

AGENDA
WORCESTER COUNTY COMMISSIONERS

Worcester County Government Center, Room 1101, One West Market Street, Snow Hill, Maryland 21863

The public is invited to view this meeting live online at - <https://worcestercountymd.swagit.com/live>

February 21st, 2023

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| | Item # |
| 9:00 AM - Vote to Meet in Closed Session in Commissioners' Meeting Room – Room 1101
Government Center, One West Market Street, Snow Hill, Maryland | |
| 9:01 - Closed Session
(Discussion regarding a personnel update, requests to hire Room and Food Tax Specialist, Housing Inspector Plan Reviewer, Zoning Inspector and certain personnel matters with human resources, receiving legal advice, and performing administrative functions) | |
| 10:00 - Call to Order, Prayer (Pastor Zachary Brown), Pledge of Allegiance | |
| 10:01 - Report on Closed Session; Review and Approval of Minutes from February 7th, 2023 Meetings | |
| 10:02 - Consent Agenda
(Housing Rehab Bid Recommendation and Waiver Pocomoke, Housing Rehab Bid Recommendation and Waiver Berlin, LMB FY24 Proposals, Out of State Travel Request, Employee Appreciation Events, Public Hearing Request Refuge at Windmill, Gypsy Moth Spray Request) | |
| 10:05 - Chief Administrative Officer: Administrative Matters
(OCDC Presentation, US 13 and MD 366 Letter to MDOT, Request to Transfer Funds for Pocomoke Roads Building, West Ocean City Sewer Pump Purchase, Synthetic Ice Rink Options, BZA Adjoiner Notifications, SB 378 Discussion, Stockton Volunteer Fire Company Letter of Support Request and Pending Board Appointments) | 1-7 |
| 12:00 PM - Questions from the Press; County Commissioner's Remarks | 8-16 |
| Lunch | |
| 1:00 PM - Chief Administrative Officer: Administrative Matters (if necessary) | |

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING

Hearing Assistance Units Available – see County Administration Office Please be thoughtful and considerate of others. *Turn OFF all cell phones and notification during the meeting!*
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DRAFT

Minutes of the County Commissioners of Worcester County, Maryland

February 7, 2023

Anthony W. Bertino, Jr., president
Madison J. Bunting, Jr., vice president
Caryn G. Abbott
Theodore J. Elder
Eric J. Fiori (Absent)
Joseph M. Mitrecic
Diana Purnell

Following a motion by Commissioner Elder, seconded by Commissioner Bunting, with Commissioner Fiori absent, the commissioners unanimously voted to meet in closed session at 9:00 a.m. in the Commissioners' Meeting Room to discuss legal and personnel matters permitted under the provisions of Section 3-305(b)(1) and (7) of the General Provisions (GP) Article of the Annotated Code of Maryland and to perform administrative functions permitted under the provisions of Section GP 3-104. Also present at the closed session were Chief Administrative Officer Weston Young, Deputy Chief Administrative Officer Candace Savage, County Attorney Roscoe Leslie, Public Information Officer Kim Moses, and Human Resources Director Stacey Norton. Topics discussed and actions taken included the following: hiring Olivia Law as a custodial worker II, Mathew Melson as a roads worker II, Eugene Marshall as a roads worker III, and William "Trevor" Taylor as a correctional officer trainee, along with certain personnel matters; receiving legal advice from counsel; and performing administrative functions, including receiving an update on employee schedules and shift differentials as well as County Jail operations, and discussing potential board appointments.

Following a motion by Commissioner Elder, seconded by Commissioner Bunting, the commissioners unanimously voted to adjourn their closed session at 9:56 a.m.

Commissioner Fiori was absent from the meeting.

After the closed session, the commissioners reconvened in open session. Commissioner Bertino called the meeting to order, and following a morning prayer by Pastor Ken Elligson of Spence Baptist Church in Snow Hill and pledge of allegiance, announced the topics discussed during the morning closed session.

The commissioners reviewed and approved the open and closed session minutes of their January 17, 2023 meeting as presented.

Commissioner Bertino invited the public to join the commissioners at Worcester Technical High School at 1:00 p.m. that afternoon for a joint meeting between the commissioners and Board of Education for an update on the Blueprint for Maryland's Future.

Commissioner Bertino informed the commissioners and the public that Commissioner Diana Purnell will serve on the Wor-Wic Community College Presidential Search Committee.

Commissioner Bertino advised that he recently received a Friend of 4-H Certification of Appreciation on behalf of all County employees, and he commended staff for their ongoing volunteer efforts to support this vital program.

The commissioners presented a years-of-service commendation to Plant Operator III Bernard Bowen who is retiring following 24 years of service to the Water and Wastewater Division of Public Works.

The commissioners presented a proclamation to Debra Stevens, director of community health nursing for the Health Department, recognizing February as Children's Dental Health Month.

The commissioners presented a proclamation to Worcester County NAACP President Ivory Smith recognizing February as Black History Month.

Upon a motion by Commissioner Purnell, the commissioners unanimously approved by consent agenda item numbers 2-7 as follows: granting a minimum bid waiver and awarding the two low bids of \$22,646.80 and \$16,531.60 to Poseidon Plumbing and Home Services to rehabilitate a home in Berlin; approving an updated software licensing contract with Prosecutor by Karpel for a case management system in the State's Attorney's Office for \$39,200; designating the new road within Phase II of the Sea Oaks Village Residential Planned Community as Seascape Lane and approving the Sea Oaks Lane extension; approving the filing of funding applications of \$4,041,500 for the Coastal Bays and Dividing Creek Rural Legacy Areas; signing the Agreement of Sale for the purchase of a Rural Legacy Area (RLA) easement between Calyville Properties, LLC (Sellers) and the County Commissioners of Worcester County, Maryland (Buyer) for an easement on approximately 111.39 acres of land identified on Tax Map 55 as Parcel 96 in Snow Hill at a cost of \$2,698 per acre; and issuing a letter of support on behalf of the Bike and Pedestrian Coalition for a Technical Assistance Grant.

Alyssa Hastings, Senator Chris Van Hollen's Eastern Shore regional director, met introduced herself to the commissioners and advised that her office is available to assist with federal grants, funding opportunities, and constituent issues pertaining to federal issues.

Library Director Jennifer Ranck provided an update on plans to begin construction in May 2023 on a new, 13,000-square-foot Pocomoke Library, at an updated cost estimate of \$9,354,000, which includes a 7% escalation contingency. Plans include an entry gallery, community room, children's library, adult library, and young adult area. There will also be a history room, two small meeting rooms, a maker space, restrooms, offices, staff and community kitchens, and a workroom. Ms. Ranck advised that \$2.2 million was approved in the FY24 Governor's proposed Capital Budget for this project, and the library will apply for FY25 State project funding as well. She concluded that there will be a public meeting on the proposed new library on Monday, February 13, at 6 p.m. at the existing Pocomoke branch. In response to questions by Commissioner Bunting, Ms. Ranck stated that FY25 funding from the State is anticipated to be slightly higher than FY24 funding, which will be used to cover construction costs of this one-story building in year one of the project. In response to questions by

Commissioner Bertino, Ms. Ranck advised that the Berlin branch is 12,000 square feet, and the Ocean City branch is 18,000 square feet.

Commissioner Abbott expressed concern about the proposed size of the new library, given that the existing library is 6,700 square feet. In response to questions by Commissioner Abbott, Ms. Ranck stated that library size is based on one square-foot per resident to serve 11,000 residents of southern Worcester County. In response to questions by Commissioner Elder, Ms. Ranck stated that County Engineer Bill Bradshaw and Maintenance Superintendent Mike Hutchinson will be collaborating on this project, as they did with the Berlin branch project. Commissioner Abbott requested more information on the resident estimates used to determine the project size, given that the population of Pocomoke City is comprised of roughly 5,600 people. Following some discussion, the commissioners thanked Ms. Ranck for the update.

Pursuant to the request of Orphan's Court Chief Judge Michael Diffendall and Associate Judges Linda Hess and Cheryl Jacobs and upon a motion by Commissioner Purnell, the commissioners unanimously agreed to reserve two parking spots specifically for the Orphan's Court judges every Tuesday from 9 a.m. until noon in the main County parking lot.

In response to a recommendation by Procurement Officer Nick Rice and upon a motion by Commissioner Elder, the commissioners voted 5-1, with Commissioner Bertino voting in opposition, to purchase one 2022 Ford Explorer from Hertrich at a cost of \$41,600. In response to comments by Commissioner Elder, Mr. Rice confirmed that grant funds associated with the Vulnerable Adult Task Force would be used to fund this purchase.

In response to a recommendation by Mr. Rice and upon a motion by Commissioner Mitrecic, the commissioners voted 5-1, with Commissioner Bertino voting in opposition, to purchase two 2024 Chevrolet Traverses for use within the Sheriff's Office at a total cost of \$62,868. These are to replace two, high-mileage vehicles. In response to questions by Commissioner Bunting, Sheriff Matt Crisafulli advised that these would be purchased using FY22 encumbered funds, which would allow them to decrease the number of vehicle replacement requests in the FY24 budget. In response to questions by Commissioner Elder, Fleet Maintenance Superintendent Derrick Babcock confirmed that the two vehicles have accumulated approximately 200,000 miles and 250,000 miles. He advised that the County strives to replace vehicles by 300,000 miles, and replacing them now will likely increase their resale value to the County. Commissioner Bertino requested that staff include a replacement vehicle check sheet for the commissioners to review along with requests to replace vehicles in the future.

Pursuant to the recommendation of Mr. Rice and upon a motion by Commissioner Mitrecic, the commissioners unanimously declared the former Liquor Control warehouse at 5363 Snow Hill Road and the former Economic Development building at 100 Pearl Street in Snow Hill to be surplus property and approved bid documents to sell them.

Mr. Rice reviewed options to donate or sell the synthetic ice rink previously used by Recreation and Parks. A motion by Commissioner Bunting to solicit bids for the sale of the rink failed 3-3, with Commissioners Abbott, Bertino, and Bunting voting in favor and Commissioners Elder, Mitrecic, and Purnell voting in opposition. A motion by Commissioner Mitrecic to have

in-County entities submit write-ups detailing their proposed uses of the rink, with the commissioners to then donate the rink based on the best proposed public use failed 3-3, with Commissioners Elder, Mitrecic, and Purnell voting in favor and Commissioners Abbott, Bertino, and Bunting voting in opposition. Upon a motion by Commissioner Elder, the commissioners unanimously agreed to table further discussions on how to dispose of the rink until their next meeting when Commissioner Fiori will be in attendance.

Recreation and Parks Director Kelly Rados and Parks Superintendent Jacob Stephens presented recommendations for addressing high, out-of-state usage at County boat landings, including requiring launch passes at a cost of up to \$100 for an annual permit or \$15 for a daily permit. She then reviewed a list of considerations, including remaining in compliance with State funding requirements, and concluded that they should continue not to charge Maryland residents. Commissioner Bunting stated that the fee is needed to get a handle on the out-of-state residents utilizing the boat landings. Commissioner Elder concurred, noting that the fees would help offset maintenance and repair costs at the boat landings. At the request of Commissioner Purnell, Ms. Rados agreed to provide the commissioners with an update on how the implementation of such a program would impact staffing rates. Ms. Rados agreed and noted that her staff does not have the authority to issue tickets in the event that users choose to violate any new use policies.

Commissioner Mitrecic stated that implementing the proposed fees will only push boaters to the public ramps in Ocean City, Ocean Pines, and West Ocean City, and may impact future funding from the Maryland Department of Natural Resources and Army Corp of Engineers to repair these facilities. Commissioner Abbott supported implementing a fee for out-of-state users, but not for Maryland residents. Commissioner Bertino concurred. Following some discussion, the commissioners directed Ms. Rados to be prepared on February 21 to provide them with responses to the concerns raised today.

Ms. Rados reviewed recommendations to implement Park Mobile, a metered service, to charge patrons a flat rate of \$10 to park at the West Ocean City commercial harbor parking lot. Ms. Rados noted that, if the commissioners choose to go this route, they would be required to charge both in-state and out-of-state residents. Furthermore, there would be enforcement, signage, and legislation issues that must first be addressed because the County receives a considerable amount of State funding to maintain the WOC commercial harbor. Commissioner Purnell requested Ms. Rados provide the commissioners with staffing needs to implement parking fees at this location as well.

A motion by Commissioner Elder to implement a flat \$10 per day parking fee failed 3-3, with Commissioners Abbott, Bunting, and Elder voting in favor and Commissioners Bertino, Mitrecic, and Purnell voting in opposition. Following some discussion, the commissioners directed Ms. Rados to be prepared on February 21 to present solutions to the concerns raised by the commissioners today.

Ms. Rados presented recommendations for implementing an application process for issuing special use permits to commercial entities seeking to utilize County boat landings. She advised that the State has no clear policy on commercial uses at County boat ramps and has no real concerns about implementing the proposed policy, provide commercial uses do not conflict with the general boating public, interfere with the needs of recreational boaters, or potentially

cause harm to the ramps and facilities.

Commissioner Bunting stated that the County boat landings are meant for recreation use, not year-round commercial operations. Therefore, he supported limiting the issuance of special use permits for commercial uses to the period of time needed by a commercial entity to complete specific, short-term activities, like loading and unloading equipment for dock and bulkhead construction and maintenance or constructing and maintaining floating bird docks by the Maryland Coastal Bays Program. Chief Administrative Officer Weston Young advised that individual permits would still come before the commissioners for approval, regardless of the policy the commissioners choose to implement. Following some discussion, the commissioners directed Ms. Rados to present a revised application process at their February 21 meeting that reflects the concerns raised by the commissioners today.

Chief Administrative Officer Weston Young reviewed a proposed change to the Length of Service Award Program (LOSAP) for volunteer members of chartered fire companies and ambulance companies in the County to award \$10,000 to each volunteer after 25 years of certified active service. Mr. Young stated that this simplifies the process and serves as a retention bonus. Upon a motion by Commissioner Mitrecic, the commissioners unanimously approved the change as proposed.

Mr. Young advised that Delegate Charles Otto is seeking their support for two bills to permit Sunday hunting in Worcester County during certain hunting seasons. These include House Bill 467 Worcester County – Turkey Hunting – Sundays, which would permit turkey hunting on Sundays during the open season and House Bill 466 Worcester County – Natural Resources – Hunting, which would permit game bird and game mammal hunting on Sundays during the open season for that game bird or mammal.

Commissioner Purnell expressed concern that adopting these bills would place hunters in close proximity to places of worship during service times, which could be alarming to adults and children. Commissioner Bertino noted that the legislation includes distance requirements that should adequately address these concerns.

Following some discussion and upon a motion by Commissioner Mitrecic, the commissioners voted 5-1, with Commissioner Purnell voting in opposition, to authorize Commission President Bertino to sign letters supporting HB466 and HB467 as presented.

At the request of Commissioner Bunting, the commissioners reviewed and discussed their concerns regarding HB119/SB199 Primary and Secondary Education – Comprehensive Health Education Framework. Commissioner Bunting reviewed the language in the bill and the language in the “Maryland Comprehensive Health Education Framework: Pre-Kindergarten Through High School.” He noted that necessary parts, like mental health education, are already being adequately addressed. However, the majority of the bill focuses on requiring all boards of education to introduce gender theory from pre-k to third grade and to require seventh grade students to be able to “Identify solo, vaginal, anal, and oral sex...” and eighth grade to be able to use proper steps to using barrier methods correctly.” He advised that this entire framework encroaches upon the job of families, and education should not be involved in this type of smut. He stated that this is wrong, and if he had children in pre-k to eighth grade he would work three jobs just to pull his children out of the County school system if this becomes a mandate for

County schools.

Commissioner Elder concurred, expressing his shock and horror that children this young are being exposed to this content. Commissioner Abbott agreed and stated that the bill makes it sound like parents can opt out; however, they can only opt out of certain sections. She stated that the language should be changed to allow parents to opt in, not require them to opt out. Commissioner Bertino stated that this bill is abhorrent, that it victimizes the innocence of children, and usurps parental rights. He concluded that there will likely be growing concern among County residents regarding whether their tax dollars should be used to fund an education system that allows these types of teaching in the classroom.

Upon a motion by Commissioner Bunting, the commissioners voted unanimously to send a letter to the Maryland General Assembly, the Eastern Shore Delegation, and federal representatives strongly opposing HB119/SB199 and to send a letter to the BOE asking them to join the County in opposing this legislation.

Upon a motion by Commissioner Mitrecic, the commissioners unanimously authorized Commissioner Bertino to sign a letter of support for HB 113/SB 135 Worcester County- Alcoholic Beverages - Ocean City Promotor's License, as requested by the Ocean City Mayor and Council. The intent of these bills is to establish an Ocean City promoter's license and authorize the Worcester County Board of License Commissioners to issue the license to a for-profit organization to sell and serve beer, wine, and liquor at an entertainment event that is located within the corporate limits of Ocean City, that is owned by the town, and that is designated and approved by the Ocean City mayor and council.

The commissioners reviewed and discussed various board appointments.

Upon a nomination by Commissioner Bunting, the commissioners unanimously agreed to reappoint James Spicknall to the Ocean Pines Water and Wastewater Advisory Committee.

Commissioner Bertino requested staff updated the commissioners at a future meeting on recent fire committee meeting discussions and Board of Zoning Appeals requirements.

The commissioners answered questions from the press, after which they adjourned to meet again on February 21, 2023.



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

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ZONING DIVISION
BUILDING DIVISION
ADMINISTRATIVE DIVISION

DATA RESEARCH DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICES DIVISION

Memorandum

To: Worcester County Commissioners
CC: File
From: Davida T. Washington
Date: 02/21/2023
Re: Housing Rehabilitation Program Pocomoke #1 Project – R. Roberts
Housing Rehabilitation Program Pocomoke #2 Project – R. Roberts

I am requesting permission to request a waiver (3 bid minimum) from DHCD and your acceptance of the 2 bids from: **Poseidon Plumbing and Home Services (\$34,544.50)** and **Poseidon Plumbing and Home Services (\$30,237.82)** for the proposed renovations pertaining to a housing rehabilitation project located in Berlin, MD. This acceptance is contingent upon approval of a waiver request from DHCD. A copy of the draft letter is attached.

A bid opening for the overall project was held on Monday, October 17th with only one bid received. As a result, the mandatory re-bid package was split into two components (#1 and #2), with the following bids received November 28th.

Pocomoke #1 - Posiedon Plumbing and Home Services	\$34,544.50
Pocomoke #1 – Colossal Contractors	\$32,650.00
Pocomoke #2 - Posiedon Plumbing and Home Services	\$30,237.82

This contractor (Posiedon Plumbing) was selected because they were the sole bidder the first time and the sole bidder for the other half of the project the second time. The projects are intertwined and overlap. This project involves extensive plumbing and a local contractor is easy to contact should there be any issues.

Copies of the scope of work and proposed costs are attached for your review.

PROJECT: REGINA ROBERTS Pocomoke #1DATE: 08/23/2022ADDRESS: 815 SECOND STREETPOCOMOKE CITY, MD 21851PHONE: 410-726-1609

SCOPE OF WORK

A: Contractor is to obtain all necessary permits. (If a contractor is awarded another project for the same property we will only require one building permit.)

PRICE: 250.00

B: Contractor to provide complete renovation of the second floor bathroom. Remove the toilet, tub/shower; wall hung lavatory, tile finish flooring, underlayment, any water damaged sub flooring, and all wall and ceiling drywall. Contractor is to supply and install one (1) bath fan/light combination and vent it to the exterior. Contractor is to provide and install one wall hung light fixture above new mirror. Contractor is to have electrician to install and insure proper operation of a GFCI wall outlet. Contractor is to install R-13 Kraft faced fiberglass insulation in any exterior walls. Provide and install one (1) four piece fiberglass tub/shower unit. Provide and install Moen Chateau or equal shower faucet and diverter. Green board drywall is to be hung, screwed and glued, taped and finished to a smooth paintable surface. Provide and install ¼ inch lauan underlayment, glued and stapled with smooth joints. Provide and install vinyl plank finish flooring with base moulding and shoe moulding. Provide and install one (1) white, tall and elongated toilet with new ring seal. Provide and install one (1) 30 inch vanity and top. Provide and install one (1) Moen Chateau or equal vanity faucet. Painting of all new work is to be two (2) coats of latex paint, color choice to be made by the owner.. Contractor is to provide and install one (1) standard mirror over the vanity, a toilet paper holder, and two chrome towel bars. Contractor is to supply and install new water shut off valves to the toilet and vanity supply lines. Contractor is to clean up and haul away all construction related debris of this entire project, Items A through C.

PRICE: 15,913.19

C: Contractor to have licensed electrician inspect exterior main electrical panel due to age to certify panel is usable and safe. Contractor to provide and install one (1) kitchen range non- ducted, interior circulation, fan/light hood. Contractor is to provide and install GFCI wall outlets to current Code in the kitchen area. Contractor is to vent the existing dryer to the exterior per current Code.

PRICE: 1,446.83

D: Contractor is to repair and point up existing mortar at the chimney.

PRICE: 3,400.00

E: Lead Abatement: Bedroom 1 entry door, closet door, door casing, window sill. Bedroom 3 entry door jamb.

PRICE: 13,534.48

TOTAL PRICE: 34,544.50

SIGNATURE: 

PRINTED NAME: Matt Steehr

TITLE: member, LLC

COMPANY NAME: Poseidon Plumbing and Home Services, LLC

ADDRESS: 12637 sunset Ave #1

Ocean City, MD 21842

PHONE NUMBERS: OFFICE: 410-251-1096 CELL: 443-856-2860

MHIC#: 135020

EXPIRATION DATE: 10-12-2023

DATE OF PROPOSAL: 12/14/2022

Pocomoke # 1

ITEM 1

PROJECT: REGINA ROBERTS

DATE: 08/23/2022

ADDRESS: 815 SECOND STREET

POCOMOKE CITY, MD 21851

PHONE: 410-726-1609

SCOPE OF WORK

A: Contractor is to obtain all necessary permits. (If a contractor is awarded another project for the same property we will only require one building permit.)

PRICE: \$3,000.00

B: Contractor to provide complete renovation of the second floor bathroom. Remove the toilet, tub/shower; wall hung lavatory, tile finish flooring, underlayment, any water damaged sub flooring, and all wall and ceiling drywall. Contractor is to supply and install one (1) bath fan/light combination and vent it to the exterior. Contractor is to provide and install one wall hung light fixture above new mirror. Contractor is to have electrician to install and insure proper operation of a GFCI wall outlet. Contractor is to install R-13 Kraft faced fiberglass insulation in any exterior walls. Provide and install one (1) four piece fiberglass tub/shower unit. Provide and install Moen Chateau or equal shower faucet and diverter. Green board drywall is to be hung, screwed and glued, taped and finished to a smooth paintable surface. Provide and install ¼ inch lauan underlayment, glued and stapled with smooth joints. Provide and install vinyl plank finish flooring with base moulding and shoe moulding. Provide and install one (1) white, tall and elongated toilet with new ring seal. Provide and install one (1) 30 inch vanity and top. Provide and install one (1) Moen Chateau or equal vanity faucet. Painting of all new work is to be two (2) coats of latex paint, color choice to be made by the owner.. Contractor is to provide and install one (1) standard mirror over the vanity, a toilet paper holder, and two chrome towel bars. Contractor is to supply and install new water shut off valves to the toilet and vanity supply lines. Contractor is to clean up and haul away all construction related debris of this entire project, Items A through C.

