## WORCESTER COUNTY TECHNICAL REVIEW COMMITTEE AGENDA

## Wednesday, August 11, 2021 at 1:00 p.m. Worcester County Government Center, Room 1102, One West Market Street, Snow Hill, Maryland 21863

#### \*\*\*In Person with Call-In Option\*\*\*

Masks are recommended for those whom have not been vaccinated. Social distancing is also encouraged.

- I. Call to Order
- II. Site Plan Review (§ ZS 1-325)
  - a. <u>Martha's Landing Resort, LLC</u> Construction of a 55' x 119' (6545 sq. ft.) boat service building in an existing asphalt boat storage yard (minor site plan review).

Located at 12813 Sunset Avenue, approximately 330 feet east of Golf Course Road, Tax Map 27, Parcel 487, Lots D & E, of the Martha's Landing Planned Unit Development in the Tenth Tax District of Worcester County, Maryland. Brian Tinkler, owner; Vista Design, Engineer

## III. Adjourn

Under the terms of ZS 325(f)(1), please note that all minor site plans are those in which the square footage of all structural improvements does not exceed 10,000 square feet in area. The Technical Review Committee shall have the authority to forward a minor site plan application to the Planning Commission when it is determined the site plan shall have a broad impact on the County or where otherwise deemed appropriate.

\*\*Please review the attached page following the agenda that outlines the call number and procedures for the meeting\*\*

### Technical Review Committee Conference Call Directions August 11, 2021 Meeting

To members of the public dialing in:

- Call (410) 632-9400
- You will be prompted for the conference ID: 03#
- You will then be prompted for the PIN: 123456#

At approximately 1:00 PM, the Chair will call the meeting to order, and take roll call of all staff present, using the typical order found on each TRC packet cover sheet. Those persons should also identify any additional staff present with them on the call. We will follow the normal procedure for introduction of the project, identification of each of the applicants on the line, and will go through the review comments by department.

If you are listening in but are not participating in the discussion, please mute the call on your end to avoid disruptions.

## For Minor Site Plan Review Projects:

The Technical Review Committee is the approving authority for minor projects. If your project qualifies, you will need to address the staff comments outlined in the packet, and submit plan sets to staff for follow-up review. Final signature approval will follow the normal review and email approval process. Once the revised plans have been approved, the zoning staff will direct you to submit the final copies for signature approval, along with any additional information. You may then proceed to permitting.

## For Major Site Plan Review Projects:

The Planning Commission is the approving authority for major projects. If your project qualifies, you will need to address the staff comments outlined in the packet, and submit 10 sets of the plans for review by the Planning Commission. We will continue to adhere to our regular application submittal deadline in the event that the restrictions are lifted or modified, or until other solutions are identified.



DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING

Worcester County

GOVERNMENT CENTER ONE WEST MARKET STREET, ROOM 1201 SNOW HILL, MARYLAND 21863 TEL:410.632.1200 / FAX: 410.632.3008 http://www.co.worcester.md.us/departments/drp

ADMINISTRATIVE DIVISION CUSTOMER SERVICE DIVISION TECHNICAL SERVICES DIVISION

## WORCESTER COUNTY TECHNICAL REVIEW COMMITTEE MEETING August 11, 2021

**Project:** Martha's Landing Resort, LLC – Construction of a 55' x 119' (6,545 sq. ft.) boat service building in an existing asphalt boat storage yard (minor site plan review). Located at 12813 Sunset Avenue, approximately 330 feet east of Golf Course Road, Tax Map 27, Parcel 487, Lots D & E, of the Martha's Landing Planned Unit Development in the Tenth Tax District of Worcester County, Maryland.

