALID**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Typed/Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_