PRICE: \$17,050.00

C: Contractor to have licensed electrician inspect exterior main electrical panel due to age to certify panel is usable and safe. Contractor to provide and install one (1) kitchen range non- ducted, interior circulation, fan/light hood. Contractor is to provide and install GFCI wall outlets to current Code in the kitchen area. Contractor is to vent the existing dryer to the exterior per current Code.

ITEM 1

PRICE: \$2,500.00

D: Contractor is to repair and point up existing mortar at the chimney.

PRICE: \$4,500.00

E: Lead Abatement: Bedroom 1 entry door, closet door, door casing, window sill. Bedroom 3 entry door jamb.

PRICE: \$5,600.00

TOTAL PRICE: \$32,650.00

SIGNATURE: 

PRINTED NAME: Juan R. Navarro

TITLE: President

COMPANY NAME: Colossal Contractors, Inc.

ADDRESS: 4601 Sandy Spring Road

Burtonsville, MD 20866

PHONE NUMBERS: OFFICE: (301) 476-9060 CELL:

MHIC#: 122805 **EXPIRATION DATE:** 08/09/2024

DATE OF PROPOSAL: 11/28/2022

PROJECT: REGINA ROBERTS Pocomoke #2DATE: 08/23/2022ADDRESS: 815 SECOND STREETPOCOMOKE CITY, MD 21851PHONE: 410-726-1609

SCOPE OF WORK

A: Contractor is to obtain all necessary permits. (If a contractor is awarded another project for the same property we will only require one building permit.)

PRICE: 250.00

B: Contractor to provide complete renovation of the first floor bathroom. Remove the toilet, tub/shower, vanity, vinyl finish flooring, underlayment, any water damaged sub flooring, and all wall and ceiling drywall. Contractor is to supply and install one (1) bath fan/light combination and vent it to the exterior. Contractor is to provide and install one wall hung light fixture above new mirror. Contractor is to have electrician to install and insure proper operation of a GFCI wall outlet. Contractor is to install R-13 Kraft faced fiberglass insulation in any exterior walls. Provide and install one (1) four piece fiberglass tub/shower unit. Provide and install Moen Chateau or equal shower faucet and diverter. Green board drywall is to be hung, screwed and glued, taped and finished to a smooth paintable surface. Provide and install ½ inch luan underlayment, glued and stapled with smooth joints. Provide and install vinyl plank finish flooring with base moulding and shoe moulding. Provide and install one (1) white, tall and elongated toilet with new ring seal. Provide and install one (1) 48 inch vanity and top. Provide and install one (1) Moen Chateau or equal vanity faucet. Painting of all new work is to be two (2) coats of latex paint, color choice to be made by the owner. Contractor is to provide and install one (1) standard mirror over the vanity, a toilet paper holder, and two chrome towel bars. Contractor is to supply and install new water shut off valves to the toilet and vanity supply lines.

PRICE: 16,945.64

C: Remove all existing 12' x 12' ceiling tiles in the family room, approximately 225 SF. Provide and install ½ inch drywall with glue and drywall screws. Drywall is to be hung, taped, and finished to a smooth paintable surface. Contractor is to paint the new ceiling with two (2) coats of latex paint. Complete drywall repairs at damaged areas as needed, in existing bedrooms.

PRICE: 4,424.13

D: Remove the master bedroom entrance door, the master bedroom closet door and the door to the water heater closet. Provide and install three (3) hollow core panel doors of like size and style. All new doors and trim is to be painted two (2) coats of latex paint. Provide and install two (2) Kwikset or equal standard passage hardware sets for the closet doors, and one (1) lockset for the master

bedroom entry door. Contractor is to adjust the existing attic pull down stairs for proper fit that ladder legs close tightly.

PRICE: 2,652.53

E: Lead Abatement: Front door interior casing, entry hall closet door jamb, porch ceiling and box beam.

PRICE: 5,965.52

TOTAL PRICE: 30,237.82

SIGNATURE: Matt Stoehr

PRINTED NAME: Matt Stoehr

TITLE: member, LLC

COMPANY NAME: Poscidon Plumbing and Home Services, LLC

ADDRESS: 12637 sunset Ave #1
ocean city, MO 21842

PHONE NUMBERS: OFFICE: 410-251-1096 CELL: 443-856-2860

MHIC#: 135020

EXPIRATION DATE: 10-12-2023

DATE OF PROPOSAL: 12/14/2022



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ZONING DIV
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ADMINISTRATIVE DIVISION
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TECHNICAL SERVICES DIVISION

February 21, 2022

Ms. Cindy Stone
Director, Office of Community Programs
Maryland Department of Housing & Community Development
Neighborhood Revitalization
7800 Harkins Road
Lanham, MD 20706

Dear Ms. Stone,

On behalf of the Worcester County Commissioners, I am writing to request a waiver to the CDBG program procurement policy for the following proposed projects. These projects and the bid results were reviewed at the Worcester County Commissioners meeting earlier today, at which the Commissioners approved this waiver request.

Regina Roberts – Pocomoke #1 and #2 **815 Second St. Pocomoke, MD 21851**

Exception Request: 3 bid minimum and direct solicitation

Two projects have been sent out for open public bid twice (10/17/2022 and 11/28/2022) and we only received 1 bid and 2 bids respectively. Under the purchasing guidelines of our funding source (CDBG grant MD-23-CD-25), a minimum of three contractor bids is required. Since we did not receive 3 bids, we would like to request a waiver. The Commissioners accepted the following bid(s):

Pocomoke #1 – Posiedon Plumbing and Home Services	\$34,544.50
Pocomoke #2 – Posiedon Plumbing and Home Services	\$30,237.82

The CDBG funding for this location is \$30,000. The remainder is funded by other grants. I would like to thank you in advance for your consideration of these requests. If you have additional questions or require clarification on the specifics of Mrs. Purnell’s case, please contact me at 410-632-1200, ext. 1171 or via email at dWASHINGTON@co.worcester.md.us.

Sincerely,

Davida Washington
Worcester County Housing Rehab.Coor.



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TECHNICAL SERVICES DIVISION

Memorandum

To: Worcester County Commissioners
CC: File
From: Davida T. Washington
Date: 02/21/2023
Re: Housing Rehabilitation Program Berlin #5 Project –E. Tindley
Housing Rehabilitation Program Berlin #6 Project –E. Tindley

I am requesting permission to request a waiver (3 bid minimum) from DHCD and your acceptance of the 2 bids from: **Poseidon Plumbing and Home Services (\$32,398.27)** and **Poseidon Plumbing and Home Services (\$33,370.00)** for the proposed renovations pertaining to a housing rehabilitation project located in Berlin, MD. This acceptance is contingent upon approval of a waiver request from DHCD. A copy of the draft letter is attached.

A bid opening for the overall project was held on Monday, October 17th with only one bid received. As a result, the mandatory re-bid package was split into two components (#1 and #2), with the following bids received November 28th.

Pocomoke #1 - Posiedon Plumbing and Home Services	\$32,398.27
Pocomoke #1 – Colossal Contractors	\$59,000.00
Pocomoke #2 - Posiedon Plumbing and Home Services	\$33,370.00

Copies of the scope of work and proposed costs are attached for your review.

PROJECT: EDNA TINDLEY Berlin #5DATE: 08 22-2022ADDRESS: 8516 FOREMAN ROADBERLIN, MD 21811PHONE: 301-518-3955

SCOPE OF WORK

A: Contractor is to obtain all necessary permits. (If a contractor is awarded another project for the same property we will only require one building permit.)

PRICE: 250.00

B: Remove front and rear entry doors. Replace doors with new same size and style to match as close as possible. Doors are to be builder grade steel insulated doors. Doors are to be set in sill pans, caulked, foam sealed at top and side jambs, and flex taped at head and side jambs. Exterior and interior trim to be installed to match existing as close as possible. Contractor will paint the doors and trim, two (2) coats, color choice by the owner. Kwikset, or equal door, locksets with dead bolts are to be installed on both doors. Contractor to haul away all construction related debris.

PRICE: 5,491.25

C: Remove existing electric panel. Install new Square D or equal, 200 AMP electrical panel with main disconnect, 110/220 volt, 32 circuit, with ground rod. Provide and install GFCI outlets in the bathrooms, kitchen, and exterior per current Code. Contractor is to provide and install smoke detectors with ten (10) year lithium battery backup to meet current Code. Units are to be interconnected. If there would be extensive work required to have all units interconnected, individual battery units will be acceptable.

PRICE: 5,641.25

D: Remove existing well pump house structure. Raise equipment to facilitate installation of a four (4) inch deep concrete slab. Concrete is to be minimum 3500 PSI, with floated and troweled surface. If installing concrete presents a hardship for the contractor, a wooden platform of pressure treated perimeter framing with plywood floor will be acceptable. New walls are to be SPF, 2" x 4" @ 16" O.C. with pressure treated sill plates and double top plates. Roof rafters are to be SPF, 2" x 6" @ 16" O.C. All fasteners as required by current Code. Walls and roof sheathing is to be 7/16" OSB. 30 LB felt roof paper to be installed on roof sheathing with white aluminum drip edge. Minimum 25 year composition shingles are to be installed per manufacturer's installation instructions. Contractor is to install house wrap on all walls and the builder grade vinyl siding with all necessary trim pieces.

Contractor is to fabricate a new door with necessary hinges and latch. Contractor to haul away all construction related debris.

PRICE: 14,985

E: Lead Abatement: Kitchen door and jamb, porch ceiling and 2 closet doors on porch

PRICE: 6,030.77

TOTAL PRICE: ~~32,398.27~~ 32,398.27

SIGNATURE: [Signature]

PRINTED NAME: Matt Stuehr

TITLE: member, LLC

COMPANY NAME: Poseidon Plumbing and Home Services

ADDRESS: 12637 sunset Ave #1
ocean city, MD 21842

PHONE NUMBERS: OFFICE: 410-251-1096 CELL: 443-856-2860

MHIC#: 135020 EXPIRATION DATE: 10-12-2023

DATE OF PROPOSAL: 12-19-2022

PROJECT: EDNA TINDLEYDATE: 08 22-2022ADDRESS: 8516 FOREMAN ROADBERLIN, MD 21811PHONE: 301-518-3955**SCOPE OF WORK**

A: Contractor is to obtain all necessary permits. (If a contractor is awarded another project for the same property we will only require one building permit.)

PRICE: \$3,500.00

B: Remove front and rear entry doors. Replace doors with new same size and style to match as close as possible. Doors are to be builder grade steel insulated doors. Doors are to be set in sill pans, caulked, foam sealed at top and side jambs, and flex taped at head and side jambs. Exterior and interior trim to be installed to match existing as close as possible. Contractor will paint the doors and trim, two (2) coats, color choice by the owner. Kwikset, or equal door, locksets with dead bolts are to be installed on both doors. Contractor to haul away all construction related debris.

PRICE: \$6,900.00

C: Remove existing electric panel. Install new Square D or equal, 200 AMP electrical panel with main disconnect, 110/220 volt, 32 circuit, with ground rod. Provide and install GFCI outlets in the bathrooms, kitchen, and exterior per current Code. Contractor is to provide and install smoke detectors with ten (10) year lithium battery backup to meet current Code. Units are to be interconnected. If there would be extensive work required to have all units interconnected, individual battery units will be acceptable.

PRICE: \$8,900.00

D: Remove existing well pump house structure. Raise equipment to facilitate installation of a four (4) inch deep concrete slab. Concrete is to be minimum 3500 PSI, with floated and troweled surface. If installing concrete presents a hardship for the contractor, a wooden platform of pressure treated perimeter framing with plywood floor will be acceptable. New walls are to be SPF, 2" x 4" @ 16" O.C. with pressure treated sill plates and double top plates. Roof rafters are to be SPF, 2" x 6" @ 16" O.C. All fasteners as required by current Code. Walls and roof sheathing is to be 7/16" OSB. 30 LB felt roof paper to be installed on roof sheathing with white aluminum drip edge. Minimum 25 year composition shingles are to be installed per manufacturer's installation instructions. Contractor is to install house wrap on all walls and the builder grade vinyl siding with all necessary trim pieces.

ITEM 2

Contractor is to fabricate a new door with necessary hinges and latch. Contractor to haul away all construction related debris.

PRICE: \$36,700.00

E: Lead Abatement: Kitchen door and jamb, porch ceiling and 2 closet doors on porch

PRICE: \$3,000.00

TOTAL PRICE: \$59,000.00

SIGNATURE:

PRINTED NAME:

Juan R. Navarro

TITLE:

President

COMPANY NAME:

Colossal Contractors, Inc.

ADDRESS:

4601 Sandy Spring Road

Burtonsville, MD 20866

PHONE NUMBERS:

OFFICE: (301) 476- 9060

CELL:

MHIC#:

122805

EXPIRATION DATE:

08/09/2024

DATE OF PROPOSAL:

11/28/2022

PROJECT: EDNA TINDLEY Berlin #6

DATE: 08 22-2022

ADDRESS: 8516 FOREMAN ROAD

BERLIN, MD 21811

PHONE: 301-518-3955

SCOPE OF WORK

A: Contractor is to obtain all necessary permits. (If a contractor is awarded another project for the same property we will only require one building permit.)

PRICE: 250.00

B: Remove all existing windows. Replace all windows with white vinyl, insulated Low-E glass, single hung, Energy Star units with screens. All bedroom windows shall meet minimum egress size per current Code. Windows are to be caulked, foam sealed at all edges, and flex taped for energy efficiency. All interior trim is to match existing as close as possible and be painted two (2) coats. Remove all existing gutter and downspouts. Install with new continuous white aluminum, .027 gauge thickness, "K" style, gutter and downspouts. Contractor is to supply plastic or concrete splash blocks at all downspouts. Contractor is to remove all construction related debris.

PRICE: 30,870.00


C: Lead Abatement: Kitchen window 1 and 2, kitchen window exterior

PRICE: 1,250.00

D: Contractor is to have termite treatment completed per attached pest control company report.

PRICE: 1,000.00

TOTAL PRICE: 33,370.00

SIGNATURE: 

PRINTED NAME: Matt Staehr

TITLE: Member, LLC

COMPANY NAME: Posidon Plumbing and Home Services

ADDRESS: 12637 sunset Ave #1
ocean city, MD 21842

PHONE NUMBERS: **OFFICE:** 410-251-1096 **CELL:** 443-856-2860

MHIC#: 135020 **EXPIRATION DATE:** 10-12-2023

DATE OF PROPOSAL: 12-19-2022.



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL:410.632.1200 / FAX: 410.632.3008

<http://www.co.worcester.md.us/departments/drp>



ZONING DIV
BUILDING DIVISION
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICES DIVISION

February 21, 2022

Ms. Cindy Stone
Director, Office of Community Programs
Maryland Department of Housing & Community Development
Neighborhood Revitalization
7800 Harkins Road
Lanham, MD 20706

Dear Ms. Stone,

On behalf of the Worcester County Commissioners, I am writing to request a waiver to the CDBG program procurement policy for the following proposed projects. These projects and the bid results were reviewed at the Worcester County Commissioners meeting earlier today, at which the Commissioners approved this waiver request.

Edna Tindley – Berlin #5 and #6 **8516 Foreman Road, Berlin, MD 21811**

Exception Request: 3 bid minimum and direct solicitation

Two projects have been sent out for open public bid twice (10/17/2022 and 11/28/2022) and we only received 1 bid and 2 bids respectively. Under the purchasing guidelines of our funding source (CDBG grant MD-23-CD-25), a minimum of three contractor bids is required. Since we did not receive 3 bids, we would like to request a waiver. The Commissioners accepted the following bid(s):

Berlin# 5 – Posiedon Plumbing and Home Services **\$32,398.27**

Berlin#6 – Posiedon Plumbing and Home Services **\$33,370.00**

The CDBG funding for this location is \$30,000. The remainder is funded by other grants. I would like to thank you in advance for your consideration of these requests. If you have additional questions or require clarification on the specifics of Mrs. Purnell’s case, please contact me at 410-632-1200, ext. 1171 or via email at dWASHINGTON@co.worcester.md.us.

Sincerely,

Davida Washington
Worcester County Housing Rehab.Coord.

Worcester County's Initiative to Preserve Families



Worcester County's
Initiative
to Preserve Families

6040 Public Landing Rd.
Post Office Box 129
Snow Hill, MD 21863

Telephone: 410-632-3648

February 7, 2023

TO: Candace Savage, Deputy Chief Administrative Officer
THROUGH: Jessica Sexauer, Director of the Local Management Board JS
FROM: Christen Barbierr, Coordinator CAB
 Local Management Board
SUBJECT: Local Management Board Request for Proposal FY 2024

The Worcester County Local Management Board (LMB) invited local community agencies to write for Fiscal Year 2024 Request for Proposals (RFPs). The LMB received the following three (3) proposals:

- Worcester Connect, proposed by Worcester Youth and Family Counseling Services
- Family Peer Support Services, proposed by Maryland Coalition for Families
- Healthy Worcester Families, proposed by Worcester County Health Department

After reviewing each proposal, reviewers scored them independently. Based on the scores, the reviewers recommended that all three (3) program proposals be funded in FY 2024. These three (3) proposals were then approved to be funded by the LMB Board members. Additionally, the LMB staff feel that each one of these programs will meet the growing need in Worcester County and will align with the Governor's Office of Crime Prevention, Youth, and Victim Services' priority populations for fiscal year 2024. Attached are reviewers scores for each one of the programs. If you have any questions, please contact me at 410-632-3648.

Thank you for your time and consideration.

CC:
Weston Young, Chief Administrative Officer
Nicholas Rice, Procurement Officer

Attachments (3)

ITEM 3

Healthy Worcester Families	Maximum Score	JW	DH	JS	KW	BP	Average
Organizations Capacity	2	2	2	2	2	2	2
Discussion of Need	8	6	8	5	8	8	7
Narrative	14	11	12	12	14	13	7
Worcester	4	4	4	4	4	4	4
Race Equity	4	3	4	3	4	4	3.6
ACES/Trauma Informed Practices:	2	1	2	1	2	2	1.6
Two-Generation	4	2	2	2	4	4	2.8
Budget	6	6	4	5	5	6	5.2
	44	35	38	34	43	43	38.6
Recommended to Fund:		Y	Reviewers scores received in advance. Funding recommendation not available at time of review.	Y	Y	Y	
Comments:	*Reviewers recommended that program funding be adjusted to align with LMB priority populations of "Increasing opportunities for community based programs"						
Funding Requested:	\$160,961						
Funding Allocation:	\$130,000						

ITEM 3

Worcester Connects	Maximum Score	JW	DH	JS	KW	BP	Average
Organizations Capacity	2	2	2	2	2	2	2
Discussion of Need	8	8	8	8	8	7	7
Narrative	14	14	12	13	12	14	13
Worcester	4	4	4	4	4	4	4
Race Equity	4	4	2	4	4	3	3.4
ACES/Trauma Informed Practices:	2	1	2	2	2	2	1.8
Two-Generation	4	4	2	3	4	4	3.4
Budget	6	6	4	5	5	6	5.2
	44	43	36	41	40	42	40.4
Recommended to Fund:		Y	Reviewers scores received in advance. Funding recommendation not available at time of review.	Y	Y	Y	
Comments:							
Funding Requested	\$150,000						
Funding Allocation	\$150,000						

ITEM 3

Family Peer Support Services	Maximum Score	JW	DH	JS	KW	BP	Average
Organizations Capacity	2	2	2	2	2	2	2
Discussion of Need	8	6	8	6	7	8	7
Narrative	14	12	12	9	13	13	11.8
Worcester	4	2	2	3	4	3	2.8
Race Equity	4	4	4	2	4	4	3.6
ACES/Trauma Informed Practices:	2	2	2	1	2	2	1.8
Two-Generation	4	4	4	3	4	3	3.6
Budget	6	6	2	4	5	5	4.4
	44	38	36	30	41	40	37
Recommended to Fund:		Y	Reviewers scores received in advance. Funding recommendation not available at time of review.	Y	Y	Y	
Comments:							
Funding Requested	\$67,111						
Funding Allocation	\$67,000						



Worcester County Administration

One West Market St. Room 1103 | Snow Hill MD 21863 | (410) 632-1194 | www.co.worcester.md.us

MEMORANDUM

TO: Worcester County Commissioners
FROM: Candace Savage, Deputy Chief Administrative Officer
DATE: February 13, 2023
SUBJECT: Annual Hurricane Conference

The registration is open for the 2023 National Hurricane Conference to be held April 3-6, 2023 at the Hilton New Orleans Riverside, New Orleans, Louisiana.

Below is the list of proposed attendees and expenses for 2023:

<u>Department</u>	<u>Proposed Attendees</u>
Emergency Services	One
County Commissioners	Two
Administration	One

Anticipated Expenses

Registration - \$475	per person
Lodging - \$1150	5 nights at \$196/night plus tax
Meals - \$426	6 days at \$71/day
Airfare - \$800	round trip from Salisbury to New Orleans
Misc. - \$190	baggage fee, parking, transportation

Total = \$3,041 x 4 attendees = \$12,164

I request your approval for out-of-state travel for these staff members and County Commissioners. The anticipated expenses are budgeted in the approved FY23 budget.



Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

January 30, 2023

TO: Weston Young, PE, Chief Administrative Officer
FROM: Karen Hammer, Office Assistant V
SUBJECT: Proposed Employee Events and Programs - 2023

As you are aware, over the past several years the County Commissioners have sponsored events and programs for the Worcester County Government employees to improve morale and demonstrate their support and appreciation of County staff. These events have been extremely successful and sincerely appreciated by County employees. Therefore, I am proposing that the County Commissioners approve the following "Worcester County Government Employee Appreciation" events program for 2023:

1. Jolly Roger Day – Sunday, August 06, 2023, from 10:00am until 6:00 pm. This event is at no cost to the County as we sell wristbands to County employees and their family and friends at the generous pricing offered by Buddy Jenkins and the Jolly Roger staff. While prices have increased slightly, prices for 2022, estimated as follows: (\$22) per person for the day at Splash Mountain, a pass for Day Rides (2pm-6pm), one round of Treasure Mini Golf and the use of a private rear parking lot pavilion; with add-ons including (\$20) Speedworld passes – use of 3-Tracks.

2. Employee Picnic – TBD – Wed. Aug. 30th or Thursday Aug. 31st at 4:30pm – John Walter Smith Park
Proposal:

All Departments, will have volunteers that will help set up/break down (therefore the Rec. Dept. is not burdened with all work.

Each Department will be in charge of an event activity;(softball game, corn hole, volleyball, etc.)

Rec. Dept has a partnership with Kona Ice

The Rec. Center has a pavilion, bathrooms, tables, tents and chairs, no rental cost would apply.

The Jail will cook a large portion of the meal and employees can bring sides.

Hamburgers/Hotdogs/Rolls

Mac n Cheese

Baked Beans

Fruit Salad

Garden Salad

Chips

Cookies

A local band, Classic Vibe, is interested in playing for two hours. This is a 5-man band.

ITEM 5

This proposal is intended to replace the Shorebirds Employee evening event.
In 2022, The Commissioners purchased 200 tickets @ \$7/ ticket, for a total cost of \$1,400.
We had 43 tickets left for this event, a loss of \$301.
The 2023, the price for County tickets will be \$8, totaling \$1600.