## Prepared by: Stuart White, DRP Specialist

**<u>Contact</u>**: <u>swhite@co.worcester.md.us</u> or (410) 632-1200, extension 1139

## General Requirements:

ZONING DIVISION

BUILDING DIVISION

DATA RESEARCH DIVISION

- 1. <u>In order to obtain a Building Permit, the applicant must submit the following to the Department:</u>
  - a. A complete Building Permit Application along with the initial fee of \$300 made payable to "Worcester County."
  - b. Four (4) sets of complete construction plans (footing, foundation, framing, floor plan and building elevations (front, rear and sides)). The construction plans must be sealed by an architect and prepared in accordance with the applicable International Building Code, Energy Code, and ADA Code.
  - c. Three (3) site plan sets as approved by the Technical Review Committee.
- 2. Once the permit is issued, the applicant must coordinate all necessary inspections with the respective Building/Housing/Zoning Inspector. The Department requires 24-hour notice for all inspections. The inspector may require special or additional inspections as needed.
- 3. In order to obtain a Certificate of Use and Occupancy, all of the necessary inspections must be completed and approved by the various inspections' agencies (building, zoning, plumbing, electrical, water, sewage, roads, etc.). Two (2) sets of As-Builts (illustrating all lighting, landscaping, parking, signs etc.) must be submitted at least one (1) week prior to the anticipated occupancy of the building, structure, or use of land. Please note that it is unlawful to occupy a structure (employees or patrons) without the benefit of a Certificate of Use and Occupancy.

## **Other Agency Approvals**:

- 1. Information relative to the water and wastewater facilities are required to be provided on the plans per §ZS 1-325(e)(3)(O&P). Written confirmation that the water and sewer requirements have been met will be required to be provided from the Department of Environmental Programs and the Department of Public Works prior to the Department granting signature approval.
- 2. Written confirmation will also be required from the Department of Environmental Programs Natural Resources Division relative to Critical Area and Stormwater Management requirements prior to the Department granting signature approval.
- 3. Written confirmation of approval from the County Roads Division regarding the existing, proposed, or modified commercial entrances on all parcels shall be provided to the Department prior to granting signature approval.



Memorandum

**To:** Worcester County Technical Review Committee

From: Joy S. Birch, Natural Resources Specialist, III

Subject: August 11, 2021 – Technical Review Committee Meeting

Date: August 4, 2021

Martha's Landing Resort, LLC – Construction of a 55' x 119' (approximately 6545 sq. ft.) boat service building in an existing asphalt boat storage yard. Located at 12813 Sunset Avenue, approximately 330 feet east of Golf Course Road, Tax Map 27, Parcel 487, Lots D & E, of Martha's Landing Planned Unit Development in the Tenth Tax District of Worcester County, Maryland.

<u>Critical Area</u>: This project is located in the Atlantic Coastal Bays Critical Area (ACBCA) program boundary designated Intensely Developed Area (IDA) within Buffer Management Area C-25. Please see following comments:

1. Please provide a Critical Area Review Fee of \$100.00 for the Minor Site Plan.

## Storm Water Management & Erosion and Sediment Control:

This project is subject to the Worcester County Stormwater Ordinance. The project has obtained Concept Plan Approval.

## **General Provisions:**

- All Erosion and Sediment controls should comply with the 2011 Maryland Standards and Specifications for Erosion and Sediment Control.

- All Stormwater Management practices shall be designed to meet the requirements of the 2007 Maryland Stormwater Management Act.
- All projects over one (1) acre shall be required to file for a General Permit / Notice of Intent (NOI) for construction activity through Maryland Department of Environment. This is mandated through the Environmental Protection Agency's (EPA) National Pollutant Discharge Elimination System (NPDES). Any permits to be issued by Worcester County for disturbance that exceeds one acre will not be issued without NOI authorization being obtained prior to.



## Memorandum

То:	Technical Review Committee (TRC) for August 11, 2021 Meeting
From:	Environmental Programs Staff
Subject:	Minor Site Plan: Martha's Landing Resort, LLC - Tax Map: 21, Parcel: 261, Lots D&E construction of a 55' x 119' boat service building in an existing asphalt boat storage yard.
Date:	August 5, 2021

Environmental Programs comments are based on the plans submitted. These comments are subject to change every time a change is made to the plans that affect water and/or sewage for this site.