We would like to extend an invitation to the Commissioners, to participate in this event, mingling with the employees or helping with games or serving food, to convey a message of appreciation to all the employees who assist in the task of keeping the County running smoothly.

Employee Picnic Costs:

Quote from the jail, (quote for 200 employees, approx.) – \$964.66

Kona Ice – \$2/cup (200 cups = \$400)

Bounce House - \$250

Total Cost - \$1614.66

Donations will be accepted for the band fee - \$400.



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL: 410.632.1200 / FAX: 410.632.3008

<http://www.co.worcester.md.us/departments/drp>

ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICES DIVISION

MEMORANDUM

TO: Weston S. Young, Chief Administrative Officer
FROM: Jennifer K. Keener, AICP, Director, Development Review and Permitting
DATE: February 9, 2023
RE: Request to Schedule Public Hearing – The Refuge at Windmill Creek Residential
Planned Community (RPC)

.....

I am requesting that the Worcester County Commissioners schedule the required public hearing associated with a request to establish a residential planned community (RPC) floating zone on the property known as The Refuge at Windmill Creek, located on the northwesterly side of Beauchamp Road, north of MD Route 589 (Racetrack Road). The proposed RPC consists of a 90-lot single-family dwelling subdivision. The Planning Commission reviewed the project at its meeting on Thursday, February 2, 2023 and provided a favorable recommendation to the requested amendment. A draft public hearing notice is attached, and an electronic version has been forwarded to your office as well.

This property was previously established with an RPC floating zone formerly known as Evergreen Village under Resolution No. 19-30, dated October 1, 2019. However, the applicant failed to obtain preliminary plat, construction plan and final plat approvals in the timeframe provided, therefore the Step I concept plan and Step II master plan approvals automatically expired. The road within this development was previously approved under Resolution 20-5 as an approved private road built to a county RPC road standard. There are no proposed changes to this design.

Kristen Tremblay, AICP, Zoning Administrator, is preparing the written findings of fact and recommendation on the Planning Commission’s behalf and a copy of the file will be forwarded to the County Commissioners’ Office as soon as it is complete.

If you have any questions, or need any further clarification, please do not hesitate to contact me. As always, I will be available to discuss the matter with you and the County Commissioners at your convenience.

NOTICE OF PUBLIC HEARING
FOR
ESTABLISHMENT OF A
RESIDENTIAL PLANNED COMMUNITY (RPC) FLOATING ZONE
THE REFUGE AT WINDMILL CREEK RPC
NORTHWESTERLY SIDE OF BEAUCHAMP ROAD
NORTH OF MD ROUTE 589
THIRD TAX DISTRICT
WORCESTER COUNTY, MARYLAND

Pursuant to Sections 1-114 and 1-315 of the Worcester County Zoning Ordinance, application has been filed with the Worcester County Commissioners by The Refuge at Windmill Creek, LLC to establish a Residential Planned Community (RPC) on property located on the northwesterly side of Beauchamp Road, north of MD Route 589 (Racetrack Road). Located in the Third Tax District of Worcester County, Maryland, the property is designated on Tax Map 15 as Parcels 127 and 259. The Worcester County Planning Commission reviewed the RPC application at its meeting of February 2, 2023 and has given a favorable recommendation.

Pursuant to Sections 1-114 and 1-315 of the Worcester County Zoning Ordinance, the County Commissioners will hold a

PUBLIC HEARING
ON
TUESDAY, _____
AT _____
IN THE COUNTY COMMISSIONERS' MEETING ROOM
WORCESTER COUNTY GOVERNMENT CENTER – ROOM 1101
ONE WEST MARKET STREET
SNOW HILL, MARYLAND 21863

At said public hearing the County Commissioners will consider the Residential Planned Community and the recommendation of the Planning Commission, any proposed restrictions, conditions or limitations as may be deemed by them to be appropriate to preserve, improve, or protect the general character and design of the lands and improvements being developed, and the advisability of reserving the power and authority to approve or disapprove the design of building, construction, landscaping or other improvements, alterations and changes made or to be made on the subject land or lands to assure conformity with the intent and purpose of applicable State laws and regulations and the County Zoning Ordinance.

A map of the proposed area, the staff file on the Residential Planned Community application and the Planning Commission's file, which will be entered into record at the public hearing, are on file and available for inspection at the Department of Development, Review and Permitting, Government Center - Room 1201, One West Market Street, Snow Hill, Maryland 21863 between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday (except holidays). Interested parties may also call (410) 632-1200.

Anthony W. Bertino, Jr., President



Worcester County Administration
One West Market St. Room 1103 | Snow Hill MD 21863 | (410) 632-1194 | www.co.worcester.md.us

MEMORANDUM

TO: Weston S. Young, Chief Administrative Officer
FROM: Kim Reynolds, Budget Officer *KR*
DATE: February 12, 2023
SUBJECT: Gypsy Moth Spray

The Maryland Department of Agriculture has completed the annual gypsy moth survey for Worcester County. This year they have identified 2,444 acres of non-state owned lands in Worcester County where gypsy moth populations may cause defoliation. The county cost sharing only on non-state owned lands, 1,738 acres. The Maryland Department of Agriculture would like to know if the County wishes to participate in a gypsy moth aerial suppression project at a 25% cost share to the County.

The final cost of this project is unknown at this time. It has been estimated at the Maryland Department of Agriculture that the 25% County cost share could be \$11.50 per acre for estimated total of \$19,987. This expenditure is budgeted in account 100.1702.6170.010 "Other Natural Resources" department.

Attachment



Maryland Department of Agriculture

Office of Plant Industries and Pest Management

Forest Pest Management

February 1, 2023

Mr. Weston Young, Chief Administrative Officer
Worcester County Commissioners
One W. Market St., Room 1103
Snow Hill, MD 21863-1195

Dear Mr. Young,

Thank you for your past participation in the Maryland Department of Agriculture's Forest Pest Management (FPM) Program for management of gypsy moth for Worcester County and its citizens. The goal of the FPM Program is to identify developing pest infestations and to be able to respond appropriately before significant damage occurs. This year we found 20,000 acres of gypsy moth defoliation across Somerset, Worcester, and Wicomico Counties due to a population increase and a decrease in the natural enemy Entomophaga maimaiga (gypsy moth fungus).

The purpose of this letter is to inform you that we have identified 14 areas, totaling 2,444 acres, where gypsy moth populations may cause defoliation in Worcester County (see attached map) and to ask if Worcester County is interested in participating in a gypsy moth aerial suppression project the spring of 2023. The county is cost sharing only on non-state owned lands, 1,738 acres. With this cooperative suppression program, as in the past, the US Forest Service provides 50% of the cost for suppression, the State of Maryland provides 25% of the cost for suppression, and the County provides the final 25%.

Please, let us know by February 24, 2023 if you will be able to participate financially. A letter detailing the cost-share information will be forth coming in two weeks.

Thank you for working with us to protect our valuable rural and urban forest resources. If you have any questions regarding the Forest Pest Management Program or would like information on any forest pests, do not hesitate to contact us. Our local office contact information is: MDA, FPM, 28577 Mary's Court Suite 4, Easton, Maryland 21601. (Telephone: 410-822-8234. Email:heather.disque@maryland.gov).

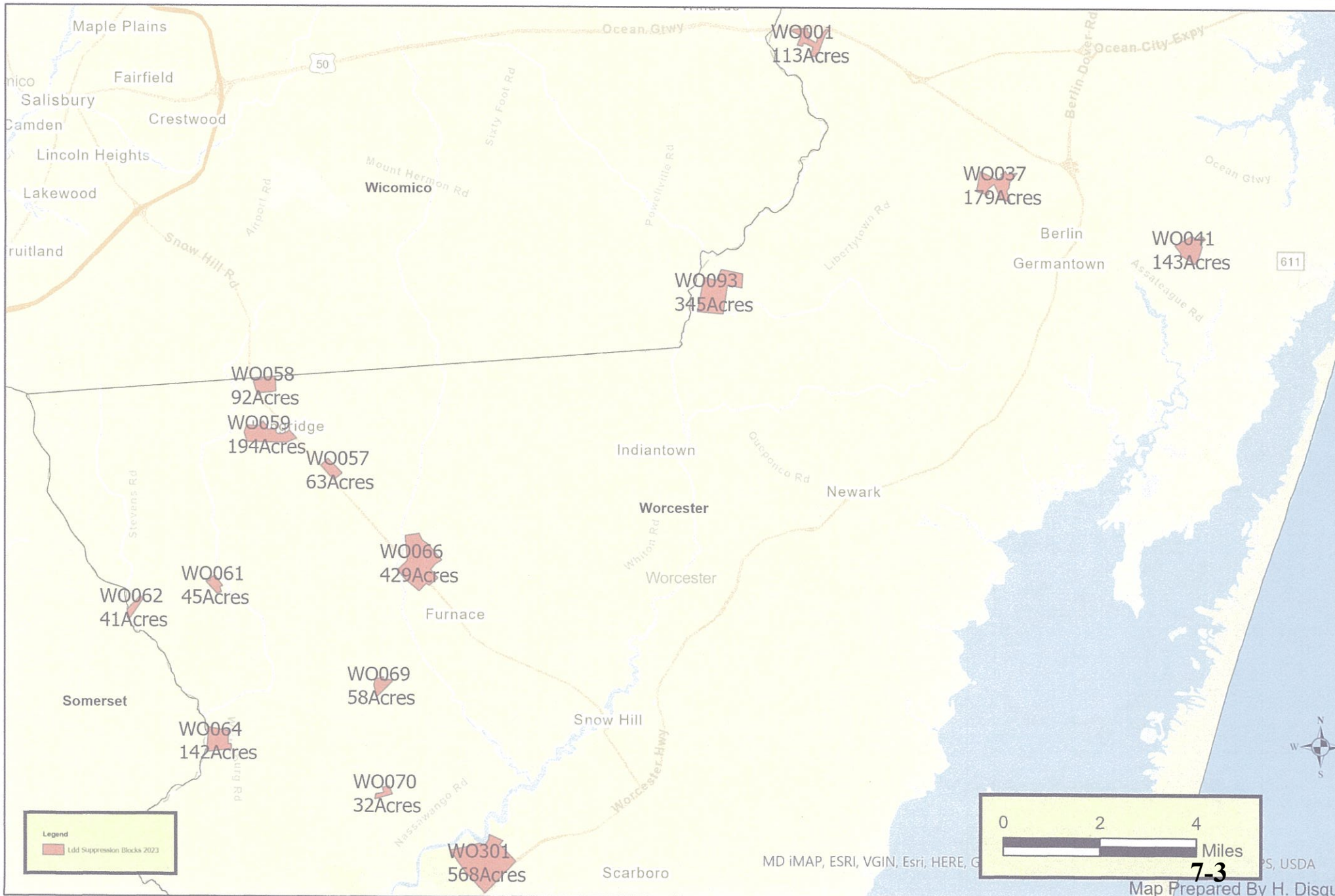
Sincerely,

Handwritten signature of Heather Harmon Disque

Heather Harmon Disque
Regional Entomologist

Maryland Department of Agriculture 2023 Proposed *Lymantria dispar dispar* Suppression Forest Pest Management Section

ITEM 7





Board of Directors

Kevin Gibbs
President

Joe Wilson
Vice-President

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Glenn Irwin

Ex-Officio Members:

Economic Development Committee
Ocean City Chamber of Commerce
Ocean City Hotel Motel Restaurant
Association, Inc.
Town of Ocean City
Worcester County
Ocean City Museum Society, Inc.

February 7, 2023

Candace Savage,
Deputy Chief Administrative Officer
Worcester County Government Center
1 W. Market Street, Room 1105
Snow Hill, MD 21863

Dear Candace,

The Ocean City Development Corporation (OCDC) would like to present its annual update of revitalization efforts to the Worcester County Commissioners at the February 21st meeting. Please confirm this date and time if this is possible. The OCDC presentation will be provided by Kevin Gibbs, OCDC President, and I. Attached please find a PowerPoint presentation that we would like to include in our update.

Please let me know if there are any questions.

Thank you,

Glenn Irwin
Executive Director
Ocean City Development Corporation

Ocean City Development Corporation
108 Dorchester Street – Ocean City, MD 21842
Telephone: 410-289-7739 Fax: 410-289-7742 Website: www.ocdc.org



**OCDC UPDATE AND PRESENTATION
TO
Worcester County Commissioners
2023**

THE OCDC ORGANIZATION



- Over 150 Members
- 15 Board members
- Volunteers! Volunteers!

- Goals:
 - To create a vibrant downtown OC and boardwalk
 - Foster new business and employment opportunities
 - Increased tax base to help City, County and State

OCDC FAÇADE PROGRAM



- 270 Buildings Renovated to Date
- Over \$8.5 Million Private Sector Investment
- Over 6:1 Leveraging of Private to Public
- 12 projects completed in 2021
- 7 Projects Underway

Façade Project



Before – 6 Caroline St.

After 6 Caroline Street



Façade Project



Before – 3 St. Louis Ave.

After – 3 St. Louis Ave.



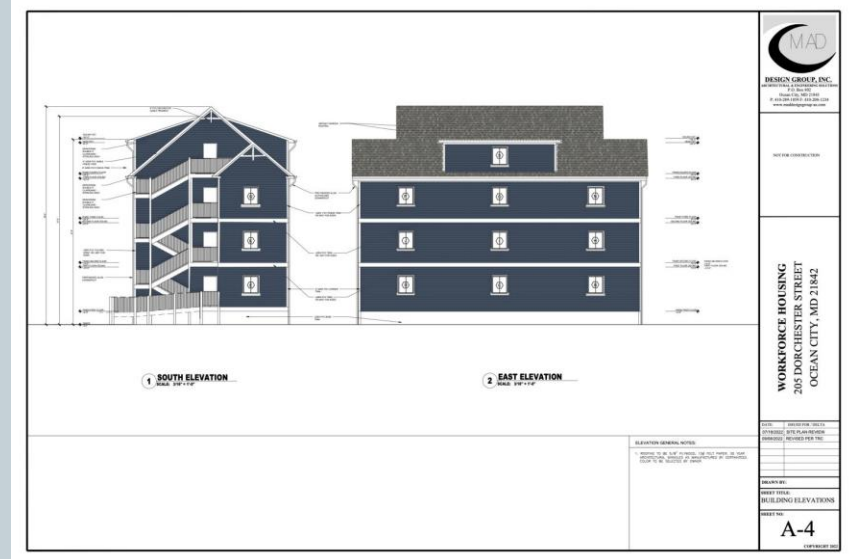
Green Building Initiatives Program



- Energy Star Rated Doors, Windows and Cool Roofs
- 98 Projects Completed
- 6 Projects completed in 2021
- 5 Projects Underway
- \$1.6 million in Private Sector Investments

OCDC Development & Assistance Program

14 Worcester Street (78 workforce housing beds) /
205 Dorchester Street (80 workforce housing beds)

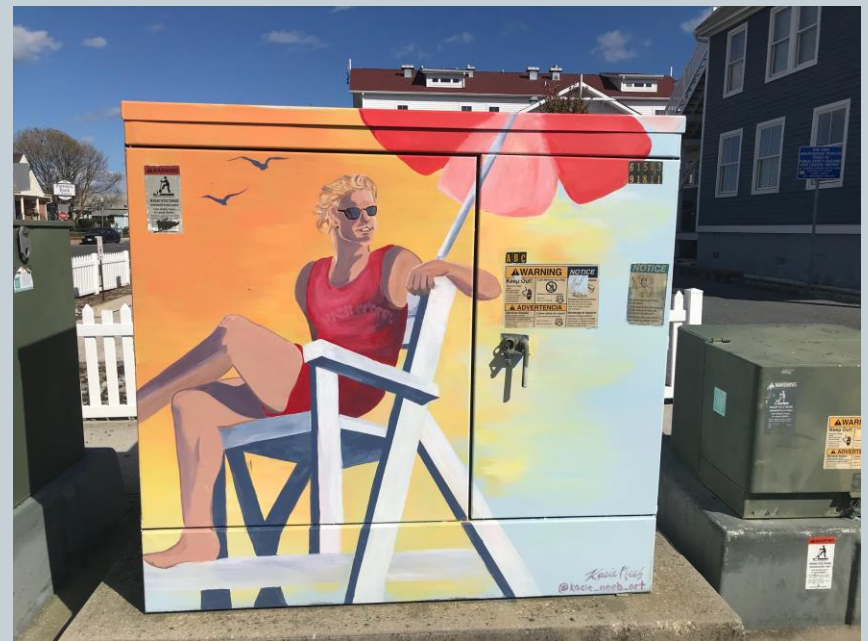


OCDC Public Art Program

S. Baltimore Avenue & Wicomico Street



S. Philadelphia Avenue & Dorchester Street



Other OCDC Grant programs



- Downtown Light Program
- OCDC Fence Program
- OCDC Roof Program
- Business Assistance Program (when available)
- \$25K towards phase 2 renovation of former Bank of OC building on Dorchester Street

Special Events with OCDC involvement

- Sunset Park Party Nights (Thursday nights) in July and August
- 8 OC Cruzers Events (custom car display on Somerset Plaza)
- 2023 Marlin Fest
- OC Bikefest
- Sunfest craft beer garden with Burley Oak Brewing, October
- Craft Beer Fest – October, 2023
- Downtown Association committee events (Pancake Breakfast, Spaghetti Dinner, Spring Fling, Christmas Carnival, and After Dark events)
- OCDC Art Davis Memorial golf tournament on October 2023

UPCOMING OCDC ITEMS



- OCDC Annual meeting – April 19th
- OCDC Board elections on April 19th
- More painted utility boxes
- Updating the Boardwalk and Off the Boardwalk business directories
- State grants process
- Boardwalk Information Cottage
- Land acquisition
- Employee housing assistance

Somerset Street extension project between S. Baltimore and S. Phil. Avenues

Completed



New Streetscape project

- New one way street
- On street parking
- 10' wide sidewalks
- Decorative street lighting
- Underground utilities
- paid by Inlet Parking Lot Fund and utilities

OCPD mixed use facility

Rendering



- New police substation
- Improved private bus stop
- Public restrooms
- At least 16 beds of seasonal housing for OCPD

New construction projects coming to downtown Ocean City

ITEM 8



- Margaritaville at Balt. Avenue and 13th Street
- KYMA hotel project south of Sunset Park
- Talbot Street housing
- 205 Dorchester Street workforce housing
- Lots of land purchasing and assemblage occurring

TEL: 410-632-5623
FAX: 410-632-1753
WEB: co.worcester.md.us



Worcester County
DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MD 21863

DALLAS BAKER JR., P.E.
DIRECTOR

CHRISTOPHER CLASING, P.E.
DEPUTY DIRECTOR

MEMORANDUM

TO: Weston S. Young, P.E. Chief Administrative Officer
Candace Savage, CGFM Deputy Chief Administrative Officer
FROM: Dallas Baker, Jr., P.E., Director *Dallas Baker Jr*
DATE: February 8, 2023
SUBJECT: Request to MDOT – Traffic Signal at US 13 and MD 366 (Pocomoke)

Public Works is submitting the attached draft letter for Commissioner considering. The letter requests the Maryland Department of Transportation design and install a traffic signal at the intersection of US 13 and MD 366 in Pocomoke. The intersection has experienced numerous crashes over the years. Current crash data shows 20 crashes between January 1, 2017 and December 31, 2021. All of the crashes were angle (T-bone) which traffic signals are shown to reduce. The letter has been written generically so that it can come from any department the Commissioners choose. Typically, requests from political leadership carry the most weight with State agencies.

Please let me know if there are any questions.

Cc: Chris Clasing

February 8, 2023

Maryland Department of Transportation
State Highway Administration
District 1 Office
660 West Road
Salisbury, MD 21801

Attn: Mr. Mark Crampton
District Engineer

Re: Traffic Signal at US 13 and MD 366
Pocomoke, Maryland

Dear Mr. Crampton,

Worcester County is requesting the Maryland Department of Transportation (MDOT) upgrade the intersection of US 13 and MD 366 in Pocomoke from the existing intersection control beacon to a full traffic signal. Over the years, there have been multiple crashes at the intersection, including twenty (20) between January 1, 2017 and December 31, 2021. All 20 crashes were angle collisions. There have also been multiple crashes this past year, 2022, which have not yet been recorded in the State's crash data but have been experienced by residents of Pocomoke.

US 13 is a divided highway at this intersection with a crossing distance of 160 feet. For comparison, the intersection of US 13 and MD 364 (2.3 miles north of MD 366) has a crossing distance of 120 feet and it is signalized. In addition, US 13 & MD 366 is located on a horizontal curve and there is a grade change when approaching the intersection westbound which creates sight distance issues.

It is Worcester County's understanding that MDOT is considering placing the design and construction of a traffic signal for MD 366 on the developer of a property on the southeast corner of the intersection. However, that project may not materialize and the need for a traffic signal already exists without any potential development. MDOT needs to proceed with plans to design and construct a traffic signal at this location as soon as possible to provide a safe crossing for the existing residents of Pocomoke and Worcester County.

Sincerely,

CC: Dan Wilson, District 1 ADE-Traffic
Dallas Baker, Worcester County Public Works Director
File

TEL: 410-632-5623
FAX: 410-632-1753
WEB: co.worcester.md.us



Worcester County
DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MD 21863

DALLAS BAKER JR., P.E.
DIRECTOR

CHRISTOPHER CLASING, P.E.
DEPUTY DIRECTOR

MEMORANDUM

TO: Weston S. Young, P.E. Chief Administrative Officer
Candace Savage, CGFM Deputy Chief Administrative Officer
FROM: Dallas Baker, Jr., P.E., Director *Dallas Baker Jr*
DATE: February 6, 2023
SUBJECT: Request to Transfer Funds
Department of Public Works – Roads Division

Public Works is requesting Commissioner approval to transfer \$20,000.00 from Road Maintenance Contractual Services (100.1202.6600.025) to Building and Site Expenses General Maintenance Repairs (100.1202.6550.090) for building repairs to the Roads Division Pocomoke shop. Funding in the amount of \$45,500.00 is currently available in Contractual Services.

Currently, the Pocomoke Shop needs some upgrades to make the building more habitable and functional since a crew is now operating from this shop on a daily basis. The majority of the work can be done by the Maintenance Division within Public Works which provides a significant cost savings. The work shall include installing insulation, new windows, hvac, plumbing/hot water heater, electrical, lighting, new bathroom fixtures, 2 exterior doors, and a drop ceiling. This will allow for better protection against the cold climates by having proper heating/insulation to help keep the pipes from freezing, reduce costs on electricity, and provides hot water.

Should you have any questions, please feel free to contact me.

Cc: Chris Clasing
Kevin Lynch

TEL: 410-632-5623
 FAX: 410-632-1753
 WEB: co.worcester.md.us



Worcester County
 DEPARTMENT OF PUBLIC WORKS
 6113 TIMMONS ROAD
 SNOW HILL, MD 21863

DALLAS BAKER JR., P.E.
 DIRECTOR

CHRISTOPHER CLASING, P.E.
 DEPUTY DIRECTOR

TO: Weston Young, P.E., Chief Administrative Officer
 Candace Savage, CGFM, Deputy Chief Administration Officer
FROM: Dallas Baker Jr., P.E., Director *Dallas Baker Jr*
DATE: February 2, 2023
SUBJECT: West Ocean City Sewer Pump Capital Purchase

Public Works is requesting Commissioner approval to purchase a spare submersible sewage pump for West Ocean City Pump Station 1 at a cost of \$49,993.00. Funds are available to in the West Ocean City Capital Equipment Account 580.9010.090. The Flygt brand pumps have been previously approved by the Commissioners are the sole source for submersible sewer pumps for the Water / Waste Water Division.

Public Works had originally budgeted \$140,000.00 in the West Ocean City Capital Equipment budget for a comminutor/dual auger system for this lift station. Staff has investigated options on the market for this equipment but have not been able to find a viable option at this time. Additionally, engineering design will need to take place prior to the install of a custom auger system for the lift station. Public Works believes it is more prudent to have a spare pump on hand for this station rather than moving forward with a comminutor/dual auger system.

The pumps at this station typically flow 1 million gallons of wastewater per day and serve as the primary effluent line for wastewater in the West Ocean City Service Area. We do not have any spare pumps on hand for this station and the lead time for a new pump is 14-16 weeks. If a pump failed without an immediate replacement, we could not provide reliable sewer service to West Ocean City without extensive costs related to pump and hauling until the replacement pump arrived.

Please let me know if there are any questions.

Attachments

CC: Chris Clasing, P.E., Deputy Director
 Tony Fascelli, Water & Wastewater Superintendent



2140 Renard Court Annapolis, MD 21401 410.841.6810 www.sherwoodlogan.com

12/19/22

Attn: Jeff Tingle – Collections Superintendent
 Worcester County Water and Wastewater
 1000 Shore Lane
 Berlin, MD 21011

RE: West Ocean City PS 1 – 1/2 HP pump proposal

Mr. Tingle,

Sherwood-Logan & Associates is pleased to provide you with pricing for the following 1/2 HP submersible pump to match your existing serial 322.101421:

- Qty. 1 – 1/2 HP T322.101421 T dry-pit submersible pump with 1" outlet, 3/4 HP/3phase motor & 42 impeller including 14' of power cable, FLS, integral stainless steel cooling jacket, standard factory testing & estimated freight.

TOTAL LIST PRICE for items listed above including estimated freight: \$49,993.00

Notes/Comments

- Estimated delivery after receipt of order is 14 - 16 weeks
- Pricing is good for 60 days from date of quote
- Does not include inlet elbow or stand
- Does not include iCas module

Exclusions

- Controls/control panel
- Unloading & Installation
- Electrical conduit & wiring
- Anchor bolts, fasteners & hardware not mentioned above
- Spare parts
- Start-up services
- iCas module for leakage & temperature monitoring
- Inlet elbow or stand

Thank you for your consideration of our equipment & please let me know if you have any questions or need anything else.



2140 Renard Court Annapolis, MD 21401 410.841.6810 www.sherwoodlogan.com

Sincerely,

John Logan

John Logan
2140 Renard Court
Annapolis, MD 21401
Phone: 410.841.6810 ext. 1320
jlogan@sherwoodlogan.com

Product number:	3202.185-1054
Delivery code:	041 2 150 2 242 2 300 1 450 1 530 1 600 1 700 1 822 1 900 1
Description:	NT 3202 MT
Curve code:	642
Impeller diameter:	334.0mm
Motor speed:	1170rpm
Rated shaft power kW:	26kW
Rated shaft power HP:	35hp
Frequency:	60Hz
Number of phases:	3
Connection at delivery:	D
Voltage alternative 1:	460V
Connection alternative 1:	D
Rated current alternative 1:	43A
Power factor:	0.86
Type of duty:	S1
Need of external cooling?:	No
Max ambient temperature:	40°C
Shipment weight:	670kg
Last Assembly Cycle:	9999-9
Additional text 1:	31M SUBCAB 4G10+S(2X0,5)
Additional text 2:	FLS, FLUSH VALVE READY
Additional text 3:	DRILLED VOLUTE BOTTOM

NT 3202 MT 3~ 642

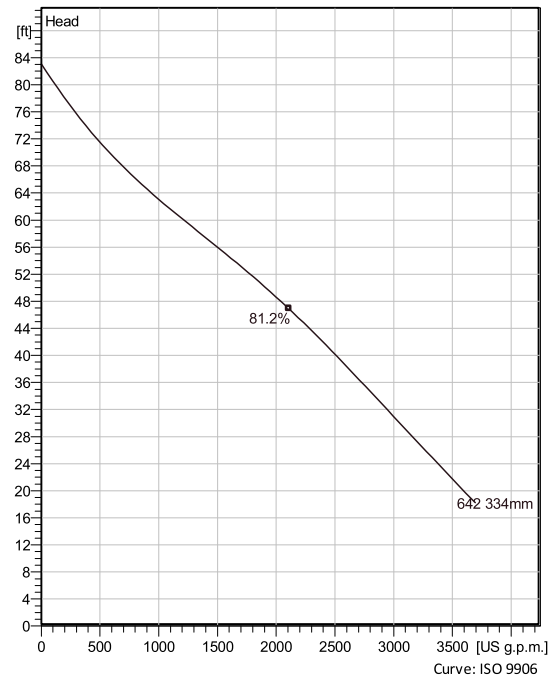
Patented self cleaning semi-open channel impeller, ideal for pumping in waste water applications. Modular based design with high adaptation grade.



Technical specification



Curves according to: Water, pure Water, pure [100%], 39.2 °F, 62.42 lb/ft³, 1.6891E-5 ft²/s



Configuration

Motor number N3202.185 30-18-6AA-D 35hp	Installation type T - Vertical Permanent, Dry
Impeller diameter 334 mm	Discharge diameter 8 inch

Pump information

Impeller diameter 334 mm
Discharge diameter 8 inch
Inlet diameter 250 mm
Maximum operating speed 1165 rpm
Number of blades 2
Max. fluid temperature 40 °C

Materials

Impeller Hard-Iron™

Project
Block

Created by
Created on 9/20/2022 **Last update** 9/20/2022

NT 3202 MT 3~ 642

Technical specification



Motor - General

Motor number N3202.185 30-18-6AA-D 35hp	Phases 3~	Rated speed 1165 rpm	Rated power 35 hp
ATEX approved No	Number of poles 6	Rated current 42 A	Stator variant 4
Frequency 60 Hz	Rated voltage 460 V	Insulation class H	Type of Duty S1
Version code 185			

Motor - Technical

Power factor - 1/1 Load 0.88	Motor efficiency - 1/1 Load 89.0 %	Total moment of inertia 9.28 lb ft ²	Starts per hour max. 30
Power factor - 3/4 Load 0.85	Motor efficiency - 3/4 Load 90.0 %	Starting current, direct starting 225 A	
Power factor - 1/2 Load 0.79	Motor efficiency - 1/2 Load 90.5 %	Starting current, star-delta 75 A	

Project
Block

Created by
Created on 9/20/2022 **Last update** 9/20/2022

NT 3202 MT 3~ 642

Performance curve

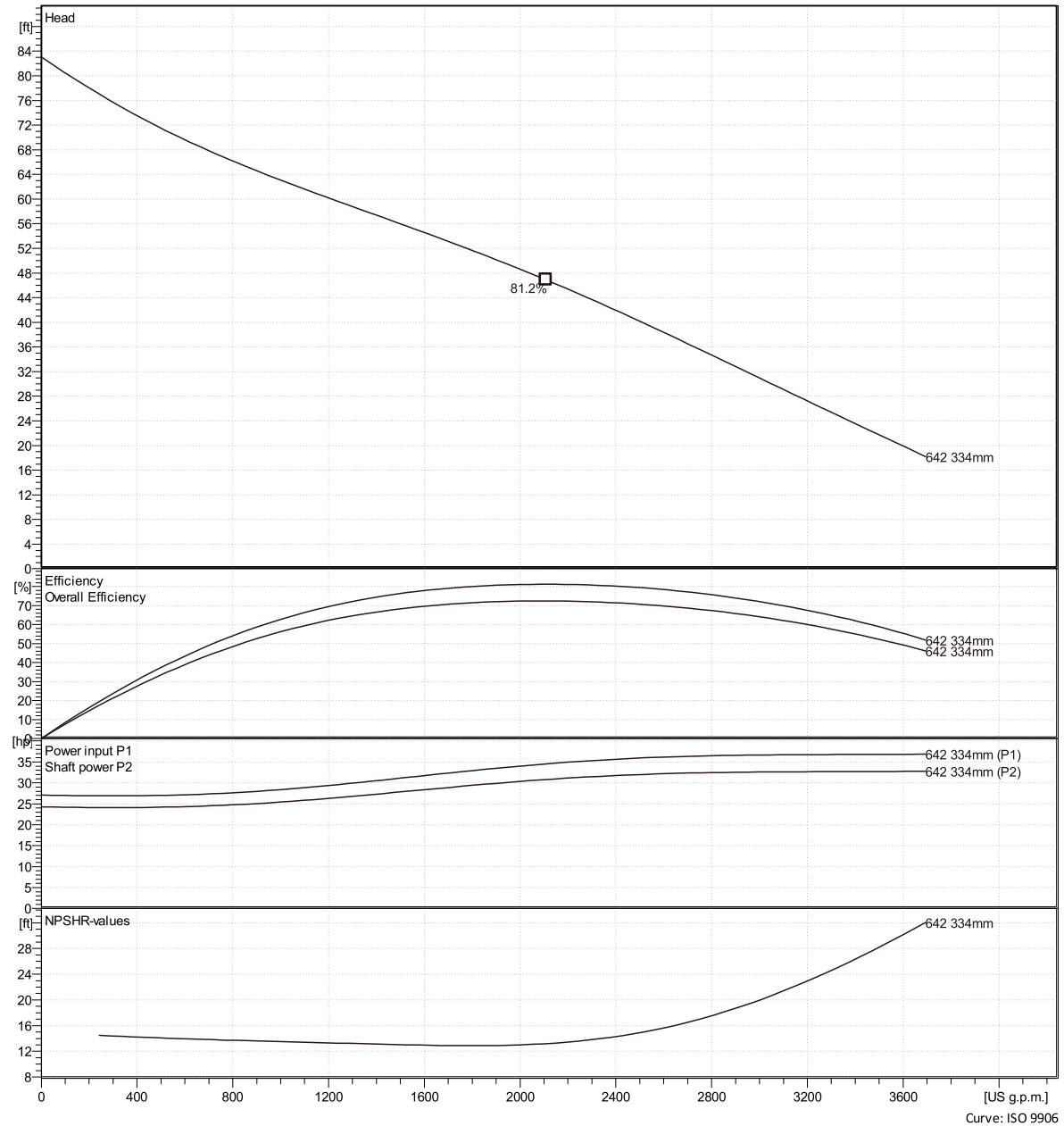


Duty point

Flow

Head

Curves according to: Water, pure Water, pure [100%], 39.2 °F, 62.42 lb/ft³, 1.6891E-5 ft²/s



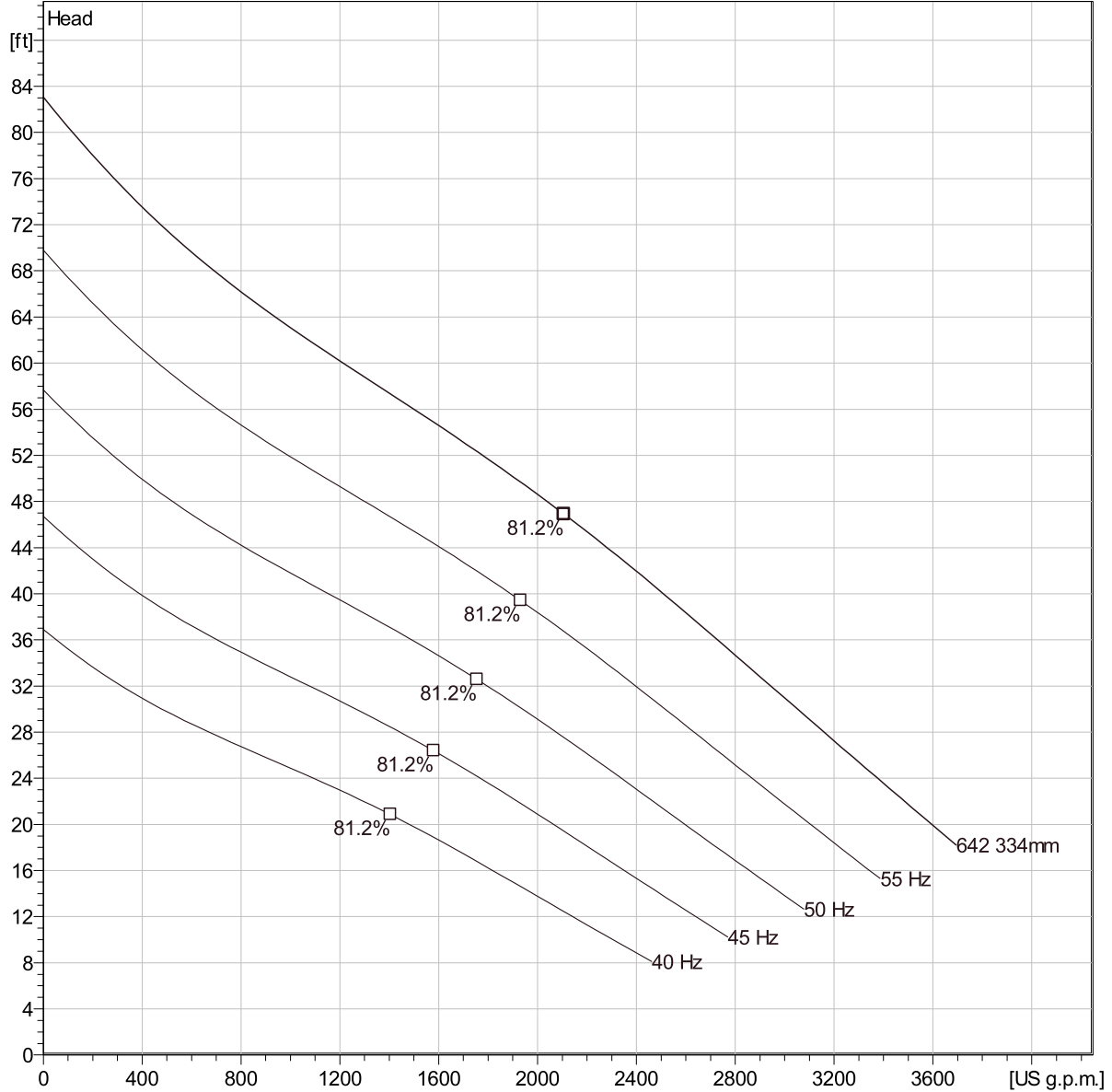
Created on 9/20/2022 Last update 9/20/2022

NT 3202 MT 3~ 642

Duty Analysis



Curves according to: Water, pure [100%]; 39.2°F; 62.42lb/ft³; 1.6891E-5ft²/s



Operating characteristics

Pumps / Systems	Flow US g.p.m.	Head ft	Shaft power hp	Flow US g.p.m.	Head ft	Shaft power hp	Hydr. eff.	Spec. Energy kWh/US MG	NPSHre ft
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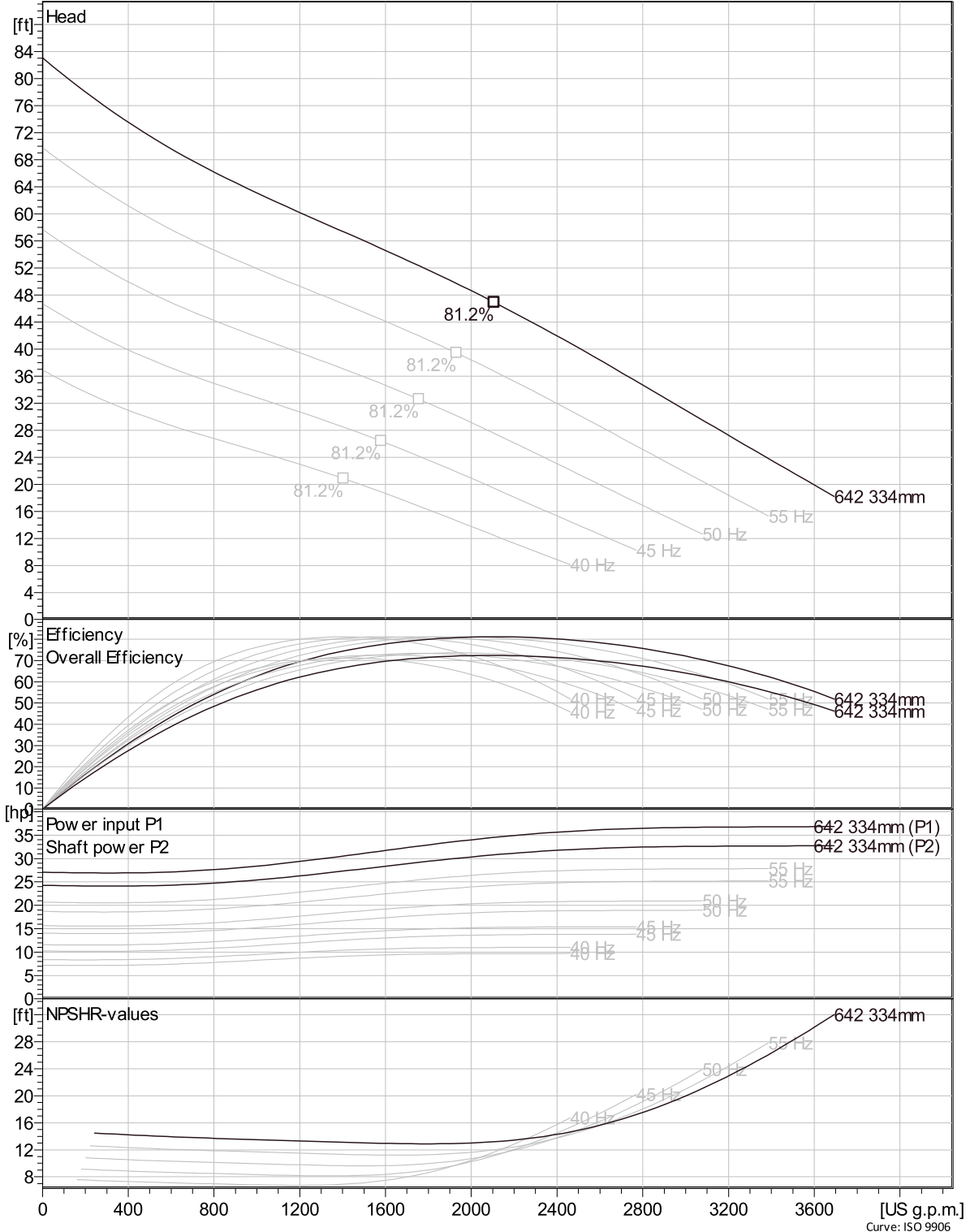
Project	Created by			
Block	Created on	9/20/2022	Last update	9/20/2022

NT 3202 MT 3~ 642

VFD Curve



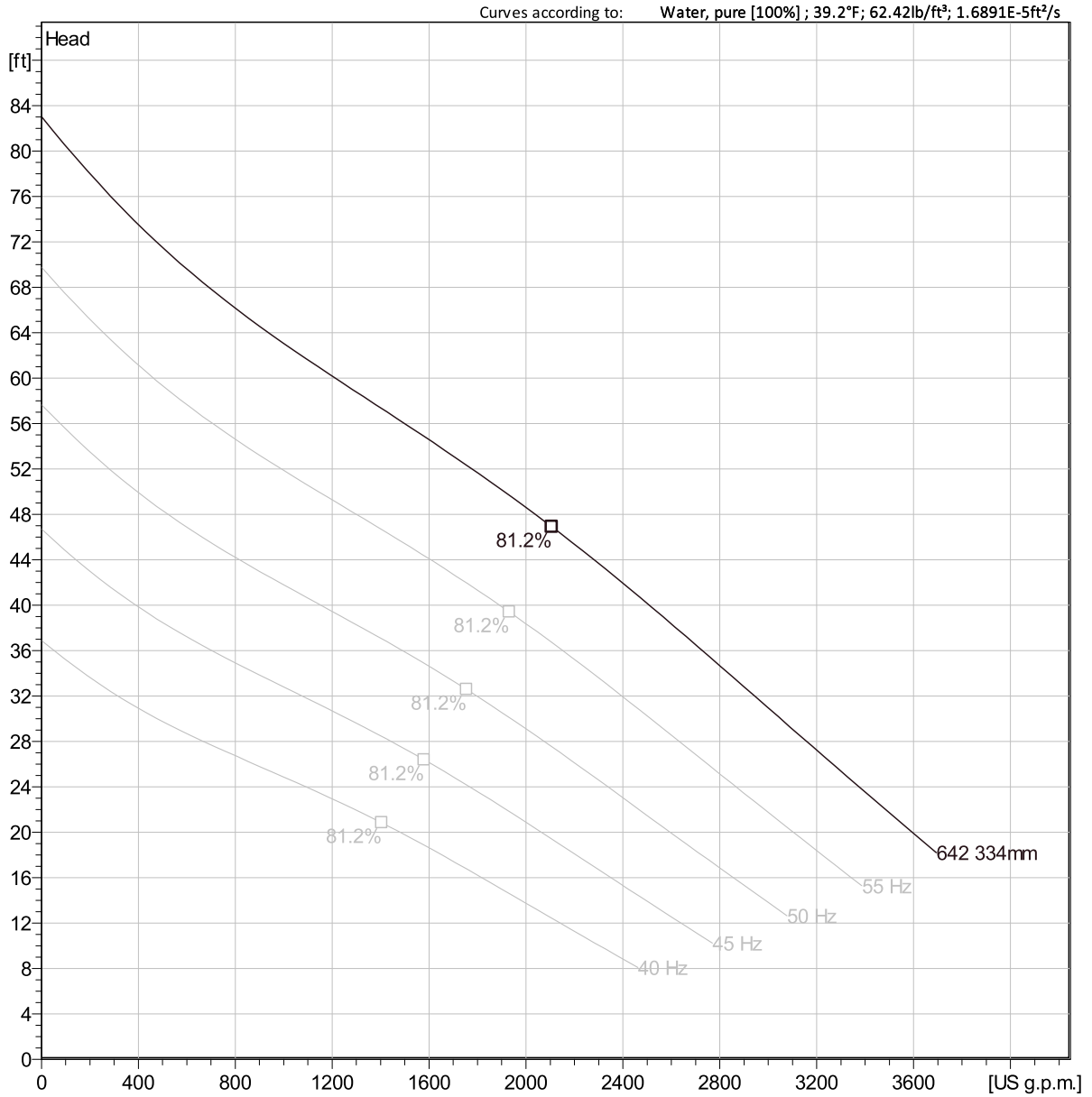
Curves according to: Water, pure, 39.2 °F, 62.42 lb/ft³, 1.6891E-5 ft²/s