- 1. Environmental Programs requires a \$60 fee for any Technical Review Committee projects submitted on public water & sewer. This fee will need to be submitted prior to Signature Approval being given on this project.
- 2. This proposed use will be calculated at 0.04 gallons per square foot (6545 square feet x 0.04 gallons = 261.8 gallons). This proposal would require 1 EDU. Within the EDU chart for this PUD we have unused EDUs assigned to Lot D. One EDU each of water and sewer need to be assigned for this new use and corresponding FCI(Future Capital) charges will apply.
- 3. Plumbing/gas permits will need to be obtained should this work be required in the construction of this building.
- 4. The well that is shown on the site plan is actually a fire hydrant. Please change the site plan to say that.



## **TECHNICAL REVIEW COMMITTEE COMMENTS**

PROJECT: Martha's Landing Resort – Boat Service Building TRC #: 2021514 LOCATION: Tax Map 27; Parcel 487; Lots D & E CONTACT: Brian Tinkler MEETING DATE: August 11, 2021 COMMENTS BY: Matthew Owens Chief Deputy Fire Marshal

As you requested, this office has reviewed plans for the above project. Construction shall be in accordance with applicable Worcester County and State of Maryland fire codes. This review is based upon information contained in the submitted TRC plans only, and does not cover unsatisfactory conditions resulting from errors, omissions or failure to clearly indicate conditions. A full plan review by this office is required prior to the issuance of a building permit. The following comments are noted from a fire protection and life safety

#### **Scope of Project**

standpoint.

The proposed construction of a 55' by 119' boat service building in an existing asphalt boat storage yard.

#### **General Comments**

1. Fire Lanes shall be provided at the start of a project and shall be maintained throughout construction. Fire lanes shall be not less than 20 ft. in unobstructed width, able to withstand live loads of fire apparatus, and have a minimum of 13 ft. 6 in. of vertical clearance. Fire lane access roadways must be established prior to construction start of any structure in the project. Failure to maintain roadways throughout the project will be grounds to issue stop work orders until the roadway access is corrected.

#### **Specific Comments**

- 1. Provide the appropriate code compliant fire rated separation between the existing building and the proposed building.
- 2. The proposed building shall be protected by an automatic suppression system in accordance with NFPA 13, *Standard for the Installation of Sprinkler Systems*.
- 3. Complete set of building plans shall be submitted and approved prior to start of construction.
- 4. No further comments at this time.



Horcester County DEPARTMENT OF PUBLIC WORKS 6113 TIMMONS ROAD SNOW HILL, MARYLAND 21863

## **MEMORANDUM**

JOHN S. ROSS, P.E. DEPUTY DIRECTOR

DIRECTOR

DALLAS BAKER JR., P.E.

TEL: 410-632-5623 FAX: 410-632-1753

#### DIVISIONS

MAINTENANCE TEL: 410-632-3766 FAX: 410-632-1753

ROADS TEL: 410-632-2244 FAX: 410-632-0020

SOLID WASTE TEL: 410-632-3177 FAX: 410-632-3000

FLEET MANAGEMENT TEL: 410-632-5675 FAX: 410-632-1753

WATER AND WASTEWATER TEL: 410-641-5251 FAX: 410-641-5185 TO:Kristen Tremblay, Zoning AdministratorFROM:Frank J. Adkins, Roads SuperintendentDATE:August 4, 2021SUBJECT:TRC Meeting – August 11, 2021

## 

## Section 1-325 Site Plan Review

## A. Martha's Landing Resort, LLC – 55' x 119' Boat Service Bldg.

- 1. Existing parking issues and concerns:
  - a) Plans state 513 parking spaces and only 459 were counted.
  - b) Vehicles are not using existing parking area, but are utilizing areas that were not created for parking along Sunset Avenue.
  - c) Designated parking areas are being used to store boats and not for vehicle parking.
  - d) Parking of vehicles in non-designated areas are causing sight distance, and safety issues for patrons, pedestrians, and traveling motorists.
  - e) Concerns of overflow parking may become an issue in the County parking lot restricting the public from using the boat ramp efficiently.
  - f) Serious efforts are needed to organize and control existing parking issues.