Project	Created by		
Block	Created on	9/20/2022	Last update 9/20/2022

NT 3202 MT 3~ 642

VFD Analysis



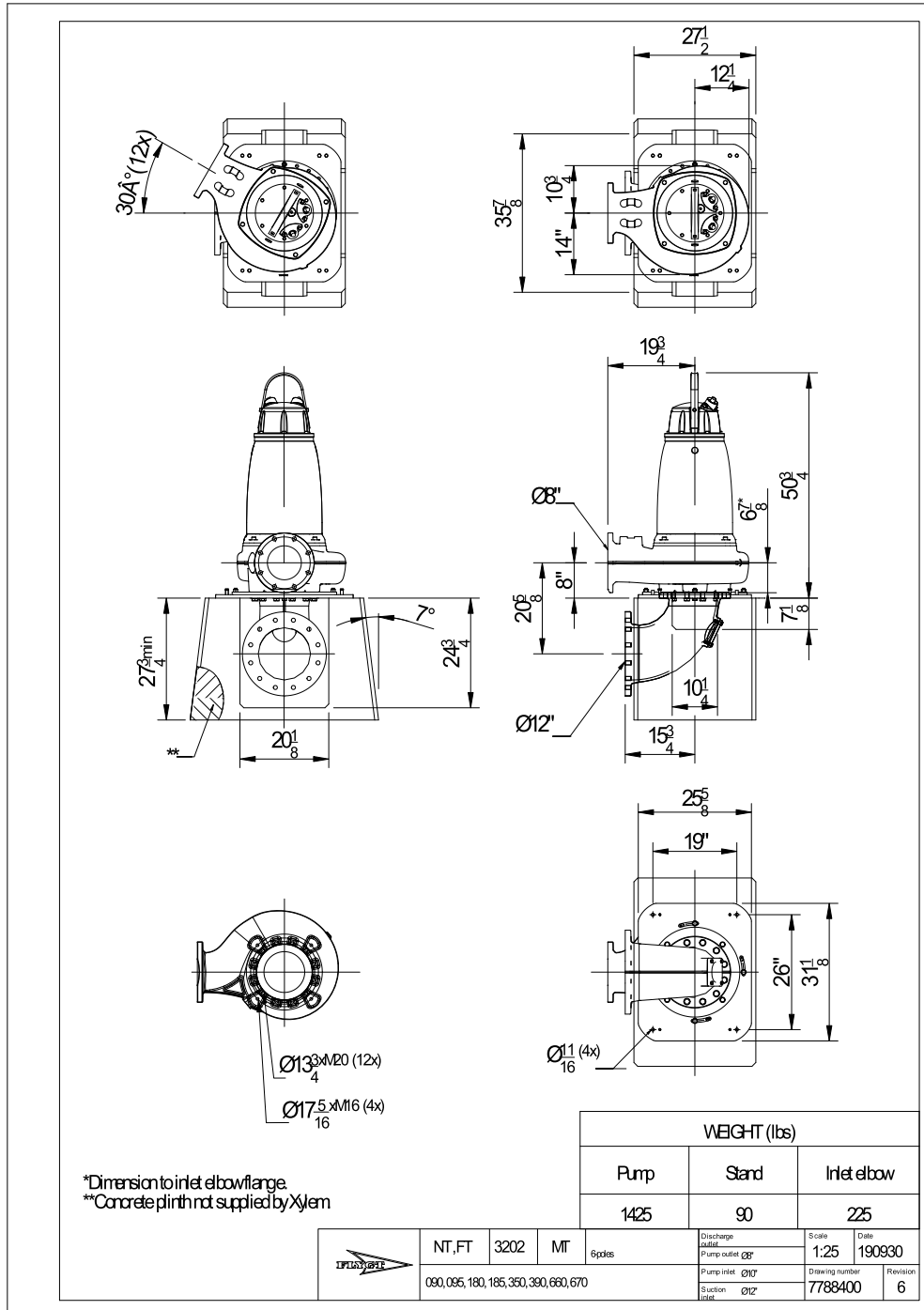
Operating Characteristics

Pumps / Systems	Frequency	Flow US g.p.m.	Head ft	Shaft power hp	Flow US g.p.m.	Head ft	Shaft power hp	Hydr. eff.	Specific energy kWh/US MG	NPSHre ft
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Project	Created by				
Block	Created on	9/20/2022	Last update	9/20/2022	

NT 3202 MT 3~ 642

Dimensional drawing



*Dimension to inlet elbow flange
 **Concrete plinth not supplied by Xylem

WEIGHT (lbs)		
Pump	Stand	Inlet elbow
1425	90	225

	NT, FT	3202	MT	6 poles	Discharge outlet: $\emptyset 8"$	Scale: 1:25	Date: 1909330
	090, 095, 180, 185, 350, 390, 660, 670				Pump outlet: $\emptyset 8"$	Drawing number: 7788400	Revision: 6
					Pump inlet: $\emptyset 10"$		
					Suction inlet: $\emptyset 12"$		

Project	Created by	
Block	Created on	9/20/2022
	Last update	9/20/2022



2140 Renard Court Annapolis, MD 21401 | www.sherwoodlogan.com
 MD: 410.841.6810 | VA: 804.506.5410 | PA: 215.702.1402 | CT: 203.981.9301 | NJ: 732.877.8781

GENERAL TERMS AND CONDITIONS OF SALE

PAYMENT TERMS:	Unless otherwise agreed, terms are net 30 days from the date of invoice, subject to approved credit, continuously reviewed. BUYER agrees to pay SELLER without reference to BUYER'S contract with owner or others.
PRICES:	All quoted prices are honored for 60 days. Clerical errors are subject to correction. The SELLER reserves right to amend quotation at any time prior to acceptance.
TAXES:	Prices do not include sales, use, excise, or other taxes. When required by law, taxes will be billed and collected at time of shipment unless a valid exemption is provided to the SELLER.
EXECUTION:	The SELLER does not begin work until purchase order is received and all terms and conditions of BUYER'S purchase order are accepted by the SELLER.
DELIVERY:	The SELLER will use reasonable diligence in executing the BUYER'S requested delivery schedules and to obtain corresponding commitments from the SELLER'S suppliers.
FREIGHT:	All equipment and supplies are sold FOB origin, freight allowed to first destination, prepaid, unless otherwise stated. The SELLER reserves the right to select the method of shipment, routing, and carrier. Any additional transportation costs are accepted by the BUYER. Any necessary claims against the carrier for damaged or lost goods will be filed by the BUYER.
WARRANTY:	The SELLER for a period of twelve (12) months, warrants its products to be free from defects in material and workmanship under normal use and service when used as specified. This does not apply to products manufactured by the SELLER'S principals. In such cases, the manufacturer's warranty would apply. No liability is assumed by the SELLER for any labor, material costs associated with replacement, repair and/or removal of defective equipment unless previously approved by the SELLER.
LIMITATION OF LIABILITIES:	The SELLER will accept no liquidated or consequential damage provisions. The SELLER functions as a material supplier and will not be a party to the BUYER'S agreement with owner or others. SELLER does not accept subcontract agreements.
BACKCHARGES:	The SELLER shall not be liable for any charges incurred by BUYER for work, repairs, replacements, or alterations to the products without the SELLER'S prior written authorization and any adverse consequences resulting from such unauthorized work shall be BUYERS full responsibility. The SELLER reserves the right to stop work until any back charge issue is resolved.
SERVICE:	System check-out and start-up is generally included, unless specifically excluded. However, these services will not be performed until ninety-five percent (95%) of purchase order price is paid. Three (3) weeks advance notice is required to arrange for start-up service. The BUYER'S failure to provide three (3) weeks notice of request for service may result in additional charges for emergency response. It will be the BUYER'S responsibility to ensure that water and electric service are installed and available. Should a Sherwood-Logan service technician arrive at the job site as scheduled and be unable to perform the work due to incomplete piping, water or electrical installation, the BUYER agrees to pay the SELLER for lost time at our prevailing rates.
NOT INCLUDED:	The SELLER does not perform installation of field termination to any primary or secondary devices. Interconnecting pipes, wiring or special brackets are NOT INCLUDED.
CANCELLATION CHARGE:	Upon cancellation by the BUYER of its purchase order for equipment and services described in this proposal, the BUYER agrees to compensate the SELLER for costs incurred in executing the contract.



Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

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TO: Worcester County Commissioners
FROM: Nicholas W. Rice, Procurement Officer
DATE: February 21, 2023
RE: Ice Rink Options

Please see the below options for the synthetic ice rink, as requested by the Worcester County Commissioners.

Potential options would be to donate the ice rink to a local municipality or non-profit, sell it through the County's online auction site, GovDeals, put out a formal Invitation to Bid or put out a closed bid with only local entities that may be interested. Below is a list of potential parties that may be interested.

If the commissioners decide to donate, we would ask for a narrative on how and when the ice rink will be utilized. This will allow for evaluation criteria to help decide who will receive the donation. If the commissioners decide to sell the rink, GovDeals is an online auction site that the County currently uses for surplus items or a bid could be released requesting interested parties submit the amount they would be willing to pay.

Should you have any questions, please feel free to contact me.

Worcester County Synthetic Ice Rink Interest List

Organization/Municipality

- Ocean City Tourism
Town of Berlin
City of Salisbury
Ridgley, MD (Caroline County)
OCDC
Jolly Rogers
Town of Ocean View, DE



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL: 410.632.1200 / FAX: 410.632.3008

<http://www.co.worcester.md.us/departments/drp>

ZONING DIVISION
BUILDING DIVISION
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICES DIVISION

MEMORANDUM

TO: Weston S. Young, Chief Administrative Officer
FROM: Jennifer K. Keener, AICP, Director
DATE: January 23, 2023
RE: Board of Zoning Appeals adjoiner notification requirements

As requested, this memo provides an outline of the adjoiner notification processes for Board of Zoning Appeals (BZA), as well as an estimated cost to utilize the various certified mail options.

Public notices are sent for BZA cases, map amendments, and Residential Planned Community public hearings in accordance with § ZS 1-114 Requirements for Public Notice (attached). For each BZA case, staff is required to post the subject property with a sign outlining the hearing request, as well as the date and time; advertise in the local newspaper a minimum of 15 days in advance of the hearing; and notify the applicant(s), all adjoining property owners, and any municipality within one mile. The adjoiners are identified using the Maryland Department of Assessments and Taxation (SDAT) Real Property records. Peer review is important to our process; the initial staff person identifies the adjoiners and prepares a listing of all names and their mailing addresses. A second reviewer then confirms that all adjoiners have been identified and their information is correct. Mailings are then sent via regular first-class mail, and an affidavit of service is completed for each case.

Based on the last six months' worth of data from 2022, there was an average of 25 adjoiners per month (300 mailings per year). There is also an average of two mailings per case to the applicants (58 cases were heard in 2022; 116 mailings per year). Using this data, I've estimated the cost of mailings based on the new USPS rates:

First Class Postage (metered rate) \$0.60	\$249.60
Certified mail (electronic delivery confirmation) \$5.65	\$2,350.40
Certified mail (green card return receipt) \$8.10	\$3,369.60

The cost to send mail by one of the certified options would increase our costs by an estimated \$2,100.80 to \$3,120 per year (\$36.22 to \$53.80 per case) as opposed to only first-class mail.

In FY23, the fee associated with each case was increased by \$50 (to \$400 per case) to account for the increased expenses associated with legal advertisements (newspapers). BZA overhead expenses run at a deficit, so this added expense would not be able to be covered without passing it along to the applicants.

§ ZS 1-114. Requirements for public notice.

- (a) Generally. Unless otherwise expressly provided by law, all notices to the general public required by the terms of this Title shall be made as follows:
- (1) By the posting of a reasonably sized sign upon the property which is the subject of the proceedings as follows:
 - A. The sign shall be of sufficient size to reasonably advise the public of the fact of the public hearing and shall be posted not less than fifteen days prior to the public hearing. The sign shall be posted (to the extent possible) within a reasonable distance of a public road serving or near the property so as (to the extent possible) to be reasonably visible to the public. Posting requirements shall be subject to the following modifications and provisions:
 1. Except in the case of the fifteen-day requirement, reasonable, good-faith compliance with the above requirements, as determined by the hearing agency, shall be sufficient.
 2. Where the property lines are difficult to ascertain, posting on an adjacent property may be found to be sufficient.
 3. Evidence of posting shall be provided at the public hearing, but no evidence that the sign remained standing during the period of posting shall be required. When a posted sign is destroyed or removed, the property shall be reposted but the date of posting shall be the date of original posting.
 4. The hearing agency shall have the authority to determine whether or not a good-faith effort to comply with the posting requirements is sufficient to satisfy the intent of such requirements so as to reasonably advise the public of the pending proceeding.
 - B. Any applicant and/or owner of the property subject to the proceedings shall be deemed to have consented to the entry upon the property by any County staff or board members to examine the property with respect to the specific request and by the public for the purpose of viewing any sign.
 - C. Posting shall not be required for proposed sectional or comprehensive map amendment procedures or for proposed amendments to the text of this Title.
 - (2) All proceedings under the terms of this Title requiring a public hearing shall be advertised at least once in one newspaper of general circulation in the County not less than fifteen days prior to the date such proceeding is scheduled for hearing, which advertisement shall state the following:
 - A. The date, time and place of such hearing.
 - B. A summary of the purpose of the proceeding in sufficient detail to inform

the public of the nature of the proceeding and the relief sought by the initiator of the proceeding.

- C. The location of the property involved, if any, the name of the owner and the file or case number of the proceeding and the name of the governmental body before which such proceeding is to be conducted.
 - D. Any other information deemed necessary to adequately inform the public of the proceeding.
- (3) Whenever the application of this Title requires the holding of a public hearing, a notice of the time and place of such hearing shall be mailed to the initiator of the proceeding, to each incorporated municipality within one mile of the property affected by the proposed change, to the owners of all property contiguous to the property with which the hearing is concerned and to all properties opposite the property with which the hearing is concerned. Opposite properties are measured at right angles to the center line of any intervening roads. Such mailed notices shall be sufficient if directed to such qualifying property owners as shown on the tax records of the County, at the address to which the real estate tax bill on the property is sent, and as shown on the current property tax records for the County. Such notice shall contain the same information as the published notice required by this subsection and shall be mailed not less than fifteen days prior to the date of the hearing. An affidavit of compliance with this section shall be made a part of the record. Posting or notification of property owners shall not be required for proposed sectional or comprehensive map amendment procedures or for proposed amendments to the text of this Title.
- (b) Responsibility for public notice. It shall be the responsibility of the Department to ensure that the provisions of Subsections (a)(1) and (a)(3) hereof are fully complied with for all matters that come before the Board of Zoning Appeals, the Planning Commission or the County Commissioners relative to matters regulated by this section.

How can we help?

Search for a topic

[FAQs Home](#) » [Sending Mail & Packages](#) » [Insurance & Extra Services](#)

What is Electronic Return Receipt?



Mail classes that are eligible for Electronic Return Receipt and how customers can obtain the service for a single mailpiece or in bulk.

🕒 Aug 18, 2021 · Knowledge

Article Number

000007257

Customer Information

How do I obtain the Return Receipt (Electronic)?	When will I receive the Return Receipt (Electronic)?
Would it not be easier to get my email address for Return Receipt (Electronic) at purchase?	Is there an option to receive Return Receipt (Electronic) in bulk?

Feedback

Return Receipt (Electronic) is an electronic alternative to the Return Receipt (green postcard).

- This service can be purchased at the time of mailing with:
 - Priority Mail Express® (Form 3811 only)
 - Priority Mail®, First-Class Mail®, First-Class Package Service-Commercial™, Parcel Select® (if purchased with Certified Mail®, Collect on Delivery (COD), Insurance over \$500, or Registered Mail®)
 - USPS Marketing Mail™ (parcels only, excluding Marketing Parcels; if purchased with Bulk Insurance over \$500)
 - Parcel Select Lightweight® (if purchased with Bulk Insurance over \$500)
 - USPS Retail Ground®, Bound Printed Matter, Library Mail, Media Mail® (if purchased with Collect on Delivery or Insurance over \$500)

- As with Return Receipt service, the electronic option provides a mailer with evidence of delivery (to whom the mail was delivered and date of delivery), along with information about the recipient's actual delivery address.
- Return Receipt (Electronic) is an official United States Postal Service® document designed to be equivalent to the hardcopy Return Receipt that has been in use for many years. However, its legal status is not determined by the Postal Service™. That decision is made by the individual courts.
- Return Receipt (Electronic) records are kept for two years from the date of mailing. After 60 days the record will take longer to retrieve.

Notes:

- Return Receipt (Electronic) currently cannot be purchased through USPS.com®. It is available for purchase from Post Offices™ at the time of mailing. Electronic return receipts requested at the time of mailing are available individually online through USPS Tracking. Bulk Proof of Delivery is available to authorized commercial mailers.
- Return Receipt (Electronic) is not available for items mailed to APO/FPO/DPO locations or U.S. territories, possessions, or freely associated states.

[Back to Top](#)

How do I obtain the Return Receipt (Electronic)?

You need to request a Return Receipt (Electronic) at the time of mailing. You must wait for delivery to take place and for the signature record to be fully completed before we can email it to you.

To get a copy of the delivery record:

- Go to the USPS Tracking website.
- Enter the Certified Mail, COD, Insured Mail (over \$500), or Registered Mail® article number from the mailing label or receipt.
- Input your email address when presented with the Return Receipt (Electronic) option.
- Return Receipt emails include a link to the USPS Tracking prepopulated with tracking/delivery information on the mail item.
- The signature will arrive as a proof of delivery letter via email attachment (rather than the green postcard otherwise used).

Note: To request your Return Receipt (Electronic), you **must** have your article barcode number. This can be found on your purchase receipt, depending on the Post Office of issuance, or on your accountable mail label receipt. If you do not have the article barcode number, you will not be able to obtain a Return Receipt (Electronic).

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When will I receive the Return Receipt (Electronic)?

The amount of time it takes to receive the Return Receipt (Electronic) request depends on when the Return Receipt on the USPS Tracking website at USPS.com® is requested. If a record is requested on an article that has already been delivered and all related documentation has been completed, we will process it immediately. Depending on the email server, the email request should be received within hours. If the record is requested prior to delivery, then we must wait for delivery to happen and for the signature record to be completed. The Return Receipt letter is usually available to be sent by email within 48 hours of delivery.

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Would it not be easier to get my email address for Return Receipt (Electronic) at purchase?

To ensure that we capture your email correctly, we ask customers to visit our website and enter the requested information. Some customers may choose not to receive an email response for each Return Receipt purchased. Instead, they may want to get an email response only for the ones that they have questions about. Allowing customers to enter their email address as opposed to the United States Postal Service® provides this flexibility.

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Is there an option to receive Return Receipt (Electronic) in bulk?

Customers that purchase Return Receipt (Electronic) from a Post Office are required to enter each request individually and will receive an email address for each Return Receipt (Electronic) purchased. Electronic return receipt customers that mail large volumes, such as 25 items per day, can participate in the USPS Bulk Proof of Delivery Program and obtain signature data through a signature extract file. Customers interested in participating in the Bulk Proof of Delivery service can refer to your local Post Office or to PostalPro for more details.

[Back to Top](#)

Title

What is Electronic Return Receipt?

URL Name

What-is-Electronic-Return-Receipt

[Sending Mail & Packages](#)

[Insurance & Extra Services](#)



Worcester County Administration

One West Market St. Room 1103 | Snow Hill MD 21863 | (410) 632-1194 | www.co.worcester.md.us

MEMORANDUM

TO: Worcester County Commissioners
FROM: Candace Savage, Deputy Chief Administrative Officer
DATE: February 16, 2023
SUBJECT: 2023 Senate Bill 378

It has been requested that Senate Bill 378, as introduced in this year's General Assembly, be presented for discussion.

Attachments:

Senate Bill 378 – Pages 2-4

SENATE BILL 378

J1

3lr1352

 By: **Senator Kagan**

Introduced and read first time: February 1, 2023

 Assigned to: Finance

A BILL ENTITLED

1 AN ACT concerning

2 **Public Health – Vaccinations – Minor Consent**

3 FOR the purpose of providing that minors of at least a certain age have the same capacity
 4 as an adult to consent to vaccination; authorizing minors under a certain age to
 5 consent to vaccination under certain circumstances; providing that the capacity to
 6 consent does not include the capacity to refuse vaccination for which a parent or
 7 guardian has given consent; and generally relating to vaccination of minors.

8 BY adding to

9 Article – Health – General

10 Section 20–106.1

11 Annotated Code of Maryland

12 (2019 Replacement Volume and 2022 Supplement)

13 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
 14 That the Laws of Maryland read as follows:

15 **Article – Health – General**16 **20–106.1.**

17 (A) IN THIS SECTION, “INFORMED CONSENT” MEANS A DECISION TO
 18 UNDERGO A SPECIFIC MEDICAL PROCEDURE OR TREATMENT THAT IS:

19 (1) MADE FREELY AFTER SUFFICIENT TIME FOR CONTEMPLATION;

20 (2) MADE WITHOUT COERCION BY ANY INDIVIDUAL; AND

21 (3) BASED ON THE PROVIDING HEALTH CARE PROVIDER’S ACCURATE
 22 AND SUBSTANTIALLY COMPLETE EXPLANATION:

 EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



1 (I) OF THE PROPOSED PROCEDURE OR TREATMENT;

2 (II) OF THE REASONABLY FORESEEABLE COMPLICATIONS AND
3 RISKS TO THE PATIENT;

4 (III) OF HOW THE PROCEDURE OR TREATMENT AND ITS
5 REASONABLY FORESEEABLE COMPLICATIONS AND RISKS COMPARE WITH THE
6 COMPLICATIONS AND RISKS OF EACH READILY AVAILABLE ALTERNATIVE; AND

7 (IV) THAT IS PROVIDED IN A MANNER THAT CAN BE
8 UNDERSTOOD BY THE INDIVIDUAL MAKING THE DECISION, CONSIDERING THE
9 INDIVIDUAL'S AGE, LEVEL OF MATURITY, AND INTELLECTUAL CAPABILITY.

10 (B) A MINOR AT LEAST 14 YEARS OLD HAS THE SAME CAPACITY AS AN ADULT
11 TO CONSENT TO VACCINATION.

12 (C) A MINOR UNDER THE AGE OF 14 YEARS, INCLUDING A MINOR WHO IS
13 DEVELOPMENTALLY DISABLED OR UNEMANCIPATED, HAS THE CAPACITY TO
14 CONSENT TO VACCINATION IF:

15 (1) IN THE OPINION OF THE HEALTH CARE PROVIDER, THE MINOR IS
16 OF SUFFICIENT INTELLIGENCE TO UNDERSTAND AND APPRECIATE THE NEED FOR,
17 NATURE OF, AND THE SIGNIFICANT RISKS AND CONSEQUENCES OF THE
18 VACCINATION; AND

19 (2) THE MINOR IS ABLE TO GIVE INFORMED CONSENT.

20 (D) THE CAPACITY OF A MINOR TO CONSENT TO VACCINATION UNDER THIS
21 SECTION DOES NOT INCLUDE THE CAPACITY TO REFUSE VACCINATION FOR WHICH
22 A PARENT OR GUARDIAN HAS GIVEN CONSENT.

23 (E) NOTWITHSTANDING ANY OTHER LAW, IF A HEALTH CARE PROVIDER
24 VACCINATES A MINOR IN ACCORDANCE WITH THIS SECTION AND WITHOUT CONSENT
25 OR KNOWLEDGE OF THE MINOR'S PARENT OR GUARDIAN, THE MINOR'S MEDICAL OR
26 BILLING RECORDS MAY NOT BE RELEASED OR MADE AVAILABLE TO THE MINOR'S
27 PARENT OR GUARDIAN IN ANY MANNER, WITHOUT THE MINOR'S CONSENT.

28 (F) A MINOR WHO IS VACCINATED IN ACCORDANCE WITH THIS SECTION
29 SHALL HAVE ACCESS TO THE MINOR'S VACCINATION RECORDS WITHOUT THE
30 CONSENT OF THE MINOR'S PARENT OR GUARDIAN.

31 (G) A HOSPITAL OR LICENSED HEALTH CARE PROVIDER MAY NOT INCUR

1 **CIVIL OR CRIMINAL LIABILITY IN CONNECTION WITH ANY EXAMINATION, DIAGNOSIS,**
2 **OR TREATMENT AUTHORIZED BY THIS SECTION, UNLESS THE HOSPITAL OR**
3 **LICENSED HEALTH CARE PROVIDER IS NEGLIGENT.**

4 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect June
5 1, 2023.



Worcester County Administration

One West Market St. Room 1103 | Snow Hill MD 21863 | (410) 632-1194 | www.co.worcester.md.us

MEMORANDUM

TO: Worcester County Commissioners
FROM: Candace Savage, Deputy Chief Administrative Officer
DATE: February 16, 2023
SUBJECT: Stockton Volunteer Fire Company Support Letter

Stockton Volunteer Fire Company has requested a letter of support for dedicating a portion of Route 12 in memory of Fire Chief Neil Allen Payne.



STOCKTON VOLUNTEER FIRE CO., INC.

1501 SNOW HILL RD. STOCKTON, MD 21864 (410) 632 - 3030

Worcester County Commissioners
 1 W. Market St. Room 1103
 Snow Hill, MD 21863
 Re: Request for Letter of Support for Rededication of Rt. 12

Dear Commissioners of Worcester County,

The leadership and members of the Stockton Volunteer Fire Company would like to respectfully request assistance in rededicating MD Route 12 in loving memory of the late Fire Chief 250 Neil Allen Payne. Currently, this road is not dedicated to anyone or any entity and we feel as though Neil's many years of service and lifelong use of Route 12 Snow Hill Road qualify him for dedication. Neil and his family have been living in Stockton for many generations and Neil owned several properties on Snow Hill Road, including the home where he raised his children. Neil made the ultimate sacrifice after suffering a massive heart attack in the line of duty and passed away later at the hospital on October 16th, 2022. Neil was the longest-serving fire chief in Stockton Volunteer Fire Company's nearly 100-year history, serving from April 1992 until his untimely death in October of 2022.

The Payne family and the SVFC membership at large suffered an immense loss with Neil and later in October, his father Donald, who was also a former fire chief of SVFC, also passed away. Having Snow Hill Road rededicated to Neil would mean a great deal to the Payne family, namely his widowed wife who continues to live in the same home she shared with Neil. We respectfully request that the Rt. 12 South from the Route 113 intersection all the way south to the Maryland/Virginia State Line at the intersection of State Line Road, Snow Hill Road, and Fleming Road be dedicated in Chief Neil Payne's honor. We want to thank you in advance for any assistance you can offer in this effort and we respectfully request a Letter of Support from the County Commissioners to be sent to the Maryland Transportation Commission and Secretary of Transportation. If you have any questions, you may reach out to Fire Chief Tim Jerscheid at stocktonchief251@gmail.com or Public Information Officer Jerred A. Johnson at jajohnson@somersetmd.us.

If you would like to learn more about the amazing life Neil led, please visit
<https://www.hollowayfh.com/obituaries/Neil-Allen-Payne?obId=26167355#/obituaryInfo>

Sincerely,

Charles "Tim" Jerscheid

Fire Chief

02 February 2023



OFFICE OF THE
COUNTY COMMISSIONERS

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1103
SNOW HILL, MARYLAND
21863-1195

February 21, 2023

COMMISSIONERS
ANTHONY W. BERTINO, JR.
PRESIDENT
MADISON J. BUNTING, JR.
VICE PRESIDENT
CARYN G. ABBOTT
THEODORE J. ELDER
ERIC J. FIORI
JOSEPH M. MITRECIC
DIANA PURNELL

WESTON S. YOUNG, P.E.
CHIEF ADMINISTRATIVE OFFICER
CANDACE SAVAGE
DEPUTY CHIEF ADMINISTRATIVE OFFICER
ROSCOE LESLIE
COUNTY ATTORNEY

Maryland Transportation Commission
c/o Mr. Rashad Pinckney
Maryland Department of Transportation
7201 Corporate Center Drive
Hanover, MD 21076
MTCDedications@mdot.maryland.gov

RE: Request to Dedicate Portion of MD Rt. 12

Dear Maryland Transportation Commission members,

On behalf of the Worcester County Commissioners, I would like to request that a portion of MD Rt. 12 in the Stockton area in Worcester County, Maryland be dedicated to Neil Allen Payne, the late Stockton Volunteer Fire Company (SVFC) fire chief. The portion of roadway we seek to have dedicated in his memory includes MD Rt. 12 from its intersection with MD Rt. 113 in Snow Hill south to the Maryland/Virginia State Line at the intersection of State Line Road and Fleming Road.

Former Fire Chief Payne was the longest-serving fire chief in the history of the SVFC. In fact, he served the SVFC at the highest level of leadership for 30 years, assuring that the principles and procedures that facilitate the successful operation of the fire company are of the highest standard. Furthermore, his devoted leadership helped to secure the protection of his community and the growth of the SVFC.

Thank you in advance for your consideration of our request. If you have any questions, please feel free to contact me or Chief Administrative Officer Weston Young.

Sincerely,

Anthony W. Bertino, Jr.
President



COMMISSIONERS
 Anthony W. Bertino, Jr., PRESIDENT
 Madison J. Bunting, Jr., VICE PRESIDENT
 Caryn Abbott
 Theodore J. Elder
 Eric J. Fiori
 Joseph M. Mitrecic
 Diana Purnell

OFFICE OF THE
 COUNTY COMMISSIONERS
Worcester County
 GOVERNMENT CENTER
 ONE WEST MARKET STREET • ROOM 1103
 SNOW HILL, MARYLAND
 21863-1195

WESTON S. YOUNG, P.E.
 CHIEF ADMINISTRATIVE OFFICER
 CANDACE I. SAVAGE
 DEPUTY ADMINISTRATIVE OFFICER
 ROSCOE R. LESLIE
 COUNTY ATTORNEY

February 8, 2023

TO: Worcester County Commissioners
 FROM: Karen Hammer, Administrative Assistant V
 SUBJECT: Upcoming Board Appointments - Terms Beginning January 1, 2023

Attached, please find copies of the Board Summary sheets for all County Boards or Commissions (14), which have current or upcoming vacancies (32).

Attention: Two Nominations for LMB

President Bertino – You have Two (2) positions open:

- George Solyak – Term Ending – Agricultural Reconciliation Bd.
- J.T. Novak – Term Ending – Bd. Of Electrical Examiners

Commissioner Purnell – You have fulfilled all board positions, Thank you!

Commissioner Bunting - You have Two (2) positions open:

- David Deutsch - Term Ending - Dec. 21- Ethics Board.
- Susan Childs – Resigned – April, 2022 – Commission For Women

Commissioner Abbott - You have fulfilled all board positions, Thank you!

Commissioner Mitrecic - You have One (1) position open:

- Jake Mitrecic – Resigned – Housing Review Bd.

Commissioner Elder - You have Three (3) positions open:

- Brooks Clayville – Term Ending - Planning Commission
- George Dix – Term Ending – Solid Waste Advisory Bd.
- Hope Carmean – Tenure Expires – Commission For Women - Not a Reappointment

Commissioner Fiori - You have Eleven (11) positions open:

- Jim Wilson – Term Ending – Building Code Appeals Bd.
- Chase Church – Resigning – Housing Review Bd.
- Cam Bunting – Local Development Council Ocean Downs – Available for Reappointed, Berlin – Resident
- Martin Kwesko - Term Ended - Dec. 21-Water & Sewer Advisory Council, Mystic Harbour
- Matthew Kraeuter - Term Ended - Dec. 21-Water & Sewer Advisory Council, Mystic Harbour
- Joseph Weitzell – passed - Water & Sewer Advisory Council, Mystic Harbour
- Richard Jendrek- passed- Water & Sewer Advisory Council, Mystic Harbour
- Bruce Burns -passed- Water & Sewer Advisory Council, Mystic Harbour
- Keith Swanton -Term Ended-Dec. 21- Water & Sewer Advisory Council, West Ocean City
- Elizabeth Rodier -Term Ending-Dec. 21- Commission for Women- Not a Reappointment
- Mary “Liz” Mumford -Tenure Expired -Dec. 21- Commission for Women- Not a Reappointment

All Commissioners:

- **(5)-Adult Public Guardianship Board-** (1) Vacancy/Resignation- Dr. Kenneth Widra - Psychiatrist – (4) Term Endings – Dr. Greer, Mr. Collins, Ms. Howard and Ms. Wessels.

(1) -Drug and Alcohol Abuse Council - 4 Positions – (1) (Passing of Dr. Cragway, Jr),

- **(2) - Local Development Council For the Ocean Downs Casino-4 yr.-** Mark Wittmyer At-Large, David Massey (At-Large-Business O.P.),
- **(1) – LDCODC** – available and in agreement to be **reappointed** – Cam Bunting-(Fiori)

• **(2) – Local Management Board – Nominations – Ivone Lomax, Ex Officio and Jennifer Loring, Ex-Officio.**

- **(5) - Water and Sewer Advisory Council - Mystic Harbour (3)** (Passing of Richard Jendrek, Bruce Burns and Joseph Weitzell) **(2)**-Term E n d e d -Martin Kwesko and Matthew Kraeuter
- **(1)- Water and Sewer Advisory Council- West Ocean City-(1)** Term Ended-Dec. 21 - Keith Swanton
- **(7) - Commission for Women-(3) Resigned** -Elizabeth Rodier, (Fiori) not a reappointment resignation of Susan Childs (Bunting) and the resignation of Kris Heiser
(2) Term Ending- Coleen Colson (DSS), and Windy Phillips (Bd. Of Ed.)
(2) Tenure Ending - Mary Mumford (At-Large) and Hope Carmean (Elder)

Pending Board Appointments - By Commissioner**District 1 - Abbott**

Thank You, all of your boards are complete.

District 2 -Purnell

Thank You, all of your boards are complete.

District 3 - Fiori

- p. 8 Jim Wilson – Term Ending – Building Code Appeals Bd.
- p. 13 Chase Church – Resigning – Housing Review Bd.
- p. 14 Cam Bunting – Local Development Council Ocean Downs – Available for Reappointed
- p.19 Martin Kwesko - Term Ending - Dec. 21-Water & Sewer Advisory Council, Mystic Harbour
- p.19 Matthew Kraeuter - Term Ending - Dec. 21-Water & Sewer Advisory Council, Mystic H.
- p.19 Joseph Weitzell – passed - Water & Sewer Advisory Council, Mystic Harbour
- p.19 Richard Jendrek- passed- Water & Sewer Advisory Council, Mystic Harbour
- p.19 Bruce Bums -passed- Water & Sewer Advisory Council, Mystic Harbour
- p.21 Keith Swanton -Term Ending-Dec. 21- Water & Sewer Advisory Council, West Ocean City
- p.22 Elizabeth Rodier -Term Ending-Dec. 21- Commission for Women- Not a Reappointment
- p.22 Mary “Liz” Mumford -Term Ending-Dec. 21- Commission for Women- Not a Reappointment

District 4 - Elder

- p.17 Brooks Clayville – Planning Commission
- p.18 George Dix – Term Ending – Solid Waste Advisory Bd.
- p.22 Hope Carmean – Term Ending – Commission For Women

District 5 - Bertino

- p.7 George Solyak – Term Ending – Agricultural Reconciliation Bd.
- p.11 J.T. Novak – Term Ending – Bd. Of Electrical Examiners

District 6-Bunting

- p. 12 David Deutsch– Ethics Board –
- p. 22 Susan Childs - resigned– Commission For Women

District 7 -Mitrecic

- p.13 Jake Mitrecic – Resigned – Housing Review Bd.

All Commissioners:

p. 5- (5)-Adult Public Guardianship Board- (1) Vacancy/Resignation- Dr. Kenneth Widra
- Psychiatrist – (4) Term Endings – Dr. Greer, Mr. Collins, Ms. Howard and Ms. Wessels.

p. 9 - (1) -Drug and Alcohol Abuse Council – (1) (Passing of Dr. Cragway, Jr),

p. 14 - (2) - Local Development Council For the Ocean Downs Casino-4 yr.-
Mark Wittmyer At-Large, David Massey (At-Large-Business O.P.),

p. 14 (1)- LDCODC – available and in agreement to be **reappointed** – Cam Bunting-(Fiori)

p. 15 (2) – Local Management Board – Ivone Loma and Jennifer Loring, Ex Officio’s

p. 19 - (5) - Water and Sewer Advisory Council - Mystic Harbour (Passing of
Richard Jendrek, Bruce Burns and Joseph Weitzell) (1)-Term Endings - Martin
Kwesko and Matthew Kraeuter.

p. 20- (1)- Water and Sewer Advisory Council- West Ocean City-(1)
Term Endings-Dec. 21 - Keith Swanton

p. 21 - (7) - Commission for Women (3) Resigned -Elizabeth Rodier, (Fiori)
Resignation of Susan Childs (Bunting) and the resignation of Kris Heiser.

(2) Term Ending- Coleen Colson (DSS), and Windy Phillips
(Bd. Of Ed.)

(2) Tenure Ending - Mary Mumford (At-Large) and Hope
Carmean (Elder)

REGULATIONS OF THE BOARD OF SOCIAL SERVICES

Reference: PG Family Law 14-42, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory
Perform 6-month reviews of all guardianships held by a public agency. Recommend that the guardianship be continued, modified or terminated.

Number/Term: 11/3 year terms
Terms expire December 31st

Compensation: None, travel expenses (under Standard State Travel Regulations)

Meetings: Semi-annually

Special Provisions: 1 member must be a professional representative of the local department
1 member must be a physician
1 member must be a psychiatrist from the local department of health
1 member must be a representative of a local commission on aging
1 member must be a representative of a local nonprofit social services organization
1 member must be a lawyer
2 members must be lay individuals
1 member must be a public health nurse
1 member must be a professional in the field of disabilities
1 member must be a person with a physical disability

Staff Contact: Department of Social Services - Roberta Baldwin (410-326-1122)

Current Members:

Member's Name	Representation	Terms of Term
Dr. Kenneth Widra	Psychiatrist	1-21
Dr. William Greer	Physician	1-13-11, 1-22
Richard Collins	Lawyer	1-1-14-1, 1-13-11-1-22
Lancy Howard	Lay Person	1-1, 1-22
Connie Wessels	Lay Person	1-1, 1, 1-22
Brandy Trader	Non-profit Soc. Service Rep.	1-1, 1-2, 2-23
LuAnn Siler	Commission on Aging Rep.	1-2, 2-23
MacCerry	Professional in field of disabilities	14-14-1, 2, 2-23
Thomas Donoway	Person with physical disability	1-2, 2-23
Roberta Baldwin	Local Dept. Rep. - Social Services	3-1-12-1, 1-21-24
Delissa Banks	Public Health Nurse	2-3-1-12-1, 1-21-24

□□□□□ □□□□□ □□□R□□□S□□□□□R□

(Continued)

Prior □ embers:

Since 1□□2

Dr. Donald □arting
 □ aude □ove
 Thomas Wall
 Dr. Dorothy □olzworth
 B. Randall Coates
 □evin Douglas
 Sheldon Chandler
 □ artha Duncan
 Dr. □rancis Townsend
 □uther Schultz
 □ ar□Bainum
 Thomas □ulligan
 Dr. Paul □loryBarbara Duerr
 Craig □orseman
 □aye Thornes
 □ ary □eister
 □oyce Bell
 Rannolph Barr
 Elsie Briddell
 □ohn Sauer
 Dr. Timothy Bainum
 Ernestine Bailey
 Terri Selby (□2-□□)
 Pauline Robbins (□2-□□)
 Darryl □agey
 Dr. Ritchie Shoema□er (□2-□□)
 Barry □ohansson (□3-□□)
 Albert Straw (□1-□□)
 □ate Pearson (□□-□□)
 Dr. William Greer, III (□□-□□)
 Rev. Arthur □. George (□□-□□)
 Irvin Greene (□□-□□)
 □ ary □eister (□3-□□)
 Otho Aydelotte, □r. (□3-□□)
 Shirley D'Aprix (□□-□□)
 Theresa Bruner (□1-□2)
 Tony Devereaux (□3-□2)
 Dr. William □rone (□□-□2)
 David □atfield (□□-□3)
 Dr. □imberly Richardson (□2-□3)
 Ina □iller (□1-□3)
 Dr. David Pytlews□ (□1-□□)
 □erry □alter (□□-□□)
 Dr. Glenn Arzadon (□4-□□)
 □ adeline Waters (□□-□□)
 □ imi Peuser (□3-□□)
 Dr. Gergana Dimitrova
 (□□-□□)Carolyn Cordial (□□-13)
 □une Wal□er (□2-13)
 Bruce Broman (□□-14)
 □ori Carson (13-14)

Pattie Tingle (1□-1□)
 The Rev. Guy □. Butler
 (□□-1□)Debbie Ritter (□□-1□)
 Dean Perdue (□□-1□)
 Dr. Dia Arpon □(1□-1□)

Reference: Public Local Law § ZS 1-346 (Right to Farm Law)

Appointed by: County Commissioners

Function: Regulatory
 Mediate and arbitrate disputes involving agricultural or forestry operations conducted on agricultural lands and issue opinions on whether such agricultural or forestry operations are conducted in a manner consistent with generally accepted agricultural or forestry practices and to issue orders and resolve disputes and complaints brought under the Worcester County Right to Farm Law.

Number/Term: 5 Members/4-Year Terms - Terms expire December 31st

Compensation: None - Expense Reimbursement as provided by County Commissioners

Meetings: At least one time per year, more frequently as necessary

Special Provisions: - All members must be County residents
 - Two Members chosen from nominees of Worcester County Farm Bureau
 - One Member chosen from nominees of Worcester County Forestry Board
 - Not less than 2 but not more than 3 members shall be engaged in the agricultural or forestry industries (**At-Large members - non-ag/forestry**)

Staff Contact: Dept. of Development Review & Permitting
 - Jennifer Keener (410-632-1200)
 County Agricultural Extension Agent - As Consultant to the Board
 - Doug Jones, District Manager, Resource Conservation District - (632-3109, x112)

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Ag/Forest Industry</u>	<u>Resides</u>	<u>Years of Term(s)</u>
George Solyak	At-Large	No	Ocean Pines	18-22
Stacey Esham	Forestry Bd.	Yes	Berlin	12-16-20, 20-24
Brooks Clayville	Farm Bureau	Yes	Snow Hill	00-04-08-12-16-20, 20-24
Dean Ennis	Farm Bureau	Yes	Pocomoke	06-10-14-18-22-26
Tom Babcock	At-Large	No	Whaleyville	14-18-22-26

Prior Members: Since 2000

- Michael Beauchamp (00-06)
- Phyllis Davis (00-09)
- Richard G. Holland, Sr. (00-12)
- Rosalie Smith (00-14)
- Betty McDermott *(09-17)

* = Initial terms staggered

BUILDING CODE APPEALS BOARD

Reference: PGL - Public Safety Article - Section 12-501 - 12-508 - Annotated Code of Maryland
COMAR 05.02.07 (Maryland Building Performance Standards)
- International Building Code, International Residential Code

Appointed by: County Commissioners

Function: Quasi-Judicial
Hear and decide upon appeals of the provisions of the International Building Code (IBC) and International Residential Code for one- and two-family dwellings (IRC)

Number/Term: 7/4-year terms
Terms expire December 31

Compensation: \$100 per meeting (by policy)

Meetings: As Needed

Special Provisions: Members shall be qualified by reason of experience, training or formal education in building construction or the construction trades.

Staff Contact: Jennifer Kenner, Director
Development Review & Permitting (410-632-1200, ext. 1100)

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Term(s)</u>
Jim Wilson	D-3 - Fiori	Berlin	02-06-10-14-18, 18-22
Elbert Davis	D-2 - Purnell	Snow Hill	*03-03-07-11-15-19, 19-23
Bill Paul	D-7 - Mitrecic	Ocean Pines	15-19, 19-23
Kevin Holland	D-1 - Abbott	Pocomoke	96-04-08-12-16-20, 20-24
James Spicknall	D-5 - Bertino	Ocean Pines	04-08-12-16-20, 20-24
Mike Poole	D-6 - Bunting	Bishopville	17-21, 21-25
Mark Bargar	D-4 - Elder	Berlin	14-18-22-26

Prior Members:

- Robert L. Cowger, Jr. (92-95)
- Charlotte Henry (92-97)
- Robert Purcell (92-98)
- Edward DeShields (92-03)
- Sumei Prete (97-04)
- Shane C. Spain (03-14)
- Dominic Brunori (92-15)
- Richard P. Mueller (98-17)

* = Appointed to fill an unexpired term

Reference: PGL Health-General, Section 8-1001

Appointed by: County Commissioners

Functions: Advisory
Develop and implement a plan for meeting the needs of the general public and the criminal justice system for alcohol and drug abuse evaluation, prevention and treatment services.

Number/Term: At least 18 - At least 7 At-Large, and 11 ex-officio (also several non-voting members)
At-Large members serve 4-year terms; Terms expire December 31

Compensation: None

Meetings: As Necessary

Special Provisions: Former Alcohol and Other Drugs Task Force was converted to Drug and Alcohol Abuse Council on October 5, 2004.