## Section 1-315 Residential Planned Community Review

## A. Triple Crown Estates, LLC – Phase II – 30 Additional Lots

- 1. All roads to be built identical to Phase I (RPC WO-100.10).
- 2. Will require a road construction bond to be in place before construction may begin. Please contact the Roads Division for instructions and documentation.
- 3. Geo-tech must be on-site at all times during road construction and all reports are to be submitted to the Roads Division on a daily basis.
- 4. A pre-construction meeting on-site will be required prior to commencement of work.

cc: Dallas Baker, Jr., P.E.

FJA:ll



## WORCESTER COUNTY TECHNICAL REVIEW COMMITTEE

Department of Development Review & Permitting Worcester County Government Center 1 W. Market St., Room 1201 Snow Hill, Maryland 21863 410-632-1200, Ext. 1151 pmiller@co.worcester.md.us

\*\*\*\*\*\*

Project: 55' x 119' Boat service building (Martha's Landing Resort LLC) Date: 8/11/2021 Tax Map: 27 Parcel: 487 Section: Lot: D & E

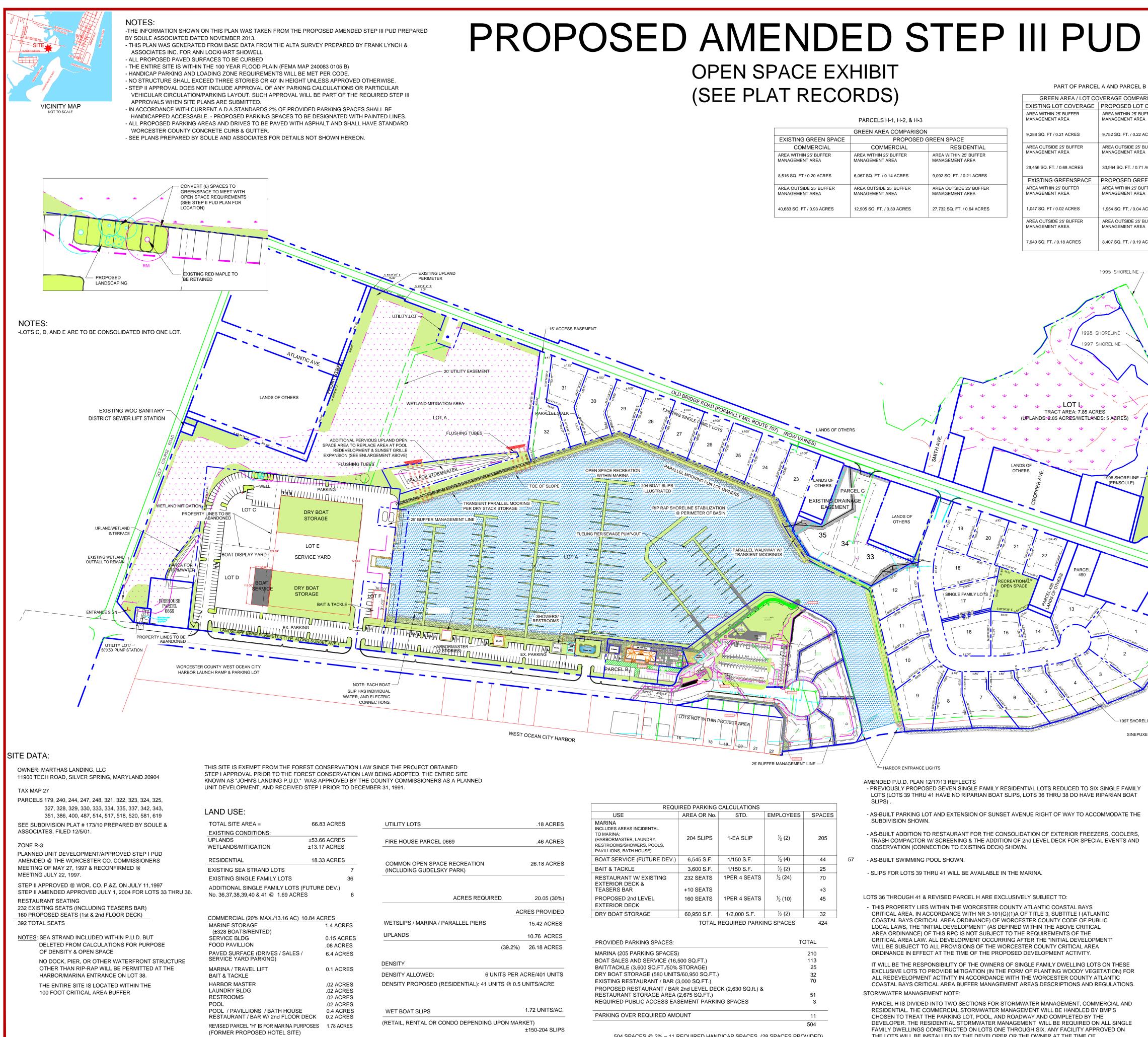
## STANDARD COMMENTS

- 1. Items listed in this review are <u>not</u> required for Technical Review Committee approval.
- 2. Provide complete code review. List type of construction, use groups, height and area, occupant loads, live, dead and other structural loads.
- 3. Soils report required at time of building permit application.
- 4. Compaction reports due at all footings and slab inspections as well as any site work and structural fill.
- 5. Complete sealed architectural, structural, mechanical, plumbing and electrical plans are required.
- 6. Provide information for wind, snow, floor, roof and seismic loads.
- 7. Special inspections (Third party) required per IBC Chapter 17 for steel, concrete, masonry, wood, prepared fill, foundations and structural observations.
- 8. Provide plan for owner's special inspection program, list inspections and inspection agencies.
- 9. A Maryland Registered Architect must seal plans. This architect or architectural firm will be considered the architect of record.