Staff Contact: Regina Mason, Council Secretary, Health Department (410-632-1100)
Doug Dods, Council Chair, Sheriff's Office (410-632-1111)

Current Members:

<u>Name</u>	<u>Representing</u> <u>At-Large Members</u>	<u>Years of Term(s)</u>
Jaclyn Sturgis	Knowledgeable on Substance Abuse Issues	*22-23
Jim Freeman, Jr.	Knowledgeable on Substance Abuse Issues	04-11-15, 15-19, 19-23
Mimi Dean	Substance Abuse Prevention Provider	*18-19, 19-23
Kim Moses	Knowledgeable on Substance Abuse Issues	08-12-16-20, 20-24
Dr. Roy W. Cragway, Jr.	Knowledgeable on Substance Abuse Issues	*17-20, 20-24
Rev. James Jones	Knowledge of Substance Abuse Issues	*21-25
Tina Simmons	Knowledge of Substance Abuse Treatment	21-25
Eric Gray (Christina Purcell)	Substance Abuse Treatment Provider	*15-18-22-26
Sue Abell-Rodden	Recipient of Addictions Treatment Services	10-14-18-22-26
Colonel Doug Dods	Knowledgeable on Substance Abuse Issues	04-10 (adv)-14-18-22-26

Ex-Officio Members

Rebecca Jones	Health Officer	Ex-Officio, Indefinite
Roberta Baldwin	Social Services Director	Ex-Officio, Indefinite
Spencer Lee Tracy, Jr.	Juvenile Services, Regional Director	Ex-Officio, Indefinite
Trudy Brown	Parole & Probation, Regional Director	Ex-Officio, Indefinite
Kris Heiser	State's Attorney	Ex-Officio, Indefinite
Burton Anderson	District Public Defender	Ex-Officio, Indefinite
Sheriff Matt Crisafulli	County Sheriff	Ex-Officio, Indefinite
William Gordy (Eloise Henry Gordy)	Board of Education President	Ex-Officio, Indefinite
Diana Purnell	County Commissioners	Ex-Officio, Indefinite
Judge Brian Shockley (Jen Bauman)	Circuit Court Administrative Judge	Ex-Officio, Indefinite
Judge Gerald Purnell (Tracy Simpson)	District Court Administrative Judge	Ex-Officio, Indefinite
Donna Bounds	Warden, Worcester County Jail	Ex-Officio, Indefinite

* Appointed to a partial term for proper staggering, or to fill a vacant term

Advisory Members

Lt. Earl W. Starner	Maryland State Police	Since 2004
Charles "Buddy" Jenkins	Business Community - Jolly Roger Amusements	
Chief Ross Buzzuro (Lt. Rick Moreck)	Ocean City Police Dept.	
Leslie Brown	Hudson Health Services, Inc.	
James Mcquire, P.D.	Health Care Professional - Pharmacist	Since 2018
Shane Ferguson	Wor-Wic Community College Rep.	Since 2018
Jessica Sexauer, Director	Local Behavioral Health Authority	Since 2018

Prior Members:

Since 2004

Vince Gisriel	Peter Buesgens
Michael McDermott	Aaron Dale
Marion Butler, Jr.	Garry Mumford
Judge Richard Bloxom	Sharon Smith
Paula Erdie	Jennifer Standish
Tom Cetola	Karen Johnson (14-17)
Gary James (04-08)	Rev. Bill Sterling (13-17)
Vickie Wrenn	Kat Gunby (16-18)
Deborah Winder	William McDermott
Garry Mumford	Sheriff Reggie Mason
Judge Theodore Eschenburg	Colleen Wareing (*06-19)
Andrea Hamilton	Rev. Matthew D'Amario(*18-21)
Fannie Birkhead	Donna Nordstron *(19-21)
Sharon DeMar Reilly	Jennifer LaMade (*12-22)
Lisa Gebhardt	
Jenna Miller	
Dick Stegmaier	
Paul Ford	
Megan Griffiths	
Ed Barber	
Eloise Henry-Gordy	
Lt. Lee Brumley	
Ptl. Noal Waters	
Ptl. Vicki Fisher	
Chief John Groncki	
Chief Arnold Downing	
Frank Pappas	
Captain William Harden	
Linda Busick (06-10)	
Sheriff Chuck Martin	
Joel Todd	
Diane Anderson (07-10)	
Joyce Baum (04-10)	
James Yost (08-10)	
Ira "Buck" Shockley (04-13)	
Teresa Fields (08-13)	
Frederick Grant (04-13)	
Doris Moxley (04-14)	
Commissioner Merrill Lockfaw	
Kelly Green (08-14)	
Sheila Warner - Juvenile Services	
Chief Bernadette DiPino - OCPD	
Chief Kirk Daugherty -SHPD	
Mike Shamburek - Hudson Health	
Shirleen Church - BOE	
Tracy Tilghman (14-15)	
Marty Pusey (04-15)	
Debbie Goeller	

* Appointed to a partial term for proper staggering, or to fill a vacant term

BOARD OF ELECTRICAL EXAMINERS

Reference: Public Local Law BR §2-203

Appointed by: County Commissioners

Function: Regulatory
Regulate licensing of electricians in Worcester County.

Number/Term: 7/3 years
Terms expire December 31st

Compensation: \$100 meeting for expenses (as determined by County Commissioners)

Meetings: As Needed (1 per month)

Special Provisions: 1 must be electrical contractor in Worcester County for 5-years prior.
1 must be electrician in Worcester County.
All must be residents of Worcester County.

Staff Contact: Department of Development Review & Permitting
Deborah Mooney 410-632-1200

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Term(s)</u>
J.T. Novak (ME-5)	D-5, Bertino	Ocean Pines	07-10-13-16-19, 19-22
Michael Patchett (ME-5)	D-7, Mitrecic	West Ocean City	08-11-14-17-20, 20-23
Kenneth Lambertson (ME-5)	D-1, Abbott	Pocomoke	96-11-14-17-20, 20-23
Steve Kolarik (EG-5)	D-6, Bunting	Bishopville	12-21, 21-24
Duane Duncan (ME-5)	D-3, Fiori	Berlin	*05-12-15-18-21-24
Roy M. Case (ME)	D-2, Purnell	Berlin	10-13-16-19-22-25
Carl Smith (ME-5)	D-4, Elder	Snow Hill	98-10-13-16-19-22-25

(Key: ME-5 = Master Electrician at least 5-years; ME = Master Electrician; EL = Electrician Limited; EG = Electrician General)

Prior Members: (Since 1972)

Harrison Lambertson	Howard Pusey	Bob Arnold (97-10)
William Molnar	Elwood Bunting	Jamie Englishmen (06-12)
Thomas Ashby	W. Prentiss Howard	
Billy Burton Cropper	Frank Bradshaw (90-96)	
Alonza Anderson	H. Coston Gladding (90-96)	
Gus Foltz	Willard W. Ward (92-97)	
Robert Conner	Walter Ward (92-98)	
Gus Payne	Dale Venable (94-00)	
Robert Farley	Gary Frick (96-03)	
Mike Costanza	Thomas Duncan (02-05)	
Herbert Brittingham	Mike Henderson (00-06)	
Otho Mariner	Brent Pokrywka (02-07)	
Mark Odachowski	Joel Watsky (03-08)	

* = Appointed to fill an unexpired term

ETHICS BOARD

Reference: Public Local Law, Section CG 5-103

Appointed by: County Commissioners

Function: Advisory
 Maintain all Ethics forms; develop procedures and policies for advisory opinions to persons subject to the Ethics Law and for processing complaints alleging violations of the Ethics Law; conduct a public information program regarding the purpose and application of the Ethics Law; annually certify compliance to the State; and recommend any changes to the Commissioners in order to comply with State Ethics Law.

Number/Term: 7/4 years
 Terms expire December 31st

Compensation: \$100 per meeting

Meetings: As Necessary

Special Provisions:

Staff Contact: Roscoe Leslie, County Attorney (410-632-1194)

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Term(s)</u>
David Deutsch	D-6, Bunting	Ocean Pines	17-21
Frank Knight	D-7, Mitrecic	Ocean City	*14-19, 19-23
Judy Giffin	D-5, Bertino	Ocean Pines	*21-24
Joseph Stigler	D-4, Elder	Berlin	16-20, 20-24
Bruce Spangler	D-3, Fiori	Berlin	*02-05-09-13-17-21-25
Iola Tariq	D-2, Purnell	Berlin	*22-26
Mickey Ashby	D-1, Abbott	Pocomoke	14-18-22-26

Prior Members: (Since 1972)

- | | |
|-----------------------------|-------------------------------|
| J.D. Quillin, III | Walter Kissel (05-09) |
| Charles Nelson | Marion Chambers (07-11) |
| Garbriel Purnell | Jay Knerr (11-14) |
| Barbara Derrickson | Robert I. Givens, Jr. (98-14) |
| Henry P. Walters | Diana Purnell (09-14) |
| William Long | Kevin Douglas (08-16) |
| L. Richard Phillips (93-98) | Lee W. Baker (08-16) |
| Marigold Henry (94-98) | Richard Passwater (09-17) |
| Louis Granados (94-99) | Jeff Knepper (16-21) |
| Kathy Philips (90-00) | Faith Mumford (14-22) |
| Mary Yenney (98-05) | |
| Bill Ochse (99-07) | |
| Randall Mariner (00-08) | |
| Wallace D. Stein (02-08) | |
| William Kuhn (90-09) | |

* = Appointed to fill an unexpired term

HOUSING REVIEW BOARD

Reference: Public Local Law §BR 3-104

Appointed by: County Commissioners

Function: Regulatory/Advisory
To decide on appeals of code official’s actions regarding the Rental Housing Code. Decide on variances to the Rental Housing Code. Review Housing Assistance Programs.

Number/Term 7/3-year terms
Terms expire December 31st

Compensation: \$100 per meeting (policy)

Meetings: As Needed

Special Provisions: Immediate removal by Commissioners for failure to attend meetings.

Staff Support: Development Review & Permitting Department
Davida Washington, Housing Program Administrator - 410-632-1200
Ext: 1171

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Terms(s)</u>
Chase Church	D-3, Fiori	Ocean Pines	*19-20, 20-23(resigning)
Scott Tingle	D-4, Elder	Snow Hill	14-17-20, 20-23
Maria Campione-Lawrence	D-5, Bertino	Ocean Pines	*22-23
Felicia Green	D-2, Purnell	Ocean Pines	*21-24
Jake Mitrecic	D-7, Mitrecic	Ocean City	15-18-21, 21-24(resigning)
Keri-Ann F. Byrd	D-1, Abbott	Pocomoke	22-25
Debbie Hileman	D-6, Bunting	Ocean Pines	10-13-16-19-22-25

Prior Members:

Phyllis Mitchell	Wardie Jarvis, Jr. (96-03)	C.D. Hall 10-22
William Lynch	Albert Bogdon (02-06)	
Art Rutter	Jamie Rice (03-07)	
William Buchanan	Howard Martin (08)	
Christina Alphonssi	Marlene Ott (02-08)	
Elsie Purnell	Mark Frostrom, Jr. (01-10)	
William Freeman	Joseph McDonald (08-10)	
Jack Dill	Sherwood Brooks (03-12)	
Elbert Davis	Otho Mariner (95-13)	
J. D. Quillin, III (90-96)	Becky Flater (13-14)	
Ted Ward (94-00)	Ruth Waters (12-15)	
Larry Duffy (90-00)	John Glorioso (*06-19)	
Patricia McMullen (00-02)	Sharon Teagle (00- 20)	
William Merrill (90-01)	Davida Washington (*21-21)	
Debbie Rogers (92-02)	Donna Dillion (08-22)	

* = Appointed to fill an unexpired term

**LOCAL DEVELOPMENT COUNCIL
FOR THE OCEAN DOWNS CASINO**

ITEM 16

Reference: Subsection 9-1A-31(c) - State Government Article, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory
Review and comment on the multi-year plan for the expenditure of the local impact grant funds from video lottery facility proceeds for specified public services and improvements; Advise the County on the impact of the video lottery facility on the communities and the needs and priorities of the communities in the immediate proximity to the facility.

Number/Term: 15/4-year terms; Terms Expire December 31

Compensation: None

Meetings: At least semi-annually

Special Provisions: Membership to include State Delegation (or their designee); one representative of the Ocean Downs Video Lottery Facility, seven residents of communities in immediate proximity to Ocean Downs, and four business or institution representatives located in immediate proximity to Ocean Downs.

Staff Contacts: Kim Moses, Public Information Officer, 410-632-1194
Roscoe Leslie, County Attorney, 410-632-1194

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Represents/Resides</u>	<u>Years of Term(s)</u>
Mark Wittmyer	At-Large	Business - Ocean Pines	15-19
David Massey ^c	At-Large	Business - Ocean Pines	09-13-17, 17-21
Cam Bunting ^c	At-Large	Business - Berlin	*09-10-14-18, 18-22
Bobbi Sample	Ocean Downs Casino	Ocean Downs Casino	17-indefinite
Mary Beth Carozza	Indefinite	Maryland Senator	14-indefinite
Wayne A. Hartman	Indefinite	Maryland Delegate	18-indefinite
Charles Otto	Indefinite	Maryland Delegate	14-indefinite
Roxane Rounds	Dist. 2 - Purnell	Resident - Berlin	*14-15-19, 19-23
Michael Donnelly	Dist. 7 - Mitrecic	Resident - Ocean City	*16-19, 19-23
Steve Ashcraft	Dist. 6 - Bunting	Resident - Ocean Pines	*19-20, 20-24
Kerrie Bunting	Dist. 4 - Elder	Resident - Snow Hill	*22-24
Mayor Rick Meehan ^c	At-Large	Business - Ocean City	*09-12-16-20-24
Bob Gilmore	Dist. 5 - Bertino	Resident - Ocean Pines	*19-21, 21-25
Matt Gordon	Dist. 1 – Abbott	Resident - Pocomoke	19-22, 22-26
Ivy Wells	Dist. 3 - Church	Resident - Berlin	22-26

Prior Members:

J. Lowell Stoltzfus^c (09-10)
 Mark Wittmyer^c (09-11)
 John Salm^c (09-12)
 Mike Pruitt^c (09-12)
 Norman H. Conway^c (09-14)
 Michael McDermott (10-14)
 Diana Purnell^c (09-14)
 Linda Dearing (11-15)
 Todd Ferrante^c (09-16)

Since 2009

Joe Cavilla (12-17)
 James N. Mathias, Jr.^c (09-18)
 Ron Taylor^c (09-14)
 James Rosenberg (09-19)
 Rod Murray^c (*09-19)
 Gary Weber (*19-21)

Charlie Dorman (12-19)
 Gee Williams (09-21)

* = Appointed to fill an unexpired term/initial terms staggered
^c = Charter Member

WORCESTER COUNTY'S INITIATIVE TO PRESERVE FAMILIES BOARD

Previously - Local Management Board; and Children, Youth and Family Services Planning Board

Reference: Commissioners' Resolution No. 09-3, adopted on January 6, 2009

Appointed by: County Commissioners

Functions: Advisory/Policy Implementation/Assessment and Planning
 - Implementation of a local, interagency service delivery system for children, youth and families;
 - Goal of returning children to care and establishment of family preservation within Worcester County;
 - Authority to contract with and employ a service agency to administer the State Service Reform Initiative Program

Compensation: \$100 Per Meeting for Private Sector Members

Number/Term: 9 members/5 Public Sector, 4 Private Sector with 3-year terms
 51% of members must be public sector
 Terms expire December 31st

Meetings: Monthly

Staff Contact: Jessica Sexauer, Director, Local Management Board - (410) 632-3648
 Christen Barbierri – LMB Coordinator - (410) 632-3648
 Lisa Shockley, LMB Admin. Support

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Resides/Representing</u>	<u>Years of Term(s)</u>
Jennifer LaMade	<i>Ex officio</i>	Core Service Agency	Indefinite
Rebecca Jones	<i>Ex officio</i>	Health Department	Indefinite
Spencer "Lee" Tracey	<i>Ex officio</i>	Juvenile Justice	Indefinite
Louis H. Taylor	<i>Ex officio</i>	Board of Education	Indefinite
Roberta Baldwin	<i>Ex officio</i>	Department of Social Services	Indefinite
Dr. Mark Bowen	At-Large - J. Purnell	Snow Hill	20-23
Amy Rothermel	At-Large - Mitrecic	Ocean City	17-20, 20-23
Mark Frostrom	At-Large - Nordstrom	Pocomoke City	*99-12-15-18-21-24
Theophilus Hobbs IV	At-Large - D. Purnell	Snow Hill	19-22-25

Prior Members (since 1994):

Tim King (97)	Sharon DeMar Reilly	Andrea Watkins (13-17)
Sandra Oliver (94-97)	Kathy Simon	Sheila Warner (Indefinite)
Velmar Collins (94-97)	Vickie Stoner Wrenn	Ira Shockley (03-19)
Catherine Barbierri (95-97)	Robin Travers	Eloise Henry-Gordy *(07-20)
Ruth Geddie (95-98)	Jordan Taylor (09)	
Rev. Arthur George (94-99)	Aaron Marshall (09)	
Kathey Danna (94-99)	Allen Bunting (09)	
Sharon Teagle (97-99)	La'Trele Crawford (09)	
Jeanne Lynch (98-00)	Sheriff Charles T. Martin	
Jamie Albright (99-01)	Joel Todd, State's Attorney	
Patricia Selig (97-01)	Ed Montgomery (05-10)	
Rev. Lehman Tomlin (99-02)	Edward S. Lee (07-10)	
Sharon Doss	Toni Keiser (07-10)	
Rick Lambertson	Judy Baumgartner (07-10)	
Cyndy B. Howell	Claudia Nagle (09-10)	
Sandra Lanier (94-04)	Megan O'Donnell (10)	
Dr. James Roberts (98-04)	Kiana Smith (10)	
Dawn Townsend (01-04)	Christopher Bunting (10)	
Pat Boykin (01-05)	Simi Chawla (10)	
Jeannette Tresler (02-05)	Jerry Redden	Updated: January 5, 2023
Lou Taylor (02-05)	Jennifer Standish	Printed: January 5, 2023
Paula Erdie	Anne C. Turner	
Rev. Pearl Johnson (05-07)	Marty Pusey	
Peter Fox (05-07)	Virgil L. Shockley	
Lou Etta McClafflin (04-07)	Dr. Jon Andes (96-12)	
Bruce Spangler (04-07)	Dr. Ethel M. Hines (07-13)	
	Deborah Goeller	

Worcester County's Initiative to Preserve Families



Worcester County's
Initiative
to Preserve Families

6040 Public Landing Rd.
Post Office Box 129
Snow Hill, MD 21863

Telephone: 410-632-3648

TO: Anthony Bertino, President Worcester County Commissioners
FROM: *JS* Jessica Sexauer, Director of Local Management Board
 and Interim Director of Planning, Quality, and Core Services
DATE: **January 9, 2023**
SUBJECT: Local Management Board (LMB) Board Appointment

On behalf of the Worcester County Local Management Board, I would like to request the Commissioners make the following appointment changes to the LMB Board:

Ivonne Lomax, Ex Officio representing the Core Service Agency. This representative will fill the infinite term vacated by Jennifer LaMade's retirement from the Worcester County Health Department.

Jennifer Loring, Ex Officio representing the Department of Juvenile Services. This representative will fill the infinite term vacated by Spencer "Lee" Tracey's position due to his transfer to another position within the Department of Juvenile Services.

If you have any concerns or questions regarding these changes, please do not hesitate to contact me at 410-632-3468

Thank you for your assistance.

Reference: Public Local Law ZS §1-112

Appointed by: County Commissioners

Functions: Advisory/Regulatory
 Make investigations and recommendations regarding zoning text and map amendment applications; recommend conditional rezoning; make recommendations to the Board of Zoning Appeals; review public projects, proposed facility development plans, regulations and standards; review and approve site plans; review and make recommendations regarding residential planned communities; review and approve subdivision plats.

Number/Term: 7/5 years; Terms expire December 31st

Compensation: \$100 per meeting (policy)

Meetings: 1 regular meeting per month; additional meetings held as necessary

Special Provisions: Historically - one member from each Commissioner District, plus two At-Large members; one member per district once expanded to seven districts.

Staff Contact: Department of Development Review & Permitting
 Jennifer Keener, Director (410-632-1200, ext. 1123)

Current Members:

<u>Member's Name</u>	<u>Nominated By</u>	<u>Resides</u>	<u>Years of Term(s)</u>
Brooks Clayville	D-4, Elder	Snow Hill	02-07-12-17, 17-22
Marlene Ott	D-5, Bertino	Ocean Pines	08-13-18, 18-23
Betty M. Smith	D-2, Purnell	Berlin	*07-09-14-19, 19-24
Mary Knight	D-7, Mitrecic	Berlin	*20-24
Ken Church	D-3, Fiori	Berlin	20-25
Jerry Barbierr	D-1, Abbott	Pocomoke	*12-15-20, 20-25
Richard L. Wells	D-6, Bunting	Bishopville	11-16-21, 21-26

Prior Members:

Since 1972

- | | | |
|--------------------|--------------------------|---------------------------------|
| David L. Johnson | Terry Bayshore | Wilbert "Tom" Pitts (99-07) |
| N. Paul Joyner | Larry Widgeon | Doug Slingerland (07-08) |
| Daniel Trimper, IV | Charles D. "CD" Hall | Carolyn Cummins (90-94, 99-09) |
| Hugh F. Wilde | Ernest "Sandy" Coyman | Madison "Jimmy" Bunting (05-10) |
| Warren Frame | Rev. Donald Hamilton | Jeanne Lynch (06-11) |
| Roland E. Powell | Dale Stevens | H. Coston Gladding (96-12) |
| Harry Cherrix | Marion L. Butler, Sr. | Wayne A. Hartman (09-14) |
| W. David Stevens | Ron Cascio (96-97) | Jay Knerr (14-20) |
| Granville Trimper | Louie Paglierani (90-99) | Mike Diffendal (10-20) |
| J. Brad Aaron | Robert Hawkins (96-99) | |
| Lester Atkinson | Ilia Fehrer (94-99) | |
| Paul L. Cutler | Rob Clarke (99-00) | |
| Edward R. Bounds | W. Kenny Baker (97-02) | |
| Edward Phillips | James Jarman (99-03) | |
| Vernon McCabe | Harry Cullen (00-03) | |
| R. Blaine Smith | Ed Ellis (96-04) | |
| Edward A. Tudor | Troy Purnell (95-05) | |
| | Larry Devlin (04-06) | |
| | Tony Devereaux (03-07) | |

* = Appointed to fill an unexpired term

Reference: County Commissioners' Resolution 5/17/94 and 03-6 on 2/18/03

Appointed by: County Commissioners

Function: Advisory
Review and comment on Solid Waste Management Plan, Recycling Plan, plans for solid waste disposal sites/facilities, plans for closeout of landfills, and to make recommendations on tipping fees.

Number/Term: 11/4-year terms; Terms expire December 31st.

Compensation: \$100 per meeting expense allowance, subject to annual appropriation

Meetings: At least quarterly

Special Provisions: One member nominated by each County Commissioner; and one member appointed by County Commissioners upon nomination from each of the four incorporated towns.

Staff Support: Solid Waste - Solid Waste Superintendent – David Candy - (410-632-3177)
Solid Waste - Recycling Coordinator - Mike McClung - (410-632-3177)
Department of Public Works - Dallas Baker- (410-632-5623)

Current Members:

Member's Name	Nominated By	Resides	Years of Term(s)
George Dix	D-4, Elder	Snow Hill	*10-10-14-18, 18-22
John O'Brien	D-6, Bunting	Bishopville	*22-23
Granville Jones	D-7, Mitrecic	Berlin	*15-16-20, 20-24
Michelle Beckett-El Soloh	Town of Pocomoke City		*19-20, 20-24
Michael Pruitt	Town of Snow Hill		*22-24
Don Furbay	D-3, Fiori	Berlin	20-24
James Charles	Town of Berlin		21-25
Brain Scarborough	Town of Ocean City		21-25
Vaughn White	D-2, Purnell	Berlin	*19-21, 21-25
Bob Gilmore	D-5, Bertino	Ocean Pines	*21-22, 22-26
George Linvill	D-1, Abbott	Pocomoke	14-18-22-26

Prior Members: (Since 1994)

- | | | |
|-----------------------------------|-----------------------------|--------------------------|
| Ron Cascio (94-96) | Hugh McFadden (98-05) | Bob Donnelly (11-15) |
| Roger Vacovsky, Jr. (94-96) | Dale Pruitt (97-05) | Howard Sribnick (10-16) |
| Lila Hackim (95-97) | Frederick Stiehl (05-06) | Dave Wheaton (14-16) |
| Raymond Jackson (94-97) | Eric Mullins (03-07) | Wendell Purnell (97-18) |
| William Turner (94-97) | Mayor Tom Cardinale (05-08) | George Tasker (*15-20) |
| Vernon "Corey" Davis, Jr. (96-98) | William Breedlove (02-09) | Rodney Bailey *19 |
| Robert Mangum (94-98) | Lester D. Shockley (03-10) | Steve Brown *10-19 |
| Richard Rau (94-96) | Woody Shockley (01-10) | Bob Augustine 16-19 |
| Jim Doughty (96-99) | John C. Dorman (07-10) | Michael Pruitt *15-19 |
| Jack Peacock (94-00) | Robert Hawkins (94-11) | James Rosenburg (*06-19) |
| Hale Harrison (94-00) | Victor Beard (97-11) | Jamey Latchum *17-19 |
| Richard Malone (94-01) | Mike Gibbons (09-14) | Hal Adkins (*20-21) |
| William McDermott (98-03) | Hank Westfall (00-14) | Mike Poole (11-22) |
| Fred Joyner (99-03) | Marion Butler, Sr. (00-14) | |
| | Robert Clarke (11-15) | |

* = Appointed to fill an unexpired term

RESOLUTIONS
SRRS

Reference: County Commissioners' Resolutions of 11/13 and 2/13

Appointed by: County Commissioners

Function: Advisory
Advise Commissioners on water and sewer needs of the Service Area
review amendments to Water and Sewer Plan
make recommendations on policies and procedures
review and recommend charges and fees
review annual budget for the service area.

Number/Term: 4-year terms
Terms Expire December 31

Compensation: \$1000/meeting

Meetings: Monthly or As-needed

Special Provisions: Must be residents of Oystic Harbour Service Area

Staff Support: Department of Public Works - Water and Wastewater Division
Chris Clasing - (414-41-0201)

Current Members:

Member's Name	Resides	Years of Term(s)
Martin West	Oystic Harbour	13-14, 14-21
Richard Hendrick	Bay Vista I	14-14, 14-22
Matthew Rauter	Ocean Reef	14-22
Joseph Weitzell	Oystic Harbour	11-14, 14-23
Bruce Burns	Deer Point	14-23
David Dypsky	Teal Marsh Center	12-14, 14-22, 22-24
Stan Cygam	Whispering Woods	14-22, 22-24

Prior Members: (Since 2000)

- John Pinnero (2000)
- Brandon Phillips (2000)
- William Bradshaw (2000)
- Buddy Jones (2000)
- Lee Trice (2001)
- W. Charles Friesen (2003)
- Alma Seidel (2004)
- Gerri Miller (2004)
- Mary Martinez (2004)
- Carol Ann Beres (2004)
- Bob Hunt (2004)

RESOLUTIONS
SERRANO

Reference: County Commissioners' Resolution of November 1, 2013

Appointed by: County Commissioners

Function: Advisory
Advise Commissioners on water and sewer needs of the Service Area
review amendments to Water and Sewer Plan
make recommendations on policies and procedures
review and recommend charges and fees
review annual budget for the service area.

Number/Term: 4-year terms
Terms Expire December 31

Compensation: \$1,000/Meeting

Meetings: Monthly

Special Provisions: Must be residents/ratepayers of West Ocean City Service Area

Staff Support: Department of Public Works - Water and Wastewater Division
Chris Clasing - (414-41-21)

Current Members:

Member's Name	Resides/Represents of	Terms Expires
Keith Swanton	West Ocean City	13-11-21
Deborah Aphis	West Ocean City	13-11-23
Gail Fowler	West Ocean City	13-11-23
Blake Haley	West Ocean City	12-24
Todd Ferrante	West Ocean City	13-11-21

Prior Members: (Since 2013)

- Eleanor Kelly^c (13-11)
- John Mic^c (13-11)
- Frank Gunion^c (13-11)
- Carolyn Cummins (11-11)
- Roger North (11-14)
- Whaley Brittingham^c (13-13)
- Ralph Giove^c (13-14)
- Chris Smac^c (14-14)
- Andrew Delcorro (14-11)

SS R

Reference: Public Local Law CG 1

Appointed by: County Commissioners

Function: Advisory

Number/Term: 11/3-year terms Terms Expire December 31

Compensation: None

Meetings: At least monthly (3rd Tuesday at 3:00P - alternating between Berlin and Snow Hill)

Special Provisions: District members, one from each Commissioner District
 4 At-large members, nominations from women's organizations citizens
 4 Ex-Officio members, one each from the following departments: Social Services, Health Mental Hygiene, Board of Education, Public Safety
 No member shall serve more than six consecutive years

Contact: Tamara White and Coleen Colson, Co-Chair
 Worcester County Commission for Women - P.O. Box 112, Berlin, MD 21111

Current Members:

Member's Name	District	Resides	Terms of Service
Elizabeth Rodier	D-3, Dori	Bishopville	1-21 (Resigned)
Mary E. (Liz) Mumford	At-Large	W. Ocean City	1-1, 1-22
Coleen Colson	Dept of Social Services		1-22
Hope Carmean	D-4, Elder	Snow Hill	1-1, 1-22
Windy Phillips	Board of Education		1-22
Tamara White	D-1, Abbott	Pocomoke City	1-2, 2-23, 21-24
Lris Kaiser	Public Safety – State Attorney Office		(Resigned)
Susan Childs	D-1, Bunting	Berlin	21-24 (Resigned)
Terri Shockey	At-Large	Snow Hill	1-2, 2-23
Laura Morrison	At-Large	Pocomoke	1-2, 2-23
Crystal Bell, PA	Health Department		22-23
Judith Giffin	D-1, Bertino	Ocean Pines	22-23
Dr. Darlene MacLison- Bowen	D-2, Purnell	Pocomoke	1-21, 21-24
Kimberly List	D-1, Mitrecic	Ocean City	1-21, 21-24
Gwendolyn Lehman	At-Large	OP, Berlin	1-21, 21-24

Prior Members: Since 1999

Ellen Pilchard (1999)	Patricia Ilczakavanceau (1999)	Catherine W. Stevens (1999-2004)
Elen Benson (1999)	Bill Wilkinson (1999-2001)	Lattie Beckwith (1999-2004)
Barbara Beaubien (1999-2001)	Diana Purnell (1999-2001)	Mary Ann Bennett (1999-2004)
Sandy Wilkinson (1999-2001)	Colleen McGuire (1999-2001)	Rita Maeth (1999-2004)
Elen Fisher (1999-2001)	Wendy Boggs McGill (1999-2002)	Sharyn O'Hare (1999-2004)
Bernard Bond (1999-2001)	Gynne Boyd (1999-2001)	Patricia Gayman (1999-2004)
Jo Campbell (1999-2001)	Barbara Trader (1999-2002)	Mary J. Walker (1999-2001)
Karen Pollock (1999-2001)	Deather Cook (1999-2002)	Norma Pollock (1999-2001)
Judy Boggs (1999-2001)	Yoletus Ayres (1999-2003)	Roseann Bridgman (1999-2001)
Mary Elizabeth Sears (1999-2001)	Terri Taylor (1999-2003)	Sharon Landis (1999-2001)
Pamela McCabe (1999-2001)	Christine Selzer (1999-2003)	Anessa Alban (1999-2002)
Teresa Hammerbacher (1999-2001)	Linda C. Busic (1999-2003)	
Bonnie Platter (1999-2001)	Gloria Bassich (1999-2003)	
Larie Belong (1999-2001)	Carolyn Porter (1999-2004)	
Carole P. Ross (1999-2001)	Martha Pusey (1999-2003)	
Martha Bennett (1999-2001)	Teole Brittingham (1999-2004)	

Prior members: Since 1999 (continued)

Dr. Mary Dale Craig (2002-03)
 Dee Shorts (2004-05)
 Ellen Payne (2001-02)
 Mary Beth Guillen (2003-04)
 George SeBour (2003-04)
 Greg Gerety (2004-05)
 Linda Dearing (2002-03)
 Angela Hayes (2002)
 Susan Schwarten (2004-05)
 Marilyn James (2003-04)
 Terilee Horvat (2003-04)
 Rodney Alter (2003-04)
 Cathy Uncy (2003-04)
 Germaine Smith Garner (2003-04)
 Nancy Howard (2003-04)
 Barbara Witherow (2003-04)
 Doris Oxley (2004-05)
 Evelyn Tyndall (2003-04)
 Sharone Grant (2003-04)
 Corrine Masciocco (2003-04)
 Ray Cardinale (2003-04)
 Rita Lawson (2003-11)
 Cindi C Quay (2001-11)
 Linda Sidmore (2003-04)
 Lutresa Sanford-Purnell (2001-11)
 Donna Lan Ess (2003-04)
 Barbara Passwater (2003-12)
 Cassandra Rox (2011-12)
 Diane McGraw (2003-12)
 Dawn Jones (2003-12)
 Cheryl Jacobs (2011)
 Doris Oxley (2001-13)
 Lutresa Sanford-Purnell (2001-12)
 Terry Edwards (2001-13)
 Dr. Donna Main (2001-13)
 Beverly Thomas (2001-13)
 Caroline Bloxom (2014)
 Tracy Tilghman (2011-14)
 Joan Gentile (2012-14)
 Carolyn Dorman (2013-14)
 Arlene Page (2012-14)
 Shirley Dale (2012-14)
 Dawn Cordrey Lodge (2013-14)
 Carol Rose (2014-14)
 Mary Beth Guillen (2013-14)
 Debbie Carlow (2013-14)
 Corporal Lisa Maurer (2013-14)
 Laura McDermott (2011-14)
 Charlotte Cathell (2003-04)
 Eloise Henry-Gordy (2003-04)

Michelle Banert (2014-14)
 Nancy Kortney (2012-14)
 Cristi Graham (2001-14)
 Alice Jean Ennis (2014-14)
 Lauren Mathias Williams (2001-14)
 Teola Brittingham (2001-14)
 Jeannine Bierscheid (2001-14)
 Shannon Chapman (2001-14)
 Julie Phillips (2013-14)
 Bess Cropper (2001-14)
 Kelly Riwnia (2001-22)
 Kelly O'Keane (2001-22)



DEPARTMENT OF
DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL:410.632.1200 / FAX: 410.632.3008

<http://www.co.worcester.md.us/departments/drp>

ZONING DIV
BUILDING DIVISION
DATA RESEARCH DIVISION

ADMINISTRATIVE DIVISION
CUSTOMER SERVICE DIVISION
TECHNICAL SERVICES DIVISION

To: Weston Young, Chief Administrative Officer
From: Davida T. Washington, Housing Rehabilitation Program Coordinator
Date: February 21, 2023
RE: Notice of Funding Opportunity – HUD Lead Hazard Reduction Grant

.....
I am requesting approval from the Worcester County Commissioners to apply for a Lead Hazard Reduction Grant in the amount of \$1,000,000 from the federal Department of Housing and Urban Development (HUD). This grant requires a local 10% match, which can be achieved with existing CDBG funds. Therefore, no additional financial output on behalf of the county will be necessary. The county would have four years to expend the funds. The application window closes on March 14, 2023.

In my experience, many of the homeowners that are seeking assistance through the Housing Rehabilitation program reside in structures that test positive for lead. Due to the on-going costs associated with materials and labor, these added expenses result in many applicants exceeding the existing grant threshold offered by the Community Development Block Grant (CDBG). Therefore, this is another grant that could be used to offset the remediation expenses for those qualifying homeowners. Allowable expenses include painting, removal and replacement of doors, windows, trim, exterior siding, and porch components where lead paint is typically found. We currently have four cases in the queue that could benefit from this grant.

Please find attached a two-page info sheet that outlines the grant program and for anyone that may want more information, you may go to: [View Opportunity | GRANTS.GOV](#)

**ITEM 17**

Español

[Home \(/\)](#) / [Program Offices \(/program_offices\)](#) / [Office of the Chief Financial Officer \(OCFO\) \(/program_offices/spm\)](#) / [Grants Management and Oversight Division \(/program_offices/spm/gmomgmt\)](#) / [Grants Information \(/program_offices/spm/gmomgmt/grantsinfo\)](#) / [Funding Opportunities \(/program_offices/spm/gmomgmt/grantsinfo/fundingopps\)](#) / [FY 2022 Lead Hazard Reduction Grant Program](#)

FY 2022 Lead Hazard Reduction Grant Program

The purpose of the Lead-Based Paint Hazard Reduction (LHR) grant program is to maximize the number of children under the age of six protected from lead poisoning by assisting states, cities, counties/parishes, Native American Tribes or other units of local government in undertaking comprehensive programs to identify and control lead-based paint hazards in eligible privately-owned rental or owner-occupied housing populations. In addition, there is Healthy Homes Supplemental funding available that is intended to enhance the lead based paint hazard control activities by comprehensively identifying and addressing other housing hazards that affect occupant health.

Program funds will be awarded to applicants through this NOFO to accomplish the following objectives:

a. (Targeted Units) Target lead hazard control efforts in housing units where children less than 6 years of age are at greatest risk of lead poisoning (pre-1960, and, especially, pre-1940 construction), which has historically included children in low-income and minority neighborhoods, to reduce the likelihood of elevated blood lead levels in these children.

b. (Cost Effectiveness) Utilize cost-effective lead hazard control methods and approaches that ensures the long-term safety of the building occupants.

c. (Capacity) Build local capacity of trained and certified individuals and firms to address lead hazards safely and effectively during lead hazard control, and renovation, remodeling, and maintenance activities. Another core element for capacity includes the development of comprehensive, community-based approaches to integrating this grant program within other local initiatives through public and private partnerships that address housing related health and safety hazards and/or serve low income families with children under the age of six (6).

d. (Affirmative Marketing) Establish and implement a detailed process of monitoring and ensuring that units made lead-safe are affirmatively marketed, and priority given, to families with children under age 6 years for not less than three years.

e. (Data Collection) Gather pre- and post-treatment data that supports and validates lead hazard control investments. Program data collected should support the evaluation of grant program activities and outcomes.

f. (Targeted Outreach and Education) Conducting targeted outreach, affirmative marketing, education or outreach programs on lead hazard control and lead poisoning prevention designed to increase the ability of the applicant to deliver the specified lead hazard control services through this program; including educating owners of eligible rental properties, tenants, and others on the benefits and expectations of participating in this program provided by "Title X" of the Residential Lead-Based Paint Hazard Reduction Act of 1992.

Preference Points: This program offers preference points for Section 3 and Promise Zones.

Program Office: Healthy Homes and Lead Hazard Control

ITEM 17

Funding Opportunity Title: Lead Hazard Reduction Program

Funding Opportunity Number: FR-6600-N-13

Primary CFDA Number: 14.905

Estimated Opening Date: June 17, 2022

Estimated Deadline Date: August 8, 2022

Program NOFO

(/sites/dfiles/SPM/documents/LeadHazardReductionGrantLHRProgramNOFOFR6600N13.pdf)

Program FONSI

(/sites/dfiles/SPM/documents/FONSI_2022_NOFO_LeadHazardReductionGrant20220615SIGNED.pdf)

Agency Contacts: Questions regarding specific program requirements for this NOFO should be directed to Yolanda.A.Brown@hud.gov. (mailto:j.kofi.berko@hud.gov.) Persons with hearing or speech impairments may access this number via TTY by calling the toll free Federal Relay Service at 800-877-8339. Please note that HUD staff cannot assist applicants in preparing their applications.

Agency

Resources

U.S. Department of Housing and Urban Development

451 7th Street, S.W., Washington, DC 20410
T: 202-708-1112
TTY: 202-708-1455

Find a HUD office near you (/localoffices)



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TEL: 410-632-5623
FAX: 410-632-1753
WEB: co.worcester.md.us



Worcester County
DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MD 21863

DALLAS BAKER JR., P.E.
DIRECTOR

CHRISTOPHER CLASING, P.E.
DEPUTY DIRECTOR

TO: Weston Young, P.E., Chief Administrative Officer
Candace Savage, Deputy Chief Administrative Officer
FROM: Chris Clasing, P.E. Deputy Director of Public Works
DATE: February 9, 2023
SUBJECT: Ocean Pines Service Area
Triple Crown Phase I Turnover Documents

CS

Public Works is recommending approval of the Triple Crown Phase I, Parcels 67 & 74, Lots 1-30 project and accepting the utilities into the County's Ocean Pines Service Area system for operation.

Enclosed are the turnover documents including: Deed; Bill of Sale and Assignment form executed by the owner for turnover of the facilities; Release of Liens from the prime contractor; Release of Liens from the design engineer. These documents have been reviewed by the County Attorney and found to be acceptable. A maintenance bond is on file for this phase in the amount of \$50,000.00 to warrant the water and wastewater utilities for the next 2-years. As-Built record drawings are on file in the Water and Wastewater Office.

Should you have any questions, please feel free to let me know.

cc: Roscoe Leslie, County Attorney
Dallas Baker Jr., P.E., Director
Tony Fascelli, Water/Wastewater Superintendent

Enclosures

DEED, BILL OF SALE
AND
ASSIGNMENT

This Deed, Bill of Sale and Assignment made this 16 day of January, 202³,
by and between Triple Crown III, LLC, "Developer" and
County Commissioners of Worcester County, Maryland, "Commissioners".

WHEREAS, Developer, pursuant to all required permits, has constructed a certain Sanitary Facility, "Facility" pursuant to Section 5-307 of Public Works Article, the Code of Public Local Laws of Worcester County, Maryland on property generally described as Triple Crown PARCELS 67474 LOTS 1-30 and;

WHEREAS, Facility is now complete, free and clear of all mechanics and materialman's liens and encumbrances and ready to be transferred to Commissioners in accordance with prior Agreements and Section 5-307 as aforesaid, and;

WHEREAS, Facility is fully operational in accordance with all required permits and;

WHEREAS, all real or personal property lien holders have joined in herein or executed separate documents for the purpose of releasing any and all right, title and interest they may have in and to any of the property herein described.

NOW THEREFORE THIS DEED, BILL OF SALE, AND ASSIGNMENT WITNESSETH:

That for good and valuable consideration, receipt and sufficiency which is hereby acknowledged, the parties do hereby agree as follows:

1. All of the following described components, rights, permits, licenses, personal property, real property, easements and being all of the right title and interest of Developer associated with, in, and to Facility are hereby granted, conveyed and transferred unto Commissioners.
1. Installing 3700' of main water 2. Installing 8 Fire hydrants
3. Installing 18 servicelines with meter pits 4. connecting to existing water main & repair existing street 5. Install force main for grinder pump system
6. Install service laterals for the grinder pumps with curb stops.
2. Commissioners agree that the final inspection has been conducted of Facility and it is approved and accepted.
3. Commissioners hereby accept operational control and ownership of the Facility as herein set forth.
4. Developer warrants and agrees that construction of the Facility is in accordance with all permits and approvals.
5. Developer warrants for a period of two (2) years that the Facility is constructed in a workmanlike manner, in accordance with industry standards, is free and clear of all faulty materials, is properly designed for its intended use, is free of imperfections, and will operate

in accordance with its design and further that it is free and clear of all liens and encumbrances and that written releases of all workers and suppliers have been delivered.

- 6. Lienholder hereby releases its lien upon any property hereby transferred.
- 7. Developer shall execute such other and further assurances hereof as Commissioners may require.

IN WITNESS WHEREOF, the hands and seals of the parties hereto, as of the date and year first above written.

DEVELOPER

WR 87

By: H. Marvin Steen (SEAL)

ON BEHALF OF
COUNTY COMMISSIONERS OF
WORCESTER COUNTY

By: _____ (SEAL)
Weston Young, P.E., Chief Administrative Officer

Heath Patton

LIENHOLDER

By: [Signature] (SEAL)

STATE OF MARYLAND, WORCESTER COUNTY, TO WIT:

I HEREBY CERTIFY, that on this 16 day of January, 2005²³, before the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared G. Marvin Steen, known to me (or satisfactorily proven) to be the Pres., named in the foregoing instrument, and executed the same in the capacity stated and for the purposes herein contained.

Kimberly S. Richins
Notary Public

Commission Expires: _____

Kimberly S. Richins
NOTARY PUBLIC
WORCESTER COUNTY, 2 MARYLAND
MARYLAND
MY COMMISSION EXPIRES March 5, 2024

STATE OF MARYLAND, WORCESTER COUNTY, TO WIT:

I HEREBY CERTIFY, that on this _____ day of _____, 2005, before the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared _____, known to me (or satisfactorily proven) to be the Chief Administrative Officer of Worcester County, and executed the same as such Chief Administrative Officer for the purposes herein contained.

Notary Public

Commission Expires: _____

STATE OF MARYLAND, WORCESTER COUNTY, TO WIT:

I HEREBY CERTIFY, that on this 16 day of January, 2005²³, before the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared Doug Clark, known to me (or satisfactorily proven) to be _____, Lienholder, and executed the same in the capacity stated and for the purposes herein contained.

Kimberly S. Richins
Notary Public

Commission Expires: _____

Kimberly S. Richins
NOTARY PUBLIC
WORCESTER COUNTY, 2 MARYLAND
MARYLAND
MY COMMISSION EXPIRES March 5, 2024

RELEASE OF MECHANIC'S LIENS

The undersigned, general or sub-contractor, has provided services and/or materials for construction and improvements at the property owned by Triple Crown III LLC, and described as follows: Resident, property and improvements located at Triple Crown

In consideration of the sum of \$1.00 in hand paid, receipt whereof is acknowledged, and other benefits accruing to me, I do hereby waive, release and quit-claim a right that I now have or may hereafter have to lien upon the land and improvements above-described, by virtue of the laws of the State wherein said land is situate, or any amendments of said law; and I do further warrant that I have not and will not assign my claim for payment, not my right to perfect a lien against said property, and that I have the right to exercise this waiver and release thereof.

The subscriber of this instrument respectively warrants that all laborers employed by me have been fully paid and that none of such laborers have any claim, demand, or lien against said premises; and further, that no chattel, mortgage, conditional bill of sale or retention of title agreement has been given or executed by the said owner or any general contractor or other party or any of us, for in or in connection with any material, appliances, machinery, fixtures or furnishings placed on or installed in the aforesaid premises.

It is understood and agreed that the signature(s) affixed hereto are for all services rendered, work done and materials furnished heretofore and hereafter by the signer in any and all capacities, and is not only for a particular item against which the signature is affixed.

WITNESS the following signatures and seals this 16 day of January, 2005²³.

WITNESS:

WRJ

[Signature] (SEAL)

_____ (SEAL)
_____ (SEAL)

RELEASE OF MECHANIC'S LIENS

The undersigned, general or sub-contractor, has provided services and/or materials for construction and improvements at the property owned by STEVEN ASSOCIATES and described as follows: Resident, property and improvements located at Tropic Center, Berlin MD

In consideration of the sum of \$1.00 in hand paid, receipt whereof is acknowledged, and other benefits accruing to me, I do hereby waive, release and quit-claim a right that I now have or may hereafter have to lien upon the land and improvements above-described, by virtue of the laws of the State wherein said land is situate, or any amendments of said law; and I do further warrant that I have not and will not assign my claim for payment, not my right to perfect a lien against said property, and that I have the right to exercise this waiver and release thereof.

The subscriber of this instrument respectively warrants that all laborers employed by me have been fully paid and that none of such laborers have any claim, demand, or lien against said premises; and further, that no chattel, mortgage, conditional bill of sale or retention of title agreement has been given or executed by the said owner or any general contractor or other party or any of us, for in or in connection with any material, appliances, machinery, fixtures or furnishings placed on or installed in the aforesaid premises.

It is understood and agreed that the signature(s) affixed hereto are for all services rendered, work done and materials furnished heretofore and hereafter by the signer in any and all capacities, and is not only for a particular item against which the signature is affixed.

WITNESS the following signatures and seals this 02nd day of February, 2014. 2023

WITNESS:

STEVEN ENGEL



(SEAL)

(SEAL)

(SEAL)