- 10. A pre-construction meeting will be required before any work starts.
- 11. Provide complete accessibility code requirements and details.
- 12. List on construction documents all deferred submittals.
- 13. Truss and other shop drawings will be required prior to installation. Design professional in responsible charge shall review and approve all shop drawings.
- 14. Please provide your design professional with a copy of these comments.

 Current Codes: 2018 International Building Code 2018 International Residential Code 2018 International Energy Conservation Code 2018 International Mechanical Code 2017 NEC Maryland Accessibility Code 2010 Standards for Accessible Designs

2. Building to be sprinkled per 903.2.9.

There is not enough information provided at this time to provide additional comments.



	REQU	IRED PARKING	CALCULATIONS		
	USE	AREA OR No.	STD.	EMPLOYEES	SPACES
.18 ACRES	MARINA INCLUDES AREAS INCIDENTAL TO MARINA: (HARBORMASTER, LAUNDRY, RESTROOMS/SHOWERS, POOLS, PAVILLIONS, BATH HOUSE)	204 SLIPS	1-EA SLIP	½ (2)	205
26.18 ACRES	BOAT SERVICE (FUTURE DEV.)	6,545 S.F.	1/150 S.F.	1⁄2 (4)	44
20.10 ACITED	BAIT & TACKLE	3,600 S.F.	1/150 S.F.	1⁄2 (2)	25
	RESTAURANT W/ EXISTING EXTERIOR DECK & TEASERS BAR	232 SEATS +10 SEATS	1PER 4 SEATS	1⁄2 (24)	70 +3
20.05 (30%)	PROPOSED 2nd LEVEL EXTERIOR DECK	160 SEATS	1PER 4 SEATS	½ (10)	45
ACRES PROVIDED	DRY BOAT STORAGE	60,950 S.F.	1/2,000 S.F.	1⁄2 (2)	32
15.42 ACRES		TOTAL	REQUIRED PARKI	NG SPACES	424
10.76 ACRES					
%) 26.18 ACRES	PROVIDED PARKING SPACES:			IC	DTAL
	MARINA (205 PARKING SPACES)				210
	BOAT SALES AND SERVICE (16,5	,			113
	BAIT/TACKLE (3,600 SQ.FT./50%	,			25
R ACRE/401 UNITS	DRY BOAT STORAGE (580 UNITS/60,950 SQ.FT.)				32 70
).5 UNITS/ACRE	EXISTING RESTAURANT / BAR (3,000 SQ.FT.)				10
	PROPOSED RESTAURANT / BAR 2nd LEVEL DECK (2,630 SQ.ft.) & RESTAURANT STORAGE AREA (2,675 SQ.FT.)				51
		,010000.111)			51
		SEMENT PARKIN	NG SPACES		3
1.72 UNITS/AC	REQUIRED PUBLIC ACCESS EAS	SEMENT PARKI	NG SPACES		3
1.72 UNITS/AC.			NG SPACES		3

- IT WILL BE THE RESPONSIBILITY OF THE OWNERS OF SINGLE FAMILY DWELLING LOTS ON THESE EXCLUSIVE LOTS TO PROVIDE MITIGATION (IN THE FORM OF PLANTING WOODY VEGETATION) FOR ALL REDEVELOPMENT ACTIVITY IN ACCORDANCE WITH THE WORCESTER COUNTY ATLANTIC COASTAL BAYS CRITICAL AREA BUFFER MANAGEMENT AREAS DESCRIPTIONS AND REGULATIONS.
- RESIDENTIAL. THE COMMERCIAL STORMWATER MANAGEMENT WILL BE HANDLED BY BMP'S CHOSEN TO TREAT THE PARKING LOT, POOL, AND ROADWAY AND COMPLETED BY THE DEVELOPER. THE RESIDENTIAL STORMWATER MANAGEMENT WILL BE REQUIRED ON ALL SINGLE FAMILY DWELLINGS CONSTRUCTED ON LOTS ONE THROUGH SIX. ANY FACILITY APPROVED ON THE LOTS WILL BE INSTALLED BY THE DEVELOPER OR THE OWNER AT THE TIME OF CONSTRUCTION

AGE COMPARISON		
POSED LOT COVERAGE		
A WITHIN 25' BUFFER		
AGEMENT AREA		

9.752 SQ. FT. / 0.22 ACRES AREA OUTSIDE 25' BUFFER

MANAGEMENT AREA 30,964 SQ. FT. / 0.71 ACRES

PROPOSED GREENSPAC AREA WITHIN 25' BUFFER MANAGEMENT AREA

1.954 SQ. FT. / 0.04 ACRES

AREA OUTSIDE 25' BUFFER MANAGEMENT AREA

8,407 SQ. FT. / 0.19 ACRES

ERI/SOULE

SINEPUXENT BAY

97 SHOREL

1988 SHORELIN

- 1995 SHORELI

GUDELSKY PARK

		Allocation			
Parcel/ Lot No.	General Description Use	s woc	S Mystic	W Mysti	
487	Homeowner's Association	0	0	0	
487 A	Marina slips, staging, pump-outs, laundry, harbormaster, bathhouse, swimming pool (existing)	23	18	27	
487 B	Teaser's, Sunset Grille and existing 1 <sup>st</sup> & 2 <sup>nd</sup> level decks – Proposed expansion to 397 seats @25 gpd/seat	0	40	40	
	Teaser's 10 seats expansion	0	1	1	
487 C**	Yet to be built boat service – Unused allocation	0	0	0	
487 D**	Yet to be built boat sales – Unused allocation	0	72*	66*	
487 E	Dry boat storage	0	0	0	
487 F	Bait, tackle sales, 2 apartments	0	3	3	
487 G**	Old yacht club – transferred allocation, see S.F.	0	0	0	
487 H	Old hotel tract (not built) – Parcel to be re- subdivided				
487 H1	Sunset Avenue extension	0	0	0	
487 H2	Marina recreation, bathhouse and fitness, swimming pool, additional parking	0	0	0	
487 H3	Future development in single family lots	0	7	7	
487 I	Residual acreage north of Old Bridge Road – Unused LOT 36	0	1	1	
487 Lots 1-35	Single family residential - Existing	35	0	35	

Equivalent Dwelling Units

At the time of Planning Commission approval for the amended and revised Step II PUD Master Plan, this

increased use with new or expanded development and EDUs that have been unused and are available

The chart provides a tracking mechanism and acts as a "point in time benchmark," rather than having to

chart illustrates EDUs that have been utilized to date in phased construction. EDUs allocated for

go back in time as phased build-out occurs. It represents the total project number of existing and

for use by the developer as a residual of the original EDU allocation and approved Plan.

Residual EDU's available for use by the Developer that are not allocated: Holding unused EDU's on boat sales and service parcels

\*\* As noted on memo dated 3-28-2011



PROPERTY LOCATION & DESIGNATION: THIS PROPERTY IS LOCATED WITHIN THE ATLANTIC COASTAL BAYS CRITICAL AREA, DESIGNATED INTENSELY DEVELOPED AREA (IDA) WITHIN BUFFER MANAGEMENT GROUP A - 25, WITH A 25 FOOT BUFFER MANAGEMENT AREA. IT IS LOCATED ALONG THE NORTH SIDE OF SUNSET AVENUE ENDING AT THE EASTERLY TERMINUS. IT IS ALSO SHOWN ON WORCESTER COUNTY TAX MAP 27, P/O PARCEL 487, KNOWN AS PARCEL H.

#### AMENITIES

MARINA / POOLS / BATH HOUSE / HARBORMASTER / LAUNDRY / PARALLEL WALKS / PAVILLIONS (± 21,500 S.F. INCLUDED IN COMMON OPEN SPACE RECREATION) UTILITIES DELMARVA POWER VERIZON COMCAST EASTERN SHORE GAS WEST OCEAN CITY SANITARY DISTRICT (SEWAGE) MYSTIC HARBOR SANITARY DISTRICT (SEWAGE & WATER) SEWAGE FLOWS ARE SPLIT BETWEEN DISTRICTS. SEE COUNTY COMPREHENSIVE SEWER AND WATER PLAN FOR DETAILS LEGEND AND OPEN SPACE (10.76 ACRES)

	UPLAND OPEN SPACE (10.76 ACRI (INCLUDES PARCEL H POOL & DECK)
· · · · ·	WETLANDS
	RIP RAP SHORE STABILIZATION

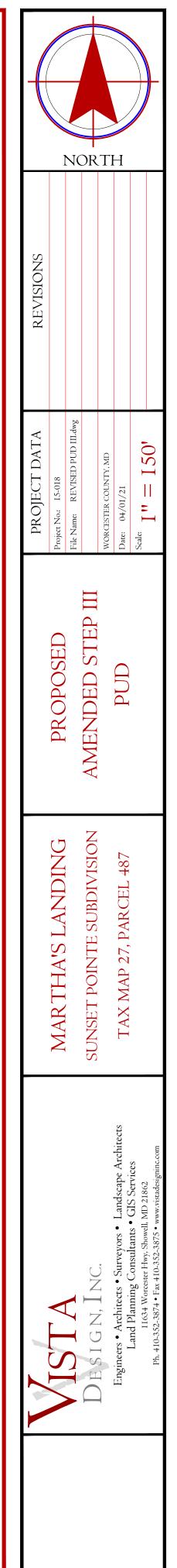
# 

MARINA/WETLAND OPEN SPACE (15.42 ACRES) NOTE: THIS FIGURE REPRESENTS ONLY 50% GROSS WETLAND AREA THAT CAN BE COUNTED TOWARD OPEN SPACE.

25' BUFFER MANAGEMENT AREA LINE

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This Drawing does not include necessary components for construction safety. All construction must be done in compliance with the occupational safety and health act of 1970 and all rules and regulations thereto appurtenan



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